 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: McConnell Center, Room 305 61 Locust Street, Dover, NH 03820 Meeting Date: Tuesday, Dec. 20, 2016 Meeting Time: 8:30 a.m.
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Call to Order at 8:30 a.m.

ROLL CALL

Members Present: Charles Reynolds (Chairman), George Maglaras (Vice Chair), Joseph DiGregorio, Otis Perry, Jack Buckley and Dennis Ciotti (City Council designee)

Members Not Present: Anthony McManus (excused) and Thomas Massingham (excused).

Others Present: Gary Bannon (Recreation Director), Bill Simons (Parking Manager), and Michael Cicchese (Parking Clerk)

CITIZENS' FORUM

No one was present to address the Commission

MEETING MINUTES

A) Review and Approval of November meeting minutes

Motion made by Commissioner Perry to approve the minutes from the Nov. 15, 2016 Parking Commission meeting. Seconded by Commissioner Buckley. **Approved 5-0**

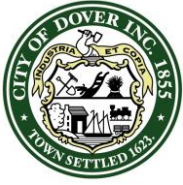
STAFF UPDATES – Parking Activity & Budget – Bill Simons

Parking Manager Bill Simons reviewed monthly numbers, pointing out that transactions from July 1 to Nov. 30 are up 8.3 percent compared to the same period in the previous fiscal year.

OLD BUSINESS

A) Indoor pool parking lot – Henry Law Av. (Gary Bannon)

Recreation Director Gary Bannon returned to the Commission regarding ongoing abuse of the free parking lot at Henry Law Park, which is intended solely for the use of pool, museum or Henry Law Park patrons. Given many non-park patrons take advantage of the free parking, Bannon advised that that Indoor Pool Advisory Committee has asked for the 54-space lot to be incorporated in the city parking system, and be metered. Bannon said in checking with the Henry Law Trust that established the park, charging for parking would be allowed within the park agreement, as long as that revenue went back into the park.

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The Commission discussed the expense the Parking Bureau would incur to have a meter in the lot and enforcement. The Parking Manager indicated a current meter could be freed up for use in the Henry Law Park lot.

Commissioner Perry moved that staff look into the viability of enforcement and metering of the lot, and checking with the Trust if some of the revenue generated can go into paying for enforcement. Seconded by Commissioner DiGregorio. **Approved 5-0**

NEW BUSINESS

A) Orchard Street Service Road

The Parking Manager reported that the service road area behind the Central Av. building housing such businesses as Harvey's, Nicole's, the Brick House, and the residential units on the upper floors is posted as No Parking, but often used for loading and unloading. He suggested the Parking Commission post the area as "Active Loading Only, Hazard Lights Must Be Activated." He said the idea is to provide more clarity in allowing deliveries to local businesses and for residents to use the area as a loading zone.

Commissioner Buckley made a motion to make the area along the Orchard St. service road for active loading and unloading only, and to bring it back to the Commission in the summer for review. Seconded by Commissioner DiGregorio. **Approved 5-0.**

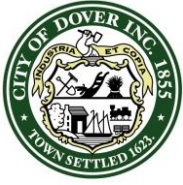
B) Parking Bays Versus Parking Stalls

The Parking Manager reported to the Commission that a few years ago the city went with parking bays instead of parking stalls for on-street parking. The thinking at the time would be motorists would park closer, and in turn provide more parking overall. Through observations from Parking staff and local merchants, this has not been the result. The Parking Manager suggested parking stalls would promote a more efficient use of the parking areas.

Commissioner Buckley moved to recommend the city go from parking bays to parking stalls in the downtown. Commissioner DiGregorio seconded the motion. **Approved 5-0**

C) Review of Chronic Meter Offender Regulations

The Chronic Meter Offender Regulation calls for parking fines to be raised from \$15 to \$100 after five tickets have been issued in a calendar year for on-street meter violations. Per state law, all parking tickets are the responsibility of the motor vehicle's registered owner. The Parking Manager brought a request forward from a citizen who has four vehicles registered to her, in which her family members have received 9 parking tickets in 2016. Her request was to change the regulation to where it was

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applied to a specific vehicle or by the driver. Due to existing state law, and the steep challenges in monitoring use by driver, the Commission took no action on this request.

D) Other New Business

Commissioner Maglaras asked about the use of newly created parking along the Chestnut St. bridge. The Commission discussed ongoing safety concerns since that parking was created after the traffic pattern was changed from two lanes to one lane

Commissioner Buckley made a motion that the Commission recommend to the City Manager, City Engineering and the Planning Department to eliminate the parking on the Chestnut St. bridge. The motion was seconded by Commissioner Maglaras. Approved 5-0.

ADJOURN

Commissioner Buckley made a motion to adjourn the meeting. Seconded by Commissioner Perry.
Approved 5-0

Meeting adjourned at 9:14 a.m.