



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – AGENDA

Meeting Type:	Regular Session #2
Meeting Location:	Media Ctr. (Rm. 306) McConnell Center
Meeting Date:	Wednesday, February 15, 2017
Meeting Time:	7:00 pm

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. CITIZENS' FORUM**
- E. AGENDA APPROVAL**
- F. APPROVAL OF MINUTES**
 - 1. Organizational Meeting, January 3, 2017
 - 2. Budget Workshop #1, January 3, 2017
 - 3. Regular School Board Meeting #1, January 9, 2017
 - 4. Special Session #2, January 23, 2017
 - 5. Special Session #3, January 30, 2017
- G. CONSENT AGENDA**
 - 1. Correspondence: none**
 - 2. Resignations/Retirements:**
 - a. Mary Buese, HSS Kindergarten
 - b. Debra Cheney, GES Librarian
 - c. Bryon Cummiskey, DHS Social Studies
 - d. Christine Franson, School Psychologist
 - e. Joan McLaughlin, GES Elementary Teacher
 - f. Caitlin Tenney, DHS Biology
 - 3. Leaves of Absence:**
 - a. Alicia Spates-Messier, DMS
 - b. Lynn Adams, Garrison School
 - 4. Nominations: none**
 - 5. Extended Travel (Student Trips):**
 - a. NJROTC Maine Maritime Academy-Preliminary Approval
 - b. DHS Athletic Leadership Conference—Preliminary Approval
 - c. DHS Varsity Baseball team trip to Cooperstown—Preliminary Approval
 - 6. Donations:**
 - a. February 13 donations
- H. STUDENT REPRESENTATIVE REPORT:**
- I. POLICY – CHANGES – PROPOSALS:**
 - a. EBCA--Emergency Plans
 - b. EBCB--Fire Drills
 - c. EBC--Crisis Prevention and Response



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- J. POLICY ADOPTION:** none
- K. RESOLUTIONS:**
 - a. Creation of an Instructional Equipment Capital Reserve Fund
 - b. Dissolution of the School Alternative Education Fund
- L. OLD BUSINESS:**
 - a. Superintendent Search Timeline/Update
 - b. Budget Approval
 - c. Adequacy Update
- M. NEW BUSINESS:**
 - a. DEOP Collective Bargaining Agreement
 - b. Youth Risk Behavior Study
 - c. January Condition of Accounts
- N. SUBMISSION AND PAYMENT OF BILLS**
- O. SUPERINTENDENT'S REPORT**
- P. COMMITTEE REPORTS**
- Q. SCHOOL BOARD MATTERS OF INTEREST**
- R. ADJOURNMENT**

Citizens are invited to public meetings and shall be given an opportunity to speak. Time shall be set aside for citizen statements at all public meetings, unless a vote to the contrary is taken by the School Board. Statements shall be limited to three minutes unless otherwise extended by the Chairperson, with the approval of the School Board. All citizens are permitted to place items on the agenda through written application to the Superintendent at least one week prior to the meeting date. Citizen items will require a formal motion and a second by seated members to bring the item to the floor for debate.

February 8, 2017

Dear Dr. Arbour,

This letter is to inform you of my intent to retire in June at the end of this school year.

Sincerely,

Mary M. Buese, M.Ed. CAGS

Mary M. Buese, M.Ed.,CAGS

Horne Street School

Dear Dr. Arbour and Members of the Dover School Board,

I have had the best job EVER for over 25 years, but it is getting time for me to retire. I propose a retirement date of December 30th 2017, for the following reasons:

- The December date allows plenty of time to advertise the opening through colleges and universities with accredited programs (URI, Simmons, Syracuse, Rutgers) and our strong NH School Library Media Association.
- Students working towards a Master's degree or certificate program in Library and Information Studies have the opportunity to take classes online. June graduation is not necessarily the norm.
- The four roles of the library media specialist are Teacher, Instructional Partner, Information Specialist and Program Administrator. Therefore my working through 2017 would contribute to the success of a new librarian by allowing many of the necessary Program Administration responsibilities to be completed prior to my retirement. This includes budget preparation, ordering books and supplies, cataloging, processing, renewal and promotion of online databases and collection evaluation.
- A January hire, rather than the traditional September hire, would then be better able to focus on the critical roles of Teacher, Instructional Partner and Information Specialist.

In closing, please accept my resignation as Garrison's Library Media Specialist effective December 30th, 2017.

Thank you,

A handwritten signature in cursive script that reads "Julia Cheney". The signature is written in dark ink and is positioned below the "Thank you," text.



**DOVER HIGH SCHOOL
AND
REGIONAL CAREER TECHNICAL CENTER**



PETER DRISCOLL
Principal
p.driscoll@dover.k12.nh.us

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EMILY SHERMAN
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KIM STEPHENS
Dean of Students
k.stephens@dover.k12.nh.us

THOMAS WALDRON
Dean of Students
t.waldron@dover.k12.nh.us

Bryon Cummiskey
35 Adams Avenue.
Rochester, New Hampshire

February 1, 2017

Elaine M. Arbour, Ed.D.
Superintendent of Schools
Dover Public Schools
61 Locust Street
Dover, New Hampshire

Dear Ms. Arbour,

It is with regret that I tender my resignation as a teacher at Dover High School. I have enjoyed my work over the years and have found it to be an enriching and rewarding experience but it is now time to retire. I will retire at the end of this school year.

In conclusion it is my wish to thank you and the other members of the school for supporting me through the years, but I would especially like to express my appreciation and thanks to Greg Kageleiry and Murray Ingraham for being instrumental in hiring me.

Sincerely,

Bryon Cummiskey

CC: Peter Driscoll (Principle), John Carver (Department Head)

39 Upper Trask Mountain Road
Wolfeboro, NH 03894
February 3, 2017

McConnell Center
61 Locust Street Suite 409
Dover, NH 03820

Dear Dr. Arbour and Members of the School Board:

After much reflection, I have decided to submit this letter indicating my intent to retire at the end of this school year. I have enjoyed working for the Dover Schools as a school psychologist. I will truly miss working with my excellent colleagues, and seeing all that they do for students. Thank you.

Sincerely,



Christine Franson

cc: Christine Boston

275 Dover Point Road
Dover, NH 03820
February 6, 2017

Dr. Elaine Arbour
Dover School District
61 Locust Street
Dover, NH 03820

Dear Superintendent Arbour:

This letter is to inform you that I have chosen to resign from my position as a classroom teacher at Garrison School at the end of the current school year.

I appreciate my many wonderful years as a parent and as a teacher at Garrison. My students have given me great pleasure over the years, and all the principals I have worked with have always been very supportive. I hope to continue to play some role in the district as a substitute, volunteer or grandparent in the coming years. I wish you, and Garrison School continued growth and success in the future.

Yours respectfully,

A handwritten signature in cursive script that reads "Joan McLaughlin".

Joan M. McLaughlin

cc: Beth Dunton

Robin Lafleur

From: Elaine Arbour
Sent: Wednesday, February 01, 2017 11:59 AM
To: Robin Lafleur
Subject: FW: Thank you!

Elaine

Elaine M. Arbour, Ed.D
Superintendent of Schools
Dover School District
e.arbour@dover.k12.nh.us
(603) 516-6804

Strengthening our community by educating every child, every day

From: Caitlin Tenney [mailto:cait.tenney@gmail.com]
Sent: Wednesday, February 1, 2017 11:20 AM
To: Elaine Arbour <e.arbour@dover.k12.nh.us>
Subject: Thank you!

Hi Dr. Arbour,

I am currently on leave from Dover High School and I wanted to thank you for all you have done for Dover Schools. I firmly believe that you have brought us a lot of good.

I am writing you today to let you know that I will not be returning to Dover High School in the Fall 2017. My husband and I have decided to move to Connecticut for an opportunity we simply cannot refuse.

I thank you for your leadership and for the time we spent together. I have decided to pursue my PhD and become a college professor.

I wish you the best in your future school system and I would be honored to keep in touch.

Thank you,

Caitlin L. Tenney, MEd



Kimberly Lyndes
Principal
k.lyndes@dover.k12.nh.us

Bruce Patrick
Dean of Students-7/8
b.patrick@dover.k12.nh.us

Lindsay Dube
Dean of Students-5/6
l.dube@dover.k12.nh.us

Dover Middle School
16 Daley Drive, Dover, New Hampshire 03820

Phone: 603-516-7200 • Fax: 603-516-5747
www.dover.k12.nh.us

Fran Meffen
School Counselor Grade 5
f.meffen@dover.k12.nh.us

Mary Calhoun
School Counselor Grade 6
m.calhoun@dover.k12.nh.us

Beckie Pazdon
School Counselor Grade 7
b.pazdon@dover.k12.nh.us

Justin Pagnotta
School Counselor Grade 8
j.pagnotta@dover.k12.nh.us

Wednesday, February 1, 2017

Dr. Arbour and Members of the Board,

I am writing to request a one-year leave of absence for the 2017-2018 school year. My family and I will welcome our third child this March. As my young family continues to grow, I'm realizing the need to spend a year at home to meet the demands of my children. I fully intend to return for the 2018-2019 school year. Thank you in advance for your understanding and consideration of my request.

Sincerely,

Alicia Spates-Messier
Dover Middle School
Literacy Facilitator

Robin Lafleur

From: Beth Dunton
Sent: Wednesday, February 08, 2017 4:31 AM
To: Robin Lafleur
Subject: Fwd: Leave of Absence Extension

Get [Outlook for iOS](#)

From: Lynn Adams <lskogseth@gmail.com>
Sent: Tuesday, February 7, 2017 8:16:13 PM
To: Beth Dunton
Subject: Leave of Absence Extension

Dear Beth,

I am writing to formally request an extension on my leave of absence from my teaching position. The reason for my request stems from the fact that my husband will be deeply involved with the supervision of a 24 month overhaul project at the Portsmouth Naval Shipyard. Due to the time commitment this will involve on his part, I will be doing most day to day parenting without support. The level of dedication and commitment involved in being a classroom teacher added to being the parent of a very young child will not be conducive to being successful in either arena. My plan is to return to teaching for the fall of 2018.

Thank you for your consideration in this matter.

Sincerely,
Lynn Adams



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Principal
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THOMAS WALDRON
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t.waldron@dover.k12.nh.us

January 11, 2017

Dear Dover School Board Members,

This letter is being written in support of the NJROTC's proposed trip to the Maine Maritime Academy from March 31st through April 2nd, 2017. Enclosed please find the information related to chaperones and the trip itinerary. We appreciate your support of this wonderful opportunity for our students made possible by the efforts of CDR Tom Gamble.

Sincerely,

Louise Paradis
Director, Dover Regional Career & Technical Education Center

From: Senior Naval Science Instructor, Dover High School
To: Dover School Board, Dover, NH

Ref: (a) Field Trip Request Form
(b) IJOAA – Extended Travel
(c) IJOA – Permission Slip

Subj: Request for Approval of Out of State – Overnight Field Trip to Maine Maritime Academy

I. Per references (a) and (b), Commander Tom Gamble, the Senior Naval Science Instructors (SNSI) for the Dover High School, Dover, NH is formally requesting school board approval for an overnight field trip to the Maine Maritime Academy. As per reference (b), please find the following for the preliminary approval

1. What is the educational purpose of the field trip? The trip will have the following components:
 - a. Campus visit showing life in the Cadet Corps, Educational opportunities and career opportunities as a maritime officer.
 - b. Leadership development
2. No travel agency is being used.
3. Dates of the trip – 31-2 Apr, 2017
4. Itinerary – Leave DHS at 8:00 AM Friday, 31 Mar. Arrive Maine Maritime Academy 1:00 PM, Lunch, Campus tour and load gear into Academy Gym, Dinner, Team Building exercises, Movie, 10:00PM lights out. Sat, 1 Apr. Drill competitions, STEM activities, Team Building at campus gym facility. Sun, 2 Apr. Clean, breakfast, load bus and depart MMA, arrive at DHS 4-5:00 PM.
5. Cost per student will be \$20.00
6. Only those cadets that are in good standing academically (60%) will be allowed to attend.
7. Please see attached reference (c) IJOA, Permission Slip.
8. Insurance coverage will be the same as with any regular school field trip.
9. Awaiting approval from CTC Director, Principal, and Superintendent
10. ASEOP request was entered on 1/4/17.
11. There is no financial benefit for this trip.
12. There is no cost to the district for this trip.

/s/
T. D. GAMBLE
SNSI, Dover NJROTC, Dover, NH



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Principal
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KIM STEPHENS
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THOMAS WALDRON
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t.waldron@dover.k12.nh.us

February 10, 2017

Dear Dover School Board Members,

This letter is being written in support of members of the Dover High School Athletic Leadership Council's attendance at the New Hampshire Student Leadership Conference. The trip will be chaperoned by the group's advisor, Ms. George, and has been underwritten by the Dover Administrator's Association, the Dover Teacher's Union, the Dover Fire Department, and by the football, girls' volleyball, girls' basketball, and ice hockey boosters.

Thank you for your consideration.

Sincerely,

Peter Driscoll
Dover High School Principal

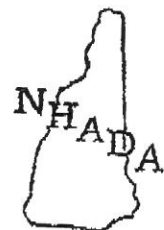
Response to School District Field Trip Policy

1. The educational value is nearly impossible to measure it is so extensive. The NHSLC will be held on March 16th & 17th 2017 at the Grappone Conference Center in Concord, NH. This is a great opportunity for student leaders from across the state to come together to learn various leadership skills, gather new knowledge, and meet one another.
2. We will be renting a van.
3. The trip will be from 8:00am on Thursday March 16th until 2:30pm on March 17th.
4. Thursday, March 16 Time Event Location 10:00am Registration Pre-Function Area 11:00am Welcome/Lunch Granite Ballroom 12:30pm Team Get Together Pre-Function Area 1:00pm Student Leaders: Ice Breakers Granite Ballroom Chaperones: Meeting Constitution Room 1:30pm Break Out Sessions 1, 2, & 3 See Break Out Rooms 5:00pm Networking/Break Pre-Function Area 5:30pm Keynote: John Underwood Granite Ballroom 6:15pm Dinner Granite Ballroom 7:15pm Check in to Hotel Rooms Hotel 8:30pm Clash of the Colors See Clash of the Colors Rooms. Friday, March 17 Time Event Location 7:00am SEALS Workout State Room Yoga Session Constitution Room Hip-Hop/Dance Class Merrimack Room 7:30am Breakfast Granite Ballroom 8:30am Networking/Break Pre-Function Area 9:00am Break Out Sessions 4 & 5 See Break Out Rooms 11:15am Team Huddle: Action Plan Granite Ballroom 12:00pm Keynote: James Orrigo Granite Ballroom 12:30pm Raffles, Videos, & Prizes Granite Ballroom
5. Cost per student \$125 – sponsored by **Dover Administration, Dover Teacher Union, Dover Fire, Dover Football, Dover Ice Hockey, Dover Girls Basketball, and Dover Girls Volleyball**
6. The academic eligibility is governed by the student athlete agreement and the NHIAA.
7. Parents grant permission through signing of athletic agreement and NHSLC authorization forms.
8. Through the school district.
9. Attached.
10. Chris George would be required to be absent March 16 & 17, 2017.
11. There is no financial benefit to the staff.
12. There is not cost beyond that of a substitute for Chris George.
 - 12.1. Adult (1) Student (7-8) ratio
 - 12.2 see attached

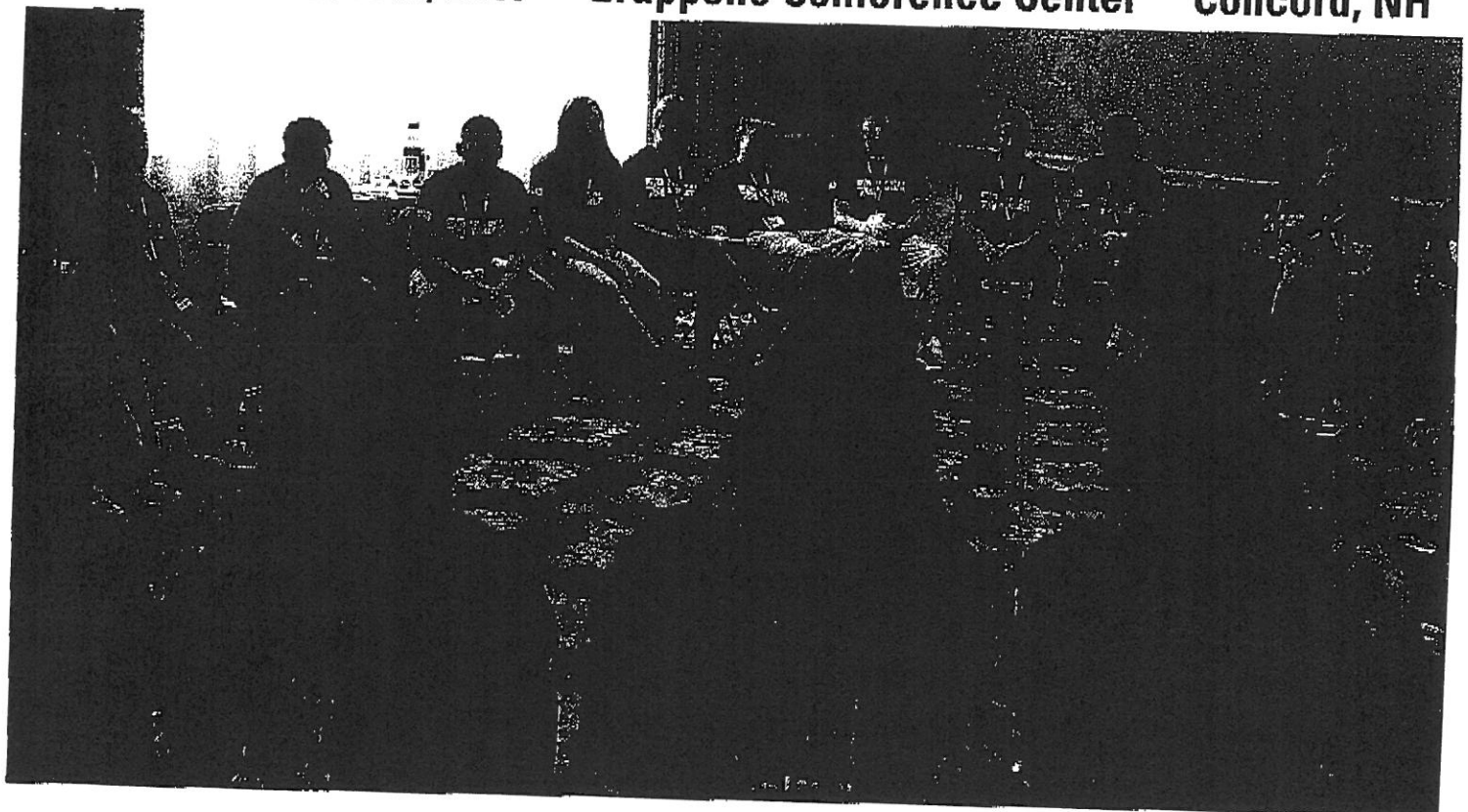
25TH ANNUAL STUDENT LEADERSHIP CONFERENCE



Presented by:
New Hampshire Athletic Directors' Association
&
New Hampshire Interscholastic Athletic Association

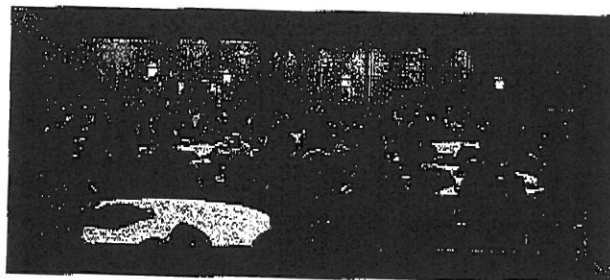


March 16th & 17th, 2017 Grappone Conference Center Concord, NH



Agenda: Thursday, March 16

Time	Event	Location
10:00am	Registration	Pre-Function Area
11:00am	Welcome/Lunch	Granite Ballroom
12:30pm	Team Get Together	Pre-Function Area
1:00pm	Student Leaders: Ice Breakers	Granite Ballroom
	Chaperones: Meeting	Constitution Room
1:30pm	Break Out Sessions 1, 2, & 3	See Break Out Rooms
5:00pm	Networking/Break	Pre-Function Area
5:30pm	Keynote: John Underwood	Granite Ballroom
6:15pm	Dinner	Granite Ballroom
7:15pm	Check in to Hotel Rooms	Hotel
8:30pm	Clash of the Colors	See Clash of the Colors Rooms
10:30pm	Return to room	Hotel
11:00pm	Lights Out	Hotel



Agenda: Friday, March 17

Time	Event	Location
7:00am	SEALS Workout	State Room
	Yoga Session	Constitution Room
	Hip-Hop/Dance Class	Merrimack Room
7:30am	Breakfast	Granite Ballroom
8:30am	Networking/Break	Pre-Function Area
9:00am	Break Out Sessions 4 & 5	See Break Out Rooms
11:15am	Team Huddle: Action Plan	Granite Ballroom
12:00pm	Keynote: James Orrigo	Granite Ballroom
12:30pm	Raffles, Videos, & Prizes	Granite Ballroom

Keynote Speakers

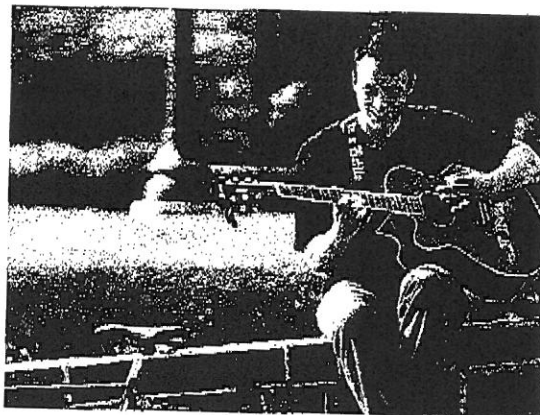
John Underwood



John Underwood is the founder of the Life of an Athlete program. Underwood is a former NCAA All-American, International-level distance runner, and World Masters Champion. He has also coached World and Olympic Champions, and has worked with nearly all sport federations, including the NCAA, NHL, NFL, NBA, USOC, and IOC. He is also a Human Performance Consultant for the US Navy SEALs.

