

CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, December 14, 2016**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Carrier led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gagnon, Councilor Gasses, and Councilor Shanahan.

Absent: Councilor Greenshields, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add items #13.B.3., #13.B.4., Appointments Committee Report, and the Joint Building Committee – Dover High School and Regional CTC Report. He moved to pull item #13.B.2.

Councilor Gasses moved to add the McConnell Center Advisory Board Report.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor Gagnon.

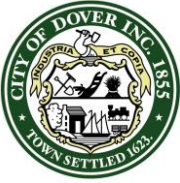
Vote: 6/0.

7. PUBLIC HEARINGS

**A. AMENDMENT OF FY2017 FEE SCHEDULE TO ADJUST PARKING PERMIT FEES
FOR FOURTH STREET AND COMMUNITY SIGNS PERMIT FEE
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
SPONSORED BY MAYOR WESTON BY REQUEST**

Pastor Mark Munson Alley, 28A Cataract Avenue: He spoke to the Council regarding the new sign ordinance and urged them to keep refining it and increase the numbers allowed in a calendar year.

Donna Capern, 1 Mulligan Drive, Member of St. John's Church: She spoke to the Council regarding the new sign ordinance and urged the Council to consider the new fee schedule.



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8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

- A. November 23, 2016**
- B. December 14, 2016**

City Manager Joyal said he submitted two reports in writing. He answered the Councilors questions.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Shanahan.

Vote: 6/0.

10. APPROVAL OF MINUTES

- A. November 2, 2016 - Workshop**
- B. November 9, 2016 – Regular Meeting**

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor Gasses.

Vote: 6/0.

11. MAYOR'S REPORT

Mayor Weston listed the activities she participated in the last couple weeks. She attended the Festival of Trees, Henry Law Tree Lighting, several ribbons cuttings, Dover Main Street holiday party.

She reminded people about the Dover Main Street food drive, and listed the businesses to bring donations.

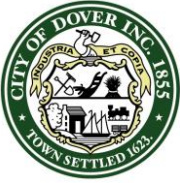
She said in order to fill board positions held by former Councilor Nicolella she will appoint Councilor Gasses to the McConnell Center Advisory Board and Solid Waste Advisory Board; and Councilor Shanahan to the Arena Commission. This will be approved by the Council with the approval of the Mayor's Report.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Gagnon.

Vote: 6/0.

12. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2nd READING**
- B. ORDINANCES IN THE 3rd READING**



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C. RESOLUTIONS

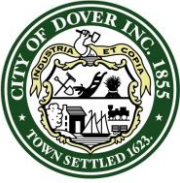
- 1. AMENDMENT OF FY2017 FEE SCHEDULE TO ADJUST PARKING PERMIT FEES FOR FOURTH STREET AND COMMUNITY SIGNS PERMIT FEE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Roll Call Vote: 6/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. B16024 CONSULTANT FOR THE STEWARDSHIP OF RESOURCES CHAPTER OF THE MASTER PLAN**
SPONSORED BY MAYOR WESTON BY REQUEST
- 2. B17019 ELECTRICAL CONTRACTOR**
SPONSORED BY MAYOR WESTON BY REQUEST
- 3. DISPOSAL OF CITY OWNED REAL ESTATE at FLORAL AVENUE, PARCEL ID 28034-A00000**
SPONSORED BY MAYOR WESTON BY REQUEST
- 4. CITY WIDE 2017 GROUNDWATER MONITORING PROGRAM WITH EMERY & GARRETT GROUNDWATER INVESTIGATIONS LLC**
SPONSORED BY MAYOR WESTON BY REQUEST
- 5. GROUNDWATER EXPLORATION AND DEVELOPMENT PROGRAM CITY WIDE BEDROCK AQUIFER ASSESSMENT**
SPONSORED BY MAYOR WESTON BY REQUEST
- 6. GROUNDWATER ASSESSMENT OF THE DAY PROPERTY BLACK WATER BROOK AQUIFER**
SPONSORED BY MAYOR WESTON BY REQUEST
- 7. PROPERTY & LIABILITY AND WORKERS COMPENSATION INSURANCE CONTRIBUTION ASSURANCE PROGRAM (CAP)**
SPONSORED BY MAYOR WESTON BY REQUEST
- 8. RESTORATION OF MERGED LOTS (7 Country Club Estates)**
SPONSORED BY MAYOR WESTON BY REQUEST
- 9. RESTORATION OF MERGED LOTS (5 RIVERSIDE DRIVE)**
SPONSORED BY MAYOR WESTON BY REQUEST



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10. RESTORATION OF MERGED LOTS (28 ROGERS STREET)

