

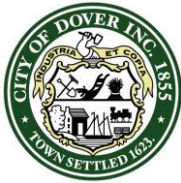
CITY OF DOVER

CITY COUNCIL – AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 13, 2016**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PROCLAMATIONS/AWARDS**
- 6. APPROVAL OF AGENDA**
- 7. PUBLIC HEARINGS**
 - A. REPROGRAM UNEXPENDED BOND PROCEEDS FOR GENERAL STREET IMPROVEMENTS AND AWARD OF B16070 HOT BITUMINOUS PAVING –ASPHALT LAID IN PLACE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (CITY COUNCIL VOTE TO OCCUR ON JULY 27, 2016) SPONSORED BY MAYOR WESTON BY REQUEST**
 - B. APPROPRIATION OF WATERFRONT PUBLIC PARK DESIGN AND AWARD OF B15060 DESIGN SERVICES FOR WATERFRONT DEVELOPMENT PHASE II (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) SPONSORED BY MAYOR WESTON BY REQUEST**
- 8. CITIZEN’S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
- 9. CITY MANAGER’S REPORT**
- 10. APPROVAL OF MINUTES**
 - A. June 22, 2016 – Regular Meeting**
- 11. MAYOR’S REPORT**
- 12. UNFINISHED BUSINESS**
 - A. ORDINANCES IN THE 2nd READING**



CITY OF DOVER

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Meeting Time: **7:00 pm**

B. ORDINANCES IN THE 3RD READING

- 1. CHAPTER 170: ZONING, SECTION 8 – ZONING MAP
(TO BE REMOVED FROM THE TABLE AND REFERRED TO A PUBLIC HEARING
ON JULY 27, 2016))**
SPONSORED BY COUNCILOR CIOTTI, CITY COUNCIL PLANNING BOARD
REPRESENTATIVE

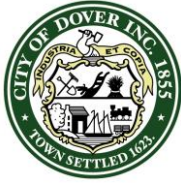
C. RESOLUTIONS

- 1. APPROPRIATION OF WATERFRONT PUBLIC PARK DESIGN AND AWARD OF
B15060 DESIGN SERVICES FOR WATERFRONT DEVELOPMENT PHASE II
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)**
SPONSORED BY MAYOR WESTON BY REQUEST

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. BLOCK PARTY – Alden Woods & Haven Farm Neighborhood**
- 2. RAFFLE – Woodman Museum**
- 3. ROAD RACE – Dover Turkey Trot**
- 4. ROAD TOLL – Angels of Hope, Rochester, NH**
- 5. B08043 AWARD OF ADDITIONAL SCOPE OF SERVICES TRAFFIC SIGNAL
PROGRAM SEBAGO TECHNICS**
SPONSORED BY MAYOR WESTON BY REQUEST
- 6. MOTOROLA RADIOS FOR POLICE FROM NATIONAL ASSOCIATION OF STATE
PROCUREMENT OFFICIALS (NASPO) AND STATE OF NEW HAMPSHIRE CONTRACT**
SPONSORED BY MAYOR WESTON BY REQUEST
- 7. PROPERTY & LIABILITY AND WORKERS COMPENSATION INSURANCE**
SPONSORED BY MAYOR WESTON BY REQUEST
- 8. AUTHORIZATION TO COMMIT FUNDS FOR THE NITROGEN REDUCTION IN THE
GREAT BAY ESTUARY TO THE UNIVERSITY OF NEW HAMPSHIRE (UNH)**
SPONSORED BY MAYOR WESTON BY REQUEST
- 9. AUTHORIZATION TO COMMIT FUNDS TO THE NUTRIENT CRITERIA, GREAT
BAY ESTUARY COALITION TO HDR, INC.**
SPONSORED BY MAYOR WESTON BY REQUEST



CITY OF DOVER

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COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 11. Pool Advisory Committee |
| 2. Planning Board | 12. Police and Parking Facility Building Committee |
| 3. Appointments Committee | 13. Recreation Advisory Board |
| 4. Arena Commission | 14. Solid Waste Advisory Commission |
| 5. Arts Commission | 15. Transportation Advisory Commission |
| 6. Legislative Liaison | 16. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 7. Library Board of Trustees | 17. Joint Building Committee – Garrison Elementary School |
| 8. McConnell Center Advisory Committee | 18. Dover Main Street |
| 9. Ordinance Committee | |
| 10. Parking Commission | |

B. RESOLUTIONS

- 1. AMENDMENT OF FISCAL YEAR 2017 FEE SCHEDULE TO ADJUST CEMETERY FEES AND PARKING FEES (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON JULY 27, 2016)**
SPONSORED BY MAYOR WESTON BY REQUEST

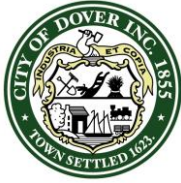
C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

- A. Letter from Comcast, dated June 24, 2016.**

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
Public Hearing Only**

Resolution Number: **R - 2016.06.22 – 087**
Resolution Re: Reprogram Unexpended Bond Proceeds for General Street
Improvements and award of B16070 Hot Bituminous
Paving –Asphalt Laid in Place

WHEREAS: The Sealed Request for Bid #B16070 was requested and received for Hot Bituminous paving (asphalt) laid in place on June 1, 2016 at 11:00 AM. The bid requested unit pricing on various scopes of services and products for paving various streets; and

WHEREAS: Two bids were received with the low bid being submitted by Pike Industries, Inc in the total base amount of \$1,553,690. The City also requested and received alternate pricing for (Alt A) County Farm Cross Rd-Sixth St to Court House in the amount of \$399,680 and (Alt B) Varney Rd-Long Hill Rd to the City line in the amount of \$316,407. It is the recommendation to award to Pine Industries Inc at the per item rates as outlined in the results page in the remaining amount of \$936,934.42; and

WHEREAS: Based on completed street reconstruction projects Tolend, Lisa Beth and Pineview/Pearson, there are unexpended bond proceeds that can be reprogrammed to general street improvements.

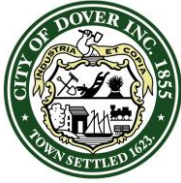
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The amount of \$936,934.42 of unexpended bond proceeds is hereby reprogrammed from Tolend Road Reconstruction project, Pineview & Pearson Reconstruction project, and Lisa Beth Drive Reconstruction project to General Street Improvements as follows:

AND FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Pike Industries Inc for laid in place asphalt paving services given the per unit rates provided in conjunction with B16070 for the remaining amount of \$936,934.42. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein. The amount of this authorization shall be limited so as not to exceed available funding.

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
4014.1.300.43121.4751.03142.14	Tolend Rd Reconstruction	71,360.51	(71,360.51)	0.00
4014.1.300.43121.4751.03121.14	General Street Improvements	0.00	71,360.51	71,360.51
4012.1.300.43121.4751.03147.12	Pineview & Pearson Reconstruction	335,340.84	(335,340.84)	0.00
4012.1.300.43121.4751.03121.12	General Street Improvements	0.00	335,340.84	335,340.84
4014.1.300.43121.4751.03148.14	Lisa Beth Drive Reconstruction	530,233.07	(530,233.07)	0.00
4014.1.300.43121.4751.03121.14	General Street Improvements	0.00	530,233.07	530,233.07
	Total Available Funding	936,934.42		936,934.42

NOTE: This resolution reprograms unexpended bond proceeds and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
Public Hearing Only**

Resolution Number: **R - 2016.06.22 – 087**
Resolution Re: Reprogram Unexpended Bond Proceeds for General Street
Improvements and award of B16070 Hot Bituminous
Paving –Asphalt Laid in Place

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal: Anthony Blenkinsop
Form and Compliance: General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

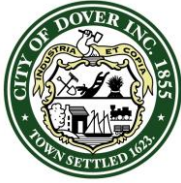
DOCUMENT HISTORY:

First Reading Date: 06/22/2016
Approved Date:

Public Hearing Date: 07/13/2016
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
Public Hearing Only**

Resolution Number: **R - 2016.06.22 – 087**
Resolution Re: Reprogram Unexpended Bond Proceeds for General Street
Improvements and award of B16070 Hot Bituminous
Paving –Asphalt Laid in Place

RESOLUTION BACKGROUND MATERIAL:

The sealed request for bid B16070 was requested and received for Hot Bituminous paving (asphalt) laid in place on June 1, 2016 at 11:00 AM. Two bids were received with the low bid being submitted by Pike Industries Inc at the per item rates outlined in the results page. It is the recommendation to award to Pike Industries Inc in the remaining amount of \$936,934.42

Scope of work includes but is not limited to the overlays of streets as laid out in the street paving list. Typically, this involves cold planning along the curb line, creating cut in joints at intersections and driveways and finally tacking the road and paving. Adjusting utility frames and traffic control is also required.

On January 26, 2011 the Dover City Council approved the FY12-FY17 six-year Capital Improvements Program (CIP), which included an appropriation in FY12 for Pineview & Pearson Reconstruction. On December 12, 2012 the Dover City Council approved the FY14-FY19 six-year Capital Improvements Program (CIP), which included an appropriation in FY14 for Tolend Road Reconstruction and Lisa Beth Drive Reconstruction. These three projects are completed and there are remaining unexpended bond proceeds that can be utilized on capital improvement projects.

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriations for the Tolend Road Reconstruction, Pineview & Pearson Reconstruction, and Lisa Beth Drive Reconstruction projects in the FY12 and FY14 CIPs. This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized debt financing these projects. This resolution reprograms funding from these projects to General Street Improvements. General Street Improvements are an approved CIP project, which is contained annually in the City Council adopted CIP.

Bid Information:

Sealed Request for Bid #B16070 was requested and received for Hot Bituminous Paving (asphalt) laid in place on June 1, 2016 at 11:00 AM.

[B16070 Bid Documents and Vendor List](#)



THE CITY MANAGER'S REPORT

July 13, 2016

***Month Reporting on:
June 2016***

*"May we think of freedom, not as the right to do as we please, but as
the opportunity to do what is right."*

- Peter Marshall

J. Michael Joyal, Jr.
City Manager

Legal Department

by Anthony Blenkinsop

The Office of General Legal Counsel provides legal support to the City Council, City Manager, city staff and volunteers on boards, commissions and committees of the City of Dover to assist efforts in providing services to our constituents and/or customers. In addition, legal support is also provided to the Dover School Board and Superintendent of Schools.

Right to Know Requests, pursuant to RSA 91-A

- Durham, NH – 4 Requests for agenda materials for meetings between 06.09.2016 and 07.07.2016
- Alton, NH – City Council, City Attorney Correspondence with Atty. Volinsky
- Fort Myers, FL – 70 Trestle Way, liens, unpaid taxes, code violations
- Plano, TX – Tax deed sales
- Dover, NH – DHS & CTC Clerk of the Works
- Dover, NH – DHS & CTC Site work bids
- Dover, NH – Complaint filed – 12 Cote Drive
- Covina, CA – 2015 delinquent tax records

Assistance to City Departments and/or Offices

City Council: Drafting/review of resolutions and ordinances;

City Manager: Review of documents for signature, 91-A requests; Resolutions; Request to purchase City property; PFOA Inquiry; Eversource LED program; Council vacancy

Community Services: Griffin Well replacement; Tree Trimming; Thornwood Lane

Finance: Discharge of Liens; Hi Way Safety; Unpaid insurance claim; Foreclosure notices; Notice of Levy; House Bill 1697 Uber

Parking Commission: Cemetery parking hours; Parkeon matter; Chapter 166 inquiries

Planning: Permanent Slope Easement and Temporary Construction Easement; Conservation easement plus Purchase & Sale Agreement drafting

Recreation: Facility use policies; McConnell Center windows

DBIDA: Purchase and Sale Agreement drafting

Assessing: Tri City covenants exemption; Veterans credits

Police: Garrison Hill Cell Tower inquiry

Fire & Rescue: Fire Tech Training

School: 91A questions; Contract terms and conditions

Litigation

Kelley's Row, et al v. First Street at Garrison et al: Declaratory Judgment issued in favor of City; Settlement completed

Clay v. City of Dover: Appeal accepted by NH Supreme Court.

City v. Nathaniel Figuers: Settlement reached; Payment received; Discharge of Lien recorded

City v. Joel Bernier: Motion for Contempt filed

Cohen v. City: Trial held June 21, 2016; Court found in City's favor; Mr. Cohen has filed a Motion to Reconsider

City of Dover v. State of NH: (adequacy lawsuit) Awaiting court's ruling

Ventas Realty Limited Partnership v. City: Bench Trial scheduled for October 12, 2016

	Current Month	FY16 YTD	FY15	FY14
Legal Matters/ Questions Handled	22	244	276	251
Document Creation/Review	30	267	180	175
Right to Know Requests Processed	11	66	103	78
Resolutions	8	53	54	48
Ordinances	0	29	21	14

Judd, Hunt v. SELT, City of Dover and Secretary of US Dept of Agriculture: Case pending in US District Court

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters.

Economic Development

by Dan Barufaldi

Summary:

Business contacts report generally improving economic conditions in Dover and the region. The recently arrived "elephant in the room", the UK vote for "Brexit" and its effect on local exporting and importing businesses is still unknown, but expected to cause some negative results locally in the long term. It has caused the Federal Reserve to put off any consideration of interest rate hikes and even raised the 12% possibility of a rate reduction down the line. The first day effect on the US stock market is showing significant declines in all major exchanges. Decline of UK and EU currencies against the US\$ will make US products more expensive in those foreign markets, at least in the short term. This and the

multi-market uncertainty is expected to reduce US export sales going forward.

Locally, staffing companies are growing in placements and revenues and both residential and commercial real estate contacts cite positive results. Retail and manufacturing firms are increasing net hiring and some are finding it necessary to raise wages offered to fill positions. The Dover unemployment rate remains at 2.0%. Most firms reporting expect the current growth trends to sustain.

Selected Business Services:

Demand for consulting and advertising is up moderately over last year at this time. Software and IT services providers are experiencing improved results versus the previous year sales. Services to the healthcare sector have recently increased as walk-in convenient care centers are being added. Some consolidation is now being experienced in the institutional healthcare sector. Wentworth Douglas Hospital has recently announced a merger with Mass General that is part of an overall consolidation trend in institutional healthcare. It is expected to expand the range of medical specialties availability to the Dover market. Wages, while up significantly in critical skill areas, remain just above inflation, as do prices. These firms usually hire in classes to be trained at one time and usually do this in the summer season. To attract highly skilled workers in growing industries these firms are expanding their social media and technological attraction efforts. Increased health insurance costs remain a concern with the onset of the Affordable Care Act and the challenge of being able to increase pricing to cover the increased cost. Experienced wait staff is at a premium. Overall the sector is optimistic and expecting high single digit growth over the next two quarters and beyond.

Uncertainty regarding the Affordable Care Act, the slowing Chinese economy/ housing bubble, the exit of the UK from the EU, and the economic effects of Middle Eastern wars; the European migrant refugee problem and the Ukraine/Russia situation effect on the European economies continue to produce a prevailing air of caution in this and several other sectors with real local economic effect. Local walk-in

healthcare centers are hiring strongly as these in demand skill sets become available.

Predictions for 2016 revenue growth are in the 5%-15% range.

Commercial Real Estate:

Commercial real estate sales activity continued with moderate sustained growth locally, and with sustained strength in the Boston and Portland markets. Demand locally has remained positive with several local commercial developments, mixed use infill, multifamily and assisted living investment projects coming to fruition. Land sales continue to have momentum locally. Investment demand for commercial real estate remains strong, especially for industrial space. Leasing fundamentals maintained a moderate pace of improvement in recent weeks, consistent with slow employment growth. A small amount of speculative office construction as part of mixed use building is now being done. Some recent mixed use developments are experiencing difficulty in filling the commercial component while booking the residential component immediately. The lending environment remains highly favorable to borrowers, with historically low interest rates and increasingly looser lending standards. Abundant investment capital continues to flow into commercial lease properties across the Seacoast, sourced from private equity firms, pension funds, foreign investors, REITS and high net worth individuals. The projected end of "quantitative easing" over time is probably going to extend past December due to the "BREXIT" effect. Leverage ratios are on the rise among some investors, but remain low in absolute terms. Local multifamily and mixed use construction remains at a very healthy pace with local inventory in this category rising rapidly. The outlook remains cautiously optimistic across the region. Forecasts call for more slow improvement in fundamentals moving forward, pending steady employment growth. Fiscal policy and uncertainty around the business and employment effects of the ACA and Medicaid expansion costs are producing uncertainty at both the state and federal levels and this is mentioned by some as a down side risk to employment growth that produces improvement in leasing and construction activity. Some major capital spending projects are underway and some about to be announced. One office/manufacturing building

recently available in Enterprise Park has been purchased. The two formerly vacant buildings in the park are now occupied. The former CPI building in Enterprise Park has acquired a PSA and the former DKW building on Industrial Park Dr. is on the market and is attracting interest from a relocation candidate company. See Local Major Development Projects Section below.

Residential Real Estate:

Residential real estate markets continue to exhibit strong performance in the Seacoast. Home buyer confidence is up. Completed sales of single family homes increased year-over-year in Q1. Low inventory levels locally are still thought to be limiting sales, but appear to be easing somewhat as rising prices are convincing sellers to put homes on the market before interest rates go up. Median selling prices continue to rise locally and are up 9% year-over-year 2014-2015. Condo sales though somewhat mixed regionally, are up locally as well as condo pricing and pending sales. Closed unit sales of both single family homes and condominiums improved very slightly over the past month. Sales and prices are up in the sector. Median sale prices in NH and in Dover increased again in the period. Pending sales suggest the markets for single family houses and condos have finished well in 2015 and will continue to do well throughout 2016.