John will present on the effect of lifestyle choices on athletic performance and the factors that influence training effect and human performance.

James Orrigo



James Orrigo uses music, stories, and videos to captivate and inspire students across the nation to pursue passions serving others. James' Lad in a Battle presentations have been recognized among the Best of Boston, and Best of 2015 & 2016 by Thumbtack Professionals for Motivational Entertainment. Lad in a Battle stands for life's struggles and its crazy ride, it's what you choose to do with the moments that make you want to quit, that make you who you are!

James will present on how a positive concept in leadership can encourage individuals to go beyond themselves and take the challenge to leave their comfort zones.

Break Out Sessions

The five Break Out Sessions will run for approximately 60 minutes. Each Conference participant will go to each Break Out Session as assigned, three on Thursday, and the remaining two on Friday. The topics and presenters are as follows:

Team Dynamics: Navy SEALs



Jason Larson and Anthony Page are former U.S. Navy SEALs who now operate a program called Applied Performance Sciences. Their work teaches students the importance of teamwork, team dynamics, leadership, and responsibility through stories about overcoming adversity.

Anthony and Jason will address team dynamics with participants to guide understanding of the importance and analysis of relationships within teams.

Sticking to Your Moral Compass: Deb Hult



Deb Hult is nationally known for her enthusiastic, positive, and down-to-earth personality. Deb uses her passion to motivate those she works with to operate with integrity and serve others. She is a business owner, a group fitness director, a wife, a mother of two boys, and a friend to all.

Deb will guide participants as they discover how to stick to their moral compass when no one is looking and when the difficult challenges arise.

NH Athletic Directors: Leadership



Who better to talk to students about leadership than two New Hampshire Athletic Directors with great leadership experience?! Ms. Lisa Gingras (Nashua) and Mr. Jamie Hayes (Newmarket) are will take us 'back to basics' on leadership for high school students.

Ms. Gingras and Mr. Hayes will guide participants through scenarios and discussion around styles of leadership.

Overcoming Obstacles: Ryan Holder



Ryan Holder, M.Ed Counseling, B.S. Physical Education, Assistant Director of Adventurelore. Ryan has 17 years experience challenging individuals and teams to enhance self-confidence, self-esteem, and promote healthy interaction. Ryan is passionate about empowering others to realize the importance of caring for oneself and each other.

Participants will learn about how to deal with relationships and overcome obstacles through interactive activities.

Decision Making: NHIAA Student Leadership Committee



The NHIAA Student Leadership Committee joins together athletes, students, coaches, school leaders, and community members to be a collaboration of lifelong learners who demonstrate leadership, healthy lifestyle choices, and sportsmanship.

The Student Leadership Committee will work with participants to put their decision-making skills to the test through practical application.

Optional Friday Morning Activities

For our early birds, we have two optional activities planned just for you! You can rank your interest in the activities on your registration form.

There are a limited number of spots for each activity, therefore they will be filled on a FIRST COME, FIRST SERVE basis. **Please remember that signing up means you are committing to attending the activity. Don't take an opportunity away from another person by signing up and not going.

Navy SEALs Workout



Jason and Anthony will take you through a 45 minute Navy SEALs workout which gives you the chance to work on your teamwork skills. This is designed for students looking to challenge themselves!

There are only 50 spots for students!

Yoga Session



There are only 20 spots for students!

Hip-Hop/Dance Class



Deb Hult wants you to join her for some fun, upbeat, urban style hip-hop dance moves that will help you get your groove on and your heart beating! Deb will break down step by step routines with simple instructions and simple choreography you WILL be able to execute! This high energy class will consist of rap, hip-hop, and pop sounds, focusing on musicality, rhythm, and a great dance workout routine!

There are only 20 spots for students!

Let's Get Social!

Connect with the NHIAA, Life of an Athlete, and all your fellow students at the Conference!

Follow us on Twitter, Instagram, and Facebook and use #NHSLC17. Post photos, videos, and what you are learning about here at the Conference!

Your photos will be retweeted and reposted throughout the Conference!



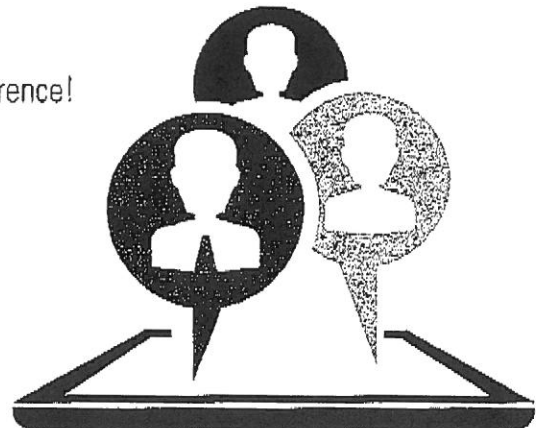
@NHIAA_LOA



@lifeofanathletenh



Life of an Athlete NH



Conference Information

Code of Conduct/Conference Policies

Student participants are expected to act in a responsible manner that will reflect well on themselves and their school. Students are expected to respect each other and themselves while following the rules of the Conference. The use of alcohol, tobacco, and drugs is strictly prohibited. In addition, students are expected to observe the established Conference curfews and sleep in their assigned rooms. Students who violate any of the Conference policies set forth by the NHADA, NHIAA, and any adult participants/supervisors will be asked to leave the Conference at their own expense.

Supervision

Each school will have designated chaperones responsible for ensuring all students are where they should be at all times. Chaperones will also be conducting bed checks Thursday night.

There will be adult leaders in each group of students. These adults will take an active part in discussions and curriculum of the Conference.

Attire

Students should be dressed comfortably for all the activities. Students will be moving a lot! Appropriate footwear will also be critical.

Students staying at the Comfort Inn will be transported to their hotel by bus and any luggage will need to take up minimal space in order to accommodate everyone. Try to pack only the essentials!

T-Shirts will be provided upon check-in on Thursday to be worn for the day.

If you register for the SEALS Workout, Yoga Session, or Hip-Hop/Dance Class, be sure to bring extra clothes!

Housing

Participants will be staying overnight in the Courtyard Marriot (on-site) and the Comfort Inn (about 10 minutes from Grappone Center). Rooms are assigned on a first come, first serve basis. Registrations received earlier will be given priority.

Participants are to sleep in room to which they have been assigned. Visiting a room assigned to the opposite gender is not permitted.

Transportation

Transportation to the Conference is coordinated by the school.

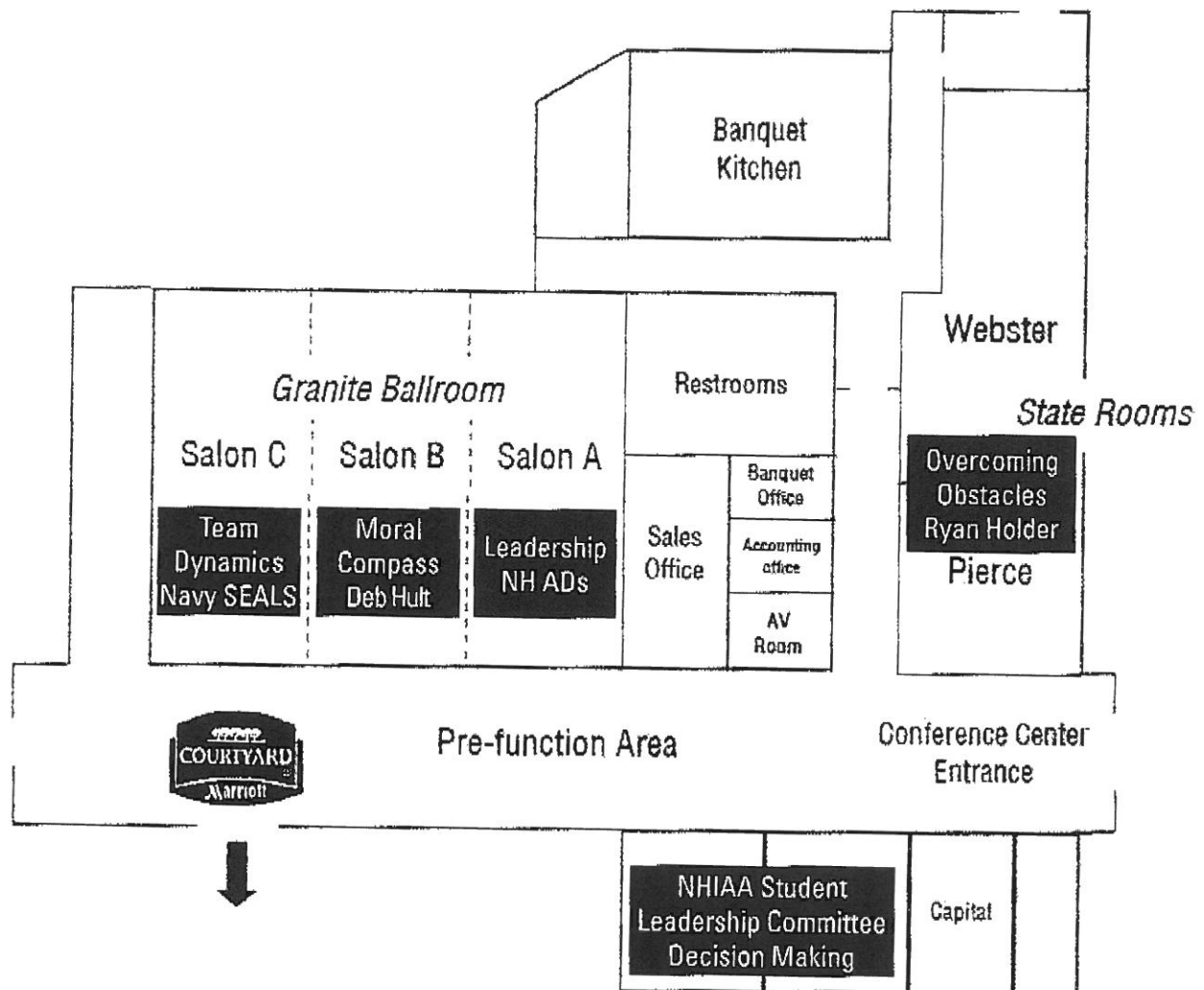
Participants staying at the Comfort Inn will be transported to their hotel via bus on Thursday night to check in to the hotel, then return to the Grappone Center for the Clash of the Colors. Participants will be bussed back to the Comfort Inn following the Clash activities.

Friday morning, participants are to check out of their rooms and bring all of their belongings with them to the Grappone Center for breakfast. Students should be picked up at the Grappone Center at approximately 1:00pm.

Meals

All meals will be served in the Granite Ballroom at the Grappone Center. Participants who have food allergies or special dietary needs must indicate such information on the Registration Form.

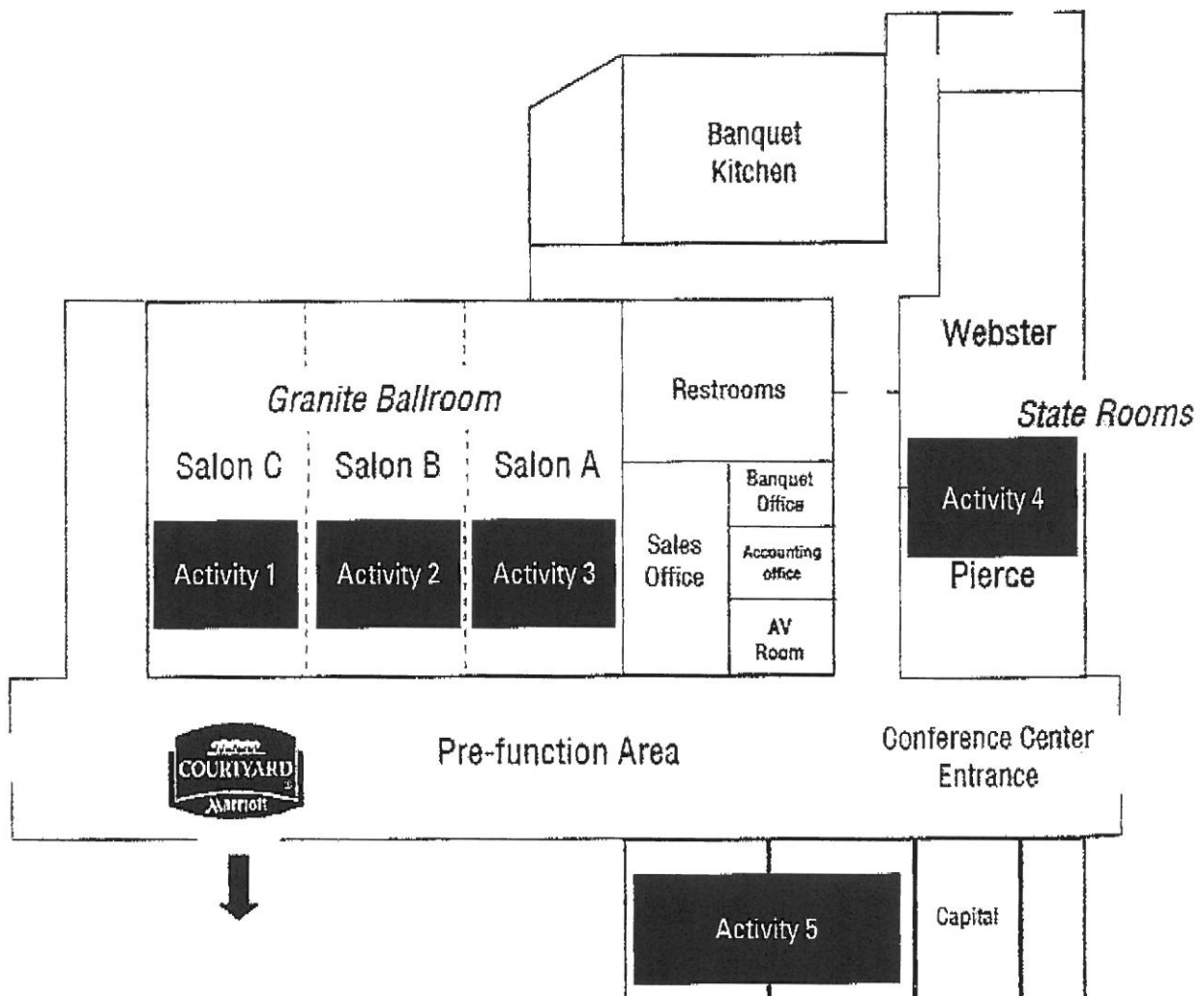
Conference Center Map: Break Out Rooms



Conference Center Map: Clash of the Colors

Here's where those teamwork skills will come in handy! As a group, you will rotate through each station. Points for each team will be tallied at each activity throughout the night. The Clash of Colors winning team will be announced Friday afternoon and the team will get a prize!

Good luck and have fun!



Grappone Conference Center and Courtyard Marriot Hotel

70 Constitution Avenue
Concord, NH 03301
Phone: 603-225-0303

Situated directly off Exit 15W at the connection of Interstates 93 and 393. At the first set of lights, take an immediate right onto Commercial Street. Follow ¼ mile to Courtyard Marriot. Parking is available in the front and back of the Conference Center and hotel.

Comfort Inn

71 Hall Street
Concord, NH 03301
603-226-4100

Special Thanks To...



NEW HAMPSHIRE
CHARITABLE FOUNDATION

The New Hampshire Charitable Foundation

NH DEPT. OF HEALTH AND HUMAN SERVICES

NHBDAS
BUREAU OF DRUG AND ALCOHOL SERVICES

The New Hampshire Department of Health and Human Services
Bureau of Drug and Alcohol Services

Promoting Prevention and Recovery



The Granite State Dairy Promotion



**DOVER HIGH SCHOOL
AND
REGIONAL CAREER TECHNICAL CENTER**



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EMILY SHERMAN
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KIM STEPHENS
Dean of Students
k.stephens@dover.k12.nh.us

THOMAS WALDRON
Dean of Students
t.waldron@dover.k12.nh.us

February 10, 2017

Dear Dover School Board Members,

This letter is being written in support of the varsity baseball's team trip to Cooperstown, New York which they take every other year. This year they will visit Cooperstown on April 15th and 16th, visiting the area and playing a game.

Thank you for your support.

Sincerely,

Peter Driscoll
Dover High School Principal

Cooperstown Extended Travel Request

In regards to Paragraph: 2-The trip to Cooperstown and the Baseball Hall of Fame has been a long standing tradition on an odd year bases since 1995. The players/managers/coaches are able to experience the cultural significance of Americas Pastime through visitation of the Hall of Fame, and competing on Doubleday Field-itself an historical landmark as it was built during the Great Depression.

In regards to Paragraph: 3-We have usually traveled during April vacation, this season we are able to do so. We will play April 15. No school days will be missed.

