

ENERGY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall 2nd Floor Conference Room 288 Central Ave, Dover, NH 03820
Meeting Date: **Wednesday, November 16, 2016**
Meeting Time: **5:30 pm**

Members present: Vice Chair Walter King, Jeff Chierepko, Grant Faustino, Laura Raineri, Rob Weir, John Whitcomb, Julie Fournier (alternate), Staff Liaison Elena Piekut

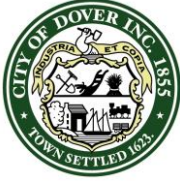
Members absent: Chair Chris Keeley, Cyrus Esmacili (alternate), City Council Liaison Deborah Thibodeaux

1. **Welcome** – Meeting called to order 5:35 p.m.
2. **Citizen's Forum** – None present.
3. **Approval of Meeting Minutes of October 19, 2016** – Rob Weir moved to approve the minutes of October 19th as written. John Whitcomb seconded. Vote: U/A
4. **Staff Update**

- A. Ameresco Solar PV Projects** – Elena Piekut provided an update and noted that the Letter of Intent the City signed with Ameresco will be expiring in December. She will notify the Commission of the date an extension or renewal will be considered by the Council, as the Commission's support will be needed at that meeting.

Ameresco has suggested gathering Dover staff and Commission members with staff from the Towns of Derry and Plaistow, which are both facing similar obstacles to becoming a group net metering host. The goal is to be united as municipalities as the legislature addresses net metering again this winter and spring, and as we seek a waiver from the PUC to allow group net metering applications to be made while the applicant is under a third-party electricity supply contract.

- B. C-PACE (Property Assessed Clean Energy for Commercial properties)** – Elena reported that City staff in the Finance and IT departments are working with Scott Maslanksy of the Jordan Institute and the City's tax billing/collection software provider to determine how the software can accommodate C-PACE billing/collection. Scott also shared with Elena and the City Clerk Karen Lavertu a letter written by the Attorney for the New Hampshire Tax Collectors' Association that addresses the relationship between RSA 53-F (C-PACE's enabling legislation) and the laws regarding tax collection, liens, tax deeding, etc. There remain concerns about potential conflicts and paths of action in the case of nonpayment of taxes, C-PACE bills, or mortgages—however these are not insurmountable, and the Jordan Institute needed the attorney's opinion in order to move forward in addressing them.



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C. Capital Improvements Program – Elena reported that the Capital Improvements Program passed both the Planning Board and City Council unanimously, including \$700,000 for LED Streetlight Conversion in 2019. She noted that a 40-80% energy savings and 50-75% maintenance savings are anticipated.

D. Stewardship Chapter of the Master Plan – At the request of the Stewardship Committee, the group reviewed proposed action items in the draft Stewardship Chapter as they pertained to energy concerns and goals.

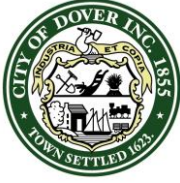
5. Old Business

A. Energy Star Portfolio Manager / CTC Collaboration & Grant Possibilities – Walter King noted that the Career Technical Center found that the project does not fit with their curriculum. Grant Faustino explained what he learned from the Career & Internship Director at UNH. She suggested offering a paid internship, and including a final presentation element rather than just data entry. Jeff Chierepko noted that some data analysis may be required prior to data entry. The group discussed offering \$1000, or \$10 per hour, assuming it can secure a seed grant from New England Grassroots Environment Fund. Laura Raineri suggested prioritizing buildings to start with. Rob Weir asked whether an interview would be required and Grant said it would. The group discussed a spring deadline. Walter will revise the NEGEF grant proposal and send it to Elena for a formal application by the City. Grant will prepare a draft job description for review at the next meeting. Elena will investigate a possible space for an intern to work and the question of staff supervision.

B. Energy Action Plan/Report – Review of Draft Sections – Rob Weir shared his updated draft of the overall report, including photos and sample graphs. Julie Fournier has reviewed spreadsheet data. The group decided to analyze 3-5 years of data, rather than everything since the 2008 report. Elena will get FY 2015 data for Julie and put her in touch with the School Department contact for account information. Rob noted that the History of Energy Planning section needs to be updated and Elena will look into resources to look back on.

6. **New Business** – Walter reminded the group that the NH Local Energy Solutions Conference will be held Saturday, November 19 and he plans to attend. Jeff reminded the group about the Business and Industry Association Energy Symposium coming up on December 8.

The next meeting will be December 21, 2016.



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7. **Call for Agenda Items** – Walter King would like to present a Seacoast Energy Hub update at the next meeting.
8. **Adjourn** – John Whitcomb moved to adjourn at 7:00 pm. Jeff Chierepko seconded. Vote: U/A