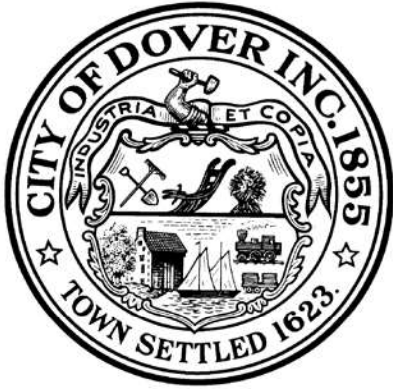




City of Dover

New Hampshire

Proposed Budget

Fiscal Year 2018

As submitted to the City Council
By City Manager J. Michael Joyal, Jr.

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City of Dover, NH

Proposed Budget - Fiscal Year 2018

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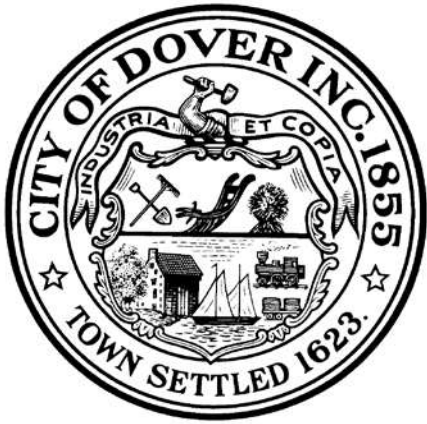
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City of Dover, NH

Proposed Budget - Fiscal Year 2018

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City of Dover

New Hampshire

Budget Information

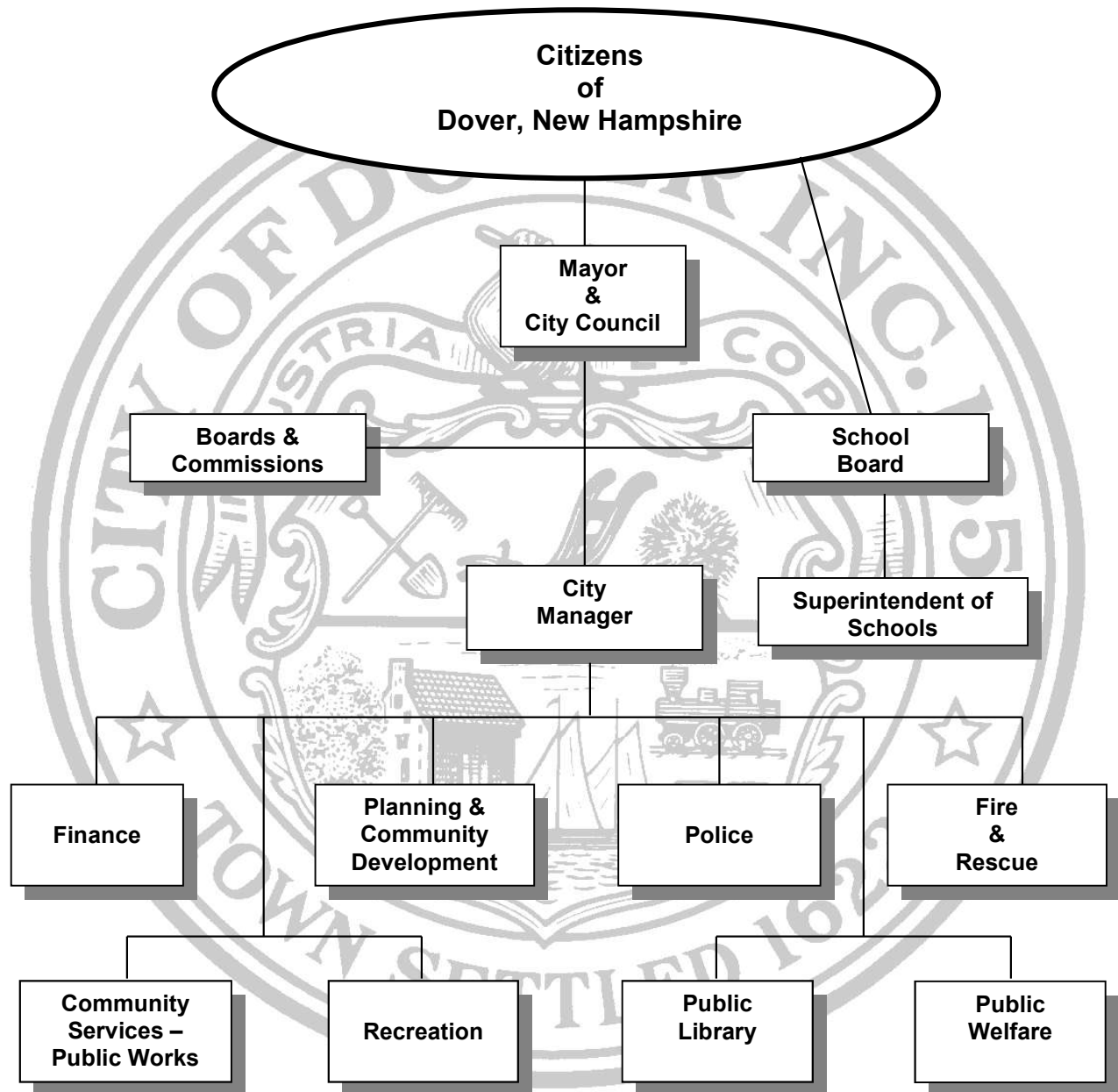
Fiscal Year 2018
(July 1, 2017 to June 30, 2018)

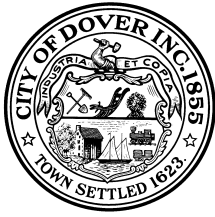
Contained in this section:

Organizational Chart
City Officials
Profile of Government
Community Profile
Budget Process

City of Dover

Organizational Chart





City of Dover

New Hampshire

FISCAL YEAR 2018

City Council Members

Mayor: Karen Weston

Ward 1: John O'Connor	Ward 5: Dennis Shanahan
Ward 2: Dennis Ciotti	Ward 6: Jason Gagnon
Ward 3: Deborah Thibodeaux	At Large: Robert Carrier
Ward 4: Marcia Gasses	At Large: Sarah Greenshields

City Manager

J. Michael Joyal, Jr.

Departments

Finance	Daniel R. Lynch
Planning	Christopher G. Parker
Police	Anthony F. Colarusso, Jr.
Fire and Rescue	Eric Hagman
Community Services	Douglas W. Steele, II
Public Library	Cathy Beaudoin
Recreation	Gary Bannon
Public Welfare	Lena C. Nichols

School Board

At Large: Keith Holt	At Large: Carolyn Mebert
At Large: Matthew Lahr	At Large: Kathleen Morrison
At Large: Amanda Russell	At Large: Michelle Muffett-Lipinski
At Large: Betsey Andrews Parker	Student Liaison: Jahmilha Crook

Superintendent of Schools

Elaine M. Arbour, Ed.D.

City of Dover, NH - Profile of Government

Geography Dover, New Hampshire is located ten miles from the Atlantic Ocean in southern New Hampshire and is 48 miles south of Portland, Maine and 68 miles north of Boston, Massachusetts. Situated at the confluence of the Cochecho, Salmon Falls and Bellamy Rivers, Dover is a major New Hampshire industrial, employment, and distribution center for the seacoast. Dover provides a gateway to both the Maine coast and the White Mountains of New Hampshire. The City of Dover occupies an area of 29 square miles. According to the U.S. Census Bureau, the City has an estimated population of 30,947, a 3.2% increase over the last official census of April 2010 number of 29,987.

The City of Dover, settled in 1623, is the oldest continuous settlement in New Hampshire and the seventh oldest in the United States. It was incorporated on June 29, 1855. The City Charter adopted on March 9, 1977, remained in effect until a new charter was passed on November 8, 2005 and effective January 1, 2006. Only minor changes were made versus the old charter. On November 6, 2007, the charter was amended establishing a limitation on annual budget increases. On November 10, 2010 the New Hampshire Supreme Court ruled that the November 6, 2007 charter amendment is invalid since it is contrary to state law. In the 2011 session of the State legislature, authorization for municipalities to adopt charter amendments for budget or tax levy limitations was enacted. On November 8, 2011 the charter was amended to change the language establishing the limitation on annual budget increases to a limitation on annual property tax levy increases. Dover operates under the council-manager form of government. Dover is the seat of Strafford County.

Services The City of Dover provides a full range of services, including police and fire protection, the construction and maintenance of streets and other infrastructure, sanitation services such as solid waste disposal and recycling, water distribution, wastewater collection and treatment, recreational and cultural events and education from kindergarten through grade 12 with a regional vocational center and alternative high school opportunities.

Governing Boards The City Council, consisting of nine members, is the legislative body elected in non-partisan elections every two years, with one representative from each of six wards, two elected at-large and a Mayor. The City Council is responsible, among other things, for passing ordinances, adopting the annual budget, adopting a six year capital improvements program, adopting bond authorizations, appointing committees and boards, and hiring of the City Manager. The City of Dover is empowered by state statute to levy property taxes on real property located within its boundaries to fund operations.

The Dover School Department is a dependent school district. The City Council has bottom line appropriation authority for the School Department budget. The seven member Dover School Board is elected in non-partisan elections every two years and has authority to allocate and move appropriations within its budget.

City of Dover, NH - Profile of Government

Administration Administrative functions are carried out by the City Manager. The City Manager is responsible for carrying out the policies and ordinances of the City Council, compliance with State and Federal laws, for overseeing the day-to-day operations of the government, for appointing the heads of the various departments, for negotiating with the various bargaining units of the City and making recommendations to the City Council on various issues.

Administrative functions of the dependent School district are carried out by the School Board. The Board is responsible for carrying out policies and procedures, compliance with State and Federal laws, overseeing the day to day operations of the dependent School district, negotiating with the various bargaining units, making appointments of school personnel, establishing curriculum and addressing various issues.

Fiscal Year and Budget The City's fiscal year begins on July 1st of each year and ends the following June 30th. The City's budget process commences in the fall of each year with the Capital Improvements Program budget. All capital spending of \$25,000 or more for items with useful lives of 3 years or longer are included in this budget. Based on City Council financing policy, items are identified for bonding, appropriation in the annual operating budget or other type of financing.

Items identified for the annual operating budget are included in the next City Manager's recommended annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his recommended budget. The City Manager's recommended annual budget for the next fiscal year, which includes the School Board request, is due to the City Council by April 15th of each year.

The City Council may add to, or cut from, the Manager's recommended annual budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's recommended budget takes effect July 1.

After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

City of Dover - Community Profile

Town Settled	1623
Date of Incorporation	June 29, 1855
Date Charter Adopted	March 9, 1977
Form of Government	Council – Manager
Area of City in Square Miles	29
Persons per Square Mile (land only)	1,034
Median Family Income (1)	\$61,680
Median Age (1)	36.7

Land Use (3)	18,587 Acres	%
Residential		28.76
Commercial		2.09
Industrial		5.34
Institutional		1.7
Miscellaneous		2.22
Waterway		8.1
Undeveloped		51.8

Family Income (2)	%
Less than \$10,000	3.3
\$10,000 - \$24,999	9.4
\$25,000 - \$34,999	13.0
\$35,000 - \$49,999	16.1
\$50,000 - \$74,999	26.8
\$75,000 - \$99,999	16.7
\$100,000 - \$149,999	10.4
\$150,000+	4.3

Population	
2010 US Census	29,987
2000 US Census	26,884
1990 US Census	25,042
1980 US Census	22,387

Educational Attainment (2)	%
(for persons 25 years +)	
Graduate or professional degree	10.4
Bachelors degree	22.0
Associates degree	9.1
High School grad (incl GE)	46.5
Less than HS diploma	11.9

Employment by Industry (2)	15,261
Educational, health & social	3,164
Manufacturing	2,349
Retail	2,251
Finance, Insur, Real Est	1,492
Professional, Science, Mgnt	1,290
Arts, Entertainment, Recr	1,208
Other	3,507

Public Education (4)	
FY2010	
Number of Schools	5
Elementary Gr K – 4	3
Middle Gr 5 – 8	1
Senior High Gr 9 – 12	1
Teachers (FTE)	269
Enrollment	4,169

Age Composition (1)	%
Under 5 Years	6.0
5 – 14 years	11.0
15 – 19 Years	5.2
20 - 24 Years	9.1
25 - 34 Years	16.4
35 - 44 Years	14.1
45 - 64 Years	25.0
65+ years	13.2

