



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **2nd Floor Conference Room, City Hall**
Meeting Date: **Tuesday, March 15, 2016**
Meeting Time: **5:30 PM**

Members Present: Bryant Hardwick (Chair), Curtis Pratt, Leon Deyo, Bobbi Dixon, Andrew Goodell, and Rick Schnable.

Staff Present: Donna Benton and Officer Joe Caproni.

B.Hardwick opened the meeting at 5:30pm.

1. Introductions
2. Approval of February 16, 2016 Minutes
 - Approved unanimously on a motion by B. Dixon and seconded by J.Caproni.
3. Update on TAP Grant Process
 - D.Benton gave an update on the TAP grant project. She explained that she is still waiting on the notice to proceed with the contracting process from NHDOT. She's hoping to receive that this week and to then receive the contract from CLD Consulting Engineers. It was discussed that in order to stay on the timeline, that the City must be as efficient as possible when any responsibility is on them.
4. Update on Promotion/Advertising/Public Relations
 - B. Hardwick passed around the Dover Community Trail one page information sheet and a copy of the bookmark sheet. It was discussed that B. Hardwick would work with B. Dixon to get those made and delivered around the City including the Library, City Clerk, Chamber, Transportation Center, and given to Officer Caproni to carry with him on the mounted patrol.
 - B. Hardwick sent a reminder to Ken Costello about the request to update the previous map.
 - B. Hardwick gave D. Benton a copy of the Adopt-A-Spot program to consider for the future.
 - D. Benton explained that J. Niehof could not attend tonight's meeting but will be reaching out to Dover Main Street.
 - D. Benton explained that a sign along the trail should not be an issue with local zoning.
5. Other Business
 - The Committee discussed the amount of trash behind the Liquor Store and tried to think of remedies.
 - Video monitoring was discussed with Officer Caproni. The Committee will look into it and consider it as a wish list item to be brought to CLD to consider. The idea would be to video in two locations, one on the bridge over the Cochecho River and one near the underpass of Silver Street. One thought is that these cameras would only record at night and may not be live-viewed but just recorded in case of any issue.
 - B. Dixon pointed out that there are prickly bushes that should be cut back between the parking lot and the area behind the Liquor Store. D. Benton will look into who owns the property and will discuss it with Community Services.
 - The Committee also discussed the possibility of re-designing the logo/signage for the trail to better represent Dover's specific trail. R. Schnable will bring in some ideas for the Committee to look at in April.



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **2nd Floor Conference Room, City Hall**
Meeting Date: **Tuesday, March 15, 2016**
Meeting Time: **5:30 PM**

- D. Benton announced the Dover Main Street Downtown clean-up day is occurring May 7th so a group will most likely be cleaning up the urban section of the trail that day.
 - D. Benton mentioned that she met with Liberty Mutual who has volunteered one or two days in early May to clean up the trail, focusing on the rural section picking up trash, fixing rivets in the trail, cutting back branches, and removing fallen trees. If time permits, they will continue through the urban section as well.
6. Next Meeting April 19, 2016—
- April 19 is scheduled for 5:30pm on the second floor of City Hall. The Committee will continue to discuss the TAP grant, promotions/advertising avenues, the logo re-design, and trail clean ups.
7. The meeting adjourned at 6:43pm on a motion by J. Caproni and seconded by C. Pratt. U/A.