



ENERGY COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall 2nd Floor Conference Room 288 Central Ave, Dover, NH 03820
Meeting Date: **Wednesday, June, 15, 2016**
Meeting Time: **5:30 pm**

Attending Members present: Vice Chair Walter King, John Whitcomb, Cyrus Esmaili, Rob Weir and Staff Liaison Elena Piekut

Absent: Chair Chris Keeley, Laura Raineri, City Council Liaison Deborah Thibodeaux

Meeting Called to Order 5:30 p.m.

Welcome

Walter King called the meeting to order.

Citizen's Forum

No participation

Meeting Minutes of May 18, 2016

Motioned by John to approve and seconded by Cyrus. Vote: UA

Staff Update

Elena explained how the city is currently developing a new chapter of the Master Plan. The new chapter is Stewardship of Resources and the city is seeking public input. Residents may participate in an online survey at surveymonkey.com/r/stewardshipofresources. Walter commented that he had completed the survey and encouraged all present to do the same. The survey takes 20 to 30 minutes and must be completed by 7/1/2016.

Elena reviewed the PUC applications for hosting the Dover net metering solar project. The four host applications are Dover High School, Tolend Road Landfill, Mast Road Gravel Pit and Community Services. Each net metering host group can be viewed as separate phases of the total Dover net metering solar project.

Since the city has a power supply contract with a third-party supplier through 2017, city personnel and Ameresco need to continue to work with the PUC to identify and approve the first host group for development.

A large city staff meeting was held to discuss the requirements for adopting the C-PACE program. The largest impact on city resources is the tax collection department. Software modifications may be necessary. The finance department and Scott Maslansky from the Jordan Institute will work together to identify software changes as the city continues to evaluate the C-PACE program. Rob suggested once the program is approved that we present it to the Chamber of Commerce as an opportunity.

The Energy Commission has 3 member openings, one regular and two alternate. Walter stated that Bill Baber may be interested in joining. Bill is a retiring NH House member who has served on the State Science, Technology and Energy Commission.

Old Business

Walter explained the Energy Star Portfolio Manager base lining procedure. The ESPM is a free on-line energy management tool. Laura has contacted DHS Career Technical Center and received a very positive response for adding the base lining task to their class schedule. Walter has also contacted the New England Grassroots Environment Fund and is quite optimistic EC could secure a grant of \$500 to \$1,000 to help start the base lining process if we needed to hire help. A short discussion followed.



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Walter: If we use DHS students we can't start until they return from the summer.

John: They're only out for 10 weeks and we should create this opportunity.

Cyrus: What do they get out of this?

Elena: Exposure to career paths.

John: If Walter thinks we can get a grant we should see if we can get that money to the CTC for development.

Elena: I'll see if that is possible.

Cyrus: What about trees? Can we get money for more trees downtown from NEGEF as well?

Walter: Maybe.

Elena: Dover Main Street is considering donating funds to plant more trees downtown. Let's get more information about NEGEF requirements.

Walter: I'll see what I can find.

John presented updated tables and charts of city energy consumption of oil, diesel, propane and natural gas. Electricity accounts are still in process. The data is from FY2005 through FY2014 and will be incorporated into the EC update of the 2008 Dover Energy Action Plan. John stated that more work is needed and that the text should be rewritten. All present agreed to review the text which is on-line.

New Business

Walter reviewed his participation at the Renewable Energy in Your Community Workshop. He presented a checklist used by the Town of Durham Planning Board and Energy Committee.

Walter: Please review these documents and determine if Dover could use a similar format. This might be an opportunity for EC to work with the planning of new construction in the city.

Elena: I have spoken with Chris Parker and he feels this would be a nice addition to the Stewardship chapter. This also might be a way for EC to work with the technical review of new construction.

Call for Agenda Items

Master Plan Survey Update

PUC host application Update

C-PACE Update

ESPM Grant/Money to CTC

2008 Dover Energy Action Plan text review

Energy Considerations Checklist

Next meeting is July 20th.

Motioned by John to adjourn and seconded by Rob. Vote: UA

Adjournment 6:35 p.m.