In regards to Paragraph: 4-The DHS Baseball booster club is responsible for the financial portion of the trip. Student athletes/managers/coaches will be required to pay for personal sundries and souvenirs.

In regards to questions:

1. The educational value is immense. What the student athletes/managers learn about baseball and the history of America can't be duplicated. Every person who has participated in this trip over the past 22 years has left the trip with a significantly greater appreciation for the game and our country.
2. We do not require a travel agent.
3. The travel dates are April 15, and April 16. The game is played April 15.
4. See attached.
5. Dependent upon student athletes desires. Student is responsible for 1 lunch, 1 dinner and souvenirs.
6. Based in NHIAA and DHS Athletic policies and procedures.
7. Pre-season meetings, NHIAA and DHS policies and procedures cover this.
8. NHIAA and DHS policies and procedures cover this.
9. Athletic Director approved, waiting for Principal and Superintendent.
10. John Carver will not require a substitute.
11. There is no financial benefit for the coaching staff.
12. The cost to the district is limited to the cost of a typical bus trip to our away games that would be incurred to play the contest anyway. Therefore there is no additional cost to the district.

Additional questions:

1. These are all on file as required under NHIAA and DHS policies and procedures.
2. The coaching staff(s) are the chaperones.
3. 5-1.
4. NHIAA and DHS policies and procedures cover this.

Donation Request List for Approval
January 9 School Board Meeting

School	Group Donating	Value	Items/Service	Purpose
DHS CTC	Kevin and Libby Simmons	\$1,000	2004 Nissan Sentra	This vehicle will allow students to practice valuable automotive repair skills they learn through the Automotive Repair Technician Program.
DHS CTC	Shu and Tak Lam	\$1,500	2004 Honda Odyssey	Same as above

DOVER SCHOOL DISTRICT	POLICY CODE: EBCA
DATE OF ADOPTION:	PAGE 1 OF 1

FIRST READING

EMERGENCY PLANS

The Superintendent is responsible for ensuring the district's Emergency Response Plan addresses hazards such as: acts of violence, natural disasters, fire, hazardous materials, medical emergencies, and other hazards deemed necessary by the School Board or local emergency authorities. The emergency response plans will be based on and conform to the Incident Command System and the National Incident Management System.

The School Board directs the Superintendent to develop site-specific emergency response plans for each school building and further directs the Superintendent to submit the emergency response plans to the Division of Homeland Security And Emergency Management, Department Of Safety.

The Superintendent is responsible for ensuring that at least two times per year, the district conducts emergency response drills. The Board or its designee will establish relations with local and state emergency and law enforcement authorities. The Superintendent or his/her designee will serve as a coordinator/liaison with these authorities.

Legal References:

RSA [189](#):64, Emergency Response Plans

Appendix: [EBCA-R](#)

Revised: September 2014

Revised: July 1998, August 2007

DOVER SCHOOL DISTRICT	POLICY CODE: EBCB
DATE OF ADOPTION:	PAGE 1 OF 1

FIRST READING

FIRE DRILLS

Fire drills will be scheduled by the building principal. Fire Drills should be conducted at least once per month while school is in session. Exceptions to the frequency of such drills may be granted pursuant to state law.

The purpose of a fire drill is to train students, under staff direction, to move safely, quickly, and quietly from any location within the building to an assigned evacuation area outside. The building principal is responsible for creating fire drill routes and procedures, and for maintaining all documentation relative to fire drills.

Legal Reference:

NH Code of Administrative Rules, Section SAF-C 6008.04, 6008.05, State Fire Code, Building Safety

Appendix: [EBCB-R](#) Fire Exit Drills in Educational Occupancies

Revised: February 2008

Reviewed: April 2004

Revised: July 1998, January 2006

DOVER SCHOOL DISTRICT	POLICY CODE: EBC
DATE OF ADOPTION:	PAGE 1 OF 1

FIRST READING

CRISIS PREVENTION AND RESPONSE

The Board recognizes that schools are subject to a number of potentially dangerous events, such as natural disasters, industrial accidents, and other events. No school is immune from these events no matter the size or location. The Board is committed to the prevention of these events, to the extent possible, in the schools and at school-sponsored activities.

The Superintendent shall establish an advisory committee to develop a Crisis Prevention and Response Plan. Board Policy [EBCA](#) and Appendix [EBCA-R](#) contain provisions relative to Emergency Response Plans. Consistent with Policy [EBCA](#) and RSA [189](#):64, the School Board directs the Superintendent to develop site-specific emergency response plans for each school building and further directs the Superintendent to submit the emergency response plans to the Division Of Homeland Security And Emergency Management, Department Of Safety.

The committee will review school district programs and activities, assess the district's security and safety needs, and review Board policies, administrative regulations, response plans and procedures.

The Superintendent will develop an administrative regulation that ensures the effective development and implementation of the district's plan.

Legal References:

RSA [189](#):64, Emergency Response Plans

RSA [193](#)-D, Safe School Zones

RSA [193](#)-F, Pupil Safety and Violence Prevention

NH Code of Admin. Rule. Section Ed. 306.04(a)(2), Promoting School Safety

Revised: September 2014

Revised: August 2007

New Policy: November 2006

RESOLUTION

RE: REQUEST FOR THE CREATION OF AN INSTRUCTIONAL EQUIPMENT CAPITAL RESERVE FUND

- WHEREAS: The Dover School Department requires large capital investments for the purchase of Instructional Equipment at all schools; and
- WHEREAS: The Dover School Department has a well-established administrative team to advise the Dover School Board and business office regarding planned capital purchases for Instructional Equipment; and
- WHEREAS: The City Council has requested that the Dover School Department utilize capital reserve funds to provide savings opportunities and budget related security associated with long-term planning of capital improvements.

NOW, THEREFORE, BE IT RESOLVED THAT HEREIN IS A FORMAL REQUEST FROM THE DOVER SCHOOL BOARD TO THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council approves the creation of a distinct capital reserve fund to be used by the Dover School Department for an Instructional Equipment Capital Reserve.

SUBMITTED BY:

Amanda L. Russell, Chairperson

Betsey Andrews Parker, Vice Chairperson

Kathleen Morrison, Secretary

Keith Holt

Matthew Lahr

Carolyn Mebert

Michelle Muffett-Lipinski

February 12, 2017

RESOLUTION

RE: REQUEST FOR THE DISSOLUTION OF THE SCHOOL ALTERNATIVE EDUCATION FUND (3825)

WHEREAS: The Alternative School supports and serves Dover students and tuition-in students from surrounding communities; and

WHEREAS: The Dover School Department's general operating fund has supported Dover students attending the Alternative School by way of an annual budget transfer from the General Fund to the Alternative Education Fund; and

WHEREAS: The student population has shifted from fewer tuition-in students to the majority being Dover students over the past several years, thereby the General Fund is providing 75% of the revenue for the Alternative Education Fund; and

WHEREAS: After review by the Dover School Department the budget for the Alternative School would be more efficient if managed entirely through the School's General Fund operating budget; and

WHEREAS: Any deficit balances will be managed through the School's general operating budget at the close of Fiscal Year 2017.

NOW, THEREFORE, BE IT RESOLVED THAT HEREIN IS A FORMAL REQUEST FROM THE DOVER SCHOOL BOARD TO THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council approves the dissolution of the School Alternative Education Fund (3825) and the Dover School Department will fully fund the program within its General Fund operating budget to include operating expenses and tuition revenue.

SUBMITTED BY:

Amanda L. Russell, Chairperson

Betsey Andrews Parker, Vice Chairperson

Kathleen Morrison, Secretary

Keith Holt

Matthew Lahr

Carolyn Mebert

Michelle Muffett-Lipinski

March 13, 2017

DOVER SCHOOL DISTRICT

SUPERINTENDENT SEARCH *SUGGESTED* PROCESS AND TIMELINE

Items highlighted in yellow indicate an in-person meeting with the consultant(s)

DATE

Stage 1 Board Input & Preparation	<u>02/01/2017</u>	Consultant planning meeting with the District Liaison. (<i>Time: TBD</i>) (option to conduct via Skype or gotomeetings.com)
	<u>02/02/2017</u>	Begin preparing information for the District promotional flyer or job description and online application form with the District liaison representative(s).
	<u>02/02/2017</u>	Notify all associates and other professional contacts of vacancy.
Stage 2 Profile Development & Process	<u>02/10/2017</u>	Promotional flyer or job description draft due.
	<u>02/10/2017</u>	Board to finalize Superintendent profile for the promotional flyer and online application form. (<i>Time: TBD</i>) (option to conduct via Skype or gotomeetings.com)
Stage 3 Recruiting & Screening	<u>02/10/2017</u>	Print promotional flyer or job description.
	<u>02/10/2017</u>	E-mail promotional flyer or job description and online application instructions to interested candidates.
	<u>03/20/2017</u>	Deadline for all application materials. (<i>*See note below.</i>)
Stage 4 Candidate Presentation	<u>03/30/2017</u>	Top candidates are presented to the District contact – BY SKYPE
Stage 5 Selection of Finalist & Future Planning	<u>Wks of 4/10 & 4/17/2017</u>	Interview finalist candidates.
	<u>Wks of 4/10 & 4/17/2017</u>	Final meeting with consultant following the last interview. (<i>Time: TBD</i>) (option to conduct via Skype or gotomeetings.com)
	<u>TBD</u>	Consultant will discuss contract terms with the finalist.
	<u>TBD</u>	Offer the contract.
	<u>TBD</u>	Press release of new Superintendent.

*All applications will be reviewed. Materials received after the closing date may be given full consideration depending upon the number of applications received and other factors.

(Actual dates to be determined in the first meeting with the Board.)

DOVER SCHOOL DISTRICT

Dover School District is Seeking a Superintendent

61 Locust Street, Suite 409, Dover, NH 03820

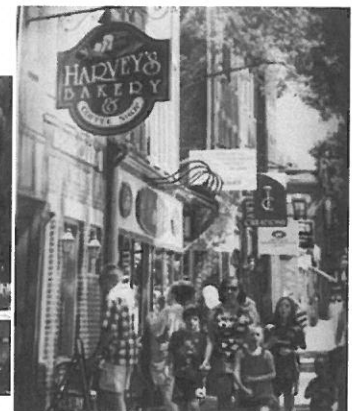
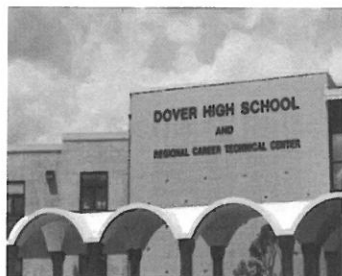
Check us out at <http://www.dover.k12.nh.us>

About the District:

The Dover School District is made up of approximately 4,200 students and 600 employees. Three elementary schools educate students in K-4; a middle school serves students in grades 5-8 and a high school and career technical center serves student in grades 9-12 from Dover, Nottingham and Barrington. The Dover Career and Technical Center provides students with an education that combines rigorous academic and technical study, preparing them for the world of work and continued education. A new \$89 million high school and career technical center is scheduled to open in September 2018.

District Facts:

- 2016-2017 Enrollment: 4,200
- Operating Budget: \$56,000,000
- Employees: 600
- Certified Professional Staff: 335
- Administrators: 22
- Administrative Assistants: 30
- Paraprofessionals: 180
- Master's Degrees: 61.7%
- Average salary: \$53,791
- Students receive free lunch: 23%
- Students receive reduced lunch: 3%



Mission Statement

Strengthening our community by educating every child, every day!

About Our Community:

With a population of over 30,000 Dover is nestled between the mountains and the ocean and is a quick commute to the metropolitan area of Boston and less than an hour's drive to Boston's Logan International Airport. It is the fastest growing city in New Hampshire, bucking the statewide trend of aging populations – it is the state's Youngest oldest city! CNN Money Magazine ranked it as one of the "Top 100 Places to Live in the Country." Dover has been earning recognition as a dynamic city that has it all: thriving businesses, and expanding art and cultural scene, a wide selection of dining establishments, a notable history, a strong sense of community, and beautiful scenery. It has also been twice named one of the "Nation's Best Communities for Young People".

Apply online by March 20, 2017

Dover School District Seeks a Superintendent Who:

- Demonstrates an unrelenting focus on individual student achievement and District priorities.
- Demonstrates successful leadership within a diverse student population and a fundamental understanding the impact of nonacademic barriers, such as poverty and mobility, have on student achievement.
- Is a visionary, transformational, or servant leader, capable of building a positive culture that supports students, parents, district staff and the community.
- Has experience using data-driven decision-making processes within the context of comprehensive monitoring and accountability systems, both academic and fiscal.
- Is committed to a "student first" philosophy in all decisions.
- Possesses a proven track record of visionary and inclusive leadership in leading a large organization dedicated to the goals of innovation, results, and excellence.
- Is committed to visibility within the community and demonstrates the ability to develop and maintain a mutually beneficial relationship with a broad range of groups and organizations.
- Must be able to develop and maintain a strong, cooperative working relationship with the School Board and City Council.
- Is able to demonstrate success in working with organized labor groups, unions and associations.
- Exhibits the ability to enhance student performance, especially in identifying and closing or narrowing the gaps in student achievement.
- Must have experience identifying and implementing best practices with measurable results.
- Must be innovative, knowledgeable of emerging trends and embrace advances in technology for use in the school environment.
- Must have the necessary political and media skills to navigate a complex environment.
- Must have experience overseeing large, complex budgets with a proven record of sound fiscal management.



Salary and Benefits:

The salary will be in the range of \$125,000 - \$145,000 plus an excellent comprehensive benefits package. The final salary for the successful candidate will be negotiated and determined based upon proven experience, qualifications and meeting Board criteria.

Requirements:

The candidate must have or be qualified to obtain Superintendent credentials as required by the State of New Hampshire. For more information, visit the New Hampshire Department of Education website at www.education.nh.gov.

Deadline and Selection:

All materials submitted as part of the Superintendent application will remain confidential to the extent permitted by law. After the applications have been reviewed and preliminary interviews conducted by the consulting firm, the School Board and the consulting firm shall discuss the selection of a limited pool of candidates for final interviews. These finalists will be contacted for their assent prior to entering the public phase of the selection process. Board members may elect to visit the communities of finalists for the position of Superintendent.

Persons wishing to be considered for the position should submit an application file online including:

- A letter of application stating personal qualifications, experiences and reasons for interest in the position.
- The online application form and a current resume.
- Four current letters of recommendation.

Apply online at:

Questions should be directed to:

Ray & Associates, Inc.
4403 First Avenue SE, Suite 407
Cedar Rapids, IA 52402
Phone: 319-393-3115
Fax: 319-393-4931

Please do not contact the School Board or District directly.

Deadline to Apply: March 20, 2017

Visit us at <http://www.dover.k12.nh.us>

DOVER SCHOOL DISTRICT

SUGGESTED SUPERINTENDENT SEARCH ADVERTISING

RECOMMENDED BY RAY & ASSOCIATES

~~AASA Job Bulletin & Website + \$99 for each additional PowerPost (Veterans, Diversity and Social)~~

~~\$410—Job listing would run for 30 days.~~

~~\$640—Job listing would run for 60 days.~~

Education Week Newspaper and Website (Ed Week will agree to 30 day online posting for \$750)

~~\$3,590 estimated total cost for job listing to run three times, print only, and twice on the website.~~

~~(Approx. \$700 per job listing print only)~~

(Approx. \$1,160 per website listing for each 30 day post.) The website posting includes the following features - Showcases online job posting by highlighting it on Education Week's home page with a direct link to the listing and highlights the posting on weekly newsletters attracting the attention of an additional 2 million top quality, active and passive, job seeking educators.

(NABSE) National Alliance of Black School Educators

~~\$250.00 to post job listing online for 30 days.~~

Association of Latino Administrators and Superintendents (ALAS)

~~\$150.00—Job listing would run for 6 weeks.~~

Executives Only Website (A salary amount is required in order to place ad)

Free job listing. Runs continuous throughout the search.

National Association of School Superintendents (NASS) Website

Free job listing. Runs continuous throughout the search.

Ray and Associates, Inc.

Free job listing. Runs continuous throughout the search.

TheLadders Passport

Free job listing. Runs continuous throughout the search.

School Leadership 2.0

~~\$95.00 to post job listing for 40 days.~~

Education America Network Website

~~\$295.00 to post job listing for 30 days.~~

New Hampshire School Board Association

Free job listing for districts that are a part of the state school board associations.

New Hampshire Association of School Administrators

Free job listing for districts that are members.

OTHER OPTIONAL ADVERTISING

American Association of School Personnel Administrators (AASPA)

~~\$250.00 to post job listing online for 30 days.~~

District Administration Website (website for District Administration Magazine) + \$99 for each additional PowerPost (Veterans, Diversity and Social)

~~\$295—Job listing to run for 30 days~~

ImDiversity.com Website

~~\$95—Job listing would run for 30 days. \$150—Job listing would run for 60 days~~

The Broad Center (Broad Talent Bridge)

Free online job listing.

Hispanic Outlook in Higher Education

~~\$330 for 2 weeks in their digital edition plus 6 weeks online or \$195.00 to post job listing online for 30 days~~

Career Builder (affiliate of USA Today)

~~\$250.00 to post job listing online for 30 days.~~

**MEMORANDUM
FROM THE
SUPERINTENDENT OF SCHOOLS**

TO: School Board

FROM: Elaine M. Arbour

SUBJECT: DEOP Agreement Changes

DATE: 2/15/2017

The School Board and the Dover Educational Office Personnel reached a tentative agreement on February 2, 2017. The estimated costs (including all associated benefits) to this Agreement and changes to this Bargaining Agreement are listed below:

FY18 Estimated cost of increase	\$ 33,767
FY18 Estimated cost of additional days	\$ 10,665
FY18 Estimated Savings from change in health insurance	\$(21,121)
FY18 Savings from reduced PD	\$(4,500)
Total Estimated Cost for FY18	\$ 18,811
Currently in FY18 Budget (steps/associated benefits)	\$ 4,641
Additional needed to fund FY18	\$ 14,170

Other Information:

- **There are currently 27 DEOP members in the Dover School District. 24 are at the top step**
- **This is a 3-year Agreement**
- **Health Insurance will be changing to the Consumer Driven Health Plan (CDHP) with Choice Fund. This one plan will replace all plans that were previously offered to DEOP members.**

Language Changes

Article III GRIEVANCE PROCEDURE

D. ADDITIONAL PROVISIONS

1. The grievant may be accompanied by a local, state, or national Association representative at conferences held at **any level** ~~either Level One or Level Two.~~
2. ~~The grievant may be accompanied by a local Association representative or a state or national Association representative at Level Three and Level Four.~~
6. Failure to refer to a grievance to **the** next level within the specified time shall be considered an acceptance of the decision rendered.

Article IV WORKING CONDITIONS

A. WORK HOURS AND DAY

1. Definition of Full-Time and School-Year Administrative assistant employees

- a. Full-time employees are employed forty (40) hours a week for fifty-two (52) weeks (exclusive of vacations).
- b. School-year employees are employed: **for the number of annual student days established by the School Board plus 3 additional work days (the “work year”). Employees in the following positions typically work the following additional days each year:**

i. 10 additional days for:

- a. Student Services at Dover Middle and High Schools**
- b. Health Office at Dover Middle and High Schools**
- c. Main Office at Dover Middle School; and**
- d. Guidance Office at Dover High School**

ii. 5 additional days for:

- a. Dean’s Office at Dover Middle School/Dover High School;**
- b. Alternative School**
- c. Main Office at Dover High School; and**
- d. Athletic Office at Dover High School**

iii. 2 additional days for:

- a. Receptionist at Dover Middle School**

~~(1) six (6) or more hours per day for the number of annual student days established by the School Board plus 3 additional work days.~~

~~(2) less than six (6) or more hours per day for the number of annual student days established by the School Board plus 3 additional work days.~~

- c. Work schedules **and work years** of all full-time and school-year employees shall be approved by the Superintendent, subject to the educational, operational and financial needs of the district.