Housing Units (2)	11,924
1 Unit (incl detached)	5,871
2 - 4 Units	2,559
5+ Units	3,087
Mobile Home/Trailer	407

Racial Composition (1)	%
White	90.6
Black	1.7
Asian	4.5
Other	3.2

Occupied Housing Units (1)	%
Owner Occupied – 6,790	52.9
Renter Occupied – 6,037	47.1

- (1) = 2010 Census
 (2) = 2000 Census
 (3) = Planning Department
 (4) = School District

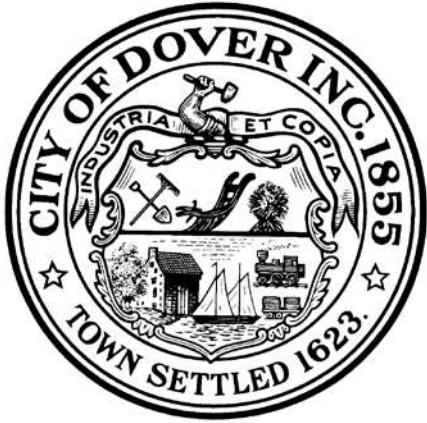
The Budget Process

Fiscal Year - July 1 through June 30

Date	Ref*	Action:
Capital Improvements Program (CIP) Budget		
July through August	AR 1-2	Departments submit proposed changes to the six year CIP to the City Manager. Requests are reviewed and final recommendations prepared in a Proposed CIP document. Year one of CIP is for the next fiscal year.
In September	AR 1-2	Proposed CIP is submitted to the Planning Board for review and recommendations to the City Manager.
November and December	AR 1-2	The Proposed CIP, along with Planning Board recommendations is submitted by the City Manager to the City Council for their review.
By end of December	AR 1-2	The City Council approves the six year CIP and the bond authorization for year one projects requiring debt financing.
Annual Operating Budget		
During December & January		City departments develop and submit budget requests to the City Manager for the next fiscal year based on the needs of their respective departments. Requests include the year one operating budget portion of the CIP.
From Feb 1 to March 15	Ord 9-1	The City Manager reviews departmental budgets requests with the departments. On or before March 15, the School Board must submit their recommended budget to the City Manager.
By April 15	C6-3 & Ord 9-1	City Manager submits his proposed budget recommendations, with the original department requests and the School Board's recommended budget to the City Council.
From April 15 to June 15		The City Council reviews the proposed budget with City Manager, departments and the School Board.
By June 8	C6-4 & RSA 44:10	Public hearings are held at least seven days in advance of adoption by City Council. Separate hearings held for City and School portions at least 24 hours apart.
By June 15	C6-5 & Ord 9-2	The City Council adopts a budget resolution for the next fiscal year with final spending authority for each department. The City Council has bottom line authority on the School Board recommendation. Passage of the final budget requires a majority vote.
By Mid-Oct	RSA 21-J:35	The property tax rate is set by the N.H. Department of Revenue Administration based on the final adopted budget and the revised total assessed property value. (Assessment date 4/1.)
During Fiscal Year	C6-8	Adjustments to the budget can be made in one of three manners: A non-school department may transfer appropriations between accounts within his divisions with City Manager approval. The City Manager may request transfers of appropriations between non-school departments with majority approval of the City Council. The City Council may amend the budget by appropriating additional revenue sources or raising taxes (if before the rate has been set). This requires a two-thirds vote.

* The Reference column refers to: AR for Administrative Regulation, C for City Charter section, Ord for city ordinance, or RSA for State statute.

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City of Dover

New Hampshire

Budget Message by City Manager J. Michael Joyal, Jr.

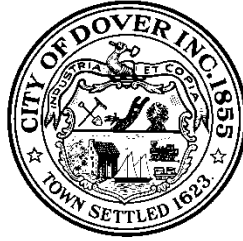
Fiscal Year 2018
(July 1, 2017 to June 30, 2018)

Contained in this section:

Fiscal Year 2018 Budget Analysis
Estimated Revenues & Appropriations – All Budgeted Funds
Net Assets – All Budgeted Funds
General Fund – Summary of City Manager Proposed
General Fund – Major Budget Changes & Tax Rate Impact
General Fund – Budget History Sheet
Water & Sewer Funds – Cost & Rate Summaries
Enterprise Funds – Budget History Sheet
Budgeted Personnel Positions by Department
Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

J. Michael Joyal, Jr.
City Manager

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City of Dover, New Hampshire

OFFICE OF THE CITY MANAGER

March 22, 2017

To the Honorable Mayor and Members of the City Council:

In accordance with the City Charter, I respectfully submit to you the City of Dover's Proposed Budget for Fiscal Year 2018. The sources and uses of funds proposed within this budget include the School Board's approved recommendation for the School Department's operations and estimates that have been assembled for all other local government functions. I have also included our community's debt service obligations and various capital reserve allocations reflected in our most recent 6-year Capital Improvements Program. All combined, this budget proposal prioritizes and supports an efficient delivery of core municipal services in the areas of public safety, education and infrastructure maintenance along with other basic yet essential local government activities. It does so by not only identifying the resources needed for the coming fiscal year but also responsibly anticipating and ensuring the sustainability of resources needed to meet our community needs well into the future.

Budget Considerations

As has been the case in past years, the development of the Proposed Fiscal Year 2018 Budget involved a thorough review of all municipal functions and service priorities by the elected Dover School Board and our administrative staff in consultation with the citizen members of various advisory boards and commissions. This review was accomplished over the last several months and was directly influenced by identifying and responding to the varied needs and interests of our customers – our community's residents, businesses and visitors.

The service priorities and funding needs incorporated into this budget proposal have been shaped by several different factors. These factors include the strategies and specific goals established by the City Council and those contained in our community's Master Plan, contractual obligations, state and federal mandates, economic conditions, operational needs and our established financial policies. Each of these factors required different considerations and imposed various constraints in seeking to appropriately balance the allocation of scarce fiscal and other resources in fulfilling our community's overall service requirements.

In striving to meet the needs and expectations of our customers and respond to the various other factors that influence the budgeting process, this budget proposal reflects a total \$139,501,461 for spending from all funds. This is a 2.6% increase over the prior year and 1.37% more than the 3 year average change in the Consumer Price Index-Urban for the Boston-Brockton-Nashua, MA-NH-ME-CT region.

Although the proposed budget as assembled for all non-school departments conforms to the tax cap requirements of our City Charter, the school department local property tax levy does not as it exceeds the tax cap calculation by \$862,488 for operational related expenditures and an additional \$2,082,867, which is the net impact required for the second year debt service obligation of the High School/CTC renovation. As a result, the adoption of this budget as proposed will require a 2/3rd's affirmative vote by the City Council as opposed to a simple majority.

Budget Prioritization

Our community's overall strategic priorities and requirements for municipal services are addressed throughout the proposed budget. These priorities have been derived and continue to be refined by listening to the "voice of our customers". This is accomplished through a number of means including the engagement of residents and business owners in collaborative planning and community problem solving activities, citizen input provided during public hearings and citizen forums, formal and informal customer surveys, actual demand for services and the mandates imposed by state and federal agencies as directed by those legislative bodies. Ultimately, this feedback drives the strategic planning incorporated into our community's Master Plan and establishes the following strategic focus areas for the prioritization and allocation of available funds:

- **Public Safety** – Proactively protect citizens and mitigate losses from medical emergencies, crime, fire and natural/manmade disasters.
- **Public Education** – Support and provide access for students to experience opportunities for a quality education.
- **Public Infrastructure** – Maintain safe and reliable public roads, storm water, drinking water and sewer systems, and municipal facilities.
- **Economic Development** – Support and encourage a quality of life that sustains a robust economy and availability of quality employment.
- **Fiscal Stewardship** – Responsibly manage and ensure the sustainability of financial practices necessary for the ongoing provision of all essential municipal services.

Core Service Deliverables

The development of the Proposed Fiscal Year 2018 Budget necessitated an extensive review and prioritization of core services across all facets of our municipal organization. These core services include the functions of general government, public safety, public works, culture and recreation, human services and education. Also included was our community's required share of funding for intergovernmental services provided by Strafford County.

In evaluating the funding requested and deemed necessary to include in the proposed budget for the core services and various activities and programs delivered by our municipal government, prime consideration was given specifically to those services that were mandated or otherwise legally required to be provided. Additional consideration was given for those services that substantially covered their costs via grants and/or user fees, those services with increasing demand for services and those services that were not otherwise readily available via the private sector.

Throughout the proposed budget, contracting of numerous services to private sector providers remains recommended and continued. This includes continued contracting in the areas of grounds care maintenance, road and utility construction, solid waste and recycling, specialized administrative, technical and consulting activities, facility repairs, and more. Where deemed necessary and proven to be the most effective and efficient means for delivering services, dedicated and competent staff have been employed and are proposed to continue delivering services locally.

As identified in the following sections of this document, this proposed budget does reflect certain adjustments to ensure that core service deliverables are not only maintained but are improved and remain sustainable for the long-term. In proposing the priorities and adjustments reflected throughout this proposed budget, additional consideration was given to ensure that our limited resources are being invested into the service areas that support leading practices. Some of the more significant adjustments and additions in this year's proposed budget include the following:

- **Public Education** – Reflects the full funding increase recommended by the Dover School Board to support public education related services including the anticipated addition of the second year of debt service required for the construction of the new High School and Career Technical Center.
- **Economic Development** – Significantly increases funding in support of Dover Business and Industrial Development Authority economic development related services. Despite increase over prior year, the recommended amount remains short of full request.

- **Water Quality Improvements** – Increases funding in various areas for new stormwater permit requirements, public drinking water facility improvements, wastewater nutrient reductions and other related maintenance obligations.
- **Affordable Care Act Compliance** – Includes significant increases in part-time library staff hours and added benefit costs resulting from compliance with existing Affordable Care Act regulations.
- **Community Policing** – Includes 2nd year match for the COPS grant funding of existing Police Officer to focus on targeted community policing needs.
- **Fire and Rescue Department Accreditation** – Establishes part-time accreditation coordinator for ensuring continuous evaluation and compliance with internationally recognized accreditation standards deemed essential in delivering the highest levels of fire and ems public safety services.
- **Succession Planning** – Provides for an additional public safety communication dispatcher, a part-time legal assistant position and a new aquatic program supervisor to support existing services and prepare for anticipated retirements.
- **Public Transit** – increases funding for local grant contribution supporting COAST inter-city routes. Despite increase over prior year, the recommended amount remains short of full request needed to offset decreasing federal and state support for local public transit services.
- **Human Resources Administration** – Completes previously planned consolidation of human resources function with the centralization of human resources recordkeeping and an existing payroll and benefits administration position transferred from Finance to Executive Department.
- **Pavement Management** – continues to increase funding for ongoing street pavement maintenance and repairs in order to reach within 2 years the target level recommended by the most recent road surface analysis.

Conclusion

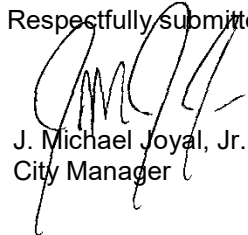
Over the course of the next several weeks, the department heads and I look forward to presenting more detailed information regarding the various revenue and expenditure items included in this proposed budget. With citizen involvement and your thoughtful discussions, we will once again be able to assure Dover's citizens of a thoroughly reviewed and well-reasoned budget having been adopted.

I wish to thank the School Board, the School Superintendent, our department heads and all of their staff for the considerable effort expended in assembling this budget proposal. I also specifically would like to acknowledge Dan Lynch, our Finance Director, for the considerable time and effort he has invested throughout this year's budget development process.

In presenting this recommended budget for your consideration, I want to make special mention of not only the professionalism and commitment of all our municipal employees but also their ongoing cooperation and understanding. Our employees make significant and extraordinary efforts day in and day out in delivering the many varied services and programs that contribute to the overall quality of life in our community. Please join me in acknowledging and thanking them for their dedication and the positive difference they make in our community each and every day.

Lastly, in addition to our municipal employees, thank you to all of the elected officials, committee members, businesses, civic organizations and individual volunteers who have contributed in the past and strive going forward to improve upon the exceptional and highly regarded community our City of Dover has become.

Respectfully submitted,



J. Michael Joyal, Jr.
City Manager

City of Dover

Fiscal Year 2018 Budget Analysis

All Budgeted Funds

Budget Development

The budget continues to be developed with direction from the adopted City Financial Policies. These include maintenance of reserves, capital outlay financing and debt policies (the policies are included in the Table of Contents and Budget Information section of the budget).

