

CITY OF DOVER

CITY COUNCIL – AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, May 11, 2016**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PROCLAMATIONS/AWARDS**
- 6. APPROVAL OF AGENDA**
- 7. PUBLIC HEARINGS**
- 8. CITIZEN'S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

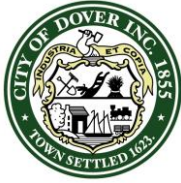
- 9. CITY MANAGER'S REPORT**
- 10. APPROVAL OF MINUTES**
 - A. April 20, 2016 – Workshop Session**
 - B. April 20, 2016 – Special Meeting**
 - C. April 27, 2016 – Workshop Session**
 - D. April 27, 2016 – Regular Meeting**

- 11. MAYOR'S REPORT**

- 12. UNFINISHED BUSINESS**

- A. ORDINANCES IN THE 2nd READING**
- B. ORDINANCES IN THE 3RD READING**
- C. RESOLUTIONS**

- 1. APPROPRIATION OF MARCH 2016 DOVER HIGH SCHOOL AND REGIONAL CAREER TECHNICAL CENTER BOND PREMIUM
(THIS REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)
SPONSORED BY MAYOR WESTON BY REQUEST**



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13. NEW BUSINESS

A. CONSENT CALENDAR

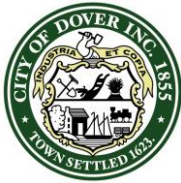
1. **BLOCK PARTY – HotRod City**
2. **BLOCK PARTY – Six03 Endurance**
3. **ROAD RACE – Six03 Endurance**
4. **ROAD RACE – Horne Street School Parent/Teacher Group**
5. **PARADE – Our Lady of Fatima May Procession**
6. **TROJAN UV3000 PLUS LAMPS**
SPONSORED BY MAYOR WESTON BY REQUEST
7. **MASTER BOAT BUILDER FOR GUNDALOW REPAIRS**
SPONSORED BY MAYOR WESTON BY REQUEST
8. **B16052 ARENA LOCKER ROOM RENOVATIONS**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 11. Pool Advisory Committee |
| 2. Planning Board | 12. Police and Parking Facility Building Committee |
| 3. Appointments Committee | 13. Recreation Advisory Board |
| 4. Arena Commission | 14. Solid Waste Advisory Commission |
| 5. Arts Commission | 15. Transportation Advisory Commission |
| 6. Legislative Liaison | 16. Joint Building Committee – Dover High School
and Regional Career Technical Center |
| 7. Library Board of Trustees | 17. Joint Building Committee – Garrison
Elementary School |
| 8. McConnell Center Advisory Committee | 18. Dover Main Street |
| 9. Ordinance Committee | |
| 10. Parking Commission | |

B. RESOLUTIONS

1. **110 408 REGENT DRIVE PERMANENT SLOPE EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT**
SPONSORED BY MAYOR WESTON BY REQUEST
2. **46 WHITTIER STREET PERMANENT SLOPE EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT**
SPONSORED BY MAYOR WESTON BY REQUEST
3. **FISCAL YEAR 2016 BUDGET AMENDMENT #2 - SCHOOL ADDITIONAL APPROPRIATION FOR CHANGE IN NON-PROPERTY TAX REVENUE ESTIMATE (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON MAY 25, 2016)**
SPONSORED BY MAYOR WESTON BY REQUEST



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C. ORDINANCES IN 1ST READING

- 1. CHAPTER 166, SECTIONS 16, 18, 23, 59, 60, AND ARTICLE III – PARKING
(TO BE REFERRED TO A PUBLIC HEARING ON MAY 25, 2016)
SPONSORED BY MAYOR WESTON BY REQUEST**

14. COUNCIL CORRESPONDENCE

- A. Letter from Chris Keeley, Chairperson of the Energy Commission, dated April 27, 2016.**

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT



THE CITY MANAGER'S REPORT

May 11, 2016

*Month Reporting on:
April 2016*

"If you want to go fast, go alone. If you want to go far, go together."

- African Proverb

J. Michael Joyal, Jr.
City Manager

Legal Department

by Anthony Blenkinsop

The Office of General Legal Counsel provides legal support to the City Council, City Manager, city staff and volunteers on boards, commissions and committees of the City of Dover to assist efforts in providing services to our constituents and/or customers. In addition, legal support is also provided to the Dover School Board and Superintendent of Schools.

Right to Know Requests, pursuant to RSA 91-A

- Durham, NH – 3 Requests for agenda materials for meetings between 04.06.2016 and 05.05.2016
- Dover, NH – Total Compensation for CY2015

Assistance to City Departments and/or Offices

City Council: Drafting/review of resolutions and ordinances; Meeting minutes update

City Manager: Review of documents for signature, 91-A requests; Resolutions; Dover Landfill Remedial Action Trust

Community Services: County Farm Road Guardrail Damages; City Engineer forms; MOAs; Old Garrison Road concerns; Closure of Griffin Well; Whittier Street Bridge Easements; Spaulding Turnpike Easements

Finance: Discharge of Liens; CAMA Date inquiry; Performance Bond for Ambulance Bid; Stonewall Kitchen; Municipal Derivatives Settlement Class Action; HealthTrust FSA documents; Bid Bond matter; General Release for payment of water/sewer bills; Employment policy question

Cemetery: Incomplete grave sales

Planning: Arch Street Preserve Subdivision HOA; Richardson Drive draft bid; Land donation inquiry; Varney Brook letter of credit; Protest petition; Open space subdivision violation

Recreation: Disc Golf complaint; McConnell Center windows

Fire & Rescue: Review Strafford County Public Health Region MOA; Review Wentworth Douglass Hospital Medical Resource Hospital Agreement; 23 Oak Street violations; Energy rebate

Police: Sex Offender relocation; Parking in cemeteries; South Pine Street parking

Litigation

Kelley's Row, et al v. First Street at Garrison et al: Settlement ongoing.

Clay v. City of Dover: Received Court Order on applicant scoring sheets; Appeal accepted by NH Supreme Court.

City v. Nathaniel Figuers: Lien filed and hearing scheduled for June 16, 2016.

City v. Joel Bernier: Bernier was ordered to make monthly payments starting February 15, 2016, April 2016 payment received; Foreclosure Notice received.

Cohen v. City: Trial rescheduled for June 21, 2016.

City of Dover v. State of NH: (adequacy lawsuit) Hearing scheduled for May 6, 2016 (Sullivan County Superior Court)

Ventas Realty Limited Partnership v. City: Propounded interrogatories on Plaintiff; Awaiting Plaintiff expert disclosure; Bench Trial scheduled for October 12, 2016.

Judd, Hunt v. SELT, City of Dover & Secretary of US Dept. of Agriculture: Hearing held in Concord on April 12, 2016; Mediation scheduled for May 25, 2016.

	Current Month	FY16 YTD	FY15	FY14
Legal Matters/ Questions Handled	30	206	276	251
Document Creation/Review	31	210	180	175
Right to Know Requests Processed	4	48	103	78
Resolutions	4	40	54	48
Ordinances	0	26	21	14

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters.

Economic Development

by Dan Barufaldi

Summary:

Most firms continue to report rising sales and revenues. Retail and tourism contacts report positive results while most manufacturing companies, software and IT services firms report sales increases. Home sales in Dover are up 9% year over year. Commercial real estate activity remains up slightly. Respondent are now indicating plans to increase hiring and wages to fill needed positions. No one sees price issues and many cite lower energy prices fueling better results. Most expect the current growth to continue through year end.

The current Dover unemployment rate is 2.5%.

Selected Business Services:

Demand for consulting and advertising is up moderately over last year at this time. Software and IT services providers are experiencing improved results versus the previous year sales. Services to the healthcare sector have recently increased as walk-in convenient care centers

are being added. Some consolidation is now being experienced in the institutional healthcare sector. Wages, while up significantly in critical skill areas, remain just above inflation as do prices. These firms usually hire in classes to be trained at one time and usually do this in the summer season. To attract highly skilled workers in growing industries these firms are expanding their social media and technological attraction efforts. Increased health insurance costs remain a concern with the onset of the Affordable Care Act and the challenge of being able to increase pricing to cover the increased cost. Experienced wait staff is at a premium. Overall the sector is optimistic and expecting high single digit growth over the next two quarters and beyond.

Uncertainty regarding the Affordable Care Act, the slowing Chinese economy/ housing bubble, and the economic effects of Middle Eastern wars; the European migrant refugee problem and the Ukraine/Russia situation effect on the European economies continue to produce a prevailing air of caution in this and several other sectors with real local economic effect. Local walk-in healthcare centers are hiring strongly as these in demand skill sets become available.

Predictions for 2016 revenue growth are in the 5%- 15% range.

Commercial Real Estate:

Commercial real estate sales activity continued with moderate sustained growth locally, with sustained strength in the Boston and Portland markets. Demand locally has remained positive with several local commercial developments, mixed use infill, multifamily and assisted living investment projects coming to fruition. Land sales continue to have momentum locally. Investment demand for commercial real estate remains strong. Leasing fundamentals maintained a moderate pace of improvement in recent weeks, consistent with minimal-to-slow employment growth. A small amount of speculative office construction as part of mixed use building is now being done. Some recent mixed use developments are experiencing difficulty in filling the commercial component while booking the residential component immediately. The lending environment remains highly favorable to borrowers, with historically low interest rates and increasingly looser lending standards. Abundant investment

capital continues to flow into commercial lease properties across the Seacoast, sourced from private equity firms, pension funds, foreign investors, REITS and high net worth individuals. The projected end of "quantitative easing" over time is probably going to extend to December. The latest 25 basis points rate increase of the Fed will extend the current interest rate through year end. Leverage ratios are on the rise among some investors, but remain low in absolute terms. Local multi-family and mixed use construction remains at a very healthy pace with local inventory in this category rising rapidly. The outlook remains cautiously optimistic across the region. Forecasts call for more slow improvement in fundamentals moving forward, pending steady (if slow) employment growth. Fiscal policy and uncertainty around the business and employment effects of the ACA and Medicaid expansion costs are producing uncertainty at both the state and federal levels and this is mentioned by some as a down side risk to employment growth that produces improvement in leasing and construction activity. Some major capital spending projects are underway and some about to be announced. One office/manufacturing building recently available in Enterprise Park has been purchased. The two formerly vacant buildings in the park are now occupied. See Local Major Development Projects Section below.

Residential Real Estate:

Residential real estate markets continue to exhibit strong performance in the Seacoast. Home buyer confidence is up. Completed sales of single family homes increased year-over-year in Q1. Low inventory levels locally are still thought to be limiting sales, but appear to be easing somewhat as rising prices are convincing sellers to put homes on the market before interest rates go up. Median selling prices continue to rise locally and are up 9% year-over-year 2014-2015. Condo sales though somewhat mixed regionally, are up locally as well, as are condo pricing and pending sales. Closed unit sales of both single family homes and condominiums improved very slightly over the past month. Sales and prices are up in the sector. Median sale prices in NH and in Dover increased again in the period. Pending sales suggest the markets for single family houses and condos have finished well in 2015 and will continue to do well throughout 2016.

Manufacturing & Related Services:

Local manufacturers supplying domestic markets are now reporting some sustained strength in sales and improved year over year profits. A few local manufacturers are reporting lower sales than the same period a year ago due to a falloff in export sales brought on by the strong U.S. dollar and the reduction in mining and oil exploration equipment and parts sales caused by the low crude oil prices. Exporters to both Europe and China are concerned with the macro-economics they're seeing in both markets. The Chinese economy has slowed markedly and their investment in infrastructure, often purchased here, is also down significantly. Local manufacturers, for the most part, are experiencing growing sales. The recent EU economic problems and refugee influx from Iraq, Libya, Yemen and Syria, coupled with the economic problems in the Ukraine and Russia and the effects they will cause in world-wide markets and economies are a growing uncertainty and concern. Pickup truck and SUV sales are at an all-time high due to the recently lower gasoline prices. Future auto sales will be impacted by the price moves in the volatile gasoline markets. Firms reporting on inventory levels are split with half citing flat inventory levels and half citing higher levels. Most contacts in the manufacturing sector indicate that both staffing levels and wage growth remain modest except for select scarce high demand skill sets. Capital investment is up locally. Foreign investment in the US is growing rapidly due to the uncertainties rampant in the Chinese and European economies. Aerospace parts manufacturers are reporting increasing sales. Some major capital spending projects are underway and some about to be announced. A number of other commercial projects are currently underway or about to be underway during this building season. Outlook for the balance of the year remains positive.

Price pressures remain moderate. Regional manufacturers remain guardedly optimistic. Labor demand has been strong in IT and software. Aerospace, nursing, electronics, engineering, quality assurance tech and legal skills demand remain strong. Most firms in the field have begun to hire with wages beginning to move upward. So far, prices have remained flat.

Retail & Tourism:

Retailers contacted for this period report store sales ranging from low single digits to 10% increases year-over-year and favorable results so far for Q2, 2016. The continued reduction in gasoline prices has increased disposable income and is enhancing retail and tourism revenues slightly in the short term. With gasoline prices now headed up in the short term, it remains to be seen if the strong retail consumer sentiment will continue. Sales of apparel, electronics, household items and home improvement goods are selling well. Prices were up slightly (1 %) despite advertised sales. Inventories appear a little higher than anticipated. On-line shopping has reinforced a "just-in-time" shopping mentality that has exacerbated erratic monthly sales results. Many retailers are making capital investments to participate more fully in on-line sales. Some local retail establishments are finding it difficult to hire experienced retail sales personnel.

Business travel has softened slightly, but leisure travel is strong and getting stronger as we head into spring. Bus tours to Dover are fully booked for 2016 and part of 2017. Our hockey tournaments helped local hotel occupancy rates during this period. Annual Dover occupancy rates have been very good and well over the previous year. Most high end restaurants are now doing well, benefiting from the parking garage downtown. The mid-tier restaurants are experiencing the usual post-holiday doldrums but the advent of spring is expected to see more restaurant patronage with better weather. Most restaurants are finding it more difficult to find experienced wait staff even with higher wages.

Attendance at our museums, fairly flat so far this year, is beginning to anticipate an improvement with the coming spring weather and an increase in event frequency and quality. Pricing has remained steady.

* NOTE: Non-local content contains excerpts from the Federal Reserve Beige Book-Boston.

Local Major Development Projects:

- First street Development
- McIntosh properties Development
- Yacht Club Development
- Stonewall Kitchens Development
- Rand-Whitney Development
- Dover Parking Garage
- Dover Police Station
- 49,000 SF at 27 production drive leased for manufacturing with a buy option
- Broadway mixed use development
- Purchase of 44 Venture drive
- Well over \$100,000,000 in Dover development underway.
- Enterprise Park Developments
- Purchase of a large underutilized Dover building anticipated shortly.

Total Permits Issued: April 2016

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
16-034	PRIME CIRCLE, LCC	11	WEBB PLACE	RENOV. A RESTAURANT	C	D	2-A	65000	675
16-067	COCHeco MILLS HOLDINGS,	383	CENTRAL AVENUE	INT. OFFICE RENOV. OF SUITES 259, 263	C	2	37A	14400	175
16-069	WASHINGTON STREET MILLS,	1	WASHINGTON STREET	INT. RENO. 5TH FLR, SUITE 539	C	23	14	10000	125
16-073	DEGRACE	421	CENTRAL AVENUE	INSTALL AN EXT. DOOR FROM THE LO	C	3	67	1600	45
16-074	44 PORTLAND AVE, LLC	44	PORTLAND AVENUE	FIT-UP 10 COMMERCIAL UNIT	C	24	104	126000	1285
16-084	340 CENTRAL, LLC	340	CENTRAL AVENUE	CONST. A VESTIBULE/ENTRANCE	C	2	40 &	15000	175
16-094	340 CENTRAL LLC	340	CENTRAL AVENUE	COMBINE 2 BTHRMS TO 1 ACCESSIBLE	C	2	40	2000	225
16-095	GAGE HILL AUTO	2	ABBey SAWYER MEMORIAL DRIVE	INSTALL A STORAGE CONTAINER	C	28	6A	0	50
16-108	SALLY BEAUTY CO.	867	CENTRAL AVENUE	INT. RENOV. OF VACANT SPACE FOR A	C	38	6A	48000	505
16-112	PROFERO MANAGEMENT LLC	23	CATARACT AVENUE	RENO./RMDL A POST SECONDARY EDU	C	13	23	120000	1225
16-123	ROUTE 125 ASSOCIATES	903	CENTRAL AVENUE	INT. RENO. SPACE FOR A NAIL SALON & C	C	38	11-2	12000	145
16-051	TIM WALLACE CONSTRUCTIO	26	CROSBY ROAD	UNIT 11, FIT-UP FOR ALTERNATIVE TRE	I	G	31-3	100000	1025
15-091	TOLEND ROAD PROPERTIES, L	26	SANDRAS RUN	FINISH BASEMENT NEW CONST.	R	G	24J-1	2000	45
15-440	HERON BAY PARTNERS	40 & 42	CIELO DRIVE	CONST. A TWO FAMILY DWLNG 2 ATT.	R	H	4-40	348000	3505
15-443	HORN BROOK FALLS LLC	23	PACIFIC DRIVE	PARTIAL FINISH BASEMENT FOR ADD'L	R	E	49-A	22000	245
16-005	DOVER POINT PROPERTIES DE	42	SHORE LANE	NEW CONST. A SFD WITH ATT. GARAGE	R	L	89G-1	292000	2945
16-0072	LILAC GARDENS	411-438	LILAC LANE	RENOVATIONS OF A MULTI-FAMLIY (BL	R	H	35D	180000	1825
16-013	DUISINBERRE	126	SIXTH STREET	RENOV. INT. OF A DWELLING UNIT	R	34	18	65000	675
16-077	BROWN	105	STARK AVENUE	INSTALL A FULL BATH ON 1ST FLR	R	17	39-1	5000	75
16-079	LEMAN	39	SANDRAS RUN	FINISH PART OF BASEMENT	R	G	24J-1	10000	125
16-081	TOLEND ROAD PROPERTIES, L	11	SANDRAS RUN	NEW CONST. SFD W/ATT. GARAGE	R	G	24J-1	154400	1575
16-082	TOLEND ROAD PROPERTIES	23	STOCKLAN CIRCLE	NEW CONST. SFD W/ATT. GARAGE	R	G	24J-1	154400	1575

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
16-087	NASH	17	BROWNING DRIVE	INSTALL AN INGROUND SWIMMING PO	R	21	94	6000	85
16-088	MADDEN	37	DOVER NECK ROAD	CONST. A ONE-STORY REAR ADDITION	R	M79	M79L	55000	575
16-089	SADDLE LOT 3, LLC	44	SADDLE TRAIL DRIVE	NEW CONST. SFD W/ATT. GARAGE	R	N	8-1-3	550000	5525
16-091	RIOUX	6	RENAUD AVENUE	STRUCTURAL REPAIRS TO BEARING W	R	17	35	7000	95
16-092	PLANTE	17	BIRCH DRIVE	CONST. A ONE STORY REAR ADDITION	R	I	83L	64000	685
16-096	GOSSELIN	19	LUCY COURT	PARTIAL FINISH OF BASEMENT	R	G	26-5	7500	105
16-099	CORBIN	65	MOUNT VERNON STREET	TRENOV. AND CONST. AN ADD. ONTO A	R	30	134	64000	665
16-101	HIBSCHWEILER	24	WHITTIER STREET	REPLACE A DET. GARAGE W/A BRZWY/	R	35	72-19	50000	525
16-102	GREEN SPRING, LLC	11	PEARL STREET	RENO. THE KITCHEN & CONST. A BEDR	R	27	290	6000	85
16-103	KAMINSKI, MATTHEW	1	WILBROD AVENUE	REPLACE EXISTING DECK	R	D	18-D	6000	85
16-104	ANDREWS	18	BIRCH DRIVE	INSTALL ROOF TOP SOLAR PANEL PV A	R	I	82-2	5000	75
16-105	NEXT LEVEL CHURCH	49	SANDY LANE	INSTALL AN INGROUND SWIMMING PO	R	A	52	22000	245
16-110	OAK BLUFF REALTY	56	NEW ROCHESTER ROAD	DEMO A 15' X 60' TRAILER	R	40	38A	0	50
16-113	NELSON	86	PARK STREET	CONST. A REAR DECK ADDITION	R	27	232A	3300	65
16-114	PARO	34	OLD ROCHESTER ROAD	REPLACE WINDOWS AND REMODEL KI	R	40	31	30000	325
16-116	HAWKINS	3	BELKNAP STREET	RENOV. A DWLNG UNIT OF A TWO FAM	R	10	76	28000	305
16-118	CLANCY	22	PARSONS LANE	REPLACE FRONT STAIRWAY & LANDIN	R	A	36-10	4800	75
16-119	GEORGE	7	CHANDLER WAY	REMODEL SFD AFTER WATER DAMAGE	R	H	24A	20000	225
16-121	RIVER VALLEY DEV. CORP.	56	CHILDS DRIVE	NEW CONST. SFD W/ATT. GARAGE	R	N	8A-B	230000	2325
16-122	340 CENTRAL AVENUE, LLC	340	CENTRAL AVENUE	CONVERT 2 OFFICES INTO 2 DWELLING	R	2	40	80000	825
16-124	CARUSO	26	SPRUCE LANE	REPAIR SFD AFTER FIRE DAMAGE	R	I	33-C	200000	2025
16-127	BITOV	6	EMMET ROAD	INSTALL A ROOF MOUNTED SOLAR PA	R	17	53	10000	125
16-128	VOLLNOGLE	19	RUTLAND STREET	CONST. A FRONT PORCH	R	12	145	6000	85
16-134	LEPIEN	16	HIGHLAND STREET	RENOV/RMDL A BATHRM	R	10	14A	20000	225

