



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, September 19, 2016
Meeting Time: 7:00pm

Representatives Present: Pat Campbell, Christophe Cloitre, Sue Medbery, Suzanne Petersen (honorary)

City Personnel Present: Gary Bannon

Absent:

Meeting started at 7:02.

Approval of Agenda:

Pat made a motion to approve the agenda as presented. Christophe seconded. Motion was approved unanimously.

Approval of Minutes from June 20, 2016:

Christophe made a motion to approve the minutes as presented. Pat seconded. Minutes were approved unanimously.

Citizens' Forum: n/a

Reports:

Gary & Mick:

- Additional staff members are being sought. Finding qualified instructors is a challenge.
- Summer was busy, especially at the outdoor pool.
- The outdoor pool closed on Labor Day. Both pumps are losing capacity. One pump will be replaced and the other will be rebuilt. Next year, the back-up pump will be replaced.
- Yearly maintenance of major systems was performed at the indoor pool during the two week shut-down in late August. Systems are gearing up for cooler weather.
- Fall lessons have begun. 90-95% of all open slots went to Dover residents. Demand is high for additional lessons, but we do not have the staffing and pool time to accommodate. Should some lessons be offered to all at the same time but with non-residents paying more? Currently residents and non-residents pay the same, but residents get first dibs on available slots. If additional staffing could be found, it was suggested that may be some space during the rec swim in the afternoon could be utilized.

Long Range Planning: No updates.

Finance and Budget:

- Revenue for the year is up a bit over last year. Expenses are right on budget
- Wages for city employees are currently below market to compete with other employment options for part time staff. Upward adjustments should be anticipated.
- Proposals for the city's capital improvements project list are in. Gary and Mick have requested a new boiler for the indoor pool.



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Henry Law Park Update:

- Progress during the summer was slow due to low DPW staffing and the drought. New anticipated date of completion is next spring, with most projects completed or nearly completed this fall. The park will not be ready for Apple Harvest Day.
- Due to the drought, water use has been reevaluated. Rain water from the roof and water play area will be collected and stored and then used for irrigation.
- The area will be fenced with four open entrances. This will help to contain kids from running anywhere into the road or parking lot but still allow easy entry and egress.
- Bathrooms need to be better considered. The current port-a-potties are not acceptable to many parents, but park users are not encouraged to go inside to use the pool locker rooms.

End of Year Financials:

The net cost of the two pools to the city in FY 2016 was \$276,386.00, or \$12.00 per average household out of their entire tax bill. This is in the same range as the last few years.

Apple Harvest Day, October 1:

The pool booth will be set up next to the Senior Center booth again, at the corner of Central Avenue and Washington Street. Gary will be at the Henry Law Park booth. Committee representatives were asked to volunteer for two hour shifts at the pool booth.

Parking:

Pool members are concerned about additional parking issues once the park is open and functional. Metering the lot was mentioned as a possibility, but membership holders would be given a parking pass. This pass would also enable them to park on the street for free if the lot were full. The former Foster's lot is now privately owned and no longer available for overflow parking.

Credit Cards:

The correct technology is now available. A deal with Veriphone is being finalized.

Adjournment: Christophe made a motion to adjourn. Pat seconded. Meeting adjourned at 7:55.

Submitted by Suzanne Petersen