The City's budget process commences in the fall of each year with the Capital Improvements Program (CIP) budget. All capital spending of \$25,000 or more for items with useful lives of 3 years or longer are included in the CIP. Based on City Council financing policy, items are identified for bonding, annual operating budget or other type of financing. Items identified for the annual operating budget are included in the next City Manager's recommended annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his recommended budget. The City Manager's recommended annual budget (which includes the School Board request) for the next fiscal year, is due to the City Council by April 15th of each year. The City Council may add to, or cut from, the Manager's recommended budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's recommended budget takes effect July 1. After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

Appropriations

The General Fund accounts for 79.8% of the operational spending of the City. The General Fund incorporates the spending in such areas as Police, Fire, Community Services and the School Department.

Appropriations	Amount	% Total
General Fund	111,332,346	79.8%
Special Revenue	12,239,777	8.8%
Proprietary Funds	15,929,338	11.4%
Total	139,501,461	100.0%

The Proprietary Funds are the next largest group, making up nearly 11.4% of the City's spending. This group is self-supporting and includes the Water and Sewer Utility Funds, and the Internal Service Funds. The Internal Service Funds are grouped in this section as they have the same basis of accounting, with City departments as their primary customer. Special Revenue Funds are funds whose revenues are restricted to specific areas of spending, representing 8.8% of spending of the City. Many are Federal grants, such as the Community Development Block Grant and the School Federal Education Funds. Other Special Revenue Funds were established by the City Council, such as the Parking Activity Fund, Residential Solid Waste Fund, and OPEB Liability Fund. The budget presents the Downtown Dover TIF Fund and the Waterfront TIF Fund as Special Revenue Funds. Both these funds are utilized for accounting for the costs of financing public improvements in each of the respective TIF districts.

General Fund

General Fund Appropriations

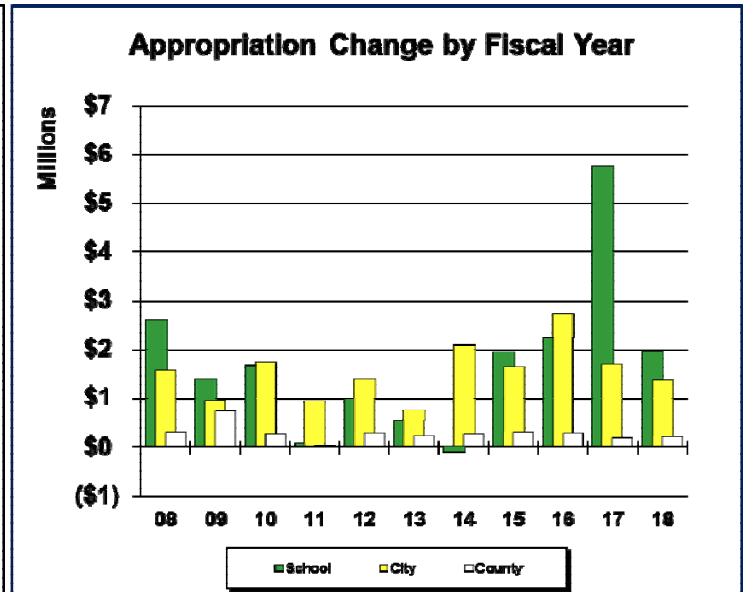
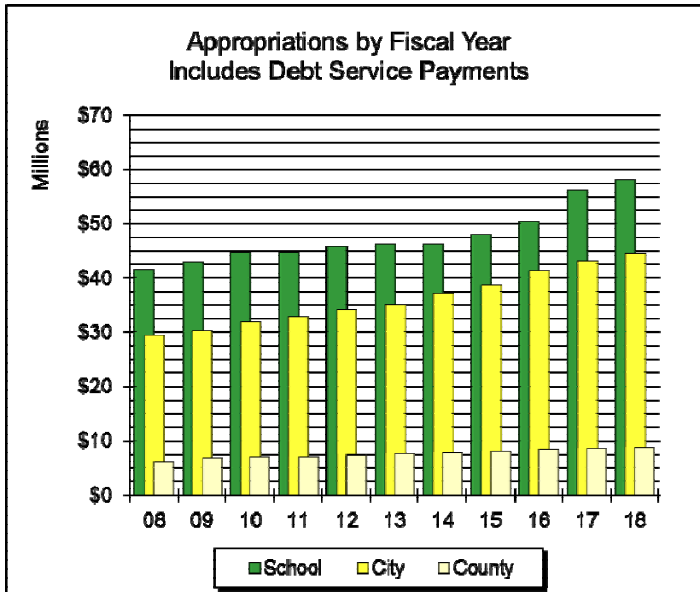
The proposed General Fund Budget for the City is \$44,510,779. This is an increase of \$1,351,432 or 3.1%. The School Board's request is \$58,098,283. This is an increase of \$1,966,044 or a 3.5% increase. Also included in this budget, is intergovernmental expenditures of \$8,723,284 representing the County Tax levy. This is an increase of \$209,505, or a 2.5% increase.

Appropriations	FY17	FY18	Change	% Chng
City*	43,159,347	44,510,779	1,351,432	3.1%
School*	56,132,239	58,098,283	1,966,044	3.5%
County	8,513,779	8,723,284	209,505	2.5%
Total	107,805,365	111,332,346	3,526,981	3.3%
* Includes share of Debt Service				

The bottom line of the General Fund budget is an increase in spending of 3.3% or \$3,526,981.

City of Dover

Fiscal Year 2018 Budget Analysis



City Appropriation Summary

The table reflects the components of the City appropriations. The single largest component is the Personal Services section of the budget. The total increase of the Personal Services section of the General Fund budget represents \$899,098 or 3.8%. Other operational costs make up an increase of \$247,671 or 2.3%. These two components make up departmental operations and maintenance with a net increase of \$1,146,769 or 3.4%. The next single largest component is Debt Service at a decrease of \$239,985 or 3.8%. Capital Outlay has an increase of \$444,648 or 15.4%. The components of the increase are discussed below. (Also reference the Major Budget Changes & Tax Rate Impact in this section for a concise breakdown of changes to the General Fund.)

Appropriations	FY17	FY18	Change	% Chng
Personal Services	23,433,687	24,332,785	899,098	3.8%
Other Operation Costs	10,559,038	10,806,709	247,671	2.3%
Total Dept Operations	33,992,725	35,139,494	1,146,769	3.4%
Capital Outlay & Reserve	2,890,761	3,335,409	444,648	15.4%
Debt Service	6,275,861	6,035,876	(239,985)	-3.8%
Total	43,159,347	44,510,779	1,351,432	3.1%

Components of City Appropriation Increase

Salaries and wages – This portion of the budget represents an increase of \$427,246 or a 2.8% increase. There is an overall increase to staffing of 3.72 FTEs in all budgeted funds. These position changes include the addition of a full-time dispatcher in the Police Department, a full-time Recreation Aquatics Program Supervisor, the addition of a part-time Administrative Assistant in the Legal Division, the addition of a part-time Administrative Assistant in the Fire & Rescue Department for professional standards coordination, the addition of a part-time custodian for the Library and two Library Assistant I position are being increased to full-time.

City of Dover

Fiscal Year 2018 Budget Analysis

Medical and dental insurance – This fiscal year Dental insurance is included at no increase in premium rates. Health insurance is budgeted at an increase of \$120,982 or 3.57%. The City continues to work with employees and insurance providers to achieve plan offerings to reduce the overall cost for health insurance. Since FY96, employees have contributed toward the cost of health care. The table reflects the budgetary savings for active employees from FY12 through FY18 resulting from these initiatives. The \$15.9 million in savings to the City is the result of employee withholdings and the insurance buyout program.

Health & Dental	City Savings*	Net City Cost*	Savings % Cost
2018	2,642,969	6,394,990	29.2%
2017	2,507,079	5,991,360	29.5%
2016	2,253,138	5,676,916	28.4%
2015	2,381,752	5,918,759	28.7%
2014	2,307,960	6,053,982	27.6%
2013	2,044,111	5,699,970	26.4%
2012	1,812,212	5,062,186	26.4%
Total	15,949,221	40,798,163	28.1%

Retirement – The City Retirement costs represent an increase of \$317,271 or 10.59%. The rates set by the New Hampshire Retirement System (NHRS) used to fund the NHRS are set every two years. NHRS increased rates effective July 1, 2017 for FY18 and FY19. The rates are applied against wages. In FY10 the State down-shifted a percentage of their contribution to the City, and an additional down-shift in cost from the State took place in FY11. The State down-shifting was scheduled to end in FY12 and return to the 35% State contribution towards Police and Fire (Group II) positions. However, the entire 35% State contribution towards Group II positions is a cost that continues to be down-shifted to the City during FY18. A component of the contribution rate increase is to address the unfunded liability of the NHRS. A portion of the employer contribution rates is an attempt to decrease the NHRS unfunded liability by FY2039.

Retirement Rates

Group	FY17%	FY17%	Change	% Chng
City	11.17	11.38	0.21	1.9%
Police	26.38	29.43	3.05	11.6%
Fire	29.16	31.89	2.73	9.4%

Worker's Compensation – The City moved from being fully self-insured for worker's compensation coverage to an insured plan. The City will remain self-funded for claims existing prior to July 1, 2014. Starting in 2015 and continuing in FY2018, the City is expecting to remain under an insured plan for worker's compensation. The FY18 budget reflects a level-funding for annual premium allocations for the City General Fund departments, as well as all other departments. The actuarial report for 2016 projected a 12% decrease for self-funded claim costs for FY2018, this is based upon existing claims incurred for years 2014 and prior. The level-funding of premium allocations is being maintained in order to fund an existing deficit in the Worker's Compensation Fund.

Purchased Services – This represents a net increase of \$148,234 or 3.8%. The largest increase represents \$76,646 for maintenance of buildings, vehicles, and equipment.

Supplies - This represents a decrease of \$14,133 or 0.6%. There is a decrease in utility costs, which represent a cumulative estimated savings of \$102,655 for Natural Gas, Electricity, Propane and Heating Oil. An estimated savings of \$96,250 in electricity is proposed based on LED lighting upgrades being made to Street lights throughout the city.

Capital Outlay – This represents a net increase of \$248,398 as compared to FY17. Although the increase is \$248,398, the direct impacts to project funding identified within the approved Capital Improvements Program for inclusion in the annual budget is substantial. The FY18 adopted CIP identified \$3,559,848 in Capital Outlay to be financed in the FY18 General Fund operating budget. The amount included in the General Fund budget for Capital Outlay, including the reserve transfer of \$1,071,250, is \$3,335,409 or 93.7% of the amount adopted in the CIP. The FY18 proposed General Fund budget for City departments reflects a 7.5% level for capital outlay, including the reserve transfer of \$1,071,250. Credit rating agencies believe that a minimum of 5% of the budget should be earmarked for capital outlay to avoid debt burden and to keep flexibility. The FY18 budget promotes the utilization of capital reserve funding to procure such capital equipment as police vehicles, public works heavy equipment, and fire/rescue equipment. There is a \$196,250 increase budgeted for transfer to City capital reserves in FY18, as presented in the adopted CIP.

City of Dover

Fiscal Year 2018 Budget Analysis

Other Expenses - This represents a net decrease of \$47,292 or 4.3%. The major changes relate to decreases of \$130,720 in estimate for Abatements. This decrease is offset by an increase of \$79,605 in Grants/Subsidies. Contingency is budgeted at a level of 0.31% of the total General Fund budget. The financial policy target was to increase Contingency to a level of 0.50% in FY2018.

Transfers - This represents a net increase of \$288,241 or 8.2%. A transfer in the amount of \$2,588,687 to the OPEB Liability Fund for the General Fund portion of retirees' insurance obligations represents the sixth year of increased pre-funding of the OPEB Actuarial Determined Contribution (ADC), to achieve a policy level of 30% funding of the ADC in addition to Pay-As-You-Go contribution. The \$946,250 proposed to be added to the General Fund Capital Reserve is an amount required to be contributed to the reserve account to adequately fund planned CIP approved expenditures for Police Vehicles, Fire/Rescue Equipment, and Public Works Heavy Equipment. The proposed transfer amount to the General Fund Capital Reserve is consistent with the FY18 financial policy target. In FY18 \$125,000 is proposed to be added to the Cemetery Capital Reserve to fund future projects identified in the CIP. In FY18 the amount of \$150,000 is budgeted for transfer to the Waterfront TIF Fund to cover anticipated debt service as presented in the TIF Plan.

