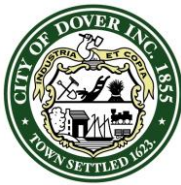


**CITY OF DOVER**

## LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820  
Meeting Date: **Thursday, February 2, 2017**  
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The February meeting was called to order at 4:06pm by Michael Egan. Attending were Susan Story Galt, Dorothy Wagner, Denise LaFrance, and Cathy Beaudoin. Carol Boc and Ann Schultz could not attend.
2. **MINUTES---JANUARY 5, 2017**--Minutes of the January meeting were approved on a motion made by Dorothy Wagner and seconded by Susan Story Galt. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (JANUARY)** --Dorothy Wagner asked about the Dover theme of the hotel opening on the Silver Street rotary—the rooms and common area will feature historic photographs and maps. The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner. Unanimously approved.
4. **CORRESPONDENCE**—None
5. **OLD BUSINESS**
  - A. HVAC solutions/ unit ventilator replacements: The Director met yesterday with the firm hired to design the HVAC system for the Library and City Hall. They are looking at putting the air conditioning equipment in the attic and running channels down from it. A structural engineer will have to look at the weight bearing capabilities of the attic. 3 related units will be placed outside the building. The unit ventilators are now hard wired and working well.
  - B. Strategic Planning process: The Strategic Planning process is going well and the committee will meet for the final time on February 8 to craft a vision statement.
  - C. Passport Acceptance Facility: The passports process is going well. We are still working in pairs until we are comfortable with the process, and will not advertise until that point.
  - D. Sprinkler repairs: Sprinkler heads in the outside vestibule area of the Library will need to be replaced as they are not rated for outdoor use. The cost of the replacement will be \$1,350.
6. **NEW BUSINESS**
  - A. Family Place Libraries grant: The Children's Room has been awarded a \$12,000 grant by Family Place Libraries. The mission of Family Place Libraries is to increase the capacity of libraries, throughout the nation, to recognize and realize their full potential as community hubs for healthy child and family development, parent and community involvement and lifelong learning beginning at birth. The \$12,000 includes training for 2 staff members, and a site visit by a representative from Family Place Libraries.
  - B. Dover's 400<sup>th</sup> anniversary in 2023: The City Manager has tasked Cathy Beaudoin, Mike Gillis and Karen Lavertu with recruiting and training volunteers to



**CITY OF DOVER**

## LIBRARY BOARD OF TRUSTEES---MINUTES

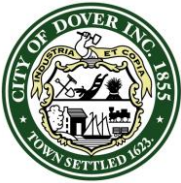
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transcribe the old Dover city records. The records, which are kept in the City Clerk's office vault, have been digitized. Volunteers would be able to work from home with the digitized copies. They are looking for approximately 12 volunteers so that the transcription can be complete by Dover's 400<sup>th</sup> anniversary.

### UPCOMING PROGRAMS

- Feb. 1: NoveList Read-Alikes Revealed, 6pm  
I Love Nora Roberts, 7pm  
NH Fish & Game Officer Benvenuti & Cora, 7pm
- Feb. 2: Morning Book Group: "The Story of Charlotte's Web" by Michael Sims, 10-11am
- Feb. 3, 10, 17, 24: Music with benji, 11am
- Feb. 4: Paws for Reading, 10am
- Feb. 4, 11: Saturday matinees: Queen of Katwe, Trolls 2pm
- Feb. 4, 11, 18, 25: Lego Saturdays in Children's Room
- Feb. 5, 12, 19, 26: Sunday Classic Cinema: Sabrina, West Side Story, Now Voyager, Adventures of Robin Hood 2pm
- Feb. 5, 12, 19, 26: Coloring for Adults, 2-4pm
- Feb. 6 and Feb. 22: Introduction to Excel 6:30pm
- Feb. 8: 2<sup>nd</sup> Wednesday movie, Loving, 6:30pm  
Intermediate Excel, 6:30pm
- Feb. 13: Teen Advisory Board initial meeting 6pm  
"Familiar Songs, Unfamiliar Stories" Ramblin' Richard, 7pm  
I Love Jodi Picoult, 7pm
- Feb. 14: I Love Janet Evanovich, 10am
- Feb. 15: Game Night, 6pm  
I Love James Patterson, 7pm
- Feb. 18: K'Nex Car Racing Competition, 2pm
- Feb. 20: closed for Presidents Day holiday
- Feb. 21: NoveList Read-Alikes Revealed, 10am  
Friends program: "If I Am Not For Myself, Who Will Be For Me?" Oney, George  
Washington's Runaway Slave by Gwendolyn Quezaire-Presutti, 7pm (NHHC grant)
- Feb. 22: Preston Heller, mentalist, 7pm
- Feb. 27: Elephant and Piggie Pary, 2pm  
Evening Book Group: The Pearl That Broke Its Shell by Nadia Hashimi, 6:30pm  
Author Marilyn Carter: Experience the Love, Light, Wisdom of Reiki, 7pm
- Feb. 28: Wonderful World of Ballet, Edra Toth, Northeast Ballet Theatre, 2pm  
Soil Health for Gardeners & Farmers, Strafford Cty Conservation District, 7pm

- 7. ITEMS OF CONCERN**—Michael Egan asked how many non-resident Dover workers/students are now registered for Library cards? We have had 196 register thus far.



**CITY OF DOVER**

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8. **ADJOURNMENT--** The meeting was adjourned at 4:43 on a motioned made by Dorothy Wagner and seconded by Susan Story Galt.

**NEXT MEETING DATE: THURSDAY, MARCH 2, 2017 @ 4:00PM**