



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, October 4, 2007**
Meeting Time: **4:00pm**

1. CALL TO ORDER

Chairperson Susan Galt called the October meeting to order at 4:00 pm. Attending were Carol Boc, Michael Egan, Arthur Corte, Assistant Library Director Sandra Erdmann and Library Director Cathleen Beaudoin. Ann Schultz was absent.

2. MINUTES ---SEPTEMBER 6, 2007

The September minutes were accepted on a motion made by Arthur Corte and seconded by Carol Boc.

3. REPORT OF THE LIBRARY DIRECTOR (SEPTEMBER)

Mrs. Beaudoin read the Report of the Library Director for the month of September. The report was accepted on a motion made by Michael Egan and seconded by Carol Boc.

4. CORRESPONDENCE

None.

5. OLD BUSINESS

A. Technology—Ms. Erdmann reported that basically all work with computers and their environment is at a "status quo". With very little change and no plans for the immediate future, she suggested "technology" be moved under new business when deemed appropriate.

B. Library roof repairs — An engineer came to assess the condition of the roof to determine if more needs to be done. He noted that where the roof was repaired in June a little more work may be needed around the joints. Other than that a whole roof replacement with slate would cost about \$250,000.

C. Window replacement— A sample of the new windows was installed in the Lecture Hall. Mrs. Beaudoin said she is quite pleased and very impressed with the match made to the old windows. The replacement of all of the library's windows will begin sometime during October.

D. Parking lot paving -- Community Service crews began grading the back end of the parking lot on September 20th and continued work on September 27th and 28th. Final paving and new striping for parking spaces will take place during October. When the lot is done there should be an additional 15 parking spaces.



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6. NEW BUSINESS

- A. Revision of Exhibit Policy** – The exhibit policy outlines the requirements potential exhibitors must agree with before using the free space the library offers for hanging artwork. The exhibit policy was revised to establish more specifics relating to the actual hanging, what may be used to hang, and how an exhibit should be organized. The revised policy was approved by the Board on a motion made by Carol Boc and seconded by Arthur Corte.
- B. MovieMate (Friends Donation)**– A new projector/DVD player that requires no PC hookup was purchased for the Library by the Friends group for \$450. Since the Library shows free current movies on a regular basis this will make it much easier for anyone on the staff to set up the movie, without having to go through extensive steps to connect a lot of wiring.
- C. Dover Historical Society Papers** —The library has agreed to store the cabinets of papers belonging to the Dover Historical Society in the room on the third floor known as the "Learning Center". All property rights will remain with the Society with the allowance that the library's reference staff be able to look at the information if needed for research, and that the public would not be given access to the papers unless deemed appropriate by the Society. A written agreement was made along these lines between the Library Director and the President of the Dover Historical Society.
- D. Friends of the Library Booksale begins October 27** – The annual fall sale begins on Saturday the 27th for cardholders only and is open to the public beginning Sunday, October 28. The sale continues for two weeks.

7. UPCOMING PROGRAMS

Wed. October 3: Movie showing, *Away From Her*, 6pm
Sat. October 6: Movie matinee, *Fantastic Four*, 2pm
Mon. October 8: closed for Columbus Day holiday
Wed. October 10: Friends of the Library meeting, 5:30pm
Sat. October 13: Movie matinee, *Surf's Up*, 2pm
Wed. October 17: Friends program: *Antique Dover Sheet Music*, Meredith Linewebber, 7pm
Sun. October 21: Bookclub, *Montana 1948* by Larry Watson, 3:30pm
Sat. October 27: Friends' Fall Booksale begins 9am (cardholders only)
Mon. October 29: Story time registrations, 9am & 6pm
Art exhibit: "Harvest & Halloween" ---media by Pat Wulfson & Dover Studio ArtFriends

8. ITEMS OF CONCERN –

Mrs. Beaudoin brought up an incident with a patron who intermittently criticizes and complains about the content of the library collection.



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9. ADJOURNMENT – THE MEETING WAS ADJOURNED AT 4:45 PM ON A MOTION MADE BY ARTHUR CORTE AND SECONDED BY CAROL BOC.

10. NEXT MEETING DATE – THURSDAY, NOVEMBER 1, 2007 @ 4:00 PM

FOR THE BOARD,

SANDRA ERDMANN