

Meeting Type: Special Meeting (Regular Meeting Rescheduled)
Meeting Location: Pine Hill Cemetery – 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, June 14, 2016**
Meeting Time: **7:00 PM**
(Meetings 2nd Tues of month: Feb., Apr., May, June, Sept. & Nov.)

MEMBERS PRESENT: Grover Tasker – Chair, Belinda Labourdette – Secretary, Martha Haley (Alternate), JoAnn Rohde

STAFF PRESENT: Sharon Sirois – Facilities, Grounds & Cemetery Superintendent, Meghan Moisan – Administrative Coordinator

MEMBERS ABSENT: Rob Marggraf – Vice-Chair, Robert Lucier (Alternate), Scott MacKenzie

1. CALL TO ORDER: Chairman Tasker called the meeting to order at 7:04 PM.

2. APPROVAL OF MINUTES: The minutes were reviewed for the May 10, 2016 meeting.

Vote: U/A

3. CEMETERY STAFF UPDATES: Sirois presented the staff updates, reporting 9 burials during the month of May (3 regular and 6 cremations) and 7 graves, 4 cremation spaces and 1 columbarium niche sold. Additional graves have been located as sections have been reviewed for mapping mostly due to the way that sections were drawn previously. Employees continued to be busy with Memorial Day preparations and cleanup. Winter burial sites were watered and additional sites repaired. Monument foundations were dug and poured with several markers installed. Two large branches and a fairly new pear tree came down in the recent wind storms and were cleaned up. No monuments were damaged. Public works helped with clean up and employees planted flowers and set up Veterans Circle for the Memorial Day ceremony. The preparations took an estimated 500 man-hours and the cemetery received many compliments from visitors.

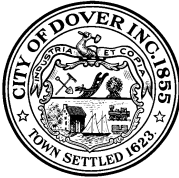
The cemetery was honored to be selected by Grainger, the Fortune 500 industrial supply company, for their video series “Everyday Heroes”. According to the website, “The Everyday Heroes video series celebrates hardworking people who take great pride in their craft and a job well done. These are chefs, farmers, tradespeople, engineers, military personnel and other professionals, who don't consider themselves heroes at all.” The Boston office selected the Pine Hill Cemetery crew after doing research on the 10 best cemeteries in the area. The taping was done June 8th and the department will have the ability to view and make any editing requests they might like.

Chairman Tasker concurred that the Pine Hill Cemetery is one of the best in the area. The Board congratulated the department for this well-deserved honor and look forward to seeing the finished video.

Motion: Labourdette made a motion to accept the report.

Second: Haley seconded the motion

Vote: U/A



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4. UNFINISHED BUSINESS:

- A. Rate Recommendations:** Presented to the Council and accepted.
- B. Chapel Repairs Postponed until 2021:** Discussion regarding the cracks in the brick and mortar and concern that the damage will increase at a faster pace waiting the additional 5 years that has been suggested. Possibility of using some of the Cemetery Capital Reserve Funds to make some repairs to prevent further damage.

5. NEW BUSINESS:

- A.** Moisan reported that she received an email from Scott MacKenzie stating he would be resigning from the Board.

6. ADJOURNMENT:

Motion: Labourdette made a motion to adjourn at 7:22 PM

Second: Haley seconded the motion

Vote: U/A

Next Meeting: Tuesday, September 13, 2016