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
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Total Permits Issued: 46

Total Construction Value: \$3,221,400.00

Total Fees Collected: \$33,650.00

Type of Permits Issued		Certificate of Occupancy's	
Commercial	1	Change of Use	3
Commercial Renovations	10	Commercial	0
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Two Family Dwelling	1	Two Family Dwelling	0
Multi-Family Dwelling Units	0	Industrial	0
Industrial	1	Renovations	6
Industrial Renovations	0	Manufactured Dwlg	0
Manufactured Dwelling	0	Multi-Family Dwelling Units	0
Single Family Dwelling	5	Single Family Dwellings	2
Renovations Dwelling Unit	27	Accessory Dwelling Unit	0
Demo. of a Dwelling Unit	1		
Accessory Dwelling Unit	0		
		Total	11

PLANNING BOARD APPROVED PROJECTS

NAME	STREET NAME		Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**
Code	H = Homes	A = Apts.	C = Condos											
Multi-Family:														
Clay Hill	Henry Law Avenue	C	10	0	10		7/28/2015	Site	P15-17	22	3		W	1.1
Yacht Club	Portland Ave	A	19	19	0	12/23/2014	10/14/2014	Site	P14-45	24	104	12/23/2019	H	2.09
Bradley Commons	Central Ave	A	47	0	47	2/10/2015	9/23/2014	Site	P14-34	27	2/3	2/10/2020	H	5.17
First Street @ Garrison	First Street	A	32	32	0	6/12/2014	2/25/2014	Site	P14-03	6	3	6/12/2019	H	3.52
First Rate Realty	Silver/Central	A	16	16	0	9/24/2013	6/25/2013	Site	P13-20	12	28	9/24/2018	W	1.76
Field and Foster	Central Ave	A	18	18	0	2/11/2014	11/12/2013	2/13/2014	P13-60	3	42	2/11/2019	H	1.98
Cochecho Falls Mills	Central Ave	A	120	74	46	12/20/2011	11/28/2011	Site	P11-60	3	3	12/20/2015	H	13.2
Sherman School	School Street	C	48	0	48	9/27/2011	10/26/2010	Site	P10-39	3	10	9/27/2016	G	7.68
Paolini	Clancy Drive	C	12	12	0	1/9/2014	10/22/2013	Site	P13-37	I	12	1/9/2019	G	1.92
Lilac Gardens	Lilac Ln	A	120	72	48	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
Total: Multi-family			442	243	199									50.52
Subdivisions:														
Indian Ridge	Emerald Ln	H	49	0	49	8/25/2015	6/23/2015		P14-58	F	15	8/25/2015	W	18.13
Bellamy Ridge	Red Barn Dr	H	7	0	7	10/13/2015	8/25/2015		P15-05	I	6-C	10/13/2020	G	2.59
Kelly Brook Meadows	Old Stage Road	H	9	9	0	4/29/2014	3/25/2014	5/9/2014	P14-01	G	36	4/29/2019	W	3.33
Foster's Way	Fosters Dr	H	5	2	3	9/17/2014	12/17/2013		P13-49	L	89-1	9/17/2019	G	1.85
Kemen	Sixth St	H	1	0	1	4/29/2014	8/27/2013	5/1/2014	P13-43	B	1D	4/29/2019	H	0.37
Child's Subdivision	Childs Dr	H	19	15	4	4/9/2013	3/28/2013	3/29/2013	P12-20	N	8A-1	3/28/2018	H	7.03
Arch St	Fresian Drive	H	11	2	9	7/30/2013	10/23/2012	8/1/2013	P12-28	11	16	7/30/2018	W	4.07
Labrador Woods	Labrador Dr	H	9	6	3	7/19/2010	5/25/2010	7/19/2010	P10-19	A	51-9	7/19/2014	H	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	8	2	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	16	12	4	8/10/2010	3/23/2010	8/11/2010	P07-39	L	89G	8/10/2014	G	5.92
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	5	4	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	3.33
Picnic Rock	Back River Rd	H	21	7	14	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	9	1	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Pacific/Nye	H	15	15	0	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	58	14	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
StoneCroft	Carriage Hill Ln	H	11	9	2	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	27	5	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Emerald Woods I & II	Emerald Ln	H	25	25	0	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	17	1	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2011	H	6.66
Total: Single Family			353	229	124									109.89
TOTAL APPROVED UNITS			795	472	323									160
Elderly:														
Pointe Place	Sierra Dr	H	31	4	27		11/19/2014		P14-77	K	19		G	
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	62	55	7	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Cielo Dr	H	61	46	25	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
Total: Elderly			154	105	59									
APPROVED + ELDERLY			949	577	382									160

City of Dover
Bid Solicitation Report
For April 2016

5/3/2016

Department Bid Number	Bid Date	Bid Due	Description	PO Notes
Police B16038	04/06/2016	05/04/2016	Police Clothing and Equipment	
Recreation Q16-024	04/19/2016	05/10/2016	Recreation Summer Staff Uniforms	
Recreation B16055	04/19/2016	05/04/2016	Sternberg Lighting for Henry Law Park	

PO Report

April 2016

DAC	PO Date	PO No.	Vendor Name	Amount
Recreation	4/19/2016	201609341	GREATVIEW LANDSCAPE CO., LLC	\$5,203.00
Community Services Department	4/18/2016	201609259	LAWNMARK, LLC.	\$5,895.00
Executive	4/21/2016	201609450	SIMPLEX GRINNELL LP	\$6,239.00
Recreation	4/7/2016	201609074	LSK ENTERPRISES, INC.	\$6,675.00
Fire and Rescue	4/11/2016	201609114	MOTOROLA, INC.	\$6,815.65
Community Services Department	4/4/2016	201608934	FERGUSON WATERWORKS	\$6,860.78
City Finance Office	4/21/2016	201609439	MB BARK MULCH LLC	\$6,990.00
Recreation	4/18/2016	201609260	MIRACLE RECREATION EQUIPMENT CO	\$7,696.25
Executive	4/21/2016	201609437	ESRI CORP.	\$7,700.00
Recreation	4/11/2016	201609113	FOX TOURS	\$7,992.35
Fire and Rescue	4/21/2016	201609438	FIRE TECH & SAFETY OF NEW ENGLAND, INC	\$10,081.00
Executive	4/28/2016	201609649	SHEEHAN, PHINNEY, BASS & GREEN	\$14,143.81
Recreation	4/18/2016	201609261	MARTURANO RECREATION COMPANY, INC.	\$18,505.65
Community Services Department	4/12/2016	201609185	ELECTRIC LIGHT CO, INC.	\$20,000.00
Police	4/21/2016	201609440	HARVEY CONSTRUCTION CORPORATION	\$21,290.00
Community Services Department	4/4/2016	201608940	GROUND GUYS, LLC., (THE)	\$22,389.00
Community Services Department	4/21/2016	201609452	HI-WAY SAFETY SYSTEMS, INC	\$37,521.00
Community Services Department	4/21/2016	201609453	HI-WAY SAFETY SYSTEMS, INC	\$59,400.00
Community Services Department	4/7/2016	201609073	SKOVIC CONSTRUCTION	\$166,520.00
Fire and Rescue	4/20/2016	201609392	ROLAND B. MORIN dba SUGARLOAF AMBULANCE	\$197,111.00
Community Services Department	4/6/2016	201609063	JOHN H. LYMAN & SONS, INC.	\$200,000.00
Community Services Department	4/19/2016	201609342	H53 MAST ROAD, LLC, / 2K REALTY HOLDINGS	\$1,000,000.00

City of Dover
Expenditures of Major Funds
April 30, 2016
(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 407,686	\$ 3,416	\$ 255,649	63.0%	\$ 152,037	\$ 83,000	\$ 69,037	16.9%
Executive	864,566	40,050	730,773	85.0	133,793	77,492	56,301	6.5
Finance	1,739,467	121,927	1,384,744	80.0	354,723	224,534	130,189	7.5
Planning	642,382	43,898	448,378	70.0	194,004	90,175	103,829	16.2
Misc General Government	1,190,293	128,769	667,701	56.0	522,592	57,236	465,356	39.1
Police	7,801,851	580,712	6,456,304	83.0	1,345,547	892,145	453,402	5.8
Fire & Rescue	8,248,269	592,983	6,642,808	81.0	1,605,461	785,105	820,356	9.9
Community Service Public Works	6,652,331	278,905	3,912,794	59.0	2,739,538	1,172,116	1,567,422	23.6
Recreation	2,095,972	109,977	1,585,213	76.0	510,759	153,858	356,901	17.0
Public Library	1,131,936	85,987	926,758	82.0	205,178	157,514	47,664	4.2
Public Welfare	808,656	48,755	556,743	69.0	251,913	33,822	218,091	27.0
Debt Service	10,300,081	671,320	4,298,438	42.0	6,001,643	6,414,604	(412,960)	(4.0)
Other Financing Sources/Uses	3,271,483	-	1,383,373	42.0	1,888,110	-	1,888,110	57.7
School	46,687,263	3,372,152	33,950,905	73.0	12,736,358	12,419,162	317,196	0.7
Intergovernmental	8,331,912	-	8,331,912	100.0	-	-	-	0.0
Sub-total : 1000 General Fund	\$ 100,174,148	\$ 6,078,850	\$ 71,532,495	71.4%	\$ 28,641,653	\$ 22,560,760	\$ 6,080,893	6.1%
3213 Parking Activity Fund								
Police	\$ 672,223	\$ 37,032	\$ 345,382	51.0%	\$ 326,841	\$ 133,274	\$ 193,567	28.8%
Sub-total : 3213 Parking Activity Fund	\$ 672,223	\$ 37,032	\$ 345,382	51.4%	\$ 326,841	\$ 133,274	\$ 193,567	28.8%
3320 Residential Solid Waste Fund								
Community Service Public Works	\$ 1,036,187	\$ 93,555	\$ 757,814	73.0%	\$ 278,373	\$ 265,987	\$ 12,386	1.2%
Sub-total : 3320 Residential Solid Waste Fund	\$ 1,036,187	\$ 93,555	\$ 757,814	73.1%	\$ 278,373	\$ 265,987	\$ 12,386	1.2%
3381 McConnell Center Fund								
Recreation	\$ 828,893	\$ 31,965	\$ 385,952	47.0%	\$ 442,941	\$ 361,639	\$ 81,302	9.8%
Sub-total : 3381 McConnell Center Fund	\$ 828,893	\$ 31,965	\$ 385,952	46.6%	\$ 442,941	\$ 361,639	\$ 81,302	9.8%
3410 Recreation Special Revenue Fund								
Recreation	\$ 596,591	\$ 27,154	\$ 364,963	61.0%	\$ 231,628	\$ 22,359	\$ 209,269	35.1%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 596,591	\$ 27,154	\$ 364,963	61.2%	\$ 231,628	\$ 22,359	\$ 209,269	35.1%
5300 Water Fund								
Community Service Public Works	\$ 5,014,022	\$ 147,786	\$ 3,602,290	72.0%	\$ 1,411,732	\$ 465,302	\$ 946,430	18.9%
Sub-total : 5300 Water Fund	\$ 5,014,022	\$ 147,786	\$ 3,602,290	71.8%	\$ 1,411,732	\$ 465,302	\$ 946,430	18.9%
5320 Sewer Fund								
Community Service Public Works	\$ 7,428,000	\$ 226,709	\$ 5,182,072	70.0%	\$ 2,245,928	\$ 567,618	\$ 1,678,310	22.6%
Sub-total : 5320 Sewer Fund	\$ 7,428,000	\$ 226,709	\$ 5,182,072	69.8%	\$ 2,245,928	\$ 567,618	\$ 1,678,310	22.6%
6100 Dovernet Fund								
Other Financing Sources/Uses	\$ 1,004,796	\$ 53,013	\$ 505,748	50.0%	\$ 499,047	\$ 69,505	\$ 429,543	42.7%
Sub-total : 6100 Dovernet Fund	\$ 1,004,796	\$ 53,013	\$ 505,748	50.3%	\$ 499,047	\$ 69,505	\$ 429,543	42.7%
Total : EXPENDITURES	\$ 116,754,860	\$ 6,696,063	\$ 82,676,716	70.8%	\$ 34,078,143	\$ 24,446,444	\$ 9,631,699	8.2%

City of Dover

Revenues of Major Funds

April 30, 2016

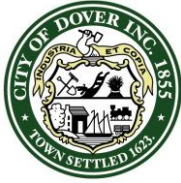
(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 73,685,172	\$ 293,896	\$ 39,446,296	54.0%	\$ 34,238,876	\$ -	\$ 34,238,876	(46.5)%
Licenses & Permits	5,339,940	502,639	4,740,329	89.0	599,611	-	599,611	11.2
Intergovernmental	2,212,505	4,428	2,061,518	93.0	150,987	-	150,987	6.8
Charges for Services	3,527,041	156,845	2,792,366	79.0	734,675	-	734,675	20.8
Miscellaneous Revenue	951,895	9,759	714,678	75.0	237,217	-	237,217	24.9
Education	14,007,047	2,800,048	12,268,062	88.0	1,738,985	-	1,738,985	12.4
Operating Transfers In	310,548	-	-	0.0	310,548	-	310,548	100.0
Other Financing Sources	140,000	-	-	0.0	140,000	-	140,000	100.0
Sub-total : 1000 General Fund	\$ 100,174,148	\$ 3,767,616	\$ 62,023,249	62.0%	\$ 38,150,899	\$ -	\$ 38,150,899	38.1%
3213 Parking Activity Fund								
Licenses & Permits	\$ 105,000	\$ 13,996	\$ 129,760	124.0%	\$ (24,760)	\$ -	\$ (24,760)	-23.6%
Parking Income	412,223	29,575	351,626	85.0%	60,597	-	60,597	14.7%
Parking Fines	155,000	12,737	139,056	90.0%	15,945	-	15,945	10.3%
Other Financing Sources	0	-	-	0.0	0	-	0	0.0
Sub-total : 3213 Parking Activity Fund	\$ 672,223	\$ 56,308	\$ 620,442	92.0%	\$ 51,781	\$ -	\$ 51,781	7.7%
3320 Residential Solid Waste Fund								
Intergovernmental	\$ 9,556	\$ -	\$ 11,111	116.0%	\$ (1,555)	\$ -	\$ (1,555)	-16.3%
Charges for Services	930,000	65,054	772,656	83.0%	157,344	-	157,344	16.9%
Miscellaneous Revenue	0	9	485	0.0	(485)	-	(485)	0.0
Other Financing Sources	35,728	-	-	0.0	35,728	-	35,728	100.0
Sub-total : 3320 Residential Solid Waste	\$ 975,284	\$ 65,063	\$ 784,251	80.0%	\$ 191,033	\$ -	\$ 191,033	19.6%
3381 McConnell Center Fund								
Miscellaneous Revenue	\$ 698,701	\$ 26,750	\$ 552,597	79.0%	\$ 146,104	\$ -	\$ 146,104	20.9%
Operating Transfers In	130,192	-	94,010	72.0	36,183	-	36,183	27.8
Sub-total : 3381 McConnell Center	\$ 828,893	\$ 26,750	\$ 646,606	78.0%	\$ 182,287	\$ -	\$ 182,287	22.0%
3410 Recreation Special Revenue Fund								
Charges for Services	\$ 403,815	\$ 33,962	\$ 281,227	70.0%	\$ 122,588	\$ -	\$ 122,588	30.4%
Miscellaneous Revenue	15,500	796	6,455	0.4	9,045	-	9,045	58.4
Operating Transfers In	15,500	-	-	0.0	15,500	-	15,500	100.0
Other Financing Sources	158,834	-	-	0.0	158,834	-	158,834	100.0
Sub-total : 3410 Recreation Special Revenue Fund	\$ 593,649	\$ 34,758	\$ 287,682	48.0%	\$ 305,967	\$ -	\$ 305,967	51.5%
5300 Water Fund								
Charges for Services	\$ 4,795,901	\$ 221,753	\$ 3,199,102	67.0%	\$ 1,596,799	\$ -	\$ 1,596,799	33.3%
Miscellaneous Revenue	70,500	6,443	62,878	89.0	7,622	-	7,622	10.8
Sub-total : 5300 Water Fund	\$ 4,866,401	\$ 228,196	\$ 3,261,979	67.0%	\$ 1,604,422	\$ -	\$ 1,604,422	33.0%
5320 Sewer Fund								
Intergovernmental	\$ 5,078	\$ -	\$ -	0.0%	\$ 5,078	\$ -	\$ 5,078	100.0%
Charges for Services	6,326,947	316,638	3,985,163	63.0	2,341,784	-	2,341,784	37.0
Miscellaneous Revenue	57,000	5,882	56,403	99.0	597	-	597	1.0
Other Financing Sources	942,687	-	-	0.0	942,687	-	942,687	100.0
Sub-total : 5320 Sewer Fund	\$ 7,331,712	\$ 322,521	\$ 4,041,566	55.0%	\$ 3,290,146	\$ -	\$ 3,290,146	44.9%
6100 Dovernet Fund								
Charges for Services	\$ 669,794	\$ 32,307	\$ 552,736	83.0%	\$ 117,058	\$ -	\$ 117,058	17.5%
Miscellaneous Revenue	25,000	-	25,000	1.0	-	-	-	0.0
Operating Transfers In	-	-	-	0.0	0	-	0	#DIV/0!
Other Financing Sources	100,417	-	-	0.0	100,417	-	100,417	100.0
Sub-total : 6100 Dovernet Fund	\$ 795,211	\$ 32,307	\$ 577,736	73.0%	\$ 217,475	\$ -	\$ 217,475	27.3%
Total : REVENUES	\$ 116,237,521	\$ 4,533,520	\$ 72,243,511	62.0%	\$ 43,994,010	\$ -	\$ 43,994,010	37.8%

City of Dover

Arena - General Fund Revenue & Expenditure Report (Including Arena Debt Service attributed to the General Fund) April 30, 2016

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenue	1,322,607	46,406	1,123,829	85.0	198,778	0	198,778	15.0
Expenditures	977,165	60,856	764,360	78.2	212,805	67,893	144,912	14.8
Debt Service								
Principal	290,453	25,245	49,881	17.2	240,572	0	240,572	82.8
Interest	54,989	3,056	6,940	12.6	48,049	0	48,049	87.4
	0	(42,750)	302,648	0.0	(302,648)	(67,893)	(234,755)	-



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, April 20, 2016**
Meeting Time: **6:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Carrier led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gagnon, Councilor Nicolella, Councilor O'Connor, Councilor Shanahan, and Councilor Thibodeaux.

Absent: Councilor Greenshields

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Paul Bayliss, 44 Cardinal Drive: He spoke against the proposed budget.

6. DISCUSSIONS

A. BUDGET PRESENTATIONS

1. PLANNING AND COMMUNITY DEVELOPMENT

Assistant City Manager Parker gave a PowerPoint presentation regarding the Planning Department's proposed budget to the Council.