2. Compensation for work performed

- c. The first ~~twelve~~ **nine (9)** months from the employee's initial date of hire will be considered a probationary period for purposes of just cause and grievances.
- d. The wage scale in Appendix A-I shall apply to the following Dover School District positions:

Administrative Assistant II:

School Based Office Administrative Assistant, Substitute Coordinator, ~~SPED Administrative Assistant-School Based~~, Attendance Administrative Assistant-School Based, Title I – School Based, Nurse’s Administrative Assistant, Guidance Administrative Assistant

Administrative Assistant III:

Assistant Principal's Administrative Assistant- School Based, School Administrative Assistant- School Based, Dean's Administrative Assistant, Federal Projects/Curriculum Administrative Assistant-District Wide, Food Service- District Wide, SAU Administrative Assistant- District Based, **SPED Administrative Assistant-School Based**

C. LUNCH BREAKS

Each administrative assistant shall be allowed ~~an~~ **a thirty minute** unpaid duty-free lunch break which shall not be reduced in duration but shall be consistent with his/her work schedule.

D. INCLEMENT WEATHER DAYS

4. Bargaining unit members may leave work with the approval of the Superintendent or designee, without loss of compensation, if his/her work site **unexpectedly** has no electrical service and it is not expected to return for two or more hours and if no students are present in the building.

E. LEAVING THE BUILDING

B. During their fifteen (15) minute break period, administrative assistants may leave the building **after signing out** ~~only for work related purposes or with the permission of the building principal or immediate supervisor. The administrative assistant shall sign out and note the time that the administrative assistant shall return.~~

F. EMPLOYEE FILES

1. An administrative assistant shall have the right, upon request, to review the contents of the administrative assistant's personnel files and to make copies of any documents contained therein. An administrative assistant must have a witness of the employee's choice present during such review. **A witness chosen by the employer must also be present.**

G. EVALUATION

4. No evaluation, which has not been shown to the employee, may be placed in the file. The employee shall sign the evaluation, however, such signature shall indicate only that it has been reviewed and shall not necessarily indicate ~~concurrent~~ **concurrency** with the contents. The employee shall have the right to attach a written response to the evaluation.

Article V: COMPENSATION

B. PLACEMENT ON THE WAGE SCALE

The intent of the following guideline is to assure that people hired from outside are not placed on a higher step than someone with equivalent experience from within the bargaining unit.

Experience credit on the salary schedule will be for related education and work experience. No employee will be placed on a step higher than indicated by actual experience credit.

No new employee will be placed on the salary schedule at a salary step above step six (6) ~~four (4)~~. Bargaining unit employees who transferred from a position within the District shall be placed on the step with the equivalent wage as the position from which they transferred. ~~transfer step level.~~

Article VI FRINGE BENEFITS

A. MEDICAL INSURANCE

1. For all full-time and school-year administrative assistants employed six (6) or more hours per days , the School District of the City of Dover agrees to pay the premiums of the New Hampshire School Health Care Coalition plan, SchoolCare, or another health program providing equivalent or improved benefits, as follows:

~~Point of Service (OAPOS):~~

~~The District shall pay eighty (80) percent of the premium.~~

~~Health Maintenance Organization:~~

~~The District shall pay ninety (90) percent of the premium.~~

Yellow Plan with Choice Fund

The District will pay ninety-seven (97) percent of the monthly premium and the employee will pay any additional costs of coverage.

3. If an employee does not subscribe to the School District of the City of Dover, New Hampshire New Hampshire School Health Care Coalition plan, SchoolCare, health program or to another City of Dover health insurance plan through a family member **and provides documentation that he/she is covered by another employer-sponsored group health plan or a federal or state-sponsored plan (other than a plan through a "health insurance exchange" under the Affordable Care Act)**, he/she will receive an amount equal to twenty-five (25) percent of the **dollar amount that the school district would otherwise contribute for the coverage level for which the employee is eligible.** ~~Health Maintenance Organization premium benefit cost of the premium for the coverage to which he/she is entitled~~

G. PROFESSIONAL DEVELOPMENT

1. The following Professional Development plan will apply to all full-time and school-year administrative assistants employed six (6) or more hours per day. The District agrees to budget **\$2,000** ~~\$6,500.00~~ annually for course reimbursement, professional development workshops / seminars, the annual administrative assistant workshop day, and attendance to the New Hampshire Association of Educational Office Professionals Convention.

Article VII LEAVES

A. SICK LEAVE WITH PAY

4. School-year administrative assistant's employed six (6) or more hours per day ~~for one hundred eighty (180) or more school days (ten [10] months—September to June)~~ shall receive ten (10) days of sick leave per school year with pay, accumulative to ninety (90) days. School year administrative assistants who work up to but not including thirty (30) hours per week, will earn five (5) sick days with full pay annually and shall accumulate days to a maximum of 90.

B. PERSONAL LEAVE

1. Personal leave (including family illnesses) may only be requested by a full-time administrative assistant and a school-year administrative assistant employed six (6) or more hours per day. Such leave is not to exceed five (5) personal days per year for full-time administrative assistants. School-year administrative assistants employed six (6) or more hours per day, shall not exceed three (3) personal days per school year, to be granted at the discretion of the Superintendent. Such absence will not result in loss of pay.

~~3 Requests for personal leave must be channeled in writing to the Superintendent's office for implementation at least forty-eight (48) hours prior to the commencement of such leave. Emergency leave shall require prior approval of the Superintendent, when practicable. Non-scheduled emergency leave shall be supported in writing as soon after the fact as possible.~~

Article VIII HOLIDAYS AND VACATIONS

A. HOLIDAYS

3. If ever in the future these holidays are declared regular workdays, then these holidays will become regular working days with no extra compensation. Some positions and situations require an employee to be on the job during a holiday, or day designated for observance of a holiday, as part of his/her normal work schedule. In that event, the Superintendent will grant the employee an extra day off ~~when school is not in session or~~ at a time mutually agreed upon by the Superintendent and employee in lieu of the designated holiday.

6. If ever in the future the holidays listed above are declared regular workdays, then these holidays will become regular working days with no extra compensation. Some positions and situations require an employee be on the job during a holiday, or day designated for observance of a holiday, as part of his/her normal work schedule. In the event the Superintendent will grant the employee an extra day off at a time mutually agreed upon by the Superintendent and employee in lieu of the designated holiday.

B. VACATIONS

~~Permanent;~~ Full-time administrative assistants shall receive vacation with pay as follows:

~~All requests for vacation leave must be made in writing to the Administrator or designee who shall approve or deny all vacation requests in a timely manner.~~
Vacation requests shall be approved at the discretion of the administrator or designee.

For full-year employees, unused ~~Unused~~ vacation days, from the previous school year, shall be used by June 30 or shall be forfeited. For example, vacation earned during the 2007-08 school year must be used by June 30, 2009. **School year employees may not carry over unused vacation days.**

For full-year employees, the ~~The~~ maximum number of days that can be paid upon retirement is 1.25 times annual leave, and, for example, an employee who earns 10 days of annual leave would have a maximum payout of 12.5 days. **Such payment will be made within 90 days of the retirement date.**

Article IX EXCLUSIVE ASSOCIATION

RIGHTS AND RESPONSIBILITIES

F. INFORMATION

2. If the agenda of a public School Board meeting has been prepared twenty-four (24) hours in advance of such School Board meeting, it shall be **emailed** ~~mailed~~ to the President of the Association at the President's **email** ~~school~~ address. If school is not in session, it shall be **emailed** ~~mailed~~ to the **email** ~~home~~ address of the Association President.
3. A copy of the minutes of all public School Board meetings shall be **emailed** ~~mailed~~ to the President of the Association at the President's home or school **email** address.

Article X SENIORITY, LAYOFF AND RECALL

B. LAYOFF AND RECALL

2. Each vacant position within the bargaining unit shall be posted in each school for ten (10) calendar days. A list of known vacancies in administrative assistant positions will be posted and a copy sent to the Association President. During the months of July and August, ~~written~~ notices of vacancies will be **emailed** ~~sent~~ to the Association President's home as well as being conspicuously posted. The listing will include position, pay level, qualifications, and other relevant information, to extent known, of new positions and/or openings occasioned by the retirement/resignation of personnel. ~~Administrative assistants desiring to be considered for such positions will submit a letter of interest to the Superintendent within the posting dates plus and additional five (5) days.~~

Article XIII DURATION

A. DURATION

1. This Agreement shall be effective as of July 1, **2017** ~~2014~~, and shall continue in effect until and including June 30, **2020** ~~2017~~.
2. The School Board and the Association agree to begin negotiations for a successor Agreement no later than December 1, **2019** ~~2016~~.

2016 - 2017 SALARY SCHEDULE

Class	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
1	12.42	12.79	13.19	13.59	13.97	14.40	14.84	15.29
2	13.88	14.28	14.72	15.17	15.60	16.08	16.58	17.08
3	14.62	15.04	15.51	15.96	16.45	16.95	17.45	17.97
4	15.34	15.81	16.30	16.76	17.29	17.81	18.33	18.88
5	16.49	17.00	17.50	18.03	18.59	19.14	19.73	20.31
6	18.27	18.84	19.39	19.99	20.56	21.18	21.83	22.49

								<u>Percentage</u>
<u>2017 - 2018 PROJECTED SALARY SCHEDULE</u>								<u>Increase:</u> <u>3.00%</u>

<u>Class</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
<u>1</u>	<u>12.79</u>	<u>13.17</u>	<u>13.59</u>	<u>14.00</u>	<u>14.39</u>	<u>14.83</u>	<u>15.29</u>	<u>15.75</u>
<u>2</u>	<u>14.30</u>	<u>14.71</u>	<u>15.16</u>	<u>15.63</u>	<u>16.07</u>	<u>16.56</u>	<u>17.08</u>	<u>17.59</u>
<u>3</u>	<u>15.06</u>	<u>15.49</u>	<u>15.98</u>	<u>16.44</u>	<u>16.94</u>	<u>17.46</u>	<u>17.97</u>	<u>18.51</u>
<u>4</u>	<u>15.80</u>	<u>16.28</u>	<u>16.79</u>	<u>17.26</u>	<u>17.81</u>	<u>18.34</u>	<u>18.88</u>	<u>19.45</u>
<u>5</u>	<u>16.98</u>	<u>17.51</u>	<u>18.03</u>	<u>18.57</u>	<u>19.15</u>	<u>19.71</u>	<u>20.32</u>	<u>20.92</u>
<u>6</u>	<u>18.82</u>	<u>19.41</u>	<u>19.97</u>	<u>20.59</u>	<u>21.18</u>	<u>21.82</u>	<u>22.48</u>	<u>23.16</u>

								<u>Percentage</u>
<u>2018 - 2019 PROJECTED SALARY SCHEDULE</u>								<u>Increase:</u> <u>3.00%</u>

<u>Class</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
<u>1</u>	<u>13.18</u>	<u>13.57</u>	<u>13.99</u>	<u>14.42</u>	<u>14.82</u>	<u>15.28</u>	<u>15.74</u>	<u>16.22</u>
<u>2</u>	<u>14.73</u>	<u>15.15</u>	<u>15.62</u>	<u>16.09</u>	<u>16.55</u>	<u>17.06</u>	<u>17.59</u>	<u>18.12</u>
<u>3</u>	<u>15.51</u>	<u>15.96</u>	<u>16.45</u>	<u>16.93</u>	<u>17.45</u>	<u>17.98</u>	<u>18.51</u>	<u>19.06</u>
<u>4</u>	<u>16.27</u>	<u>16.77</u>	<u>17.29</u>	<u>17.78</u>	<u>18.34</u>	<u>18.89</u>	<u>19.45</u>	<u>20.03</u>
<u>5</u>	<u>17.49</u>	<u>18.04</u>	<u>18.57</u>	<u>19.13</u>	<u>19.72</u>	<u>20.31</u>	<u>20.93</u>	<u>21.55</u>
<u>6</u>	<u>19.38</u>	<u>19.99</u>	<u>20.57</u>	<u>21.21</u>	<u>21.81</u>	<u>22.47</u>	<u>23.16</u>	<u>23.86</u>

								<u>Percentage</u>
<u>2019 - 2020 PROJECTED SALARY SCHEDULE</u>								<u>Increase:</u> <u>3.00%</u>

<u>Class</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
<u>1</u>	<u>13.57</u>	<u>13.98</u>	<u>14.41</u>	<u>14.85</u>	<u>15.27</u>	<u>15.74</u>	<u>16.22</u>	<u>16.71</u>
<u>2</u>	<u>15.17</u>	<u>15.60</u>	<u>16.08</u>	<u>16.58</u>	<u>17.05</u>	<u>17.57</u>	<u>18.12</u>	<u>18.66</u>
<u>3</u>	<u>15.98</u>	<u>16.43</u>	<u>16.95</u>	<u>17.44</u>	<u>17.98</u>	<u>18.52</u>	<u>19.07</u>	<u>19.64</u>
<u>4</u>	<u>16.76</u>	<u>17.28</u>	<u>17.81</u>	<u>18.31</u>	<u>18.89</u>	<u>19.46</u>	<u>20.03</u>	<u>20.63</u>
<u>5</u>	<u>18.02</u>	<u>18.58</u>	<u>19.12</u>	<u>19.70</u>	<u>20.31</u>	<u>20.91</u>	<u>21.56</u>	<u>22.19</u>

<u>6</u>	<u>19.96</u>	<u>20.59</u>	<u>21.19</u>	<u>21.84</u>	<u>22.47</u>	<u>23.14</u>	<u>23.85</u>	<u>24.58</u>
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2017 New Hampshire Youth Risk Behavior Survey

This survey is about health behavior. It has been developed so you can tell us what you do that may affect your health. The information you give will be used to improve health education for young people like yourself.

DO NOT write your name on this survey. The answers you give will be kept private. No one will know what you write. Answer the questions based on what you really do.

Completing the survey is voluntary. Whether or not you answer the questions will not affect your grade in this class. If you are not comfortable answering a question, just leave it blank.

The questions that ask about your background will be used only to describe the types of students completing this survey. The information will not be used to find out your name. No names will ever be reported.

Make sure to read every question. Fill in the ovals completely. When you are finished, follow the instructions of the person giving you the survey.

Thank you very much for your help.

Directions

- Use a #2 pencil only.
- Make dark marks.
- Fill in a response like this: A B ● D.
- If you change your answer, erase your old answer completely.

- How old are you?
 - 12 years old or younger
 - 13 years old
 - 14 years old
 - 15 years old
 - 16 years old
 - 17 years old
 - 18 years old or older
- What is your sex?
 - Female
 - Male
- In what grade are you?
 - 9th grade
 - 10th grade
 - 11th grade
 - 12th grade
 - Ungraded or other grade
- Are you Hispanic or Latino?
 - Yes
 - No
- What is your race? (Select one or more responses.)
 - American Indian or Alaska Native
 - Asian
 - Black or African American
 - Native Hawaiian or Other Pacific Islander
 - White

- How tall are you without your shoes on?
Directions: Write your height in the shaded blank boxes. Fill in the matching oval below each number.

Example

Height	
Feet	Inches
5	7
③	⑩
④	①
●	②
⑥	③
⑦	④
	⑤
	⑥
	●
	⑧
	⑨
	⑩
	⑪

- How much do you weigh without your shoes on?
Directions: Write your weight in the shaded blank boxes. Fill in the matching oval below each number.

Example

Weight		
Pounds		
1	5	2
⑩	⑩	⑩
●	①	①
②	②	●
③	③	③
	④	④
	●	⑤
	⑥	⑥
	⑦	⑦
	⑧	⑧
	⑨	⑨

8. During the past 12 months, how would you describe your grades in school?
- A. Mostly A's
 - B. Mostly B's
 - C. Mostly C's
 - D. Mostly D's
 - E. Mostly F's
 - F. None of these grades
 - G. Not sure

The next 6 questions ask about safety.

9. **When you rode a bicycle** during the past 12 months, how often did you wear a helmet?
- A. I did not ride a bicycle during the past 12 months
 - B. Never wore a helmet
 - C. Rarely wore a helmet
 - D. Sometimes wore a helmet
 - E. Most of the time wore a helmet
 - F. Always wore a helmet
10. How often do you wear a seat belt when **driving** a car?
- A. I do not drive a car
 - B. Never
 - C. Rarely
 - D. Sometimes
 - E. Most of the time
 - F. Always
11. How often do you wear a seat belt when **riding** in a car driven by someone else?
- A. Never
 - B. Rarely
 - C. Sometimes
 - D. Most of the time
 - E. Always
12. During the past 30 days, how many times did you **ride** in a car or other vehicle **driven by someone who had been drinking alcohol**?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or more times

13. During the past 30 days, how many times did you **drive** a car or other vehicle **when you had been drinking alcohol**?
- A. I did not drive a car or other vehicle during the past 30 days
 - B. 0 times
 - C. 1 time
 - D. 2 or 3 times
 - E. 4 or 5 times
 - F. 6 or more times
14. During the past 30 days, on how many days did you **text or e-mail** while **driving** a car or other vehicle?
- A. I did not drive a car or other vehicle during the past 30 days
 - B. 0 days
 - C. 1 or 2 days
 - D. 3 to 5 days
 - E. 6 to 9 days
 - F. 10 to 19 days
 - G. 20 to 29 days
 - H. All 30 days

The next 11 questions ask about violence-related behaviors.

15. During the past 30 days, on how many days did you carry **a weapon** such as a gun, knife, or club?
- A. 0 days
 - B. 1 day
 - C. 2 or 3 days
 - D. 4 or 5 days
 - E. 6 or more days
16. During the past 30 days, on how many days did you carry **a weapon** such as a gun, knife, or club **on school property**?
- A. 0 days
 - B. 1 day
 - C. 2 or 3 days
 - D. 4 or 5 days
 - E. 6 or more days

17. During the past 30 days, on how many days did you **not** go to school because you felt you would be unsafe at school or on your way to or from school?
- A. 0 days
 - B. 1 day
 - C. 2 or 3 days
 - D. 4 or 5 days
 - E. 6 or more days
18. During the past 12 months, how many times has someone threatened or injured you with a **weapon** such as a gun, knife, or club **on school property**?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or 7 times
 - F. 8 or 9 times
 - G. 10 or 11 times
 - H. 12 or more times
19. During the past 12 months, how many times were you in a **physical fight**?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or 7 times
 - F. 8 or 9 times
 - G. 10 or 11 times
 - H. 12 or more times
20. Have you ever been physically forced to have sexual intercourse when you did not want to?
- A. Yes
 - B. No
21. During the past 12 months, how many times did **anyone** force you to do sexual things that you did not want to do? (Count such things as kissing, touching, or being physically forced to have sexual intercourse.)
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or more times
22. During the past 12 months, how many times did **someone you were dating or going out with** force you to do sexual things that you did not want to do? (Count such things as kissing, touching, or being physically forced to have sexual intercourse.)
- A. I did not date or go out with anyone during the past 12 months
 - B. 0 times
 - C. 1 time
 - D. 2 or 3 times
 - E. 4 or 5 times
 - F. 6 or more times
23. During the past 12 months, how many times did **someone you were dating or going out with** physically hurt you on purpose? (Count such things as being hit, slammed into something, or injured with an object or weapon.)
- A. I did not date or go out with anyone during the past 12 months
 - B. 0 times
 - C. 1 time
 - D. 2 or 3 times
 - E. 4 or 5 times
 - F. 6 or more times

24. During the past 12 months, how many times did **someone you were dating or going out with** purposely try to control you or emotionally hurt you? (Count such things as being told who you could and could not spend time with, being humiliated in front of others, or being threatened if you did not do what they wanted.)
- A. I did not date or go out with anyone during the past 12 months
 - B. 0 times
 - C. 1 time
 - D. 2 or 3 times
 - E. 4 or 5 times
 - F. 6 or more times
25. During the past 12 months, did you ever force **someone you were dating or going out with** to do sexual things that they did not want to do? (Count such things as kissing, touching, or physically forcing them to have sexual intercourse.)
- A. I did not date or go out with anyone during the past 12 months
 - B. Yes
 - C. No

The next 2 questions ask about bullying. Bullying is when 1 or more students tease, threaten, spread rumors about, hit, shove, or hurt another student over and over again. It is not bullying when 2 students of about the same strength or power argue or fight or tease each other in a friendly way.

