 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0"> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>McConnell Center, Room 305 61 Locust Street, Dover, NH 03820</td></tr> <tr> <td>Meeting Date:</td><td>Thursday, June 21, 2016</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	McConnell Center, Room 305 61 Locust Street, Dover, NH 03820	Meeting Date:	Thursday, June 21, 2016	Meeting Time:	8:30 a.m.
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Call to Order at 8:30 a.m.

ROLL CALL

Members Present: Charles Reynolds (Chairman), Thomas Massingham, Jack Buckley, and Anthony McManus

Members Not Present: George Maglaras (Vice Chair), Otis Perry, Joe DiGregorio, and Dennis Ciotti (City Council designee)

Others Present: John Davis (Lucky's Used Furniture), Chris Parker (Assistant City Manager), Bill Simons (Parking Manager), and Michael Cicchese (Parking Clerk)

CITIZENS' FORUM

John Davis, owner of Lucky's Used Furniture at 16 Sixth Street, requested the Commission consider making one on-street parking space in front of his business a 30-minute time zone. Mr. Davis said he was concerned about nearby residents taking up those spaces throughout the day.

MEETING MINUTES – Review and Approval of May meeting minutes, both the public and non-public sessions

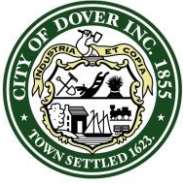
Commissioner McManus moved to approve the minutes from the May 19, 2016 public meeting. The motion was seconded by Commissioner Massingham. **Approved 4-0**

Commissioner Massingham moved to approve the minutes from the May 19, 2016 non-public meeting. The motion was seconded by Commissioner Buckley. Roll Call Vote. **Approved 4-0**

STAFF UPDATES – Meter Activity and Current Budget – Bill Simons

Parking Manager Bill Simons provided the monthly financial report. He reported that overall parking income met the fiscal year projections at the 11 month mark.

Mr. Simons further updated the Commission on progress with the smartphone app Whoosh, which will give users in the parking garage the ability to add time via their smartphone. He also reviewed the effort in communicating the upcoming on-street meter rate increase.

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OLD BUSINESS

a) Continued discussion of Electric Charging Stations

Parking Manager Bill Simons reported there are 16 electric vehicles registered in Dover. No further action was taken.

b) Parking spaces on Chestnut Street between First and Green streets

Assistant City Manager Chris Parker said the project to change traffic patterns on Chestnut Street were delayed due to the contractor company saying it would not be able to complete the project before July 4th. Mr. Parker said the project will be rescheduled.

NEW BUSINESS

a) 3-hour time limit for surface spaces in the Orchard Street parking lot

Bill Simons brought forward a request from area businesses to create a 3 hour time limit in the Orchard Street surface lot. Businesses want to see more frequent turnover in those spaces. They are also concerned about residents of Cocheco Park Apartments taking up most of the disabled parking spaces for days making them unavailable to disabled customers of the nearby businesses.

The Commission requested this item be put on a future agenda for more discussion.

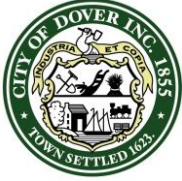
b) Request by Lucky's Furniture for a 30-minute limit in front of 16 Sixth Street

Following a brief discussion about enforcement concerns, the Commission took no action on this request.

c) Other New Business

Bill Simons informed the Commission that EasyPark USA was working on a system where permit holders could purchase their parking permits by using the EasyPark transponder account. EasyPark would charge a \$2 service fee on top of the cost for the permit. To continue exploring making this option available, the Commission needed to grant approval to add this to the fee schedule.

Commissioner Buckley moved to add the \$2 EasyPark permit service fee to the fee schedule. Commissioner Massingham seconded the motion. **Approved 4-0**



CITY OF DOVER

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The Commission also informed Assistant City Manager Parker that it supported resubmitting the School Street and Third Street parking structure CIP projects.

ADJOURN

Commissioner Massingham moved to adjourn the meeting, which was seconded by Commissioner Buckley. **Approved 4-0**

Meeting adjourned at 9:07 a.m.