2. POLICE DEPARTMENT

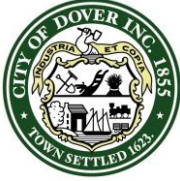
Police Chief Colarusso gave a PowerPoint presentation regarding the Police Department's proposed budget to the Council.

Deputy Mayor Carrier moved to recess; seconded by Councilor Thibodeaux.

Vote: 8/0.

3. FIRE DEPARTMENT

Fire Chief Hagman gave a PowerPoint presentation regarding the Fire Department's proposed budget to the Council.



CITY OF DOVER

CITY COUNCIL - MINUTES

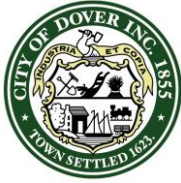
Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, April 20, 2016**
Meeting Time: **6:00 pm**

4. RECREATION DEPARTMENT

Recreation Department Director Bannon gave a PowerPoint presentation regarding the Recreation Department's proposed budget to the Council.

7. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Special Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 20, 2016**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. ~~MOMENT OF SILENCE~~

3. ~~PLEDGE OF ALLEGIANCE~~

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gagnon, Councilor Nicolella, Councilor O'Connor, Councilor Shanahan, and Councilor Thibodeaux.

Absent: Councilor Greenshields

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PUBLIC HEARING

A. RESOLUTION: FISCAL YEAR 2017 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM – CITY PORTION ONLY SPONSORED BY MAYOR WESTON BY REQUEST

Susan Smith, 13 Church Street: She spoke against the proposed budget.

Raymond Bardwell, 199 Spur Road: He spoke against the proposed budget. He said the Council should follow the tax cap guidelines.

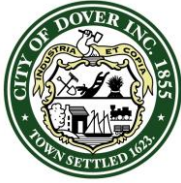
William DeGrandpre, 21 Danielle Lane: He thanked the Council for the City side of the budget coming in at the tax cap, but felt that overage of the School side of the budget called for cuts to both sides.

State Representative Peter Schmidt, 53A Fourth Street: He said he felt the Council will make the best decisions for the City.

6. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Gagnon.

Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, April 27, 2016**
Meeting Time: **6:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Shanahan led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Councilor Ciotti, Councilor Gagnon, Councilor Greenshields, Councilor Nicolella, Councilor O'Connor, Councilor Shanahan, and Councilor Thibodeaux.

Absent: Deputy Mayor Carrier.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Theodore Anglace, 23 Wallace Drive: He spoke against the proposed budget. He discussed the will of the people and the tax cap. He was concerned about the cost of the High School project skyrocketing.

William Bennett, 16 Richardson Drive: He spoke about the proposed budget needing to be cut until it meets or goes below the tax cap.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

6. DISCUSSIONS

A. GENERAL BUDGET DISCUSSION

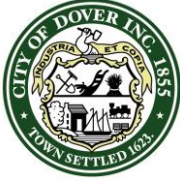
Mayor Weston asked Superintendent Arbour to give an overview of the updates to the School Department budget.

Superintendent Arbour said there were a few changes with revenue numbers and the School is proposing an additional \$300,000 in cuts to the School Board's proposed budget, which did not involve cutting staff.

City Manager Joyal gave an overview of the "Proposed Fiscal Year 2017 Budget, Suggested General Fund Budget Adjustments Options with Tax Bill Impact" with the Council.

Councilor Ciotti moved to recess the meeting; seconded by Councilor O'Connor.

Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, April 27, 2016**
Meeting Time: **6:00 pm**

Mayor Weston called the meeting back to order at 8:45 pm.

Mayor Weston started at the top of the handout and asked for consensus from the Council. The following had consensus from the Council.

Item 1.a. Yes.

Item 1.b. Yes.

Item 1.c. Yes.

Item 3.a. Yes.

Item 5.a. Yes.

Item 6.a. Yes.

Item 6.a. Yes.

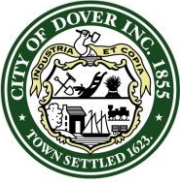
Item 6.b. Yes.

City Manager Joyal gave an overview of the impact to the tax rate.

7. ADJOURNMENT

Councilor Greenshields moved to adjourn; seconded by Councilor Shanahan.

Vote: 8/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 27, 2016**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. ~~MOMENT OF SILENCE~~

3. ~~PLEDGE OF ALLEGIANCE~~

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Councilor Ciotti, Councilor Gagnon, Councilor Greenshields, Councilor Nicolella, Councilor O'Connor, Councilor Shanahan, and Councilor Thibodeaux.

Absent: Deputy Mayor Carrier.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Councilor Nicolella moved to add the Arena Commission report.

Councilor Shanahan said he provided two Scribner errors to the April 13, 2016 minutes.

Councilor Ciotti moved to approve the agenda as amended; seconded by Councilor Nicolella.

Vote: 8/0.

7. PUBLIC HEARINGS

A. CHAPTER 71, SECTIONS 1-3 – BUILDING, WRECKING AND DEMOLITION

SPONSORED BY COUNCILOR CIOTTI

Mary Hebbard, 97 Spruce Lane: She spoke against the Ordinance, and urged the Council to vote it down.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

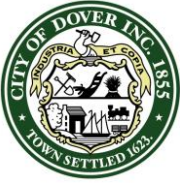
B. ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2017 CDBG ENTITLEMENT FUNDS

SPONSORED BY MAYOR WESTON BY REQUEST

Pamela Bing, representing Community Partners: She gave an overview of how the CDBG Entitlement Funds help Community Partners help those in need.

Lauren Kolifrath, Program Coordinator for End 68 Hours of Hunger: – She spoke in support of the resolution. She gave an overview of the program to the Council.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 27, 2016**
Meeting Time: **7:00 pm**

**C. APPROPRIATION OF MARCH 2016 DOVER HIGH SCHOOL AND REGIONAL CAREER TECHNICAL CENTER BOND PREMIUM
(THIS REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL. VOTING WILL TAKE PLACE ON MAY 11, 2016)
SPONSORED BY MAYOR WESTON BY REQUEST**

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Riley Champagne, 8 Foxtail Ridge: She spoke about the termination of Ms. Gilbert, Equine Science Teacher, and hoped they would reconsider their decision.

Mackenzie Colburn, 181 County Farm Road: She spoke about the termination of Ms. Gilbert, Equine Science Teacher, and hoped they would reconsider their decision.

Arthur Burke, 2 Union Street: He asked about the speed limit on Chestnut Street, and the location of posted speed limit signs.

Mary Hebbard, 97 Spruce Lane: She commended the previous speakers regarding Ms. Gilbert's termination. She spoke about the lack of respect and decency from the Council and City Staff. She referred to the City Manager's Report and showed places in the report that showed disrespect to citizens by not naming them.

Theodore Anglace, 23 Wallace Drive: He echoed Ms. Hebbard's comments in commending the previous speakers. He spoke about the creative ideas being brought forth for the proposed budget, and asked why it's only being brought forward now.

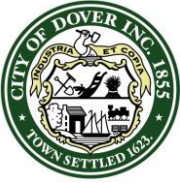
Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He mentioned that street sweeping is being done and should be completed by the end of the month.

Councilor Gagnon moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.

Vote: 8/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 27, 2016**
Meeting Time: **7:00 pm**

10. APPROVAL OF MINUTES

- A. April 6, 2016 – Workshop Session
- B. April 13, 2016 – Workshop Session
- C. April 13, 2016 – Regular Meeting

Councilor Shanahan referred to his email regarding two Scribner's errors to the April 13, 2016 regular meeting.

Councilor Gagnon moved to approve the minutes as amended; seconded by Councilor Shanahan.
Vote: 8/0.

11. MAYOR'S REPORT

Mayor Weston said she attended the State of the City event, and gave an overview of the report to the Council.

Councilor Gagnon moved to accept the Mayor's Report; seconded by Councilor Thibodeaux.
Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. CHAPTER 71, SECTIONS 1-3 – BUILDING, WRECKING AND DEMOLITION SPONSORED BY COUNCILOR CIOTTI

Councilor Ciotti moved for its adoption; seconded by Councilor Greenshields.
Councilor Ciotti gave an overview of the Ordinance to the Council.
Roll Call Vote: 8/0.

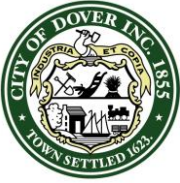
B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2017 CDBG ENTITLEMENT FUNDS SPONSORED BY MAYOR WESTON BY REQUEST

Councilor Ciotti moved to substitute as a whole; seconded by Councilor O'Connor.
Vote: 8/0.
Councilor Ciotti gave an overview of the resolution to the Council.
Councilor O'Connor moved for its adoption; seconded by Councilor Ciotti.
Roll Call Vote: 8/0.

Councilor Thibodeaux moved to recess for five minutes; seconded by Councilor Ciotti.
Vote: 8/0.



CITY OF DOVER

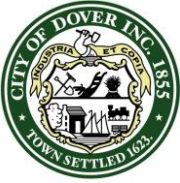
CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 27, 2016**
Meeting Time: **7:00 pm**

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **RAFFLE –Greater Dover Chamber of Commerce**
2. **ROAD RACE – Customer Retention Group, LLC**
3. **ROAD RACE – Goodwin Community Health**
4. **TAG – Dover Baseball**
5. **GRAPHIC ART FUNDS**
SPONSORED BY COUNCILOR SHANAHAN
6. **B12049 ADDITIONAL SCOPE OF SERVICES SILVER STREET ENGINEERING SERVICES**
SPONSORED BY MAYOR WESTON BY REQUEST
7. **B14064 SELF CONTAINED BREATHING APPARATUS ADDITIONAL UNITS**
SPONSORED BY MAYOR WESTON BY REQUEST
8. **B16026 DESIGN SERVICES COMMUNITY TRAIL EXPANSION**
SPONSORED BY MAYOR WESTON BY REQUEST
9. **B16036 ASPHALT TRENCH PATCHING SERVICES**
SPONSORED BY MAYOR WESTON BY REQUEST
10. **B16037 AWARD OF BID TRAFFIC CONTROL/FLAGGING SERVICES**
SPONSORED BY MAYOR WESTON BY REQUEST
11. **B16040 AWARD OF BID SEWER DRAIN SUPPLIES**
SPONSORED BY MAYOR WESTON BY REQUEST
12. **B16041 AWARD OF BID WATER DRAIN SUPPLIES**
SPONSORED BY MAYOR WESTON BY REQUEST
13. **B16042 AWARD OF BID PRECAST CONCRETE STRUCTURES**
SPONSORED BY MAYOR WESTON BY REQUEST



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 27, 2016**
Meeting Time: **7:00 pm**

COMMITTEE REPORTS

1. School Board
2. Planning Board
3. Appointments Committee
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Legislative Liaison
10. Pool Advisory Committee
11. Parking Commission
12. Ordinance Committee
13. Police and Parking Facility Building Committee
14. Joint Building Committee – Dover High School and Regional Career Technical Center
- 15. Dover Main Street**
- 16. Library Board of Trustees**
- 17. Arena Commission**

Councilor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor Thibodeaux.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Councilor Shanahan asked to pull Item 13.A.5.

Councilor O'Connor asked to pull Item 13.A.8.

Councilor Nicolella asked to pull the Arena Commission and Dover Main Street Reports.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.

Councilor Shanahan moved for the adoption of Item 13.A.5.; seconded by Councilor O'Connor.

Mr. Mark Cuddy, member of the Arts Commission, gave an overview of the resolution to the Council.

Councilor O'Connor moved to amend the resolution to change the amount from \$1,875.00 to \$2,000.00; seconded by Councilor Ciotti.

Vote: 8/0.

Mayor Weston asked for a roll call vote on the amended resolution.

Roll Call Vote: 8/0.

Councilor Gagnon moved for the adoption of Item 13.A.8.; seconded by Councilor O'Connor.

Roll Call Vote: 8/0.

Councilor Nicolella gave an oral report regarding Dover Main Street. He reminded the Council and Citizens that Dover Clean Up Day is May 7, 2016.

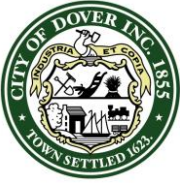
Councilor Gagnon moved to accept the Dover Main Street Report; seconded by Councilor Shanahan.

Vote: 8/0.

Councilor Nicolella gave an oral report regarding the Arena Commission.

Councilor Gagnon moved to accept the Arena Commission Report; seconded by Councilor Thibodeaux.

Vote: 8/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 27, 2016**
Meeting Time: **7:00 pm**

B. RESOLUTIONS

1. ACQUISITION OF PERMANENT AND TEMPORARY UTILITY EASEMENTS – SPAULDING TURNPIKE SPONSORED BY MAYOR WESTON BY REQUEST

Councilor Gagnon moved for its adoption; seconded by Councilor Ciotti.
Mayor Weston gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

A. Letter from xfinity, dated April 7, 2016.

Councilor Gagnon moved to place correspondence on file; seconded by Councilor O'Connor.
Vote: 8/0.

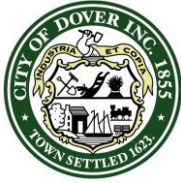
15. COUNCIL MATTERS OF INTEREST

Councilor Thibodeaux spoke about the letter from the Energy Commission, and she will make sure it is on the agenda for the next regular meeting.

Mayor Weston talked about the Coffee with the Mayor event this Saturday.

16. ADJOURNMENT

Councilor Greenshields moved to adjourn; seconded by Councilor Shanahan.
Vote: 8/0.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2016.04.13 – 048**

Resolution Re: **Appropriation of March 2016 Dover High School and Regional Career Technical Center Bond Premium**

WHEREAS: The City of Dover completed the issuance of a \$73.9 million bond during March, 2016 to fund the construction of a new High School and Regional Career Technical Center; and,

WHEREAS: The City has received a \$2,680,080.80 bond premium payment as a result of the March 2016 competitively bid bond issuance; and,

WHEREAS: The bond premium, after applying closing cost of \$150,329, may be appropriated to offset the previously estimated tax impact of the debt service for the new High School and Regional Career Technical Center and also to provide initial funding for an ongoing Facility Project Manager both as reflected in the Proposed FY2017 Budget;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The City Council hereby appropriates \$2,529,752 in unexpended bond premium, received from the March 2016 bond issuance for the new Dover High School and Regional Career Technical Center, as follows:

Project Number	Description	Budget Balance	Adjustment	Adjusted Balance
4016.1.600.46900.4725.07101.16.	High School & Dunaway Field Improvements (Project Manager)	65,700,000	222,756.00	65,922,756.00
8935.1.600.46900.4831.00000.00.	School Facilities Capital Reserve	0	2,306,996	2,306,996
	Totals	65,700,000	2,529,752.00	68,229,752.00

In accordance with NH Municipal Finance Act, RSA33 and City Charter Provisions C6-6 and C6-14 a **PUBLIC HEARING IS REQUIRED** for this resolution. The **PUBLIC HEARING** to be held on April 27, 2016 with vote occurring on May 11, 2016. This resolution must be approved by a 2/3 majority vote of the city council.

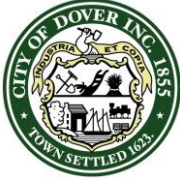
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2016.04.13 – 048**

Resolution Re: **Appropriation of March 2016 Dover High School and Regional Career Technical Center Bond Premium**

DOCUMENT HISTORY:

First Reading Date: 04/13/2016

Public Hearing Date: 04/27/2016

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The City Council authorized debt financing to fund a portion of the planned \$87.4 million construction of a new High School and Regional Career Technical Center (DHS/CTC). General Obligation Bonds for the debt financed portion of this project were competitively bid and issued in the total amount of \$73.9 million during March 2016, which resulted in the City receiving \$2,680,080.80 in a bond premium payment. After applying \$150,329 for costs of bond issuance, the resulting amount of \$2,529,752 of bond premium is available for use by the City. In accordance with the NH Municipal Finance Act and Federal regulations, the bond premium that has been received needs to be expended on a capital improvement item which may include payment of related debt service. This resolution proposes to appropriate the bond premium to the School Facility Capital Reserve fund in anticipation of offsetting the debt service expense related to the DHS/CTC bond and to provide initial funding for a Facility Project Manager to oversee the DHS/CTC and other future city-wide capital projects, both as reflected in the Proposed FY2017 Budget.



PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check(✓) the type of application:

RAFFLE*____, TAG*____, BLOCK PARTY**✓

Fill In Completely and Return To City Clerk – PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Hor Rod City

Federal Tax ID number for Organization: 46-3687972

Check (✓) Nature of Organization:

Religious____, Educational____, Charitable____, Civic____, Sports____, Veterans____, Fraternal or Political____, Other✓
(Describe) Multiple businesses

Contact Person: SEAN LAPOSE

Day Time Telephone: 603-749-7536

Address: 99 OAK ST.

Email: sean@pantworksonline.com

Purpose of Permit: TURN SECTION OF OAK ST. TO ONE WAY

Date of Event: 5/21/16

Specific Time: 8:00 AM - 2:00 PM

Location of Event: 99 OAK ST.

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: _____

Cost of Ticket: _____

Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): 99 OAK ST.

Police Department Block Party Approval Signature: _____

Printed Name: Sgt. Marn Speidel

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Sean LaRose

(duly authorized)

DATE: 5-2-16

PRINTED NAME: SEAN LAPOSE

Licensing Board Approval AT

Date: 5/3/16



PERMIT APPLICATION CITY OF DOVER, NEW HAMPSHIRE

Check (☒) the type of application:

RAFFLE* _____, TAG* _____, BLOCK PARTY** ☒ _____,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: SIX03 Endurance

Federal Tax ID number for Organization: 46-2281593

Check (☒) Nature of Organization:

Religious____, Educational____, Charitable____, Civic____, Sports ☒, Veterans____, Fraternal or Political____, Other____
(Describe)

Contact Person: Tom Hooper Day Time Telephone: 603-817-3672

Address: 10 Layne Dr Lee, NH Email Tom@SIX03endurance.com

Purpose of Permit: Award ceremony following road race

Date of Event: July 31, 2016 Specific Time: 1000-1300

Location of Event: Field behind Jenny Thompson pool 110 Portland Ave

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

****NOTICE TO BLOCK PARTY APPLICANTS:** STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): Guppy Park

Police Department Block Party Approval Signature: _____

Printed Name: Sgt. Marn Speidel, Traffic Bureau

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 4/12/16

(duly authorized)

PRINTED NAME: Tom Hooper

Licensing Board Approval [Signature] Date: 4/21/16

* With City Manager Approval + N.A. Liquor Approval



April 1, 2016

City of Dover,

SIX03 Endurance is planning to host the third annual SIX03 Summerfest 10K Road Race on Sunday, July 31, 2016 at the Dover Ice Arena and Jenny Thompson Outdoor Pool. The 10K road race is a USATF certified course that begins at the Dover Ice Arena (110 Portland Avenue) and finishes at Philbrick's Sports (161 Portland Avenue). The race will begin at 9:00 am and the awards ceremony should be complete by 1:00 pm at the latest. The route is the same as the two previous year's event, but the finish will now be at Philbrick's.

In addition to the 10K road race, we would like to offer a 5K road race option to our runners. The 5K option would start and finish at the same locations (Dover Ice Arena and Philbrick's) as the 10K. The race would begin at the same time as the 10K. Runners competing in the 5K would follow the same route as runners competing in the 10K until the intersection of Oak Street and Gulf Road. At that point, the 5K runners would turn right onto Atlantic Avenue, continue to Portland Avenue, and return to the Philbrick's Sports/Finish Line. Please see attached maps for further detail.

Following the road race, SIX03 Endurance would like to have an awards ceremony that will be held in the park behind the Jenny Thompson Outdoor Pool. We have coordinated this with the Dover Recreation Department including the Dover Ice Arena and the Jenny Thompson Pool. As with the two previous year's requests, we ask that the area be reserved for the awards ceremony following the 5K/10K road race. We will have food vendors, sponsors, and tents on the hill. Additionally, we will provide beer to runners that have completed the race who are of legal age (over 21). As with previous years, we will obtain a one-day liquor license for the sale of alcohol. We will also hire a Dover Police Department detail officer to remain on site during the sale of alcohol.

SIX03 Endurance carries insurance through the Road Runners Club of America. We also work with the Dover Police and Dover Fire Department in order to ensure a safe and fun running experience. The SIX03 Summerfest 10K and 5K Road Race is part of the very popular Dover Race Series.

