 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: McConnell Center, Room 305 61 Locust Street, Dover, NH 03820 Meeting Date: Tuesday, Nov. 15, 2016 Meeting Time: 8:30 a.m.
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Call to Order at 8:30 a.m.

ROLL CALL

Members Present: George Maglaras (Vice Chair), Anthony McManus, Thomas Massingham, Otis Perry, Jack Buckley, (joined late via conference call) and Dennis Ciotti (City Council designee)

Members Not Present: Charles Reynolds (Chair) - Excused, Joseph DiGregorio - Excused

Others Present: Gary Bannon (Recreation Director), Bill Simons (Parking Manager), and Michael Cicchese (Parking Clerk)

CITIZENS' FORUM

No one was present to address the Commission

MEETING MINUTES

A) Review and Approval of October meeting minutes

Commissioner Perry moved to approve the minutes from the Oct. 20, 2016 meeting.

Commissioner Massingham seconded the motion. Commissioner McManus moved to amend the minutes to include his recommendation under item A in Staff Updates that any City Council approved money for the garage art project come out of the garage fund. Commissioner Perry seconded the motion. **Minutes Approved As Amended 4-0**

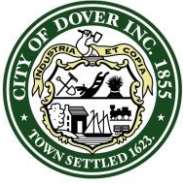
Commissioner Perry made a motion to allow Commissioner Buckley to participate in the meeting via a conference call. Seconded by Commissioner McManus. **Roll-Call Vote – Approved 4-0**

STAFF UPDATES

OLD BUSINESS

A) Parking Activity & Budget – Bill Simons

Parking Manager Bill Simons reviewed monthly numbers, pointing out that transactions from July 1 to Oct. 31 are up nearly 10 percent compared to the same period in the previous fiscal year. He also pointed out that income projections are on target.

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Commissioner McManus asked the Parking Manager to ask the city Finance Director if early payments on the garage bond would be of savings to the city.

B) Continued discussion of FY18 Fee Schedule/downtown parking regulations

Parking Manager Bill Simons, per the request from Commission Chairman Charles Reynolds, presented some permit rate changes, with a focus on the existing 6-month discounted permits.

Commissioner Perry made a motion to recommend the following fee changes to the City Council:

- 1) Chapel St. monthly rate to \$30 and 6-month rate \$120
- 2) Green St. monthly rate to \$25
- 3) Main St. monthly rate to \$25
- 4) Chestnut St. Lot 6-month rate to \$80
- 5) Henry Law Av. (past the pool entrance) 6-month rate \$80

Commissioner Buckley seconded the motion. Following a lengthy discussion, Commissioner Buckley moved to limit the debate and take a vote on the original motion. Seconded by Commissioner Perry.

Roll Call Vote on limiting the debate – Approved 5-0

Roll Call Vote on permit fee changes recommendation – Approved 5-0

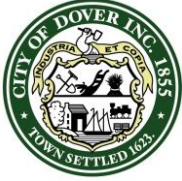
C) Other Old Business

Parking Manager Bill Simons presented the parking violation fine schedule, with comparison to other communities. The consensus of the Commission was to not recommend any changes.

NEW BUSINESS

A) Indoor pool parking lot – Henry Law Av. (Garry Bannon)

Recreation Director Gary Bannon informed the Commission about ongoing violations in the parking lot located behind the indoor pool and Children's Museum. The 54-space lot is intended solely for the use of pool, museum or Henry Law Park patrons. At the recommendation of the Pool Advisory Committee, Bannon requested the Parking Commission meter the lot. Bannon added there is a requirement in the Henry Law Trust that free parking be available for those who



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cannot afford to pay. Bannon agreed to examine the legality of metering the lot and return to the Commission at a future meeting.

B) Other new business

None

ADJOURN

Commissioner Perry moved to adjourn the meeting, which was seconded by Commissioner Buckley.
Approved 5-0

Meeting adjourned at 9:25 a.m.