



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – DOVER HIGH SCHOOL AND REGIONAL CTC MEETING NOTICE

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	Tuesday, October 4, 2016
Meeting Time:	4:30 P.M.

1. Call to order and roll call
2. Citizens' Forum
3. Approval of Meeting Minutes from September. 20, 2016
4. Financial Report
 - a. Review Change Request Proposals
 - b. Approve Manifests
5. Approve September Status and Financial Report to be submitted to the city council and school board
6. Discuss Clerk of the Works Authority
7. Construction schedule update
8. Discuss Fundraising
9. Review future meeting schedule
10. Matters of Interest
11. Build next agenda and review action items
12. Adjournment

Dover High School and Regional Career Technical Center Project
Summary of Contract Amounts and Expenditures/Obligations To Date
Feasibility Study & Design, Geotech and Construction Services
Date: September 30, 2016

Appropriation #1 (FY14), Issued January 26, 2014:	\$	900,000.00
Appropriation #2 (FY15), Issued November 12, 2014:	\$	23,300,000.00
Appropriation #3 (FY16), Issued July 22, 2015:	\$	49,700,000.00
State of NH Funding:	\$	13,500,000.00
Appropriation #4, DHS/RCTC Bond Premium Appropriation Approved 5/11/2016:	\$	222,756.00
Total Appropriation:	\$	87,622,756.00

		(A)	(B)	(C)	(D = B+C)	(E = A-D)		(F = C x 25%)	(G = C x 75%)	
		Contract Totals	HS Portion of Total Amount @ 77.2%	CTE Portion of Total Amount @ 22.8%	Total Expenditures To Date	HS & CTE Remaining Balance (Obligations)	District Share of CTE Portion @ 100%	District Share of CTE Portion @ 25%	(Invoiced through 9/30/16) State Share of CTE Portion @ 75%	State Funding Rec'd To Date 9/30/2016
Vendor	Description of Services									
HMFH	Feasibility Study	\$ 485,000.00	\$ 374,420.00	\$ 110,580.00	\$ 485,000.00	\$0 - Complete	\$ -	\$ 27,645.00	\$ 82,935.00	\$ 82,935.00
HMFH	PSS#1: Frank Locker Visioning Study	\$ 29,150.00	\$ 22,503.80	\$ 6,646.20	\$ 29,150.00	\$0 - Complete	\$ 6,646.20	\$ -	\$ -	
HMFH	PSS#2: Universal Environmental, (Haz Mat)	\$ 6,270.00	\$ 4,840.44	\$ 1,429.56	\$ 6,270.00	\$0 - Complete	\$ 1,429.56	\$ -	\$ -	
HMFH	PSS#2: McPhail Associates, (GeoTech)	\$ 23,650.00	\$ 16,506.76	\$ 4,875.05	\$ 21,381.81	\$ 2,268.19	\$ 4,875.05	\$ -	\$ -	
HMFH	PSS#2: Sebago Technics, (Site Survey)	\$ 43,780.00	\$ 33,798.16	\$ 9,981.84	\$ 43,780.00	\$0 - Complete	\$ 9,981.84	\$ -	\$ -	
HMFH	Add'l Services: Travel, Postage, Printing	\$ 7,811.25	\$ 6,030.29	\$ 1,780.97	\$ 7,811.25	\$0 - Complete	\$ -	\$ 445.24	\$ 1,335.72	\$ 1,335.72
Dover School District	Clerical, Legal and Supply Costs	\$ 14,527.35	\$ 11,215.11	\$ 3,312.24	\$ 14,527.35	\$0 - Complete	\$ 1,116.66	\$ 548.90	\$ 1,646.69	\$ 1,646.69
PC Construction	Construction Manager Services	\$ 96,000.00	\$ 74,112.00	\$ 21,888.00	\$ 96,000.00	\$0 - Complete	\$ -	\$ 5,472.00	\$ 16,416.00	\$ 16,416.00
Subtotal, Feasibility Study:		\$ 706,188.60	\$ 543,426.56	\$ 160,493.85	\$ 703,920.41	\$ 2,268.19	\$ 24,049.31	\$ 34,111.14	\$ 102,333.41	\$ 102,333.41

