



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC FUNDRAISING SUB-COMMITTEE MINUTES

Meeting Type:	Sub-Committee Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Thursday, March 16, 2017
Meeting Time:	3:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee Fundraising Sub-Committee was called to order on Thursday, March 16, 2017 at 3:30 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Sarah Greenshields and Amanda Russell. Also present was Media Services Specialist Mike Gillis, City Attorney Anthony Blenkinsop, BA Libby Simmons, Evonne Kill-Kish and Robin LaFleur.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MINUTES OF MARCH 7, 2017:** Amanda Russell moved, Bob Carrier seconded to approve the meeting minutes from March 7, 2017. An oral **VOTE PASSED 3/0**.
- IV. GENERAL DISCUSSION:** The committee discussed naming rights and asked for legal counsel from Attorney Blenkinsop. He stated the committee needs to determine what they are raising funds for and how do they want to raise the money. He commented that RSA 199 is broad and doesn't discuss fundraising. Ms. Greenshields stated that three things that need to be discussed are community involvement, names rights and the CTC (pertaining to business partnerships).
- Attorney Blenkinsop recommended asking City Finance Director Dan Lynch for direction on how to set up the process so that it fits the needs of the JBC. He believes that a trustee fund should be set up for this purpose so that it is clear that the funds raised will not go into the general fund.
- The committee discussed whether it would be beneficial to tie donations to specific items such as "donating a tree". The committee reviewed add alternates which would be the items that funds would go towards. These "extra" items include tennis courts, track, trees, and stage/rigging upgrades. The total needed for those items is \$1,455,987. The committee also considered asking for funds that could be used toward the entire list instead of a specific item.
- Donations will need to go to the School Board for approval if they are greater than \$500. Letters requesting donations will not be sent out until the fund has been set up and resolutions have been passed by the SB and CC.
- It was agreed that getting smaller donations may be more difficult than larger ones and the committee discussed the possibility of citizens being able to "donate a tree".
- V. MATTERS OF INTEREST:**
- None.
- VI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:**
- a. Set up fund-trustee
 - b. School Board resolution for establishment of funds to be expended at the April 10 meeting
 - c. City Council resolution at the April 12 meeting



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- d. Research past naming rights/process and discuss what happens to them (Dunaway, Walker, etc.)
- e. Peter Driscoll will share with the JBC names of areas where the current name should remain/each current named location should be vetted
- f. Attorney Blenkinsop will discuss process with Mr. Lynch
- g. Ms. Greenshields will look into Laconia situation
- h. Next meeting will be Tuesday, March 21 at 3:30 p.m.

Amanda Russell was excused at 4:10 pm.

VII. ADJOURNMENT: Sarah Greenshields moved, Bob Carrier seconded to adjourn the JBC meeting at 4:35 p.m. An oral **VOTE PASSED 2/0.**