Debt Service – The City Debt Service is a net decrease of \$239,985 or 3.8%. The decrease is attributable to the City not issuing debt in FY17 for City capital improvement projects. The City plans to issue debt early in FY18 for City CIP projects.

General Fund Revenue

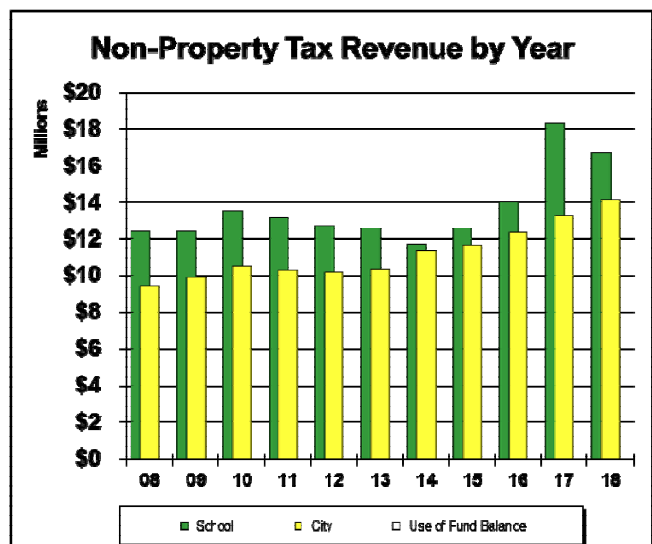
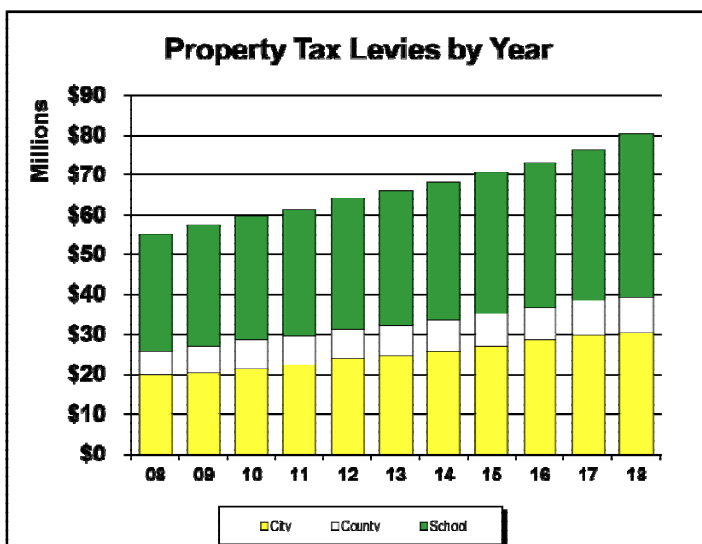
General Fund revenues are estimated at \$111,332,346 or 3.3% higher than the amounts for the prior year. Property Taxes represent 57.7% of all budgeted funds revenue and 72.3% of the General Fund's funding.

General Fund City revenue increased 5.8% and School revenue decreased 8.9%. The Property Tax levy is proposed to increase 5.7%. The net increase in City revenue is due to

Estimated Revenue	FY17	FY18	Change	% Chng
City	13,305,590	14,081,821	776,231	5.8%
School	18,302,895	16,680,717	(1,622,178)	-8.9%
Property Taxes	76,196,880	80,569,808	4,372,928	5.7%
Budgetary Use of Fund Bal	0	0	0	NA
Total	107,805,365	111,332,346	3,526,981	3.3%

increases in motor vehicle registration permit fees, investment earnings, building permit fees, and ambulance fees. The decrease in the School revenue is attributable to a decrease in tuition revenue from neighboring school districts, and a decrease in transfers from school facilities capital reserve to fund a portion of the new high school debt service. There is an increase in the NH State Adequate Education grant and Catastrophic Aid.

In order to not deplete reserves, no Budgetary Use of Fund Balance is recommended in this budget. This action may result in the building of some additional reserves by year end.



City of Dover

Fiscal Year 2018 Budget Analysis

Property Tax Information

Property Tax Rate

The Property Tax Rate applies to each \$1,000 of assessed value of property in the City. The rate is arrived by dividing the net appropriations (appropriations less other revenue) by the net assessed value (total value less exemptions).

The table reflects the change in the estimated property tax rate that results from this budget's proposed appropriations and revenue estimates. Net local assessed value is estimated to be \$2,947,104,060. An estimated increase of \$20,000,000 for the value of new construction represents the increase in net local assessed value.

Tax Rate	FY17	FY18	Change	% Chng
City	10.40	10.53	0.13	1.2%
Use of Fund Balance	0.00	0.00	0.00	NA
Net City	10.40	10.53	0.13	1.2%
School - Local	10.59	11.71	1.12	10.6%
School - State	2.39	2.39	0.00	0.0%
Net School	12.98	14.10	1.12	8.6%
County Taxes	2.91	2.96	0.05	1.7%
Total	26.29	27.59	1.30	4.9%

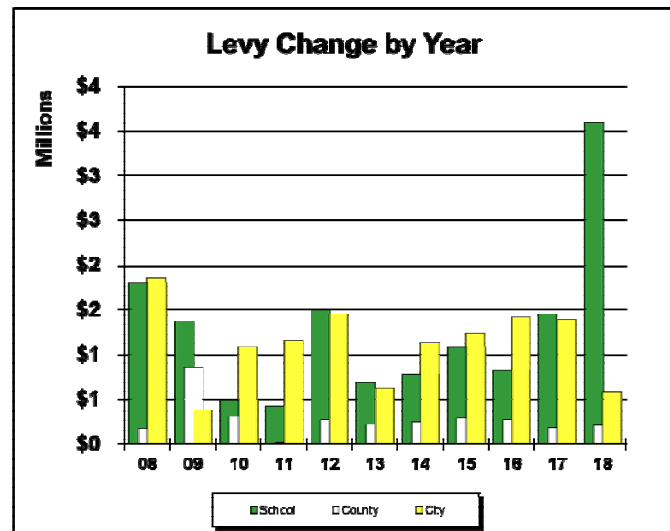
The assessed value used for estimating the tax rate is last year's assessed value plus true growth taken from building permits, adjusted for market conditions. The final rates will vary due to the finalized assessment values reported to the state in the fall.

Summary of City Tax Rate Change

	Rate
Personal Services	0.31
Other Operation Costs	0.07
City Revenue Change	(0.24)
Total Operations & Maintenance	0.14
Capital Outlay & Reserve Transfer	0.14
Debt Service	(0.08)
City Budgetary Change	0.20
Change in Veterans Credit	-
Impact to City Rate of Valuation Change	(0.07)
Net City Tax Rate Change	0.13

The Table to the left reflects the major components of the City portion of the Property Tax Rate increase.

Refer to the Major Budget Changes and Tax Rate Impact page in this section for more detail.



City of Dover

Fiscal Year 2018 Budget Analysis

Property Tax Rate Comparison

Each year, the Department of Revenue Administration (DRA) takes the local tax rate of each community and adjusts it as if the local assessments were at full market value. Using equalized property tax rates, a comparison can be made between various communities as to whether the rates are higher or lower. Comparing to the median equalized property tax rate for all municipalities can determine whether a city has a higher or lower overall rate.

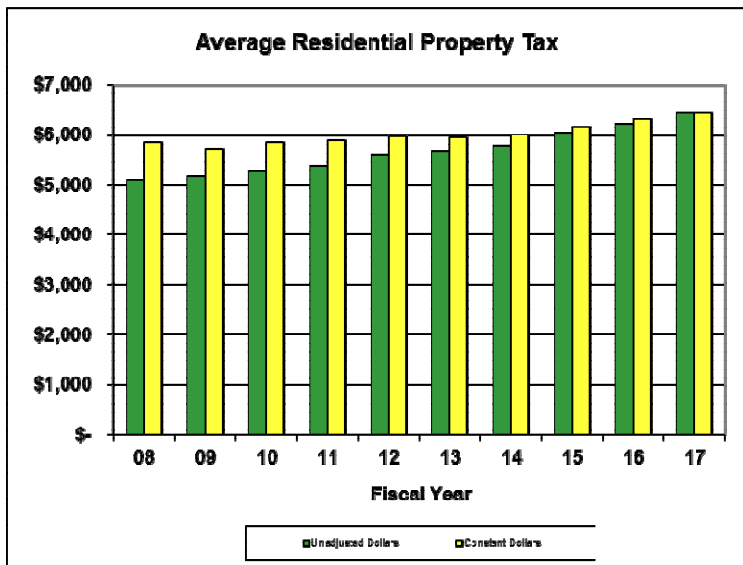
From a historical aspect, Dover's property tax rate has hovered at the median of all municipalities. The table shows 7 years of equalized tax rates for Dover and the median for all municipalities. This means that Dover's property tax rate is not in the higher or lower tax brackets, but is in the middle of the road and has been so over time. Maintaining this level of rate is good, considering the amount and quality of the services provided by the City. FY17 equalization numbers will not be available until later in the year.



Residential Property Taxes

Average residential property taxes have increased 1.5% annually in constant dollars over a 10 year period (3.1% annually in nominal or unadjusted dollars). Over a 5 year period the annual increases are 1.6% and 2.9% for constant and nominal dollars, respectively.

These were calculated by taking the average assessed value of all the residential properties in the City that have buildings on them and applying the property tax rate for each year.



Property Tax Fairness

Fairness in assessment of taxes is, and should be, of utmost importance to taxpayers. The State of New Hampshire relies on the assessment of values of properties at market value to attain this fairness or equity. The reason for changing assessments is a tax equity issue; i.e., that the tax burden is proportionally spread across all types of property. If assessed values are only changed every several years, in between the adjustments of value, should one class of property's market value grow faster than another, over time the class with faster growing market values will not be paying their fair share of property taxes. Conversely, a class of property whose market value grows slower than others will, over time, be paying more than their fair share. The logic that the City should, "leave the assessments alone" as taxpayers will pay too much if the City keeps changing them is the exact opposite of what is needed to achieve tax equity.

An important fact to remember is that an increase in total assessed value **does not** increase the total amount of property tax revenue the City receives. Increases or decreases to total assessed value only increases or decreases the property tax rate. The amount of taxes to be raised is determined by the budget

City of Dover

Fiscal Year 2018 Budget Analysis

process, including final revisions by the NH Department of Revenue Administration. There are statistical measures available to determine what extent tax equity has been achieved. The following discussions review these statistical measures as they relate to the City assessed value.

Assessment to Market Ratio

The results of the ratios over the last few tax years are represented in the table below. The percentage is the assessed value divided by the market price. Table is in Tax Years (Tax Year 2016 = Fiscal Year 2017).

Property Class	2009	2010	2011	2012	2013	2014	2015	2016
All Properties	95%	97%	98%	99%	96%	95%	92%	93%
Vacant Land	96%	99%	94%	97%	99%	93%	98%	* 84%
Single Family	96%	97%	98%	98%	94%	95%	92%	93%
Condominiums	93%	97%	98%	99%	97%	96%	93%	93%
Mobile Homes	94%	96%	103%	101%	96%	97%	98%	94%
Multi-Family Housing (2-4 units)	89%	99%	101%	100%	97%	95%	90%	92%
Apartments (more than 4 units)	95%	91%	86%	101%	102%	97%	92%	89%
Waterfront Improved Only	92%	NA	95%	99%	96%	97%	89%	95%
Waterfront Land Only	NA	NA	NA	NA	NA	NA	NA	NA
Commercial/Industrial	94%	95%	95%	100%	98%	97%	* 97%	95%

The 2016 ratios are preliminary and are expected to be certified by the DRA in April 2017. Classes reflecting 'NA' had insufficient sale information. The International Association of Assessing Officers (IAAO) considers the ratios of each class of property reasonable if they are within +/- 10% of the overall ratio. The City strives to be within +/- 5%. Since Tax Year 2000 the City annually evaluates ratios to maintain equity in the various classes of property. In Tax Year 2016 (current), an analysis was completed to continue to maintain the assessments closer to market while retaining the equity across the various classes of property.

Equity in Tax Base

The best measurement of equity throughout the tax base is the Coefficient of Dispersion (COD). The table below reflects the City's COD by year. According to the International Association of Assessing Officers (IAAO), the measure of equity falls into the following ranges listed in the table.