If you have any questions, please feel free to contact Tom Hooper at 603-817-3672 or by email at tom@six03endurance.com.

Thank you,

A handwritten signature in black ink, appearing to read "TH" or "Tom Hooper".

Tom Hooper
Co-Founder of SIX03 Endurance

Speidel, Marn

From: Speidel, Marn
Sent: Wednesday, April 20, 2016 5:33 PM
To: Bessette, Colleen E. A.
Cc: Colarusso, Anthony; Breault, William
Subject: Alcohol permission letter - SIX03 Endurance event
Attachments: SHC-scan0048.pdf

Hi Colleen,

Per City Ordinance 131-8, SIX03 Endurance will require written permission from the City Manager for the service of alcohol on city property (Guppey Park) following its combined 10K/5K event on Sunday, July 31, 2016. In addition to this permission letter, SIX03 will secure:

- Block Party permit (exclusive use of the upper park) from Dover City Council
- One-day liquor license from NH Liquor Commission
- Certificate of insurance naming City of Dover as cert holder and as additional insured
- Hire one Dover PD detail officer

The event is proposed to run from 10:00 AM to 1:00 PM.

The letter can be addressed to TOM HOOPER, c/o SIX03 Endurance, 10 Layne Drive, Lee NH and by email at tom@six03endurance.com.

See attachment for additional documentation.

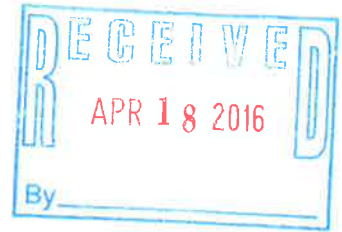
Thank you!

Marn

Sgt. Marn E. Speidel
Traffic Bureau
Dover Police Department
46 Chestnut Street
Dover, NH 03820
(603) 742-4646
E-mail: m.speidel@doover.nh.gov



**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**



Check(☒) the type of application:

PARADE** ☒ , ROAD TOLL*** ☐ ,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: HORNE ST SCHOOL PARENT TEACHER GROUP
Federal Tax ID number for Organization: 27-4610691

Check(☒) Nature of Organization:

Religious ☐ , Educational ☒ , Charitable ☐ , Civic ☐ , Sports ☐ , Veterans ☐ , Fraternal or Political ☐ , Other ☐
Name/Description of Event (if applicable): HORNE ST SCHOOL 5K + 2 MILE FETTER WALK
Contact Person: Mr. Fergus Cullen Day Time Telephone: 603 520 5450
152 Boxwood Ln
Address: Dover, NH 03820 Email: FERGUS@FERGUSCULLEN.COM
Date of Event: 9/18/16 Specific Time: 9:00 AM
Location of Event (if parade, attach course description or map): _____

*****PARADE PERMITS*****

****NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

Police Department Parade Route Approval Signature: _____
Printed Name: Sgt. Marn Speidel Check Here if Parade Route Is Attached: ☒

*****ROAD TOLL PERMITS*****

*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

Road Toll Location: _____
Police Department Road Toll Approval Signature: _____
Printed Name: _____

HAVE
APPLCN
FOR THIS
WILL
FORWARD

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 4/16/16
(duly authorized)

PRINTED NAME: FERGUS CULLEN

Licensing Board Approval [Signature] Date: 4/21/16

5K RUN: Loop course with the start and finish at Horne Street School. Go down Horne Street, turn right on Sixth Street, turn right on Glenwood Ave, do a short out-and-back on Conifer Commons, continue on Glenwood Ave, then turn right onto Horne Street and finish at the school.

2 MILE WALK: Same start and finish and follow the same loop, but take a short cut on Whittier Street.

Horne Street School 5K & 2 mile fitness walk

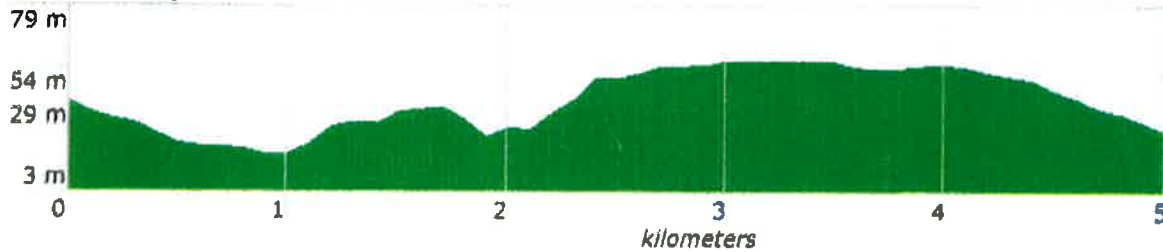
Distance: 3.10 miles / 5.00 km

Location: Start: Horne Street School
Dover, NH, US

Attributes: loop, mixed flat & hills, sidewalks



Elevation Profile



Total climb: 54 feet / 16 m

Total elevation change: 121 feet / 37 m



**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(☒) the type of application:

PARADE** ☒ , ROAD TOLL*** _____,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: SIX03 Endurance

Federal Tax ID number for Organization: 46-2281593

Check(☒) Nature of Organization:

Religious____, Educational____, Charitable____, Civic____, Sports ☒, Veterans____, Fraternal or Political____, Other____

Name/Description of Event (if applicable): SIX03 Summerfest 5K & 10K Road Race

Contact Person: Tom Hooper Day Time Telephone: 603-817-3672

Address: 10 Layne Dr Lee, NH Email Tom@six03endurance.com

Date of Event: July 31, 2016 Specific Time: 0900-1300

Location of Event (if parade, attach course description or map): See attached maps

*******PARADE PERMITS*******

****NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

Police Department Parade Route Approval Signature: _____

Printed Name: Sgt. Marn Speidel Check Here If Parade Route Is Attached: ☒ 21

*******ROAD TOLL PERMITS*******

*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

Road Toll Location: _____

Police Department Road Toll Approval Signature: _____

Printed Name: _____

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 4/12/16

(duly authorized)

PRINTED NAME: Tom Hooper

Licensing Board Approval [Signature] Date: 4/21/16

1/2015

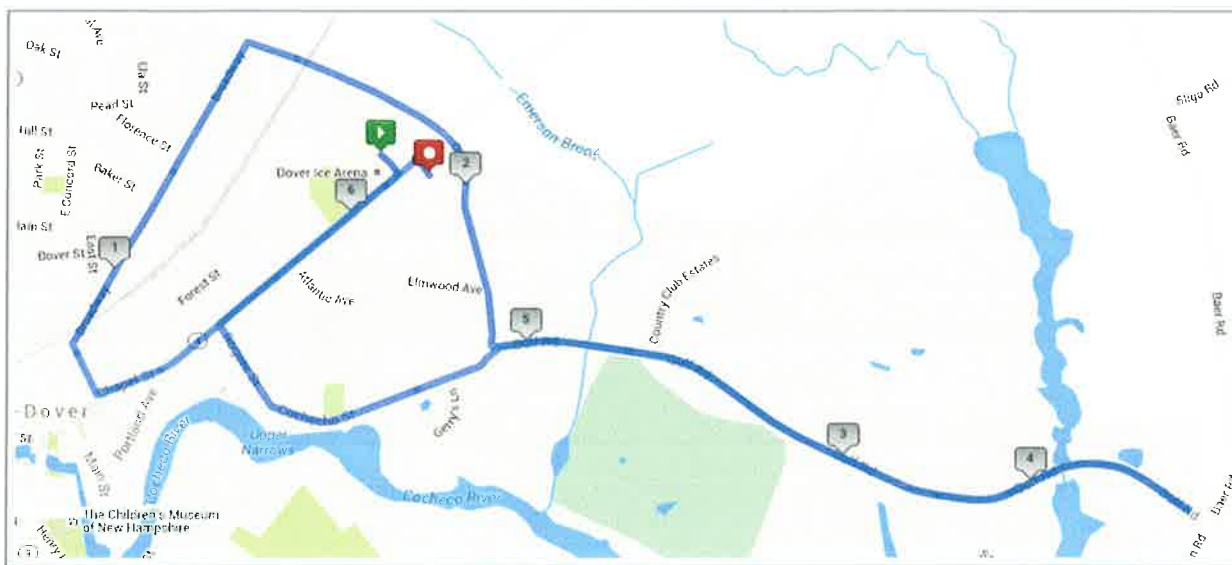


April 1, 2016

SIX03 SUMMERIEST 10K ROAD RACE

Runners competing in the 10K will start at the Dover Ice Arena and exit the parking lot right onto Portland Avenue. Runners will continue down Portland Avenue toward Chapel Street. Runners then turn right onto Chapel Street and then right onto St. John Street. Runners then turn right onto Broadway and continue toward Oak Street. Runners then turn right onto Oak Street, continue over Portland Avenue toward Gulf Road. Runners then turn right onto Gulf Road and run toward Baer Road.

Runners will complete a turn around before Baer Road and return back down Gulf Road toward Cocheco Street. Runners will turn right onto Cocheco Street and then right onto Rogers Street. Runners will then turn right onto Portland Avenue and finish in the Philbrick's Sports parking lot. This is the same course as the two previous years, with the modification of the finish line being moved to the Philbricks Sports parking lot. This will prevent runners from crossing Portland Avenue at the finish. The turn around on Gulf Road has also been pushed back to clear the intersection.



Start: On southwest side of Dover Ice Arena driveway.

Mile 1: On southeast side of Broadway,

Mile 2: On east side of Oak St 16 feet N of north edge of front door of Sundance Sign

Mile 3: On N side of Gulf Road near PSNH Pole 120/39

Mile 4: On N side of Gulf Road near PSNH Pole 120/52

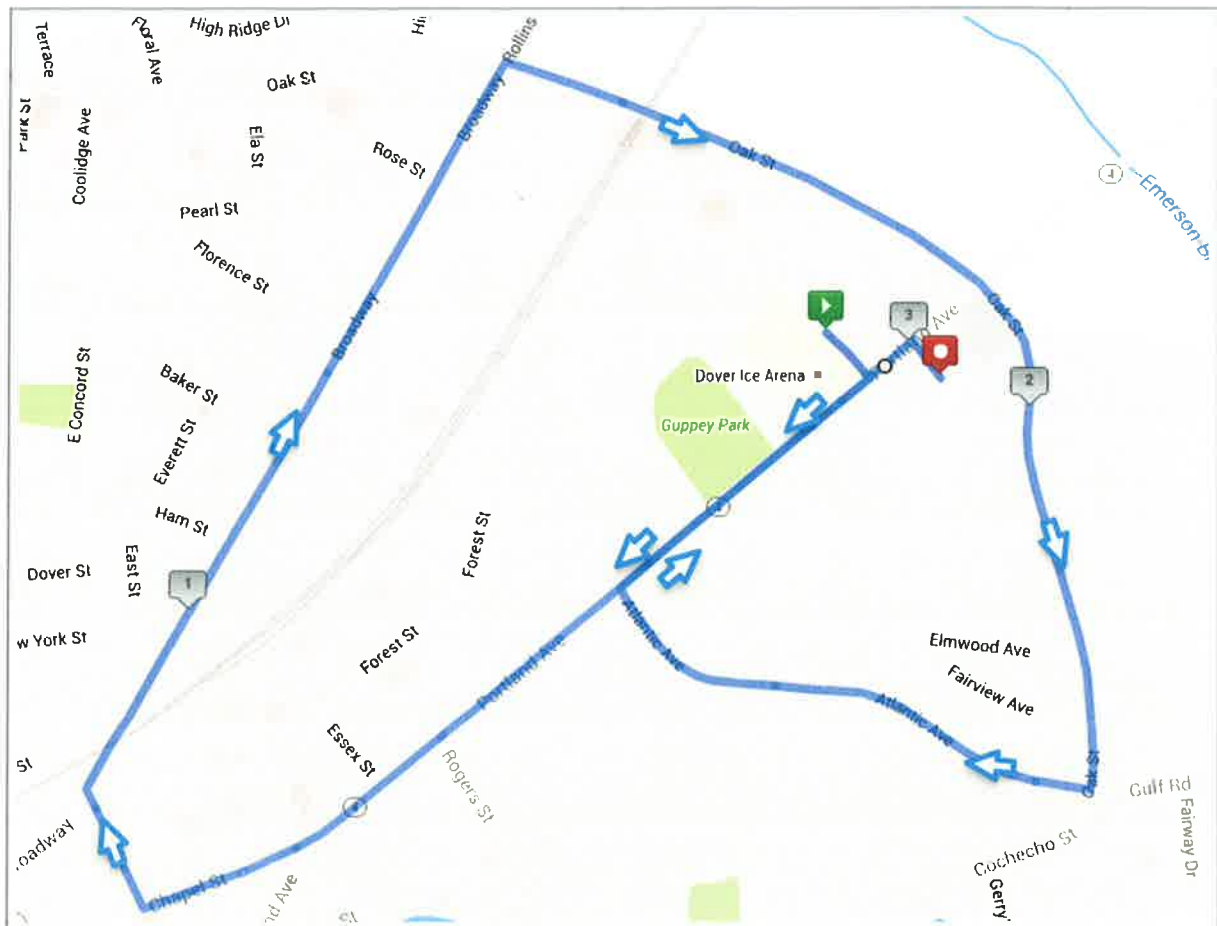
Mile 5: On N side of Gulf Road near 111 Gulf Road

Finish: Philbrick's Sports Parking Lot



SIX03 SUMMERFEST 5K ROAD RACE

Runners competing in the 5K will follow the same route as the runners competing in the 10K until the intersection of Oak Street and Gulf Road. This is the same route as the previous 2 years. At that point, the 5K runners will turn right onto Atlantic Avenue, continue to Portland Avenue, turn right onto Portland Avenue, and return to the Philbrick's Sports/Finish Line.



Start: On southwest side of Dover Ice Arena driveway.

Mile 1: On southeast side of Broadway, 16 feet 8 inches SW of Storm Drain on same side and in front of 45 Broadway

Mile 2: On east side of Oak St 16 feet N of north edge of front door of Sundance Sign on opposite side at 89 Oak St.

Mile 3: On NW side of Philbrick's Sports parking lot.

Finish: Philbrick's Sports Parking Lot



April 1, 2016

City of Dover,

SIX03 Endurance is planning to host the third annual SIX03 Summerfest 10K Road Race on Sunday, July 31, 2016 at the Dover Ice Arena and Jenny Thompson Outdoor Pool. The 10K road race is a USATF certified course that begins at the Dover Ice Arena (110 Portland Avenue) and finishes at Philbrick's Sports (161 Portland Avenue). The race will begin at 9:00 am and the awards ceremony should be complete by 1:00 pm at the latest. The route is the same as the two previous year's event, but the finish will now be at Philbrick's.

In addition to the 10K road race, we would like to offer a 5K road race option to our runners. The 5K option would start and finish at the same locations (Dover Ice Arena and Philbrick's) as the 10K. The race would begin at the same time as the 10K. Runners competing in the 5K would follow the same route as runners competing in the 10K until the intersection of Oak Street and Gulf Road. At that point, the 5K runners would turn right onto Atlantic Avenue, continue to Portland Avenue, and return to the Philbrick's Sports/Finish Line. Please see attached maps for further detail.

Following the road race, SIX03 Endurance would like to have an awards ceremony that will be held in the park behind the Jenny Thompson Outdoor Pool. We have coordinated this with the Dover Recreation Department including the Dover Ice Arena and the Jenny Thompson Pool. As with the two previous year's requests, we ask that the area be reserved for the awards ceremony following the 5K/10K road race. We will have food vendors, sponsors, and tents on the hill. Additionally, we will provide beer to runners that have completed the race who are of legal age (over 21). As with previous years, we will obtain a one-day liquor license for the sale of alcohol. We will also hire a Dover Police Department detail officer to remain on site during the sale of alcohol.

SIX03 Endurance carries insurance through the Road Runners Club of America. We also work with the Dover Police and Dover Fire Department in order to ensure a safe and fun running experience. The SIX03 Summerfest 10K and 5K Road Race is part of the very popular Dover Race Series.

If you have any questions, please feel free to contact Tom Hooper at 603-817-3672 or by email at tom@six03endurance.com.

Thank you

A handwritten signature in black ink, appearing to read "TH", written over a horizontal line.

Tom Hooper
Co-Founder of SIX03 Endurance



DOVER POLICE DEPARTMENT

Dover, New Hampshire
Memorandum

TO: Chief Anthony F. Colarusso, Jr.

FROM: Sgt. Marn Speidel, Traffic Bureau

RE: SIX03 Endurance 10K/5K Road Race event

DATE: April 20, 2016

SIX03 Endurance has added a 5K course option to its existing 10K course and is proposing to run both events simultaneously on Sunday, July 31, 2016. The applicant has been in contact with the police department and has made modifications to the course to minimize the overall traffic implications.

A summary of road closures is as follows:

- Portland Avenue, closed inbound at Oak Street (traffic detoured to Broadway)
- Oak Street, closed in both directions from Portland Avenue to Atlantic Avenue
- Gulf Road, inbound from Maine, closed at Baer Road (detoured through Rollinsford)
- Other portions of Broadway, Portland Avenue, and Oak Street will be closed briefly to accommodate the early portions of the race course

A total of nine (9) police officers from the Dover and Rollinsford Police Departments will be assigned to this event, and the applicant will reimburse the City for the cost of these extra duty officers. The applicant will provide several other course marshals for the route and will provide the City with a certificate of insurance prior to the event.



**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(☒) the type of application:

PARADE** ☒ , ROAD TOLL*** _____,

COI waived ☒
MES

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: OUR LADY OF FATIMA MAY PROCESSION
Federal Tax ID number for Organization: _____

Check(☒) Nature of Organization:

Religious ☒ , Educational _____, Charitable _____, Civic _____, Sports _____, Veterans _____, Fraternal or Political _____, Other _____
Name/Description of Event (if applicable): WALK FROM ST. MARY'S CHURCH - TO ST GEORGES - RETURN
Contact Person: PAUL K. McMANUS Day Time Telephone: (603) 953-4260
Address: 5 ARROWBROOK RD DOVER NH Email: SUNF81B022@COMCAST.NET
Date of Event: SUNDAY: MAY 22, 2016 Specific Time: 12:15 - 2:05 PM
Location of Event (if parade, attach course description or map): SEE ATTACHMENT

*****PARADE PERMITS*****

****NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

Police Department Parade Route Approval Signature: [Signature]
Printed Name: Sgt. Marc Speidel Check Here If Parade Route Is Attached: ☒

*****ROAD TOLL PERMITS*****

*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

Road Toll Location: _____
Police Department Road Toll Approval Signature: _____
Printed Name: _____

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Paul K. McManus DATE: 4/18/2016
(duly authorized)
PRINTED NAME: PAUL K. McMANUS

Licensing Board Approval [Signature] Date: 4/27/16



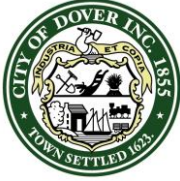
Our Lady of Fatima May Procession Sunday, May 22nd, 2016

In gratitude for all the favors that Our Blessed Mother Provides for us!

- 11:00am Mass at St Mary's Church on Chestnut St. in Dover
- 12:15pm Crowning of Mary at outside Statue of Mary
(next to St. Mary's Church Hall)
- 12:25pm Procession begins from St Mary's Church to St George's Maronite Church on Chapel St. in Dover
- 12:45 pm Arrive at St George's Maronite Church; Attend Litany of Mary and Benediction of The Most Blessed Sacrament
- 1:45 pm – 2:05pm Begin march back to St Mary's Church
arrive for refreshments.
St. Mary's Church

Sponsored by the Knights of Columbus- Council 807
For more information call Paul McManus 742-3748





CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2016.05.11 – 059**
Resolution Re: Trojan UV3000 Plus Lamps

WHEREAS: In 2005 an Ultra Violet Disinfection system was installed at the Waste Water Treatment Plant costing \$671,500. When the Trojan UV3000 Plus lamps reach the 12,000 hours of use they need replacement; and

WHEREAS: Trojan Technologies provided an Equipment Performance Guarantee stating the system will meet the required level of germicidal output provided that said system is operated and maintained in accordance with the Operations and Maintenance Manual and recommendations made by Trojan Technologies; and

WHEREAS: The Mayer Corporation is currently offering pricing for seventy-eight (78) Trojan UV3000+ lamps, 4 per pack at \$636.49 each pack for a total cost of \$49,646.22 plus estimated shipping of \$353.78. Total cost not to exceed \$50,000.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

City council may waive the bidding process per 3-36 B “The competitive bid procedure may be waived by a majority vote of the city council”.