26. During the past 12 months, have you ever been bullied **on school property**?
- A. Yes
 - B. No
27. During the past 12 months, have you ever been **electronically** bullied? (Count being bullied through texting, Instagram, Facebook, or other social media.)
- A. Yes
 - B. No

The next question asks about hurting yourself on purpose.

28. During the past 12 months, how many times did you do something to purposely hurt yourself without wanting to die, such as cutting or burning yourself on purpose?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or more times

The next 4 questions ask about sad feelings and attempted suicide. Sometimes people feel so depressed about the future that they may consider attempting suicide, that is, taking some action to end their own life.

29. During the past 12 months, did you ever feel so sad or hopeless almost every day for **two weeks or more in a row** that you stopped doing some usual activities?
- A. Yes
 - B. No
30. During the past 12 months, did you ever **seriously** consider attempting suicide?
- A. Yes
 - B. No
31. During the past 12 months, how many times did you actually attempt suicide?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or more times
32. **If you attempted suicide** during the past 12 months, did any attempt result in an injury, poisoning, or overdose that had to be treated by a doctor or nurse?
- A. **I did not attempt suicide** during the past 12 months
 - B. Yes
 - C. No

The next 3 questions ask about cigarette smoking.

33. How old were you when you first tried cigarette smoking, even one or two puffs?
- A. I have never tried cigarette smoking, not even one or two puffs
 - B. 8 years old or younger
 - C. 9 or 10 years old
 - D. 11 or 12 years old
 - E. 13 or 14 years old
 - F. 15 or 16 years old
 - G. 17 years old or older
34. During the past 30 days, on how many days did you smoke cigarettes?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days
35. During the past 30 days, on the days you smoked, how many cigarettes did you smoke **per day**?
- A. I did not smoke cigarettes during the past 30 days
 - B. Less than 1 cigarette per day
 - C. 1 cigarette per day
 - D. 2 to 5 cigarettes per day
 - E. 6 to 10 cigarettes per day
 - F. 11 to 20 cigarettes per day
 - G. More than 20 cigarettes per day

The next 3 questions ask about electronic vapor products, such as blu, NJOY, Vuse, MarkTen, Logic, Vapin Plus, eGo, and Halo. Electronic vapor products include e-cigarettes, e-cigars, e-pipes, vape pipes, vaping pens, e-hookahs, and hookah pens.

36. Have you ever used an electronic vapor product?
- A. Yes
 - B. No

37. During the past 30 days, on how many days did you use an electronic vapor product?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days
38. During the past 30 days, how did you **usually** get your own electronic vapor products? (Select only **one** response.)
- A. I did not use any electronic vapor products during the past 30 days
 - B. I bought them in a store such as a convenience store, supermarket, discount store, gas station, or vape store
 - C. I got them on the Internet
 - D. I gave someone else money to buy them for me
 - E. I borrowed them from someone else
 - F. A person 18 years old or older gave them to me
 - G. I took them from a store or another person
 - H. I got them some other way

The next question asks about other tobacco products.

39. During the past 30 days, on how many days did you smoke **cigars, cigarillos, or little cigars**?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days

The next 4 questions ask about drinking alcohol. This includes drinking beer, wine, wine coolers, and liquor such as rum, gin, vodka, or whiskey. For these questions, drinking alcohol does not include drinking a few sips of wine for religious purposes.

40. How old were you when you had your first drink of alcohol other than a few sips?
- A. I have never had a drink of alcohol other than a few sips
 - B. 8 years old or younger
 - C. 9 or 10 years old
 - D. 11 or 12 years old
 - E. 13 or 14 years old
 - F. 15 or 16 years old
 - G. 17 years old or older
41. During the past 30 days, on how many days did you have at least one drink of alcohol?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days
42. During the past 30 days, on how many days did you have 5 or more drinks of alcohol in a row, that is, within a couple of hours?
- A. 0 days
 - B. 1 day
 - C. 2 days
 - D. 3 to 5 days
 - E. 6 to 9 days
 - F. 10 to 19 days
 - G. 20 or more days

43. During the past 30 days, how did you usually get the alcohol you drank?
- A. I did not drink alcohol during the past 30 days
 - B. I bought it in a store such as a liquor store, convenience store, supermarket, discount store, or gas station
 - C. I bought it at a restaurant, bar, or club
 - D. I bought it at a public event such as a concert or sporting event
 - E. I gave someone else money to buy it for me
 - F. Someone gave it to me
 - G. I took it from a store or family member
 - H. I got it some other way

The next 2 questions ask about marijuana use. Marijuana also is called grass, pot, or weed.

44. How old were you when you tried marijuana for the first time?
- A. I have never tried marijuana
 - B. 8 years old or younger
 - C. 9 or 10 years old
 - D. 11 or 12 years old
 - E. 13 or 14 years old
 - F. 15 or 16 years old
 - G. 17 years old or older
45. During the past 30 days, how many times did you use marijuana?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times

The next 8 questions ask about other drugs.

46. During your life, how many times have you used **heroin** (also called smack, junk, or China White)?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
47. During your life, how many times have you used **methamphetamines** (also called speed, crystal, crank, or ice)?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
48. During your life, how many times have you used **ecstasy** (also called MDMA)?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
49. During your life, how many times have you used **synthetic marijuana** (also called K2, Spice, fake weed, King Kong, Yucatan Fire, Skunk, or Moon Rocks)?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
50. During your life, how many times have you taken a **prescription drug** (such as OxyContin, Percocet, Vicodin, codeine, Adderall, Ritalin, or Xanax) without a doctor's prescription?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
51. During the past 30 days, how many times did you take a **prescription drug** (such as OxyContin, Percocet, Vicodin, codeine, Adderall, Ritalin, or Xanax) without a doctor's prescription?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
52. During the past 12 months, has anyone offered, sold, or given you an illegal drug **on school property**?
- A. Yes
 - B. No
53. During the past 12 months, do you recall hearing, reading, or seeing a public message about avoiding alcohol or other illegal drugs?
- A. Yes
 - B. No
 - C. Not sure

The next 9 questions ask about sexual behavior.

54. Have you ever had sexual intercourse?
 - A. Yes
 - B. No
55. How old were you when you had sexual intercourse for the first time?
 - A. I have never had sexual intercourse
 - B. 11 years old or younger
 - C. 12 years old
 - D. 13 years old
 - E. 14 years old
 - F. 15 years old
 - G. 16 years old
 - H. 17 years old or older
56. During your life, with how many people have you had sexual intercourse?
 - A. I have never had sexual intercourse
 - B. 1 person
 - C. 2 people
 - D. 3 people
 - E. 4 people
 - F. 5 people
 - G. 6 or more people
57. During the past 3 months, with how many people did you have sexual intercourse?
 - A. I have never had sexual intercourse
 - B. I have had sexual intercourse, but not during the past 3 months
 - C. 1 person
 - D. 2 people
 - E. 3 people
 - F. 4 people
 - G. 5 people
 - H. 6 or more people
58. Did you drink alcohol or use drugs before you had sexual intercourse the **last time**?
 - A. I have never had sexual intercourse
 - B. Yes
 - C. No
59. The **last time** you had sexual intercourse, did you or your partner use a condom?
 - A. I have never had sexual intercourse
 - B. Yes
 - C. No
60. The **last time** you had sexual intercourse, what **one** method did you or your partner use to **prevent pregnancy**? (Select only **one** response.)
 - A. I have never had sexual intercourse
 - B. No method was used to prevent pregnancy
 - C. Birth control pills
 - D. Condoms
 - E. An IUD (such as Mirena or ParaGard) or implant (such as Implanon or Nexplanon)
 - F. A shot (such as Depo-Provera), patch (such as Ortho Evra), or birth control ring (such as NuvaRing)
 - G. Withdrawal or some other method
 - H. Not sure
61. During your life, with whom have you had sexual contact?
 - A. I have never had sexual contact
 - B. Females
 - C. Males
 - D. Females and males
62. Which of the following best describes you?
 - A. Heterosexual (straight)
 - B. Gay or lesbian
 - C. Bisexual
 - D. Not sure

The next 6 questions ask about food you ate or drank during the past 7 days. Think about all the meals and snacks you had from the time you got up until you went to bed. Be sure to include food you ate at home, at school, at restaurants, or anywhere else.

63. During the past 7 days, how many times did you drink **100% fruit juices** such as orange juice, apple juice, or grape juice? (Do **not** count punch, Kool-Aid, sports drinks, or other fruit-flavored drinks.)
- A. I did not drink 100% fruit juice during the past 7 days
 - B. 1 to 3 times during the past 7 days
 - C. 4 to 6 times during the past 7 days
 - D. 1 time per day
 - E. 2 times per day
 - F. 3 times per day
 - G. 4 or more times per day
64. During the past 7 days, how many times did you eat **fruit**? (Do **not** count fruit juice.)
- A. I did not eat fruit during the past 7 days
 - B. 1 to 3 times during the past 7 days
 - C. 4 to 6 times during the past 7 days
 - D. 1 time per day
 - E. 2 times per day
 - F. 3 times per day
 - G. 4 or more times per day
65. During the past 7 days, how many times did you eat **green salad**?
- A. I did not eat green salad during the past 7 days
 - B. 1 to 3 times during the past 7 days
 - C. 4 to 6 times during the past 7 days
 - D. 1 time per day
 - E. 2 times per day
 - F. 3 times per day
 - G. 4 or more times per day
66. During the past 7 days, how many times did you drink a **can, bottle, or glass of a sugar-sweetened beverage** such as sports drinks (for example, Gatorade or PowerAde), energy drinks (for example, Red Bull or Jolt), lemonade, sweetened tea or coffee drinks, flavored milk, Snapple, or Sunny Delight? (Do **not** count soda or pop or 100% fruit juice.)
- A. I did not drink these sugar-sweetened beverages during the past 7 days
 - B. 1 to 3 times during the past 7 days
 - C. 4 to 6 times during the past 7 days
 - D. 1 time per day
 - E. 2 times per day
 - F. 3 times per day
 - G. 4 or more times per day
67. During the past 7 days, how many times did you drink a **can, bottle, or glass of soda or pop**, such as Coke, Pepsi, or Sprite? (Do **not** count diet soda or diet pop.)
- A. I did not drink soda or pop during the past 7 days
 - B. 1 to 3 times during the past 7 days
 - C. 4 to 6 times during the past 7 days
 - D. 1 time per day
 - E. 2 times per day
 - F. 3 times per day
 - G. 4 or more times per day
68. During the past 7 days, how many times did you drink a **bottle or glass of plain water**? (Count tap, bottled, and unflavored sparkling water.)
- A. I did not drink water during the past 7 days
 - B. 1 to 3 times during the past 7 days
 - C. 4 to 6 times during the past 7 days
 - D. 1 time per day
 - E. 2 times per day
 - F. 3 times per day
 - G. 4 or more times per day

The next 4 questions ask about physical activity.

69. During the past 7 days, on how many days were you physically active for a total of **at least 60 minutes per day**? (Add up all the time you spent in any kind of physical activity that increased your heart rate and made you breathe hard some of the time.)
- A. 0 days
 - B. 1 day
 - C. 2 days
 - D. 3 days
 - E. 4 days
 - F. 5 days
 - G. 6 days
 - H. 7 days
70. Do any of your classroom teachers provide short physical activity breaks during regular class time? (Do not count your physical education teacher.)
- A. Yes
 - B. No
71. During the past 12 months, on how many sports teams did you play? (Count any teams run by your school or community groups.)
- A. 0 teams
 - B. 1 team
 - C. 2 teams
 - D. 3 or more teams

72. On an average school day, how many hours do you play video or computer games or use a computer for something that is not school work? (Count time spent on things such as Xbox, PlayStation, an iPad or other tablet, a smartphone, texting, YouTube, Instagram, Facebook, or other social media.)
- A. I do not play video or computer games or use a computer for something that is not school work
 - B. Less than 1 hour per day
 - C. 1 hour per day
 - D. 2 hours per day
 - E. 3 hours per day
 - F. 4 hours per day
 - G. 5 or more hours per day

The next question asks about concussions. A concussion is when a blow or jolt to the head causes problems such as headaches, dizziness, being dazed or confused, difficulty remembering or concentrating, vomiting, blurred vision, or being knocked out.

73. During the past 12 months, how many times did you have a concussion from **playing a sport or being physically active**?
- A. 0 times
 - B. 1 time
 - C. 2 times
 - D. 3 times
 - E. 4 or more times

The next 3 questions ask about other health-related topics.

74. When was the last time you saw a doctor or nurse for a check-up or physical exam when you were not sick or injured?
- A. During the past 12 months
 - B. Between 12 and 24 months ago
 - C. More than 24 months ago
 - D. Never
 - E. Not sure

75. When was the last time you saw a dentist for a check-up, exam, teeth cleaning, or other dental work?
- A. During the past 12 months
 - B. Between 12 and 24 months ago
 - C. More than 24 months ago
 - D. Never
 - E. Not sure
76. On an average school night, how many hours of sleep do you get?
- A. 4 or less hours
 - B. 5 hours
 - C. 6 hours
 - D. 7 hours
 - E. 8 hours
 - F. 9 hours
 - G. 10 or more hours

The next 5 questions ask about family, jobs, and community.

77. During the past 12 months, have either of your parents or other adults in your family been in jail or in prison?
- A. Yes
 - B. No
 - C. Not sure
78. During the past 12 months, have you talked with at least one of your parents about the dangers of tobacco, alcohol, or drug use?
- A. Yes
 - B. No
 - C. Not sure
79. Do you have someone in your family (a parent, brother, or sister) who is currently in the military (Air Force, Army, Marines, National Guard, Navy, or Reserves)?
- A. Yes
 - B. No

80. During the past 12 months, which one of the following **best** describes the place where you most recently worked for pay? (Do **not** count chores, babysitting, or yard work such as raking leaves, shoveling snow, or mowing grass.)
- A. I did not work for pay during the past 12 months
 - B. Restaurant, including a fast food restaurant, pizza place, coffee shop, or ice cream shop
 - C. Grocery store or supermarket or other type of store, such as a clothing store, gas station, pharmacy, or pet store
 - D. Nursing home, hospital, clinic, or doctor's office
 - E. Golf course, camp, sports center, swimming pool, amusement park, or movie theater, or other place people go for fun
 - F. Construction site
 - G. Farm
 - H. Some other place
81. Do you agree or disagree that in your community you feel like you matter to people?
- A. Strongly agree
 - B. Agree
 - C. Not sure
 - D. Disagree
 - E. Strongly disagree

The next 2 questions ask about homelessness.

82. During the past 30 days, where did you usually sleep?
- A. In my parent's or guardian's home
 - B. In the home of a friend, family member, or other person because I had to leave my home or my parent or guardian cannot afford housing
 - C. In a shelter or emergency housing
 - D. In a motel or hotel
 - E. In a car, park, campground, or other public place
 - F. I do not have a usual place to sleep
 - G. Somewhere else
83. During the past 30 days, did you ever sleep away from your parents or guardians because you were kicked out, ran away, or were abandoned?
- A. Yes
 - B. No

The next 12 questions ask about how you, your friends, and family perceive cigarettes, alcohol, and other drug use.

84. How much do you think people risk harming themselves (physically or in other ways) if they smoke one or more packs of cigarettes per day?
- A. No risk
 - B. Slight risk
 - C. Moderate risk
 - D. Great risk
85. How much do you think people risk harming themselves (physically or in other ways) if they have five or more drinks of alcohol (beer, wine, or liquor) once or twice a week?
- A. No risk
 - B. Slight risk
 - C. Moderate risk
 - D. Great risk

86. How much do you think people risk harming themselves (physically or in other ways) if they use marijuana once or twice a week?
- A. No risk
 - B. Slight risk
 - C. Moderate risk
 - D. Great risk
87. How much do you think people risk harming themselves (physically or in other ways) if they take a prescription drug (such as OxyContin, Percocet, Vicodin, codeine, Adderall, Ritalin, or Xanax) without a doctor's prescription?
- A. No risk
 - B. Slight risk
 - C. Moderate risk
 - D. Great risk
88. How wrong do **your friends** feel it **would be for you** to smoke tobacco?
- A. Very wrong
 - B. Wrong
 - C. A little bit wrong
 - D. Not at all wrong
 - E. Not sure
89. How wrong do **your friends** feel it **would be for you** to have one or two drinks of an alcoholic beverage (beer, wine, or liquor) nearly every day?
- A. Very wrong
 - B. Wrong
 - C. A little bit wrong
 - D. Not at all wrong
 - E. Not sure
90. How wrong do **your friends** feel it **would be for you** to smoke marijuana?
- A. Very wrong
 - B. Wrong
 - C. A little bit wrong
 - D. Not at all wrong
 - E. Not sure

91. How wrong do **your friends** feel it **would be for you** to take a prescription drug (such as OxyContin, Percocet, Vicodin, codeine, Adderall, Ritalin, or Xanax) without a doctor's prescription?
- A. Very wrong
 - B. Wrong
 - C. A little bit wrong
 - D. Not at all wrong
 - E. Not sure
92. How do you feel about someone your age having one or two drinks of alcohol (beer, wine, or liquor) nearly every day?
- A. Strongly approve
 - B. Approve
 - C. Neither approve nor disapprove
 - D. Disapprove
 - E. Strongly disapprove
93. How wrong do your parents feel it would be for you to have one or two drinks of an alcoholic beverage (beer, wine, or liquor) nearly every day?
- A. Very wrong
 - B. Wrong
 - C. A little bit wrong
 - D. Not at all wrong
 - E. Not sure
94. How wrong do your parents feel it would be for you to smoke marijuana?
- A. Very wrong
 - B. Wrong
 - C. A little bit wrong
 - D. Not at all wrong
 - E. Not sure
95. How wrong do your parents feel it would be for you to take a prescription drug (such as OxyContin, Percocet, Vicodin, codeine, Adderall, Ritalin, or Xanax) without a doctor's prescription?
- A. Very wrong
 - B. Wrong
 - C. A little bit wrong
 - D. Not at all wrong
 - E. Not sure

The next 4 questions ask about availability of cigarettes, alcohol, and other drugs.

