



**CITY OF DOVER**

## OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting  
Meeting Location: 2<sup>nd</sup> Floor Conference Room, City Hall  
Meeting Date: **Thursday, February 16, 2017**  
Meeting Time: **5:30 PM**

**Members Present:** Anna Boudreau (Chair), Malone Cloitre, Isaac Epstein, Anne Kotlus, Ann Reid, Kristen Murphy, Brenda Davidson (5:40) and Nick Kline (5:45)

**Staff Present:** Steve Bird

Meeting was called to order at 5:35 and a roll call confirmed a quorum.

1. **Citizens Forum:** Boudreau said that a new member, David Hurlburt, has been appointed.
2. **Approval of minutes.**

Murphy made a motion to approve the minutes, Davidson seconded. All approved.

### 3. **Treasurer's Report**

Bird reported that the Conservation Fund as of 1/31/17 was \$665,406.91. Receivables: \$5,110.90.

### 4. **Public Projects:**

Bird reported that the city closed on the Stern and Forbes easements at 2:00 PM this afternoon. The fund balance next month will be significantly lower next month because of these expenditures.

### 5. **Reports by Task Groups**

#### **A. Easement Monitoring**

Davidson: Of the 53 easements we have, 11 have baseline reports. The OLC has responsibility for monitoring of 44. SELT monitors the others.

Epstein: Are they all annual monitoring requirements?

Davidson: We should be monitoring all of them, but not all of them are necessary.

Boudreau: I would like an annotated list of the 44.

Bird will send out the easement monitoring list by email and google drive.

Cloitre: Who monitors and maintains the trail there was a downed tree? A: The City.

#### **B. Outreach and Education**

Murphy: There were three photos in the paper of the school bird project presentation. Link: <http://www.fosters.com/news/20170201/woodman-park-students-learn-about-birds>

Murphy: It was good to get the attention. We had great participation from students, staff, parents, and one school board member.

The committee agreed that Murphy did a great job with the project.

Sarah Salloday is working on similar projects in Rochester and one other municipality

The snowshoe walk was a complete success. There were more than 30 people there, but the weather worked out.

Davidson: How did people find out about it?



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Murphy: Most from the city website. Dover Download. Some from the Facebook event. Town of Hampton and SELT also did snowshoe walks that night, and that probably helped raise awareness.

Bird: Two good press release opportunities. First is the new easements (Boudreau will draft it). Second is the snowshoe event. (Murphy will draft it).

Boudreau: Do we want to plan any upcoming workshops?

Cloitre: The past few years we have done shoreline projection programs. We could also do something through the stewardship network. Cloitre will bring ideas to the next meeting, with the goal of doing something in late April.

Murphy: We should do a gardening for pollinators.

Cloitre: Or something with invasive species, information about soil. Do a simple soil test.

Kotlus: The Saving Special Places. It will be on April 8 in Alton. There are many seminars and is great for both new and experienced people working in land conservation.

### **C. Trails:**

No update, the next meeting is next month.

### **6. New Business:**

Bird: From the Planning Meet and Greet, we decided to start distributing information about different activities of different city boards. Bird distributed such a list.

### **7. Old Business**

We're looking into the Google drive issues. Kline does not think that it is a safe space to publicly distribute baseline reports, but a useful tool for disseminating information amongst ourselves. Kline has been working on a "Welcome Binder" and will finish it before the new member joins at the next meeting, scheduled for March 16.

### **8. Enter Non-public Session**

At 6:12, Kotlus made a motion to enter non-public session per RSA 91-A:3. II(d), to report on the status of individual land protection efforts and transactions. Davidson seconded. On a roll call vote, all approved.

Returned to public meeting at 6:40 pm.

Epstein made a motion to seal the non-public minutes per RSA 91-A:3. III, because the divulgence would render the proposed action ineffective, Davidson seconded. All approved.

The chair declared the meeting adjourned at 6:42 PM.