



ENERGY ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall 2nd Floor Conference Room 288 Central Ave, Dover, NH 03820
Meeting Date: **Wednesday, July 20, 2016**
Meeting Time: **5:30 pm**

Attending Members present: Chair Chris Keeley, Vice Chair Walter King, John Whitcomb, Rob Weir, Jeff Chierepko, and Staff Liaison Elena Piekut

Absent: Cyrus Esmacili, City Council Liaison Deborah Thibodeaux

Meeting Called to Order 5:30 p.m.

Welcome

Chris Keeley called the meeting to order.

Citizen's Forum

No participation

Meeting Minutes of June 15, 2016

Rob Weir asked for an amendment to correct "Chinburg Properties" to "Chamber of Commerce."

Motioned by John Whitcomb to approve as amended and seconded by Walter King. Vote: UA

Staff Update

Elena Piekut provided an update on the solar photovoltaic (PV) project underway with Ameresco, Inc. There has been little change since June but a call to clarify the net metering host application process with the Public Utilities Commission is planned.

Elena also relayed progress made by Scott Maslansky of the Jordan Institute on preparing Dover to implement C-PACE (Property Assessed Clean Energy for Commercial properties). Scott is working with the City's Finance and Information Technology Departments to investigate the capabilities of the current tax billing and collection software to process C-PACE special assessments. Elena will invite Scott to the August meeting and suggest that interested property owners with whom he is working are also welcome. Rob Weir suggested alerting commercial real estate brokers to this opportunity.

New member Jeff Chierepko was introduced. Jeff is Facilities Director for Sig Sauer and has directed a number of energy-related projects.

Elena also shared a rough outline for the Stewardship Chapter of the Master Plan. The Energy Commission is invited to provide comment on the chapter's section on energy.

Old Business

Energy Action Plan Update

The group discussed the relationship of the 2008 Energy Action Plan update to the Stewardship Chapter master planning work. Elena will gather existing reports and data and distribute them.

Laura Raineri suggested that rather than covering every year since 2008, the group should start with data from one year before existing facility improvements. The group concluded that rather than updating the 2008 plan, a new report or plan should be created and possibly inform the Master Plan chapter.



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Rob Weir volunteered to begin an outline of the new report.

Walter King will invite Charlie Forcey of the Durham Energy Committee to August's meeting to discuss Durham's efforts and relationship to Master Planning.

Energy Star Portfolio Manager Update

Walter King will work on a draft grant application for funds from the New England Grassroots Environment Fund. Laura Raineri will be meeting with the Career Technical Center in September to discuss incorporating the program into the curriculum.

Local Energy Solutions Conference

No update.

New Business

Jeff Chierepko asked whether the new Dover High School will make use of building automation or collect data. Elena Piekut suggested asking either Councilor Greenshields or Councilor Carrier of the Joint Building Committee.

Call for Agenda Items

- Repeat Old Business
- Possible visit from Scott Maslansky re: C-PACE
- Walter King will provide an update on the Seacoast Energy Hub meeting
- Jeff Chierepko will seek information on efficiency measures planned for Dover High School

Next meeting is August 17th.

Motioned by John Whitcomb to adjourn and seconded by Laura Raineri. Vote: UA

Adjournment 7:03 p.m.