



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall
Meeting Date: **Thursday, October 27, 2016**
Meeting Time: **5:30 PM**

Members Present: Anna Boudreau (Chair), Malone Cloitre, Ann Reid, Anne Kotlus, and Kristen Murphy
Others Present: Laura Hackney
Staff Present: Steve Bird

Meeting was called to order at 5:40

1. Citizens Forum:

Boudreau informed the board that member Bob Hall resigned from the Committee and thanked him for his involvement. Reid mentioned 1st Parish Church holiday celebration is 11/19. Cloitre will attend the NH Association of Conservation Commissions annual meeting on 11/12 in Pembroke. Boudreau is presenting.

2. Approval of minutes.

Boudreau asked for edit under 7. Old Business, her quote be modified to say “not the original grantor of easement, or abutters”. Murphy asked to have DBIDA spelled out (Dover Business Industrial Development Authority). Murphy motioned to approve minutes as amended, seconded by Reid. Vote: Unanimous.

3. Treasurer’s Report

Bird reported that the Conservation Fund as of 9/30/16 is \$560,033.22 with receivables of \$48,001.42. Kotlus inquired about ways to increase the Conservation Fund. Boudreau stated people can always make donations to the Fund.

4. Public Projects

Bird reported Boudreau attended the Conservation Commission’s (CC) public hearing for the Stern-Forbes project in October. 3 abutters were present and spoke in support. CC unanimously endorsed the project.

5. Reports by Task Groups

A. Easement Monitoring

Members committed to monitor as follows & notify Davidson when complete:

Boudreau: Fraser/Keith

Cloitre: Bagdon

Murphy: New Meadows & Day

Enterprise Park: Southeast Land Trust (SELT) permitted aerial monitoring. Cloitre and Bird will inspect accessible areas to supplement.

Boudreau monitored Liberty Mutual & Measured Progress. Conservation Easement markers were replaced, hazard tree was removed and all but one pothole was fixed during the Liberty Mutual Day of Caring volunteer event earlier this year. Bird will provide Boudreau with forms for both properties so Boudreau



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can submit reports.

B. Outreach and Education

Apple Harvest Day was a soggy success. Reid has photos to share. Bird has sign in sheet. 11/11 is SELT's annual fundraiser. Boudreau will attend. US Fish and Wildlife Service created the Great Thicket National Wildlife Refuge and identified priority protection areas, including some in Dover. There could be a potential grant funding source for property acquisition. Kotlus attended Drought & Downpours and spoke to the SOAK NH team about their interest in a rain garden presentation this late winter/early spring with OLC hosting.

C. Trails:

Boudreau presented report for Hardwick. There have been more grant applications submitted for the Community Trail connection from Route 108, past the schools and to Bellamy Park. Boudreau mentioned the new trail site Trailfinder. Murphy submitted Exeter's trail data to the site and encourages Dover to add theirs too.

6. New Business. None

7. Old Business

A. RFP for Baseline Documentation:

Bird working with Anne Legere have prepared a Request for Proposals. Once sent out, Bird and others will interview candidates and select 3 qualified contractors. This will enable us to select contractors when needed for development of baseline documentation, natural resource assessments, natural resource inventory, and conservation property monitoring. Boudreau disclosed if her firm submits she will recuse herself from the selection process.

B. NHACC Partnership Grant with OLC and Schools:

Murphy updated the committee on the bird feeder project with Woodman Park Elementary School. Murphy introduced the project to the students 3 weeks ago. 3 bird feeders were placed in different habitats (woods edge, rain garden, and courtyard) and students will observe and record bird activity at the feeders. They will learn to ID birds by using their self-colored bird field guides. Murphy shared some examples of the student's work. Boudreau and Kotlus offered to assist with future presentations. Bird suggested presenting at a CC meeting with students.

8. Enter Non-public Session

Murphy made a motion to enter non-public session per RSA 91-A:3. II(d), Kotlus seconded. On a roll call vote, all approved.

Returned to public meeting at 7:23 pm.

Kotlus made a motion to seal the non-public minutes per RSA 91-A:3. III, because the divulgence would render the proposed action ineffective, Cloitre seconded. All approved.

The chair declared the meeting adjourned at 7:24 PM.