



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **2nd Floor Conference Room, City Hall**
Meeting Date: **Tuesday, February 16, 2016**
Meeting Time: **5:30 PM**

Members Present: Bryant Hardwick (Chair), Curtis Pratt, Jon Niehof, Leon Deyo, Jim Verschueren, Andrew Goodell, and Rick Schnable

Staff Present: Donna Benton and Gretchen Young

B.Hardwick opened the meeting at 5:31pm

1. Introductions
2. Approval of January 19, 2016 Minutes
 - Approved unanimously on a motion by J.Verschueren and seconded by J.Niehof.
3. Update on TAP Grant Process
 - D.Benton gave an update on the TAP grant project. She explained that five firms responded to the RFQ and three were interviewed. Staff is currently further negotiating with CLD Consulting Engineers and hope to go before Council in March.
4. Trail Wish List Prioritization Continuation
 - The group went through last meeting's list of priorities listed in categories and labeled each as to a priority for this design phase and others as long-term goals for future funding opportunities. D. Benton will type up the list of items to be included in the design and go over them with the selected consultant in the future. It was discussed that a ramp would be the preference over stairs but if possible, both options would be ideal.
5. Update on Promotion/Advertising/Public Relations
 - J.Niehof will look into Adopt-a-Spot documents and whom to reach out to such as the Chamber and Dover Main Street. B.Hardick will look for previous folder which has some documents for Adopt-A-Spots. B. Hardwick informed the Committee that Ken Costello is working on updating the map and creating a pamphlet. L. Deyo brought in examples of other trail brochures that he picked up at the Chamber.
6. Other Business
 - D.Benton informed the Committee that she did speak with Liberty Mutual and that will be plowing snow and storing it in a different location so that it does not fall down onto the trail.
 - As requested, D. Benton will look into the option of having a sign on the trail that can be seen from the highway.
7. Next Meeting March 15, 2016—
 - March 15 is scheduled for 5:30pm on the second floor of City Hall. The Committee will continue to discuss promotions/advertising avenues.
8. The meeting adjourned at 6:40pm on a motion by R. Schnable and seconded by A. Goodell. U/A.