96. If you wanted to get some cigarettes, how hard or easy would it be for you to get some?
- A. Very hard
 - B. Sort of hard
 - C. Sort of easy
 - D. Very easy
97. If you wanted to get some alcohol (beer, wine, or liquor) how hard or easy would it be for you to get some?
- A. Very hard
 - B. Sort of hard
 - C. Sort of easy
 - D. Very easy
98. If you wanted to get some marijuana, how hard or easy would it be for you to get some?
- A. Very hard
 - B. Sort of hard
 - C. Sort of easy
 - D. Very easy
99. If you wanted to get a prescription drug (such as OxyContin, Percocet, Vicodin, codeine, Adderall, Ritalin, or Xanax) without a doctor's prescription, how hard or easy would it be for you to get some?
- A. Very hard
 - B. Sort of hard
 - C. Sort of easy
 - D. Very easy

**This is the end of the survey.
Thank you very much for your help.**

2015 Middle School Youth Risk Behavior Survey

This survey is about health behavior. It has been developed so you can tell us what you do that may affect your health. The information you give will be used to improve health education for young people like yourself.

DO NOT write your name on this survey. The answers you give will be private. No one will know what you write. Answer the questions based on what you really do.

Completing the survey is voluntary. Whether or not you answer the questions will not affect your grade in this class. If you are not comfortable answering a question, just leave it blank.

The questions that ask about your background will be used only to describe students completing this survey. The information will not be used to identify your name. No names will ever be reported.

Make sure to read every question. Fill in the ovals completely. When you are finished, follow the instructions of the person giving you the survey.

Thank you very much for your help.

DIRECTIONS

- Use a #2 pencil only.
- Make dark marks.
- Fill in a response like this: ☐ A ☐ B ☒ C ☐ D
- If you change your answer, erase your old answer completely.

1. How old are you?
 - A. 10 years old or younger
 - B. 11 years old
 - C. 12 years old
 - D. 13 years old
 - E. 14 years old
 - F. 15 years old
 - G. 16 years old or older
2. What is your sex?
 - A. Female
 - B. Male
3. In what grade are you?
 - A. 6th grade
 - B. 7th grade
 - C. 8th grade
 - D. Ungraded or other grade
4. What is your race? (Select one or more responses.)
 - A. American Indian or Alaska Native
 - B. Asian

- C. Black or African American
- D. Native Hawaiian or Other Pacific Islander
- E. White
- F. Hispanic or Latino

5. During the past 12 months, how would you describe your grades in school?
- A. Mostly A's
 - B. Mostly B's
 - C. Mostly C's
 - D. Mostly D's
 - E. Mostly F's
 - F. None of these grades
 - G. Not Sure

The next 4 questions ask about safety.

6. When you ride a bicycle, how often do you wear a helmet?
- A. I do not ride a bicycle
 - B. Never wear a helmet
 - C. Rarely wear a helmet
 - D. Sometimes wear a helmet
 - E. Most of the time wear a helmet
 - F. Always wear a helmet

7. How often do you wear a seat belt when **riding** in a car?
- A. Never
 - B. Rarely
 - C. Sometimes
 - D. Most of the time
 - E. Always
8. Have you ever ridden in a car driven by someone who had been drinking alcohol?
- A. Yes
 - B. No
 - C. Not sure

The next 6 questions ask about violence-related behaviors.

9. Have you ever carried a **weapon**, such as a gun, knife, or club?
- A. Yes
 - B. No
10. Have you ever **not** gone to school because you felt you would be unsafe at school or on your way to
- A. Yes
 - B. No

11. Have you ever been in a physical fight in which you were hurt and had to be treated by a doctor?

11. Have you ever been in a physical fight in which you were hurt and had to be treated by a doctor or
A. Yes
B. No

12. Have you ever been in a physical fight on school property?
A. Yes
B. No

13. Have you ever been forced to have sexual intercourse when you did not want to?
A. Yes
B. No

The next 2 questions ask about bullying. Bullying is when 1 or more students tease, threaten, spit about, hit, shove, or hurt another student over and over again. It is not bullying when 2 students same strength or power argue or fight or tease each other in a friendly way.

14. Have you ever been bullied on school property?
A. Yes
B. No

15. Have you ever been electronically bullied? (Count being bullied through e-mail, chat rooms, instant websites, or texting.)
A. Yes
B. No

The next question asks about hurting yourself on purpose.

16. Have you ever done something to purposefully hurt yourself without wanting to die, such as cutting yourself on purpose?

- A. Yes
- B. No

The next 4 questions ask about sad feelings and attempted suicide. Sometimes people feel so depressed about the future that they may consider attempting suicide or killing themselves.

17. Have you ever felt so sad or hopeless almost every day for two weeks or more in a row that you stop usual activities?

- A. Yes
- B. No

18. Have you ever **seriously thought** about killing yourself?

- A. Yes
- B. No

19. Have you ever made a **plan** about how you would kill yourself?

- A. Yes
- B. No

20. Have you ever tried to kill yourself?

- A. Yes
- B. No

The next 8 questions ask about tobacco use.

21. Have you ever tried cigarette smoking, even one or two puffs?

- A. Yes
- B. No

22. How old were you when you smoked a whole cigarette for the first time?

- A. I have never smoked a whole cigarette
- B. 8 years old or younger
- C. 9 years old
- D. 10 years old
- E. 11 years old
- F. 12 years old
- G. 13 years old
- H. 14 years old or older

23. Have you ever smoked cigarettes daily, that is, at least one cigarette every day for 30 days?

- A. Yes
- B. No

24. How do you **usually** get your own cigarettes? (Select only **one** response.)
- A. I do not smoke cigarettes
 - B. I bought them in a store such as a convenience store, supermarket, discount store, or gas station
 - C. I bought them from a vending machine
 - D. I gave someone else money to buy them for me
 - E. I borrowed (or bummed) them from someone else
 - F. A person 18 years old or older gave them to me
 - G. I took them from a store or family member
 - H. I got them some other way
25. During the past 30 days, on how many days did you smoke cigarettes?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days
26. Have you ever used tobacco products other than cigarettes, such as chewing tobacco, snuff, dip, or
- A. Yes
 - B. No

The next 2 questions ask about drinking alcohol. This includes drinking beer, wine, wine cooler, such as rum, gin, vodka, or whiskey. For these questions, drinking alcohol does not include drinking of wine for religious purposes.

27. Have you ever had a drink of alcohol, other than a few sips?
- A. Yes
 - B. No
28. Have you had a drink of alcohol within the past 30 days, other than a few sips?
- A. Yes
 - B. No
29. How old were you when you had your first drink of alcohol other than a few sips?
- A. I have never had a drink of alcohol other than a few sips
 - B. 8 years old or younger
 - C. 9 years old
 - D. 10 years old
 - E. 11 years old
 - F. 12 years old
 - G. 13 years old
 - H. 14 years old or older
30. Have you ever had 5 or more drinks of alcohol in a row, that is, within a couple of hours?
- A. Yes
 - B. No

31. How do you usually get the alcohol you drink?
- A. I do not drink alcohol
 - B. I buy it in a store such as a liquor store, convenience store, supermarket, discount store, or grocery store
 - C. I buy it in a restaurant, bar, or club
 - D. I buy it at a public event such as a concert or sporting event
 - E. I gave someone else money to buy it for me
 - F. Someone gave it to me
 - G. I took it from a store or family member
 - H. I got it some other way

The next 2 questions ask about marijuana use. Marijuana also is called weed, grass, or pot.

32. Have you ever used marijuana?
- A. Yes
 - B. No
33. How old were you when you tried marijuana for the first time?
- A. I have never tried marijuana
 - B. 8 years old or younger
 - C. 9 years old
 - D. 10 years old
 - E. 11 years old
 - F. 12 years old

- F. 12 years old
- G. 13 years old
- H. 14 years old or older

The next 4 questions ask about other drugs.

34. Have you ever used synthetic marijuana (also called K2 or Spice)?
- A. Yes
 - B. No
35. Have you ever used **any** form of cocaine, including powder, crack, or freebase?
- A. Yes
 - B. No
36. Have you ever sniffed glue, breathed the contents of spray cans, or inhaled any paints or sprays to
- A. Yes
 - B. No
37. Have you ever taken **steroid pills or shots** without a doctor's prescription?
- A. Yes
 - B. No
38. Have you ever taken a **prescription drug** (such as OxyContin, Percocet, Vicodin, codeine, Adder Xanax) without a doctor's prescription?
- A. Yes
 - B. No

39. Have you ever taken an **over-the-counter drug** (such as cough medicine, allergy medicine, or pain high?

- A. Yes
- B. No

The next 4 questions ask about sexual intercourse.

40. Have you ever had sexual intercourse?

- A. Yes
- B. No

41. How old were you when you had sexual intercourse for the first time?

- A. I have never had sexual intercourse
- B. 8 years old or younger
- C. 9 years old
- D. 10 years old
- E. 11 years old
- F. 12 years old
- G. 13 years old
- H. 14 years old or older

42. With how many people have you ever had sexual intercourse?

- A. I have never had sexual intercourse

- A. I have never had sexual intercourse
- B. 1 person
- C. 2 people
- D. 3 people
- E. 4 people
- F. 5 people
- G. 6 or more people

43. The last time you had sexual intercourse, did you or your partner use a condom?
- A. I have never had sexual intercourse
 - B. Yes
 - C. No

The next 5 questions ask about body weight.

44. How do you describe your weight?
- A. Very underweight
 - B. Slightly underweight
 - C. About the right weight
 - D. Slightly overweight
 - E. Very overweight
45. Have you ever exercised to lose weight or to keep from gaining weight?
- A. Yes
 - B. No

46. Have you ever eaten less food, fewer calories, or foods low in fat to lose weight or to keep from gaining weight?
A. Yes
B. No

47. Have you ever gone **without eating for 24 hours or more** (also called fasting) to lose weight or to keep from gaining weight?
A. Yes
B. No

48. Have you ever **taken any diet pills, powders, or liquids** without a doctor's advice to lose weight or to keep from gaining weight? (Do not count meal replacement products such as Slim Fast.)
A. Yes
B. No

49. Have you ever **vomited or taken laxatives** to lose weight or to keep from gaining weight?
A. Yes
B. No

The next question asks about eating habits.

50. During the past 7 days, on how many days did you eat **breakfast**?
A. 0 days
B. 1 day

- C. 2 days
- D. 3 days
- E. 4 days
- F. 5 days
- G. 6 days
- H. 7 days

51. Have you ever gone hungry because there was not enough food in your home?

- A. Yes
- B. No

The next 5 questions ask about physical activity.

52. During the past 7 days, on how many days were you physically active for a total of **at least 60 minutes** (Add up all the time you spent in any kind of physical activity that increased your heart rate and made you sweat some of the time.)

- A. 0 days
- B. 1 day
- C. 2 days
- D. 3 days
- E. 4 days
- F. 5 days
- G. 6 days
- H. 7 days

53. On an average school day, how many hours do you watch TV?
- A. I do not watch TV on an average school day
 - B. Less than 1 hour per day
 - C. 1 hour per day
 - D. 2 hours per day
 - E. 3 hours per day
 - F. 4 hours per day
 - G. 5 or more hours per day
54. On an average school day, how many hours do you play video or computer games or use a computer that is not school work? (Count time spent on things such as Xbox, PlayStation, an iPod, an iPad or other smartphone, YouTube, Facebook or other social networking tools, and the Internet.)
- A. I do not play video or computer games or use a computer for something that is not school work
 - B. Less than 1 hour per day
 - C. 1 hour per day
 - D. 2 hours per day
 - E. 3 hours per day
 - F. 4 hours per day
 - G. 5 or more hours per day
55. In an average week when you are in school, on how many days do you go to physical education (PE)?
- A. 0 days

- B. 1 day
- C. 2 days
- D. 3 days
- E. 4 days
- F. 5 days

56. During the past 12 months, on how many sports teams did you play? (Count any teams run by you community groups.)

- A. 0 teams
- B. 1 team
- C. 2 teams
- D. 3 or more teams

The next 2 questions ask about other health-related topics.

57. When was the last time you saw a doctor or nurse for a check-up or physical exam when you were injured?

- A. During the past 12 months
- B. Between 12 and 24 months ago
- C. More than 24 months ago
- D. Never
- E. Not sure

58. When was the last time you saw a dentist for a check-up, exam, teeth cleaning, or other dental work?
- A. During the past 12 months
 - B. Between 12 and 24 months ago
 - C. More than 24 months ago
 - D. Never
 - E. Not sure
59. Which of the following best describes you?
- A. Heterosexual (straight)
 - B. Gay or lesbian
 - C. Bisexual
 - D. Not sure
60. Are either of your parents or other adults in your family serving on active duty in the military?
- A. Yes
 - B. No
61. Have you ever been taught about AIDS or HIV infection in school?
- A. Yes
 - B. No
 - C. Not sure

The next X questions ask about your family, your activities, and your community.

62. Do you agree or disagree that your parents or other adults in your family have clear rules and consequences for bad behavior?

- A. Strongly agree
- B. Agree
- C. Not sure
- D. Disagree
- E. Strongly disagree

63. During the past 12 months, have you talked with at least one of your parents about the dangers of tobacco or drug use?

- A. Yes
- B. No
- C. Not sure

64. During the past 12 months, in how many extracurricular activities did you participate (such as school sports, Scouts, Cub Scouts, band, chorus, martial arts, dance, or church groups), not including sports teams?

- A. None
- B. 1 activity
- C. 2 activities
- D. 3 activities
- E. 4 or more activities

65. Do you agree or disagree that in your community you feel like you matter to people?

- A. Strongly agree
- B. Agree

- C. Not sure
- D. Disagree
- E. Strongly disagree

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2015 Middle School YRBS

The next 5 questions ask about the perceived harm from drug use.

66. How much do you think people risk harming themselves (physically or in other ways) if they smoke **packs of cigarettes** per day?

- A. No risk
- B. Slight risk
- C. Moderate risk
- D. Great risk

67. How much do you think people risk harming themselves (physically or in other ways) if they take or use **of an alcoholic beverage** nearly every day?

- A. No risk
- B. Slight risk
- C. Moderate risk
- D. Great risk

68. How much do you think people risk harming themselves (physically or in other ways) if they use **or twice a week?**

- A. No risk
- B. Slight risk
- C. Moderate risk
- D. Great risk

69. How much do you think people risk harming themselves (physically or in other ways) if they take **drug** (such as OxyContin, Percocet, Vicodin, codeine, Adderall, Ritalin, or Xanax) without a doctor's
- A. No risk
 - B. Slight risk
 - C. Moderate risk
 - D. Great risk

The next 9 questions ask about attitudes toward cigarette, alcohol, and other drug use.

70. How wrong do your **friends** feel it would be for you to **drink alcohol** (beer, wine, or liquor) nearl
- A. Very wrong
 - B. Wrong
 - C. A little bit wrong
 - D. Not at all wrong
 - E. Not sure
71. How wrong do your **friends** feel it would be for you to **smoke marijuana**?
- A. Very wrong
 - B. Wrong
 - C. A little bit wrong
 - D. Not at all wrong
 - E. Not sure

72. How wrong do your **friends** feel it would be for you to take a **prescription drug** (such as OxyContin, Vicodin, codeine, Adderall, Ritalin, or Xanax) without a doctor's prescription?

- A. Very wrong
- B. Wrong
- C. A little bit wrong
- D. Not at all wrong
- E. Not sure

73. How wrong do your **parents** feel it would be for you to **drink alcohol** (beer, wine, or liquor) near

- A. Very wrong
- B. Wrong
- C. A little bit wrong
- D. Not at all wrong
- E. Not sure

74. How wrong do your **parents** feel it would be for you to **smoke marijuana**?

- A. Very wrong
- B. Wrong
- C. A little bit wrong
- D. Not at all wrong
- E. Not sure

75. How wrong do your **parents** feel it would be for you to take a **prescription drug** (such as OxyContin)

Vicodin, codeine, Adderall, Ritalin, or Xanax) without a doctor's prescription?

- A. Very wrong
- B. Wrong
- C. A little bit wrong
- D. Not at all wrong
- E. Not sure

***This is the end of the survey.
Thank you very much for your help.***

2016 Dover Student Survey Results



City of Dover, NH Community Level Report

Survey Committee

- Objective: Coordinate **data collection** and **report out** to major community constituents (parents, schools, police)
- Committee Consists of:
 - 1 School Board Member
 - 2 DHS
 - 1 DMS
 - 1 Police
 - 1 Community



Survey Overview

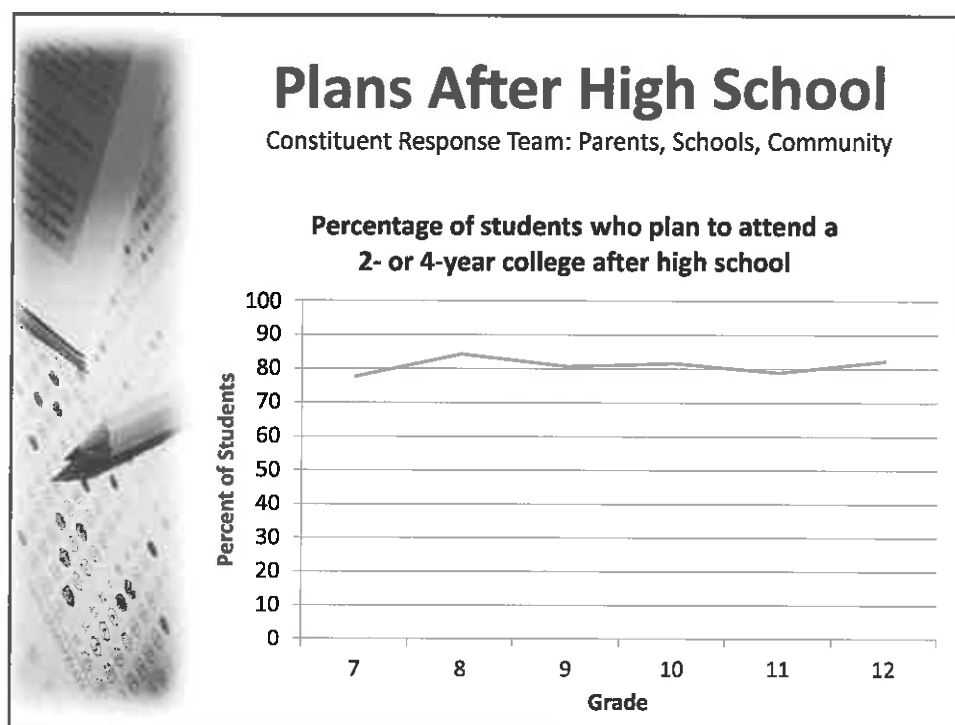
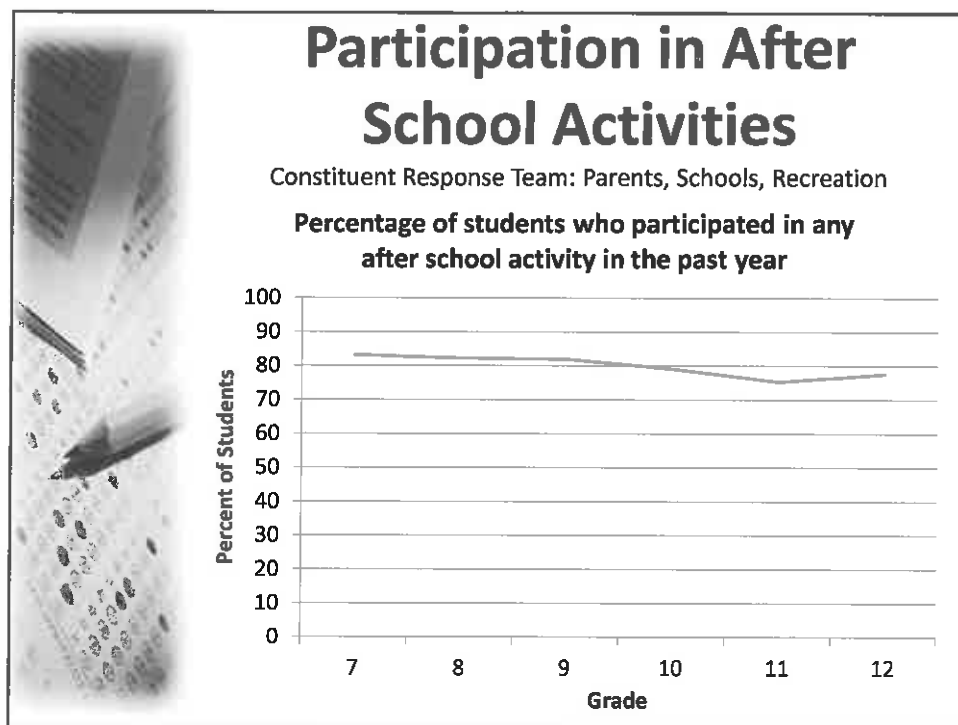
- Students in grades 7-12 completed survey the Dover Survey (a home grown survey that allows us to ask questions that we feel are important)
- 120 questions about a variety of risky behaviors were asked
- Dover was the only school to conduct the survey in 2016 so there is no comparison data available
- Conducted in April of 2016
- Surveyed a total of 1,560 students in grades 7-12
- High School Data included Dover, Barrington, Nottingham and Alt School

