



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Room 305, McConnell Center
Meeting Date:	Monday, May 2, 2016
Meeting Time:	5:00 a.m.

I. CALL TO ORDER AND ROLL CALL: A meeting of the Garrison School Joint Building Committee was called to order on Monday, May 2, 2016 at 5:00 p.m. in room 305 of the McConnell Center by JBC Chairperson Betsey Andrews Parker. In addition to Ms. Andrews Parker, present JBC members included Karen Weston, Steve Haight, Keith Holt, Joe Nicolella and Jan Nedelka. Also in attendance were Superintendent Elaine Arbour, Garrison Principal Beth Dunton, and Interim Business Administrator Libby Simmons.

II. CITIZENS' FORUM: No one addressed the JBC.

III. INTERVIEW—LAVALLEE 5:00 pm-6:15 pm:

Representatives from the firm of Lavallee Brensinger Architects presented a PowerPoint answering questions that had been sent to all companies and highlighting projects.

Recessed from 6:20-6:30 pm.

IV. DISCUSSION:

The JBC discussed the pros and cons for Lavallee Brensinger Architects:

Pros:

1. Presented well, understood what was asked and why here
2. Answered all questions thoroughly
3. Discussed identifying problems
4. Visited the school the day of interview-shows interest in project
5. Very well prepared
6. Fit other projects into Dover's needs
7. Knew that it was about Dover and not about them
8. On point—know that one size doesn't fit all
9. Focused on students
10. Knew parental concerns
11. Discussed 21st century learning
12. Impressed with focus on sustainability
13. Loved the looks of schools featured in their presentation
14. Heard positive comments about East Rochester school
15. Appreciated diversity of firm
16. Impressed with their leg work



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17. Clearly want the job
18. Already flagging potential issues with school
19. Well-rounded
20. Able to have conversation with them
21. Great job with Dover Police Station project

Cons:

There were no cons discussed by the committee.

V. INTERVIEW—BANWELL 6:45 pm-8:00 pm:

Representatives from the firm of Banwell Architects presented documents and a PowerPoint answering questions and highlighting past projects.

Recessed from 8:00-8:05 pm.

VI. DISCUSSION:

The JBC discussed the pros and cons for Banwell Architects:

Pros:

1. Skilled
2. Capable
3. Exceptional work in Lebanon School District
4. Competent
5. Consult with schools on sub-contractors
6. Appreciated low key approach
7. Not concerned with flash
8. Good fit
9. Covered all questions in presentation
10. Listened
11. Followed directions

Cons (comments regarding presentation):

1. Maybe for next step, but not feasibility
2. Less focused on current work
3. Lackluster presentation



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4. Not as much attention to detail
5. Needed to extract information from them
6. Presented to Dover like it is a small town and not a city (choice of language)

After both presentations, it was unanimously determined that the top two companies are Harriman and Lavallee Brensinger. Dr. Arbour will schedule reference checks with Jeff White, Mr. Nicolella and Mr. Nedelka assisting with the calls.

Discussion occurred around the subject of whether a district feasibility study would be beneficial. Many school districts have done this in the past but most committee members felt that with many schools in Dover having been recently renovated, it may not make sense. In addition, it was felt that this was most likely beyond the scope of the committee.

VII. BUILD NEXT AGENDA:

- Review Reference Checks
- Select Candidate or schedule 2nd interviews
- Discuss Timeline
- Discuss Priorities of project/Core requirements/Goals including plans to support future growth and potential expansion

VIII. ACTION ITEMS:

- Dr. Arbour will schedule phone reference checks
- Dr. Arbour will talk with Chris Parker to determine deadline for CIP
- Committee members will send specific questions to Robin LaFleur for reference checks by Wednesday (5/3)
- Dr. Arbour will check the resolution for language on the charge of the JBC and what is within the scope of the JBC

IX. MATTERS OF INTEREST:

Record Note: Harriman Principal Mark Lee responded to a question from their 4/28 interview regarding their accountant. Their accountant, Len Lamoreau, CPA, is a member of his town Budget Committee as well as a school board member serving on its Personnel and Finance subcommittee.

X. ADJOURNMENT:

Karen Weston moved, Jan Nedelka seconded to adjourn the GES JBC meeting at 8:45 p.m. An oral **VOTE PASSED 6/0.**