



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	City Hall, 2nd Floor Conference Room
Meeting Date:	Thursday, March 2, 2017
Meeting Time:	4:00PM

Members Present: Tim Dargan (Chair), Scott Johnson, Maurice Olivier, Sam Haddadin, Jack Mettee, Matt Sylvia, Phil Rinaldi, David Peck, Guy Eaton

Members Not Present: Edmund Chun Taite

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor

Ex Officio Members Not Present: Daniel Lynch, Finance Director/Treasurer; J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:01 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the February 2, 2017 Meeting Minutes.

Motion: D.Peck made a motion to approve the Public Session February 2, 2017 Board meeting Minutes. Seconded by J.Mettee. Vote: U/A.

M.Sylvia entered the meeting at 4:05PM.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: P.Rinaldi made a motion to enter non-public session. Seconded by S.Haddadin. Vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body".

Two-thirds majority needed to pass.



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Motion: M.Olivier made a motion to seal the minutes. Seconded by P.Rinaldi. Vote: U/A.

5. New Business:

- ROI Data to Support FY 2018-2020 funds request.

M.Sylvia reviewed the ROI Data Sheet that was distributed. Discussion ensued about the value of DBIDA in regards to the benefits they provide.

M.Joyal entered the meeting at 5:10 PM.

M.Sylvia left the meeting at 5:16 PM.

- Budget Proposal to the City Council

It was stated that there will be a final budget presented to the City Council on March 15th at 7:00 PM.

- Waterfront Development Status Report: Jack Mettee

J.Mettee gave an overview of the progression of the waterfront. It was stated that no meeting occurred in February.

- Baseball Complex Proposal Status

D.Barufaldi stated that the baseball complex is just in the rezoning stage.

D.Barufaldi handed out some renderings of projects that have been assessed by TRC.

- Downtown Merchants Report: Reid Weston

R.Weston gave an update of the downtown merchants, and the first Fridays Art Walk program.

6. Financial Report: Month-End Report/Report vs. Budget

No financial report was distributed. It was stated that the March and April Financial reports will be reviewed at the April 6th meeting.

7. Old Business:

Participant Reports on Strategic Intentions Action Categories:

- Board Interviews Report:
Moe Olivier, Point Person



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The interviews have been completed and reports will be distributed at the next DBIDA meeting.

•Conversion of residential properties to commercial:

S.Johnson, Point Person; S.Haddadin, M.Sylvia, J.Mettee, D.Barufaldi, re Planning Interface and Strategy Redevelopment.

S.Johnson stated there will be an update next month.

8. Manager's Report: Economic Development Section: February 2017.

The manager's report is located in the packet for review.

9. Board Member Comments/Questions:

D.Barufaldi went over the Fosters' articles that were distributed. Discussion ensued concerning the amount of tax base growth that Dover added between 2015 and 2016.

10. ADJOURN:

Motion: J.Mettee made a motion to adjourn at 5:49 PM. Seconded by S.Haddadin. Vote: U/A.