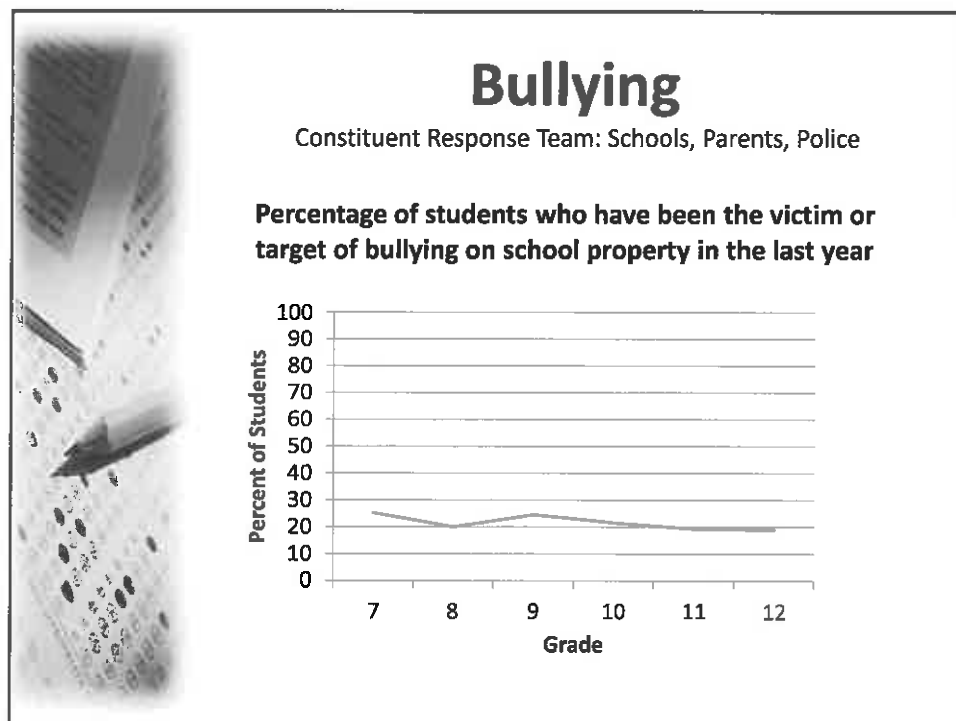
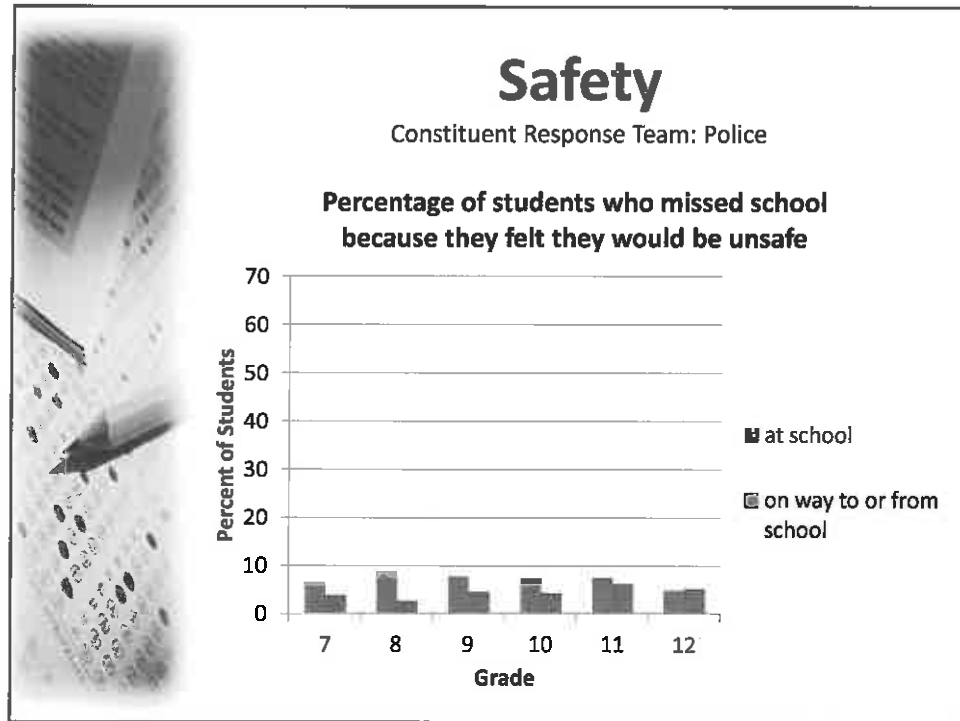


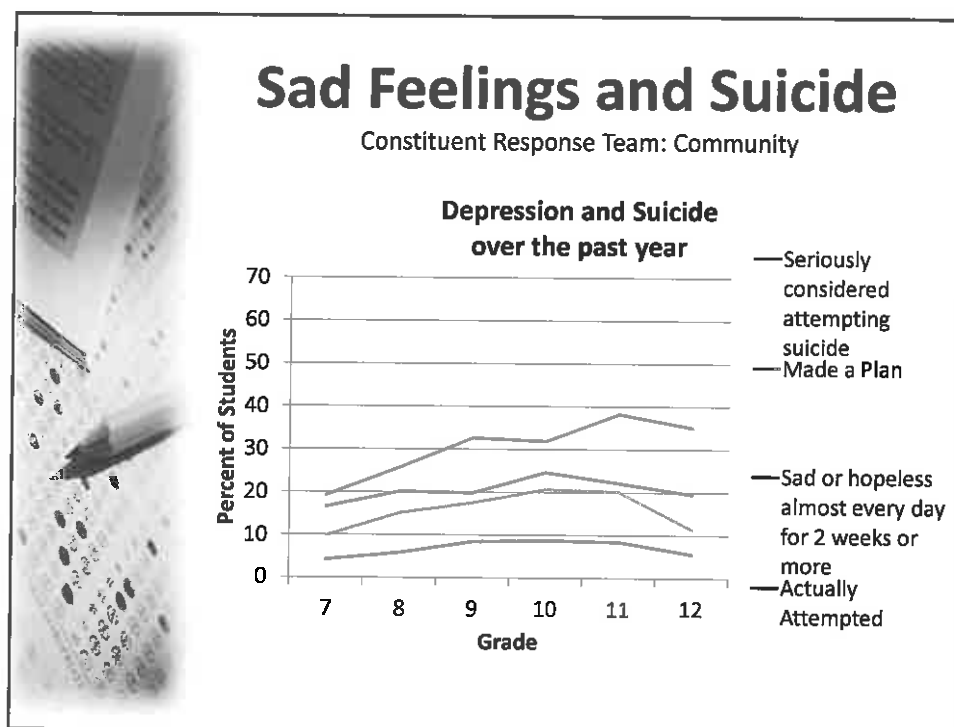
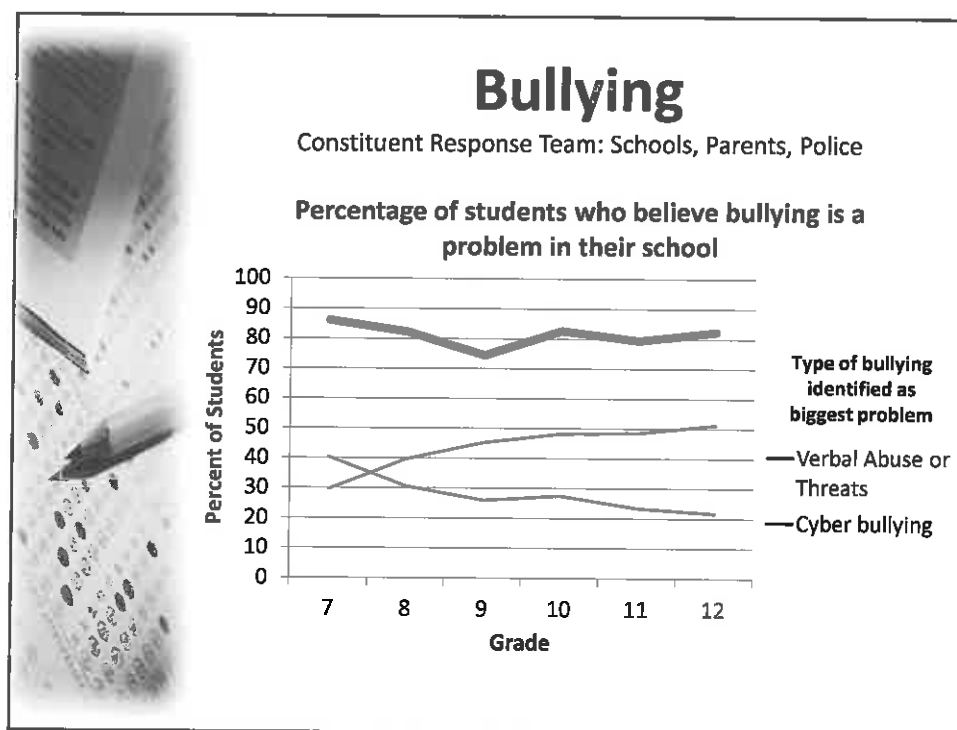
Community Level Report

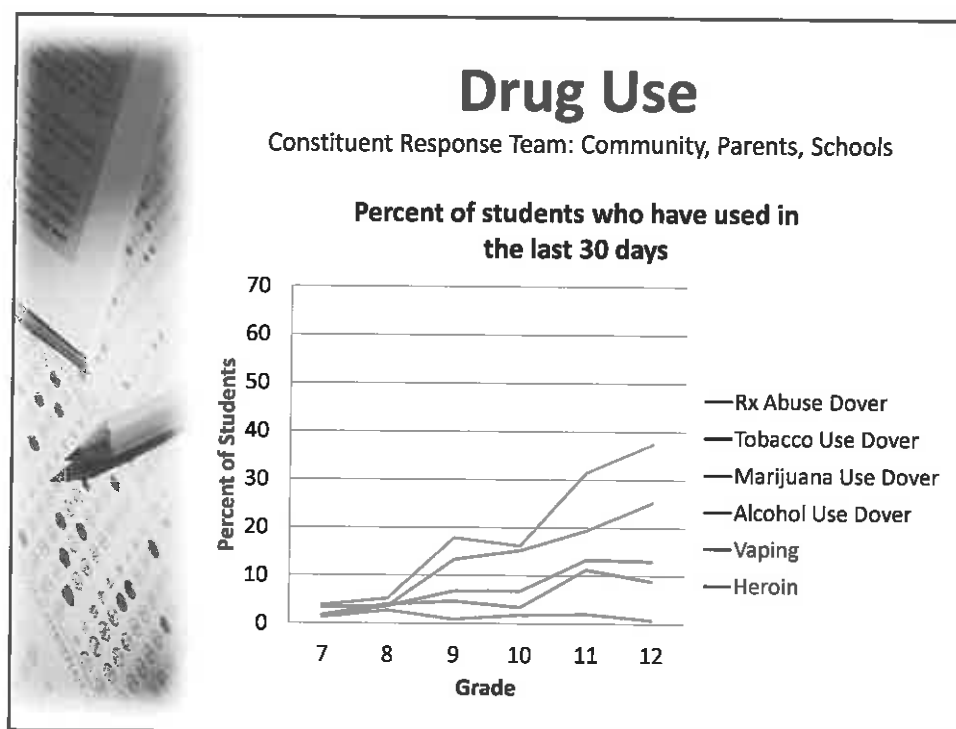
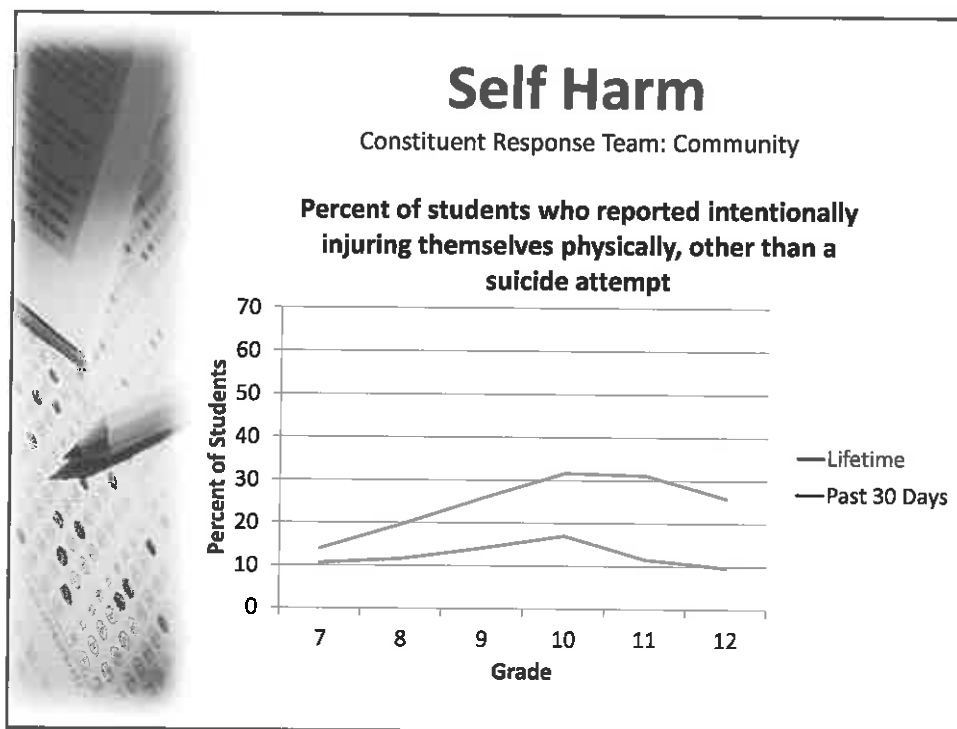
- Conduct survey in school because that is where students are
- Report represents **COMMUNITY** (not limited to school) challenges and successes

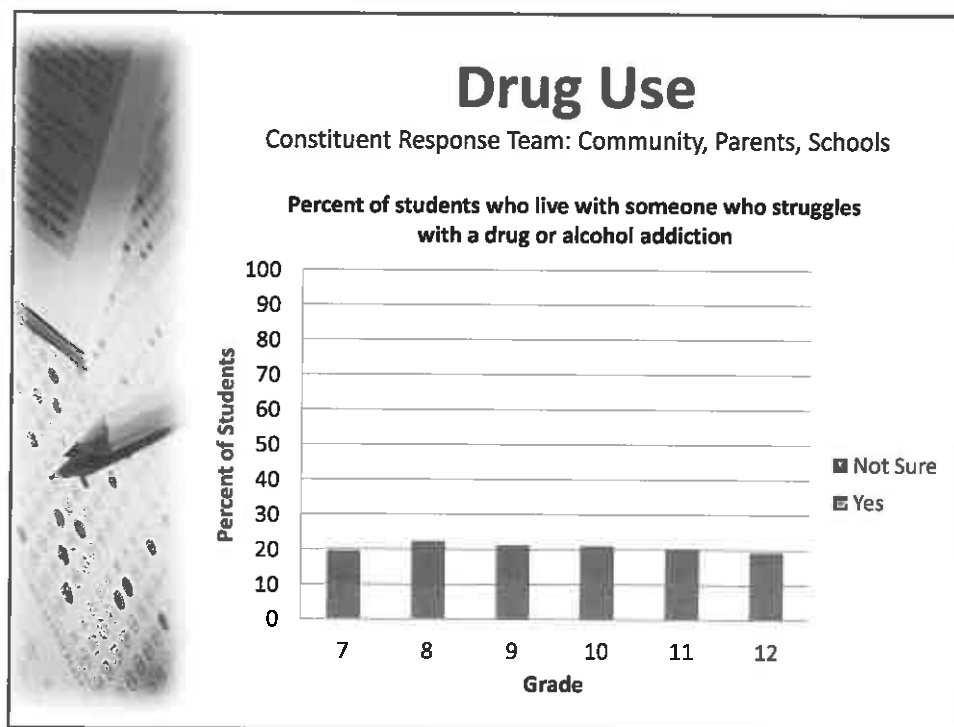
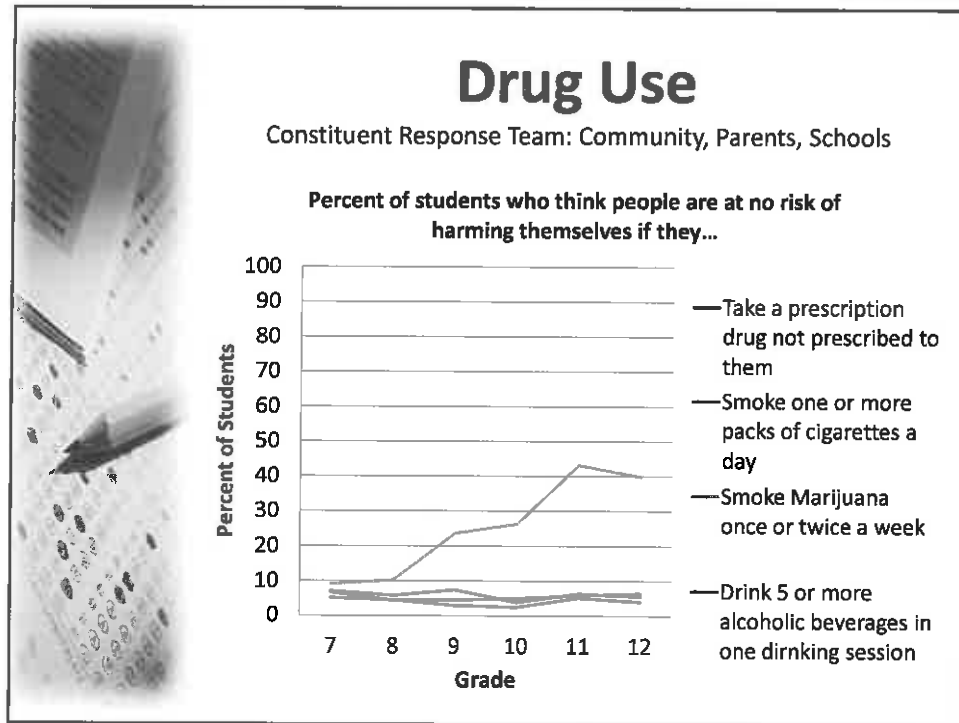