HMFH	PSS#3: Schematic Design (15%)	\$ 1,008,000.00	\$ 778,176.00	\$ 229,824.00	\$ 1,008,000.00	\$0 - Complete	\$ -	\$ 57,456.00	\$ 172,368.00	\$ 172,368.00
HMFH	PSS#3 / PSS#6: Design Development (20%)	\$ 1,316,000.00	\$ 1,015,952.00	\$ 300,048.00	\$ 1,316,000.00	\$0 - Complete	\$ -	\$ 75,012.00	\$ 225,036.00	\$ 225,036.00
HMFH	PSS#3 / PSS#6: Construction Documents (25%)	\$ 1,633,000.00	\$ 1,210,248.96	\$ 357,431.04	\$ 1,567,680.00	\$ 65,320.00	\$ -	\$ 89,357.76	\$ 268,073.28	\$ 256,903.56
HMFH	PSS#3: Bidding (5%)	\$ 336,000.00	\$ 129,696.00	\$ 38,304.00	\$ 168,000.00	\$ 168,000.00	\$ 38,304.00	\$ -	\$ -	
HMFH	PSS#3: Construction Administration-Phase 1 (30%)	\$ 2,016,000.00	\$ 124,508.16	\$ 36,771.84	\$ 161,280.00	\$ 1,854,720.00	\$ -	\$ 9,192.96	\$ 27,578.88	\$ 13,789.44
HMFH	PSS#3: Construction Administration-Phase 2 (5%)	\$ 336,000.00			\$ -	\$ 336,000.00	\$ -	\$ -	\$ -	
HMFH	Add'l Services: Travel, Postage, Printing	\$ 85,000.00	\$ 10,446.38	\$ 3,085.20	\$ 13,531.58	\$ 71,468.42	\$ 1,567.50	\$ 379.41	\$ 1,138.26	\$ 1,067.21
HMFH	PSS#4: Phail Associates - Geotechnical	\$ 40,700.00	\$ 31,366.58	\$ 9,263.70	\$ 40,630.28	\$ 69.72	\$ 9,263.71	\$ -	\$ -	
HMFH	PSS#5: Synthetic Turf Field Design	\$ 74,250.00	\$ 43,309.20	\$ 12,790.80	\$ 56,100.00	\$ 18,150.00	\$ 12,790.80	\$ -	\$ -	
HMFH	PSS#5: GGD-Technology Procurement	\$ 35,200.00			\$ -	\$ 35,200.00	\$ -	\$ -	\$ -	
HMFH	PSS#5: UEC-Add'l HazMat Services	\$ 19,800.00	\$ 15,285.60	\$ 4,514.40	\$ 19,800.00	\$ -	\$ 4,514.40	\$ -	\$ -	
HMFH	PSS#5: PLS - Furniture & Equip Procurement	\$ 110,000.00	\$ 33,840.62	\$ 9,994.38	\$ 43,835.00	\$ 66,165.00	\$ 9,994.38	\$ -	\$ -	
HEA	Commissioning Agent	\$ 171,630.00	\$ 10,109.52	\$ 3,021.48	\$ 13,131.00	\$ 158,499.00	\$ -	\$ 748.47	\$ 2,245.40	\$ 1,140.57
Dover School District	Clerical Support, Legal and Supply Costs	\$ 12,064.65	\$ 9,313.91	\$ 2,750.74	\$ 12,064.65	\$0 - Complete	\$ 599.64	\$ 537.78	\$ 1,613.33	\$ 1,613.33
HMFH	PSS#7: Irrigation	\$ 9,350.00	\$ 1,118.82	\$ 330.43	\$ 1,449.25	\$ 7,900.75	\$ 330.43	\$ -	\$ -	
HMFH	PSS#8: Add'l Geotechnical Engineering	\$ 139,150.00			\$ -	\$ 139,150.00	\$ -	\$ -	\$ -	
PC Construction	Early Work GMP	\$ 4,270,636.00	\$ 863,228.01	\$ 254,942.99	\$ 1,118,171.00	\$ 3,152,465.00	\$ -	\$ 63,735.74	\$ 191,207.24	\$ 15,030.90
RW Gillespie	Materials Testing Services & Special Inspections	\$ 141,969.00	\$ 2,528.69	\$ 746.82	\$ 3,275.51	\$ 138,693.49	\$ 746.82	\$ -	\$ -	
Sebago Technics	Traffic Study	\$ 30,000.00	\$ 10,730.80	\$ 3,169.20	\$ 13,900.00	\$ 16,100.00	\$ 3,169.20	\$ -	\$ -	
Eversource Energy	Install pole, anchor, xarms, cutouts for primary riser	\$ 8,608.00	\$ 6,645.37	\$ 1,962.63	\$ 8,608.00	\$0 - Complete	\$ 1,962.63	\$ -	\$ -	
Seacoast Media Group	Employment Ad for Clerk of Works	\$ 329.46			\$ -	\$ 329.46	\$ -	\$ -	\$ -	
Subtotal, Design, Geotech & Construction Services:		\$ 11,793,687.11	\$ 4,296,504.62	\$ 1,268,951.65	\$ 5,565,456.27	\$ 6,228,230.84	\$ 83,243.51	\$ 296,420.12	\$ 889,260.39	\$ 686,949.01
Totals:		\$ 12,499,875.71	\$ 4,839,931.18	\$ 1,429,445.50	\$ 6,269,376.68	\$ 6,230,499.03	\$ 107,292.82	\$ 330,531.26	\$ 991,593.80	\$ 789,282.42

