

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: McConnell Center, Room 305 61 Locust Street, Dover, NH 03820 Meeting Date: Tuesday, January 17, 2017 Meeting Time: 8:30 a.m.
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Call to Order at 8:33 a.m.

ROLL CALL

Members Present: Charles Reynolds (Chairman), George Maglaras (Vice Chair), Joseph DiGregorio, Otis Perry, Jack Buckley, Anthony McManus and Thomas Massingham.

Members Absent: Dennis Ciotti (City Council designee)

Others Present: Christopher Parker (Assistant City Manager), Gary Bannon (Recreation Director), Bill Simons (Parking Manager), and Michael Cicchese (Parking Clerk)

Commissioner McManus move to allow Commissioner Buckley to participate in the meeting via conference call. Commissioner DiGregorio seconded the motion. **Roll Call Vote - Approved 6-0**

CITIZENS' FORUM

No one was present to address the Commission

MEETING MINUTES

A) Review and Approval of December meeting minutes

Chairman Reynolds noted a change to the Dec. 20, 2016 meeting minutes to reflect the Commission "recommended" the city change from bay to stall parking. Motion made by Commissioner Perry to approve the minutes as amended, seconded by Commissioner Massingham. **Roll Call Vote - Approved 7-0**

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

The Assistant City Manager reviewed the recent recommendations from the Parking Commission to change from parking bays to parking stalls for on-street parking. He also updated the Commission on removing the parking along the Chestnut Street Bridge.

B) Parking Activity & Budget – Bill Simons

Parking Manager Bill Simons reviewed monthly numbers, pointing out that the number of permits for the Orchard Street parking garage in December 2016 were up 18 percent from the same time period in 2015. He added that daily meter activity in the garage was up by 38 percent for December.

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OLD BUSINESS

A) Indoor pool parking lot – Henry Law Av. (Gary Bannon and Bill Simons)

Parking Manager Bill Simons presented some cost projections for metering and enforcement of the Henry Law Park parking lot. This was a follow up to the request from the Recreation Department that the 54-space lot to be incorporated in the city parking system to help curb abuse of the lot by non-park patrons.

The Commission discussed using the revenue generated by meter usage and fines to cover the costs incurred by the Parking Bureau.

Commissioner Perry made a motion that the Commission recommend metering of the Henry Law Park parking lot, with the Parking Bureau being reimbursed for its cost in providing a meter, enforcement and other related services. **Roll Call Vote – Approved 6-1 (Commissioner McManus voting no)**

NEW BUSINESS

A) Relocation of dedication plaque in the parking garage

Parking Manager Bill Simons informed the Commission that the Arts Commission has requested the dedication plaque in the Orchard Street parking garage be moved to accommodate the art project for the garage. He reported that the first estimate on the cost to move the plaque was \$622. The Commission directed the Parking Manager to get other estimates and took no action on the request.

ADJOURN

Commissioner Massingham made a motion to adjourn the meeting. Seconded by Commissioner Perry. **Approved 7-0**

Meeting adjourned at 9:21 a.m.