



ENERGY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall 2nd Floor Conference Room 288 Central Ave, Dover, NH 03820
Meeting Date: **Wednesday, October 19, 2016**
Meeting Time: **5:30 pm**

Members present: Chair Chris Keeley, Vice Chair Walter King, Jeff Chierepko, Rob Weir, Grant Faustino (alternate), Julie Fournier (alternate), City Council Liaison Deborah Thibodeaux, Staff Liaison Elena Piekut

Members absent: Cyrus Esmaeili, Laura Raineri, John Whitcomb

1. **Welcome** – Meeting called to order 5:30 p.m. Chair Chris Keeley asked Grant Faustino to sit as a regular member.
2. **Citizen's Forum** – None present.
3. **Approval of Meeting Minutes of September 21, 2016** – Walter King moved to approve the minutes of September 21st as writing. Rob Weir seconded. Vote: U/A
4. **Staff Update**
 - A. **Ameresco Solar PV Projects** – Elena Piekut provided an update and summary of the memo from HMFH Architects regarding coordination on the new High School. City staff, Eversource, Ameresco, and the design and construction team met on site to discuss timelines and discuss each party's needs moving forward. One big step is to have Eversource complete an interconnect study (\$4,000-\$5,000) to determine what improvements to the grid may be required. At that meeting Ameresco also shared their plan to meet with the PUC to ask for a waiver so that Dover can apply for net metering while still under a third-party electricity supply agreement.
 - B. **C-PACE (Property Assessed Clean Energy for Commercial properties)** – Elena reported that not much has progressed for C-PACE, as the Jordan Institute is still awaiting a determination from the NH Tax Collectors' Association about liens.
 - C. **Capital Improvements Plan** – Elena reported that the Capital Improvements Plan will be presented to the Planning Board on October 25th and the City Council October 26th. Each meeting will include a public hearing, and is an opportunity for the Energy Commission to advise the Board and Council. The CIP currently includes \$700,000 for LED streetlight conversion in 2019.
5. **Old Business**
 - A. **Energy Star Portfolio Manager / CTC Collaboration & Grant Possibilities** – Walter King relayed Laura Raineri's communication with the Career Technical Center, which is not interested in having students work on the Energy Star Portfolio Manager. Discussion ensued concerning writing a job description and seeking an



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intern. Grant Faustino suggested that the UNH College of Life Sciences and Agriculture may have interested students in need of an internship, and agreed to talk to contacts at the college. Elena will look into the City's obligations when hiring an intern and where in City Hall there might be space for one.

B. Energy Action Plan/Report – Review of Draft Sections – Jeff Chierepko shared a March 1962 issue of *Foster's Daily Democrat* which included a PSNH ad and an article about liquid natural gas. Elena will scan the pages to use as images in the report. Rob Weir reviewed the updated draft document. Walter suggested that the Energy Use section can draw from language in the Stewardship Chapter of the Master Plan. Discussion ensure about types of charts and data to include. Julie Fournier offered to analyze data and Elena will share the data with her and include John Whitcomb, as he has worked with it most extensively. Councilor Thibodeaux suggested speaking to the Police Department about the energy use evaluations they did in designing their new facility.

6. New Business – At Cyrus Esmaeili's request, the Board agreed that he should no longer be a regular member, and should become an alternate instead. Grant Faustino would like to become a regular member in Cyrus' place. Elena will notify the appointments committee.

Julie noted that adoption of the 2015 International Building Code is before the state legislature.

Walter noted that he still has free registrations available for the November 19th Local Energy Solutions Conference.

Jeff spoke about the NH Energy Summit.

7. Call for Agenda Items – None.

8. Adjourn – Jeff Chierepko moved to adjourn at 6:41 pm. Walter King seconded. Vote: U/A