

CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

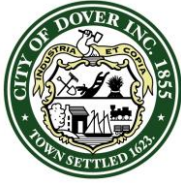
Meeting Type: **Regular Meeting**
Meeting Location: **2nd Floor Conference Room, City Hall**
Meeting Date: **Tuesday, July 19, 2016**
Meeting Time: **5:30 PM**

Members Present: Bryant Hardwick (Chair), Leon Deyo, Bobbi Dixon, Steve Oman, Terrence Glazier, Andy Goodell, and Rick Schnable.

Staff Present: Donna Benton and Officer Joe Caproni.

B. Hardwick opened the meeting at 5:30pm.

1. Introductions
2. Approval of June 21 Minutes
 - Approved unanimously on a motion by B.Dixon and seconded by J.Caproni
3. Cochecho Arts Festival Wrap Up
 - B.Hardwick thanked D.Benton, T.Glazier, and C.Nittoli for volunteering with him at the Cochecho Arts Festival on June 15th. He also thanked J.Caproni for getting the Committee on the schedule. It was a worthwhile event sharing the booth with the Open Lands Committee. It was estimated that the two groups shared about 40 visitors coming to the concert whom stopped by the booth. There was an email sign up and plenty of people took bookmarks and asked about the trail. The Committee decided that doing this once a year is worthwhile but probably not more than once a summer.
 - T.Glazier explained that he received feedback that the transition between the northern part and southern part of the trails is confusing along with the Washington Street/Folsom Street area. The Committee will meet at the Rotary Trail head for their August meeting to discuss option to remedy the confusion.
4. Update on TAP Grant Process
 - D.Benton explained that the notice to proceed with the engineering study was received. The consultants are currently working on wetland delineation, and topographical surveys. They are also doing their research at the NH Division of Historic Resources and Natural Heritage Bureau.
5. Discuss logo process and gather list of where/who to advertise to
 - D.Benton handed out the letter and request for ideas that R.Schnable put together. R.Schnable walked the Committee through the timeline and selection process and asked for feedback from the committee. It was decided that the Committee would select a number of finalists and then somehow narrow it down to a winner whether by asking logo/artist professionals, taking a vote, or just deciding amongst the committee. D.Benton will check with Legal Counsel regarding this the process. Submissions can be emailed to D.Benton on mailed hard copy to D.Benton at City Hall. The request for logo ideas will be advertised via a press release drafted by R.Schnable, Facebook, Dover Download, and possibly flyers around the City. The Committee should be thinking of whom to send the request for ideas to and bring to the next meeting. R. Schnable has gotten a list of potential interested parties from the Chamber of Commerce and will ask the schools again in the fall. Any final changes will need to be made at the August meeting. The winner will be recognized via a press release, on the Facebook page, and at any promotional event such as groundbreaking.
6. Update on Promotion/Advertising/Adopt-a-spot/Public Relations/Any Homework
 - D.Benton explained that Jon Niehof sent his regards but could not make tonight's meeting. He and staff will continue to work with Dover Main Street about the program. Once a program is in place a press release should be sent out.



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- A.Goodell is working with Seacoast Area Bicycle Riders about using the trail. He is a member of several running clubs, at least one of which uses the trail occasionally on their runs.
 - D.Benton stated concerns were raised about debris around Folsom and the fence area. J.Caproni explained that Officers via bicycles go through that area at various hours and that there is still debris piled there. D.Benton will check in with the Community Services Department about removing the debris.
7. Other Business
- D.Benton wanted to thank whoever raked out the rest of the gravel on the rural section of the trail.
 - B.Dixon shared photos she took along the one mile long Clipper City Rail Trail in Newburyport, MA. Photos included ideas for structures, signage, bike racks, murals, history, mile markers, bird houses, trash receptacles, plaques, miniature street signs, advertising for adopt-a-spot opportunities, etc. B.Dixon will reach out to the community to find about their funding sources.
 - D.Benton explained that about this time last year Timberland volunteered to put exercise stations and mile markers on the trail around Willand Pond and asked if the Committee was in favor of having them do a similar task on the trail in case the opportunity came about. The Committee decided to think about it for the year and feared that the structure would rot in a wooded area, could get vandalized, not enough people use them, etc. The Committee would be interested in mile markers starting at the Rotary Trail head to Fisher Street so that they can continue to Route 108 once the trail is expanded.
8. Next meeting August 16, 2016
- August 16 will be at the Rotary Trailhead (rear of the Transportation Center lot) instead of at City Hall. Topics to be discussed include stenciling from the trail head to Fourth Street, the logo letter, and Apple Harvest Day. Please meet at the trailhead at 5:30pm and not at City Hall.
9. The meeting adjourned at 6:37pm on a motion by S.Oman and seconded by B.Dixon. U/A.