

CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall 2nd Floor Council Chambers Conference Room**
Meeting Date: **Thursday, November 3, 2016**
Meeting Time: **4:00 pm**

Members Present: Tim Dargan (Chair), Matt Sylvia, Jack Mettee, Scott Johnson, Sam Haddadin, Guy Eaton,

Members Not Present: David Peck, Phil Rinaldi, Maurice Olivier, Steve Wyrsh

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor; J. Michael Joyal, City Manager

Ex Officio Members Not Present: Daniel Lynch, Finance Director/Treasurer

Guests: Bob Stowell from Tritech; Anthony I. Blenkinsop, City General Counsel

D.Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The **Chair** called the meeting to order at 4:01 PM

The **Chair** called for a roll call attendance. A quorum was present.

M.Joyal joined the meeting at 4:03 PM.

2. Review and Approval of the October 6, 2016 Meeting Minutes.

Motion: J.Mettee made a motion to approve the October 6, 2016 Board Meeting Minutes. Seconded by S.Haddadin. Vote: U/A.

3. Non-Public Session:

- Entered non-public session pursuant to RSA 91-A for the purpose of the acquisition, sale, or lease of real or personal property and to discuss personnel issues. Roll call vote, simple majority needed to pass.

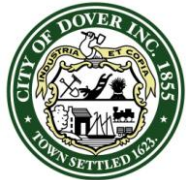
Motion: G.Eaton made a motion to enter non-public session. Seconded by M.Sylvia. Vote: U/A.

4. Return to public session. The Chair requested a motion to seal the non-public meeting minutes because divulgence would “render the proposed action(s) ineffective” and “divulgence of the information likely would affect adversely the reputation of a person other than a member of the body.” Two-thirds majority needed to pass. VOTE

Motion: S.Haddadin made a motion to seal the non-public meeting minutes. Seconded by G.Eaton. Vote: U/A.

5. Non-Public Session (requirements stated by A.Blenkinsop):

- Entered non-public session pursuant to RSA 91-A for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. Roll call vote, simple majority needed to pass.



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall 2nd Floor Council Chambers Conference Room**
Meeting Date: **Thursday, November 3, 2016**
Meeting Time: **4:00 pm**

Motion: S.Johnson made a motion to enter non-public session. Seconded by S.Haddadin. Vote: U/A.

6. Return to public session. The Chair requested a motion to seal the non-public meeting minutes because “divulgence of the information likely would affect adversely the reputation of a person other than a member of the body.” Two-thirds majority needed to pass. VOTE

Motion: S.Johnson made a motion to seal the non-public meeting minutes. Seconded by S.Haddadin. Vote: U/A.

Copies of the request for the Sixth Street rezoning were handed out.

7. NEW BUSINESS:

- Presentation by Sean Clancy/GBCC Intern Program/ BizEdConnect.
- No presentation was made as the previous session went on too long.
- FY2018 Budget: VOTE. Need ROI data to request FY 2018, 2019 & 2020 funds.
- D.Barufaldi stated that this needs to be finished by the June deadline. No vote occurred.
- Data analytics available from DRED (Handouts).
- Members were given packets for their review.
- Pete Hamblett retires/David Peck absent through January, 2018. New Vice-Chair: VOTE
- No vote occurred due to time constraints.

8. Financial Report: October 31, 2016 Month-End Report/Report vs. Budget VOTE

Motion: M.Olivier made a motion to accept the October 31, 2016 Financial Report. Seconded by S.Haddadin. Vote: U/A.

M.Sylvia left the meeting at 6:03PM.

M.Joyal stated that without a quorum, the meeting must adjourn.

9. ADJOURN: VOTE

Motion: S.Haddadin made a motion to adjourn at 6:14PM. Seconded by S.Johnson. Vote: U/A.