



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MEETING NOTICE

Meeting Type:	Regular Meeting
Meeting Location:	Room 305, McConnell Center
Meeting Date:	Thursday, April 28, 2016
Meeting Time:	9:00 A.M.

1. Call to Order and Roll Call
2. Citizens' Forum
3. Interview: Harriman 9:00 am
4. Discussion
5. Interview: CMK 11:00 am
6. Matters of Interest
7. Adjournment

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Please note that interviews will be 1 hour 15 minutes. This time is to include 45 minutes to answer the questions below and 30 minutes for clarification of answers or follow up questions by the Joint Building Committee. The questions we would like you to respond to are below.

During your opening presentation, please address your overall philosophy of this project. We would also like you to speak to any questions we did not include on the list that you believe we should have asked at this stage of the project.

Architect Interview Questions

Feasibility Study:

1. What other feasibility studies have you done and how many carried forth into other projects? What do you wish you had looked at in previous feasibility studies that you didn't?
2. Describe a project similar in scope and size that you have done and how you met state standards?
3. How do you envision the role of the community in the feasibility study process, and what is your role in communicating with the public during this project?
4. How would you help us filter, balance and prioritize community and other stakeholder input?
5. What information would you need from us on or before day 1 to assist you in conducting an efficient and effective feasibility study?

Project Management:

6. How do you go about determining feasibility and cost estimates for a renovation project that has many layers of unknowns and meets the specific needs of Dover?
7. How would you approach management of construction in and around an occupied building if you were to move from feasibility to design?

Project Design:

8. What is your philosophy and experience in approaching a school feasibility study and renovation that addresses the perspective of a young child, and community uses & needs?
9. How do you approach the feasibility and design as the building relates to the site?
10. What role does sustainability play in your philosophy and design process?
 - a. How would you help us secure special funds to pay for sustainable features in our project?
 - b. How much money have you helped other districts raise to support a sustainable design?
11. How can the building be designed to meet our educational needs now and in the future, and how do you keep abreast of current New Hampshire standards and codes?
12. How can the building be designed to promote flexible community access?
13. Tell us about your team's experience in the academic, arts and athletics aspects of school design.

Dover School District Mission Statement

Strengthening our community by educating every child, every day!

General Information:

14. Can you provide a cost estimate?
15. Are you currently engaged in any other projects for the City of Dover or the Dover School District? If so, would any of your team be shared across projects?
16. How many other bids do you have pending at this time?
17. Based on your experience, what suggestions would you recommend to us?
18. Are there questions we haven't asked that you think should be asked?