



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, March 20, 2017
Meeting Time: 7:00pm

DRAFT

Members Present: Jess Bonello, Pat Campbell, Christophe Cloitre, Sue Medbery, Suzanne Petersen (honorary)

City Personnel Present: Mick Arsenault, Gary Bannon, John O'Connor

Guest: Susan Ball

Members Absent: Tim Paiva

Meeting began at 7:00.

Approval of Agenda:

Sue made a motion to approve the agenda as presented. Pat seconded. Agenda was approved unanimously.

Approval of Minutes from February 20, 2017:

Pat made a motion to approve the minutes as presented. Jess seconded. Minutes were approved unanimously.

Reports:

Gary:

- The Recreation FY 2018 budget presentation with the city council will take place on April 5. The replacement of the three diving boards @ \$3800 each will try to be accomplished in this fiscal year as the capital funds in next fiscal year were reduced.
- Next year's fees include a minimal \$5-10 hike in 6 month and yearly memberships to cover the costs associated with processing the new parking passes and other expenses. This is the first increase in several years.
- Other than the power outage a few weeks back, there have been no big issues with facilities.

Mick:

- Spring swim lesson registration will take place this weekend. Lessons will go through June.
- More early bird hours are being offered lately. More afternoon and evening hours for the public will be available shortly when SSA takes a three week break.
- Preliminary work at the outdoor pool has begun.
- The power outage caused the pool water to increase up to 85 degrees. The temperature is being lowered slowly back to 81.
- Membership numbers look good.



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, March 20, 2017
Meeting Time: 7:00pm

Long-Range Planning:

No updates.

Finance and Budget:

- Year-to-date shows \$4000 on the positive side. This might be attributed to the recent lighting and energy upgrades at the indoor pool.
- The FY 2018 budget includes a proposal to replace a lost full-time pool supervisor position. This position was cut back in 1996 or so, but the need has never abated. Gary has squeezed the recreation department budget so that the overall line item will not increase substantially. He has discussed this extensively with the city manager and feels it has support.
- Pool patrons were encouraged to attend the City budget public hearing on April 26 to voice support for the pools. It was noted that the recreation department and library have been hit hardest by budget cuts since 2008.

Parking:

- The city council will be asked to approve the pool parking resolution on Wednesday.
- Parking lot passes good for Henry Law Park parking lot will be issued by the pool staff for members holding 6 month or annual passes. These passes will be effective for the duration of the membership. Passes will be issued to those patrons who request them and need them, such as those who regularly swim during therapy, adult lap, or afternoon rec times. These passes will not be transferable to Henry Law Ave. Passes will not be needed for weekend or early bird patrons.
- For swim teams, passes will be issued for a nominal fee, such as \$5.00, and will be effective from 3:00 to 5:00 only during the appropriate rental time frame (yearly for SSA, monthly for high school teams).
- Passes for Children's Museum members was not in the plan. To encourage these people to park on the street, street rates will be lower than lot rates.
- The roll-out needs to be well advertised and carefully managed to reduce confusion and negative reaction.

Credit Cards:

Progress continues. Units are being installed. Getting the credit card software to communicate with Rec Trac software seems to be the greatest obstacle right now.

Schedules:

The outdoor pool is set to open the day after school closes for the year.



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, March 20, 2017
Meeting Time: **7:00pm**

Henry Law Park Playground Update:

- The mini-Garrison Tower should be delivered and installed in mid-late April.
- The stainless steel whale fluke will be 18 feet wide. It will be mounted on the roof of the building but supported by the walls instead of the roof structure and will appear to be diving into the pool through the roof.
- The dedication ceremony is tentatively scheduled for Saturday June 24.

Miscellaneous:

- Having a staff person at the lobby desk as swim lesson participants enter is helpful in preventing locker room issues.
- Pool water clarity and overall cleanliness have been excellent.
- Hot water issues in the showers seem to have been corrected.

Adjournment:

Jess made a motion to adjourn. Pat seconded. Meeting was adjourned at 7:45.

Submitted by Suzanne Petersen