The Purchasing Agent is hereby authorized to issue a Purchase Order to The Maher Corp. of Medford, MA for Trojan UV3000+ lamps given the unit price listed above. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43256.4652.00000.00	Maint. Supplies Impr o/t Bldgs	140,168	66,847

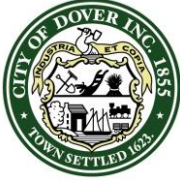
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

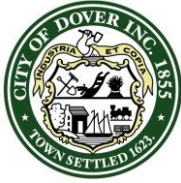
Resolution Number: **R - 2016.05.11 – 059**
Resolution Re: Trojan UV3000 Plus Lamps

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2016.05.11 – 059**
Resolution Re: Trojan UV3000 Plus Lamps

RESOLUTION BACKGROUND MATERIAL:

A Trojan UV3000 Plus is in operation at the Waste Water Treatment Plant. When installed, Trojan Technologies provided an Equipment Performance Guarantee stating the system will meet the required level of germicidal output provided that said system is operated and maintained in accordance with the O & M Manual and recommendations made by Trojan Technologies. They also provide the City of Dover free access to 24/7 technical support and a free recycling program for expired lamps.

In order to maintain this guarantee and services the following conditions must be met:

- The Trojan system must be operated and maintained in accordance with the O&M manual, including prescribed regular maintenance.
- Only Trojan approved and validated replacement parts are used in system.
- Technical field service for system is supervised or provided by Trojan Certified Service Technician.

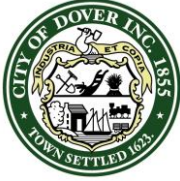
Failure to use Trojan replacement parts voids the warranty and technical support could be refused until conditions are met.

Bid Information:

On November 13, 2006, bid #B07024 was issued requesting pricing and availability of the Trojan UV3000+ Series. Three responses were received with The Maher Corp. quoting validated components and two vendors that did not.

Purchasing Information:

Type:	Purchase Order	Advertised:	na
Invitations Mailed:	na	Number of Responses:	na
Warranty:	12,000 hours	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	2016 calendar year
Prices will hold for:	June 30, 2016	Estimated Delivery:	2 weeks
Recommended Award to:	The Maher Corporation	Fund:	GF
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase amount exceeds the \$25,000 amount requiring Council approval



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2016.05.11 – 60**

Resolution Re: Master Boat Builder for Gundalow Repairs

WHEREAS: The Friends of the Recreation hired a vendor to perform construction/repair work on the Captain Edward Adams Gundalow that will be placed in the Henry Law Park this summer. Paul E. Rollins Inc is a master boat builder and built the other Gundalow Piscataqua that is currently in use on the river and meets Coast Guard specifications; and

WHEREAS: The scope of work primarily involves carpentry that is both for structural and cosmetic needs. He is also repairing any of the hardware and safety equipment as needed. He is working with the recreation director and guiding volunteers and other contractors to do some of the labor involved and advising on the proper designs for work related to the eventual relocation to Henry Law Park; and

WHEREAS: The city would like to enter into an agreement with same vendor at same rate of \$62.00 per hour plus materials for a total amount not to exceed \$25,000.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

City council may waive the bidding process per 3-36 B “The competitive bid procedure may be waived by a majority vote of the city council”.

The Purchasing Agent is hereby authorized to issue a Purchase Order to Paul E. Rollins Inc of York ME for construction services at the rate of \$62.00 per hour plus materials. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4016.1.350.45220.4741.05201.16	Henry Law Park	100,000	43,279

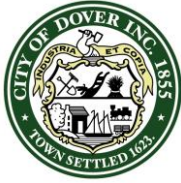
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2016.05.11 – 60**

Resolution Re: Master Boat Builder for Gundalow Repairs

DOCUMENT HISTORY:

First Reading Date:

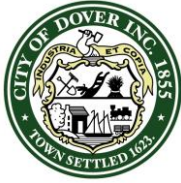
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2016.05.11 – 60**

Resolution Re: Master Boat Builder for Gundalow Repairs

RESOLUTION BACKGROUND MATERIAL:

Paul E. Rollins Inc is a master boat builder and built the other Gundalow Piscataqua that is currently in use on the river and meets Coast Guard specifications. The work he is doing is a partial restoration of the Gundalow named the Captain Edward Adams.

The scope of work primarily involves carpentry that is both for structural and cosmetic needs. He is also repairing any of the hardware and safety equipment as needed. He is working with recreation director and guiding volunteers and other contractors to do some of the labor involved and advising on the proper designs for work related to the eventual relocation to Henry Law Park.

He is charging \$62/hour for his services plus materials. The length of term is for up to one year as he is completing work over a period of time as the Gundalow is prepared and then relocated and completing the work once it is in the park. The city would like to be able to use him next spring if necessary to make any adjustments to the Gundalow after a season of use.

Bid Information:

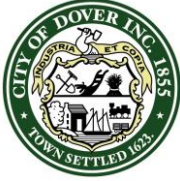
Sole Source Vendor.

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	NA
Invitations Emailed:	NA	Number of Responses:	NA
Warranty:	1 year	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Completed	Estimated Delivery:	As needed
Recommended Award to:	Paul E Rollins Inc	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes.	Reason for Council Approval:	Purchase estimated in the amount of \$25,000 requiring Council approval



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2016.05.11 – 61**

Resolution Re: B16052 Arena Locker Room Renovations

WHEREAS: A Sealed Request for Proposal B16052 was issued and received for Arena Locker Room Renovations on May 3, 2016 at 11:00 am; and

WHEREAS: A Mandatory Prebid Meeting was conducted on April 14, 2016 at 1:00 pm with twenty vendors attending. Four proposals were received and evaluated by city personnel and the proposal deemed most advantageous to the city was submitted by Pine Brook Corporation in the amount not to exceed \$344,672.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Pine Brook Corporation of Kittery ME for construction services at rates provided in conjunction with Bid B16052. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4015.1.350.45149.4725.05402.15	Arena Locker Rooms	365,000	334,220
1009.1.350.45149.4741.00000.93	Arena Machinery & Equipment	15,000	15,000

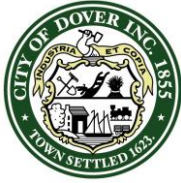
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2016.05.11 – 61**

Resolution Re: B16052 Arena Locker Room Renovations

DOCUMENT HISTORY:

First Reading Date:

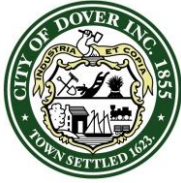
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2016.05.11 – 61**

Resolution Re: B16052 Arena Locker Room Renovations

RESOLUTION BACKGROUND MATERIAL:

The City of Dover is requesting a proposal for construction services for renovation of the approximately 34 year old Locker room addition at the Dover Ice Arena Foster Rink located at 110 Portland Ave Dover NH. Actual construction is to be started mid-May 2016 and completed by September 23, 2016.

The overall floorplans stay within the current footprint to expand the size of the locker rooms within that area and upgrade the shower and restroom facilities. The shower and restroom facilities in the four newly configured general locker rooms closely resemble the design and finishes of the general locker/shower rooms in the Holt Rink side of the building. The team locker room that was added has more space and a shower/changing area shared with another team locker room. As shown on the plans the HVAC system will be fed by the Natural Gas supply in the building. Hot and cold water for the bathroom and shower areas will be tied into the existing water supply system in the adjacent Zamboni room.

Bid Information:

A Sealed Request for Proposal B16052 was issued and received for Arena Locker Room Renovations on May 3, 2016 at 11:00 am. A Mandatory Prebid Meeting was conducted on April 14, 2016 at 1:00 pm with twenty vendors attending.

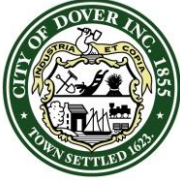
Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Emailed:	619	Number of Responses:	5
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	Until Completed	Estimated Delivery:	As needed
Recommended Award to:	Pine Brook Corporation	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[Vendor Solicitation List and Bid Results](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2016.05.11 – 062**
Resolution Re: **110 408 Regent Drive Permanent Slope Easement and Temporary Construction Easement**

WHEREAS: Property owner, Cedar River Development of 110 408 Regent Drive, for consideration to be paid in the amount of \$9,161.62, will grant and convey a Permanent Slope Easement and Temporary Construction Easement to the City of Dover; and

WHEREAS: Said Permanent Slope Easement and Temporary Construction Easement grants an uninterrupted and unobstructed right-of-entry under, across and over said land to construct, reconstruct and maintain slopes and embankments on land of the property owners at such an angle as will hold Whittier Street and the material in the slopes in repose against ordinary erosion; and

WHEREAS: The Temporary Construction Easement is for the purpose of roadway and bridge construction along Whittier Street in accordance with the standard practice of highway construction and temporary installation of utilities as needed to facilitate construction; and

WHEREAS: The Temporary Construction Easement shall be for a period during the construction of the project and shall expire after completion of the construction of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The City Manager is authorized to sign, accept and/or enter into a Permanent Slope Easement and Temporary Construction Easement, along with a Memorandum of Agreement regarding the same, between Cedar River Development and the City of Dover and to record said Easement in the Strafford County Registry of Deeds.

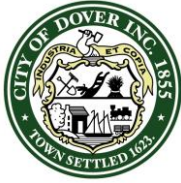
Financing			
Account	Description	Appropriation Balance	
4012.1.300.43130.4715.03172.12.000.000.700	Bridge Replacement Whittier Street	\$3,997,542	\$3,982,879

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch Sponsored by: Mayor Karen Weston
Finance Director By request

Approved as to Legal Form and Compliance: Anthony I. Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2016.05.11 – 062**
Resolution Re: **110 408 Regent Drive Permanent Slope Easement and
Temporary Construction Easement**

DOCUMENT HISTORY:

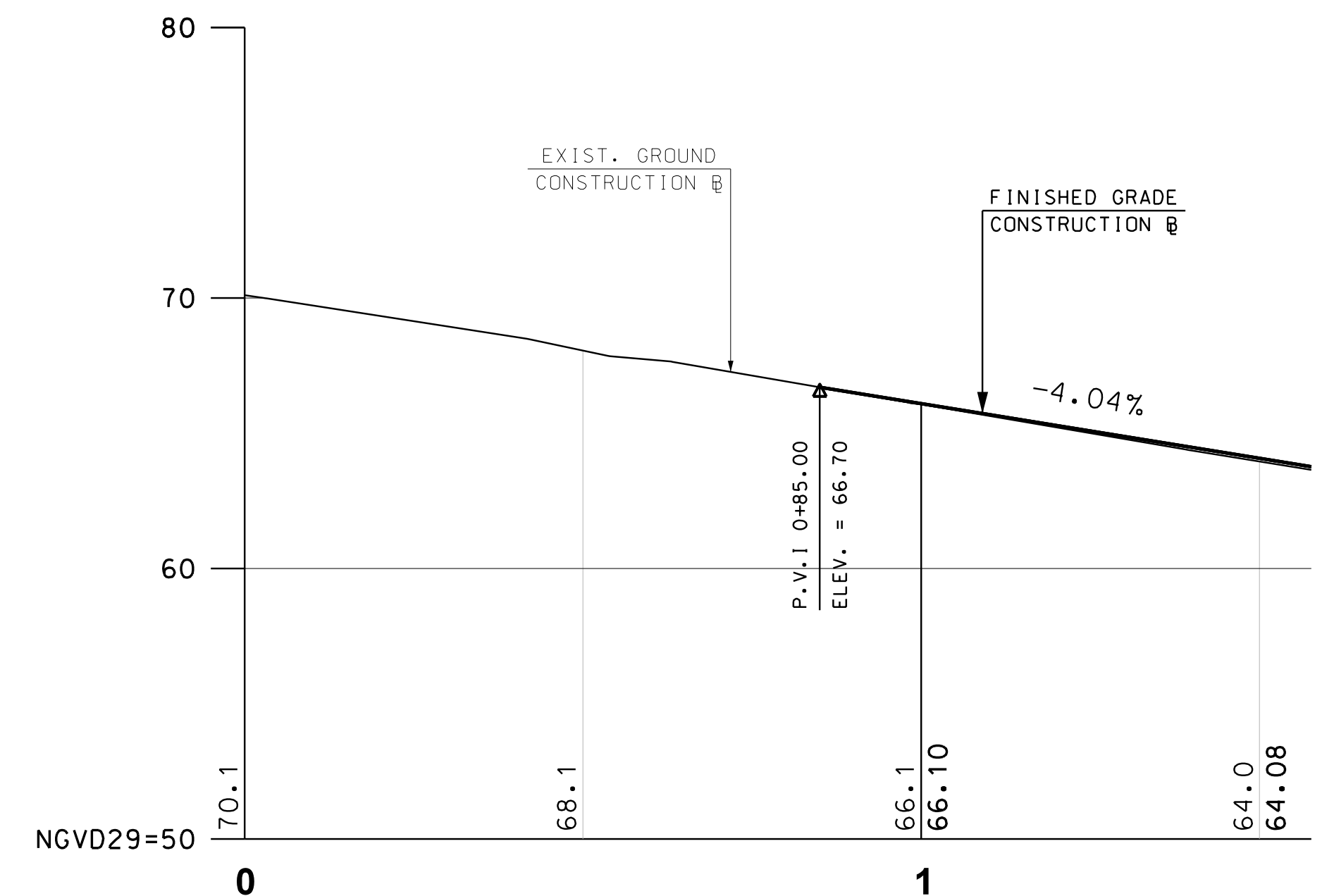
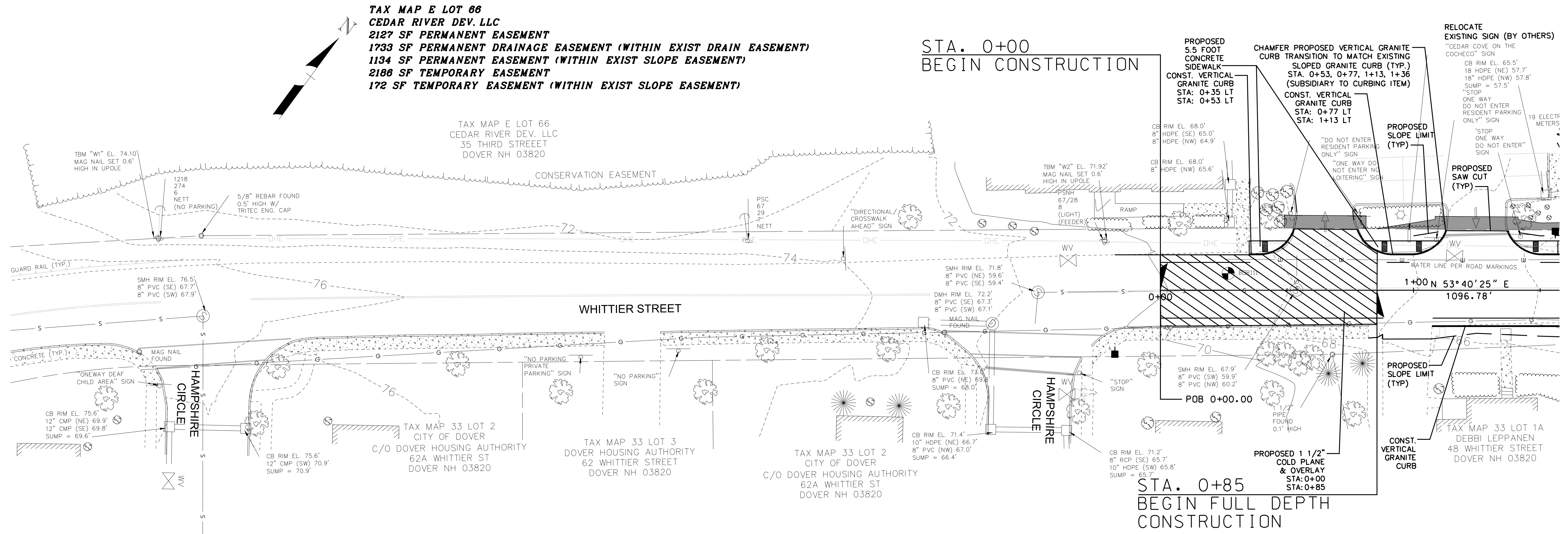
First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

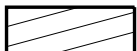
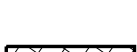
DOCUMENT ACTIONS:

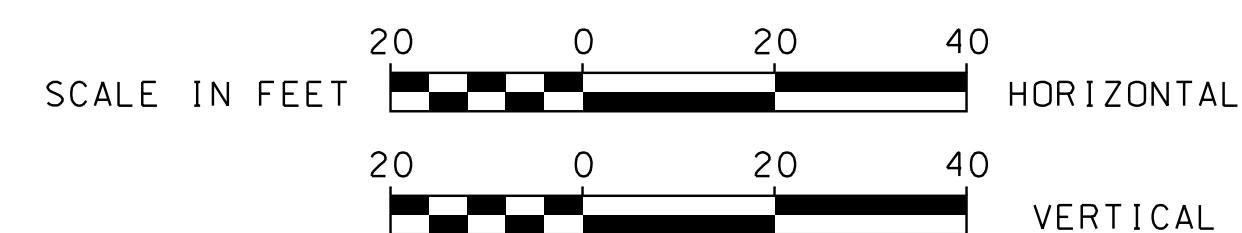
VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Jr, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

See attached “Whittier Street Over Cocheco River” Right of Way Impact Plans (3) on file with the City of Dover Department of Community Services and the New Hampshire Department of Transportation.