Percent	Equity Measure
10% or less	Excellent assessment equity
11% - 14%	Good assessment equity
15% - 20%	Fair assessment equity
over 20%	Poor assessment equity

Another measure reviewed to assist in determining fair assessment is the Price-Related Differential (PRD). This statistic measures the relationship between higher valued properties and lower valued properties, and their respective assessments. This statistic answers the question: "Is there a bias for, or against, lower or higher valued properties?" For example, a PRD over 1.00 indicates a regressive assessment base, or, that higher value properties are assessed at a lower ratio, conversely, a PRD under 1.00 indicates a progressive tendency, or, shows that lower value properties are assessed at a lower ratio than higher value properties. Ideally, this statistic should be 1.00, but IAAO recommends that the PRD fall between .98 and 1.03.

The table reflects both the COD and PRD for the City of Dover. Since 2003, the City has continued to keep a COD in the excellent assessment equity level as reflected in the table. The PRD is within the acceptable range set by the IAAO. TY 2016 ratios are preliminary and are expected to be certified by the DRA in April 2017.

Tax Year	COD	PRD
2003	8.40	1.00
2004	7.20	1.00
2005	7.30	1.00
2006	6.20	1.01
2007	7.20	1.01
2008	7.30	1.02
2009	7.50	1.00
2010	7.90	1.02
2011	7.10	1.02
2012	8.99	1.02
2013	8.80	1.02
2014	7.4	1.01
2015	8.6	1.02
*2016	8.2	1.02

Other Major Funds

Appropriations

City of Dover

Fiscal Year 2018 Budget Analysis

The two other major groups of budgets are the Enterprise Funds (including Internal Service Funds) and Special Revenue Funds. The Enterprise Funds consists of the Water and Sewer Utility Funds. These funds are supported by user fees and are accounted for on the full accrual basis.

The Water Fund is proposed at an increase of \$285,142 or 5.7%.

The major components of the change are an increase of \$32,532 in personal services, an increase of \$76,084 in

minor capital outlay, an increase of \$40,075 for other expenses. There is an estimated increase of \$6,211 in interest expense related to debt obligations. There is an estimated increase of \$135,050 in depreciation expense on capital assets.

Enterprise Funds	FY17	FY18	Change	% Chng
Water	5,018,691	5,303,833	285,142	5.7%
Sewer	7,506,400	7,764,561	258,161	3.4%
Internal Service	2,738,256	2,860,944	122,688	4.5%
Total	15,263,347	15,929,338	665,991	4.4%

The Sewer Fund is proposed at an increase of \$258,161 or 3.4%. The increase mainly relates to an increase of \$25,461 in personal services, a decrease of \$15,269 in supplies, and an increase of \$113,249 in other expenses. There is an estimated increase of \$108,271 in interest expense related to debt obligations for capital improvements. There is an increase of \$19,744 estimated for depreciation expense related to capital assets.

The operations and maintenance portion of the Enterprise funds is reflected in the table to the right. This excludes depreciation, debt interest and transfers to capital reserves.

Operations & Maintenance				
Enterprise Funds	FY17	FY18	Change	% Chng
Water	2,712,867	2,831,748	118,881	4.4%
Sewer	3,956,554	3,986,700	30,146	0.8%
Total	6,669,421	6,818,448	149,027	2.2%

The Internal Service Funds (Workers Compensation, Fleet Maintenance, DoverNet and Central Stores) are also included for presentation purposes with the Enterprise section. The Special Revenue Funds make up the smallest share of the budgeted funds. Federal grant funds, including any related local match, make up the majority of the budgeted Special Revenue Funds. The major grant funds are the School Cafeteria, Education Federal Grant Funds and the Community Development Block Grant Fund. The remaining funds were created by the City Council such as the Parking Activity Fund and the Residential Solid Waste Fund.

The Other Post Employment Benefit (OPEB) Liability Fund has been budgeted to centrally account for the City's OPEB obligations for retirees. As of June 30, 2016, the City has an estimated \$45.5 million OPEB liability and the Actuarial Determined Contribution (ADC) is estimated at \$3,486,293. The proposed FY18 budget for the OPEB Liability Fund is \$1,593,711 for pay-as-you-go OPEB obligations for 129 retirees, an increase of \$98,402 or 6.58% over FY17 pay-as-you-go amount. To continue to pre-fund the City's OPEB liability the budget proposes to transfer \$1,253,660 into the OPEB Trust.

Utility Rates

The proposed budget reflects an increase to both the Water and Sewer rates. The utility rates are based on the cash needs of the Water and Sewer Funds. Depreciation expense and interest expense are deducted, along with other revenue sources and actual principal and interest payments on debt are added back. This amount is then divided by the estimated billable volume in hundred cubic feet (HCF) to arrive at the rates.

Rates	FY17	FY18	Change	% Chng
Water/HCF	4.84	4.98	0.14	2.9%
Sewer/HCF	8.02	8.52	0.50	6.2%
Combined W/S	12.86	13.50	0.64	5.0%

Financial Conditions and Local Economy

Local Economy The local economic environment continues to demonstrate improvement over past fiscal year through growth in many sectors. Advanced manufacturing clusters, computer and staffing services, mixed use/multi-unit residential construction and healthcare related businesses have expanded and continue to be attracted to Dover. Retail businesses experienced mixed, but mostly positive results. While some restaurants have closed or sold over the past year, Dover continues to attract new restaurants and brewpubs with some traditional restaurants experiencing the challenges of increased competition.

Economic development activity continues to support local business retention and expansion. Financing for small businesses and startups, though challenged with increased banking regulations and slightly higher interest rates has improved moderately in the last fiscal year.

Through consistent outreach efforts, supported by pro-business attitudes within city government, convenient services for businesses and developers, and Dover's enhanced quality of life, over 80 new or expanded businesses have been attracted to Dover with 770 employees during the past six years.

Dover has benefited by geographic factors which create a positive location for Dover to prosper economically. Dover is halfway between Portland, ME and Boston, MA, thirty minutes from the ocean and an hour from the mountains. From a transportation perspective, Dover is close to the I-95 corridor and serviced by the AMTRAK Downeaster transit system. The regional proximity to UNH, Pease Tradeport, and the Portsmouth Shipyard add stability and diversity to the region's economic mix and enhance Dover as a viable business location.

Between 2000 and 2010, Dover was the fastest growing city in New Hampshire. It continues to be an attractive community for a younger median age of population, and with families. Dover continues to show a 10.4% growth rate in households with children under the age of eighteen. The labor force of Dover has continued to grow about 1% per year with slight variations above and below that trend line.

Dover's local current unemployment rate is 2.5% which is 0.6% lower than this time last year. The City's unemployment rate has consistently been lower than that of the United States as a whole, (5.1%) and the State of New Hampshire (2.9%).

In combination with the current economic environment and unemployment levels the median per capita income in Dover was \$32,315, median household income was \$60,038, and median family income was \$80,591.

Mixed use, manufacturing, residential, and public facility development has increased sharply during the fiscal year. This includes new manufacturing, office, and storage buildings on Sixth Street. The opening of a new Police Station combined with a public parking garage on part of the city's Orchard Street parking lot contributes to the vibrancy of the downtown area. The garage opened in November of 2015, with the Police Facility opening in March of 2016. The Cochecho Waterfront Development Advisory Committee has retained a consultant, Union Studio, to work

Financial Conditions and Local Economy

with it to layout infrastructure plans and create a clean and developable parcel to market to the private sector for redevelopment. Smaller rehabilitation projects along Central Avenue have continued.

The First Street development, a \$10,100,000 mixed use development, is underway with Phase 1 completed with full residential occupancy. At full build out, the project is expected to provide a minimum of \$275,000 annual property tax revenue guaranteed for at least 24 years. The City continues to review opportunities to convert three other City owned parking lots into sites for redevelopment. These downtown infill projects will continue to keep the City core vibrant. The City Council has reviewed and approved the sale and redevelopment of .35 acres of the Third Street Parking lot. This redevelopment will include residential and commercial uses on the site, as well as maintain approximately 30 parking spaces for use by the public.

To assist with private redevelopment of properties in downtown, the City Council passed a resolution to enable the City Council to review applications under the State's Community Revitalization Tax Credit program. This program allows private property owners to take advantage of a tax relief period in the immediate years following a redevelopment.

The City Council approved a Land Development Agreement with prospective developers of property bounded by Washington, Chestnut and Locust Streets. This mixed use project will construct a new intersection at Washington and Chestnut Streets as well as create a building with a post redevelopment assessed value of over eight (8) million dollars. The Council reviewed and approved an application for use in the Community Revitalization Tax Credit district for this project. The pre-redevelopment value of the property is approximately \$1,300,000. Post development value is guaranteed to reach a minimum of \$5,000,000, and increases in value to \$8,000,000 five years after reaching the \$5,000,000 level. The Planning Board reviewed and approved this site plan in 2016.

The Dover Business and Industrial Development Authority continues to search for appropriate sites for a second business park development. The funding for this business park has been approved in the FY2015 CIP. A new park would add depth to Dover's non-residential market, and would allow for more diversity in footprints, so that Dover would continue to be an attractive location for businesses looking for development sites ranging from 25,000 square feet buildings to over 100,000 square feet. Currently, Dover has not fully taken advantage of this potential but is making progress in acquiring two sites for this purpose.

The Exit 9 corridor off the Spaulding Turnpike, in addition to the 100,000 square feet medical practice building in full occupancy, now has a large dental facility and a dialysis center in operation, both with significant business success and full employment. This corridor, anchored by Liberty Mutual, continues to attract larger commercial and industrial users to the City and continues to be a benchmark for economic development activities. Two small strip malls and a large storage facility are currently under construction.

Financial Conditions and Local Economy

In 2015, the City Council approved a Land Development Agreement with a property owner on Mast Road, leading to approximately 400,000 square feet of Planning Board approved industrial space. The Mast Road development is under construction for a phased Stonewall Kitchens complex that will cover 279,000 SF when complete as well as a corrugated conversion building site for Rand-Whitney covering 129,000 SF. Both of these buildings have been completed and are open. In addition, Stonewall Drive has been completed. A third development of 80,000 SF is still pending.

The City Council also approved a Land Development Agreement for a former McIntosh College property at 181 Silver Street. This public/private partnership will allow for the development of roadway infrastructure in association with a \$30 Million development incorporating a high-end assisted Living facility, a 5 story hotel, a medical practice building, a branch bank and a restaurant/ coffee shop on the site. A site plan was approved by the Planning Board in 2016, and site work is underway. The public roadway improvements are almost complete and the project is on track for a first phase to open in 2017.

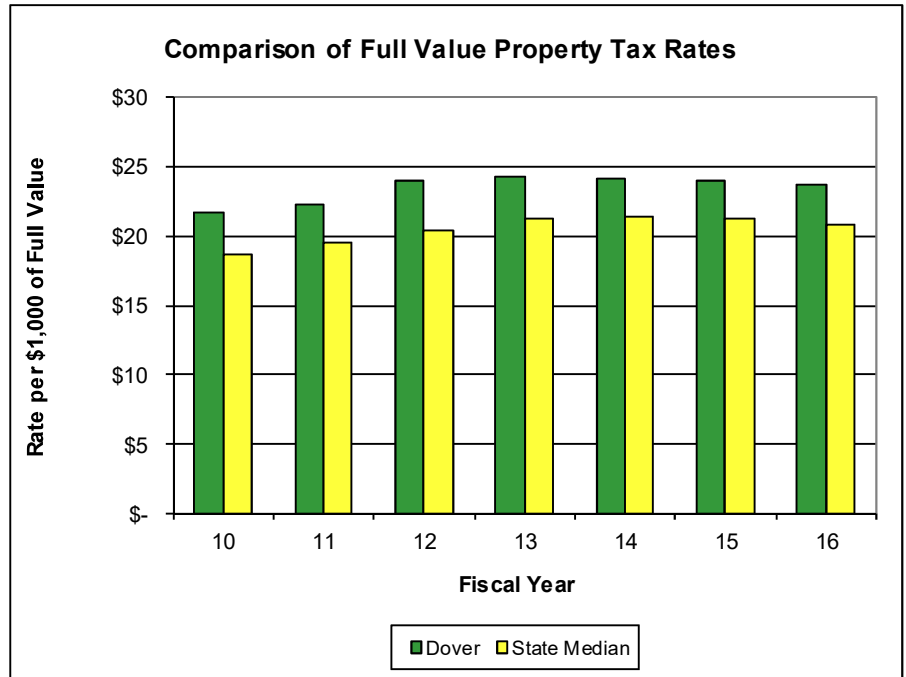
The City Council also approved a land development agreement for a mixed use development on Pointe Place, located off Dover Point Road. This project includes single family homes, as well as 4 mixed use buildings, with 60,000 square feet of commercial space on the first floor, and apartments above. The public private partnership also include the construction of two multi-use ball fields, the donation of park land to the City and public access to conservation land located off Dover Point Road. The multi-use fields have been completed, the roadway base course is complete and foundations are being constructed for the mixed use buildings. The tax guaranteed value of the project is \$7,000,000 in tax year 2019, and \$17,000,000 in a tax year to begin 5 years after the mixed use building is completed.