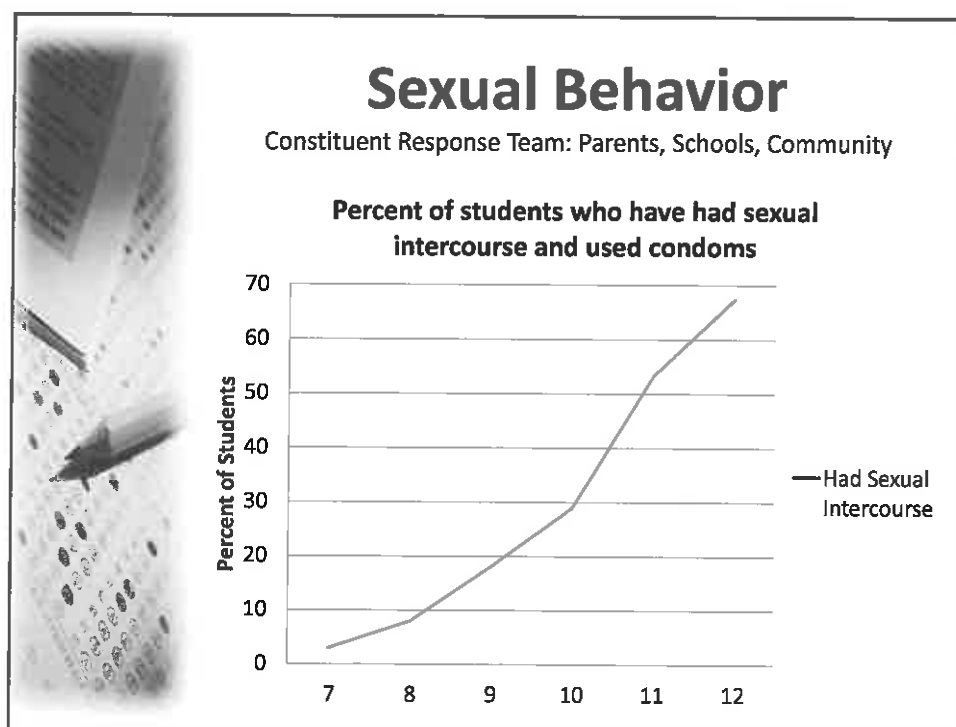
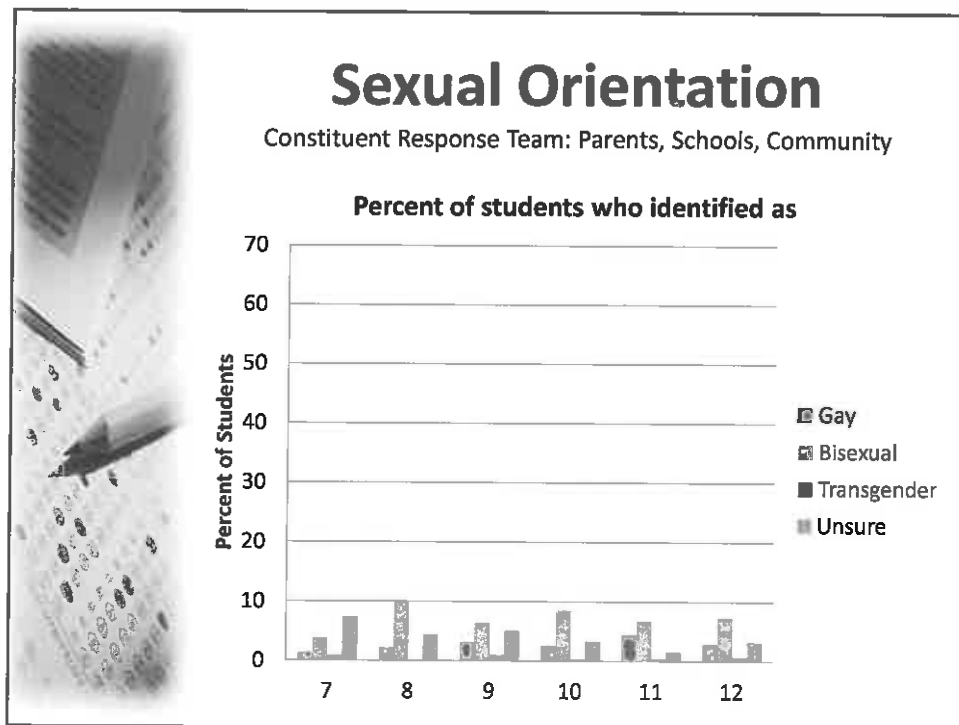














What Next?

- Sharing data with community
- Gather /seek feedback
- School Building level focus groups
- **Collecting 2017 Data**



2017 Recommendations

- Dover Survey in even years and YRBS in odd years
- 2017 would be a YRBS year
 - High School Survey 99 questions
 - Middle School 75 questions



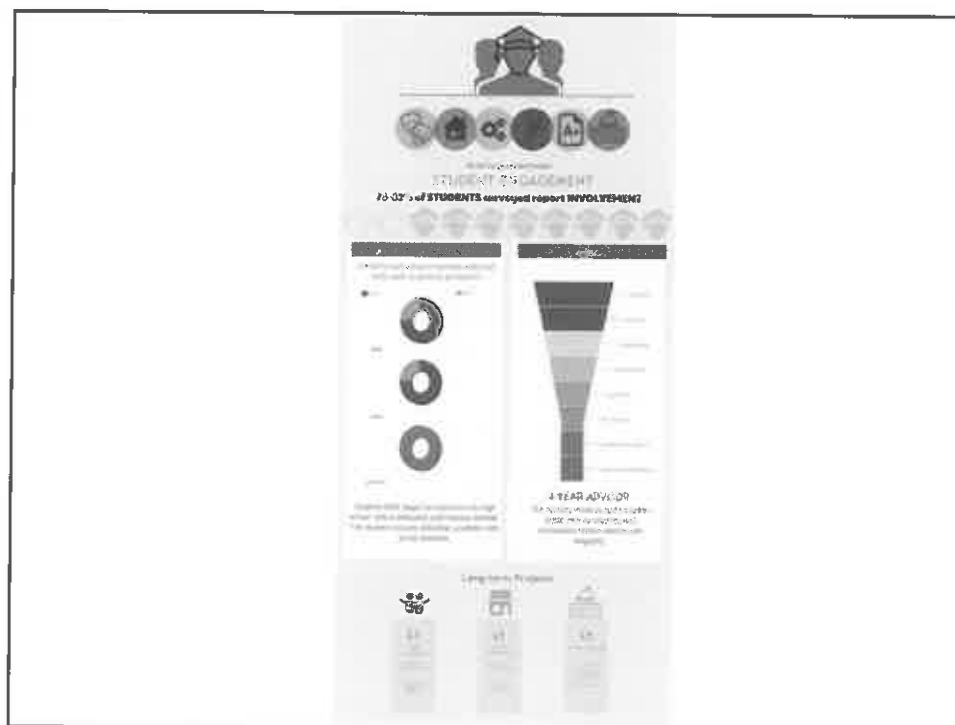
2017 Costs

- All costs are currently funded through grants
 - State is covering all costs for the High School Survey
 - Police Department Grant from WDH is covering all costs for the Middle School Survey
- **No cost to the school department**



2017 Data Uses

- Data will be presented as community data (not as a school problem)
- Helps leverage grant funds
- Allows us to look at trends
- Collecting data is a requirement of current grants and helps apply for new grants
- Provides hands on learning with students



GENERAL FUND - FY2017 CONDITION OF ACCOUNTS					
REVENUE - ESTIMATED JANUARY 31, 2017					
Account Description	FY2017 Budget (Adjusted)	Received To Date 1/31/2017	Add'l Anticipated Estimated Revenue	Total Estimated Revenue	(Over)/ Under Budget
Tuition - Regular From Parents	\$ -	\$ -	\$ -	\$ -	\$ -
Tuition - Other NH Districts	\$ (64,235.00)	\$ (11,806.32)	\$ (14,757.88)	\$ (26,564.20)	\$ 37,670.80
Tuition - Barrington	\$ (2,731,250.00)	\$ (1,951,700.36)	\$ (650,566.64)	\$ (2,602,267.00)	\$ 128,983.00
Tuition - Nottingham	\$ (988,174.00)	\$ (301,927.68)	\$ (622,848.71)	\$ (924,776.39)	\$ 63,397.61
Tuition - SPED Aides	\$ (312,000.00)	\$ (99,303.91)	\$ (232,183.09)	\$ (331,487.00)	\$ (19,487.00)
Tuition - Voc - NH Districts	\$ (80,000.00)	\$ -	\$ (72,198.38)	\$ (72,198.38)	\$ 7,801.62
Tuition - Voc - Out of State	\$ (50,000.00)	\$ -	\$ (76,286.96)	\$ (76,286.96)	\$ (26,286.96)
Other Local Revenue - Districtwide	\$ (163,000.00)	\$ (30,726.17)	\$ (14,273.83)	\$ (45,000.00)	\$ 118,000.00
Other Local Revenue - DMS	\$ -	\$ (112.00)	\$ -	\$ (112.00)	\$ (112.00)
Other Local Revenue - DHS	\$ -	\$ (401.97)	\$ -	\$ (401.97)	\$ (401.97)
State Adequate Education Grant	\$ (8,933,782.00)	\$ (6,268,599.00)	\$ (2,665,182.96)	\$ (8,933,781.96)	\$ 0.04
FY17 Adequacy Aid Settlement	\$ (1,347,797.00)	\$ (1,347,797.00)	\$ -	\$ (1,347,797.00)	\$ -
School Building Aid	\$ (650,873.00)	\$ (325,436.64)	\$ (325,436.62)	\$ (650,873.26)	\$ (0.26)
Catastrophic Aid	\$ (263,520.00)	\$ (322,237.05)	\$ -	\$ (322,237.05)	\$ (58,717.05)
Voc Tuition Aid	\$ (225,000.00)	\$ (179,831.01)	\$ -	\$ (179,831.01)	\$ 45,168.99
Voc Transportation Aid	\$ (3,000.00)	\$ (3,000.00)	\$ -	\$ (3,000.00)	\$ -
Indirect Cost Allocation	\$ (100,000.00)	\$ (29,972.21)	\$ (55,027.79)	\$ (85,000.00)	\$ 15,000.00
ABE Allocation	\$ (39,011.00)	\$ -	\$ (39,011.00)	\$ (39,011.00)	\$ -
Impact Aid	\$ (5,000.00)	\$ -	\$ (5,000.00)	\$ (5,000.00)	\$ -
Medicaid Distribution	\$ (650,000.00)	\$ (314,905.82)	\$ (285,094.18)	\$ (600,000.00)	\$ 50,000.00
School - Transfer from Special Reserves	\$ (200,000.00)	\$ -	\$ (200,000.00)	\$ (200,000.00)	\$ -
School - Transfer from Capital Reserves	\$ (2,729,000.00)	\$ -	\$ (2,684,000.00)	\$ (2,684,000.00)	\$ 45,000.00
Tuition - Preschool Program	\$ (14,400.00)	\$ (6,914.21)	\$ (4,349.79)	\$ (11,264.00)	\$ 3,136.00
Tuition - Summer School, WPS	\$ (8,000.00)	\$ (6,140.00)	\$ -	\$ (6,140.00)	\$ 1,860.00
Athletic Transportation, DMS	\$ (10,000.00)	\$ (10,052.30)	\$ (4,947.70)	\$ (15,000.00)	\$ (5,000.00)
Tuition - Summer School, DHS	\$ (27,650.00)	\$ (2,160.00)	\$ -	\$ (2,160.00)	\$ 25,490.00
Athletic Transportation, DHS	\$ (55,000.00)	\$ (31,747.63)	\$ (23,252.37)	\$ (55,000.00)	\$ -
Total Non Tax Revenue	\$ (19,650,692.00)	\$ (11,244,771.28)	\$ (7,974,417.90)	\$ (19,219,189.18)	\$ 431,502.82
State Wide Property Tax	\$ (6,844,285.00)	\$ -	\$ (6,844,825.00)	\$ (6,844,285.00)	\$ -
Local Property Tax	\$ (30,985,059.00)	\$ -	\$ (30,985,059.00)	\$ (30,985,059.00)	\$ -
Total Tax Revenue	\$ (37,829,344.00)	\$ -	\$ (37,829,884.00)	\$ (37,829,344.00)	\$ -
Total Operating Revenue	\$ (57,480,036.00)			\$ (57,048,533.18)	\$ 431,502.82
EXPENSES & ENCUMBRANCES - ESTIMATED JANUARY 31, 2017					
Account Description	FY2017 Budget (Adjusted)	Expenses to Date 1/31/2017	Encumbrances/ Antic. Exp 1/31/2017	Total Estimated Exp/Enc to Date	Over/ (Under) Budget
(1100) Regular Education Programs	\$ 21,036,125.78	\$ 9,031,954.17	\$ 11,626,989.40	\$ 20,658,943.57	\$ (377,182.21)
(1200) Special Education Programs	\$ 9,521,517.14	\$ 4,624,272.06	\$ 4,790,669.71	\$ 9,414,941.77	\$ (106,575.37)
(1300) Career and Technical Education Programs	\$ 1,879,648.62	\$ 807,265.15	\$ 915,705.89	\$ 1,722,971.04	\$ (156,677.58)
(1400) Co-Curricular Activities and Athletics	\$ 621,978.89	\$ 290,747.01	\$ 254,267.07	\$ 545,014.08	\$ (76,964.81)
(1600) Adult/Continuing Education Programs	\$ 238,400.88	\$ 132,590.33	\$ 94,543.73	\$ 227,134.06	\$ (11,266.82)
(2100) Support Services - Students	\$ 3,523,649.58	\$ 1,563,228.27	\$ 1,892,375.13	\$ 3,455,603.40	\$ (68,046.18)
(2200) Support Services - Instructional Staff	\$ 989,827.17	\$ 423,080.46	\$ 474,399.44	\$ 897,479.90	\$ (92,347.27)
(2300) Support Services - General Admin.	\$ 1,353,999.66	\$ 804,122.86	\$ 475,802.67	\$ 1,279,925.53	\$ (74,074.13)
(2400) Support Services - School Admin.	\$ 2,609,812.53	\$ 1,541,200.83	\$ 1,055,810.76	\$ 2,597,011.59	\$ (12,800.94)
(2600) Support Services - Operation Maint/Plant	\$ 3,989,489.39	\$ 1,905,207.69	\$ 2,129,473.73	\$ 4,034,681.42	\$ 45,192.03
(2700) Support Services - Student Transportation	\$ 2,199,996.00	\$ 977,210.26	\$ 1,305,748.92	\$ 2,282,959.18	\$ 82,963.18
(2800) Support Services - Centralized Services	\$ 962,679.36	\$ 621,771.97	\$ 219,185.87	\$ 840,957.84	\$ (121,721.52)
(2900) Support Services - Other	\$ 10,015.00	\$ 9,948.46	\$ 487.50	\$ 10,435.96	\$ 420.96
Fund Transfer to Special Revenue Funds	\$ 525,280.00	\$ 525,280.00	\$ -	\$ 525,280.00	\$ -
Fund Transfer to Capital Reserves	\$ 80,000.00		\$ 80,000.00	\$ 80,000.00	\$ -
Fund Transfer to Cap Res-FY17 Adequacy Aid Settlement	\$ 1,347,797.00		\$ 1,347,797.00	\$ 1,347,797.00	\$ -
Total Operating Expenses	\$ 50,890,217.00	\$ 23,257,879.52	\$ 26,663,256.82	\$ 49,921,136.34	\$ (969,080.66)
School Debt - Principal Payments	\$ 2,046,065.00	\$ 168,577.79	\$ 1,877,487.21	\$ 2,046,065.00	\$ -
School Debt - Interest Payments	\$ 4,543,754.00	\$ 191,589.64	\$ 4,352,164.36	\$ 4,543,754.00	\$ -
Total Debt Service	\$ 6,589,819.00	\$ 360,167.43	\$ 6,229,651.57	\$ 6,589,819.00	\$ -
Total Expenses, Encumbrances and Anticipated Expenses	\$ 57,480,036.00	\$ 23,618,046.95	\$ 32,892,908.39	\$ 56,510,955.34	\$ (969,080.66)
				Estimated Operating Revenue (over)/under budget	\$ 431,502.82
				Estimated Net revenue/expenses, (unexpended funds)/deficit	\$ (537,577.84)
As of January 31, 2017, estimated unexpended funds is \$537,577.84					

**SPECIAL REVENUE FUNDS
ESTIMATED FUND BALANCES JANUARY 31, 2017**

School Facilities Fund #3830							Estimated Ending Fund Balance:
Description	Field User Fees	Facilities	Facilities (Primex Claims)	Athletics	Parking Lots		
Fund Balances:							
*06/30/2016 Total Fund Balance:	\$ 15,392	\$ 182,429	\$ -	\$ 6,204	\$ 88,432	\$	292,457
Revenue through 1/31/2017:	\$ 5,405	\$ 23,435	\$ 17,443	\$ 11,848	\$ 49,849	\$	107,980
(Expenditures through 1/31/2017):	\$ (10,689)	\$ (108,455)	\$ (4,993)	\$ (6,407)	\$ (12,777)	\$	(143,321)
Subtotal	\$ 10,108	\$ 97,409	\$ 12,450	\$ 11,645	\$ 125,504	\$	257,116
Estimated Revenue through 6/30/2017:	\$ 1,200	\$ 15,000	\$ -	\$ 5,000	\$ 500	\$	21,700
(Reserved for Encumbrances through 1/31/2017):	\$ (963)	\$ (46,567)	\$ -	\$ (540)	\$ (12,806)	\$	(60,876)
Estimated Balance Prior to Fund Transfer:	\$ 10,345	\$ 65,842	\$ 12,450	\$ 16,105	\$ 113,198	\$	217,941
(Reserved for FY2017 Fund Transfer to General Fund):						\$	(200,000)
Estimated Fund Balance 6/30/2017:						\$	17,941

Alternative Education Fund #3825	
Fund Balance:	
*06/30/16 Total Fund Balance:	\$ (82,179)
Revenue received through 1/31/2017:	\$ 589,766
(Expenditures through 1/31/2017):	\$ (291,654)
Subtotal	\$ 215,933
Estimated Revenue through 6/30/2017:	\$ 57,750
(Reserve for Encumbrances through 1/31/2017):	\$ (331,336)
Estimated Fund Balance 6/30/2017:	\$ (57,652)

School Cafeteria Fund #2800	
Fund Balance:	
06/30/16 Reserved for Inventory (Nonspendable):	\$ 39,084
06/30/16 Unreserved Fund Balance:	\$ 278,466
*06/30/16 Total Fund Balance:	\$ 317,550
Revenue received through 1/31/2017:	\$ 781,447
(Expenditures through 1/31/2017):	\$ (1,011,610)
Subtotal	\$ 87,387
Estimated Revenue through 6/30/2017:	\$ 754,965 (Based on prior year)
(Reserve for Encumbrances through 1/31/2017):	\$ (646,199)
Estimated Fund Balance 6/30/2017:	\$ 196,153

*Per FY2016 Audited financial statements, 2/6/2017