[illegible]

-  - ROW PERMANENT EASEMENT AREA
-  - ROW TEMPORARY EASEMENT AREA
-  - ROW PERMANENT DRAINAGE EASEMENT AREA (WITHIN EXIST DRAIN EASEMENT)
-  - ROW PERMANENT EASEMENT AREA (WITHIN EXIST SLOPE EASEMENT)
-  - ROW TEMPORARY EASEMENT AREA (WITHIN EXIST SLOPE EASEMENT)

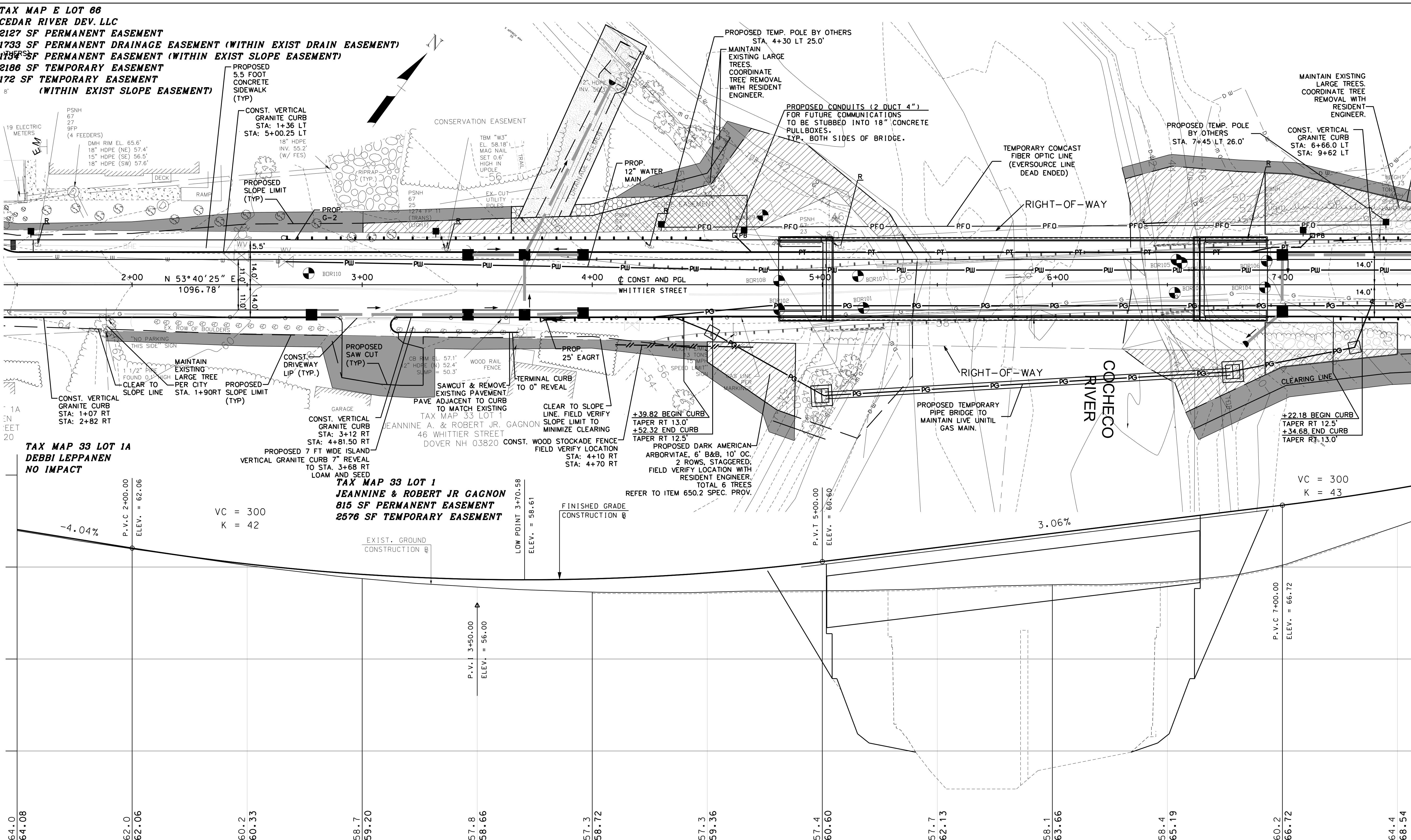


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Manchester, New Hampshire
(603) 644 5200

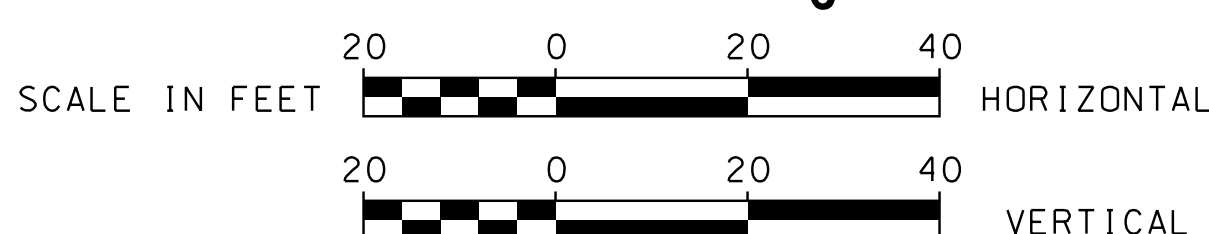
CITY OF DOVER NH			
WHITTIER STREET OVER COCHECO RIVER			
RIGHT OF WAY IMPACT PLAN (1 OF 3)			
DGN	STATE PROJECT NO.	SHEET NO.	TOTAL SHEETS
15402ROW.dgn	15402	56	58

SDR PROCESSED		DATE					
NEW DESIGN		TH	DATE	10/15			
SHEET CHECKED		TM	DATE	10/15			
AS BUILT DETAILS			DATE				
				REVISIONS AFTER PROPOSAL			
			NUMBER	DATE	STATION	STATION	DESCRIPTION

TAX MAP E LOT 66
CEDAR RIVER DEV. LLC
2127 SF PERMANENT EASEMENT
1733 SF PERMANENT DRAINAGE EASEMENT (WITHIN EXIST DRAIN EASEMENT)
1754 SF PERMANENT EASEMENT (WITHIN EXIST SLOPE EASEMENT)
2186 SF TEMPORARY EASEMENT
172 SF TEMPORARY EASEMENT
(WITHIN EXIST SLOPE EASEMENT)



-  2 - ROW PERMANENT EASEMENT AREA
  3 - ROW PERMANENT EASEMENT AREA (WITHIN EXIST SLOPE EASEMENT)
  - ROW TEMPORARY EASEMENT AREA
  - ROW TEMPORARY EASEMENT AREA (WITHIN EXIST SLOPE EASEMENT)
  - ROW PERMANENT DRAINAGE EASEMENT AREA (WITHIN EXIST DRAIN EASEMENT)



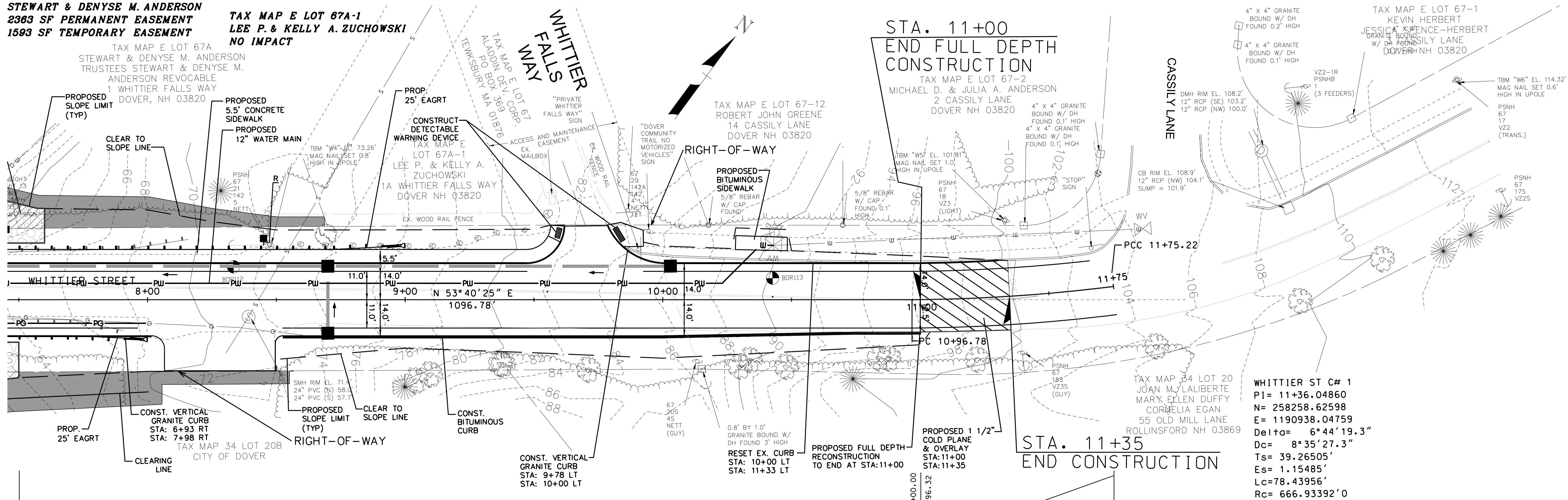
 **THE Louis Berger Group, INC.**
Manchester, New Hampshire
(603) 644 5200

CITY OF DOVER NH			
WHITTIER STREET OVER COCHECO RIVER			
RIGHT OF WAY IMPACT PLAN (2 OF 3)			
DCN	STATE PROJECT NO.	SHEET NO.	TOTAL SHEETS
15402ROW.dgn	15402	57	58

SDR PROCESSED		DATE		REVISIONS AFTER PROPOSAL			
NEW DESIGN	TH	DATE	10/15	NUMBER	DATE	STATION	STATION
SHEET CHECKED	TM	DATE	10/15				
AS BUILT DETAILS		DATE					

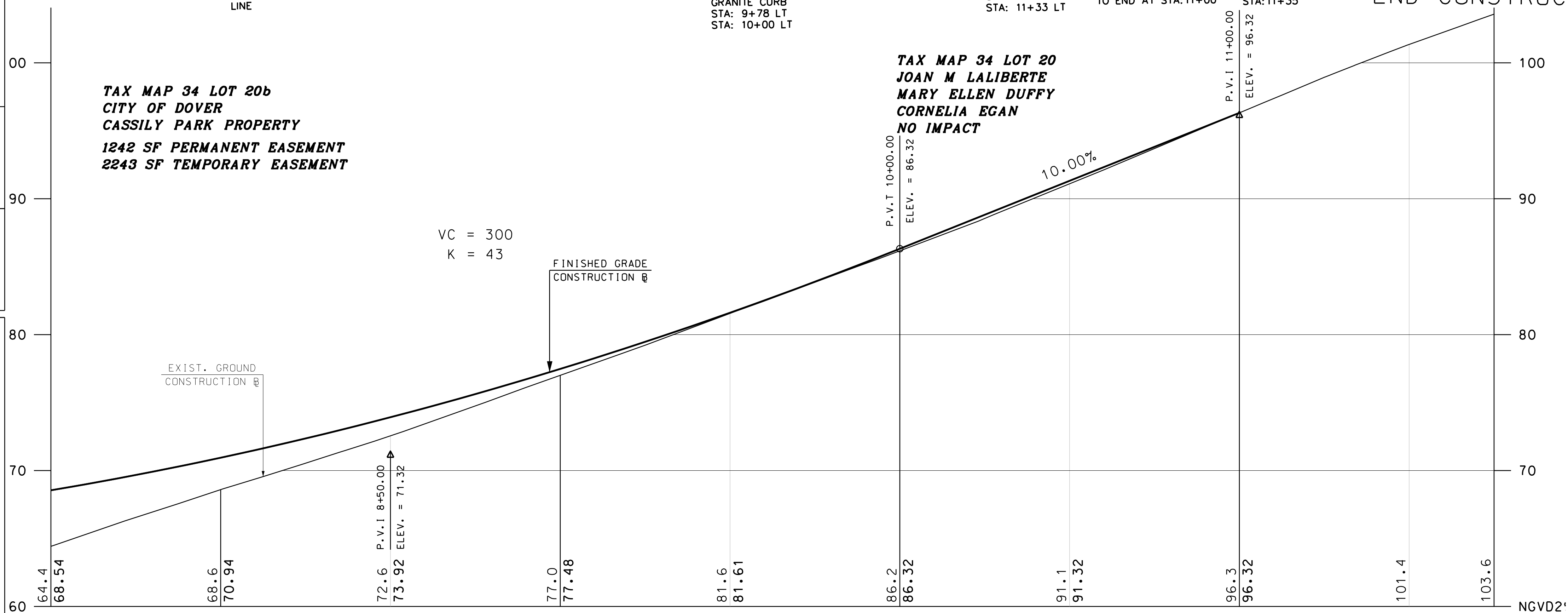
**TAX MAP E LOT 67A
STEWART & DENYSE M. ANDERSON
2363 SF PERMANENT EASEMENT
1593 SF TEMPORARY EASEMENT**

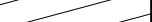
**TAX MAP E LOT 67A-1
LEE P. & KELLY A. ZUCHOWSKI
NO IMPACT**

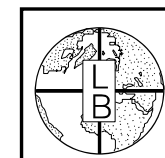
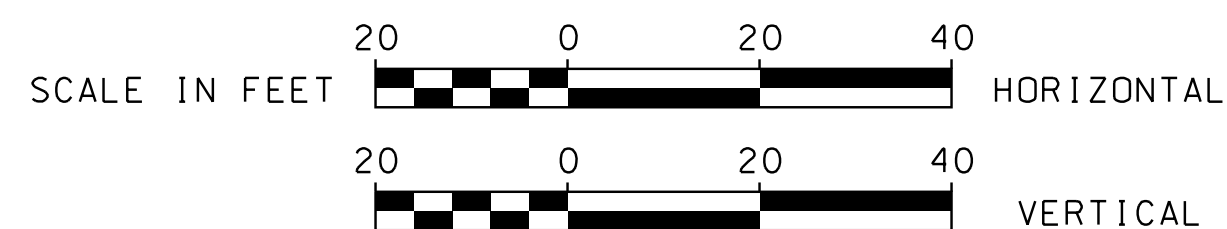


TAX MAP 34 LOT 20b
CITY OF DOVER
CASSILY PARK PROPERTY
1242 SF PERMANENT EASEMENT
2243 SF TEMPORARY EASEMENT

**TAX MAP 34 LOT 20
JOAN M LALIBERTE
MARY ELLEN DUFFY
CORNELIA EGAN
NO IMPACT**

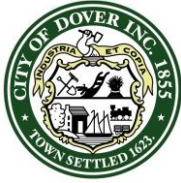


-  - ROW PERMANENT EASEMENT AREA
  - ROW PERMANENT EASEMENT AREA (WITHIN EXIST SLOPE EASEMENT)
-  - ROW TEMPORARY EASEMENT AREA
  - ROW TEMPORARY EASEMENT AREA (WITHIN EXIST SLOPE EASEMENT)
-  - ROW PERMANENT DRAINAGE EASEMENT AREA (WITHIN EXIST DRAIN EASEMENT)



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Manchester, New Hampshire
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CITY OF DOVER NH			
WHITTIER STREET OVER COCHECO RIVER			
RIGHT OF WAY IMPACT PLAN (3 OF 3)			
DGN	STATE PROJECT NO.	SHEET NO.	TOTAL SHEETS
15402ROW.dgn	15402	58	58



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2016.05.11 – 63**

Resolution Re: **46 Whittier Street Permanent Slope Easement and
Temporary Construction Easement**

WHEREAS: Property owners, Richard and Jeannine Gagnon of 46 Whittier Street, for consideration to be paid in the amount of \$3,500.00, will grant and convey a Permanent Slope Easement and Temporary Construction Easement to the City of Dover; and

WHEREAS: Said Permanent Slope Easement and Temporary Construction Easement grants an uninterrupted and unobstructed right-of-entry under, across and over said land to construct, reconstruct and maintain slopes and embankments on land of the property owners at such an angle as will hold Whittier Street and the material in the slopes in repose against ordinary erosion; and

WHEREAS: The Temporary Construction Easement is for the purpose of roadway and bridge construction along Whittier Street in accordance with the standard practice of highway construction and temporary installation of utilities as needed to facilitate construction; and

WHEREAS: The Temporary Construction Easement shall be for a period during the construction of the project and shall expire after completion of the construction of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The City Manager is authorized to sign, accept and/or enter into a Permanent Slope Easement and Temporary Construction Easement, along with a Memorandum of Agreement regarding the same, between Richard and Jeannine Gagnon and the City of Dover and to record said Easement in the Strafford County Registry of Deeds.

Financing

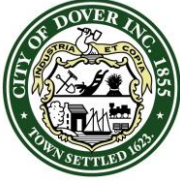
Account	Description	Appropriation Balance	
4012.1.300.43130.4715.03172.12.000.000.700	Bridge Replacement Whittier Street	\$3,997,542	\$3,982,879

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch Sponsored by: Mayor Karen Weston
Finance Director By request

Approved as to Legal Form
and Compliance: Anthony I. Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2016.05.11 – 63**
Resolution Re: **46 Whittier Street Permanent Slope Easement and
Temporary Construction Easement**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

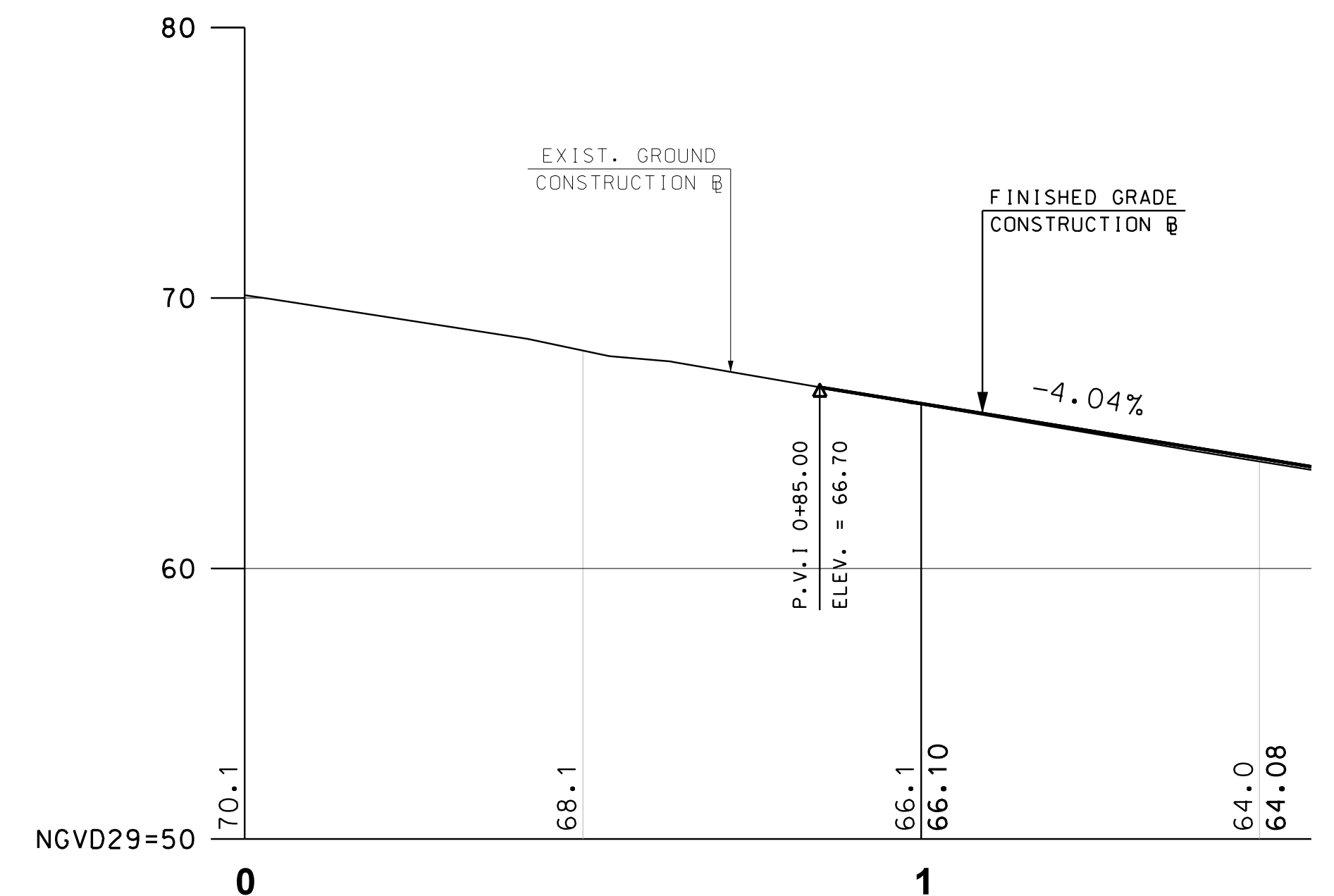
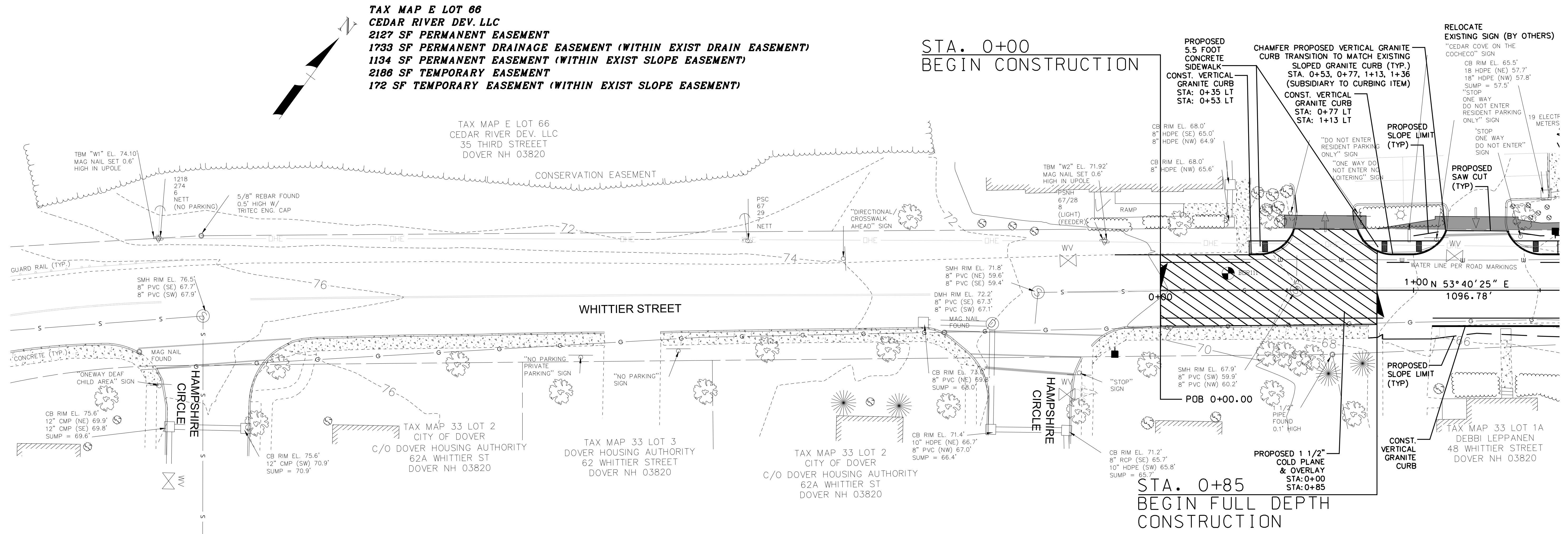
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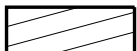
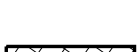
VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Jr, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		

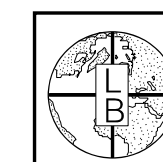
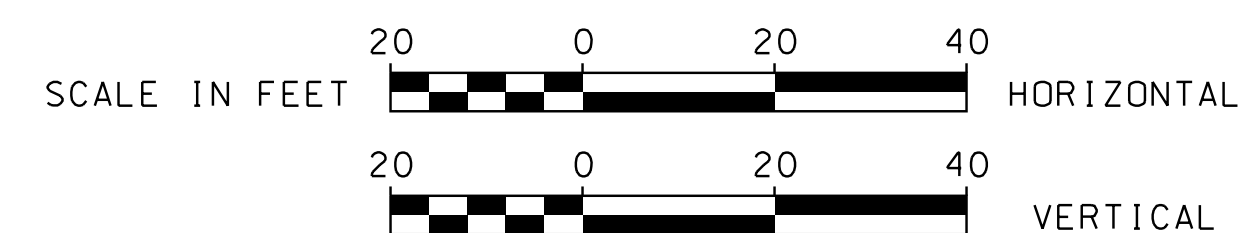
RESOLUTION BACKGROUND MATERIAL:

See attached “Whittier Street Over Cocheco River” Right of Way Impact Plans (3) on file with the City of Dover Department of Community Services and the New Hampshire Department of Transportation.