Manufacturing & Related Services:

Two thirds of local manufacturers supplying domestic markets are now reporting some sustained strength in sales and improved year over year profits. A few local manufacturers are reporting lower sales than the same period a year ago due to a fall off in export sales brought on by the strong U.S. dollar and the reduction in mining and oil exploration equipment and parts sales caused by the low crude oil prices. Exporters to both Europe and China are concerned with the UK exit from the EU as well as with the macro-economics they're seeing in both markets. The Chinese economy has slowed markedly and their investment in infrastructure, often purchased here, is also down significantly. Local manufacturers for the most part are experiencing growing sales. The recent EU economic problems and refugee

influx from Iraq, Libya, Yemen and Syria, coupled with the economic problems in the Ukraine and Russia and the effects they will cause in world-wide markets and economies are a growing uncertainty and concern. Pickup truck and SUV sales are at an all time high due to the recently lower gasoline prices. Future auto sales will be impacted by the price moves in the volatile gasoline markets. Firms reporting on inventory levels are split with half citing flat inventory levels and half citing higher levels. Most contacts in the manufacturing sector indicate that both staffing levels and wage growth are now headed up. Capital investment is up locally. Foreign investment in the US is growing rapidly due to the uncertainties rampant in the Chinese, Brazilian, and European economies. Aerospace parts manufacturers are reporting increasing sales. Some major capital spending projects are underway and some about to be announced. A number of other commercial projects are currently underway or about to be underway during this building season. Outlook for the balance of the year remains positive.

Price pressures remain moderate. Regional manufacturers remain guardedly optimistic. Labor demand has been strong in IT and software. Aerospace, nursing, electronics, engineering, quality assurance tech and legal skills demand remain strong. Most firms in the field have begun to hire with wages beginning to move upward. Qualified workers in many tech skills areas are not available locally and a lack of a comprehensive worker training program locally is beginning to be detrimental to acquiring relocation candidate companies, especially when the local cost of electricity is folded into the mix.

Retail & Tourism:

Retailers contacted for this period report store sales ranging from low single digits to 10% increases year-over-year and favorable results so far for Q2, 2016. The recent continuing gasoline price hikes have, so far, not had a serious damping effect on either retail sales or hotel and restaurant sales. Our Dover hotels are experiencing an unprecedented high occupancy rate as business travel has increased and we are getting shipyard and Air Force workers electing to get better value for their Fed per diem allowance by staying and having dinner in Dover. The summer swimming

tournaments are filling all regional hotels when they are held. On-line shopping has reinforced a "just-in-time" shopping mentality that has exacerbated erratic monthly sales results. Sears, Macys and Target are experiencing declining sales and may consider store closings and layoffs. Many retailers are making capital investments to participate more fully in on-line sales. Some local retail establishments are finding it difficult to hire experienced retail sales personnel.

Bus tours to Dover are fully booked for 2016 and part of 2017. Dover hockey tournaments helped local hotel occupancy rates during this period. Most high end restaurants are now doing well, benefiting from the parking garage downtown. The mid-tier restaurants are experiencing a good weather increase. Attendance at our museums, fairly flat so far this year, is beginning to anticipate an improvement with the coming spring weather and an increase in event frequency and quality. Pricing has remained steady.

* NOTE: Non-local content contains excerpts from the Federal Reserve Beige Book-Boston.

Local Major Development Projects:

- First street Development
- McIntosh properties Development
- Yacht Club Development
- Stonewall Kitchens Development
- Rand-Whitney Development
- Dover Parking Garage
- Dover Police Station
- 49,000 SF at 27 production drive leased for manufacturing with a buy option
- Broadway mixed use development
- Purchase of 44 Venture drive
- Well over \$100,000,000 in Dover development underway.
- Enterprise Park Developments
- Purchase of a large underutilized Dover building anticipated shortly.
- The Old courthouse Building on First and 2nd is being transformed into a mixed use facility.

Total Permits Issued: June 2016

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
16-086	WEATHERVANE SEAFOODS	2	DOVER POINT ROAD	STRUCTURAL REPAIRS TO A FLR (ASSE	C	K	30C	2500	55
16-169	BMSH I/LCB DOVER NH, LLC	181	SILVER STREET	3 STORY RESIDENTIAL BOARD & CARE	C	11	2	14025075	140250
16-170	851 CENTRAL AVE, LLC	861	CENTRAL AVENUE	CREATE ADD. TENANCY FOR FUTURE T	C	38	6A0	136000	1385
16-197	CITY OF DOVER	110	PORTLAND AVENUE	RENOVATIONS OF A LOCKER ROOM	C	26	2	344672	0
16-215	NEW CINGULAR WIRELESS PC	38	PARSONS LANE	REPLACE 3 EXISTING ANTENNAS ON EX	C	A	36	60000	625
16-217	CHINBURG BUILDERS	383	CENTRAL AVENUE	EXPAND TENANT AREA WITHIN EXISTI	C	2	37A	43000	455
16-220	851 CENTRAL AVENUE, LLC	865	CENTRAL AVENUE	CONST. A REAR LANDING W/STAIRWAY	C	38	6A		145
16-231	PORTSMOUTH CHRISTIAN AC	20	SEABORNE DRIVE	CONST. A PRESCHOOL BATHROOM	C	J	1C	10900	135
16-225	HM MACHINE LLC	44	VENTURE DRIVE	CREATE A REAR LOADING DOCK	I	D	13-4	18362	215
16-229	HUSSEY MANUFACTURING	44	VENTURE DRIVE	TO CONST. AN INT. BATHRM & INT. ALT	I	D	13-4	30000	325
16-090	OAK BLUFF REALTY	56	NEW ROCHESTER ROAD	CONST. A 3-STORY MIXED USE 2 COMM	R	40	38-A	518000	5205
16-097	LOCY	185	SPUR ROAD	RENOV. OF & CONST. AN ADD. ONTO A	R	L	47C	120000	1225
16-115	ZERBONOPOLIS	36	NEW ROCHESTER ROAD	RMV/RPLC/CONST. THE SECOND STOR	R	39	104	22000	245
16-141	WILBUR	3	APACHE STREET	REPAIRS TO ROOF AFTER DAMAGE FRO	R	A	19H	24000	265
16-163	MAXFIELD	4	DANBURY LANE	INSTALL AN INGROUND POOL	R	25	78	28000	305
16-172	VERGE AGENCY	163	LITTLEWORTH ROAD	TO RENOV. SFD & ADD. 2ND FLR BATH	R	F	16-D	30000	325
16-176	ANDERSON	83	REDDEN STREET	CONST. A NEW SHED DORMER	R	29	59	20000	225
16-178	RYAN	122	FOURTH STREET	ADDITION FOUNDATION 22'X24'	R	32	11	20000	225
16-187	BROWN	19	ROBERTS ROAD	CONST. A SFD WITH ATT. GARAGE	R	L	95	195000	1975
16-192	ROCKWELL HOMES	26A	ATLANTIC AVENUE	CONST. SFD W/GARAGE UNDER	R	25	5-B	284000	2865
16-194	E&C PROPERTIES LLC	85	HORNE STREET	RENOV. OF & CONST. AN ADD. ONTO A	R	37	69	54000	565
16-195	SEMERTGAKIS	2	PARTRIDGE LANE	INSTALL AN ABOVE GROUND SWIMMIN	R	I	36T	6000	85

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
16-199	HAWRYLCIW	6	EVERGREEN VALLEY DRIVE	REPL. & RPLC/CONST. A REAR DECK AD	R	D	5-18	4500	75
16-200	CHEESEMAN	10	BROOKMOOR ROAD	REPLACE EXT. WINDOW UNITS	R	I	22-10	10000	125
16-201	COTE	133	SIXTH STREET	CONST. AN ADD. INCLUDING A 2 CAR G	R	35	60-A	40000	125
16-202	LEGERE	98	SPRUCE LANE	INSTA.. ROOF TOP SOLAR PANEL PV AR	R	I	83-2	15000	175
16-204	STABILE HOMES @ POINTE PL	6	SIERRA DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	K-1	2-30	200000	2025
16-205	STABILE HOMES @ POINTE PL	5	SIERRA DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	K-1	2-2	220000	2225
16-206	WHITE	10	BIRCHWOOD PLACE	CONST. A MUD ROOM	R	17	65-B	20000	225
16-208	RUONDALA	11	CRESTVIEW COURT	REPLACE EXISTING DECK	R	D	22-9	20000	225
16-209	BOETTCHER	19	BENJAMINS WAY	CONST. A REAR DECK	R	I	47-11	10000	125
16-210	TOLEND ROAD PROPERTIES, L	26	STOCKLAN CIRCLE	CONST. SFD W/ATT. GARAGE	R	6-24	J167	140000	1425
16-211	TOLEND ROAD PROPERTIES, L	28	STOCKLAN CIRCLE	CONST. SFD W/ATT. GARAGE	R	G-2	J166	170000	1725
16-212	BAKER	6	DEEPWOOD DRIVE	CONST. A GROUND DECK	R	I22	108	3000	55
16-213	MALLOY	4	SOUTH WATSON LANE	RENOV. AN EXISTING BATHROOM	R	19-6	I9069	7000	95
16-214	CHENEY	7	BEECH ROAD	RENOVATE THE KITCHEN	R	17	95-B	34452	375
16-216	WHITE	98	HENRY LAW AVENUE	UNIT 6, RPAIRS AFTER WATER DAMAG	R	22	9B6	5000	75
16-218	MAY	11	OAK HILL DRIVE	FINISH BASEMENT FOR ADD. LIVING AR	R	36	25-T	10000	125
16-219	ROBINSON	34	PROSPECT STREET	DEMO AND REMOVE EXSTING SFD	R	32	25-0	0	50
16-221	MADORE	26	ATLANTIC AVENUE	CONST. A REAR DORMER & ADD 1 BAT	R	25	6	23000	255
16-222	NEW REDDEN DEV. CO. LP	2	ADELLE DRIVE	REPAIR/RENO. APT. 87 & 89 AFTER FIRE	R	I	20A	100000	1025
16-223	BIGELOW	149	TOLEND ROAD	INSTALL AN OVAL ABOVE GROUND PO	R	E	54A	8770	115
16-224	REEDY	71	EMERALD LANE	CONST. A REAR DECK	R	F	22A1	20000	225
16-227	SCHREMPF	5	NANCY LANE	INSTALL AN ABOVE GROUND POOL	R	F	11	4300	68
16-228	SAWTELLE	476	SIXTH STREET	CONST. A 12'X24' ADDTION, SHED DOR	R	B	1-C	200000	2025
16-232	WHITE	10	BIRCHWOOD PLACE	INSTALL A ROOF MOUNTED PV SOLAR	R	17	65B	11631	145
16-234	MOORE	27	FOOTBRIDGE LANE	CONST. A 10' X 16' DECK EXTENSION	R	H	18-11	5000	75

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
16-240	BENINLASA	3	JACKSON BROOK TERRACE	CONST. A SCREENED 3 SEASON ROOM	R	B-1	4	18850	115
16-242	RINALDI	13	RIVERDALE AVENUE	INSTALL A ROOF MOUNTED SOLAR PA	R	I	74-2	17724	205
16-247	MADDOCK	6B	EVANS DRIVE	CONST. A 12'X14' REAR DECK	R	L	83-F	7380	95

Total Permits Issued: 50

Total Construction Value: \$17,317,116.00

Total Fees Collected: \$170,698.00

Type of Permits Issued		Certificate of Occupancy's	
Commercial	4	Change of Use	0
Commercial Renovations	7	Commercial	2
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Two Family Dwelling	0	Two Family Dwelling	0
Multi-Family Dwelling Units	4	Industrial	0
Industrial	0	Renovations	2
Industrial Renovations	0	Manufactured Dwlg	0
Manufactured Dwelling	0	Multi-Family Dwelling Units	0
Single Family Dwelling	6	Single Family Dwellings	1
Renovations Dwelling Unit	33	Accessory Dwelling Unit	0
Demo. of a Dwelling Unit	1		
Accessory Dwelling Unit	0		
		Total	5

PLANNING BOARD APPROVED PROJECTS

NAME	STREET NAME		Total Units	Units Built*	Units Left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**
Code	H = Homes	A = Apts.	C = Condos											
Multi-Family:														
Clay Hill	Henry Law Avenue	C	10	0	10		7/28/2015	Site	P15-17	22	3		W	1.1
Yacht Club	Portland Ave	A	19	19	0	12/23/2014	10/14/2014	Site	P14-45	24	104	12/23/2019	H	2.09
Bradley Commons	Central Ave	A	47	0	47	2/10/2015	9/23/2014	Site	P14-34	27	2/3	2/10/2020	H	5.17
First Street @ Garrison	First Street	A	32	32	0	6/12/2014	2/25/2014	Site	P14-03	6	3	6/12/2019	H	3.52
First Rate Realty	Silver/Central	A	16	16	0	9/24/2013	6/25/2013	Site	P13-20	12	28	9/24/2018	W	1.76
Field and Foster	Central Ave	A	18	18	0	2/11/2014	11/12/2013	2/13/2014	P13-60	3	42	2/11/2019	H	1.98
Cochecho Falls Mills	Central Ave	A	120	74	46	12/20/2011	11/28/2011	Site	P11-60	3	3	12/20/2015	H	13.2
Sherman School	School Street	C	48	0	48	9/27/2011	10/26/2010	Site	P10-39	3	10	9/27/2016	G	7.68
Paolini	Clancy Drive	C	12	12	0	1/9/2014	10/22/2013	Site	P13-37	I	12	1/9/2019	G	1.92
Lilac Gardens	Lilac Ln	A	120	72	48	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
Total: Multi-family			442	243	199									50.52
Subdivisions:														
Indian Ridge	Emerald Ln	H	49	0	49	8/25/2015	6/23/2015		P14-58	F	15	8/25/2015	W	18.13
Bellamy Ridge	Red Barn Dr	H	7	0	7	10/13/2015	8/25/2015		P15-05	I	6-C	10/13/2020	G	2.59
Kelly Brook Meadows	Old Stage Road	H	9	9	0	4/29/2014	3/25/2014	5/9/2014	P14-01	G	36	4/29/2019	W	3.33
Foster's Way	Fosters Dr	H	5	2	3	9/17/2014	12/17/2013		P13-49	L	89-1	9/17/2019	G	1.85
Kemen	Sixth St	H	1	0	1	4/29/2014	8/27/2013	5/1/2014	P13-43	B	1D	4/29/2019	H	0.37
Child's Subdivision	Childs Dr	H	19	15	4	4/9/2013	3/28/2013	3/29/2013	P12-20	N	8A-1	3/28/2018	H	7.03
Arch St	Fresian Drive	H	11	2	9	7/30/2013	10/23/2012	8/1/2013	P12-28	11	16	7/30/2018	W	4.07
Labrador Woods	Labrador Dr	H	9	6	3	7/19/2010	5/25/2010	7/19/2010	P10-19	A	51-9	7/19/2014	H	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	8	2	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	16	12	4	8/10/2010	3/23/2010	8/11/2010	P07-39	L	89G	8/10/2014	G	5.92
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	5	4	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	3.33
Picnic Rock	Back River Rd	H	21	7	14	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	9	1	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Pacific/Nye	H	15	15	0	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	58	12	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
StoneCroft	Carriage Hill Ln	H	11	9	2	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	27	5	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Emerald Woods I & II	Emerald Ln	H	25	25	0	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	17	1	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2011	H	6.66
Total: Single Family			353	229	122									109.89
TOTAL APPROVED UNITS			795	472	321									160
Elderly:														
Pointe Place	Sierra Dr	H	31	4	25		11/19/2014		P14-77	K	19		G	
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	62	55	7	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Cielo Dr	H	61	46	23	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
Total: Elderly			154	105	55									
APPROVED + ELDERLY			949	577	376									160

* Built or permit issued and unit under construction

** Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS
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City of Dover
Bid Solicitation Report
For June 2016

7/5/2016

Department Bid Number	Bid Date	Bid Due	Description	PO Notes
Community Services B16058B	06/01/2016	06/08/2016	REBID Bituminous Concrete Asphalt Picked Up	
Recreation B16062	06/03/2016	06/29/2016	McConnell Center Day Care Suite Improvements	
Community Services B16074	06/09/2016	06/28/2016	Catch Basin Cleaning Services	
Community Services B16076	06/14/2016	06/29/2016	Sale of 3 Surplus Vehicles	

City of Dover
Bid Solicitation Report
For June 2016

7/5/2016

Department Bid Number	Bid Date	Bid Due	Description	PO Notes
Recreation B16075	06/16/2016	07/06/2016	Consultant for Ezra Green's Farm Trail	
Fire B16057	06/16/2016	07/06/2016	Medical Supplies Dover Fire	
Community Services B16073	06/16/2016	07/06/2016	Bridge Related Repairs for three bridges in Dover NH over the Cocheco River	
Community Services B16067	06/22/2016	07/07/2016	Consultant to Conduct Inventory of City HVAC Equipment	

City of Dover
Bid Solicitation Report
For June 2016

7/5/2016

Department Bid Number	Bid Date	Bid Due	Description	PO Notes
Planning B16059	06/22/2016	07/27/2016	Consultant for Cemetery Master Plan	
Community Services B16077	06/29/2016	07/19/2016	Tree Cutting and Removal Services	
Community Services B17001	06/30/2016	07/19/2016	Spruce Lane Drainage Project	

PO Report

June 2016

DAC	PO Date	PO No.	Vendor Name	Amount
Executive	6/2/2016	201610632	SHEEHAN, PHINNEY, BASS & GREEN	\$5,282.34
Executive	6/28/2016	201611387	SHEEHAN, PHINNEY, BASS & GREEN	\$5,320.45
Community Services Department	6/28/2016	201611358	BROX INDUSTRIES, INC.	\$6,035.85
Recreation	6/28/2016	201611386	MCENEANEY SURVEY ASSOC., INC.	\$6,082.50
Planning	6/30/2016	201611484	HARVEY CONSTRUCTION CORPORATION	\$8,000.00
Fire and Rescue	6/30/2016	201611483	FIRE TECH & SAFETY OF NEW ENGLAND, INC.	\$9,663.70
Executive	6/2/2016	201610633	PERCUSSION SOFTWARE, INC.	\$9,750.00
Executive	6/2/2016	201610631	GOVCONNECTION, INC.	\$9,810.84
Community Services Department	6/29/2016	201611451	DATA MANAGEMENT, INC.	\$9,930.20
Community Services Department	6/16/2016	201611055	HALL & ASSOCIATES, PLLC	\$13,360.28
Community Services Department	6/30/2016	201611465	DUKES ROOT CONTROL, INC.	\$15,000.00
Community Services Department	6/28/2016	201611416	HANSCOMS TRUCK STOP, INC.	\$15,750.00
Community Services Department	6/20/2016	201611104	C.N. WOOD CO., INC.	\$20,895.00
Community Services Department	6/15/2016	201611008	TRI-STATE SEALCOATING & PAVING, INC.	\$28,926.50
Community Services Department	6/22/2016	201611222	SHOEM CORP.	\$29,325.00
Community Services Department	6/28/2016	201611359	GRAPPONE FORD	\$43,846.00
Public Library	6/29/2016	201611452	SIEMENS INDUSTRY, INC.	\$46,905.00
Planning	6/30/2016	201611464	CLD CONSULTING ENGINEERS, INC.	\$68,853.00
Public Library	6/13/2016	201610908	KNOWLES INDUSTRIAL SERVICES CORPORATION	\$83,595.00
Community Services Department	6/15/2016	201611007	STATE OF NH-DOT	\$131,206.41
Community Services Department	6/28/2016	201611364	TARGET CONSTRUCTION, LLC	\$935,846.50

