

CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 25, 2017**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Thibodeaux led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Greenshields, Councilor O'Connor, Councilor Shanahan, and Councilor Thibodeaux.

Absent: Councilor Gagnon

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add the Appointments Committee Report.

Councilor Ciotti moved to add the Planning Board Report.

Councilor Gasses moved to add the McConnell Center Advisory Board Report.

Deputy Mayor Carrier moved to approve the Agenda as amended; seconded by Councilor Thibodeaux.

Vote: 8/0.

7. PUBLIC HEARINGS

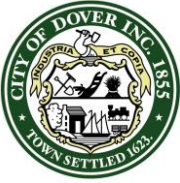
8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Randall Heller, 113 Tolend Road, Barrington, Member of the Dover Chapter Veterans: He said the Chapter is requesting that all Strafford County members be granted a free Dover Library card.

Theodore Anglace, 23 Wallace Drive: He gave an overview of Birchwood Farms' history to the Council. He spoke against the proposed Sports Park.

Gerard Nielsen, 26 Hillcrest Drive: He spoke about the street lights needs in the area of Route 155 by the convenience store and the Scammel Bridge. He suggested solar panels to help pay the costs.



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Richard Hebbard, 97 Spruce Lane: He spoke about the laws regarding Rights of Way.

Mary Hebbard, 97 Spruce Lane: She spoke about the need to explain why an item is being pulled from the agenda. She asked why half the parking lot for City Hall is blocked by the huge trailer. She spoke against Item #13.B.1, and asked why the land was so valuable. She felt the resolution should have to be referred to a public hearing.

Anna Boudreau, 9 Northam Drive, Open Lands Committee Chairperson: She spoke in favor of Item #13.B.1. She said there was a public hearing held on October 11, 2016 regarding this issue and the money is coming from the Land Use Change Tax Fund, which can only be used for this purpose. She said it's protecting habitats and helpful towards storm water management.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal acknowledged and thanked the Greater Dover Chamber of Commerce for holding the Citizen of the Year and Volunteer of the Year Ceremony. He said Police Chief Anthony Colarusso was honored with the Citizen of the Year award.

He discussed his new format for his written report. He introduced Mr. Christian Smith from MacPage LLC and invited him to speak to the Council regarding their independent audit of the City.

Mr. Smith gave a presentation regarding the Comprehensive Annual Financial Report to the Council.

City Manager Joyal answered the Council's questions regarding looking at changes to the financial policies.

Assistant City Manager Parker answered the Citizen's Forum comment regarding lighting problems on Route 155. He is talking with District 6 and hopes to come to the Council in March or April with a solution.

City Manager Joyal answered questions regarding Route 16 renovations.

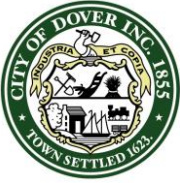
He also spoke about the request to have free Library membership for Strafford County Retired Veterans.

Assistant City Manager Parker gave an overview of how the Planning Board came up with \$15,000/pupil figure.

Deputy Mayor Carrier started a discussion about lighting the General Scammell Bridge.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Shanahan

Vote: 8/0.



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10. APPROVAL OF MINUTES

- A. January 4, 2017 – Workshop**
- B. January 11, 2017 – Regular Meeting**

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor Ciotti.
Vote: 8/0.

11. MAYOR'S REPORT

Mayor Weston gave an overview of events she attended the past few weeks.
She recommended to the Dover Housing Authority the following appointments to the Cochecho Waterfront Development Advisory Committee:

New: Dane Drasher and Kyle Pimental

Appointment to another term: Matt Cox, Kimberly Schuman, Sean Fitzgerald, and Carla Goodknight

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor O'Connor.
Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

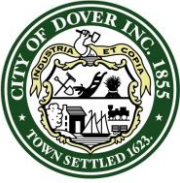
- 1. APPROPRIATION FOR FISCAL YEAR 2018 PUBLIC SAFETY COMMUNICATION UPGRADE AND AUTHORIZATION FOR BONDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. ROAD RACE – Saint Mary Academy**
- 2. B16013B DESIGN BUILD OF CUSTOMER SERVICE CENTER
SPONSORED BY MAYOR WESTON BY REQUEST**
- 3. PURCHASE OF 2017 MODEL YEAR VEHICLES - STATE OF NH BID
SPONSORED BY MAYOR WESTON BY REQUEST**