SOR PROCESSED	DATE						
NEW DESIGN	TH DATE 10/15						
SHEET CHECKED	TM DATE 10/15						
AS BUILT DETAILS		DATE					
		REVISIONS AFTER PROPOSAL					
		NUMBER	DATE	STATION	STATION	DESCRIPTION	



-  - ROW PERMANENT EASEMENT AREA
-  - ROW TEMPORARY EASEMENT AREA
-  - ROW PERMANENT DRAINAGE EASEMENT AREA (WITHIN EXIST DRAIN EASEMENT)
-  - ROW PERMANENT EASEMENT AREA (WITHIN EXIST SLOPE EASEMENT)
-  - ROW TEMPORARY EASEMENT AREA (WITHIN EXIST SLOPE EASEMENT)



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Manchester, New Hampshire
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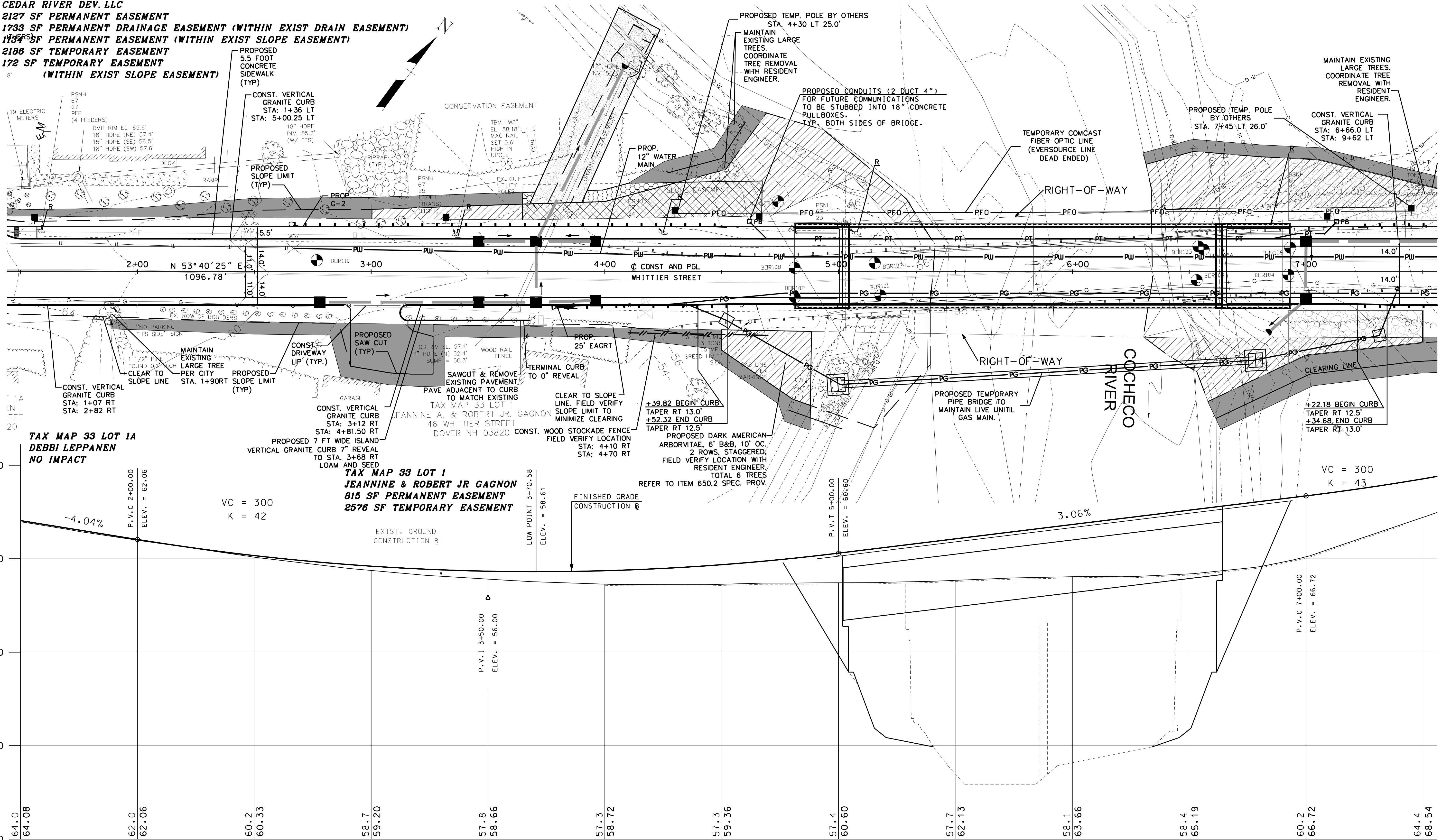
CITY OF DOVER NH			
WHITTIER STREET OVER COCHECO RIVER			
RIGHT OF WAY IMPACT PLAN (1 OF 3)			
DGN	STATE PROJECT NO.	SHEET NO.	TOTAL SHEETS
15402ROW.dgn	15402	56	58

SDR PROCESSED		DATE		REVISIONS AFTER PROPOSAL				DESCRIPTION
TH	DATE	TH	DATE	NUMBER	DATE	STATION		
NEW DESIGN	TH	DATE	10/15					
SHEET CHECKED	TM	DATE	10/15					
AS BUILT DETAILS		DATE						

TAX MAP E LOT 66
CEDAR RIVER DEV. LLC
2127 SF PERMANENT EASEMENT
1733 SF PERMANENT DRAINAGE EASEMENT (WITHIN EXIST DRAIN EASEMENT)
1734 SF PERMANENT EASEMENT (WITHIN EXIST SLOPE EASEMENT)
2186 SF TEMPORARY EASEMENT
172 SF TEMPORARY EASEMENT
(WITHIN EXIST SLOPE EASEMENT)

TAX MAP 33 LOT 1A
DEBBI LEPPANEN
NO IMPACT

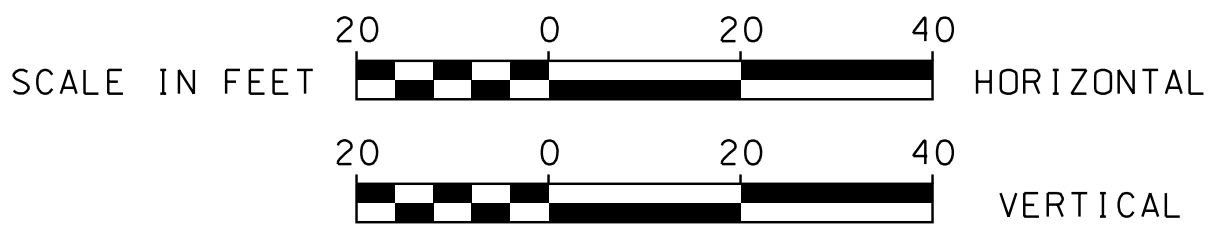
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JEANNINE & ROBERT JR GAGNON
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2576 SF TEMPORARY EASEMENT

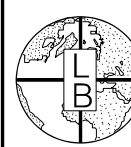


- 2

- ROW PERMANENT EASEMENT AREA
- 3

- ROW PERMANENT EASEMENT AREA (WITHIN EXIST SLOPE EASEMENT)
- ROW TEMPORARY EASEMENT AREA
- ROW PERMANENT DRAINAGE EASEMENT AREA (WITHIN EXIST DRAIN EASEMENT)
- ROW TEMPORARY EASEMENT AREA (WITHIN EXIST SLOPE EASEMENT)



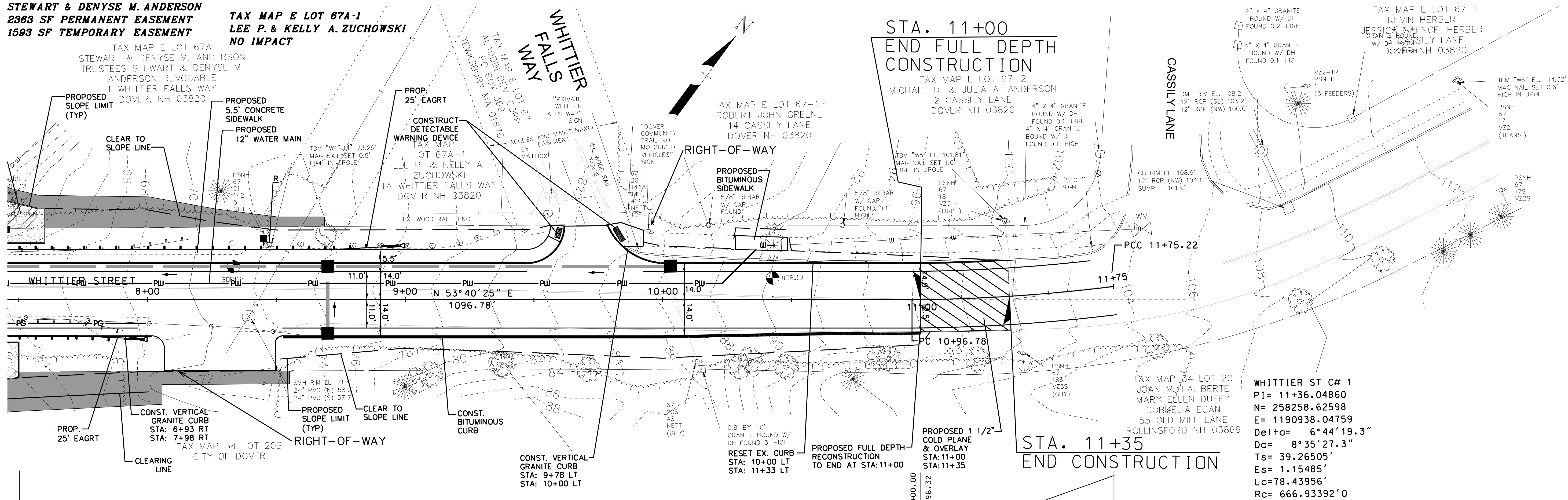
 **THE Louis Berger Group, Inc.**
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CITY OF DOVER NH			
WHITTIER STREET OVER COCHECO RIVER			
RIGHT OF WAY IMPACT PLAN (2 OF 3)			
DGN	STATE PROJECT NO.	SHEET NO.	TOTAL SHEETS
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S/D R PROCESSED	DATE						
NEW DESIGN TH	DATE 10/15						
SHEET CHECKED TM	DATE 10/15						
AS BUILT DETAILS							
		REVISIONS AFTER PROPOSAL					
		NUMBER	DATE	STATION	STATION	DESCRIPTION	

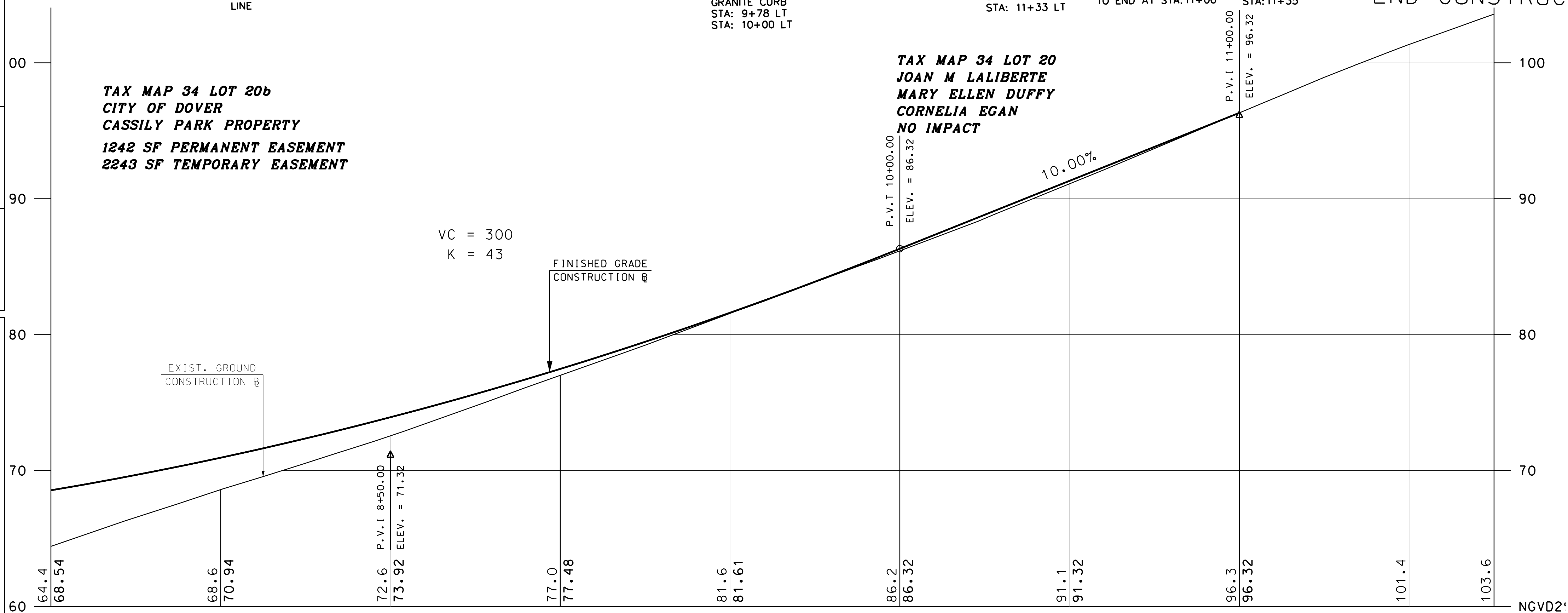
**TAX MAP E LOT 67A
STEWART & DENYSE M. ANDERSON
2363 SF PERMANENT EASEMENT
1593 SF TEMPORARY EASEMENT**

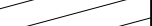
**TAX MAP E LOT 67A-1
LEE P. & KELLY A. ZUCHOWSKI
NO IMPACT**

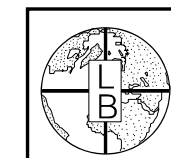
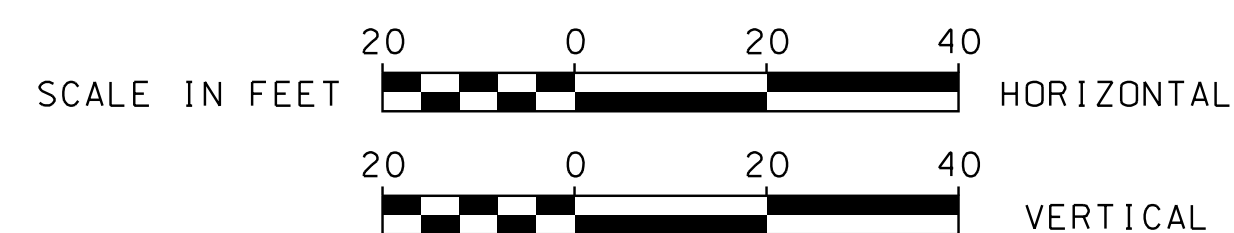


TAX MAP 34 LOT 20b
CITY OF DOVER
CASSILY PARK PROPERTY
1242 SF PERMANENT EASEMENT
2243 SF TEMPORARY EASEMENT

**TAX MAP 34 LOT 20
JOAN M LALIBERTE
MARY ELLEN DUFFY
CORNELIA EGAN
NO IMPACT**

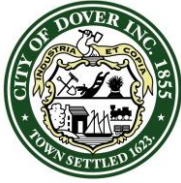


-  - ROW PERMANENT EASEMENT AREA
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-  - ROW TEMPORARY EASEMENT AREA
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-  - ROW PERMANENT DRAINAGE EASEMENT AREA (WITHIN EXIST DRAIN EASEMENT)



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Manchester, New Hampshire
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CITY OF DOVER NH			
WHITTIER STREET OVER COCHECO RIVER			
RIGHT OF WAY IMPACT PLAN (3 OF 3)			
DGN	STATE PROJECT NO.	SHEET NO.	TOTAL SHEETS
15402ROW.dgn	15402	58	58



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2016.05.11 – 64**
Resolution Re: Fiscal Year 2016 Budget Amendment #2
School Additional Appropriation for Change in Non-
Property Tax Revenue Estimate

- WHEREAS: The City Council adopted the Fiscal Year 2016 Budget on May 6, 2015; and
- WHEREAS: The Dover School District has identified that Medicaid Distribution revenue, associated with Middle School out-of-district special education tuition costs, will be \$89,000 more than anticipated in the adopted budget
- WHEREAS: The Dover School Board voted on May 3, 2016 to revise School Department FY16 Non-property tax revenue estimates relative to Medicaid Distribution revenue and request additional FY16 appropriation of \$89,000 for out-of-district special education costs; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Pursuant to C6-6 of the City Charter, the FY16 Budget is amended to reflect an \$89,000 increase to non-property tax revenue estimates for the Dover School District and appropriate \$89,000 for special education tuition costs associated with the Middle School. FY16 budget is amended as follows:

Account	Description	Budget	Amendment	Amended Budget
1000.2.620.01210.4563	Tuition Costs Dover Middle School	528,138.00	89,000.00	617,138.00
1000.2.600.04580.3311	Medicaid Distribution revenue	(500,000.00)	(89,000.00)	(589,000.00)

AUTHORIZATION

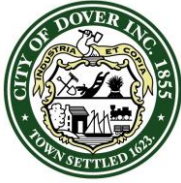
Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

REQUIRES A PUBLIC HEARING AND TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2016.05.11 – 64**
Resolution Re: Fiscal Year 2016 Budget Amendment #2
School Additional Appropriation for Change in Non-
Property Tax Revenue Estimate

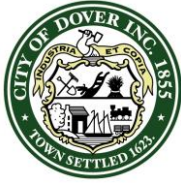
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2016.05.11 – 64**
Resolution Re: Fiscal Year 2016 Budget Amendment #2
School Additional Appropriation for Change in Non-
Property Tax Revenue Estimate

RESOLUTION BACKGROUND MATERIAL:

On May 6, 2015 the City Council adopted the Fiscal Year 2016 City budget. Subsequently, the School Board has determined that school district revenues from certain Medicaid Distribution reimbursements will be in excess of current budget estimates. The School Board has identified that Out of District Special Education Middle School tuition costs have exceeded the budget for this functional area.

The objective of this resolution is to revise School Non-property tax revenue estimates in the amount of \$89,000 and appropriate the \$89,000 to fund Special Education costs for Middle School student out-of-district placements for the remainder of FY16.