City of Dover

Expenditures of Major Funds June 30, 2016 (General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 407,686	\$ 14,330	\$ 338,830	83.0%	\$ 68,856	\$ 40,708	\$ 28,148	6.9%
Executive	864,566	59,957	853,945	99.0	10,621	12,001	(1,380)	(0.2)
Finance	1,739,467	144,194	1,669,335	96.0	70,132	21,188	48,945	2.8
Planning	642,382	56,751	553,550	86.0	88,832	18,381	70,451	11.0
Misc General Government	1,140,293	62,835	791,006	69.0	349,287	35,505	313,783	27.5
Police	7,801,851	696,071	7,759,996	99.0	41,855	14,980	26,875	0.3
Fire & Rescue	8,221,269	735,483	7,959,736	97.0	261,533	45,103	216,430	2.6
Community Service Public Works	6,652,331	448,566	4,737,265	71.0	1,915,066	551,765	1,363,301	20.5
Recreation	2,095,972	164,427	1,923,296	92.0	172,676	61,775	110,902	5.3
Public Library	1,208,936	93,119	1,107,555	92.0	101,381	63,770	37,611	3.1
Public Welfare	808,656	60,756	668,086	83.0	140,570	14,441	126,129	15.6
Debt Service	10,300,081	107,751	5,824,320	57.0	4,475,761	4,247,510	228,252	2.2
Other Financing Sources/Uses	3,271,483	251,047	1,735,467	53.0	1,536,016	-	1,536,016	47.0
School	46,776,263	7,737,676	45,835,259	98.0	941,004	3,711,758	(2,770,754)	(5.9)
Intergovernmental	8,331,912	-	8,331,912	100.0	-	-	-	0.0
Sub-total : 1000 General Fund	\$ 100,263,148	\$ 10,632,963	\$ 90,089,556	89.9%	\$ 10,173,592	\$ 8,838,884	\$ 1,334,708	1.3%
3213 Parking Activity Fund								
Police	\$ 672,223	\$ 142,629	\$ 537,515	80.0%	\$ 134,708	\$ 68,649	\$ 66,059	9.8%
Sub-total : 3213 Parking Activity Fund	\$ 672,223	\$ 142,629	\$ 537,515	80.0%	\$ 134,708	\$ 68,649	\$ 66,059	9.8%
3320 Residential Solid Waste Fund								
Community Service Public Works	\$ 1,036,187	\$ 67,366	\$ 863,566	83.0%	\$ 172,621	\$ 145,507	\$ 27,114	2.6%
Sub-total : 3320 Residential Solid Waste Fund	\$ 1,036,187	\$ 67,366	\$ 863,566	83.3%	\$ 172,621	\$ 145,507	\$ 27,114	2.6%
3381 McConnell Center Fund								
Recreation	\$ 828,893	\$ 42,137	\$ 465,611	56.0%	\$ 363,282	\$ 360,454	\$ 2,828	0.3%
Sub-total : 3381 McConnell Center Fund	\$ 828,893	\$ 42,137	\$ 465,611	56.2%	\$ 363,282	\$ 360,454	\$ 2,828	0.3%
3410 Recreation Special Revenue Fund								
Recreation	\$ 596,591	\$ 30,668	\$ 421,612	71.0%	\$ 174,979	\$ 2,179	\$ 172,800	29.0%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 596,591	\$ 30,668	\$ 421,612	70.7%	\$ 174,979	\$ 2,179	\$ 172,800	29.0%
5300 Water Fund								
Community Service Public Works	\$ 5,014,022	\$ 404,152	\$ 4,459,021	89.0%	\$ 555,001	\$ 183,826	\$ 371,174	7.4%
Sub-total : 5300 Water Fund	\$ 5,014,022	\$ 404,152	\$ 4,459,021	88.9%	\$ 555,001	\$ 183,826	\$ 371,174	7.4%
5320 Sewer Fund								
Community Service Public Works	\$ 7,435,156	\$ 596,656	\$ 6,498,907	87.0%	\$ 936,250	\$ 194,890	\$ 741,360	10.0%
Sub-total : 5320 Sewer Fund	\$ 7,435,156	\$ 596,656	\$ 6,498,907	87.4%	\$ 936,250	\$ 194,890	\$ 741,360	10.0%
6100 Dovernet Fund								
Other Financing Sources/Uses	\$ 1,004,796	\$ 91,282	\$ 642,208	64.0%	\$ 362,588	\$ 36,098	\$ 326,490	32.5%
Sub-total : 6100 Dovernet Fund	\$ 1,004,796	\$ 91,282	\$ 642,208	63.9%	\$ 362,588	\$ 36,098	\$ 326,490	32.5%
Total : EXPENDITURES	\$ 116,851,016	\$ 12,007,854	\$ 103,977,996	89.0%	\$ 12,873,020	\$ 9,830,487	\$ 3,042,533	2.6%

City of Dover

Revenues of Major Funds

June 30, 2016

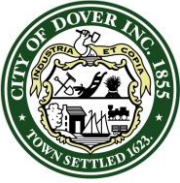
(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 73,685,172	\$ 7,900,586	\$ 73,884,393	100.0%	\$ (199,221)	\$ -	\$ (199,221)	(0.3)%
Licenses & Permits	5,339,940	641,917	5,965,552	112.0	(625,612)	-	(625,612)	(11.7)
Intergovernmental	2,212,505	(971)	2,103,583	95.0	108,922	-	108,922	4.9
Charges for Services	3,527,041	193,116	3,350,171	95.0	176,870	-	176,870	5.0
Miscellaneous Revenue	951,895	27,941	896,283	94.0	55,612	-	55,612	5.8
Education	14,096,047	1,125,140	13,648,061	97.0	447,986	-	447,986	3.2
Operating Transfers In	310,548	-	-	0.0	310,548	-	310,548	100.0
Other Financing Sources	140,000	64,237	64,237	46.0	75,763	-	75,763	54.1
Sub-total : 1000 General Fund	\$ 100,263,148	\$ 9,951,966	\$ 99,912,280	100.0%	\$ 350,868	\$ -	\$ 350,868	0.3%
3213 Parking Activity Fund								
Licenses & Permits	\$ 105,000	\$ 24,640	\$ 163,985	156.0%	\$ (58,985)	\$ -	\$ (58,985)	-56.2%
Parking Income	412,223	48,861	435,517	106.0%	(23,294)	-	(23,294)	- 5.7%
Parking Fines	155,000	11,255	163,528	106.0%	(8,528)	-	(8,528)	- 5.5%
Other Financing Sources	0	-	-	0.0	0	-	0	0.0
Sub-total : 3213 Parking Activity Fund	\$ 672,223	\$ 84,756	\$ 763,030	114.0%	\$ (90,807)	\$ -	\$ (90,807)	-13.5%
3320 Residential Solid Waste Fund								
Intergovernmental	\$ 9,556	\$ -	\$ 11,111	116.0%	\$ (1,555)	\$ -	\$ (1,555)	-16.3%
Charges for Services	930,000	77,079	945,253	102.0%	(15,253)	-	(15,253)	- 1.6%
Miscellaneous Revenue	0	1,662	2,171	0.0	(2,171)	-	(2,171)	0.0
Other Financing Sources	35,728	-	-	0.0	35,728	-	35,728	100.0
Sub-total : 3320 Residential Solid Waste	\$ 975,284	\$ 78,741	\$ 958,535	98.0%	\$ 16,749	\$ -	\$ 16,749	1.7%
3381 McConnell Center Fund								
Miscellaneous Revenue	\$ 698,701	\$ 59,506	\$ 699,505	100.0%	\$ (804)	\$ -	\$ (804)	- 0.1%
Operating Transfers In	130,192	9,636	130,206	100.0	(14)	-	(14)	(0.0)
Sub-total : 3381 McConnell Center	\$ 828,893	\$ 69,141	\$ 829,711	100.0%	\$ (818)	\$ -	\$ (818)	- 0.1%
3410 Recreation Special Revenue Fund								
Charges for Services	\$ 403,815	\$ 53,804	\$ 359,962	89.0%	\$ 43,853	\$ -	\$ 43,853	10.9%
Miscellaneous Revenue	15,500	164	6,744	0.4	8,756	-	8,756	56.5
Operating Transfers In	15,500	-	15,500	100.0	0	-	0	0.0
Other Financing Sources	158,834	-	-	0.0	158,834	-	158,834	100.0
Sub-total : 3410 Recreation Special Revenue Fund	\$ 593,649	\$ 53,968	\$ 382,207	64.0%	\$ 211,442	\$ -	\$ 211,442	35.6%
5300 Water Fund								
Charges for Services	\$ 4,795,901	\$ 475,464	\$ 4,139,157	86.0%	\$ 656,744	\$ -	\$ 656,744	13.7%
Miscellaneous Revenue	70,500	14,319	88,533	126.0	(18,033)	-	(18,033)	(25.6)
Sub-total : 5300 Water Fund	\$ 4,866,401	\$ 489,783	\$ 4,227,689	87.0%	\$ 638,712	\$ -	\$ 638,712	13.1%
5320 Sewer Fund								
Intergovernmental	\$ 5,078	\$ 5,078	\$ 5,078	100.0%	\$ -	\$ -	\$ -	0.0%
Charges for Services	6,326,947	630,882	5,474,259	87.0	852,688	-	852,688	13.5
Miscellaneous Revenue	64,156	6,544	70,491	110.0	(6,335)	-	(6,335)	(9.9)
Other Financing Sources	942,687	-	-	0.0	942,687	-	942,687	100.0
Sub-total : 5320 Sewer Fund	\$ 7,338,868	\$ 642,504	\$ 5,549,828	76.0%	\$ 1,789,040	\$ -	\$ 1,789,040	24.4%
6100 Dovernet Fund								
Charges for Services	\$ 669,794	\$ 32,307	\$ 697,036	104.0%	\$ (27,242)	\$ -	\$ (27,242)	- 4.1%
Miscellaneous Revenue	25,000	-	25,000	1.0	-	-	-	0.0
Operating Transfers In	-	-	-	0.0	0	-	0	#DIV/0!
Other Financing Sources	100,417	-	-	0.0	100,417	-	100,417	100.0
Sub-total : 6100 Dovernet Fund	\$ 795,211	\$ 32,307	\$ 722,036	91.0%	\$ 73,175	\$ -	\$ 73,175	9.2%
Total : REVENUES	\$ 116,333,677	\$ 11,403,167	\$ 113,345,316	97.0%	\$ 2,988,362	\$ -	\$ 2,988,362	2.6%

City of Dover

Arena - General Fund Revenue & Expenditure Report (Including Arena Debt Service attributed to the General Fund) June 30, 2016

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenue	1,322,607	27,263	1,192,534	90.2	130,073	0	130,073	9.8
Expenditures	977,165	65,211	886,747	90.8	90,418	38,055	52,363	5.4
Debt Service								
Principal	290,453	237,802	287,683	99.1	2,770	0	2,770	1.0
Interest	54,989	39,466	46,406	84.4	8,583	0	8,583	15.6
	0	(315,216)	(28,301)	0.0	28,301	(38,055)	66,356	-



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, June 22, 2016**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor O'Connor led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gagnon, Councilor Greenshields, Councilor Nicolella, Councilor O'Connor, Councilor Shanahan, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

Mayor Weston read a proclamation for Mary C. Dubois.

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add the Appointments Committee and the Joint Building Committee – Dover High School and Regional CTC reports. He moved to substitute as a whole Item 13.A.11.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor Thibodeaux.

Vote: 9/0.

7. PUBLIC HEARINGS

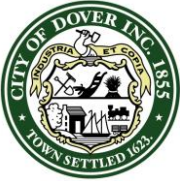
A. CHAPTER 170: ZONING, SECTION 8 – ZONING MAP

SPONSORED BY COUNCILOR CIOTTI, CITY COUNCIL PLANNING BOARD REPRESENTATIVE

Douglas Knight, 19 Roosevelt Avenue: He spoke against the Ordinance change because of the effect on traffic and the impact on Berry Brook.

Raeline O'Neil, 128 Henry Law Avenue: She spoke against the Ordinance change because of the effect on traffic and the impact to the neighborhood. She asked if it was a total 50 foot buffer, or an additional 50 foot buffer with the 15 foot required buffer.

Richard Casimiro, 4 Crescent Avenue: He said he has lived on Crescent Avenue for 40 years. He spoke against the Ordinance change because of the effect on the environment and Berry Brook. He said the traffic is already heavy and it will only get worse.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, June 22, 2016**
Meeting Time: **7:00 pm**

Brian Kelley, 2 Crescent Avenue: He spoke against the Ordinance change. He hoped the Council to vote to deny this request, but at least deny the rezoning of Glenwood Avenue. He asked the Council to take the residents seriously.

Paul LeBlanc, 816 Central Avenue: He spoke against the Ordinance change. He said the developer can still build on the property by following the current zoning in place. He said changing the zoning will negatively affect the area. He urged the Council to vote no.

Richard Hamor, 13 Roosevelt Avenue: He spoke against the Ordinance change. He compared this project to Nashua.

Irene Bennett, 6 Crescent Avenue: She spoke against the Ordinance change. She asked the Council to vote no and preserve the neighborhood.

Lee Calderone, 16 Crescent Avenue: She spoke against the Ordinance change. She is concerned with traffic and the impact to the water table.

David Latchaw, 1 Crescent Avenue: He spoke against the Ordinance change. He said most of the abutting residents have spoken against this proposal. He spoke about the impact to Berry Brook. He spoke against rezoning the residential land to commercial. He begged the Council to seriously consider voting against this rezoning.

Ellen Wood, 15 Crescent Avenue: She was opposed to the Ordinance change.

Gail Lyons, corner of Horne Street and Glenwood Avenue: She was opposed to the Ordinance change. She listed the 22 restaurants in the area and other stores. She said she is picking up their trash. She spoke about vacancies in the area and said it shows that the area is already overdeveloped. She asked the Council to keep the land residential.

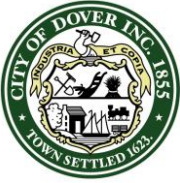
NH State Representative Peter Schmidt, 53A Fourth Street: He asked the Council to take the previous comments seriously. He spoke about the significance of protecting Berry Brook.

John Arnold, of Hinkley Allen, representing Mr. Mitchell, Petitioner: He answered questions from the previous speakers. He spoke about the difference between a buffer and setback. He said Berry Brook will be protected by a restricted open space on a substantial portion of the property on Glenwood Avenue. He said they felt it was a good thing for the City overall.

Eddie Edwards, 28 Childs Drive: He spoke in favor of the development project. He said it has been fully vetted and reviewed. He said it would develop Dover in a professional way.

Mayor Weston, see no one else wishing to speak, closed the Public Hearing. She added the following emails received regarding the public hearing into the Minutes:

1. Hinkley Allen



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, June 22, 2016**
Meeting Time: **7:00 pm**

2. Ellen Woods (2)
3. Brian Kelley (5)
4. Marcia Witham
5. David Latchaw
6. Tom Bellastero – email to Peter Schmidt

B. CHAPTER 170 – ZONING, SECTIONS 6, 8, 12, 20, 23, 24, 27, 33 and 46
SPONSORED BY COUNCILOR CIOTTI, CITY COUNCIL PLANNING BOARD
REPRESENTATIVE

Mayor Weston, see no one wishing to speak, closed the Public Hearing.

C. NAMING PORTION OF DOVER COMMUNITY TRAIL IN HONOR OF JOHN F. SCRUTON
SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, see no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Phyllis Woods, 1 Barry Street: She referred to the rental questionnaire she received from the City's Assessors Office. She said she opposes this questionnaire.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

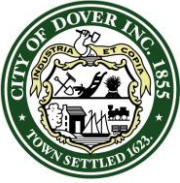
Deputy Mayor Carrier moved to suspend the rules bring forward Item 12.A.1. to this point of the meeting; seconded by Councilor O'Connor.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 12.A.1.; seconded by Councilor Ciotti. Assistant City Manager Parker gave an overview of the Ordinance change proposed development, and tried to address residents' concerns regarding Berry Brook and traffic impacts.

Councilor O'Connor moved to table the ordinance until the Council receives feedback from the department specialist; seconded by Councilor Gagnon.

Roll Call Vote: 6/3; Passed. (Mayor Weston, Councilor Ciotti, and Councilor Nicolella were opposed.)



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, June 22, 2016**
Meeting Time: **7:00 pm**

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He gave an overview of the paving work being done on Silver Street, and the plans for the roundabout.

Councilor Ciotti asked for clarification regarding the renter's questionnaire brought up during Citizen's Forum.

City Manager Joyal gave an overview of why the City asks for this questionnaire to be completed.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Shanahan.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. June 1, 2016 – Workshop Session

B. June 8, 2016 – Regular Meeting

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor Nicolella.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston said it's been a couple busy weeks. She attended the Government Affairs meeting, the Flay Day Ceremony, the Dover High School graduation, ribbon cutting for Dover Honda, the Dover Adult Learning Center graduation, and the groundbreaking for Dover Rehabilitation Center. She said she will be appointing Guy Eaton to the Dover Business and Industrial Development Authority, and with the acceptance of this report the Council approves her appointment.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Ciotti.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 170: ZONING, SECTION 8 – ZONING MAP

SPONSORED BY COUNCILOR CIOTTI, CITY COUNCIL PLANNING BOARD REPRESENTATIVE

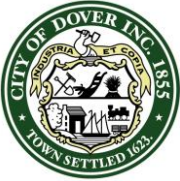
Council suspended the rules and moved up on the agenda to follow Citizen's Forum.