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COMMITTEE REPORTS

1. School Board
2. **Planning Board**
3. **Appointments Committee**
4. Arena Commission
5. Arts Commission
6. Legislative Liaison
7. Library Board of Trustees
8. **McConnell Center Advisory Committee**
9. Ordinance Committee
10. Parking Commission
11. Pool Advisory Committee
12. Recreation Advisory Board
13. Solid Waste Advisory Commission
14. Transportation Advisory Commission
15. Joint Building Committee – Dover High School and Regional Career Technical Center
16. Joint Building Committee – Garrison Elementary School
17. Dover Main Street

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Ciotti.

Mayor Weston asked the Council if they had any items they would like pulled for further discussion.

Deputy Mayor Carrier pulled the Appointments Committee Report.

Councilor Gasses pulled the McConnell Center Advisory Board Report.

Councilor Ciotti pulled the Planning Board Report.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.

Councilor Ciotti gave an overview of the Planning Board Report to the Council.

Deputy Mayor Carrier moved to accept the Planning Board Report; seconded by Councilor O'Connor.

Vote: 8/0.

Deputy Mayor Carrier gave an overview of the Appointments Committee Report to the Council and asked for approval of the following appointments:

New Appointments:

William Baber – Energy Commission

Stevens Fellows – Conservation Commission

David Hurlburt – Open Lands Committee

Amy Kramer-Perry change in status from alternate member to regular member on the Conservation Commission.

Appointments for another term:

Mark Cuddy – Arts Commission

Belinda Labourdette – Cemetery Board

Michael Joyce – Conservation Commission

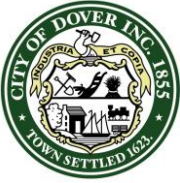
Maurice Olivier - DBIDA

Michael Egan – Library Board of Trustees

Franklin Torr – Planning Board

Deputy Mayor Carrier moved to accept the recommended appointments; seconded by Councilor O'Connor.

Vote: 8/0.



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Deputy Mayor Carrier listed the current openings on the City's Boards and Commissions. Deputy Mayor Carrier moved to accept the Appointments Committee Report; seconded by Councilor Ciotti.
Vote: 8/0.

Councilor Gasses gave an overview of the McConnell Center Advisory Board Report to the Council.
Deputy Mayor Carrier moved to accept the McConnell Center Advisory Board Report; seconded by Councilor Thibodeaux.
Vote: 8/0.

B. RESOLUTIONS

1. AUTHORIZATION FOR THE PURCHASE OF A CONSERVATION EASEMENT BY THE CITY OF DOVER CONSERVATION COMMISSION SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Ms. Boudreau, Open Lands Committee Chairperson gave an overview of the process to purchase this conservation easement to the Council.
Assistant City Planner Bird answered questions regarding the adjacent development.
Roll Call Vote: 8/0.

2. APPROPRIATIONS OF GENERAL FUND CAPITAL RESERVE FUNDS AND AWARD OF BID RFP03-17 LED STREET LIGHTING IMPROVEMENTS (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 8, 2017) SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on February 8, 2017; seconded by Councilor Shanahan.
Vote: 8/0.

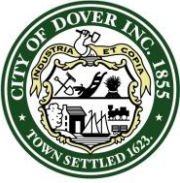
C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Greenshields said she went to the Seymour Community Center to view the Mosaic Project

Councilor Thibodeaux said she will be holding her Coffee with a Councilor this Saturday, 9:00 am to 11:00 am.



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Councilor Shanahan talked about the Planning Board meeting and watching democracy.

Councilor Gasses attended the Greater Dover Chamber of Commerce event regarding changing U.S. policies. She said it was very good.

Mayor Weston said she is scheduling her Coffee with the Mayor soon. She reminded the citizen's that the Joint Fiscal Committee is tomorrow night.

16. ADJOURNMENT

Councilor Greenshields moved to adjourn; seconded by Councilor O'Connor.
Vote: 8/0.