

STEWARDSHIP OF RESOURCES MASTER PLAN STEERING COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305, 61 Locust Street
Meeting Date: **June 2, 2016**
Meeting Time: **5:30 PM**

Members Present: Bob Carrier, Elizabeth Goldman, David Landry, Otis Perry, Cora Quisumbing-King, Alison Webb, Lindsey Williams.

Members Absent: None

Staff Present: Dave Carpenter, Community Development Planner

Others: Steve Whitman of Resilience Planning and Design LLC

1. CALL TO ORDER

Meeting called to order at 5:31 p.m.

2. CITIZENS FORUM

No one spoke during the Citizens Forum.

3. APPROVAL OF PRIOR MINUTES

Motion: Otis Perry made a motion to approve. Seconded by Elizabeth Goldman. U/A

4. REVIEW OF GROUPS FOR SURVEY DISTRIBUTION

The Committee reviewed a list of groups that will be contacted for purposes of responding to the Stewardship of Resources Survey. The members identified which groups they will contact.

5. UPDATE: OUTREACH MATERIALS

A. Online Survey

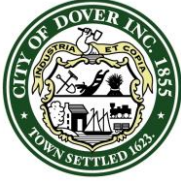
Staff and the consultant discussed the survey and how it can be accessed online. The Committee recommended certain modifications.

B. Paper Survey

The Committee reviewed the survey and recommended certain modifications. Discussion included distribution and collection of the survey.

C. Leaflet

The leaflet was reviewed by the Committee with certain recommendations offered by the members. It was discussed that the leaflet will allow citizens to access the survey online.

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D. Flyer for City Board/Commission/Committee Chairs

The Flyer will be modified slightly and then made available to the Chairpersons of Dover Boards, Commissions and Committees to read at their meetings.

E. Public Access TV

The consultant discussed the taping of segments that will be edited for a 5-minute informational piece about the Project and Survey that will run on the local cable access channel. The Chair will represent the Committee in the piece.

6. OUTREACH ACTIVITIES: JUNE & JULY

Staff and the consultant discussed that the survey will run through July 1st. Other outreach performed during June and July will be the contacting of topic specialists for purposes of obtaining guidance and feedback related to the six themes and issues that are the focus of the chapter.

7. WORK PLAN

There were no changes made to the Work Plan.

8. OTHER BUSINESS

A. Next Meeting – July 7th

The next meeting is scheduled for July 7th at 5:30 in room 305 of the McConnell Center.

B. Revised Meeting Date for September

The regular Committee meeting scheduled for September 1st was reschedule to August 31st at 5:30 in Room 305 of the McConnell Center.

The Chair asked that each member provide him with a brief bio.

9. ADJOURN

Motion: Otis Perry made a motion to Adjourn Seconded by Bob Carrier. U/A
The meeting adjourned at 6:50 pm.