2. CHAPTER 170 – ZONING, SECTIONS 6, 8, 12, 20, 23, 24, 27, 33 and 46

SPONSORED BY COUNCILOR CIOTTI, CITY COUNCIL PLANNING BOARD REPRESENTATIVE

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.

Roll Call Vote: 9/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, June 22, 2016**
Meeting Time: **7:00 pm**

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

- 1. REPROGRAM UNEXPENDED BOND PROCEEDS FROM PARKING GARAGE TO POLICE STATION, REPROGRAM BOND PROCEEDS FROM POLICE STATION TO CITY HALL CUSTOMER SERVICE CENTER PROJECT IMPROVEMENTS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Gagnon.
Roll Call Vote: 9/0.

- 2. REPROGRAM UNEXPENDED BOND PROCEEDS FROM SIXTH STREET WATER MAIN LOOP PROJECT TO WATER MAIN SPAULDING TURNPIKE PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Roll Call Vote: 9/0.

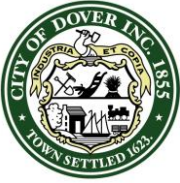
- 3. NAMING PORTION OF DOVER COMMUNITY TRAIL IN HONOR OF JOHN F. SCRUTON**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
Roll Call Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. BLOCK PARTY – Tanglewood Drive**
- 2. ROAD RACE – Strafford County – June 26, 2016**
- 3. ROAD RACE – Strafford County – June 29, 2016**
- 4. TAG – Dover Little Green Football, Inc. – August 19th & 20th**
- 5. TAG – Dover Little Green Football, Inc. – Month of October**
- 6. WALK – Dover Area Religious Leaders Association**
- 7. B16045 PURCHASE OF DUMP TRUCK**
SPONSORED BY MAYOR WESTON BY REQUEST
- 8. B16053 CRACK SEALING SERVICES**
SPONSORED BY MAYOR WESTON BY REQUEST



CITY OF DOVER

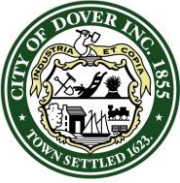
CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, June 22, 2016**
Meeting Time: **7:00 pm**

9. **B16058B BITUMINOUS CONCRETE ASPHALT PICKED UP**
SPONSORED BY MAYOR WESTON BY REQUEST
10. **B16061 VARIOUS CHEMICALS**
SPONSORED BY MAYOR WESTON BY REQUEST
11. **B16063 SPECIALIZED MUNICIPAL LEGAL SERVICES**
SPONSORED BY MAYOR WESTON BY REQUEST
12. **APPROVAL OF THE WORKFORCE HOUSING COALITION OF THE GREATER SEACOAST LEASE AGREEMENT – ROOM 302A**
SPONSORED BY MAYOR WESTON BY REQUEST
13. **APPROVAL OF UNITY OF THE SEACOAST LEASE AGREEMENT – ROOM 317**
SPONSORED BY MAYOR WESTON BY REQUEST
14. **APPROVAL OF DOVER ADULT LEARNING CENTER AMENDMENT TO LEASE AGREEMENT – ROOMS 201, 202, 203, 204, 205, 206, 208, 209, 209A, 210A, 213 AND 220**
SPONSORED BY MAYOR WESTON BY REQUEST
15. **SETTING VOTING HOURS FOR THE SEPTEMBER 13, 2016 STATE PRIMARY**
SPONSORED BY MAYOR WESTON BY REQUEST
16. **RENAMING OF A PORTION OF THORNWOOD LANE TO POINTE PLACE**
SPONSORED BY COUNCILOR THIBODEAUX
17. **DOG WARRANT**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 11. Pool Advisory Committee |
| 2. Planning Board | 12. Police and Parking Facility Building Committee |
| 3. Appointments Committee | 13. Recreation Advisory Board |
| 4. Arena Commission | 14. Solid Waste Advisory Commission |
| 5. Arts Commission | 15. Transportation Advisory Commission |
| 6. Legislative Liaison | 16. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 7. Library Board of Trustees | 17. Joint Building Committee – Garrison Elementary School |
| 8. McConnell Center Advisory Committee | 18. Dover Main Street |
| 9. Ordinance Committee | |
| 10. Parking Commission | |



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, June 22, 2016**
Meeting Time: **7:00 pm**

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Greenshields.

Mayor Weston asked the Council if they had items they would like to pull for further discussion. Councilor Shanahan pulled Items 13.A.14 and 13.A.17.

Councilor Thibodeaux pulled Item 13.A.16.

Deputy Mayor Carrier pulled the Appointments Committee Report and the Joint Building Committee – Dover High School and Regional CTC Report.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.
Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.14.; seconded by Councilor Gagnon.
Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.16.; seconded by Councilor Thibodeaux.
Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.17.; seconded by Councilor Shanahan.
Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Appointments Committee Report. He said the Committee recommends the following appointments:

Jeffrey Chierepko – Energy Commission

Cindy Imbro – Recreation Advisory Board

Nick Kozulin – Dover Utilities Commission

Krista Morris – Recreation Advisory Board

Aaron Wozmak – Recreation Advisory Board as an Alternate

Janice Gardner – Heritage Commission

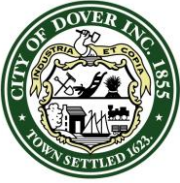
Deputy Mayor Carrier moved for their appointment; seconded by Councilor O'Connor.
Vote: 9/0.

Deputy Mayor Carrier listed the available openings on Boards and Commissions.

Deputy Mayor Carrier moved to accept the Appointments Committee Report; seconded by Councilor Shanahan.
Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report.

Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Councilor Shanahan.
Vote: 9/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, June 22, 2016**
Meeting Time: **7:00 pm**

B. RESOLUTIONS

- 1. B16070 HOT BITUMINOUS PAVING –ASPHALT LAID IN PLACE**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Gagnon.
Roll Call Vote: 9/0.

- 2. REPROGRAM UNEXPENDED BOND PROCEEDS FOR GENERAL STREET IMPROVEMENTS AND AWARD OF B16070 HOT BITUMINOUS PAVING – ASPHALT LAID IN PLACE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON JULY 13, 2016, WITH CITY COUNCIL VOTE TO OCCUR ON JULY 27, 2016)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on July 13, 2016; seconded by Councilor O'Connor.
Vote: 9/0.

- 3. APPROPRIATION OF WATERFRONT PUBLIC PARK DESIGN AND AWARD OF B15060 DESIGN SERVICES FOR WATERFRONT DEVELOPMENT PHASE II (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON JULY 13, 2016)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on July 13, 2016; seconded by Councilor Ciotti.
Vote: 9/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

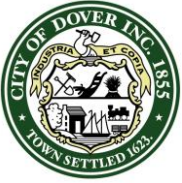
A. Letter from Anthony McManus

Deputy Mayor Carrier moved to place on file; seconded by Councilor Gagnon.
Vote: 9/0.

15. COUNCIL MATTERS OF INTEREST

Councilor Nicolella stated that he will be tending his resignation at some point in the future.

Councilor Thibodeaux congratulated her softball team for doing a great job. She reminded the Council and citizens that she will be having her Coffee with a Council this Saturday. She also wished her mother a Happy Birthday.



CITY OF DOVER

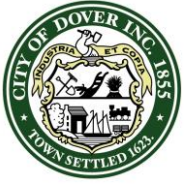
CITY COUNCIL – MINUTES

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Meeting Time: **7:00 pm**

Deputy Mayor Carrier talked about Dover Dines Week. Dover Baseball kicks off this week. He spoke the Stewardship subcommittee's survey available online.

16. ADJOURNMENT

Councilor Greenshields moved to adjourn; seconded by Councilor O'Connor.
Vote: 9/0.

 CITY OF DOVER	CITY OF DOVER – ORDINANCE	
	Agenda Item: 12.B.1. Ordinance Number: O – 2016.06.08 – 009 Ordinance Title: Updating the Dover Zoning Ordinance Chapter: 170 Section: 8. Zoning Map	

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 170 of the Code of the City of Dover, entitled Zoning, by rezoning four (4) parcels of land from office and residential to retail/commercial.

2. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising the official Zoning Map of the City of Dover, referred to in Section 170-8 of said Chapter as follows:

The official Zoning Map of the City of Dover, New Hampshire, dated December 9, 2009, is amended by changing from Office (O) District to Thoroughfare Business (B-3) District an area of approximately 1.8 acres located at 824 – 828 Central Avenue, consisting of Map 37 Lots 35-37.

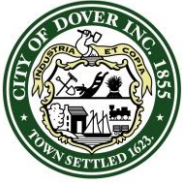
AND

The official Zoning Map of the City of Dover, New Hampshire, dated December 9, 2009, is amended by changing from Medium-Density Residential (R-12) District to Thoroughfare Business (B-3) District an area of approximately 3.4 acres located at 8 Glenwood Avenue, consisting of Map 37 Lot 38.

AND

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Chapter 170-12. “Applicability of Tables of Use and Dimensional Regulations by District,” by revising the Dimensional Regulations Table in the Thoroughfare Business District (B-3) to add a new footnote to the Dimensional Regulations table relative to setbacks to read as follows:

“[6] A vegetated buffer of no less than fifty feet (50’) must be established and maintained along the B-3/R-12 zoning boundary abutting the southern property line of the Tax Assessor’s Map 37, Lot 38. The buffer must be populated with existing vegetation, where available, and where existing vegetation is not available or not adequate, the buffer shall be improved to provide visual screening on a year-round basis for the benefit of the residential uses abutting the B-3 Zoning District. The buffer may feature new landscaping vegetation and materials, berms, fences, walls and other screening techniques, with a preference toward preserving existing healthy trees, where feasible. Buildings, impervious surfaces, mechanical equipment, parking and storage and display of goods and materials are



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item: 12.B.1.

Ordinance Number: **O – 2016.06.08 – 009**
Ordinance Title: Updating the Dover Zoning Ordinance
Chapter: 170
Section: 8. Zoning Map

prohibited in the buffer. Following installation, the buffer must be adequately maintained by the owner(s) of Tax Assessor's Map 37, Lot 38."

TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

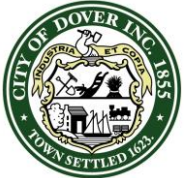
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Dennis Ciotti
City Council Planning Board
Representative

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
City Attorney

Recorded by: Karen Lavertu
City Clerk

 CITY OF DOVER	CITY OF DOVER – ORDINANCE	
	Agenda Item: 12.B.1. Ordinance Number: O – 2016.06.08 – 009 Ordinance Title: Updating the Dover Zoning Ordinance Chapter: 170 Section: 8. Zoning Map	

DOCUMENT HISTORY:

First Reading Date:	06/08/2016	Public Hearing Date:	06/22/2016
Approved Date:		Effective Date:	

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Jr, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

Attached is the application provided by the Property Owners and Applicant.

To: Dover City Council
From: Christopher Parker, AICP
CC: J. Michael Joyal, City Manager
Dover Planning Board
Date: June 1, 2016
Re: Zoning Amendments

ISSUE:

On May 24, 2016, the Planning Board unanimously approved a citizen petition to amendment to the City's Zoning Map.

INTENT:

This memo will briefly describe the findings of the Planning Board and ensure compliance with Chapter 170-53(F) of the Code.

GOALS:

The proposed zoning amendments must meet certain criteria for the Planning Board to support their adoption. This memo reviews the report criteria laid out in Chapter 170 to explain the findings of the Planning Board.

PROCESS:

Chapter 170 provides that citizens may request rezoning of their property. On March 22, the Planning Board reviewed a request by 4 property owners to rezone their parcels from Office and Medium Density Residential to Thoroughfare Business.

The Planning Board posted the amendments after consideration on March 22, 2016. It held public hearings on April 26 and May 24 2016. The Board approved the requested amendment at the conclusion of the May 24th hearing and forwarded it to the City Council for ratification.

ATTACHMENTS:

- Citizen Petition for Rezoning
- Staff memo to the Planning Board
- Map of 4 lots to be rezoned
- Conceptual site layout of development.

As per section 170-53(F), the Planning Board shall provide to the City Council a report on each proposed amendment that has been proposed and endorsed by it. This report shall include the Board's findings and recommendations on the following:

The consistency of the proposed amendments with the Master Plan;

The 2015 update to the City's Land Use Chapter of its Master Plan is entitled "It's All About Tomorrow." This chapter includes references to increasing the City's commercial tax base through economic development. A review of the future land use map contained within the Land Use Chapter, indicates that the parcels are with an area designated as "Retail Corridor." The rezoning is consistent with the other uses along Central Avenue to the west and across both streets.

The consistency of the proposed amendment with other plans, studies, or technical reports prepared by or for the Board and the City;

The proposed amendments do not conflict with any other plans, studies or technical reports.

The effect of the proposed amendment on the City's municipal services and capital facilities as described in the Capital Improvements Program;

The proposed amendments do not conflict with the Capital Improvements Program. There will be improvements to the stormwater management in the area, through the unified collection and distribution of the stormwater generated through development of the site.

The effect of the proposed amendment on the natural, environment, and historical resources of the City;

The adjacent Berry Brook watershed is an environmentally sensitive area. The Planning Board found that by allowing for residential development of the site, there would be more impact to the environment than there will be through commercial development. This is in part because the City's site regulations require higher standards of containment and management of stormwater, as well as stricter landscape management requirements.

A further benefit is that the Applicant has agreed to donate a conservation easement to the City for all undeveloped portions of Map 37 lot 38. This easement would be over approximately 60% of the parcel.

The effect of the proposed amendment on neighborhood including the extent to which nonconformities will be created or eliminated;

The area to be rezoned is adjacent to the Walgreen's Pharmacy development and across the street from the Shaws Plaza and the Hannaford/Natural Pharmacy/Papa Gino's developments. The rezoning is an extension of the existing B-3 Zoning District. Through thoughtful layout of the buildings, reasonable landscaping, preservation of existing trees where possible, and the establishment of fencing and vegetative buffers, the area in question can be developed in a manner which is complementary to Central Avenue while protecting the residential neighborhood on Crescent Avenue.

As the lots would be combined, there is no concern about creating non-conformities.

The effect of the proposed amendment on the City's economy and fiscal resources; and

The amendment will have a positive impact on the economy of the City, while not creating any material burden on municipal services, capital facilities or any natural or historic resources in Dover. The rezoning will positively impact the fiscal resources of the City by rezoning the properties to accommodate the highest and best uses of those properties, given the affected area.

The recommendation of the Planning Board relative to whether the proposed amendment should be adopted or rejected, and any recommendations for modifications to the proposed amendment.

The Planning Board approved the amendments by a vote of 8 to 1 and hereby submits them to the City Council for ratification.



City of Dover, New Hampshire ZONING AMENDMENT APPLICATION

RECEIVED
[Revision Date: February 13, 2013]
Planning Office

Office Use Only

File #:

P16-06

Date Received:

MAR 17 2016

Amount Paid:

Time Received:

Dover, New Hampshire

APPLICANT INFORMATION

Name of Applicant: Scott Mitchell Real Estate, LLC

Address of Applicant: 321D Lafayette Road, Hampton, NH 03242

Telephone # (603) 926-7770

Email Address scott@tropicstardevelopment.com

DESCRIPTION OF PROPOSED AMENDMENT

Amendment will rezone four properties on or near the southeasterly corner of Glenwood
Avenue and Central Avenue to B-3 (Thoroughfare Business Zoning District)

AREA REZONING INFORMATION

Assessor's Map and Lot #s of all properties within the area proposed to be rezoned:

Map	Lot(s)
37	35-0-0
37	36-0-0
37	37-0-0
37	38-0-0

Current Zoning District(s) See attached Size of Area: 5.38 AC (in total)

Existing Use(s) Within Area: Properties on Central Avenue-Office; Property on Glenwood-Residential

Proposed Zoning District(s) B-3 Proposed Use of Area: Retail/Commercial

ORDINANCE AMENDMENT INFORMATION

Article# 170 Section(s) # 8 Section Title(s) Zoning Map

Current Provision(s) Language See attached for existing zoning of properties.

Proposed Provision(s) Language See attached for proposed zoning of properties.

In a separate narrative, please describe how your proposed amendment(s) addresses the following elements:

- The purpose and intent of the amendment;
- Consistency with RSA 674:17;
- Consistency with Dover's Master Plan;
- Consistency with other plans, studies, or technical reports prepared by, or for, the Planning Board and the City;
- Effect on the City's municipal services and capital facilities as described in the Capital Improvements Program;
- Effect on the natural, environment, and historical resources of the City;
- Effect on neighborhood including the extent to which nonconformities will be created or eliminated; and
- Effect on the City's economy and fiscal resources.

REQUIRED ATTACHMENTS

Fifteen (15) hard copies and one digital copy of the following:

- This application;
- A properly drafted ordinance containing the amendment in a form meeting the requirements of the City Clerk (please see attached for example);
- A statement of the purposes and intent of the proposed amendment
- For zoning map amendments:
 - A map showing the existing zoning districts of the area to be rezoned and the proposed changes to these districts;
 - The names, addresses, and telephone numbers of those submitting the petition and of any agents or representatives of the same;
 - A list and address labels including the name, address, and tax map number of each property owner of the area proposed for rezoning and each property owner within one hundred (100) feet of the subject area. The list shall be current within ten (10) days of submittal;
 - A non-refundable fee of eight dollars (\$8.00) per property owners and abutter required to be notified included on the lists of properties;
- A non-refundable fee of one hundred fifty dollars (\$150.00) to cover the cost of staff review and processing of the amendment;
- A non-refundable fee of eighty dollars (\$80.00) to cover the cost of the newspaper notice; and
- For district or citywide zoning map amendments, or for zoning ordinance text amendments, please contact the Planning Department for cost of mailing and abutter notice requirements.