SPONSORED BY MAYOR WESTON BY REQUEST

11. PURCHASE OF LAND FROM FRANKLIN G. TORR TO THE CITY PER THE LOT LINE ADJUSTMENT (GERRISH ROAD) AND APPROVAL OF MERGED LOTS 47B AND PORTION OF 47C

SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|---|--|
| 1. School Board | 11. Pool Advisory Committee |
| 2. Planning Board | 12. Recreation Advisory Board |
| 3. Appointments Committee | 13. Solid Waste Advisory Commission |
| 4. Arena Commission | 14. Transportation Advisory Commission |
| 5. Arts Commission | 15. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 6. Legislative Liaison | 16. Joint Building Committee – Garrison Elementary School |
| 7. Library Board of Trustees | 17. Dover Main Street |
| 8. McConnell Center Advisory Committee | |
| 9. Ordinance Committee | |
| 10. Parking Commission | |

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Ciotti.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Councilor Gasses pulled the McConnell Center Advisory Board Report.

Councilor Shanahan pulled item #13.A.4.

Deputy Mayor Carrier pulled the Appointments Committee and the Joint Building Committee – Dover High School and Regional CTC Reports.

Mayor Weston pulled item #13.A.3.

Mayor Weston asked for a roll call vote on the remaining items of the Consent Calendar.

Roll Call Vote: 6/0.

Deputy Mayor Carrier moved for the adoption of item #13.A.3.; seconded by Councilor Shanahan.

Mayor Weston asked what the City was selling the piece of property for.

City Manager Joyal said if this resolution is approved it will be based on 80% of fair market value as determined by the City Assessor.

Roll Call Vote: 6/0.

Deputy Mayor Carrier moved for the adoption of item #13.A.4.; seconded by Councilor Shanahan.

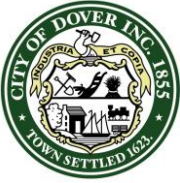
Environmental Projects Manager Peschel gave an overview of the resolution to the Council.

Roll Call Vote: 6/0.

Councilor Gasses gave an overview of the McConnell Center Advisory Board Report to the Council.

Deputy Mayor Carrier moved to accept the McConnell Center Advisory Board Report; seconded by Councilor Shanahan.

Vote: 6/0.



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Deputy Mayor Carrier gave an overview of the Appointments Committee Report and recommended the appointment of Edmund Chun Taite to the Dover Business and Industrial Development Authority (DBIDA). He listed the current openings on the City's Boards and Commissions.

Deputy Mayor Carrier moved to accept the Appointments Committee Report; seconded by Councilor Ciotti.

Vote: 6/0.

Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council.

Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Councilor Ciotti.

Vote: 6/0.

B. RESOLUTIONS

1. LETTER TO US SENATORS SUPPORTING ADVOCATE FOR EPA REGULATORY REVIEW BASED ON SOUND SCIENCE
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
City Manager Joyal gave an overview of the resolution to the Council.

Vote: 6/0.

2. DOVER – THE EDUCATION CITY
SPONSORED BY DEPUTY MAYOR CARRIER

This item was pulled from the Agenda.

3. B17013 ENGINEERING CONSULTANT FOR AC AT LIBRARY AND CITY HALL SECOND FLOOR
SPONSORED BY MAYOR WESTON BY REQUEST

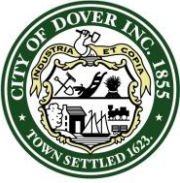
Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.

Vote: 6/0.

4. APPROPRIATION FOR FY 2018 PUBLIC SAFETY COMMUNICATION UPGRADE AND AUTHORIZATION FOR BONDING
(TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 11, 2017, AND CITY COUNCIL VOTE TO OCCUR ON JANUARY 25, 2017)
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on January 11, 2017; seconded by Councilor Ciotti.

Vote: 6/0.



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C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

- A. Letter from Robert Dinaburg, dated December 1, 2016
- B. Letter from Anthony McManus, received December 5, 2016

Deputy Mayor Carrier moved to place correspondence on file; seconded by Councilor Ciotti.
Vote: 6/0.

15. COUNCIL MATTERS OF INTEREST

Councilor Gagnon referred to Mr. Dinaburg's letter to the Council and asked about showing our thanks to veterans with a property tax credit.
City Manager Joyal gave an overview of the City's current veterans tax credit and the process to change with the law to include anyone who served in the military.

Councilor Shanahan recognized the Police Chief on how he handled certain events in Dover. He talked about the Fall Clean Up and how the City looked cleaned up for the winter to come. He spoke about the centennial book he borrowed from the School. He said he liked seeing the citizen participation at the School Board and Planning Board meetings.

Mayor Weston said this would be the last City Council meeting for the year. She wished everyone Happy Holidays. She asked citizens to be careful crossing the streets.

16. ADJOURNMENT

Councilor Shanahan moved to adjourn; seconded by Councilor Gagnon.
Vote: 6/0.