



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, December 19, 2016
Meeting Time: **7:00pm**

Members Present: Jess Bonello, Pat Campbell, Christophe Cloitre, Sue Medbery, Tim Paiva, Suzanne Petersen (honorary)

City Personnel Present: Mick Arsenault, Gary Bannon, John O'Connor, Bill Simons

Meeting began at 7:02.

Approval of Agenda:

Jess made a motion to approve the agenda as presented. Tim seconded. Agenda was approved unanimously.

Approval of Minutes from November 21, 2016:

Jess made a motion to approve the minutes as presented. Pat seconded. Minutes were approved unanimously.

Reports:

Gary:

Henry Law Park parking lot, with input from Bill Simons:

According to the office of the NH State Attorney General, the Henry Law Trust does not forbid charging for parking. It does make clear that any revenue generated would need to go to the park's special revenue fund. Revenue generated by tickets issued for illegal parking will go to the city.

Parking can be designed for low tech or high tech. Meters can be paid with coins, credit card, or tokens.

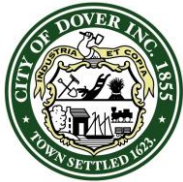
The parking commission will meet tomorrow to discuss possible metering for the parking lot. This would make use of the parking meter pay-to-display systems already in place throughout the city.

Options to be considered include the following:

- buying new meters or using existing but unused meters (\$7500 each)
- date to begin charging parking lot users
- times of day to charge for parking
- time limit, if any, for parking in the lot
- fees: \$45/month for communication and paper rolls
- Who will pay for broken parts- city or Henry Law Park Account?
- issuing parking lot passes for pool staff and 6 & 12 month members
- how to handle potential misuse of passes
- training of pool staff to answer questions and help patrons
- Pool committee will need to recommend options to the city council and manager at the February meeting at the latest.

Mick:

The pool is very busy with team practices.



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Next session for lessons will begin in January. Registration will be held January 7 and 8. Four sessions are scheduled through June.

A delayed opening/closure policy is being considered for when Dover schools are delayed or closed due to storm-related travel issues. It would begin effective December 26.

Long-Range Planning:

Fundraising efforts continue, but big money is hard to find.

Finance and Budget:

Year-to-date is on track.

Overall growth is taking place, but the individual categories do not demonstrate consistency year to year.

Henry Law Park:

Most equipment has been installed; a few more pieces remain.

Most work now involves landscaping. This is taking place as weather permits.

The dedication ceremony is being organized. Donors and key partners need to be acknowledged.

Artwork will consist of a granite alewife that kids can climb on, a mural on the garage door wall, and a possible metal sculpture by Dale Rogers of Haverhill, Mass.. The steel piece would be placed on the pool roof set on a platform supported by the pool walls and not be on the rubber membrane. It will be positioned so that it will be prominent from Henry Law Ave. and Washington St.

A translucent door is still being considered for the pool. A suggestion was made that if this happens, upgrading pool surface ventilation should be considered as part of the need to reduce drafts coming in from the garage doors.

Parking:

Jess made a motion to indicate the Dover Pool Advisory Committee's support of moving forward with implementation of a parking pass system at Henry Law Park, with details to be determined at a later date. Pat seconded. Motion passed unanimously.

Credit Cards:

The city is in the process of purchasing credit card units and software that integrates Rec Track and Card Connect. All relevant city boards and departments are on board. The system should be ready in a few months. A 2% fee will be added to credit card sales to cover additional costs.

Budget:

Gary and Mick will be submitting the budget for FY 2018 soon.

Miscellaneous:

Clocks have been installed in the locker rooms.



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- Drain flies have proliferated in the past few weeks. A pest control specialist has been hired to remedy the problem.

Adjournment:

Tim made a motion to adjourn. Christophe seconded. The meeting adjourned at 8:05

Submitted by Suzanne Petersen