



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room
Meeting Date:	Thursday, May 26, 2016
Meeting Time:	5:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Garrison School Joint Building Committee was called to order on Thursday, May 26, 2016 at 5:32 p.m. in the Superintendent's Conference Room at the McConnell Center by JBC Vice Chairperson Joe Nicolella. In addition to Mr. Nicolella, present JBC members included Karen Weston, Steve Haight, Keith Holt, and Jan Nedelka. Betsey Andrews Parker was excused. Also in attendance were Superintendent Elaine Arbour, Garrison Principal Beth Dunton, and CW Services Manager Jeff White.
- II. CITIZENS' FORUM:** No one addressed the JBC.
- III. REVIEW AND APPROVAL OF HARRIMAN PROPOSAL:** Dr. Arbour discussed the negotiations process stating Business Administrator Libby Simmons worked on the proposal with Harriman. Dr. Arbour stated that if this proposal is approved, an AIA contract will be prepared.
- Ms. Weston requested clarification on current hazardous materials to which Mr. White responded that Harriman would review the AHERA report and in addition would do testing.
- Mr. Haight clarified the pricing structure and it was noted that the Lump Sum total and reimbursable expenses would equal \$55,400.00.
- Ms. Simmons and Dr. Arbour did not have any concerns with the negotiations process or proposal. Pending approval of this proposal, Harriman will meet with Garrison staff members on June 6.
- Mr. Holt asked if traffic would be addressed. Dr. Arbour responded that there will be a study completed by Sebago Technics for the DHS/CTC project that would include that area. If something more is requested, it would need to be requested additionally for an additional cost. Dr. Arbour added that Harriman may be looking at traffic flow, but a full study may not be needed at this time.
- Marn Speidel of the Dover Police Department will be contacted to provide traffic assessment and counts for the Garrison area.
- Mr. Haight asked for a "not to exceed" number. He suggested asking Harriman what reimbursable expenses are expected for \$1,900.00.
- Ms. Weston questioned the geotechnical borings. She asked how the property would be evaluated if it is determined that additions can be added. Ms. Haight responded that Harriman should be asked to access the building to do an expansion. If they have room to expand would need to know site restraints or limitations such as wetlands.
- Mr. Holt commented that the cost was higher than he had hoped. Dr. Arbour will ask Ms. Simmons for the starting point of negotiations. Mr. Haight felt that the cost was reasonable and accurate for scope of the project.
- Mr. White has gathered all documents that he can find on Garrison School. He was unable to find the original layout of the school or topographic and boundary surveys. Mr. White recommended, and Mr. Haight agreed that as part of the next phase, all documents are updated so that they are available for the future.



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Jan Nedelka moved, Karen Weston seconded to approve the Harriman proposal with clarifications including:

- One of options is for renovation only
- “Not to exceed” dollar amount added when AIA contract prepared (total amount)
- What reimbursables expected to be included in \$1,900.00
- Site limitations relative to wetlands

A roll call **VOTE PASSED 5/0.**

Mr. Nedelka was excused at 6:00 pm.

- IV. ADJOURNMENT:** Keith Holt moved, Karen Weston seconded to adjourn the GES JBC meeting at 6:03 p.m. An oral **VOTE PASSED 4/0.**