Budget Availability: \$ 75,122,880.29

Retainage Held To Date (PC Construction): \$39,495.00 App#1-#3

Pending Obligations										
To Be Determined	Project Manager	\$ 222,756.00	\$ -	\$ -	\$ -	\$ 222,756.00	\$ -	\$ -	\$ -	

CAPITAL IMPROVEMENTS SUMMARY
Dover High School & Regional Career Technical Center Project
As of: September 30, 2016

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Total Appropriation:	\$ 87,622,756.00

<u>Date</u>	<u>C/PM#</u>	<u>Expenditures to Date:</u>	<u>Amount:</u>
2/26/2015	001	HMFH Architects, Inc.: Professional Services through 12/31/2014	\$ 24,250.00
2/26/2015	001	HMFH Architects, Inc.: Professional Services through 1/31/2015	\$ 106,100.00
3/12/2015	002	HMFH Architects, Inc.: Travel Expense - for services rendered through 12/31/2014	\$ 347.94
3/12/2015	002	HMFH Architects, Inc.: Travel Expense - for services rendered through 1/31/2015	\$ 238.23
3/26/2015	003	HMFH Architects, Inc.: Professional Services through 2/28/2015	\$ 89,268.74
4/30/2015	004	HMFH Architects, Inc.: Professional Services through 3/31/2015	\$ 130,884.68
6/18/2015	005	HMFH Architects, Inc.: Professional Services through 4/30/2015	\$ 86,731.41
6/30/2015	006	HMFH Architects, Inc.: Professional Services through 5/31/2015	\$ 84,706.16
6/30/2015	006	HMFH Architects, Inc.: Professional Services through 6/30/215	\$ 40,383.96
6/30/2015	008	Journal entry to re-class JBC expenses from GF (managed under existing POs & Payroll within GF)	\$ 14,527.35
9/3/2015	007	HMFH Architects, Inc.: Professional Services through 7/31/2015	\$ 24,431.94
10/15/2015	010	HMFH Architects, Inc.: Professional Services through 8/31/2015	\$ 153,095.89
10/23/2015	012	PC Construction Co.: Precon Ph I - Initial 3 conceptual design option estimates & recon with HMFH Estimator	\$ 59,000.00
11/5/2015	011	HMFH Architects, Inc.: Professional Services through 9/30/2015	\$ 352,800.00
12/3/2015	013	HMFH Architects, Inc.: Professional Services through 10/31/2015	\$ 302,400.00
12/3/2015	014	HMFH Architects, Inc.: Printing & Travel Expense - for services rendered through 10/31/2015	\$ 933.06
12/3/2015	015	HMFH Architects, Inc.: Professional Services through 10/31/2015	\$ 25,515.33
12/31/2015	016	HMFH Architects, Inc.: Professional Services through 11/30/2015	\$ 398,498.63
2/11/2016	017	HMFH Architects, Inc.: Professional Services through 12/31/2015	\$ 332,373.63
3/3/2016	018	HMFH Architects, Inc.: Professional Services through 1/31/2016	\$ 337,250.00
3/31/2016	019	HMFH Architects, Inc.: Professional Services through 2/29/2016	\$ 334,689.37
4/21/2016	020	HMFH Architects, Inc.: Misc. Expenses - for services through 3/31/2016	\$ 6,875.00
5/5/2016	021	HMFH Architects, Inc.: Professional Services through 3/31/2016	\$ 362,005.05
5/10/2016	n/a	Journal entry to re-class JBC clerical work expenses from General fund for period 7/1/2015-4/29/2016	\$ 9,434.65
5/24/2016	n/a	Journal entry to re-class JBC legal expenses from General Fund for period 7/17/2015-7/20/2015	\$ 2,630.00
6/2/2016	023	Horizon Engineering Associates, LLP: Professional Services from 4/2/2016-4/29/2016	\$ 2,930.00
6/9/2016	022	HMFH Architects, Inc.: Professional Services through 4/30/2016	\$ 348,035.76
6/30/2016	024	PC Construction - Phase II Preconstruction services covering the Design Development estimate	\$ 37,000.00
6/30/2016	025	HMFH Architects, Inc.: Professional Services through 5/31/2016	\$ 332,773.40
6/30/2016	026	Horizon Engineering Associates, LLP: Professional Services from 4/30/2016-5/27/2016	\$ 2,450.00
8/11/2016	027	HMFH Architects, Inc.: Professional Services through 6/30/2016	\$ 339,615.54
8/11/2016	028	PC Contruction Co.: Professional Services through 6/30/2016 (App#1, Includes Held Retainage of \$8,790)	\$ 87,900.00
8/11/2016	029	Horizon Engineering Associates, LLP: Professional Services from 5/28/2016-7/1/2016	\$ 1,290.00
8/25/2016	030	HMFH Architects, Inc.: Professional Services through July 31, 2016	\$ 441,135.69
9/1/2016	031	Horizon Engineering Associates, LLP: Professional Services from 7/2/2016-7/29/2016	\$ 2,301.00
9/15/2016	032	PC Contruction Co.: Professional Services through 7/31/2016 (App#2, Includes Held Retainage of \$7,381)	\$ 460,059.00
9/15/2016	033	Sebago Technics, Inc. - Traffic Study, Planning & Engineering Services	\$ 13,900.00
9/15/2016	034	Eversource Energy - Prepayment of services to install pole, ancor, xarms and cutouts for new primary riser.	\$ 8,608.00
9/29/2016	035	HMFH Architects, Inc.: Professional Services through 8/31/2016	\$ 334,359.76
9/29/2016	036	R.W. Gillespie & Associates, Inc. - Professional Services through 8/31/2016	\$ 3,275.51
9/29/2016	037	PC Construction Co.: Professional Services through 8/31/2016 (App#3, Includes Held Retainage of \$23,324)	\$ 570,212.00
9/29/2016	038	Horizon Engineering Associates, LLP: Professional Services from 7/30/2016-9/2/2016	\$ 4,160.00
Total Expenditures:			\$ 6,269,376.68