SIGNATURE OF APPLICANT(S)

I /We hereby submit this application to the City of Dover Planning Board and attest that to the best of my knowledge all of the information on this application form and in the accompanying application materials and documentation is true and accurate. As applicant or as agent, I attest that I am duly authorized to act in this capacity.

Signature of Applicant: See attached Date: _____

Signature of Applicant: _____ Date: _____

City of Dover, New Hampshire REZONING APPLICATION (Addendum)

The following information is supplied for each property in this rezoning application:

824 Central Avenue

Property Owner: Judith T. Spang, Trustee
Owner Address: Judith T. Spang Revocable Trust of 2003
55 Wiswall Road
Durham, New Hampshire 03824
Assessor's Map #: 37-35-0-0
Current Zoning District: O - Office District
Size of Parcel: .7 Acres
Existing Use: Professional office

826 Central Avenue

Property Owner: 826 Central Avenue, LLC
Owner Address: P.O. Box 343
Lafayette, Colorado 80026
Assessor's Map #: 37-36-0-0
Current Zoning District: O- Office District
Size of Parcel: .585 Acres
Existing Use: Office

828 Central Avenue

Property Owner: Parkstone Properties, Inc.
Owner Address: 4 Bulough Park
Newton, Massachusetts 02160

Assessor's Map #: 37-37-0-0
Current Zoning District: O - Office District
Size of Parcel: .82 Acres
Existing Use: Professional office

8 Glenwood Avenue

Property Owner: Charles Banaian
Owner Address: 8 Glenwood Avenue
Dover, New Hampshire 03820
Assessor's Map #: 37-38-0-0
Current Zoning District: R-12 Medium Density Residential District
Size of Parcel: 3.279 Acres
Existing Use: Single family home



REZONING INFORMATION

Scott Mitchell Real Estate, LLC, proposes to rezone the properties identified above, to the Thoroughfare Business (B-3) Zoning District. As set forth above, the three properties fronting on Central Avenue are zoned in the Office (O) Zoning District, while the 8 Glenwood Avenue property is zoned in the Medium Density Residential (R-12) Zoning District.

Purposes and Intent of Amendment: The purpose of the rezoning application is to enable the applicant to develop the four parcels in a manner more in keeping the existing Central Avenue corridor/neighborhood. Specifically, with the rezoning, the four parcels could be developed to house a bank, professional offices, retail and restaurant uses. With the rezoning, the following requirements, pursuant to RSA 674:17, are achieved:

- Promotion of health and the general welfare through enhancement of the commercial tax base of the City.
- Reduction of congestion in the streets through careful planning of access points into the parcels, which will be merged, and elimination of separate driveways for each parcel.

- Provision of light and air and the prevention of overcrowding of the land, through master planning of the parcels, as merged, including appropriate open space, landscaping and buffering, as part of a master plan for the development of the parcels.

Impacts on economy, fiscal resources, environment, natural and historical resources, municipal services, capital facilities and neighborhoods: The amendment will have a positive impact on the economy of the City, while not creating any material burden on municipal services, capital facilities or any natural or historic resources in Dover. The rezoning will positively impact the fiscal resources of the City by rezoning the properties to accommodate the highest and best uses of those properties, given the affected area. The rezoning also brings the properties more in line with the manner in which this portion of Central Avenue has been developed. The area to be rezoned is adjacent to the Walgreen's Pharmacy development and across the street from the Shaws Plaza and the Hannaford/Natural Pharmacy/Papa Gino's developments. In fact, the rezoning simply represents an extension of the existing B-3 Zoning District. Through thoughtful layout of the buildings, reasonable landscaping, preservation of existing trees where possible, and the establishment of fencing and vegetative buffers, the area in question can be developed in a manner which is complementary to Central Avenue while protecting the residential neighborhood on Crescent Avenue. The applicant is not aware of any non-conformities which will be created, once the rezoning is accomplished and the properties are developed as intended.

Master Plan Consistency. The City's master plan espouses a vision for an increase in the City's commercial tax base through economic development, especially on properties already used commercially. See Vision Element 8. As noted above, the rezoning of the properties in this application will accommodate the highest and best uses of those properties, given the affected area. This will represent an improvement, in terms of commercial tax base, over the current uses of the properties. Also, as noted above, the properties, as combined, offer an opportunity to develop the land with higher quality commercial uses, while providing for the reservation of areas of open space and landscaping to protect the nearby residential neighborhood on Crescent Avenue. This is consistent with the Master Plan vision of protecting the residentially zoned areas in the City from unreasonable encroachment by commercial uses. Not all commercially-zoned properties in the City feature enough size and depth to be developed commercially with appropriate separation from residentially-zoned areas. Finally, the rezoning does not represent the expansion of commercially zoned properties outside of what is thought as the urban growth area of the City into its rural areas. See February 24, 2015 Land Use Analysis, LU 2.1. It is in an area within or adjacent to land designated as "Retail Corridor" in the Master Plan Future Land use Map. The rezoning is perfectly consistent with the other uses along Central Avenue to the west and across both streets. While the rezoning does include one parcel which is occupied by and zoned for residential use, the parcel location lines up, in terms of depth, with the depth of other commercial uses fronting on Central Avenue, and provides sufficient land to buffer residential uses on Crescent Avenue from the proposed development of the properties.

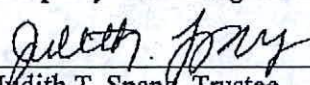
Respectfully submitted:

SCOTT MITCHELL REAL ESTATE, LLC

By:


Richard V. Nichols (Print Name)
Attorney at Law (Title)
Duly authorized

Property Owner Signatures:


Judith T. Spang, Trustee

826 Central Avenue, LLC

(Print Name)

(Title)
Duly authorized

Parkstone Properties, Inc.

(Print Name)

(Title)
Duly authorized

Charles Banaian

Property Owner Signatures:

Judith T. Spang, Trustee

826 Central Avenue, LLC

(Print Name)

(Title)

Duly authorized

Joseph Tischler
Parkstone Properties, Inc.

JOSEPH TISCHLER (Print Name)

PRESIDENT (Title)

Duly authorized

Charles Banaian

Property Owner Signatures:

Judith T. Spang, Trustee

Heather S. Clements, member

826 Central Avenue, LLC

Heather S. Clements (Print Name)

member (Title)

Duly authorized

Parkstone Properties, Inc.

(Print Name)

(Title)

Duly authorized

Charles Banaian

Property Owner Signatures:

Joshua L. Spang, Trustee

126 Central Avenue, LLC

(Print Name)

(Title)

Duly authorized

Parkstone Properties, Inc.

(Print Name)

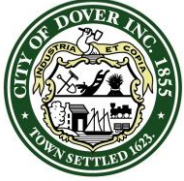
(Title)

Duly authorized

Alfred M. Silva Mascato

Charles Baranovich

Executive for Charles Baranovich



CITY OF DOVER

PLANNING BOARD - STAFF MEMO FILE #P16-06

Application Type:	Citizen Petition for Rezoning
Applicant(s):	Scott Mitchell Real Estate, LLC
Owner(s):	Multiple (See attached application)
Location:	Central Ave and Glenwood Ave (Assessor's Map 37, Lots 35, 36, 37, 38)
Meeting Date:	May 24 2016

INTENT: A request by a citizen proposes to rezone four (4) parcels that total approximately 5.38 acres from Office (O) and Medium Density Residential (R-12) to Thoroughfare Business District (B-3).

LOTS/UNITS PROPOSED: None at this time

AGENDA ITEM #: 3-A

ACREAGE: 5.38 acres

ZONING DISTRICT: Office (O) and Medium Density Residential (R-12)

EXISTING LAND USE: Office, residential, and vacant

PROPOSED LAND USE: Commercial and other uses permitted in the Thoroughfare Business District (B-3)

SURROUNDING LAND USE: Residential, office, and vacant

ZBA ACTION:

Lot 35:

H82-17: Variance granted to have professional offices in a residential zone on August 19, 1982

H84-36: Variance granted to move the existing building and garage to the rear of the lot and construct a new office building at the front of the lot on June 21, 1984

Z01-2: Variance granted to install a 12 sq. ft. freestanding sign with the condition that there will be no additional signage on the property that would otherwise be allowed on March 15, 2001

Lot 36

Z00-16: Variance granted to allow a 12 sq. ft. freestanding sign with the condition that it be at least 10 feet from sidewalk and that no additional signs to be permitted on the property on June 15, 2000

Lot 37

Z94-22: Variance granted to allow a 12 sq. ft. freestanding sign and to increase the overall sq. ft. to 36 sq. ft. on October 20, 1994.

H87-47: Variance granted to allow one sign to be 8 sq. ft. and one sign to be 40 sq. ft. on September 17, 1987.

H70-7: Exception denied to rezone lot to commercial from residential

Z94-15: Variance denied to erect a second freestanding sign

ATTACHMENTS: Bring material from 3/22/16 and 4/26/16 meeting

APPLICATION IS COMPLETE: Yes

NOTICES SENT: Abutter notices were sent by first class mail for the April 26th meeting

Summary of Request and Background

The applicant is requesting to rezone four parcels on Glenwood and Central Aves from Office (O) and Medium Density Residential (R-12) to Thoroughfare Business District (B-3).

The process for handling the petitioned amendment is outlined in Chapter 170-53-C-3. On March 22, 2016, the Planning Board voted to post the citizen petition and hold a public hearing. A public hearing was held on April 26th and then tabled so that the applicant could provide additional materials to the Planning Board.

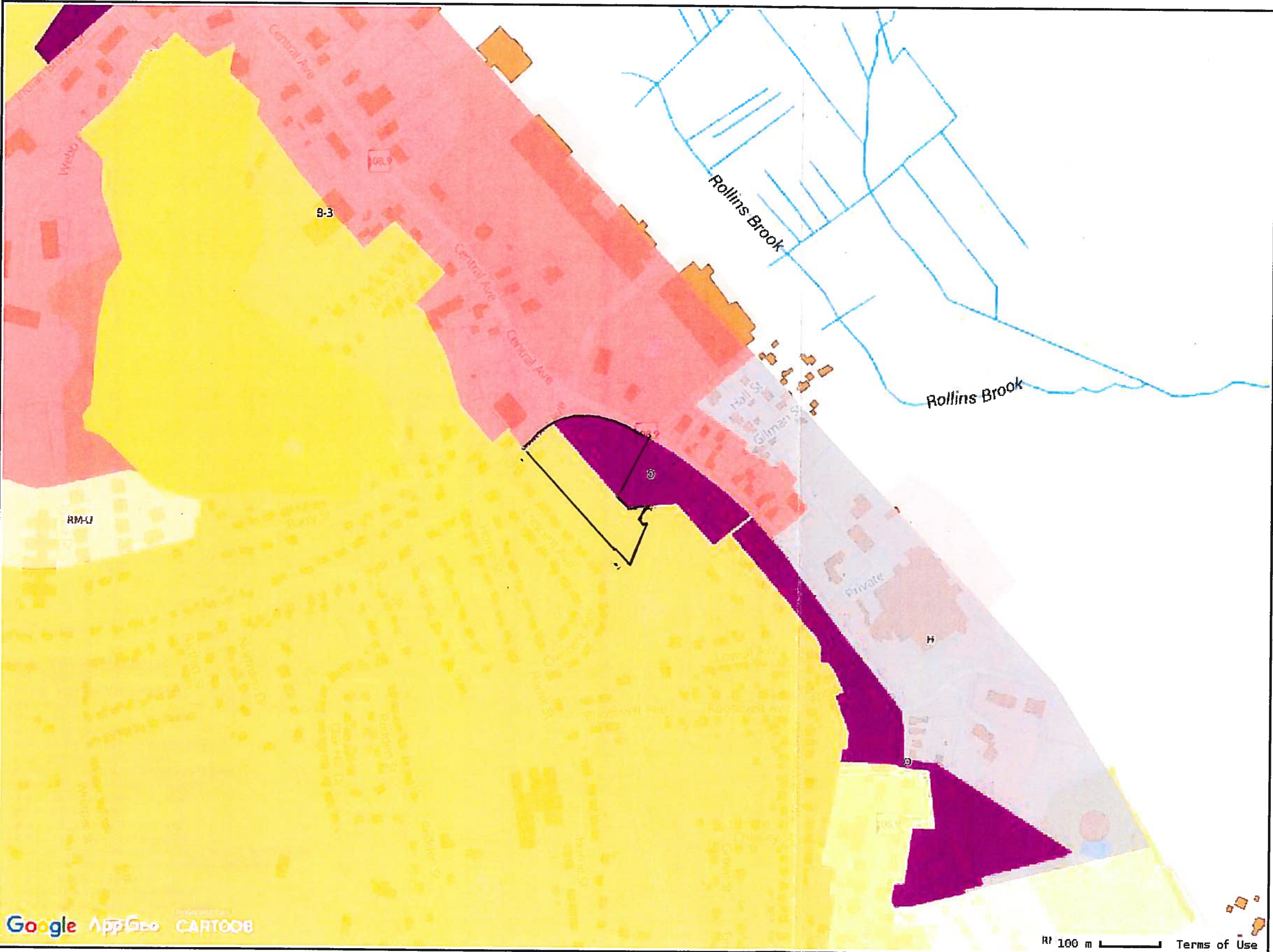
Accompanying this memo are three plans. Two are provided by the developer (a concept residential subdivision, the concept site plan showing neighboring residential). One is from the City (showing distances from the residential to the property lines).

STAFF RECOMMENDATION:

The Planning Board should remove the item from the table, re-open the public hearing, allow the applicant to present any new material rezoning request, receive input from abutters, and make a recommendation to the City Council.

Should the Board seek to forward the amendment to the Council, staff recommends adding the following language, as a footnote to the setback table:

“A vegetated buffer of no less than fifty feet (50') must be established and maintained along the B-3/R-12 zoning boundary abutting the southern property line of the Tax Assessor's Map 37, Lot 38. The buffer must be populated with existing vegetation, where available, and where existing vegetation is not available or not adequate, the buffer shall be improved to provide visual screening on a year-round basis for the benefit of the residential uses abutting the B-3 Zoning District. The buffer may feature new landscaping vegetation and materials, berms, fences, walls and other screening techniques, with a preference toward preserving existing healthy trees, where feasible. Buildings, impervious surfaces, mechanical equipment, parking and storage and display of goods and materials are prohibited in the buffer. Following installation, the buffer must be adequately maintained by the owner(s) of Tax Assessor's Map 37, Lot 38.”



**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

City of Dover, NH makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.



**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

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May 17, 2016

Scale: 1" = 40'

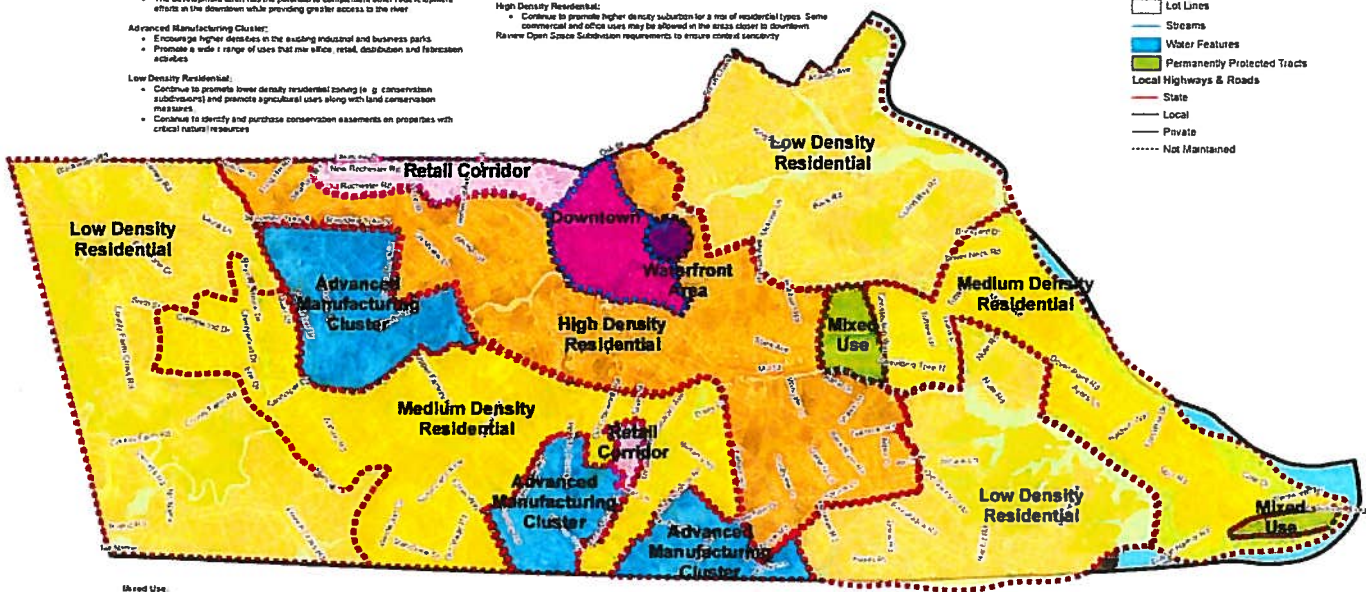
Future Land Use Map City of Dover, NH

- Municipal Boundary
- Lot Lines
- Streams
- Water Features
- Permanently Protected Tracts
- Local Highways & Roads
- State
- Local
- Private
- Not Maintained

- Downtown:**
- The majority of future development should be located in or near downtown
 - Continue to encourage in-fill and mixed-use development within a 1/2 mile or so of the downtown core
- Waterfront Area:**
- Potential for a major mixed-use development on the city's former public works site on the river
 - The development effort has the potential to complement other redevelopment efforts in the downtown while providing greater access to the river
- Advanced Manufacturing Cluster:**
- Encourage higher densities in the existing industrial and business parks
 - Promote a wide range of uses that mix office, retail, distribution and fabrication activities
- Low Density Residential:**
- Continue to promote lower density residential zoning (e.g. conservation subdivisions) and promote agricultural uses along with land conservation measures
 - Continue to identify and purchase conservation easements on properties with critical natural resources

- Medium Density Residential:**
- Encourage residential development at a moderate density on smaller lots served by municipal water and sewer. Many of these areas already have established neighborhoods
 - Continue to identify and purchase conservation easements on properties with critical natural resources
 - Review Open Space Subdivision requirements to promote usage of that development technique
- High Density Residential:**
- Continue to promote higher density suburban for a mix of residential types. Some commercial and office uses may be allowed in the areas closer to downtown
 - Review Open Space Subdivision requirements to ensure context sensitivity

- Mixed Use:**
- Encourage a mix of residential and commercial uses that are compatible with each other in areas outside of the downtown area
- Retail Corridor:**
- Continue to promote retail and commercial development along highway corridors and encourage interrelationship with more attractive buildings and parking areas that contain green drainage infrastructure and landscaping



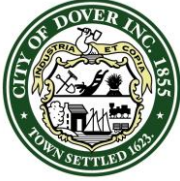
Data Sources:
City of Dover Assessor's Office Parcel Data
GRANIT Conservation & Public Lands Datalayer (level of protection)
NHDOT Aerial Photography ~ 2010

Jarvis, Patricia A.

