



CITY OF DOVER

STEWARDSHIP OF RESOURCES MASTER PLAN STEERING COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room – City Hall, Dover NH
Meeting Date: **May 12, 2016**
Meeting Time: **5:30 PM**

Members Present: Bob Carrier, Elizabeth Goldman, David Landry, Otis Perry, Cora Quisumbing-King, Lindsey Williams.

Members Absent: Alison Webb

Staff Present: Dave Carpenter, Community Development Planner

Others: Steve Whitman of Resilience Planning and Design LLC, Curtis Pratt

1. CALL TO ORDER

Meeting called to order at 5:30 p.m.

2. CITIZENS FORUM

No one spoke during the Citizens Forum

3. APPROVAL OF PRIOR MINUTES

Motion: Otis Perry made a motion to approve. Seconded by Bob Carrier. U/A

4. RULES OF PROCEDURE

The committee reviewed proposed rules of procedure. Motion: Cora Quisumbing-King made a motion to approve. Seconded by Otis Perry. U/A

5. DEVELOPMENT TRENDS MAP AND DATA

Steve Whitman presented the Development Trends Map and accompanying data. A brief discussion The Committee discussed the information that was presented.

6. PROJECT TIMELINE

Dave Carpenter reviewed the Work Plan including the benchmarks identified within the Plan. An updated Work Plan will be provided for each meeting throughout the project.



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7. REVIEW FEEDBACK RECEIVED AT CLEANUP DAY

Dave Carpenter presented the feedback that was received at the Stewardship of Resources booth that was set up during the May 7th Clean-up Day event.

8. PUBLIC OUTREACH PLAN

A. Finalize the Public Outreach Plan

The Committee reviewed the draft Public Outreach Plan. Discussion centered on the type of feedback methods that can be utilized and the timeframe for receiving feedback.

B. Prioritization of Outreach activities for May and June

The consultant will generate a proposal for material that can be utilized over the next few months.

9. DRAFT CHAPTER OUTLINE – SECTION D

Steve Whitman briefly discussed the information that was received from the Committee members and that was added to Section D of the Draft Chapter Outline.

10. OTHER BUSINESS

There was no Other Business

11. ADJOURN

Motion: Otis Perry made a motion to Adjourn Seconded by Elizabeth Goldman. U/A
The meeting adjourned at 7:20 pm.