<u>Obligations to Date:</u>			
PO#201603137	HMFH Architects, Inc.: Supplement #2 (Survey & GeoTech Bal. from 2015); Supplement #3, #6 Services Fee authorized 9/15/2015	\$ 2,426,308.19	
PO#201603137	HMFH Architects, Inc.: Supplement #4 Additional Geotechnical Engineering Services-Borings, Geotechnical Report & Design	\$ 69.72	
PO#201604242	HMFH Architects, Inc.: Supplement #5 Synthetic Turf Field Design, Technology Procurement, Add'l HazMat Services, Furniture & Equipment Procurement, HMFH Coordination Fee	\$ 119,515.00	
PO#201604454	HMFH Architects, Inc.: Printing & Travel Expenses	\$ 71,468.42	
PO#201609442	Horizon Engineering Associates, LLP: Commissioning Agent	\$ 158,499.00	
PO#201611298	HMFH Architects, Inc.: Supplement #7 Add'l irrigation alternates for an automatic irrigation system for turf fields and courtyard	\$ 7,900.75	
PO#201611299	PC Construction Co.: Early Work GMP - estimated value for scope of work anticipated through 10/7/16 when final GMP is executed	\$ 3,152,465.00	
PO#201700407	HMFH Architects, Inc.: Supplement#8 Add'l services for Construction Phase Geotechnical Engineering (McPhail Associates)	\$ 139,150.00	
PO#201701262	R.W. Gillespie & Associates, Inc. - Materials Testing Services and Special Inspections	\$ 138,693.49	
PO#201701772	Sebago Technics, Inc. - Traffic Study, Planning & Engineering Services	\$ 16,100.00	
PO#201702272	Seacoast Media Group - Advertisement for Civil Works position	\$ 329.46	
Total Obligations:			\$ 6,230,499.03

Budget Availability: \$75,122,880.29

<u>Retainage:</u>			
8/11/2016	028	PC Construction Co.: Application #1	\$ 8,790.00
9/15/2016	032	PC Construction Co.: Application #2	\$ 7,381.00
9/29/2016	037	PC Construction Co.: Application #3	\$ 23,324.00
Total Retainage Held:			\$ 39,495.00