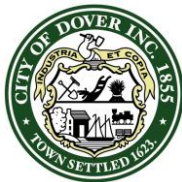


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: Thursday, January 5, 2017
Meeting Time: 4:00pm

1. **CALL TO ORDER** --The January meeting was called to order at 4:00pm by Carol Boc. Attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Michael Egan, Denise LaFrance, and Cathy Beaudoin.
2. **MINUTES---DECEMBER 1, 2016**--Minutes of the December meeting were approved on a motion made by Ann Schultz and seconded by Dorothy Wagner.
3. **REPORT OF THE LIBRARY DIRECTOR (DECEMBER)** --Dorothy Wagner asked why the Nook periodicals, through Overdrive, were being discontinued. Nook and Overdrive could not reach an agreement, and therefore the contract was not renewed. The Library is looking into purchasing digital magazines through an Ebsco product called Flipster. The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Michael Egan.
4. **CORRESPONDENCE**—None
5. **OLD BUSINESS**
 - A. HVAC solutions/ unit ventilator replacements: Harriman, the engineering firm that won the bid to design the air conditioning systems for City Hall and the Library, will be touring both facilities tomorrow. Harriman is aware of the historic nature of the Library and will keep this in mind when designing the system. The new unit ventilators have had problems since they were installed. Siemens installed wireless thermostats with the units, but the Library's wifi has been interfering with the signal. Siemens will install hardwired thermostats on Tuesday.
 - B. Strategic Planning process: A Strategic Planning meeting will be held on January 11, from 3 to 5. The team will include members of the Library staff, trustees, and Friends of the Library. The completed plan is due by February 21.
 - C. Passport Acceptance Facility: The Library is now an official Passport Acceptance Facility. We are not yet listed on the Department of State website.
 - D. FY'18 budget: The budget has been submitted, but totals are not available because it does not include personnel numbers. A few of the items that the Library is asking for in the new budget: funds for digital magazines (Flipster) and linked data, a part-time night janitor, and 3% increase in books.
6. **NEW BUSINESS**
 - A. Sprinkler Repairs: Sprinkler repairs were completed yesterday which included a new dry valve pipe and the replacement of corroded sprinkler heads.
 - B. Read-alike Contest: The Library is sponsoring a Read-alike contest to spark interest in our Novelist database. Any patron who checks out a book from a read-alike display will be entered into a drawing to win a Kindle Fire. Read-alikes are books that have been deemed to be similar in nature to a popular best seller. The goal is to give our patrons something similar to read while waiting for the best-



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seller and to familiarize them with our reader's advisory database, NoveList. 200 read-alikes were checked out in December.

- C. Children's Room Makerspace: The Children's Room will be hosting a grand opening of their new Makerspace on Saturday, January 21. The Makerspace includes building materials, games, kits, a loom and more. The materials were purchased from a grant from Walmart.

UPCOMING PROGRAMS

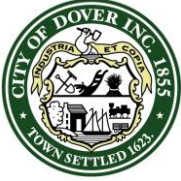
Jan. 1-2: closed for New Year's holiday
Jan. 4, 21, & 25 : Extreme Excel, 6:30pm, 2:30pm & 6:30pm
Jan.5: Morning Book Group: "The Ponder Heart" by Eudora Welty, 10-11am
Jan. 6, 13, 20, 27: Music with benji, 11am
Jan. 7: Paws for Reading, 10am
Jan. 7, 14, 21, 28: Saturday matinees: Storks, Middle School, Miss Peregrine's Home for Peculiar Children, Light Between Oceans 2pm
Jan. 7, 14, 28: Lego Saturdays in Children's Room
Jan. 8, 15, 22: Sunday Classic Cinema: Casablanca, The War of the Worlds, Judgement at Nuremburg 2pm
Jan. 8, 15, 22, 29: Coloring for Adults, 2-4pm
Jan. 9: Teen Advisory Board initial meeting 6pm
Jan. 10: Friends of the Library meeting 6:30pm
Jan. 11: 2nd Wed. movie: Sully, 6:30pm
Jan. 11 & 21: Introduction to Excel, 6:30pm & 9:15am
Jan. 14: Take-Apart Program, 11am
Jan. 14 & 17: Kids' Book Club, 10am & 4pm
Jan. 16: closed for Martin Luther King holiday
Jan. 17: Friends program: Ramblin' Richard---Familiar Songs, Unfamiliar Stories, 7pm
Jan. 18 & 21: Intermediate Excel, 6:30pm and 12pm

Jan. 18: Monthly Game Night, 6pm
Jan. 23: Evening Book Group: The Vacationers by Emma Straub, 6:30pm
Jan. 24: Canoeing the Arctic with Bill Ulinski, 7pm
Jan. 25: Harry Potter Alliance, 6:30pm
Jan. 29: Miss Maybell & Slimpickin's concert, 3pm
Jan. 30: Intro to Word, 6:30pm

7. ITEMS OF CONCERN --None.

ADJOURNMENT-- The meeting was adjourned at 4:48 on a motion made by Dorothy Wagner and seconded by Susan Story Galt.

NEXT MEETING DATE: THURSDAY, FEBRUARY 2, 2017 @ 4:00PM



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