



CITY OF DOVER

McCONNELL CENTER ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 323
Meeting Date: Monday, February 27, 2017
Meeting Time: **7:00pm**

DRAFT

CALL TO ORDER: Steve Pruyne called the meeting to order at 7:00 pm

ROLL CALL:

Members Present: Denny Anderson; Gary Bannon, Administrator;
Steve Pruyne, Chair; Cora Quisumbing-King; Joseph Walent; Judy Zalansky, Vice-Chair

Guest: John DiPollino

Members Absent: Doug DeDe; Marcia Gasses, City Council Liaison

Gary Bannon introduced Jack (John) DiPollino a student practicum from UNH for this semester

APPROVAL OF MINUTES:

Cora Quisumbing-King; for the record Judy Zalansky attended Tenants Collaborative meeting in January.

Joseph Walent made motion to accept the January 23, 2017 minutes as presented. Motion seconded by Cora Quisumbing-King. Motion passed unanimously.

CITIZENS FORUM:

None

ELECTION OF OFFICERS:

- Vice-Chair: Cora Quisumbing-King moved for Judy Zalansky to continue her position as Vice-Chair. Move seconded by Denny Anderson. Move passed unanimously

REPORTS:

Staff Report: Gary Bannon:

- Closed building on major storm day
- Steered JPPO sponsored event for 75 people to City Hall due to parking space availability
- Spoke about overnight permit parking
- Software and heating system modules are being replaced. \$14,000 investment

Tenants Collaborative: Steve Pruyne

- Explained mission of Collaborative to Jack DiPollino
- Blood drive Wednesday, May 10th in gymnasium

Financial Report: Gary Bannon

- YTD Net is \$257,312 in black



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OLD Business

Heating System Work Status: Gary Bannon

- Expansion joint to heating system above boiler blew out on Saturday December 31st sometime after closing
- Repaired and now running
- \$25,000 covered by insurance \$1,000 not
- System replaced ten years ago
- Expansion joint replaced five years ago
- Developing alarms on system for downtime notification

NEW BUSINESS:

Parking Lot Light Issue: Gary Bannon

- Lights on poles flashing/flickering
- Straight feed is from Eversource
- Waiting for Eversource service for repair

Budget Review: Gary Bannon

- Met with City Manager today
- We are looking at cuts to minimize the need for city subsidy if income falls short
- Rent up 19 cents per square foot for FY18
- If we were at full capacity we would have another \$20,000 in revenue
- Budget presentation to Council March 22nd
- Light savings will be noticeable in another two years

Emergency Generator Status: Gary Bannon

- Approved by NH Homeland Security
- Waiting for Federal review/approval
- \$300,000 grant applied by thru Fire Department
- Goal; start construction in spring, install in summer and have functioning by fall

Steve Pruyne; next meeting will be March 27th

ADJOURN: Cora Quisumbing-King motion to adjourn. Judy Zalansky seconded motion. Passed unanimously

Time adjourned was 7:46pm