On May 3, 2016 the School Board voted to amend the School District's non-property tax revenue estimates and request appropriation of the \$89,000. A copy of the adopted School Board resolution is attached to this City Council resolution.

This resolution does not increase the projected tax impact for the FY16 budget. The resolution does increase appropriations, which are to be funded by additional Medicaid Distribution reimbursements.

In accordance with City Charter C6-6, this resolution requires a duly advertised public hearing and a vote of 2/3rd of the City Council.

RESOLUTION

RESOLUTION FOR CHANGE IN FY2016 NON-PROPERTY TAX REVENUE AND EXPENDITURE ESTIMATES FOR THE DOVER SCHOOL DISTRICT BUDGET

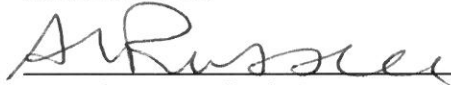
- WHEREAS:** on May 6, 2015, the Dover City Council adopted a budget for the Dover School District that included Revenue Estimates of \$500,000 for Medicaid Distribution; and
- WHEREAS:** the Dover School District has exceeded the expense budget associated with middle school out-of-district special education tuition costs; and
- WHEREAS:** the Dover School Board has identified that the Dover School District estimates non-property tax revenues to be in excess of current budgeted amounts, specifically \$89,000 in Medicaid Distribution;

NOW, THEREFORE – The City Council adopt a Fiscal Year 2016 budget amendment to adjust non-property tax revenue to reflect a net increase of \$89,000 from Medicaid Distribution; and further to increase the expense line associated with middle school out-of-district special education tuition costs by the total amount of \$89,000. This resolution does not increase the FY2016 property tax levy, but does increase appropriations for the Dover School District. The revenue and expense accounts to be adjusted as follows will result in a total change of \$89,000.

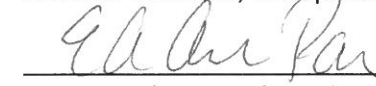
\$89,000	Medicaid Distribution	1000.2.600.04580.3311.00000.00.000.000.R70
\$89,000	Tuition Private DMS	1000.2.620.01210.4563.00000.00.000.000.300

RESOLVED, this 3rd day of May, 2016

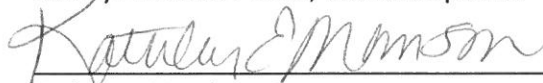
SUBMITTED BY:



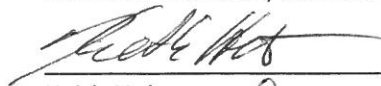
Amanda L. Russell, Chairperson



Betsey Andrews Parker, Vice Chairperson



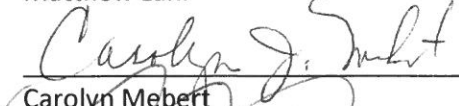
Kathleen Morrison, Secretary



Keith Holt



Matthew Lahr

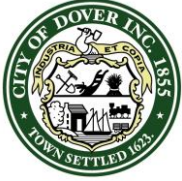


Carolyn Mebert



Michelle Muffett-Lipinski

May 3, 2016



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: O – 2016.05.11 – 007
Ordinance Title: Vehicles and Traffic
Chapter: 166
Section: 16 General Parking Restrictions
18 Parking Lots
ARTICLE III PARKING; STOPPING; STANDING
23 Business Parking Permit Program
59 SCHEDULE L: Parking Meter Zones
60 SCHEDULE M: Business Parking Permit Zones

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to add Orchard Street parking restrictions for the new Dover Police Station under Section 166-16; to delete Section 166-18.A from Parking Lots; to add Section 166-23 Business Parking Permit Program, to revise Section 166-59 SCHEDULE L: Parking Meter Zones and to add Section 166-60 SCHEDULE M: Business Parking Permit Zones. Additionally, the Table of Contents for Article III “PARKING; STOPPING; STANDING” will be updated.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 16 E. Restricted Parking as follows:

166-16. General Parking Restrictions.

A. Truck Parking

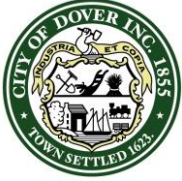
Vehicles over nineteen (19) feet in overall length, with permission of the Chief of Police or his/her designated representative, may stop and unload merchandise in a parking space but under no circumstances shall any Vehicle obstruct or impede the free flow of traffic.

B. Designation of taxicab stands and bus stops.

The Chief of Police may establish bus stops and taxicab stands on such public streets and in such places and such numbers as shall be determined to be of the greatest benefit and convenience to the public, and every such bus stop or taxicab stand shall be designated by an appropriate sign. It shall be unlawful for the owner/operator, owner or Person having custody of any Vehicle other than a bus or taxicab to park or permit same to be parked in an officially designated bus stop or taxicab stand.

C. Loading and unloading zones.

The Chief of Police may establish loading and unloading zones which shall be marked by appropriate signs. It shall be unlawful for the owner of any Vehicle or any Person having custody to any Vehicle to park said Vehicle or permit the same to be



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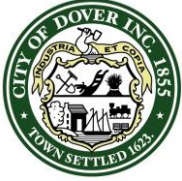
parked in any zone designated as a loading or unloading zone unless actually engaged in loading and unloading.

D. Parking of Commercial Vehicles.

- (1) It shall be unlawful for the driver of any bus or taxicab to stand or park upon any street in any business district at any place other than a bus stop or taxicab stand, except while actually engaged in taking on or leaving passengers.
- (2) No tractor-trailer combination or other truck, shall park on the travel portion of the street for the purpose of loading or unloading on Monday through Saturday, between the hours of 11:00 a.m. and 1:00 p.m. and from 3:30 p.m. to 6:00 p.m. upon the streets indicated in Schedule K (166-58).
- (3) This section of the Chapter shall not apply to trucks used on said streets for emergency purposes or while engaged in highway or other necessary maintenance or repairs.

E. Restricted Parking. [Added 10-02-96 by Ord. No. 13-96]

- (1) Henry Law Park. No Person shall park a Vehicle in designated parking at Henry Law Park and Recreation Facility unless they are a City Employee on City business or are present and using the recreational facility or grounds at Henry Law Park. The parking of Vehicles for any other purpose is prohibited. Violators shall be subject to Table B fines under 166-30.
- (2) Summer Street. No Person, except for visitors to the Woodman Institute, shall be allowed to park on the northerly side of Summer Street from the intersection with Central Avenue westerly for one hundred twenty (120) feet, during operating hours when the Woodman Institute is open for the season. Signage shall be posted that indicates the hours, days and/or months of the restricted parking, based on the Woodman Institute's operating hours. Violators shall be subject to Table A fines under 166-30. [Added on 03-11-2015 by Ord. No. 2015.02.25-009]



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(3) Orchard Street. No Person, except for visitors to the Dover Police Station, shall be allowed to park in the two (2) posted police station visitor spaces in front of 40 Chestnut Street (Cochecho Park Apartments) and the three (3) posted police station visitor spaces on the first floor of the parking garage. Violators shall be subject to Table A fines under 166-30.

F. Parking for Primary Purpose of Advertising Prohibited. [Added 10-19-2005 by Ord. No. 19-2005]

No Person shall park a Vehicle upon any public way for the primary purpose of advertising goods or services, except as provided in Chapter 133 – Peddlers and Vendors. Violators shall be subject to Table B fines under 166-30.

3. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-18. Parking Lots as follows:

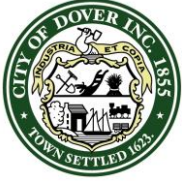
166-18. Parking Lots. [Amended on 04-01-88 by Ord. No. 2-88; Amended on 08-20-2003 by Ord. No. 13-2003]

~~A. The Police Department is authorized to sell and distribute monthly parking passes for the parking of motor vehicles in any municipally owned parking lot or parking area so designated by the City Council, for such periods of time, under such conditions and at such rates as determined by the City Council.~~

~~A.B.~~ Parking in the City Hall parking lots shall be restricted to one-hour parking, Monday through Friday, from 9:00 a.m. to 5:00 p.m., except for publicly owned vehicles.

~~B.C.~~ The McConnell Center/Library parking lot shall be restricted to a three hour parking limit each day, unless the vehicle displays a permit authorized by the Chief of Police. Except when Chapter 166-19 (winter parking) is in effect, resident parking permits are not valid for use in this lot. [Amended on 11-11-87 by Ord. No. 20-87; Amended on 12-21-88 by Ord. No. 27-88; Revoked 08-13-2008 by Ord. No. 2008-07-23-6; Amended on 06-08-2011 by Ord. No. 2011.05.25-7]

~~.D. Reserved. [Added on 10-30-91 by Ord. No. 35-91; Revoked 08-13-2008 by Ord. No. 2008-07-23-6]~~



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C.E. The Dover School Department is authorized to sell and distribute parking passes for parking motor vehicles in the Bellamy Parking Lot between August 25 and June 20, Monday through Friday or on school days, as set by the Dover School District Calendar, between the hours of 7:00 a.m. and 3:30 p.m. Parking rules and rates for permits shall be determined by the Dover School Department. Except for five (5) spaces, which shall be marked with appropriate signs and reserved for Bellamy Park users only, no motor vehicle shall be parked in the Bellamy Lot during this time period without the benefit of a permit issued by the School Department. Any vehicle found in violation of this section may be towed from the lot and stored, the expenses of both to be paid by the registered owner of the vehicle. The Dover School Department shall have the authority to enforce parking rules in the Bellamy Parking Lot in accordance with the requirements of NH RSA 262:40-a, and shall be responsible for maintenance and snow removal in the lot. [Added 05-17-95 by Ord. No. 07-95; Amended 08-20-2003 by Ord. No. 13-2003]

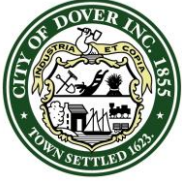
4. AMENDMENT

Chapter 166 entitled "Vehicles and Traffic" is hereby amended by revising the Table of Contents ARTICLE III PARKING; STOPPING; STANDING by revising 166-23 as follows:

ARTICLE III

PARKING; STOPPING; STANDING

- 166-16. General Parking Restrictions.**
- 166-17. General Parking Provisions.**
- 166-18. Parking Lots.**
- 166-19. Winter Parking.**
- 166-20. No Parking Anytime.**
- 166-21. Resident Parking Permit Program**



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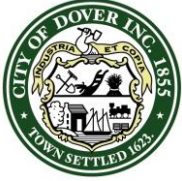
- 166-22. Limited Time Parking.
- 166-23. ~~(Reserved). (formerly No Parking At Any Time.)~~ Business Parking Permit Program
- 166-24. (Reserved). (formerly No Parking Certain Hours.)
- 166-25. (Reserved). (formerly Limited Time Parking.)
- 166-26. (Reserved). (formerly Parking Of Commercial Vehicles.)
- 166-27. (Reserved). (formerly Parking in Fire Lanes.)
- 166-28. Exceptions.
- 166-29. Police Officer's Report.
- 166-30. First Notice of Violations; Payment Schedules.
- 166-31. Subsequent Notice of Violation.
- 166-32. Payment Not an Admission of Guilt.
- 166-33. Summons to Court.

5. AMENDMENT

Chapter 166 entitled "Vehicles and Traffic" is hereby amended by adding Section 166-23 Business Parking Permit Zones as follows:

166-23. Reserved. (formerly Summons to Court. [Repealed 03-11-87 by Ord. No. 05-87]) Business Parking Permit Program.

- A. The Police Department is authorized to sell and distribute monthly parking permits for the parking of Vehicles in any Business Parking Permit Zone listed in 166-60, SCHEDULE M.
- B. Permits shall be valid for such periods of time, location and under such conditions as provided by the Police Department on such permits.



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C. Parking permits are not intended for long term storage of Vehicles and any Vehicle remaining in the same space for more than five (5) consecutive days without notification to and the approval of the Police Department shall have its permit revoked, and the Vehicle may be towed at the owner's expense.

D. The rate for the permits shall be set and/or adjusted by the City Council during the annual Fee Schedule adoption.

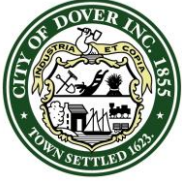
E. Business Parking Permit Zones in the City of Dover shall be set forth in 166-60. SCHEDULE M. Business Parking Permit Zones, unless otherwise posted.

6. AMENDMENT

Chapter 166 entitled "Vehicles and Traffic" is hereby amended by revising Section 166-59 SCHEDULE L: Parking Meter Zones pertaining to the Metered Parking Garage as follows:

166-59. SCHEDULE L: Parking Meter Zones. [Added on 04-22-2015 by Ord. No. 2015.04.22-012]

<u>METERED PARKING GARAGE</u>	<u>LOCATION</u>
Orchard Street Parking Garage	All public parking areas within the parking structure which is south of Orchard Street, between Chestnut Street and Central Avenue, <u>not including the three (3) posted Police Station visitor spaces on the first floor of the parking garage</u>



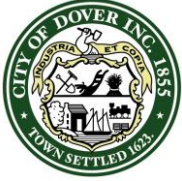
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<u>METERED PARKING LOT</u>	<u>LOCATION</u>
Belknap Lot	320 Central Avenue and 18 Locust Street; southerly of Washington Street between Central Avenue and Locust Street
Locust Street Lot [Added on 12-09-2015 by Ord. No. 2015.10.28-029]	17 St. Thomas Street and 33 Locust Street north of the intersection of Locust Street and Chestnut Street
Orchard Street Lot [Amended on 8-24-2015 by Ord. No. 2015.07.08-016; Amended on 12.09.2015 by Ord. No.2015.10.28-029]	North of Orchard Street southerly of the Cochecho River between Central Avenue and Chestnut Street not including two (2) posted spaces in the northeast corner of the lot, ~~and~~ two (2) posted spaces in front of 40 Chestnut Street (Cochecho Park Apartments) that are free fifteen (15) minute limit spaces, <u>and two (2) posted Police Station visitor spaces in front of 40 Chestnut Street (Cochecho Park Apartments)</u>
River Street Lot	31 River Street easterly of the Cochecho River and north of Henry Law Avenue
Third Street Lot [Amended on 8-24-2015 by Ord. No. 2015.07.08-016]	North of Third Street southerly of the railroad tracks between Chestnut Street and Central Avenue
Transportation Center Lot [Amended on 8-24-2015 by Ord. No. 2015.07.08-016]	33 Chestnut Street westerly of Chestnut Street between First Street and Third Street



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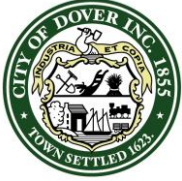
7. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by adding Section 166-60 SCHEDULE M: Business Parking Permit Zones as follows:

166-60. SCHEDULE M: Business Parking Permit Zones.

The following parking lots/areas are authorized for permit parking as authorized by Section 166-23 Business Parking Permit Program unless otherwise restricted:

<u>PARKING LOTS</u>	
<u>Belknap Lot</u>	
<u>Chestnut Street Lot</u>	
<u>Locust Street Lot</u>	
<u>Orchard Street Parking Garage</u>	<u>All public parking spaces numbered 201 and above</u>
<u>Orchard Street Lot</u>	
<u>Portland Avenue (Grimes) Lot</u>	
<u>River Street Lot</u>	
<u>Third Street Lot</u>	
<u>Transportation Center Lot</u>	



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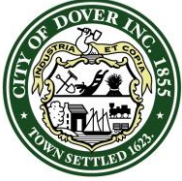
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<u>PARKING AREAS</u>	<u>LOCATION</u>
<u>Chapel Street</u>	<u>Southerly side, from the intersection of Main Street easterly to the intersection with Mechanic Street</u>
<u>First Street</u>	<u>Northerly side – City controlled areas</u>
<u>Green Street</u>	<u>Both sides, from the intersection with Fayette Street westerly, then southerly to the intersection with Washington Street</u>
<u>Henry Law Avenue</u>	<u>Easterly side, from Washington Street southerly to River Street</u>
<u>Kirkland Street</u>	<u>Northerly side, from the intersection with Central Avenue westerly to the intersection with Locust Street</u>
<u>Main Street</u>	<u>Westerly side, from the intersection with Washington Street northerly to the intersection with School Street</u>
<u>Second Street</u>	<u>Both sides, from the driveway between 20 and 22 Second Street westerly to Chestnut Street</u>

8. TAKES EFFECT

This ordinance shall take effect on July 1, 2016 following passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING



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AUTHORIZATION

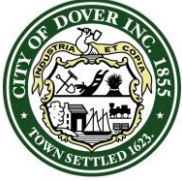
Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Karen Weston By request
Approved as to Legal Form and Compliance:	Anthony Blenkinsop General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Jr, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



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ORDINANCE BACKGROUND MATERIAL:

The purpose of this ordinance is to create 5 visitor parking spaces at the new Police Station as well as adding language to establish the Business Parking Permit Program.

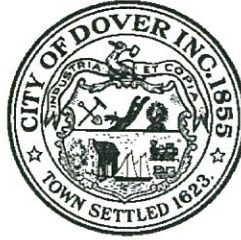
Monthly Business Parking Permits have been authorized by the City Council in numerous parking lots and in specific on-street locations over the past few decades. The purpose of this ordinance is to consolidate and codify locations authorized for monthly business permit parking within the City. Monthly Business Parking Permits are distinctive from Resident Parking Permits which are controlled by 166-21.

Three locations (parking garage, Second Street and First Street) are specified as to where permits are allowed to leave particular parking areas open for customers/visitors to downtown. The number of permits available for each authorized parking area is controlled by the Chief of Police or his designee.

It is appropriate at this juncture to more clearly codify the business permit parking program in Chapter 166. At its April 19, 2016 meeting, the Parking Commission voted to recommend this proposal to the City Council.

Chris Keeley
Chair

Elena Piekut
Assistant City Planner, Staff Liaison
e.piekut@dover.nh.gov



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City of Dover, New Hampshire Energy Commission

April 27, 2016

The Honorable Karen Weston, Mayor of Dover
And Members of the Dover City Council
288 Central Avenue
Dover, NH 03820

Re: Exploring adoption of RSA 53-F (NH C-PACE)

Dear Mayor Weston and Members of the City Council:

I am writing on behalf of the Dover Energy Commission to recommend that the Dover City Council explore adoption of RSA 53-F (NH C-PACE) for the City of Dover.

As described by the NH C-PACE Program:

Commercial Property Assessed Clean Energy (C-PACE) is an innovative program in New Hampshire that makes it possible for owners of commercial properties (including non-profits) to obtain affordable, long-term financing for energy-efficiency and renewable energy projects, by repaying their loan through a Special Assessment tax from their municipality. Municipalities can benefit from improved commercial, industrial, and multifamily (5 or more units) buildings with lower operating costs and a reduced energy footprint. Energy upgrades and improvements to building comfort can increase property values, improve employee productivity, and result in business attraction and retention.

NH C-PACE will not require any public money and the municipality's responsibility is limited to Special Assessment billing and collection for which it will receive a fee from each project. The Special Assessment Lien placed on the property is immediately assigned to the lender and the C-PACE lien is junior to taxes, other municipal assessments, and existing mortgages.

In 2015 the NH House and Senate unanimously approved significant changes to RSA-53-F which enables municipalities to adopt the program by establishing their municipality as an Energy Efficiency and Clean Energy District. 31 other states have also passed PACE statutes.

The Jordan Institute (The NH C-PACE statewide administrator) is launching the program in 2016 and would like to work with the City to help Dover become one of the first municipalities to adopt C-PACE in NH. The Jordan institute has presented to the Energy Commission and has discussed

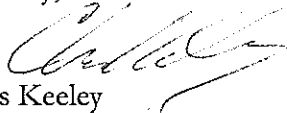
the program with Finance Director Daniel Lynch, Director of Economic Development Daniel Barufaldi, and Assistant City Planner Elena Piekut.

The Dover Energy Commission recommends that the City Council schedule a Workshop Meeting regarding C-PACE and request that the City Manager, Finance Director, and other appropriate city staff work with the Jordan Institute to review program details and address any adoption or implementation questions.

The Energy Commission believes that the C-PACE program can provide benefits to the City of Dover that align with our economic development and sustainability goals for the City.

Thank you for your consideration.

Sincerely,



Chris Keeley
Chairperson
Dover Energy Commission

cc: Michael Joyal, City Manager
Daniel Lynch, Finance Director
Daniel Barufaldi, Director of Economic Development
Elena Piekut, Assistant City Planner