Mixed use, manufacturing, residential, and public facility development has increased sharply during the fiscal year. This includes new manufacturing, office, and storage buildings on Sixth Street. The development of a new Police Station combined with a public parking garage on part of the city's Orchard Street parking lot will add to the vibrancy of the downtown area. The garage opened in November of 2015, with the Police Facility opening in March of 2016. The Cochecho Waterfront Development Advisory Committee is working on retaining a consultant to work with it to layout infrastructure plans and create a clean and developable parcel to market to the private sector for redevelopment. Smaller rehabilitation projects along Central Avenue have continued.

The number of motor vehicle registrations was consistent with 31,254 in FY16 as compared to 31,187 in FY15. The number of building permits decreased from 484 in FY15 to 461 in FY16 and the average permit value decreased from \$165,986 to \$127,036.

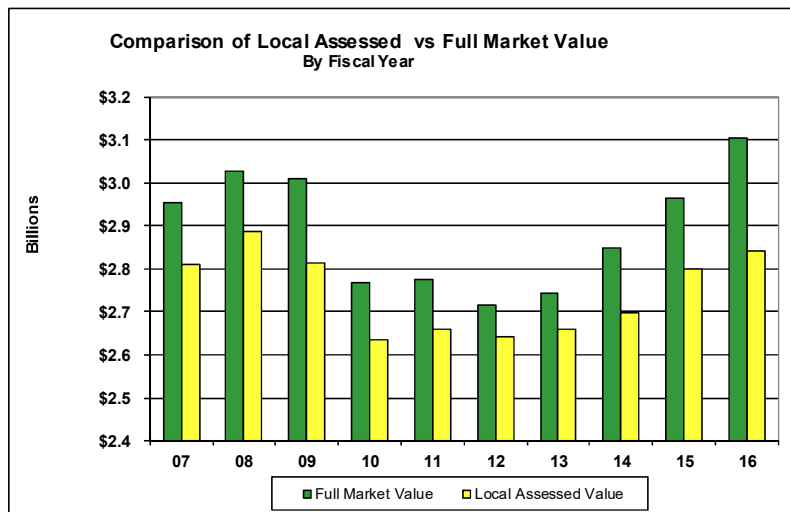
Financial Conditions and Local Economy

The City's full value property tax rate remained stable in comparison to the NH State median. The median reflects the mid-point of all rates in the State. Because Dover remains approximately at the median, this means that about half of the tax rates in the State are higher than Dover's and about half are lower. This is a good measure of tax burden as all municipal assessed values are brought to full market value and tax rates equalized.

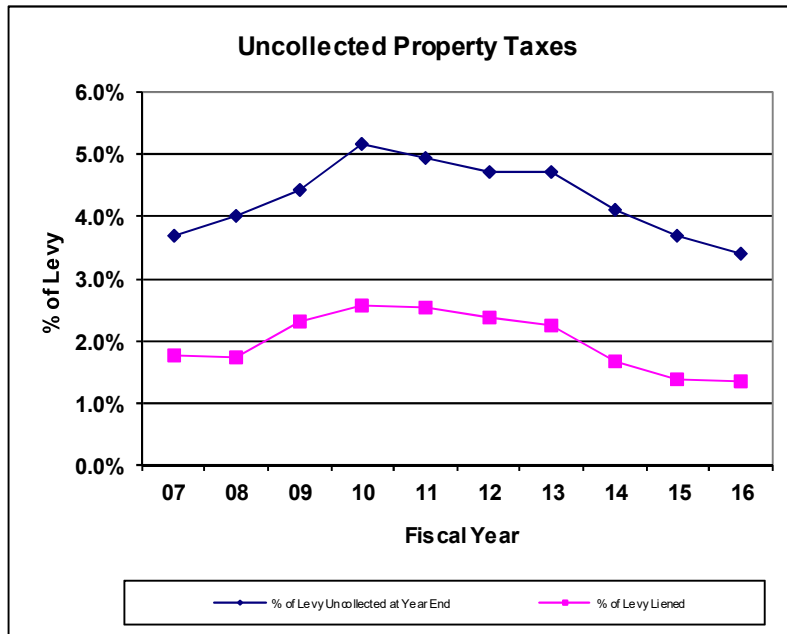


The real estate sales activity in Dover for FY2016 was 1,009 transactions versus 924 for FY2015. This level of activity represents transfers of 10.0% of taxable parcels during FY16, slightly higher than the level of 9.2% in FY15. In conjunction with this activity, the number of taxable parcels increased from 10,058 in FY15 to 10,092 in FY16, less than a 1% increase. The volume of taxable parcels in combination with an increase of property values has resulted in the estimated equalized property value per capita changing from \$96,117 for FY15 to \$99,979 in FY16, an increase of 4.0% for the fiscal year.

Full market value as determined by the NH Department of Revenue Administration increased 4.73% during the fiscal year. Assessed value as a ratio of full market value was 94.3%. In fiscal year 2016 the City's assessed property values appeared to have increased based on sales data. As of April 1, 2016 the City's overall assessed values demonstrated a 5.2% increase in value over the prior year.



Financial Conditions and Local Economy



The percentage of uncollected taxes for the current tax levy at the end of fiscal year 2016 was 3.4% (the actual amount changed from \$2.6 million to \$2.5 million). There were 250 parcels from the current tax levy with outstanding taxes that had a lien placed, an increase from 245 last year. The number of delinquent parcels increased by 5, or 2.0 percent and the actual amount of the lien changed from \$1,011,252 to \$1,023,574.

Financial Position The City's General Fund ended Fiscal Year 2016 with an increase to its Unassigned Fund Balance of \$1,160,412 to \$16.5 million. The General Fund unassigned fund balance at June 30, 2016 was 15.3% of the FY17 budget (15% is the minimum requirement of the City Financial Policies). The Water

Unrestricted Net Assets		
Fund	FY16	FY15
General	16,529,005	15,368,593
Water	(624,742)	(224,964)
Sewer	(1,990,449)	(6,971,977)
Total	13,913,814	8,171,652

Fund saw a decrease in unrestricted net assets of \$399,778, from a deficit of \$224,964 to a deficit of \$624,742. The Water Fund decrease is primarily the result of investments in capital assets during FY2016. The City's water infrastructure is undergoing a system wide upgrade. The Sewer Fund saw an increase in unrestricted net assets of \$4.98 million, from a deficit of \$6,971,977 to a deficit of \$1,990,449. A significant portion of the change in unrestricted net assets of the Sewer Fund is the result of operations and investments in capital assets financed through the use of capital reserve funds set aside during prior fiscal years.

The liquidity of the General, Water and Sewer Funds is good and continues to show a favorable trend. This is based on the quick ratio which is a measure of current assets (excluding inventories) divided by current liabilities. The General Fund had a quick ratio of 1.28 with Water and Sewer Funds of 3.46 and 1.04, respectively. A ratio of 1 is considered satisfactory.

The amount of debt incurred by the City remains below the State statutory limits as set forth in RSA 33:4-a for the City and School District, and RSA 33:5-a for the Water Fund. There is no statutory debt limit for the Sewer Fund. The State statutory

Financial Conditions and Local Economy

limit for the City is 3% of Base valuation as determined by the New Hampshire Department of Revenue Administration (NH DRA), the statutory limit for the School District is 7% of Base valuation as determined by NH DRA, and the statutory limit for the Water Fund is 10% of base valuation as determined by NH DRA. As of June 30, 2016 the City had utilized 54.6% of its statutory debt limit, the School District utilized 44.9% of its statutory debt limit, and the Water Fund had utilized 10.5% of its statutory debt limit.

The City Council established self-imposed policy limits that are significantly lower than those set by State statute. As of June 30, 2016 the percent of the City's more conservative debt policy used was 84.1%, the School was 100.0%. General Fund net debt per capita is at \$4,246, an amount considered reasonable for a municipality the size of Dover. The General Fund's net debt to equalized value is 4.23%. The General Fund's net debt service as a percent of budget is 10.6%. This measure is close to the 10% limit recommended by policy, it is partially as a result of a higher rate of debt pay down resulting in a favorable reduction in the cost for debt.

The Water fund is at 100% of the City Council self-imposed policy limit. The Sewer fund remained within the City Council self-imposed policy limits with 54.2% being utilized. Net debt service to budget in the Water Fund is 36.75% and 25.45% within the Sewer Fund, within the 40% set by policy.

In February 2016 Moody's reaffirmed the City's May 2014 Aa3 rating. In February 2016 Standard & Poor's reaffirmed the City's April 2015 AA+ rating.

Policy Monitoring, Long Term Financial Planning, and Responding to Economic Impacts

On April 27, 2011 the City Council adopted a resolution to implement a set of 32 financial policies. These adopted policies include maintaining all of the existing policy statements adopted in 1996 with updates to several of the benchmark indices. In addition, several new policy statements were also included reflecting the most current best practices identified by the Government Finance Officers Association and the National Advisory Council on State and Local Budgeting. On an annual basis the City Council is provided with a Financial Policy Scorecard documenting the City's compliance with benchmarks established in the policies.

The City Council routinely adopts fiscal initiatives to respond to the changes in the economy that have resulted in impacts such as declines to non-property tax revenues and the community's tolerance for tax increases. The City Council continues to limit the adoption of bonding authorizations to be consistent with the annual amount of debt being retired by the City's tax supported General Fund. The objective of this initiative is to move the City away from recurring debt financing and funding capital reserves at an appropriate level to move from debt financing certain capital outlay. These actions are consistent with the City's Debt Issuance and Management financial policies.

Financial Conditions and Local Economy

In Fiscal Year 2016, the City Council amended the City's financial policy relative to maintaining a minimum 8% unassigned fund balance in the General Fund to a level of 15%. A copy of the financial policies adopted by the City Council is available on the City's website.

The City Manager and City Department Directors conduct an on-going evaluation of fiscal operations to insure that expenditures are managed in concert with revenues to ensure General Fund Balance is maintained consistent with City policy limit of 15%. In FY2016 the City complied with the General Fund Balance policy by achieving an Unassigned Fund Balance of 15.3%. In response to past U.S. economic declines and the national rating agencies placing importance on municipalities increasing operating reserves, the City managed fiscal operations to increase General Fund operating reserves in FY2016.

In FY2016 the City was successful in contributing 25% of the actuarially calculated OPEB Annual Required Contribution to an established OPEB irrevocable trust. This action is consistent with the City's financial policy objective for managing and prefunding the City's OPEB obligations. FY2016 represents the fifth year in a row that the City has pre-funded a percentage of the OPEB Annual Required Contribution. As of June 30, 2016, \$4.1 million was in the OPEB Trust. In Fiscal Year 2017 the City anticipates contributing \$1.2 million into the OPEB Trust.

In FY2016 the City, consistent with financial policies, maintained sufficient annual contributions into the General Fund Capital Reserve, Water Fund Capital Reserve and Sewer Fund Capital Reserve.

The City recognizes the importance of a formal process for long term financial planning and forecasting. The City continues to utilize a formal forecasting software application to aid in financial planning. The City utilizes this tool to provide insight to evaluating policy recommendations. The software is utilized to provide formal fiscal forecasting reports complete with national, regional, and local economic overviews and a 5-year projection of both General Fund operations and tax levy impacts as part of the budget process.

