

ELAINE M. ARBOUR, Ed.D.
Superintendent of Schools
e.arbour@dover.k12.nh.us

LIBBY SIMMONS
Business Administrator
l.simmons@dover.k12.nh.us



CHRISTINE BOSTON
Director of Pupil Personnel Services
c.boston@dover.k12.nh.us

PAULA GLYNN
Director of Curriculum, Instruction and
Assessment
p.glynn@dover.k12.nh.us

JEFFREY MYERS
Director of Technology
j.myers@dover.k12.nh.us

THE DOVER SCHOOL DISTRICT
SCHOOL ADMINISTRATIVE UNIT #11
McCONNELL CENTER
61 LOCUST STREET SUITE 409
DOVER, NEW HAMPSHIRE 03820-4132
TEL (603) 516-6800
FAX (603) 516-6809

January 11, 2017

Mr. Ron Anstey
NH Fire Marshall

Mr. Dean Miles
Dover Plumbing Inspector

Dear Mr. Anstey and Mr. Miles:

It is my understanding that you have requested usage confirmation from the Dover School District regarding public gathering space occupancy and toilet room availability for the new Dover High School/Career & Technical Center facility.

Assembly occupancy would govern spaces like the Auditorium, Town Square, Gymnasium, Alternate Gymnasium and Courtyard where large groups of people would gather both during school and after hours use by the community. We designed the building as follows:

The facility is able to accommodate two of the assembly spaces with maximum occupancy running concurrently. The following are examples:

1. The Gymnasium could hold an event with maximum occupancy (1,872 occupants) plus the Auditorium could hold an event with maximum occupancy (853 occupants in the house plus 200 on the stage) simultaneously; or
2. The Gymnasium (1872) plus the Alternate Gymnasium (514 occupants) simultaneously; or
3. The Alternate Gymnasium (514 occupants) plus the Auditorium (853 + 200 occupants) simultaneously.

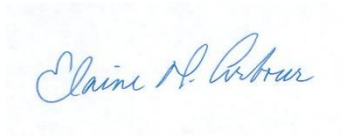
The Town Square in its central location was designed to be used as a lobby space when the Gymnasium and/or Auditorium host events. Because of this, it cannot and will not be used as a separate assembly space when those spaces are hosting events.

As noted above, the District will not use all public gathering spaces simultaneously (Auditorium, both Gymnasiums, Town Square and Courtyard). The District commits to providing access to the academic wings of the building in the event that the multiple spaces are being used at approved fire capacity to provide adequate toilet room access.

This letter will be on file with the Joint Building Committee and at the School Administrative Unit office. Additionally, I will work with the School Board to develop a School Board policy outlining the acceptable use and toilet room access for the new facility during the remainder of the 2016-2017 school year. This will ensure that appropriate usage is codified and known, regardless of changes in staffing and School Boards.

Please feel free to contact me at e.arbour@dover.k12.nh.us or 603-516-6804 if you have questions or would like additional information.

Sincerely,

A handwritten signature in blue ink that reads "Elaine M. Arbour". The signature is written in a cursive style.

Elaine M. Arbour, Ed.D.
SAU #11 Superintendent of Schools

CC: File
Dover High School/Career & Technical Center Joint Building Committee
Chief Eric Hagman, Dover Fire Department
Ms. Tina Stanislaski, HMFH Architects
Mr. Scott Blair, PC Construction