From: Uchida, Richard Y.
Sent: Tuesday, May 24, 2016 9:13 AM
To: Jarvis, Patricia A.
Subject: FW: map

Please print in color at 8 ½ x 11. Provide me with one copy and I will explain what I need from there.





CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2016.06.22 – 088**

Resolution Re: Appropriation of Waterfront Public Park Design and Award of B15060 Design Services for Waterfront Development Phase II

WHEREAS: A Sealed Request for Qualifications B15060 was issued and received for Design Service for Waterfront Development on May 12, 2015 at 11:00 am; and

WHEREAS: Eight firms replied and the proposals were evaluated by the Design Team RFQ Review Sub-committee of the Cochecho Waterfront Development Advisory Committee (CWDAC) and City personnel. Union Studio was selected and the evaluating team met with Union Studio and their sub-consultants to discuss a scope of work. A cost proposal for Phase I was received in the amount of \$170,000 for preliminary design services as well as soil remediation and public dock design and permitting services. The Council approved resolution R-2015.10.28 to award a contract to Union Studio in the amount of \$170,000; and

WHEREAS: Union Studio has proposed an expanded Scope of Services to include Phase II, Tasks 6-10 to include the Final Concept Plan, Plant Survey, Shoreline Survey and Waste Remediation in the amount not to exceed \$190,000. It is the recommendation to award Union Studio Phase II in the amount not to exceed \$190,000; and

WHEREAS: The City Council desires to make public improvements and to finance these improvements with transfers from Reserve Trust Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The following capital outlay is appropriated as part of the FY17 Capital Improvements Program for the purposes so designated and the Finance Director is authorized to transfer the funds from the respective Reserve Fund in the amount listed below:

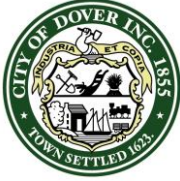
Item	Description	Appropriation	Funding	Fund
1	Waterfront Public Park Design	\$40,000.00	Recreation Facilities Reserve	Trust

NOTE: In accordance with City Charter C6-6 this resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage.

AND FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Union Studio of Providence RI for design services for the waterfront development Phase II in the amount of \$190,000. The amount of this authorization shall be limited so as not to exceed available funding.

The City Manager, or designee, is hereby authorized to enter the attached contract with the vendor, consistent with the Purchase Order authorized herein.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2016.06.22 – 088**

Resolution Re: Appropriation of Waterfront Public Park Design and Award
of B15060 Design Services for Waterfront Development
Phase II

Financing

Account	Description	Appropriation FY17	Balance
3715.1.190.41991.4339.00000	Consulting	150,000	150,000
TBD	Waterfront Park Design	40,000	40,000

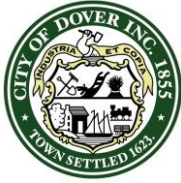
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

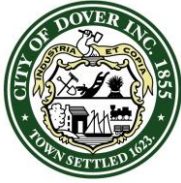
Resolution Number: **R – 2016.06.22 – 088**
Resolution Re: Appropriation of Waterfront Public Park Design and Award
of B15060 Design Services for Waterfront Development
Phase II

DOCUMENT HISTORY:

First Reading Date: 06/22/2016	Public Hearing Date: 07/13/2016
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2016.06.22 – 088**
Resolution Re: Appropriation of Waterfront Public Park Design and Award
of B15060 Design Services for Waterfront Development
Phase II

RESOLUTION BACKGROUND MATERIAL:

Phase I in the amount of \$170,000 for preliminary design services as well as soil remediation and public dock design and permitting services was approved by council 12.09.2015. The proposed expanded Scope of Services to include Phase II, will include the Final Concept Plan, Plant Survey, Shoreline Survey and Waste Remediation in the amount not to exceed \$190,000.

This resolution appropriates reserve trust funds to finance a FY17 Capital Improvements – Waterfront Public Park Design. In addition, it authorizes the transfer of Reserve Trust Fund moneys for this purpose.

The following table reflects the amount to be appropriated from the Reserve fund and the projected balance as of 6/30/2016:

Description	Proposed Appropriation	Balance 6/30/2016
Trust Reserve Funds CIP		
Recreation Facilities Reserve	\$40,000	258,471
Total	<u>\$40,000</u>	

Bid Information:

A Sealed Request for Qualifications B15060 was issued and received for Design Service for Waterfront Development on May 12, 2015 at 11:00 am.

Award Information:

A purchase order revision will be issued to Union Studio to authorize expenditures as outlined in this resolution.

[B15060 Bid Documents and Vendor List](#)



PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (✓) the type of application:

RAFFLE*_____, TAG*_____, BLOCK PARTY** ✓

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Alden Woods + Haven Farm neighborhood

Federal Tax ID number for Organization: N/A

Check (✓) Nature of Organization:

Religious____, Educational____, Charitable____, Civic____, Sports____, Veterans____, Fraternal or Political____, Other ✓
(Describe) Neighborhood group

Contact Person: Jenny Cullen Day Time Telephone: 603-682-6765

Address: 152 Boxwood Ln. Dover Email jennycullen2@comcast.net

Purpose of Permit: Block Party

Date of Event: Sat July 23 Specific Time: 1-5pm

Location of Event: 53-73 Cottonwood Dr.

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): 53-73 Cottonwood Dr.

Police Department Block Party Approval Signature: _____

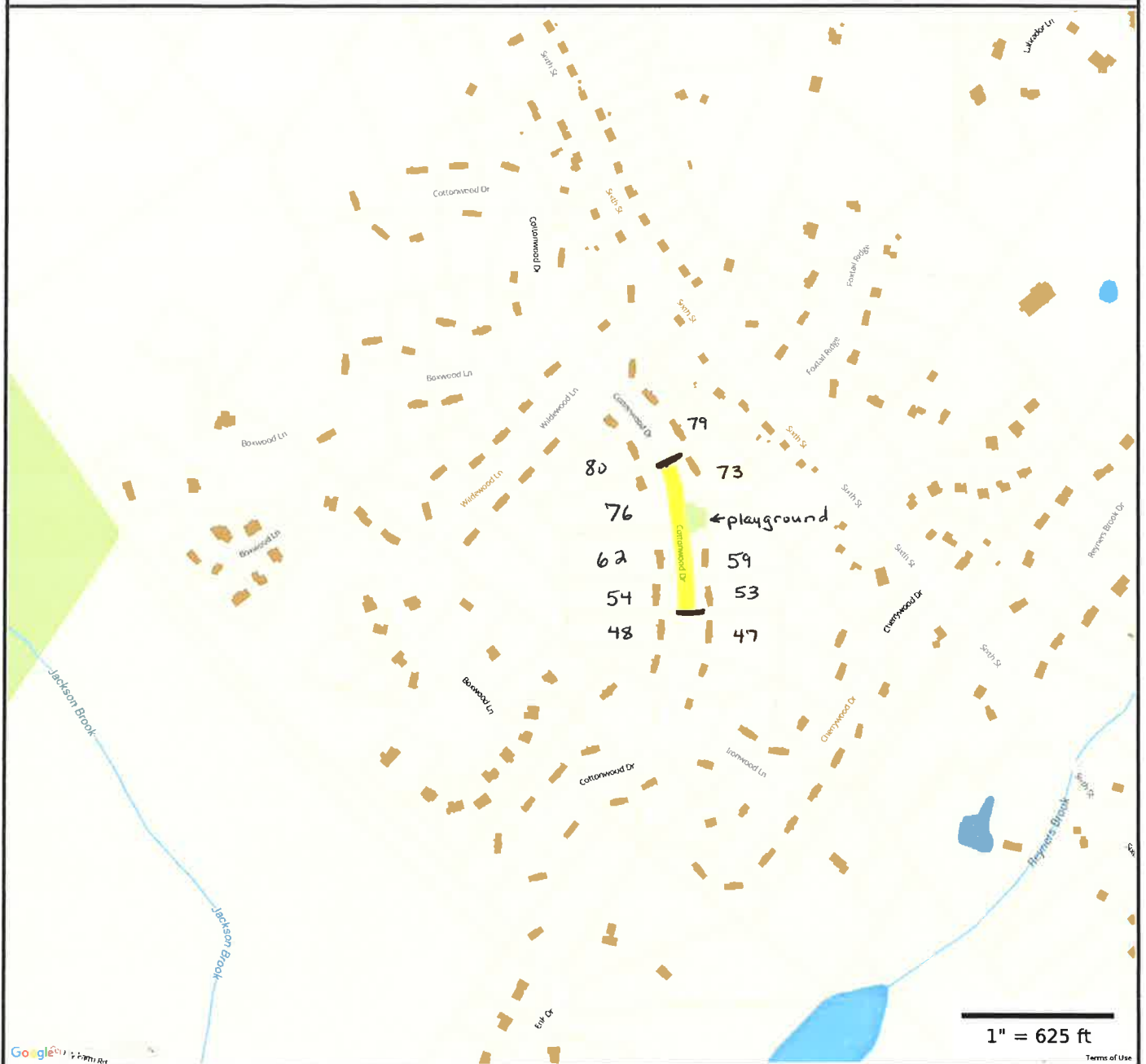
Printed Name: Sgt. Marn Speidel, Traffic Bureau

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT Jennifer L. Cullen DATE: 6/20/2016
(duly authorized)

PRINTED NAME: Jennifer L. Cullen

Licensing Board Approval [Signature] Date: 6/23/16



**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

City of Dover, NH makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Fanning, Kimberly

From: Kimberly Fanning <KimberlyFanning@bjfanning.com>
Sent: Monday, June 20, 2016 10:49 AM
To: Fanning, Kimberly



Meet the Neighborwood!

We've **ironed** out the details
And hope you **cotton** to the idea
So **box** up some drinks and something to share
(some fruit, an appetizer, a **cherry** pie?)
And come show off your **wilde** side!

Saturday July 23
1:00pm to 5:00pm
@ the Cottonwood playground

RSVP to party@bjf.net with
your names and address

(raindate Sun July 24)



**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(✓) the type of application:

RAFFLE* X, TAG*_____, BLOCK PARTY**_____.

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Woodman Museum
 Federal Tax ID number for Organization: 02-0223356
 Check (✓) Nature of Organization:
 Religious____, Educational X, Charitable____, Civic____, Sports____, Veterans____, Fraternal or Political____, Other____
 (Describe) Historic Dover & surrounding area.
 Contact Person: Susan Smith Day Time Telephone: 603 842 5560
 Address: 13 Church St. Dover Email: prof.susan.smith@yahoo.com
 Purpose of Permit: Raffle fundraiser at Centennial Gala.
 Date of Event: Thursday 23 July Specific Time: 6-9 PPM
 Location of Event: 182 Central Avenue Dover NH 03820

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: Gift Certificates, Vintage Photo, Wine
 Cost of Ticket: \$20.00 Date of Drawing: Saturday 23 July 2016
 Place of Drawing: 182 Central Avenue Dover, N.H. 03820

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): _____

Police Department Block Party Approval Signature: _____

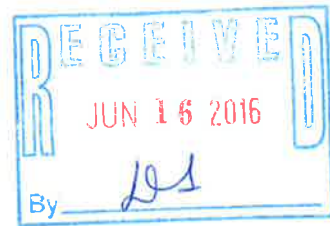
Printed Name: _____

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 29 June 2016
 (duly authorized)

PRINTED NAME: Susan L. Smith

Licensing Board Approval [Signature] Date: 7/1/16



**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(☒) the type of application:

PARADE** ☒ , ROAD TOLL*** ☐ ,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Dover Turkey Trot

Federal Tax ID number for Organization: 22-2972074

Check(☒) Nature of Organization:

Religious ☐ , Educational ☒ , Charitable ☐ , Civic ☐ , Sports ☐ , Veterans ☐ , Fraternal or Political ☐ , Other ☐

Name/Description of Event (if applicable): Dover Turkey Trot 5K road race

Contact Person: Jennifer Sprague Day Time Telephone: 603-750-4253 / 603-502-7253

Address: 27 Woodland Rd Dover Email: JLSprague@comcast.net

Date of Event: 11/24/16 Specific Time: 8:30am

Location of Event (if parade, attach course description or map): Garrison Elementary School

*****PARADE PERMITS*****

****NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

Police Department Parade Route Approval Signature: _____

Printed Name: Sgt. Mark Speidel Check Here If Parade Route Is Attached: ☒

*****ROAD TOLL PERMITS*****

*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

Road Toll Location: _____

Police Department Road Toll Approval Signature: _____

Printed Name: _____

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Jennifer Sprague DATE: 6/16/16

(duly authorized)

PRINTED NAME: Jennifer Sprague

Licensing Board Approval: _____ Date: 6/23/16

Start/Finish, and all mile markers are marked with a P-K Nail and Yellow Paint (UP = Utility Pole).



Dover Turkey Trot 5K

Dover, New Hampshire



Start/Finish: On northwest side of Shaws Ln 4 ft SW of end of granite curb on opposite side, 29 ft SW of southern school driveway gate post on opposite side, and about 65 ft SW of Storm Drain on same side.

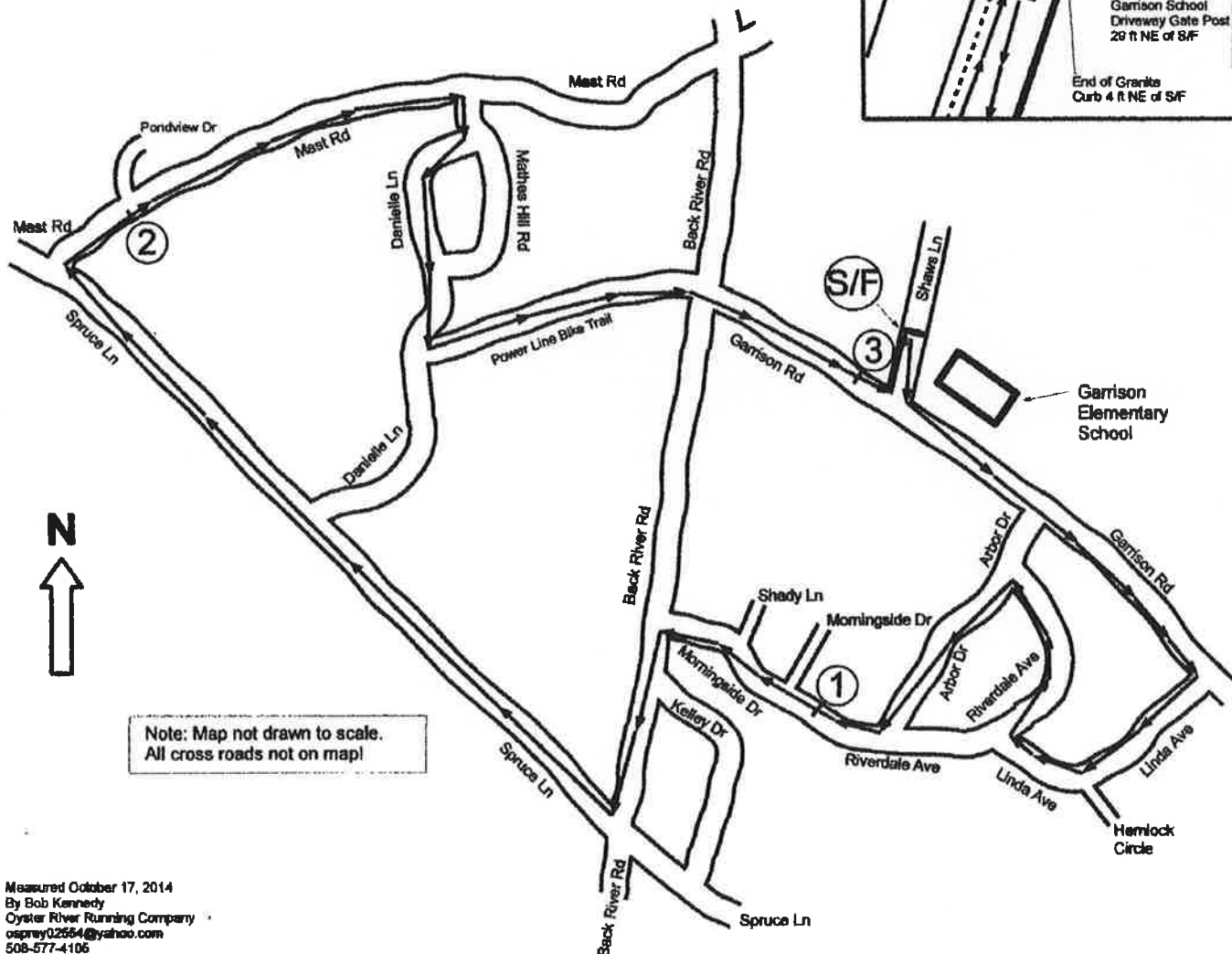
Mile 1: On north side of Riverdale Ave opposite garage door for 30 Riverdale Ave, about 30 ft E of UP (26 5 1032 18) on opposite side.

Mile 2: On southeast side of Mast Rd 6 ft SW of Mailbox for 126 Mast Rd and opposite intersection of Mast and Pondview Dr, and 19 ft 6 inches NE of UP (PSNH 23 27 14 v/z) on same side.