NET POSITION - ALL BUDGETED FUNDS

Fund Name		Budget Type	Dept.	10	11	12	13	14	15	16	Estimated 17
(1)											
NET POSITION:											
1000	General Fund	Annual	Various	5,477,269	5,941,993	7,285,806	8,791,826	13,332,024	15,368,593	16,529,005	16,942,230
Special Revenue Funds:											
2100	Community Development Fund(2)	Grant	Planning	(137,090)	(280,904)	(260,957)	(252,821)	(262,265)	(496,942)	(410,300)	(173,888)
2210	Drug Investigation/Community Policing Fund	Grant	Police	(82,430)	(79,904)	76,771	94,448	155,325	158,026	153,689	21,907
2220	Dover Housing Authority Policing	Grant	Police	11,737	12,637	(2,276)	(26,791)	(13,969)	(5,452)	204	44,764
2245	DHHS - Assistance Programs	Grant	Police	(7,141)	(39,573)	(52,563)	(71,914)	(17,493)	(23,709)	(12,098)	56,850
2250	Youth Tobacco & Alcohol Awareness	Grant	Police	124,812	30,319	6,787	2,716	2,716	139,041	151,839	134,525
3207	Public Safety Special Details	Annual	Police/Fire	90,828	82,036	(18,606)	(36,471)	10,889	91,014	58,924	79,202
3213	Parking Activity Fund	Annual	Police	117,605	123,795	138,956	11,799	20,053	24,346	95,578	463,143
3320	Residential Solid Waste Fund	Annual	Comm Serv	53,247	164,009	230,516	264,383	375,446	425,883	435,803	174,852
3381	McConnell Center Fund	Annual	Comm Serv	(691,882)	(595,307)	(497,700)	(396,437)	(445,389)	(477,870)	(519,311)	(408,773)
3410	Recreation Programs Fund	Annual	Comm Serv	337,498	354,748	337,748	381,505	377,742	291,986	240,709	189,432
3413	Skateboard Park Fund	Annual	Recreation	NA	NA	NA	NA	-	2,582	2,582	0
3455	Library Fines Fund	Annual	Library	39,492	33,966	25,212	27,567	16,954	13,452	10,974	8,496
2800	Cafeteria Fund	Grant	School	123,619	235,633	297,868	338,026	453,803	329,167	278,466	237,895
2820	Federal Education Grants Fund	Grant	School	97,397	(12,981)	3,190	3,142	97,217	(77,298)	(177,284)	(58,390)
2900	Special Programs & Grants Fund	Grant	School	(15,744)	(3,483)	4,361	4,709	4,900	56,668	24,754	21,291
3710	Downtown Dover TIF Fund	Annual	Planning	NA	NA	NA	NA	1,485	2,121	924	1,790
3715	Waterfront TIF Fund	Annual	Planning	NA	NA	NA	NA	NA	-	34,985	235
3810	Tuition Programs Fund	Annual	School	(1,776)	4,128	(6,228)	(6,229)	(5,538)	(6,873)	(6,873)	(6,315)
3825	Alternative Education Fund	Annual	School	98,267	39,494	20,556	7,221	51,792	29,356	(82,179)	0
3830	School Facilities Fund	Annual	School	180,912	166,200	241,401	289,655	293,800	306,359	292,457	78,705
Total Special Revenue Funds				339,351	234,813	545,036	634,508	1,117,468	781,856	573,843	865,721
NET POSITION:											
Enterprise Funds											
5300	Water Fund	Annual	Comm Serv	1,070,952	3,205,197	2,733,914	1,274,824	2,000,569	959,344	(624,742)	1,084,662
5320	Sewer Fund	Annual	Comm Serv	2,060,818	3,327,964	4,298,694	1,826,942	(4,259,083)	(6,739,530)	(1,990,449)	930,986
Total Enterprise				3,131,770	6,533,161	7,032,608	3,101,766	(2,258,514)	(5,780,186)	(2,615,191)	2,015,648
Internal Service Funds											
3500	OPEB Liability Fund	Annual	Various	-	-	285,548	690,505	72,916	111,043	6,931	6,931
6100	DoverNet Fund	Annual	City Mgr	177,701	324,930	275,289	149,870	391,974	467,473	658,965	423,965
6110	Central Stores Fund	Annual	Finance	56,774	51,154	46,125	51,186	46,320	44,751	42,796	19,428
6310	Fleet Maintenance Fund	Annual	Comm Serv	41,803	(12,533)	52,944	117,286	159,690	141,322	208,324	174,823
6800	Workers Compensation Fund	Annual	City Mgr	607,098	635,447	242,985	(233,763)	(539,025)	(734,720)	(138,371)	(106,371)
Total Internal Service				883,376	998,998	902,891	775,084	131,875	29,869	778,644	518,776
Total All Budgeted Funds				9,831,766	13,708,965	15,766,341	13,303,184	12,322,853	10,400,132	15,266,301	20,342,375
Notes:											
(1)	"Grant" reflects funds whose revenues are restricted to specific purposes. "Annual" reflects funds which the city sets the purpose of spending.										
(2)	Represents various block grant years. Deficits are covered by future drawdowns from the US Dept. of HUD.										
(3)	Net Position excludes amounts that are considered Nonspendable.										

GENERAL FUND

Proposed (City Only Tax Cap)

Summary of City Manager Proposed By Department

Function	Description	FY 17 City Council Adopted	FY 18 Department Requests	City Mgr Changes	FY 18 City Mgr Proposed	FY18-17 Increase (Decrease)	% Incr (Decr)
APPROPRIATIONS							
CITY COUNCIL							
41110	City Council	444,459	542,058	(18,000)	524,058	79,599	17.9%
EXECUTIVE							
41320	City Manager's Office	499,301	591,388	(1,000)	590,388	91,087	18.2%
41530	City Attorney's Office	267,510	301,515	0	301,515	34,005	12.7%
46510	Business Assistance	151,295	196,723	(25,000)	171,723	20,428	13.5%
	Total Executive Dept.	918,106	1,089,626	(26,000)	1,063,626	145,520	15.9%
FINANCE							
41511	Finance & Accounting	858,760	818,249	0	818,249	(40,511)	-4.7%
41513	Tax Assessment Division	448,381	459,123	0	459,123	10,742	2.4%
41520	City Clerk & Tax Collection Division	462,126	474,212	0	474,212	12,086	2.6%
41525	Elections	38,884	36,411	0	36,411	(2,473)	-6.4%
	Total Finance Dept.	1,808,151	1,787,995	0	1,787,995	(20,156)	-1.1%
PLANNING							
41910	Planning Department	661,252	712,724	(15,000)	697,724	36,472	5.5%
	Total Planning Dept.	661,252	712,724	(15,000)	697,724	36,472	5.5%
POLICE							
42110	Police Department - Administration	258,307	265,757	0	265,757	7,450	2.9%
42120	Police Field Operations	4,005,031	4,119,169	(3,000)	4,116,169	111,138	2.8%
42150	Police Support	3,229,210	3,447,534	0	3,447,534	218,324	6.8%
42170	Police Buildings	156,054	158,486	0	158,486	2,432	1.6%
42180	Public Safety Dispatch	889,131	980,095	(1,500)	978,595	89,464	10.1%
	Total Police Dept.	8,537,733	8,971,041	(4,500)	8,966,541	428,808	5.0%
FIRE & RESCUE							
42210	Fire & Rescue Administration	810,763	880,043	0	880,043	69,280	8.5%
42220	Fire & Rescue Suppression	6,990,472	7,317,271	(3,559)	7,313,712	323,240	4.6%
42250	Inspection Services	694,078	683,908	0	683,908	(10,170)	-1.5%
42280	Fire & Rescue Buildings	115,195	125,264	0	125,264	10,069	8.7%
	Total Fire & Rescue	8,610,508	9,006,486	(3,559)	9,002,927	392,419	4.6%
COMM SERV - PUBLIC WORKS							
43111	CSD - Administration	200,176	186,693	0	186,693	(13,483)	-6.7%
43112	CSD - Engineering	483,336	489,961	0	489,961	6,625	1.4%
43121	CSD - Streets	2,364,115	3,050,540	(400,000)	2,650,540	286,425	12.1%
43125	CSD - Snow Removal	472,260	491,573	0	491,573	19,313	4.1%
43155	CSD - Storm Water	887,346	910,925	(1,000)	909,925	22,579	2.5%
43160	CSD - Street Lighting	332,720	236,470	0	236,470	(96,250)	-28.9%
43180	CSD - Facilities & Grounds	1,178,538	1,201,870	0	1,201,870	23,332	2.0%
41941	CSD - General Gov't Buildings	244,502	249,654	0	249,654	5,152	2.1%
41951	CSD - Cemetery	197,332	195,516	0	195,516	(1,816)	-0.9%
43240	CSD - Recycling & Waste Mgmt	608,481	541,798	0	541,798	(66,683)	-11.0%
	Total Public Works	6,968,806	7,555,000	(401,000)	7,154,000	185,194	2.7%
RECREATION							
45110	Recreation Administration	298,875	319,503	0	319,503	20,628	6.9%
45120	Recreation Programs	63,715	65,294	0	65,294	1,579	2.5%
45121	McConnell Center	216,111	219,079	0	219,079	2,968	1.4%
45124	Indoor Pool	449,919	511,171	(12,000)	499,171	49,252	10.9%
45125	Thompson Pool	140,115	143,412	(14,000)	129,412	(10,703)	-7.6%
45149	Arena	971,746	999,080	(6,000)	993,080	21,334	2.2%
	Total Recreation	2,140,481	2,257,539	(32,000)	2,225,539	85,058	4.0%
PUBLIC LIBRARY							
45500	Public Library	1,300,849	1,393,557	0	1,393,557	92,708	7.1%

GENERAL FUND

Proposed (City Only Tax Cap)

Summary of City Manager Proposed By Department

Function	Description	FY 17 City Council Adopted	FY 18 Department Requests	City Mgr Changes	FY 18 City Mgr Proposed	FY18-17 Increase (Decrease)	% Incr (Decr)
APPROPRIATIONS (CONT.)							
PUBLIC WELFARE							
44410	Public Welfare - Administration	312,883	306,707	0	306,707	(6,176)	-2.0%
44430	Public Welfare - General Assistance	523,300	550,800	0	550,800	27,500	5.3%
	Total Human Services	836,183	857,507	0	857,507	21,324	2.6%
TOTAL DEPARTMENT APPROP		32,226,528	34,173,533	(500,059)	33,673,474	1,446,946	4.5%
OTHER CHARGES							
41991	Misc General Government	1,135,262	991,492	0	991,492	(143,770)	-12.7%
47100	Debt Service - City	6,275,861	6,035,876	0	6,035,876	(239,985)	-3.8%
49000	Transfers	3,521,696	3,809,937	0	3,809,937	288,241	8.2%
	Total Other Charges	10,932,819	10,837,305	0	10,837,305	(95,514)	-0.9%
TOTAL CITY GENERAL FUND APPROPRIATIONS		43,159,347	45,010,838	(500,059)	44,510,779	1,351,432	3.1%

ESTIMATED REVENUE, TAXES AND ASSESSED VALUE

ESTIMATED REVENUE							
	City Revenues	13,305,590	14,081,821	0	14,081,821	776,231	5.8%
	Use of Fund Balance	0	0	0	0	0	NA
TOTAL OTHER REVENUE		13,305,590	14,081,821	0	14,081,821	776,231	5.8%
TOTAL CITY ESTIMATED REVENUES		13,305,590	14,081,821	0	14,081,821	776,231	5.8%
PROPERTY TAXES							
	City Property Taxes	30,468,578	31,543,838	(500,059)	31,043,779	575,201	1.9%
	Use of Fund Balance Impact	0	0	0	0	0	0.0%
	Less Veteran Credit	(614,821)	(614,821)	0	(614,821)	0	0.0%
Total City Property Tax		29,853,757	30,929,017	(500,059)	30,428,958	575,201	1.9%
NET CITY PROPERTY TAX LEVY		29,853,757	30,929,017	(500,059)	30,428,958	575,201	1.9%
ASSESSED VALUE							
	Gross Assesed Value (1)	2,973,838.860	2,993,838.860	0.000	2,993,838.860	20,000.000	0.7%
	Less Exemptions to Value (1)	(46,734.800)	(46,734.800)	0.000	(46,734.800)	0.000	0.0%
NET ASSESSED VALUE (000s)		2,927,104.060	2,947,104.060	0.000	2,947,104.060	20,000.000	0.7%

ESTIMATED TAX RATE INFORMATION

CITY MANAGER PROPOSED							
	City	10.40	10.70	(0.17)	10.53	0.13	1.3%
	Use of Fund Balance Credit	0.00	0.00	0.00	0.00	0.00	0.0%
	Net City	10.40	10.70	(0.17)	10.53	0.13	1.3%
ESTIMATED CITY TAX RATE		10.40	10.70	(0.17)	10.53	0.13	1.3%

GENERAL FUND

Proposed (School Only Tax Impact)

