 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: McConnell Center, Room 305 61 Locust Street, Dover, NH 03820 Meeting Date: Thursday, Oct. 20, 2016 Meeting Time: 8:30 a.m.
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Call to Order at 8:30 a.m.

ROLL CALL

Members Present: Charles Reynolds (Chairman), George Maglaras (Vice Chair), Anthony McManus, Thomas Massingham, Joseph DiGregorio, Jack Buckley, and Dennis Ciotti (City Council designee)

Members Absent: Otis Perry

Others Present: Bill Simons (Parking Manager), and Michael Cicchese (Parking Clerk)

Commissioner Massingham moved to allow Commissioner Buckley to participate via conference call. Seconded by McManus. **Roll Call Vote – Approved 5-0**

CITIZENS' FORUM

No one was present to address the Commission

MEETING MINUTES

A) Review and Approval of September meeting minutes

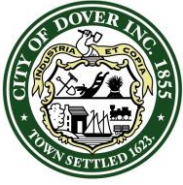
Commissioner Massingham moved to approve the minutes from the Sept. 20, 2016 meeting. Commissioner Buckley seconded the motion. **Approved 6-0**

STAFF UPDATES

A) Parking Activity, Budget, Arts Grant – Bill Simons

Parking Manager Bill Simons presented the monthly financial report showing parking meter transactions for September were up 14.5 percent from September 2015. Mr. Simons further updated the Commission on the Arts Commission raising funds for the icon graphics project for the garage. He said after getting a grant, and donations from other sources, the project is still short by \$1,350. A resolution seeking those funds from the city will be brought to the City Council. Councilman Ciotti said he would discuss funding options with the city manager. Anthony McManus made a recommendation that the funds come from the residual monies from the garage construction.

OLD BUSINESS

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A) Continued discussion of FY18 Fee Schedule/downtown parking regulations

The Commission discussed a wide-range of topics involving fee schedules and regulations. The Parking Manager was instructed to survey other cities in regards to parking violation fines for a potential adjustment.

The Commission recommended changing the discount rate for parking tokens from 33 percent to 25 percent.

Under the recommendation of the Parking Manager, Commissioner Maglaras moved to allow parking permits for Fourth Street, between Chestnut Street and Central Avenue, to be sold on a temporary basis during the upcoming development on the Third Street parking lot.

Commissioner DiGregorio second the motion. **Approved 4-2 (Reynolds and Massingham dissenting)**

B) Discussion of Robbins lot lease

The Parking Manager recommended the Commission continue leasing the Robbins lot given the heavy demand on the Library/McConnell Center parking lot, and anticipated impact on parking during the City Hall renovation project. By consensus, the Commission agreed to continue leasing the Robbins lot.

NEW BUSINESS

A) Discussion on metering the Chestnut Street parking lot when the Third St. lot closes for construction

The Parking Manager brought up the topic of metering the Chestnut Street lot in anticipation of increased use when the Third Street lot is closed for development.

Commissioner Massingham moved to meter the Chestnut Street lot, which was seconded by Commission DiGregorio. **Approved 5-1 (McManus dissenting)**

ADJOURN

Commissioner Maglaras moved to adjourn the meeting, which was seconded by Commissioner DiGregorio. **Approved 6-0**

Meeting adjourned at 9:20 a.m.