Mile 3: On north side of Garrison Rd 6 ft W of UP (PSNH24 5) on same side.

DOVER TURKEY TROT 5K
USATF CERTIFICATE NH14034TY
EFFECTIVE 10-20-14 TO 12-31-24

Start/Finish (S/F) Detail





**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

COI waived by email
per Licensing Board
4/26/16 (MES)

Check(☒) the type of application:

PARADE** _____, ROAD TOLL*** ☒

"Fill In Completely and Return To City Clerk – PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT"

Organization Name: ACS RF2 Angels of Hope Rochester, N.H.
Federal Tax ID number for Organization: 13-11788491

Check(☒) Nature of Organization:

Religious _____, Educational _____, Charitable ☒, Civic _____, Sports _____, Veterans _____, Fraternal or Political _____, Other _____

Name/Description of Event (if applicable): Road Toll

Contact Person: Liz Lowell Day Time Telephone: 603 627 460

Address: 43 Lily Packer & Somersworth NH 03878 Email: lizlowell@comcast.net

Date of Event: Oct 2, 2016 Specific Time: 8 AM - 5 PM

Location of Event (if parade, attach course description or map): Central Ave / Oak St

*******PARADE PERMITS*******

****NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

Police Department Parade Route Approval Signature: _____

Printed Name: _____ Check Here If Parade Route Is Attached: ☒

*******ROAD TOLL PERMITS*******

*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

Road Toll Location: Central Ave / Oak St

Police Department Road Toll Approval Signature: _____

Printed Name: _____

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Liz Lowell DATE: May 29, 2016
(duly authorized)

PRINTED NAME: Liz Lowell

Licensing Board Approval ATB Date: 6/23/16

1/2015

see attachments

Certificate of Insurance Waiver

To: Sgt. Speidel
Dover NH Police Dept.

From: Elizabeth Lowell
Team Angels of Hope
ACS Relay for Life
Rochester, NH

Subject: Toll Road Fundraiser, Central Ave/Oak St

In exchange for participation in the activity of:

Event: Toll Road Date: October 2, 2016 Day: Sunday

Location of Event: Central Ave and Oak Street Time: set up 8-8:30 end approx. 5 pm

I Elizabeth Lowell with Angels of Hope Relay for life Rochester, NH agree for the following:

Agreement to follow directions. I agree to observe and obey all posted rules and warnings, and further agree to follow any oral instructions or directions given by the American Cancer Society Relay for, or the employees, representatives or agents of American Cancer Society Relay for Life.

Assumption of the Risks and Release, I recognize that there are certain inherent risks associated with the above activity and I assume full responsibility for the personal injury to myself and (if applicable) my family members and further release and discharge American Cancer Society Relay for Life, of injury, loss or damage arising out of my or my family's use of or presence upon the facilities of American Cancer Society Relay for Life, whether caused by the fault of myself, my family, American Cancer Society Relay for life or other third parties

Contact and Emergency Contact. In case of an emergency, Please call

Name: Liz Lowell Home: 603 692 7460 Cell: 603 767 3485

Signature of Applicant: [Signature] Date: May 20, 2016

Angels of Hope agree to conditions stated in an email received from Sgt. Speidel, Tuesday April 26, 2016. 20 traffic cones are requested from Dover Police Dept. We also have signs that slide over the cones to let motorists know of our cause. We also have 3 4' A frames/Sandwich board placed the light at intersection of Wentworth Hospital, first incline on Oak St. and at Ham St. We also wear our RFL t-shirts from the relay to also help motorists know of our fundraiser. Each volunteer will sign waiver as well. All volunteers will be signing a waiver for each toll road being held.



Toll Road Ahead

Please Donate




Help Us Fight Cancer
 American Cancer Society
 Relay For Life – Rochester NY

A Frase
Handwritten Board



Please Donate

HELP US FIGHT CANCER

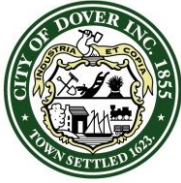



Please Donate

HELP US FIGHT CANCER



Put on Love
Blue



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2016.07.13 – 91**

Resolution Re: B08043 Award of Additional Scope of Services Traffic
Signal Program Sebago Technics

WHEREAS: The City of Dover had solicited Request for Qualifications B08043 for design services in developing an Access/Safety/Efficiency Management Plan for the City of Dover and they were opened February 1, 2008 @ 2:00PM and council awarded to Sebago Technics; and

WHEREAS: Over the years there have been several phases awarded to Sebago Technics Inc. based upon their intimate engineering knowledge of the City's signal system, timings, phases, coordination plans and approach volumes at differing times of the day; and

WHEREAS: Progress continues to be made in improving the capabilities and efficiencies of the City's traffic signals. Sebago has offered a scope of work outlined in the background section, for FY17 in the amount of \$75,000. It is the recommendation to continue the Traffic Signal Program with Sebago Technics.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Sebago Technics, Inc of Westbrook, ME in the amount of \$75,000 at corresponding rates provided June 6, 2016. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43121.4730.00000.00	CS street Improvements	75,000	75,000

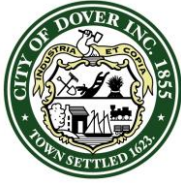
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2016.07.13 – 91**

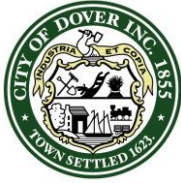
Resolution Re: B08043 Award of Additional Scope of Services Traffic
Signal Program Sebago Technics

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2016.07.13 – 91**

Resolution Re: B08043 Award of Additional Scope of Services Traffic Signal Program Sebago Technics

RESOLUTION BACKGROUND MATERIAL:

Progress continues to be made in improving the capabilities and efficiency of the City's 34 traffic signals.

As of this date we have a total of 11 intersections connected to the City's central management system. These are the 4 intersections at Weeks Crossing, the 3 intersections on Central Avenue in the Glenwood area, and the 4 intersections on Durham Road between Back River Road and Locust Street. In the next month or so, we expect that the 3 Silver Street intersections will be added as construction is completed on that project – bringing the total to 14 out of a total of 34.

We had hoped to also have communications established to both Upper and Lower Squares this past year, but the Durham Road system took more of our focus than we originally anticipated. In addition to troubleshooting the Durham Road system we also needed to work out a number of unanticipated IT issues with communications and the central software which impacted the network system wide. As we look forward to the coming year we anticipate the following FY17 scope of work:

Sebago Technics Inc is now offering a scope of work in the amount of \$75,000 for work as follows:

- Install Gridsmart cameras with volume counting capabilities Weeks Crossing \$30,000
- Refine Signal programing along Rte. 108 \$8,500
- Finish populating central management software with data on 14 signals \$6,500
- Continue recording historical traffic volumes \$6,000
- Work with city GIS staff on database \$9,500
- Inspect & inventory (14) controller cabinets \$7,500
- Monitor Silver St \$4,000
- Address complaints as received \$3,000

Each of the phases were awarded to Sebago Technics based upon their intimate engineering knowledge of the City's signal system, timings, phases, coordination plans and approach volumes at differing times of the day.

Bid Information:

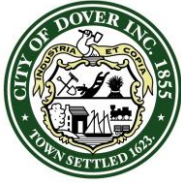
Sealed request for bid B08043 was issued and awarded to Sebago Technics in 2008

Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

[B08043 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2016.07.13 – 92**

Resolution Re: Motorola Radios for Police from NASPO and State NH Contract

WHEREAS: The State of NH has awarded Two Way Communications, through the National Association of State Procurement Officials (NASPO) participation, the authorization to purchase Motorola Radios via contract # 80001937; and

WHEREAS: The City of Dover Police Department is upgrading nine (9) radio set; and

WHEREAS: The total price quoted for each unit is \$3,149.77 for a total purchase of \$28,347.93. This includes accessories and a three-year service plan.

WHEREAS: Per 3-37B, Exceptions to Competitive Bidding of the Dover Purchasing Procedure, the Purchasing Agent may, with approval of the city manager, waive bidding procedures when purchasing through the state of New Hampshire or at state bid prices.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Motorola Solutions through 2 Way Communications of Portsmouth NH for nine radios and accessories in the amount not to exceed \$28,347.93. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.210.42120.4745.00000	Police Communications	47,072	47,072

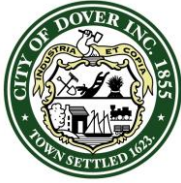
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2016.07.13 – 92**

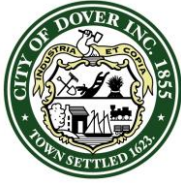
Resolution Re: Motorola Radios for Police from NASPO and State NH Contract

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2016.07.13 – 92**

Resolution Re: Motorola Radios for Police from NASPO and State NH
Contract

RESOLUTION BACKGROUND MATERIAL:

The City of Dover Police Department is upgrading nine (9) radio sets. The total price quoted for each unit is \$3,149.77 for a total purchase of \$28,347.93. This includes accessories and a three-year service plan.

Bid Information:

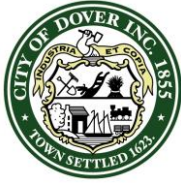
The State of NH has awarded Two Way Communications, through the National Association of State Procurement Officials (NASPO) participation, the authorization to purchase Motorola Radios. Any municipality can “piggy back” on those same contracts with special contract pricing

Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	NA
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until delivered	Estimated Delivery:	As needed
Recommended Award to:	Motorola Solutions thru 2 Way Communication	Fund:	Communication
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2016.07.13 – 93**

Resolution Re: Property & Liability and Workers Compensation Insurance

WHEREAS: The City departments and School departments have been insured for property and liability and worker's compensation insurance through the NH Public Risk Management Exchange (Primex) for many years. In an effort to consolidate coverage with the School Department and possibly recognize cost savings, the City requested a package price for combining P&L and Workers Compensation for all municipal departments with Primex; and,

WHEREAS: Primex has offered a capped two-year property and liability rate of no more than 9% for the next two years. Primex has also offered capped two year workers compensation rate of not more than 10% for the next two years; and

WHEREAS: It is the recommendation to remain with Primex for the city's P&L and WC insurance.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase orders to Primex for property & liability insurance and workers compensation insurance as outlined above. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx.x.xxxxx.4521.xxxxx	Property Insurance	116,762	116,762
xxxx.x.xxxxx.4522.xxxxx	Vehicle Insurance	94,806	94,806
xxxx.x.xxxxx.4523.xxxxx	Police Liability	51,977	51,977
xxxx.x.xxxxx.4524.xxxxx	Public Liability	117,834	117,834
6800.1.550.49200.4260.09100	Workers compensation	573,320	573,320

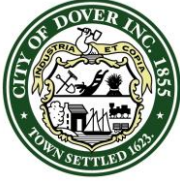
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal Anthony Blenkinsop
Form and Compliance: General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2016.07.13 – 93**

Resolution Re: Property & Liability and Workers Compensation Insurance

DOCUMENT HISTORY:

First Reading Date:

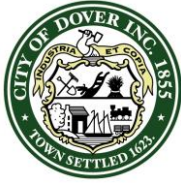
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2016.07.13 – 93**

Resolution Re: Property & Liability and Workers Compensation Insurance

RESOLUTION BACKGROUND MATERIAL:

The City departments and School departments have been insured for property and liability and worker's compensation insurance through the NH Public Risk Management Exchange (Primex) for many years. In an effort to consolidate coverage with the School Department and possibly recognize cost savings, the City requested a package price for combining P&L and Workers Compensation for all municipal departments with Primex.

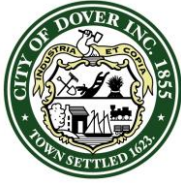
Primex has offered a capped two-year property and liability rate of no more than 9% for the next two years. Primex has also offered capped two year workers compensation rate of not more than 10% for the next two years.

Award Information:

A purchase order will be issued to Primex to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	0	Number of Responses:	0
Warranty:	Na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	2 yrs	Estimated Delivery:	As needed
Recommended Award to:	Primex	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2016.07.13 – 94**

Resolution Re: Authorization to commit funds for the Nitrogen Reduction in the Great Bay Estuary to UNH

WHEREAS: In 2010 the cities of Dover, Portsmouth and Rochester entered into a memorandum of agreement relative to reducing uncertainty in nutrient criteria for the Great Bay/Piscataqua River Estuary in order to assist with regulatory challenges, as well as improve the NHDES numeric nutrient criteria for the states estuaries; and

WHEREAS: The City has received a proposal from University of New Hampshire in the amount of \$29,987.00 for an external peer review and eelgrass mapping. The total fees consist of \$14,987 for an external peer review and \$15,000 for eelgrass mapping, for the total amount of \$29,987; and

WHEREAS: It is the recommendation to release payment to University of New Hampshire Foundation, Inc in the amount of \$29,987.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to University of New Hampshire Foundation, Inc of Durham NH in the amount of \$29,987. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43256.4725.04590	WWTP facility Upgrades	2,901,434	1,236,119

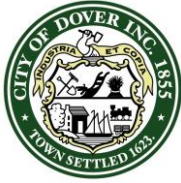
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2016.07.13 – 94**

Resolution Re: Authorization to commit funds for the Nitrogen Reduction
in the Great Bay Estuary to UNH

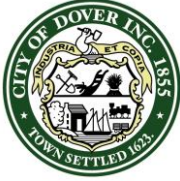
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2016.07.13 – 94**

Resolution Re: Authorization to commit funds for the Nitrogen Reduction in the Great Bay Estuary to UNH

RESOLUTION BACKGROUND MATERIAL:

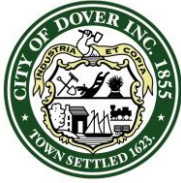
The ongoing debate between the Great Bay Municipal Coalition and the regulatory agencies, USEPA and NHDES, on the role nitrogen plays in causing the adverse impacts observed on Great Bay estuary resources such as eelgrass continues. Despite the conclusions from a 2014 Independent peer review conducted by four nationally recognized experts in estuarine ecology that the available research and data do not suggest that nitrogen is the cause of eelgrass decline in Great Bay, EPA continue to insist that limits of technology for wastewater treatment plant permit limits in addition to stormwater and non-point source reductions.

The Coalition communities of Dover, Portsmouth and Rochester have worked together to fund field research and data analysis including the peer review to obtain critical data to better understand system dynamics. The Great Bay Municipal Coalition's credibility increased with the release of the Peer Review Report which supported the views Coalition experts had held for some time. NHDES agreed to stop using the 2009 Numeric Nutrient Criteria to determine when water bodies are impaired following the peer review report.

The Piscataqua River Estuary Partnership (PREP) has reached out to the communities around the estuary asking for financial support to fund research in the estuary. A more collaborative approach to collecting the needed field data and analysis has emerged following the peer review. PREP has asked that the independent peer reviewers remain involved continuing to act as independent objective reviewers of locally performed research and analysis.

The Coalition has also raised questions regarding the accuracy of the eelgrass mapping conducted in the past using photography that was collected using unconventional methods that result in unreliable map accuracy. PREP used the nationally recognized protocols from NOAA in 2013 with funding assistance from the communities and has decided to use the NOAA protocol to produce eelgrass mapping going forward. This is a welcomed change which will increase the reliability of the information gathered in the mapping work.

PREP has asked the communities around the estuary to help fund the work. Dover's suggested contribution based on population is \$29,987.00 which will be used to help fund the peer reviewers continued participation and support the more accurate eelgrass mapping methodology.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2016.07.13 – 95**

Resolution Re: Authorization to Commit funds to the Nutrient Criteria,
Great Bay Estuary Coalition to HDR Engineering, Inc.

WHEREAS: In 2010 the cities of Dover and Rochester entered into a memorandum of agreement relative to reducing uncertainty in nutrient criteria for the Great Bay/Piscataqua River Estuary to assist with regulatory challenges as well as improve the NHDES numeric nutrient criteria for the states estuaries; and

WHEREAS: HDR Engineering Inc has been the firm assisting with the continued efforts to challenge the regulatory requirements. When the Coalition discussed the plan for 2016 field sampling with its consultant, HDR Engineers Inc, they suggested performing a detailed analysis of all the available data which would help focus field efforts going forward. The analysis would identify potential data gaps to include in future sampling and eliminate sampling that is no longer necessary or useful. The City of Rochester has agreed this cost will be shared between the city of Dover and the City of Rochester for a rate of \$12,500 per municipality for a total cost not to exceed \$25,000.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to HDR Engineering Inc. in the amount not to exceed \$25,000 for continued WWTP permit support. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43256.4725.04590.14	WWTP Facility Upgrade	2,901,434	1,236,119

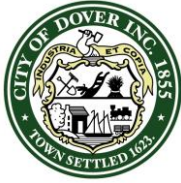
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal: Anthony Blenkinsop
Form and Compliance: General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2016.07.13 – 95**

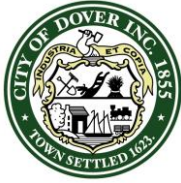
Resolution Re: Authorization to Commit funds to the Nutrient Criteria,
Great Bay Estuary Coalition to HDR Engineering, Inc.

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2016.07.13 – 95**

Resolution Re: Authorization to Commit funds to the Nutrient Criteria,
Great Bay Estuary Coalition to HDR Engineering, Inc.

RESOLUTION BACKGROUND MATERIAL:

The Great Bay Municipal Coalition has conducted instream sampling in the Cochecho and Piscataqua Rivers each summer during the critical growing season for the last several years to supplement existing monthly sampling that occurs annually. The 2014 Peer Review Report recognized that the existing sampling data collected by the Coalition and the cities of Dover and Rochester's commitment to implement voluntary nitrogen reduction at their wastewater treatment facilities presented the opportunity to measure the impact of the nitrogen reductions on the receiving waters.

An analysis prepared by Hall Associates comparing Piscataqua River sampling results between two years, one prior to implementing nitrogen reductions and one following nitrogen reductions at the Dover and Rochester facilities showed a significant decrease in Piscataqua river nitrogen levels. When the Coalition discussed the plan for 2016 field sampling with its consultant, HDR Engineers Inc, they suggested performing a detailed analysis of all the available data which would help focus field efforts going forward. The analysis would identify potential data gaps to include in future sampling and eliminate sampling that is no longer necessary or useful. The Coalition agrees that proposed analysis would be a valuable tool as well as support the previous analysis done by Hall and Associates.

