



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, February 21, 2017**
Meeting Time: 8:30 a.m.

Call to Order at 8:30 a.m.

ROLL CALL

Members Present: Charles Reynolds (Chairman), George Maglaras (Vice Chair), Otis Perry, Jack Buckley (by phone), Dennis Ciotti (City Council designee) and Thomas Massingham.

Members Absent: Joseph DiGregorio and Anthony McManus

Others Present: Christopher Parker (Assistant City Manager) and Bill Simons (Parking Manager)

Commissioner Perry moved to allow Commissioner Buckley to participate in the meeting via conference call. Commissioner Maglaras seconded the motion. **Roll Call Vote – Approved 4-0**

CITIZENS' FORUM

No one was present to address the Commission

MEETING MINUTES

Review and Approval of January meeting minutes. Motion made by Commissioner Perry to approve the minutes, seconded by Commissioner Buckley. **Roll Call Vote - Approved 5-0.**
Massingham – yes, Perry – yes, Maglaras – yes, Buckley – yes, Reynolds - yes.

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

The Assistant City Manager updated the Commission on the Third Street in-fill development as well as the second phase of the First Street project.

B) Parking Activity & Budget – Bill Simons

Parking Manager Bill Simons reviewed monthly and year-to-date numbers.

OLD BUSINESS

A) Electric Charging Stations – Christopher Parker, Assistant City Manager

The Assistant City Manager advised the Commission that Volkswagen, as part of their settlement with the federal government has proposed to pay for the installation of two dual-head electric charging stations in the parking garage. The initial application has been submitted by the city and is awaiting a response from the state.



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B) Relocation of dedication plaque in the parking garage

Parking Manager Bill Simons informed the Commission that the Arts Commission has requested the dedication plaque in the Orchard Street parking garage be moved to accommodate the art project for the garage. He reported that Sundance Sign could do it for \$300. Motion made by Commissioner Perry to authorize hiring Sundance Sign to move the dedication plaque to the wall outside the front door of the garage using the Arts Commission grant funds, seconded by Commissioner Massingham. **Roll Call Vote - Approved 4-1: Massingham – yes, Perry – yes, Maglaras – yes, Buckley – yes, Reynolds - no.**

C) Indoor pool parking lot – Henry Law Av.

Parking Manager Bill Simons presented cost and income projections for metering and enforcement of the Henry Law Park parking lot at the request of the Indoor Pool Committee.

The Parking Manager was directed to inquire if the net income was required to go towards improvement of Henry Law Park or could the proceeds be retained by the Parking Activity Fund or shared.

NEW BUSINESS

A) Lease of 1 First Street Parking Lot

Starting April 1st or about, repairs will be made to the Central Avenue Bridge that will remove 39 spaces from the parking inventory for 10-14 weeks. The owner of the parking lot behind Oriental Delight has verbally accepted that the city lease the 26 space lot for no cost. The Parking Commission voted to recommend that the City enter into a lease for the parking lot and to include those spaces in the on-street metered parking program. **Roll Call Vote - Approved 5 – 0. Massingham – yes, Perry – yes, Maglaras – yes, Buckley – yes, Reynolds - yes.**

ADJOURN

Commissioner Perry made a motion to adjourn the meeting. Seconded by Commissioner Maglaras. **Approved 5-0**

Meeting adjourned at 9:20 a.m.