



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall
Meeting Date: **Thursday, August 18, 2016**
Meeting Time: **5:30 PM**

Members Present: Anna Boudreau (Chair), Malone Cloitre, Isaac Epstein, Ann Reid, Anne Kotlus, Kristen Murphy, Bob Hall, Andy Goodell (5:54) and Brenda Davidson

Staff Present: Steve Bird

Meeting was called to order at 5:41

1. Citizens Forum:

Cloitre forgot to send out an e-mail about the Cooperative Extension Master Gardner class, but will do so imminently. She has been in touch with Mary Tebo and is planning on taking the class.

2. Approval of minutes.

Hall made a motion to add the missing notes to the record, and that we should vote on them next meeting. Reid seconded. All approved

3. Treasurer's Report

As of July 31st, fund balance was \$551,497.09. Receivables: \$38,984.93.

Hall asked if there is a normal peak. Bird doesn't think there is but doesn't track income monthly.

4. Public Projects

No public projects.

5. Reports by Task Groups

A. Easement Monitoring

Boudreau has not heard back from owners of Keith/Fraser property. If we don't hear from them, we will send out a letter.

Not a lot has been done over the summer due to ticks and heat.

Bird: I spoke to Deb Goard from SELT about using aerial photography for easement monitoring for the Enterprise Park area, because there is not a lot of change and the terrain is rough. She said that if we use current aerial coverage, it's possible, but we should do in combination with a brief visit. Not possible to use this strategy for easements closer to residential areas with a lot of activity.

Bird: We have been discussing with SELT about monitoring Tendercrop. SELT was responsible for all but 11 acres. Drafted an MOU to give SELT responsibility to all the monitoring. The city attorney has approved, so that will be SELT's responsibility in the future.



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Boudreau: Original intent was that the land trust monitor the whole project. We are primary easement holders, so SELT will send reports to us.

B. Outreach and Education

Apple Harvest Day

Murphy passed out a planning document. There is a meeting next week. At the last meeting, talked about the pinboard. We have the supplies for that, but we may need to take a look. We reprinted the map for CAF, so we're good to go. Community Trail group has prepared bookmark-sized trail maps.

Goodell arrived at the meeting at 5:54

Davidson: We have a plan for the proposed poster board with volunteer opportunities and mission statements. Will further refine plan next week at the meeting. Need some field or tree photos. Boudreau and Cloitre will upload them to the OLC Google Drive.

Murphy: We will have Donna Benton pick up the OLC banner before the next meeting.

Murphy: There are many trail maps on the city's website. We thought it would be good to have those. Coloring sheet for kids, of animals who depend on acorns. Another idea: collect acorns, spray-paint them orange, let kids use them as little jack-o-lanterns.

Boudreau: Can we put a box on the pamphlet asking people to make a contribution to the Conservation Fund.

Bird: We've used the green envelopes in the past.

Boudreau: Most people don't realize they can make a tax deductible contribution to the Conservation Commission. Great preparation, we're better prepared of AHD that we have in the past. The date is 10/1/2016.

C. Trails:

Hardwick couldn't make attend, but sent an e-mail. The Community Trail Committee met last Tuesday. Looking forward to AHD. Will start filling volunteer slots. They're also looking at ways of marking the trail through the Transportation Center parking lot.

Hall suggested at 6:09 that we should have done a roll call at the beginning. The committee agreed and we did.

6. New Business.

Boudreau: The new Director of NH Association of Conservation Commissions approached us about a grant opportunity. There's a quick turn around, but Murphy said she may know a teacher.

Reid: Does this hook up with the Garden project? Cloitre: the turnaround is too fast.

Boudreau read the timeline: it's supposed to happen this year in the fall.



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Murphy: Have a good friend who teaches at Whitman Park, 4th Grade. Engaging students with nature is a positive. Idea is to buy birdfeeders for schools, three birdfeeders, students could track the birds and the about of seed used. Sounds like a good project, but there is concern that the students might be too young.

Boudreau forwarded proposal to new NHACC chair.

Boudreau: How would the Conservation Commission feel about this?

Bird: The OLC is a subcommittee, they would welcome active involvement on our part.

Boudreau: I'll follow up with Barbara and NHACC.

7. Old Business

8. Enter Non-public Session

Murphy made a motion to enter non-public session per RSA 91-A:3. II(d), Kotlus seconded. On a roll call vote, all approved at 6:21.

Returned to public meeting at 7:32 pm.

Epstein made a motion to seal the non-public minutes per RSA 91-A:3. III, because the divulgence would render the proposed action ineffective, Kotlus seconded. All approved.

The chair declared the meeting adjourned at 7:34 PM.