The attached work scope estimated cost is \$25,000. Dover and Rochester will share in the cost and each will pay \$12,500. Rochester has sent a letter agreeing to pay its share of the work. A copy of Rochester's commitment letter to reimburse Dover for their share is attached.

Award Information:

Purchase order will be issued to the vendor selected by the Great bay Municipal Coalition to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	na
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Na	Estimated Delivery:	As needed
Recommended Award to:	HDR Engineering Inc	Fund:	WWTP
Other Approvals Required:	NHDES	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

www.rochesternh.net

45 Old Dover Road • Rochester, NH 03867

(603) 332-4096 Fax (603) 335-4352

June 23, 2016

Dean Peschel
Peschel Consulting LLC
59 Sleeper Circle
Fremont, NH 03044

Re: Rochester's Contribution to HDR's Analysis of Coheco and Piscataqua River Water
Quality Data

Dear Dean:

Please consider this letter confirmation that Rochester is willing to match Dover's financial contribution for having HDR Engineering complete the above referenced work. Per their letter to you dated June 8, 2016, we understand the cost for services to be estimated at between \$20,000 and \$25,000. Therefore, Rochester's expected maximum contribution will be \$12,500. We understand that Portsmouth is electing not to participate at this time.

To confirm, we are confident the proposed work tasks are necessary to develop a basis of scientific data in support of our separate NPDES Permits. We appreciate participating on a conference call with Tom Gallagher and Christian Mancilla, which occurred earlier today, June 23, 2016. Our consultant, Clifton Bell from Brown & Caldwell, participated in the conference call and confirmed the mutual benefits of the proposed HDR work.

We understand Dover will secure the services of HDR and we will reimburse Dover, or HDR directly – whichever you prefer.

Please let us know if you need any further information at this point. Hopefully this letter will be sufficient to allow Dover to proceed with a contract with HDR. Appreciate you coordinating this effort and Rochester looks forward to continuing our collaborative efforts in our mutual struggle against unscientific, regulatory overreach.

Sincerely,

John B. Storer, Director of City Services, City of Rochester



June 8, 2016

Mr. Dean Peschel
Peschel Consulting LLC
59 Sleeper Circle
Freemont, New Hampshire 03044

Re: Analysis of Cocheco and Piscataqua River Water Quality Data

Dear Dean:

It is HDR's understanding that the Great Bay Municipal Coalition intends to perform a field survey (summer 2016) in the Salmon Falls, Cocheco and Upper Piscataqua River regions of the Great Bay Estuary. This survey will complement the water quality data acquired by the Coalition in previous years (2013-2015) as well as data collected by US EPA (2012-2015) and UNH (2013-2015). The Coalition's intention in collecting water quality data in these regions of the Great Bay it is, among other purposes, to identify river/estuary nitrogen changes due to effluent nitrogen reductions implemented by the Dover and Rochester WWTPs. Rochester began upgrading of its WWTP in the summer of 2013 and Dover in the summer of 2015. Another reason for the Coalition's water quality data collection efforts is the assessment of river/estuary changes in dissolved oxygen and chlorophyll-a due to those WWTPs nitrogen reductions.

The Coalition, as in the past, has requested HDR to provide input into the planning of this summer 2016 water quality survey. It is HDR's assessment that no comprehensive analysis and interpretation of the water quality data collected in the recent years has been performed. HDR recommends performing a detailed analysis of the existing data so as to guide the Coalition in the planning of this year's summer survey. This data analysis will identify data gaps, data limitations or will possibly re-allocate data collection efforts from one parameter to another. It is HDR's intention to include in this analysis grab sample data collected by the Coalition, US EPA and UNH in the years 2012-2015. Available continuous data, e.g., salinity and dissolved oxygen, at relevant locations in the study area, will also be employed for this analysis. A careful evaluation of river nitrogen temporal trends requires the consideration of several factors, such as, river flow, salinity and tidal conditions.

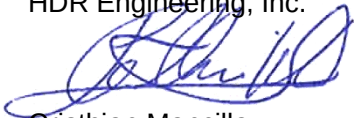
A brief technical memorandum will be prepared summarizing HDR's conclusions and recommendations derived from the data analysis.

The estimated total cost of for implementing the proposed study is \$20,000 to \$25,000. HDR efforts will be invoiced on a time and materials basis. The estimated time required to complete the proposed study is 4 to 5 weeks from the project initiation date.

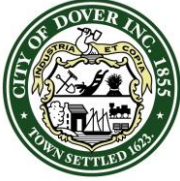
If you have any questions or would like to discuss more details, please call me at 201-335-9399.

Sincerely,

HDR Engineering, Inc.



Cristhian Mancilla
Senior Water Quality Modeler



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2016.07.13 – 96**

Resolution Re: Amendment to Fiscal Year 2017 Fee Schedule to adjust Cemetery Fees and Parking Fees

WHEREAS: The City Council adopted the FY2017 City of Dover Fee schedule on May 4, 2016, and:

WHEREAS: The Parking Manager identified omissions that occurred in the fee schedule for the Orchard Lot surface spaces, and processing fee for permits paid at meters, and;

WHEREAS: The Cemetery Board met mid-May 2016 and adopted recommended changes for Cemetery fees, and;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council authorizes changes to the approved FY2017 Fee Schedule for Police Department Parking Fees, p. 9 as follows:

SERVICES	CURRENT FEE	PROPOSED FEE
Orchard Lot surface spaces	\$45.00	\$45.00
Processing Fee for Permits paid at Meters	\$ 0.00	\$ 1.00 per permit/month

AND FURTHER, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council authorizes changes to the approved FY2017 Fee Schedule for Community Services Department, Cemetery Division p. 18-19 , to reflect changes, as shown in the two page attachment to the resolution.

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND 2/3 MAJORITY VOTE OF COUNCIL

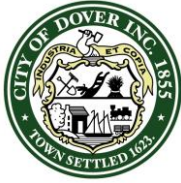
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2016.07.13 – 96**

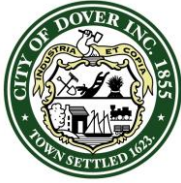
Resolution Re: Amendment to Fiscal Year 2017 Fee Schedule to adjust
Cemetery Fees and Parking Fees

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joseph Nicolella, Jr., Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Robert Carrier, At Large		
Councilor Sarah Greenshields, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2016.07.13 – 96**

Resolution Re: Amendment to Fiscal Year 2017 Fee Schedule to adjust
Cemetery Fees and Parking Fees

RESOLUTION BACKGROUND MATERIAL:

The City Council adopted the FY2017 City of Dover Fee Schedule on May 4, 2016, and the Parking Manager identified omissions that occurred in the Fee Schedule. The Orchard Lot surface spaces fee remains active and therefore should be reflected on the Fee Schedule at the current \$45.00 rate. There is no proposed increase for this fee. The proposal to add a \$1.00 fee per permit/month for credit card payments at parking meters for permit purchases is to cover processing fees incurred by the City from credit card processing company.

The Cemetery Board met mid-May 2016 and adopted and approved recommended changes for Cemetery fees after observing the fees for other municipal operated cemeteries and the need for an accommodation fee. Changes to the language which supported that need have also been added within the body of the fee schedule. An accommodation fee is a surcharge which allows one additional interment to be made in a grave that was originally intended for the use of one interment. This fee applies to graves that are re-opened for a second interment in any lot purchased prior to July 1, 1980 and after June 30, 2016. Lots purchased between July 1, 1980 and June 30, 2016 shall be exempt. Cemetery rules allow a maximum of one full (casket) and one cremation burial, or two cremation burials, per standard grave. This surcharge is in addition to the regular burial fees.

SERVICES	FY17 FEE	PROPOSED CHANGE	PROPOSED FY17 FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE	
COMMUNITY SERVICES DEPARTMENT							
CEMETERY							
SUMMER PRICING - INTERMENTS				The fees cover staff time and operational costs associated with the City Cemeteries. Fees have gone through			
Monday Through Friday							
Adult	\$600.00	\$100.00	\$700.00	Budget Resolution	City Council	Administrative and Operational Costs	
Infant	\$150.00	\$25.00	\$175.00	Budget Resolution	City Council		
Children	\$300.00	\$50.00	\$350.00	Budget Resolution	City Council		
Cremains (in ground burial)	\$300.00	\$50.00	\$350.00	Budget Resolution	City Council		
Niche opening & closing	\$200.00	\$50.00	\$250.00	Budget Resolution	City Council		
Welfare	\$150.00	\$25.00	\$175.00	Budget Resolution	City Council		
Saturday							
Adult	\$800.00	\$200.00	\$1,000.00	Budget Resolution	City Council		
Infant	\$250.00	\$50.00	\$300.00	Budget Resolution	City Council		
Children	\$500.00	\$100.00	\$600.00	Budget Resolution	City Council		
Cremains (in ground burial)	\$500.00	\$100.00	\$600.00	Budget Resolution	City Council		
Niche opening & closing	\$400.00	\$200.00	\$600.00	Budget Resolution	City Council		
Welfare	Not permitted		Not permitted	Budget Resolution	City Council		
Sunday / Holiday							
Adult	\$1,100.00	\$200.00	\$1,300.00	Budget Resolution	City Council		
Infant	\$400.00	\$50.00	\$450.00	Budget Resolution	City Council		
Children	\$800.00	\$100.00	\$900.00	Budget Resolution	City Council		
Cremains (in ground burial)	\$800.00	\$100.00	\$900.00	Budget Resolution	City Council		
Niche opening & closing	\$600.00	\$300.00	\$900.00	Budget Resolution	City Council		
Welfare	Not permitted		Not permitted	Budget Resolution	City Council		
WINTER PRICING - INTERMENTS							
Monday Through Friday							
Adult	\$850.00	\$150.00	\$1,000.00	Budget Resolution	City Council		
Infant	\$200.00	\$50.00	\$250.00	Budget Resolution	City Council		
Children	\$400.00	\$100.00	\$500.00	Budget Resolution	City Council		
Cremains (in ground burial)	\$400.00	\$100.00	\$500.00	Budget Resolution	City Council		
Niche opening & closing	\$300.00	\$100.00	\$400.00	Budget Resolution	City Council		
Welfare	Not permitted		Not permitted	Budget Resolution	City Council		
Saturday							
Adult	\$1,050.00	\$300.00	\$1,350.00	Budget Resolution	City Council		
Infant	\$300.00	\$100.00	\$400.00	Budget Resolution	City Council		
Children	\$600.00	\$200.00	\$800.00	Budget Resolution	City Council		
Cremains (in ground burial)	\$600.00	\$200.00	\$800.00	Budget Resolution	City Council		
Niche opening & closing	\$600.00	\$200.00	\$800.00	Budget Resolution	City Council		
Welfare	Not permitted		Not permitted	Budget Resolution	City Council		
Sunday / Holiday							
Adult	\$1,350.00	\$300.00	\$1,650.00	Budget Resolution	City Council		
Infant	\$450.00	\$100.00	\$550.00	Budget Resolution	City Council		
Children	\$900.00	\$200.00	\$1,100.00	Budget Resolution	City Council		
Cremains (in ground burial)	\$900.00	\$200.00	\$1,100.00	Budget Resolution	City Council		
Niche opening & closing	\$900.00	\$200.00	\$1,100.00	Budget Resolution	City Council		
Welfare	Not permitted		Not permitted	Budget Resolution	City Council		
DISINTERMENTS							
Monday Through Friday Only							
Summer Pricing							
Reburial in Pine Hill Cemetery	\$1,450.00	\$150.00	\$1,600.00	Budget Resolution	City Council	Administrative and Operational Costs	
Going out of Pine Hill Cemetery	\$800.00	\$100.00	\$900.00	Budget Resolution	City Council		
Reburial in Pine Hill Cemetery Cremation	\$950.00	\$150.00	\$800.00	Budget Resolution	City Council		
Going out of Pine Hill Cemetery Cremation	\$550.00	\$100.00	\$450.00	Budget Resolution	City Council		

COMMUNITY SERVICES DEPARTMENT

SERVICES	FY17 FEE	PROPOSED CHANGE	PROPOSED FY17 FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
Winter Pricing						Administrative and Operational Costs
Reburial in Pine Hill Cemetery	\$1,900.00	\$400.00	\$2,300.00	Budget Resolution	City Council	
Going out of Pine Hill Cemetery	\$1,100.00	\$200.00	\$1,300.00	Budget Resolution	City Council	
Reburial in Pine Hill Cemetery Cremation	\$700.00	\$300.00	\$1,000.00	Budget Resolution	City Council	
Going out of Pine Hill Cemetery Cremation	\$400.00	\$150.00	\$550.00	Budget Resolution	City Council	
SALE OF GRAVES						
(Prices Indlude Perpetual Care)						
Standard Resident	\$650.00	\$50.00	\$700.00	Budget Resolution	City Council	
Standard Non-Resident	\$650.00	\$150.00	\$800.00	Budget Resolution	City Council	
Cremation space resident (in ground)	\$300.00	\$50.00	\$350.00	Budget Resolution	City Council	
Cremation space non-resident (in ground)	\$300.00	\$100.00	\$400.00	Budget Resolution	City Council	
COLUMBARIUM NICHE SALES (accomodates 2 urns)						
(Prices Indlude Perpetual Care)						
Top Row Resident	\$1,200.00		\$1,200.00	Budget Resolution	City Council	
Top Row non-resident	\$1,200.00	\$100.00	\$1,300.00	Budget Resolution	City Council	
2nd Row from top resident	\$1,100.00		\$1,100.00	Budget Resolution	City Council	
2nd Row from top non-resident	\$1,100.00	\$100.00	\$1,200.00	Budget Resolution	City Council	
3rd Row from top resident	\$1,000.00		\$1,000.00	Budget Resolution	City Council	
3rd row from top non-resident	\$1,000.00	\$100.00	\$1,200.00	Budget Resolution	City Council	
4th Row from top resident	\$900.00		\$900.00	Budget Resolution	City Council	
4th Row from top non-resident	\$900.00	\$100.00	\$1,000.00	Budget Resolution	City Council	
FOUNDATIONS						
Monument (Per cubic foot)	\$15.00/cf		\$15.00/cf	Budget Resolution	City Council	
Marker (2 ft. long or less)	\$100.00		\$100.00	Budget Resolution	City Council	
Veteran Marker	\$100.00		\$100.00	Budget Resolution	City Council	
Double Marker (over 2 ft long)	\$15.00/cf		\$15.00/cf	Budget Resolution	City Council	
Pre-need Collar	\$30.00		\$30.00	Budget Resolution	City Council	
Set of 2 cement pads	\$100.00		\$100.00	Budget Resolution	City Council	
Corner Post (each)	\$25.00		\$25.00	Budget Resolution	City Council	
MISCELLANEOUS CHARGES						
Scattering ashes	\$30.00	\$40.00	\$70.00	Budget Resolution	City Council	
Late Charge (For Cremation Burials Funerals After 3 PM)	\$55.00/hour extra	\$5.00	\$60.00	Budget Resolution	City Council	
Late Charge (For Full Burials After 3 PM)	\$110.00/hr extra	\$10.00	\$120.00	Budget Resolution	City Council	
Annual Care Charge (Per Grave)	\$11.00		\$11.00	Budget Resolution	City Council	
Accomodation Fee (Second Interment Right)		\$150.00	\$150.00	Budget Resolution	City Council	Surcharge to allow (1) addl interment to be made in a grave that was orginally intended for the use of (1) interment
ENGINEERING						Fees are to offset cost of materials and labor expense associated with this function
Septic System Review	\$50.00 each		\$50.00 each	Chapter 147-3.A.1	City Council	
Paving License	\$20.00 each		\$20.00 each	Chapter 92-7.b	City Council	
Private Construction Inspection	\$75.00 Hr		\$75.00 Hr	Chapter 149-12 (P158 27)	City Council	Ensures projects are constructed in accordance with approved plans
Digging Bond Inspection Fee (non-refundable)	\$100 Per Trench Digging Inspection Fee (non-refundable)		\$100 Per Trench Digging Inspection Fee (non-refundable)	Chapter 149-12 (P158 27)	City Council	
Driveway Permits	\$75.00		\$75.00	Chapter 92-5	City Council	
Digging Bond (refundable)	\$7.00 per sq. ft.; Minimum: \$300.00		\$7.00 per sq. ft.; Minimum: \$300.00	Chapter 155-14 & 25	City Council	
Letter of Credit (refundable)	Varies with projects		Varies with projects	Chapter 155-26	City Council	
Maintenance Guarantee (refundable - 2 yrs.)	2% of project estimate		2% of project estimate	Chapter 155-26	City Council	



June 24, 2016

Dover City Council
City of Dover
288 Central Avenue
Dover, NH, 03820

Dear Members of the Council:

We are writing to share with you:

- On August 3, 2016, *HD Premier XF Triple Play Bundle* will be renamed *HD Premier with Sports XF Triple Play Bundle*.
- On August 24, 2016, *HD Premier with Sports XF Triple Play Bundle* and *HD Preferred Plus XF Triple Play Bundle* will no longer be available for new subscriptions.

In addition, the following new packages will be available on August 3, 2016:

- **HD Preferred Extra XF Triple Play Bundle** will include Digital Preferred, Showtime, Starz, TMC, and Streampix for the primary outlet, HD Technology Fee, Blast! Internet and XFINITY Voice Unlimited for \$188.49 per month with a SurePrice (months 13-24) of \$174.99 per month;
- **HD Premier XF Triple Play Bundle** will include Digital Preferred, HBO, Showtime, Starz, Cinemax, TMC, and DVR Service or AnyRoom DVR Service for the primary outlet, HD Technology Fee, Blast! Internet and XFINITY Voice Unlimited for \$216.49 per month with a SurePrice (months 13-24) of \$194.99 per month.

Please do not hesitate to contact me @ 603-224-1871, ext. 202 should you have questions.

Very truly yours,

Bryan Christiansen

Bryan Christiansen, Sr. Manager
Government & Regulatory Affairs