



**DOVER SCHOOL  
DISTRICT**

## **JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES**

|                   |                                                  |
|-------------------|--------------------------------------------------|
| Meeting Type:     | Regular Meeting                                  |
| Meeting Location: | Superintendent's Conference Room, McConnell Ctr. |
| Meeting Date:     | <b>Tuesday, July 26, 2016</b>                    |
| Meeting Time:     | <b>4:30 p.m.</b>                                 |

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, July 26, 2016 at 4:38 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Amanda Russell, Matt Severson and Sarah Greenshields. Jason Gagnon and Mark Geuther were excused. Also present were Dover High School Principal Peter Driscoll, Facilities Manager Jeff White, PC Construction Senior Project Manager Garrett Bertolini, PC Construction Manager Scott Blair, HMFH Project Manager Tina Stanislaski and HMFH Project Coordinator Bobby Williams.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MEETING MINUTES FROM JUNE 28, 2016:** Sarah Greenshields moved, Amanda Russell seconded to approve the minutes of the June 28, 2016 meeting. An oral **VOTE PASSED 4/0**.
- IV. FINANCIAL REPORT:** The committee reviewed the financial report. Mr. Williams stated that the CTC percentage would be 22.8% so estimates will need to be changed since it was originally estimated at 24%. Animal science will be 100%. Mr. Carrier noted that the budget availability is approximately \$79.5 million.
  - a. Approve Manifests:**

Amanda Russell moved, Matt Severson seconded to approve manifest 28 in the amount of \$79,110 to PC Construction. A roll call **VOTE PASSED 4/0**.

Amanda Russell moved, Sarah Greenshields seconded to approve manifest 29 in the amount of \$1,290 to Horizon Engineering. A roll call **VOTE PASSED 4/0**.

Amanda Russell moved, Matt Severson seconded to approve manifest 27 in the amount of \$339,615.54 to HMFH. A roll call **VOTE PASSED 4/0**.
- V. APPROVE JUNE STATUS REPORT AND FINANCIAL REPORT TO BE SUBMITTED TO CITY COUNCIL AND SCHOOL BOARD:** Sarah Greenshields moved, Amanda Russell seconded to accept the status and financial report as presented. An oral **VOTE PASSED 4/0**.
- VI. REVIEW AND VOTE TO APPROVE PC CONSTRUCTION'S RECOMMENDATION FOR:**
  - a. Concrete:** Mr. Blair summarized the concrete bid which is for the structural portion only. The cost is significantly over budget due to the design evolution. Mr. Severson stated his concern for the overage so early in the project. Mr. Blair confirmed that the project is still safe and the cost is offset from reductions in the costs of other areas.



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Sarah Greenshields moved, Amanda Russell seconded to award the bid for structural concrete to Dulac Concrete Foundations in the amount of \$1,800,000. A roll call **VOTE PASSED 4/0**.

Ms. Stanislaski commented that concrete prices are increasing and steel prices are decreasing.

The committee took a 5 minute recess at 5:00 pm.

**b. Structural Steel:** Mr. Blair summarized the bid for structural steel. Ms. Severson questioned some of the exclusions including one regarding OSHA. Mr. Blair confirmed that he spoke with them about exclusions and they have made changes so that they are consistent with PC Construction requirements. Norgate has great references and is approximately \$900,000 under budget. HMFH has worked with them a few times.

Matt Severson moved, Amanda Russell seconded to award the bid for structural steel to Norgate Metals in the amount of \$6,393,000. A roll call **VOTE PASSED 4/0**.

- VII. FINAL EXTERIOR PRESENTATION--HMFH:** Ms. Stanislaski and Mr. Williams reviewed options for color and brick choices for the exterior. There will be a wave pattern that circles the building including the courtyard that will be consistent with the exterior and interior of the building.

Ms. Russell commented that the colors should be timeless so that decisions won't be regretted in the future.

Mr. Williams commented that they are thinking of changing the gym from block to brick. Depending on the cost, this may be discussed at a future meeting.

Mr. Severson recommended LED lighting to make the entrance more interesting.

Ms. Russell summarized that the committee was in favor of the main entrance and administrative perspective as presented, but with a better shade of green for accent walls. This would mean that the brick would be gray with copper accents and side walls would be green. The committee is also in favor of the courtyard perspective plans which would be white brick with speckles. The orange wave would be consistent on the outside and inside and would tie it together. Accent coloring will be added to the windows.

Ms. Stanislaski will be looking for the right shade of green, stating that she will be able to customize the shade of green at no extra charge.

- VIII. REVIEW FUTURE MEETING SCHEDULE:** Meetings are scheduled for 8/9 and 8/23.

- IX. MATTERS OF INTEREST:** Mr. Severson commented that it is important that photos of progress are added to the website. Mr. Blair asked to view photos before they are added. Mr. Carrier stated that he is working with Mike Gillis to post information and photos to the web. He



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stressed the importance of documenting the entire process with photos and would like to see the same time lapse process used as was used with the Dover Police Station project.

Mr. Severson asked to see estimates provided along with bids to keep track of status of project. He also requested status reports from PC Construction on progress of the project to which Mr. Blair responded that he has been sending to Melissa Henerberry already and will continue to do so.

Mr. Williams added that there will be a few more add alternates. He noted that the riding ring is included in the project responding to Ms. Greenshields's question.

Mr. Carrier asked if the tin building area could be considered and alternatives to it. He doesn't think it would be aesthetically pleasing to see the old structure with the new school. Mr. White commented that a tree fell on it the other day causing damage to the roof and added that they actually need a building twice the size. He would like to see the location of the maintenance department changed from Dover High School and included with grounds department in a new building. He would recommend up to 5 bays included along with a public restroom that could be used during events. Ms. Stanislaski will be meeting with Mr. White after mid-August to discuss needs of the building.

Mr. White commented that he needs two storage containers by August 15 since football will be starting at that time and there needs to be a place to store equipment. The cost for these containers would be \$3,000 to purchase them. The current storage shed is within the construction fence and not able to be used for the equipment.

Mr. Carrier requested this be added to the August 9 agenda.

It was determined that automatic flush toilets will be installed in the building.

Mr. White met with a representative from Stanley Locks regarding locks and hardware. He would like it added to a future agenda. The current patent for current system has expired and recommended making a change. A new system will be able to fit with existing system at other schools and they could be upgraded as needed.

Mr. Severson asked if there would be a score board at the softball field to which Mr. White responded that one has already been donated.

Ms. Stanislaski stated the drawings would go out to PC Construction on August 12.

- X. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** Mr. Blair hopes to have concrete slabs and elevators ready for approval at the next meeting. Storage containers should be added to the next agenda.



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- XI. ADJOURNMENT:** Sarah Greenshields moved / Amanda Russell seconded to adjourn the JBC meeting at 6:00 p.m. An oral **VOTE PASSED 4/0.**

Respectfully submitted,

*Robin LaFleur*

Robin LaFleur, Recording Secretary

DRAFT