ENERGY COMMISSION MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	City Hall 2nd Floor Conference Room 288 Central Ave, Dover, NH 03820
Meeting Date:	**Wednesday, December 21, 2016**
Meeting Time:	**5:30 pm**

Members present: Vice Chair Walter King, Laura Raineri, Rob Weir, John Whitcomb, Julie Fournier (alternate), Staff Liaison Elena Piekut

Members Absent: Chair Chris Keeley, Jeff Chierepko, Cyrus Esmaeili (alternate), City Council Liaison Deborah Thibodeaux

1. **Welcome** – Meeting called to order 5:30 p.m.

2. **Citizen's Forum** – None present.

3. **Approval of Meeting Minutes of November 16, 2016** – John Whitcomb moved to approve the minutes of November 16th as written. Rob Weir seconded. Vote: U/A

   Walter King noted that Grant Faustino was required to resign after the last meeting due to his employment in the City's Recreation Department.

   Walter made a motion that Julie Fournier become a regular member. Laura Raineri seconded.

   Laura Raineri announced that her three-year term has ended and she will not seek another.

4. **Staff Update**

   A. **Ameresco Solar PV Projects** – Elena Piekut provided an update, explaining that she and Ed Lepore, Senior Account Executive for Ameresco, Inc., made a presentation to the City Council during its workshop meeting on December 7th. The intent of the presentation was to prepare the Council for a possible vote to renew/extend the Letter of Intent with Ameresco that expired on December 9th. The agreement has expired and the Council has not made any formal action regarding it. The expectation set at the meeting was that staff would return to the City Manager and Council within a few months with a recommendation for how to proceed. Ameresco plans to present cost-benefit estimates for erecting a large system utilizing net metering credits compared with smaller, phased systems that do not take advantage of net metering. Elena reported that there are three Legislative Service Requests (LSRs) from members of the House of Representatives relative to net metering for the upcoming legislative session. Walter King noted that Finance Director Dan Lynch had favored choosing Ameresco based on their finances. Rob Weir asked whether solar has been considered as part of the proposed Cochecho Waterfront Development. Elena will inquire.

B. C-PACE (Property Assessed Clean Energy for Commercial properties) – Elena Piekut distributed a letter from Scott Maslanksy of The Jordan Institute updating the Commission on the status of C-PACE adoption in the state.

5. Old Business

A. Energy Star Portfolio Manager / CTC Collaboration & Grant Possibilities – Elena Piekut explained that the City does have an existing account in Chris Parker's name and they are working on recovering the account access. Laura Raineri suggested waiting until access is restored to apply for a grant to fund an internship. The group agreed do so before resubmitting a grant application to the New England Grassroots Environment Fund (NEGEF) seed grant program.

B. Energy Action Plan/Report – Rob Weir noted there is a need to revise and add narrative. Julie Fournier shared her work thus far in analyzing City and School Department energy use and billing data. Elena Piekut noted that all minutes of the Commission since 2012 are available online if someone wants to use them to update the "history of energy planning" section of the report.

6. **New Business**

A. Seacoast Energy Hub Update – Walter King reported that the Seacoast Energy Hub is an active regional group with a mission to "measure, reduce, and renew." Their current project is developing a model request for proposals (RFP) that municipalities could use to seek partners and financing for energy efficiency projects, primarily to benefit residential properties. The plan is to roll it out in the spring. Julie Fournier noted that the utility must provide some similar services to customers.

B. Land Use Board Meet & Greet – The group discussed preparations for the Land Use Board Meet & Greet scheduled for January 10th at 5:30 pm. Walter King will develop an outline or one-page handout and Elena Piekut offered to finalize and print it for the meeting.

7. Call for Agenda Items – None.

8. Adjourn – John Whitcomb moved to adjourn at 6:25 pm. Rob Weir seconded. Vote: U/A