

CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, November 21, 2016
Meeting Time: 7:00pm

Members Present: Jess Bonello, Pat Campbell, Christophe Cloitre, Sue Medbery, Suzanne Petersen (honorary)

City Personnel Present: Mick Arsenault, Gary Bannon, John O'Connor

Meeting began at 7:07.

Approval of Agenda:

Jess made a motion to approve the agenda as presented. Christophe seconded. Agenda was approved unanimously.

Approval of Minutes from October 17, 2106:

Christophe made a motion to approve the minutes as presented. Jess seconded. Minutes were approved unanimously.

Reports:

Gary:

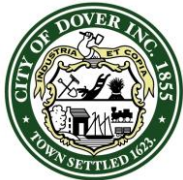
- Jess needs to apply for reappointment. She noted that she will do so, but she might have a schedule conflict for Monday evenings from January to May. She will follow-up with Gary.
- Development of the budget for FY 2018 is underway.
- The CIP budget has been approved.
- The heavy rain in early November caused 18 inches of floodwater in the boiler room. The cause of the flooding was run-off from Washington Street. Siemens and Serve-Pro were able to clean up and get the boilers running in under two days. Insurance will cover the costs. Some smaller equipment was damaged and needs to be replaced, including the power washer. To prevent future flooding, the vent that allowed the water in will be sealed. To prevent damage from any future floods, the new boilers will be installed on an elevated surface.
- Overall, the pool is gearing up for winter.

Mick:

- High school swim teams have begun practice, resulting in a very busy schedule.
- The next round of swim lessons will begin in January.
- Three new life guards have been hired, but with 2-3 potentially leaving in the next few months, recruitment of new guards will continue.
- One shower in the ladies' locker room is out of commission due to a complicated valve issue. Work continues to fix it.
- Anyone with issues should speak with Mick, not the front desk.

Long-Range Planning:

Nothing new to report this month



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Finance:

Year-to-date is on track, no issues

Henry Law Park:

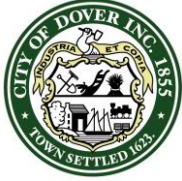
- **PARKING:** Gary met with the city's parking commission and the members are open to installing parking meters at the pool lot. They have asked for legal advice and approval from the state's attorney general regarding the Henry Law Trust and its directive that no one be turned away from using the park due to financial constraints. One meter previously purchased by the city is available and a second meter might be available without cost to the pool/park. If installed, the meters can be programmed for pool/park hours and rates. To accommodate Seacoast swimmers, the meters could be adjusted to end at 4:00 instead of the street hour of 7:00. Passes will probably be issued to pool pass holders based on the pool membership dates. Money collected from the meters would go to the park/pool fund, and not to the city's general parking fund.
- **Pat made a motion to state the committee's support of continuing the investigation into installing parking meters at the pool/park parking lot. Sue seconded. Motion passed unanimously.**
- Playground development continues:
 - Five of seven light posts have been installed and are lighting the park at night.
 - Bids for a ramp to the gundalow have been requested.
 - The pool building side that faces Henry Law Avenue has been improved with plantings.
 - Plans for black iron fencing and water fountain and water bottle fill station were verified.
 - A question about parental responsibility and park monitoring was posed. Should parents be required to monitor children when they use equipment? The city will post signs recommending that children be supervised, but if signs indicate a requirement for supervision, the city will be responsible for enforcing that rule and face possible liability if a child is injured. The park, like other city parks, will not be specifically monitored by city personnel under normal circumstances.

Credit Cards:

The recreation department is working on purchasing equipment after a very long, circuitous period of study.

Strategic Planning:

All city departments are being asked to create a strategic plan for the next 5-10 years to be completed by March 2017. Citizen input is needed.



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Miscellaneous:

- New patrons who need financial assistance are encouraged to speak with Mick. Staff members at the front desk should not be handling these issues.
- Dover's 400th anniversary will take place in 2023. If anyone has ideas, please contact Gary.
- The non-slip mat to the pool seems to be in need of cleaning. It was cleaned with bleach and brushes, but a power washing might also be needed.
- Clocks that were requested for the locker rooms will be installed soon.

Next Meeting:

December 19, 7:00, Indoor Pool meeting room

Adjournment:

Christophe made a motion to adjourn. Pat seconded. Meeting was adjourned at 8:12.

Submitted by Suzanne Petersen