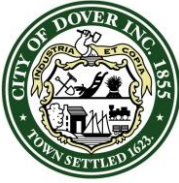


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, May 5, 2016**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The May meeting was called to order at 4:01pm by Carol Boc. Attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Michael Egan, Denise LaFrance, and Cathy Beaudoin.
2. **MINUTES---APRIL 7, 2016**--Minutes of the April meeting were approved on a motion made by Ann Schultz and Michael Egan.
3. **REPORT OF THE LIBRARY DIRECTOR (APRIL)** --The Report of the Library Director was approved on a motion made by Dorothy Wagner and seconded by Susan Story Galt.
4. **CORRESPONDENCE**--The Library Director received a brochure announcing classes for Trustees provided by the State Attorney General's Office.
5. **OLD BUSINESS**
 - A. FY'17 budget: The Library portion of the budget was cut by \$33,150, which was a portion of the unit ventilator line item. The City Manager will provide the 33,150 from surplus in this year's budget. The Library budget is approximately 1.3 million dollars. The budget provides for a 3% increase in the book budget, monies for STEM toys, expansion of Hoopla, digitizing more volumes of the city directories, as well as other items.
 - B. HVAC solutions: The \$128,000 in the CIP for air conditioning was based on a 2014 preliminary bid. In this bid the middle floor of the Library was inadvertently left out, as well as some related electrical work. Siemens will be providing new specifications, which would include the middle floor, and that total will be somewhere around \$270,000.
 - C. Re-bid of chimney project: Knowles Industries has been selected for the chimney repair/restoration project with their bid of \$79,795. They will begin in early fall and be done before the really cold weather sets in.
 - D. Building Maintenance Mechanic position: John Campbell is our new Building Maintenance Mechanic. He is eager and well organized, and we are happy to have him as part of the Library staff.
6. **NEW BUSINESS**
 - A. Senior Volunteer Program: Through the Senior Community Service Employment Program, the National Able Network is providing the Library with a volunteer landscaper for 17 hours per week. He will be working around the Library and the McConnell Center.
 - B. Meeting Room coordination: The Library will be coordinating with the McConnell Center to try to minimize parking lot congestion. We will use a shared calendar system which will allow us to see if the other agency has booked a large program so that we do not book another large event. We will also suggest that large



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outside groups who book our meeting rooms should use the parking garage, not our customer lot

- C. Summer Hours begin June 4: The Library will begin reduced weekend hours on June 4—Saturday 9 to 1 and Sundays we will be closed.

UPCOMING PROGRAMS

Sat. matinees May 7, 21, 28: The Lady in the Van; Justice League vs. Teen Titans; Zoolander 2, 2pm
Sun. matinees: May 1, 8, 15, 22, 29: The Philadelphia Story; Now, Voyager; The Fountainhead; Johnny Belinda; Yankee Doodle Dandy, 2pm
May 1, 15, 29: Coloring for Adults, 2-3pm
May 2, 3, 18: Introduction to Excel, various times
May 3, 25: Introduction to Word, various times
May 4: Raising Money Savvy Kids, 7pm
May 5: Morning Book Group "Close Your Eyes, hold Hands" by Chris Bohjalian. 10am
May 6, 13, 20, 27: Music with benji, 11am
May 7: Paws for Reading with Murphy, 10am
May 8-14: Creation Station craft: make a Paper Plate Turtle
May 11: 2nd Wednesday movie: "Joy", 6:30pm
May 14: Fancy Nancy Tea Party, 2-4pm
May 16: Evening Book Group "The Boys in the Boat" by Daniel Brown, 6:30pm
May 17: My First Email, class, 2pm
May 17: Friends program: "Songs and Stories of WWII", Richard Kruppa, 7pm
May 18: Monthly Game Night, 6pm
May 21: Lego Saturday
May 23: Author visit Stephen Kurkjian "Master Thieves", 6:30pm
May 24: Evening of Poetry, 6:30pm
May 27: Intermediate Excel, class, 9:15am
May 30: closed for Memorial Day

7. **ITEMS OF CONCERN**—Dorothy Wagner asked about the article in Foster's regarding libraries and inappropriate Internet use. The Dover Public Library Director was interviewed for a similar article in the Union Leader. We do not have a large problem with inappropriate use of our computers.
8. **ADJOURNMENT**--The meeting was adjourned at 4:41 on a motion made by Susan Story Galt and seconded by Dorothy Wagner.

NEXT MEETING DATE: THURSDAY, JUNE 2, 2016 @ 4:00PM