

CITY OF DOVER

TRANSPORTATION ADVISORY COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Council chambers, second floor City Hall
Meeting Date: **Monday, January 23, 2017**
Meeting Time: **6:00 pm**

Members present: Mayor Karen Weston (Chair), Marn Speidel (Police), Gretchen Young (Community Services), Chris Parker (Planning), Michael Williams (COAST), Maurice Olivier (Vice Chair), Dennis Munson (Clerk), Susan Tremblay
Peter Schmidt left at 6:45 (Alternate)

Members Absent: Dustin Gray, David Gray (Alternate)

1. Roll Call

Weston called the meeting to order at 6:00 PM.

2. Old Business

A. Review/approval of minutes from November 8, 2016

Motion: Munson made a motion, seconded by Williams, **to approve.**

Vote: Motion passed 8-0; one abstained

B. Silver Street Roundabout Concerns – Staff update

Parker stated that he has copies of the traffic study that was completed for the roundabout and the development at Silver Square, including updates from last February. The roundabout design does allow for future expansion if warranted by increased traffic. He noted that additional signage and road striping will be added in the spring after the final paving. The additional light in the center of the roundabout has created more ambient light. There have been no additional complaints from the residents.

C. Sixth/Quail Intersection Concern – Staff update

Speidel stated that the intersection ahead warning sign, requested at the last meeting, has been installed on the northbound side of Sixth Street before the Quail Drive intersection. Measurements from the top of the hill to the Quail Drive intersection show that based on norms for reaction and breaking time, there is adequate distance. Parker noted that it would cost the City around one-million dollars to reconstruct Sixth Street to meet today's design standards. Additional turning traffic from Production Drive will actually help slow traffic on Sixth Street, any new development on Production Drive will be asked to conduct a traffic study and make any modifications based on that analysis.

3. New Business

A. Berry Brook Court Parking Restriction – citizen request

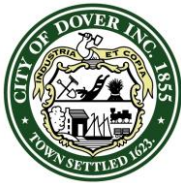
No one from the public was in attendance to address the concern.

Motion: Speidel made a motion, seconded by Munson, **to table.**

Vote: Motion passed 8-0.

B. Chestnut Street Parking and Traffic Concern

Parker summarized a letter from the Parking Commission regarding the recently added parking spaces on Chestnut Street. He stated that the Parking Commission does not see a need for these spaces at this time. Per the recommendation of the Parking Commission, this area has been redesignated as "no parking." Parker noted that the reconfiguration of the lanes and parking in this area was a recommendation from the extensive downtown street study that was completed by the Cecil Group.



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The lane diet has been successful in calming traffic through this portion of Chestnut Street, so that condition will remain in place. Community Services will put a barrel alerting drivers to the lane reduction.

Added Item – Washington Street Crosswalk

Weston requested to discuss a letter from a business owner regarding the crosswalk on Washington Street between Henry Law Avenue and Central Avenue. Speidel summarized that the request is to require a permanent full stop for the vehicles traveling from Central Avenue taking a left onto Washington Street. He noted that this was the condition in the past, and was adjusted to the full signal with a yield and stop conditions, to improve the pedestrian safety. He said that vehicles do come to a complete stop when the pedestrian crossing signal is activated. He said that the Police Department does not recommend changing the current condition at this time. The recommendations from the Cecil Group study, to reconfigure the entire intersection, narrowing down the width of the roadway and shortening the walking distance, is the only way to improve the safety. Parker noted that this project is in the Capital Improvement Plan.

C. Election of Chairperson

Motion: Young made a motion, seconded by Munson, **to nominate Mayor Weston as Chair of the Transportation Advisory Commission.**

Vote: Motion passed 8-0.

D. Appointment of Vice Chair

Weston appointed Olivier as Vice Chair and Munson as Clerk. Staff will continue to assist with meeting minutes.

E. Housekeeping Item – 2017 Parking Permits for Committee Members

Speidel passed out parking passes for members.

4. Citizens Forum

5. Member Comments

Parker commented that every other month meetings have been working well.

Speidel said that construction will start soon on the Central Avenue Bridge which will impact parking and lane shifts through the downtown. The project will take a few months. A meeting with the business owners will be held in February to go over the specifics of the project. Weston requested a detailed schedule once it's been finalized.

6. Confirm Next Meeting Date

The next meeting is scheduled for March 27 at 6:00 pm.

7. Adjournment

Motion: Parker made a motion, seconded by Tremblay, **to adjourn.**

Vote: Motion passed 7-0.

The meeting was adjourned at 7:50 PM.