 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0"> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>McConnell Center, Room 305 61 Locust Street, Dover, NH 03820</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, Sept. 20, 2016</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	McConnell Center, Room 305 61 Locust Street, Dover, NH 03820	Meeting Date:	Tuesday, Sept. 20, 2016	Meeting Time:	8:30 a.m.
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Call to Order at 8:30 a.m.

ROLL CALL

Members Present: Charles Reynolds (Chairman), Anthony McManus, Thomas Massingham, Jack Buckley, Otis Perry and Dennis Ciotti (City Council designee)

Members Absent: George Maglaras (Vice Chair), and Joseph DiGregorio

Others Present: Karen Weston (Mayor), Christopher Parker, (Assistant City Manager), Janet Perry (Nicole's Hallmark), Andrew Howard (Ross Furniture), Pam Simpson (Harvey's Bakery), Bill Simons (Parking Manager), and Michael Cicchese (Parking Clerk)

CITIZENS' FORUM

Janet Perry with Nichole's Hallmark requested the Commission consider incentives to get more people to use the parking garage. She said patrons of local restaurants are taking up the parking spaces on Central Av. in front of her business from 5 to 7 p.m., which she feels is hurting her business. She suggested offering 1-hour free parking in the garage.

Andrew Howard with Ross Furniture expressed concern about what impact the upcoming development of the Third St. parking lot will have on parking and traffic patterns on Third St. The Commission asked Assistant City Manager Parker to meet with Howard to discuss his concerns.

Pam Simpson with Harvey's Bakery asked the Commission to consider having free parking in the downtown area on the day after Thanksgiving. She also requested exploring moving some of the deeded spaces in the Orchard St Lot to the parking garage to free up more customer parking. Simpson also expressed concern about the impact upcoming bridge work on Central Av. will have on businesses.

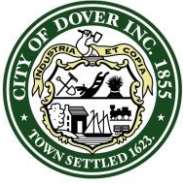
MEETING MINUTES

A) Review and Approval of August meeting minutes

Commissioner Buckley moved to approve the minutes from the Aug. 23, 2016 meeting. Commissioner Massingham seconded the motion. **Approved 5-0**

B) Unsealing of Non-Public meeting minutes from May 19, 2016.

Commissioner McManus made a motion to unseal the minutes. Seconded by Commissioner Buckley. **Roll Call Vote Approved 5-0**

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STAFF UPDATES

A) Development Updates

Assistant City Manager Parker presented the Commission with updates on the following downtown infill development projects: First St.; Third St. Lot; Robbins block; School St.; 10 Second St.; Waldron Court; and the Riverfront.

B) Parking Activity, Budget, Art Grant

Parking Manager Bills Simons reported that parking meter transactions were up 22 percent in August 2016 and income up by 42 percent compared to August 2015. He also reported that the Arts Commission was able to secure a \$4,500 grant for the parking garage graphics project, but is still about \$2,000 short. He said the Arts Commission plans on asking the City Council for assistance.

OLD BUSINESS

A) Review and vote of 3-hour time limit for the Orchard St. lot surface spaces

Parking Manager Simons said the 3-hour time limit for Orchard St. lot surface spaces put into effect two months ago has had the desired effect in creating greater turnover in customer parking.

Commissioner Massingham moved for the Commission to recommend the City Council approve an ordinance permanently instituting a 3 hour limit for Orchard St. parking lot surface spaces. Motion was seconded by Commissioner Buckley. **Approved 5-0**

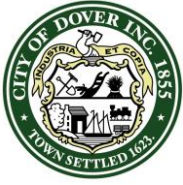
B) Other Old Business

No other old business discussed

NEW BUSINESS

A) First St. resident parking permit by Central Av

Parking Manager Simons reported that First St. resident parking permit holders have increasingly been using spaces on the south side of the street near Central Av. He recommended the Commission restrict those permits to just the north side of the street in the spaces in front of the residential units, adding that those permits can also be used in the Transportation Lot and on the Chestnut St. Bridge if no First St. spaces are available.

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Commissioner Massingham moved to limit First St. resident permits to spaces on the north side of First St. and to add the Chestnut Street Bridge as an authorized First Street resident permit location. Seconded by Commissioner Buckley. **Approved 5-0**

B) Metering of three spaces on Broadway by Central Av.

Parking Manager Simons recommended metering the spaces on Broadway near Central Av. in order to create more turnover for customer parking for local businesses.

Commissioner Buckley made a motion to meter the on-street parking on Broadway near Central Av. Seconded by Commissioner McManus. **Approved 5-0**

C) Robbins Lot lease renewal

This item was tabled until the October meeting in order to get more information on the need for the Robbins parking lot

D) Initial discussion of FY18 Fee Schedule/downtown parking regulations

This item was referred to the October meeting

E) Bike Rack – Parking Garage

Parking Manager Simons said Assistant City Manager Parker contacted him regarding an opportunity for the city to purchase bike racks for the parking garage. The Commission referred this item to a future meeting for further evaluation.

F) Other new business

Commissioner McManus made a motion to recommend the City Council approve free parking for the downtown area on the day after Thanksgiving. Seconded by Commissioner Buckley.
Approved 3-2 (Massingham and Perry dissenting)

ADJOURN

Commissioner Perry moved to adjourn the meeting, which was seconded by Commissioner Buckley.
Approved 5-0

Meeting adjourned at 9:46 a.m.