JOINT BUILDING COMMITTEE
DOVER HIGH SCHOOL AND REGIONAL CTC
MINUTES

DOVER SCHOOL DISTRICT

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room
Meeting Date:	**Tuesday, April 12, 2016**
Meeting Time:	**4:30 p.m.**

I. **CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, April 12, 2016 at 4:35 p.m. in the Superintendent's Conference Room at the McConnell Center. Present were Robert Carrier, Jason Gagnon, Mark Geuther, Sarah Greenshields, and Amanda Russell. Matt Severson arrived at 4:40pm. Also present were Superintendent Elaine Arbour, Contract Coordinator Libby Simmons, High School Principal Peter Driscoll, CTC Director Louise Paradis, Facilities Director Jeffrey White, HMFH Project Manager Tina Stanislaski, HMFH Project Coordinator Bobby Williams, PC Construction Senior Project Manager Garret Bertolini, PC Construction Project Manager Scott Blair, Dover City Planner Christopher Parker, Dover Recreation Director Gary Bannon and Dover Recreation Asst. Director Krista Trefethen.

II. **CITIZENS' FORUM:** No one addressed the JBC.

III. **APPROVE MEETING MINUTES FROM MAR 29, 2016:** Amanda Russell moved / Jason Gagnon seconded to approve the minutes of the meeting listed. An oral **VOTE PASSED 5/0**.

IV. **FINANCIAL REPORT:** Ms. Simmons reviewed the Financial Summary dated 4-5-16. She also commented that she will be in contact with the state to confirm the process for reimbursement.

   a. **AUTHORIZATIONS:** Jason Gagnon moved / Amanda Russell seconded to approve payment of the Manifest CIPM#DHSCTC021 in the amount of $362,005.05. A rollcall **VOTE PASSED unanimously.**

V. **APPROVE MARCH STATUS REPORT (Attachment A) AND FINANCIAL REPORT TO BE SUBMITTED TO THE CITY COUNCIL AND SCHOOL BOARD:** Amanda Russell moved / Jason Gagnon seconded to approve the JBC monthly status report. An oral **VOTE PASSED 6/0**.

VI. **TURF PRESENTATION:** Mr. Dyjak from Field Turf went through the possible options for a turf field (Attachment B). He handed out an information sheet on the Incidence, Mechanisms, and Severity of Game-Related High School Football Injuries across Artificial Turf Systems of Various Infill Weight done by Dr. Michael C. Meyers at Idaho State University (Attachment C).

   Mr. Eldridge from Cape and Island Tennis and Track shared that after inspecting the track, his opinion was that it would not make sense to spend money to make repairs and connect it to a new turf field, especially if the plan was to replace the track in the next couple of years.

VII. **REVIEW COMMISSIONING AGENT CONTRACT (Attachment D):** Sarah Greenshields moved / Amanda Russell seconded to approve the Commissioning Agent Contract for HEA as presented. A rollcall **VOTE PASSED unanimously.**

VIII. UPDATE ON INTERIOR AND EXTERIOR INCLUDING TOWN SQUARE, LOBBY, LEARNING COMMONS AND BRICK PATTERNS (Attachment E): Mr. Williams and Ms. Stanislaski went through the current interior and exterior plans including brick patterns.

IX. DISCUSS FUND RAISING FOR DUNAWAY FIELD AND TRACK: Ms. Greenshields shared that she, Mr. Carrier, Mr. Driscoll, and Mr. Wotton met to discuss fundraising opportunities for athletics at the high school. She remarked that they felt that the Dunaway Field and the track and would be good places to begin, with the hope that success there would trickle down to other areas of the school. She indicated that selling naming rights is a possibility and that Mr. Wotton is researching what other schools in the state have done. She did mention that any naming would not be replacing current names like Dunaway Field. Mr. Carrier mentioned that there are already relationships in place and that conversations are beginning.

X. XQ SUPER SCHOOL PROJECT UPDATE: The committee commented on their disappointment in not being invited to participate in the "Develop" phase of the XQ Project. They further commented that, in spite of that, there was immense value in solidifying the DHS-CTC project's objectives. Ms. Greenshields mentioned that much of the material collected will be able to be used for further fundraising, as well as for project documentation.

XI. REVIEW FUTURE MEETING SCHEDULE: The committee confirmed that the next two meetings are scheduled for Tuesday, May 3rd and 10th. Ms. Stanislaski mentioned that they expect to have the cost estimate at the next meeting.

XII. MATTERS OF INTEREST: Ms. Glidden mentioned the Free Energy Code Workshops available and said she would forward the information again to the committee.

XIII. BUILD NEXT AGENDA & REVIEW ACTION ITEMS:

XIV. ADJOURNMENT: Sarah Greenshields moved / Jason Gagnon seconded to adjourn the JBC meeting at 6:21 p.m. An oral **VOTE PASSED 6/0.**

Respectfully submitted,

Melissa Glidden

Melissa Glidden, Recording Secretary