



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall
Meeting Date: **Thursday, September 22, 2016**
Meeting Time: **5:30 PM**

Members Present: Anna Boudreau (Chair), Isaac Epstein, Anne Kotlus, Kristen Murphy, Bob Hall, and Brenda Davidson

Staff Present: Steve Bird

Others Present: Dave Landry

Meeting was called to order at 5:41 pm and a member roll call was done.

1. Citizens Forum: None

2. Approval of minutes.

Boudreau: We have two set of minutes to approve – August 18th and July 21st. In section 5A of the 7/21 minutes, I suggest we change “managed” to “monitored”

Hall made a motion to approve the 7/21 minutes as amended. Kotlus seconded. All approved.

In New Business section of the 8/18 minutes, change “whitman park” to “Woodman Park”

Davidson made a motion to approve the minutes as amended. Epstein seconded. All approved.

3. Treasurer’s Report

As of August 31st, fund balance was \$550,897.09. Receivables: \$38,984.93.

4. Public Projects

No public projects.

5. Reports by Task Groups

A. Easement Monitoring

Members have committed to monitoring the following easements. Notify Davidson once we are done.

Murphy: New Meadows and Day

Boudreau: Frazer/Keith

Cloitre: Bagdon

Epstein: Cassily East and West

Hall: Enterprise Park

Bird: Started using MapGeo to do aerial maps of Enterprise Park. The next step is to head out there in person to check them and send a report to SELT.

Boudreau: Haven’t heard back from Frazer. Bird should send a letter notifying owners of easement monitoring.



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B. Outreach and Education

Apple Harvest Day

Kotlus: Had a meeting last week to rearrange display board. Left side of board is for the Trails Committee, right side is for OLC, and center is for volunteers. Donna Benton is laminating photos and information for the board. Murphy has acorns cooked. Will have three other handouts: Bellamy Walk, Piscataqua Walk, and the Audubon brochure.

Bird distributed a sign-up sheet for volunteers.

Bird passed out information for a Future in Clean Energy on October 24th and Downpours and Drought on October 26th.

Boudreau will send out info on NH Association of Conservation Commissions.

Murphy worked out a project with elementary schools to feed birds and study habitat.

Murphy: Should we present this to the Conservation Commission? Should we keep the money or use higher-quality scopes?

Kotlus: maybe have a member assigned to each school?

Project is moving forward, teachers are jumping on board.

C. Trails:

Hardwick couldn't attend, but sent an e-mail. Construction is progressing. They want some OLC people at Apple Harvest Day.

6. New Business.

Boudreau: We don't have baseline documentation on many of our easements. I think we should put out an RFP to make baselines/current condition reports for all fifty easements.

Bird suggested that we can also do RFQs - Request for Qualifications. Put out an RFQ and then bid out projects to people who are pre-qualified.

Kotlus: Are we going to start trying to get stewardship donations from the landowners?

Boudreau: That would be ideal.

Hall: We should have such a thing for all of our future proposals.

Boudreau: Maybe we should, but Conservation Commission would need to approve such a scheme.

7. Old Business

Boudreau recognized Dave Landry, who had some questions.

Landry: When did change happen that takes out \$75k from Conservation Fund for Planning Department position?

Boudreau: It was about 3 or 4 years ago.

Landry: Do many people violate conservation easements?

Boudreau: Some do, but it's usually the subsequent landowners, not the original, or abutters.



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Landry described the rezoning process that Dover Business and Industrial Development Authority and the Planning Board are undertaking and wondered whether the OLC gets advance notice of proposed zoning changes.

Boudreau: Zoning is not one of our criteria but it is one piece of the information we collect. We had one issue when we were looking at conserving a commercially zoned property a few years ago. Bird will usually keep us informed on zoning changes that might impact a project we are looking at.

8. Enter Non-public Session

Davidson made a motion to enter non-public session per RSA 91-A:3. II(d), Kotlus seconded. On a roll call vote, all approved at 6:33.

Returned to public meeting at 6:56 pm.

Kotlus made a motion to seal the non-public minutes per RSA 91-A:3. III, because the divulgence would render the proposed action ineffective, Davidson seconded. All approved.

The chair declared the meeting adjourned at 6:58 PM.