Summary of City Manager Proposed By Department		FY17 City Council Adopted	FY18 Department Requests	City Mgr Changes	FY18 City Mgr Proposed	FY18-17 Increase (Decrease)	% Incr (Decr)
Function	Description						
APPROPRIATIONS							
	EDUCATION						
46900	School Department Appropriation	49,542,420	52,119,596	0	52,119,596	2,577,176	5.2%
47190	Debt Service - School	6,589,819	5,978,687	0	5,978,687	(611,132)	-9.3%
	TOTAL SCHOOL GENERAL FUND APPROPRIATIONS	56,132,239	58,098,283	0	58,098,283	1,966,044	3.5%
ESTIMATED REVENUE, TAXES AND ASSESSED VALUE							
	School Local Revenues	18,302,895	16,680,717	0	16,680,717	(1,622,178)	-8.9%
	Use of Fund Balance	0	0	0	0	0	NA
	TOTAL OTHER REVENUE	18,302,895	16,680,717	0	16,680,717	(1,622,178)	-8.9%
	PROPERTY TAXES						
	Local School Property Tax	30,985,059	34,523,330	0	34,523,330	3,538,271	11.4%
	State School Property Tax	6,844,285	6,894,236	0	6,894,236	49,951	0.7%
	Total Education Property Tax	37,829,344	41,417,566	0	41,417,566	3,588,222	9.5%
	NET EDUCATION PROPERTY TAX LEVY	37,829,344	41,417,566	0	41,417,566	3,588,222	9.5%
	ASSESSED VALUE						
	Gross Assesed Value (1)	2,973,838.860	2,993,838.860	0.000	2,993,838.860	20,000.000	0.7%
	Less Exemptions to Value (1)	(46,734.800)	(46,734.800)	0.000	(46,734.800)	0.000	0.0%
	NET ASSESSED VALUE (000s)	2,927,104.060	2,947,104.060	0.000	2,947,104.060	20,000.000	0.7%
ESTIMATED TAX RATE INFORMATION							
	SCHOOL BOARD PROPOSED BUDGET						
	School - Local	10.59	11.71	0.00	11.71	1.12	10.6%
	School - State (2)	2.39	2.39	0.00	2.39	(0.00)	0.0%
	Net School	12.98	14.10	0.00	14.10	1.12	8.7%
	ESTIMATED SCHOOL TAX RATE	12.98	14.10	0.00	14.10	1.12	8.7%
(2) Applies to non-utility properties							

GENERAL FUND

Proposed (County Only Tax Impact)

Summary of City Manager Proposed By Department		FY17 City Council Adopted	FY18 Department Requests	City Mgr Changes	FY18 City Mgr Proposed	FY18-17 Increase (Decrease)	% Incr (Decr)
Function	Description						
APPROPRIATIONS							
48000	COUNTY TAX	8,513,779	8,723,284	0	8,723,284	209,505	2.5%
	TOTAL COUNTY GENERAL FUND APPROPRIATIONS	8,513,779	8,723,284	0	8,723,284	209,505	2.5%
ESTIMATED REVENUE, TAXES AND ASSESSED VALUE							
	ESTIMATED REVENUE	0	0	0	0	0	0.0%
	TOTAL OTHER REVENUE	0	0	0	0	0	0.0%
	PROPERTY TAXES						
	County Tax Levy	8,513,779	8,723,284	0	8,723,284	209,505	2.5%
	NET COUNTY PROPERTY TAX LEVY	8,513,779	8,723,284	0	8,723,284	209,505	2.5%
	ASSESSED VALUE						
	Gross Assesed Value (1)	2,973,838.860	2,993,838.860	0.000	2,993,838.860	20,000.000	0.7%
	Less Exemptions to Value (1)	(46,734.800)	(46,734.800)	0.000	(46,734.800)	0.000	0.0%
	NET ASSESSED VALUE (000s)	2,927,104.060	2,947,104.060	0.000	2,947,104.060	20,000.000	0.7%
ESTIMATED TAX RATE INFORMATION							
	COUNTY	2.91	2.96	0.00	2.96	0.05	1.8%
	ESTIMATED COUNTY TAX RATE	2.91	2.96	0.00	2.96	0.05	1.8%

GENERAL FUND

Proposed (City Only Tax Cap)

Summary of City Manager Proposed By Department

Function Description	FY 17 City Council Adopted	FY 18 Department Requests	City Mgr Changes	FY 18 City Mgr Proposed	FY18-17 Increase (Decrease)	% Incr (Decr)
By Budget Category						
Estimated Revenue:						
Taxes - Property	76,196,880	81,069,867	(500,059)	80,569,808	4,372,928	5.7%
Taxes - Other	718,307	734,000	0	734,000	15,693	2.2%
Licenses & Permits	5,893,130	6,156,724	0	6,156,724	263,594	4.5%
Intergovernmental	2,211,488	2,301,063	0	2,301,063	89,575	4.1%
Charges for Services	3,374,057	3,652,922	0	3,652,922	278,865	8.3%
Misc. Revenue	586,851	748,537	0	748,537	161,686	27.6%
Operating Transfers In	521,757	488,575	0	488,575	(33,182)	-6.4%
Total City	89,502,470	95,151,688	(500,059)	94,651,629	5,149,159	5.8%
Education	18,302,895	16,680,717	0	16,680,717	(1,622,178)	-8.9%
Budgetary Use of Fund Balance	0	0	0	0	0	0.0%
TOTAL EST REVENUE	107,805,365	111,832,405	(500,059)	111,332,346	3,526,981	3.3%
Appropriations:						
10 Personal Services	23,433,687	24,345,844	(13,059)	24,332,785	899,098	3.8%
30 Purchased Services	3,930,784	4,098,018	(19,000)	4,079,018	148,234	3.8%
60 Supplies	2,556,033	2,556,900	(15,000)	2,541,900	(14,133)	-0.6%
70 Capital Outlay	2,015,761	2,674,159	(410,000)	2,264,159	248,398	12.3%
80 Other Expenses	1,102,260	1,072,968	(18,000)	1,054,968	(47,292)	-4.3%
91 Operating Transfers Out	3,844,961	4,227,073	(25,000)	4,202,073	357,112	9.3%
92 Debt Service - City	6,275,861	6,035,876	0	6,035,876	(239,985)	-3.8%
Total City Appropriations	43,159,347	45,010,838	(500,059)	44,510,779	1,351,432	3.1%
95 Education	49,542,420	52,119,596	0	52,119,596	2,577,176	5.2%
92 Debt Service - School	6,589,819	5,978,687	0	5,978,687	(611,132)	-9.3%
Total Education	56,132,239	58,098,283	0	58,098,283	1,966,044	3.5%
99 Intergovernmental	8,513,779	8,723,284	0	8,723,284	209,505	2.5%
TOTAL APPROPRIATIONS	107,805,365	111,832,405	(500,059)	111,332,346	3,526,981	3.3%

GENERAL FUND

Major Budget Changes & Tax Rate Impact		Budget Change Incr(Decr)	Tax Rate Impact In Dollars
Acct	Description:		
<u>General Fund Appropriations - City Portion</u>			
41-4200	Personal Services	899,098	0.31
	Salaries & Wages	330,405	0.11
4130	Overtime Pay	77,731	0.03
4211	Health Insurance	120,982	0.04
4220	Fica	29,555	0.01
4225	Medicare	13,882	0.01
4230	Retirement	317,271	0.11
4240	Staff Development	(2,178)	(0.00)
4295	Compensated Absences	-	-
	All Other 4100 & 4200 series accounts with changes less than \$10,000	11,450	0.00
43-4500	Purchased Services	148,234	0.03
4312	Management Services	7,500	0.00
4341	Technical Services	(1,195)	-
4420	Waste Collection Services	-	-
4422	Contract Snowplowing	-	-
4431	Maint Chrgs - Buildings	26,671	0.01
4432	Maint Chrgs - Impr o/t Buildings	15,607	0.01
4433	Maint Chrgs - Equipment	8,510	0.00
4434	Maint Chrgs - Vehicles	-	-
4435	Maint Chrgs - Office Equipment	25,858	0.01
4441	Rental of Land & Buildings	4,272	0.00
	Various Depts		
4521	Property Insurance	6,838	0.00
4522	Vehicle & Equipment Insurance	4,151	
4524	Public Liability Insurance	7,390	
4540	Advertising	9,100	
4592	Emergency Shelter	27,500	
	All Other 4300 - 4500 series accounts with changes less than \$10,000	7,632	0.00
4600	Supplies and Materials	(14,133)	0.01
4621	Natural Gas	(11,396)	(0.00)
4622	Electricity	(85,950)	(0.03)
4623	Propane	(1,827)	(0.00)
4624	Heating Oil	(3,482)	(0.00)
4626	Vehicle Fuels	(32,335)	(0.01)
4635	Medicinal Supplies	6,228	0.00
4640	Publications	7,205	0.00
4654	Maintenance Supplies - Vehicles	60,029	0.02
4661	Fleet Maintenance Charge	1,633	0.00
4681	Minor Equip, Furniture & Fxtrs	16,030	0.01
	All Other 4600 series accounts with changes less than \$10,000	30,452	0.01
4700	Capital Outlay	248,398	0.07
4715	Land Improvements	233,933	0.08
4725	Building Improvements	13,085	0.00
4727	Building Systems	(21,489)	(0.01)
4730	Improvements O/T Bldgs	-	-
4741	Machinery & Equipment	28,300	0.01
4742	Light Vehicles	5,000	0.00
4745	Computers & Communications Equip	(13,574)	(0.01)
4748	Books & Collections	3,143	0.00
4752	Bridges	-	-
4800	Other Expenses	(47,292)	(0.02)
4810	Membership Dues	9,938	0.00
4835	Grants/Subsidy	79,605	0.03
4840	Contingency	(6,615)	(0.00)
4891	Abatements	(130,720)	(0.04)
	All Other 4800 series accounts with changes less than \$10,000	500	-
4910	Operating Transfers	357,112	0.12
4912	Transfer to Special Revenue	140,434	0.05
4915	Transfer to Enterprise	20,428	0.01
4918	Transfer to Trust	196,250	0.07
	Transfer to Capital Reserve		CIP

GENERAL FUND

Major Budget Changes & Tax Rate Impact		Budget Change Incr(Decr)	Tax Rate Impact In Dollars
Acct	Description:		
4920	Debt Service - City	(239,985)	(0.08)
4920	Bond Principal Payments	(84,977)	(0.03)
4921	Interest - Bonds Payments	(155,008)	(0.05)
Summary of City Appropriations Change			
Operating Appropriations		1,146,769	
Capital Outlay and Capital Transfers		444,648	
Debt Service		(239,985)	
Total City Appropriation Change from Previous Year		1,351,432	0.44

General Fund Estimated Revenue - City Portion		Est Rev (Incr)Decr	Tax Rate Incr(Decr)
3100	Taxes - Non-property	(15,693)	(0.01)
3200	Licenses & Permits	(263,594)	(0.09)
3300	Intergovernmental	(89,575)	(0.03)
3400	Charges for Services	(278,865)	(0.10)
3500	Misc Revenue	(161,686)	(0.06)
3800	Operating Transfers	233,182	0.08
3900	Other Financing Sources	(95,000)	(0.03)
Total City Estimated Revenue Change from Previous Year		(671,231)	(0.24)
City Sub-Totals			
Total Tax Levy Changes & Tax Rate Impact - City Portion		680,201	0.20

Summary of Changes in Property Taxes and Tax Rate:		Tax Levy Incr(Decr)	Tax Rate Incr(Decr)
City Portion - Net of Operating Appropriations & Revenue		475,538	0.14
Capital Outlay and Capital Transfers		444,648	0.14
Debt Service		(239,985)	(0.08)
Change in Use of Fund Balance		-	-
Change in Veterans Tax Credit		-	-
Impact of Property Valuation Change		-	(0.07)
Total City		680,201	0.13
Local School Portion - Net of Appropriations and Revenue		4,199,354	1.42
Debt Service		(611,132)	(0.21)
School Portion - State Levy		49,951	-
Impact of Property Valuation Change		-	(0.09)
Total School		3,638,173	1.12
County Portion		209,505	0.07
Impact of Property Valuation Change		-	(0.02)
Total County		209,505	0.05
Total Impact on Property Taxes and Tax Rate		4,527,879	1.30
Assessed Value Change and Impact on Tax Rate included above		Assessed Value Change	Tax Rate Incr(Decr)
Total Impact of Property Valuation Change		20,000,000	(0.18)

GENERAL FUND - Budget History Sheet

Amounts reflect budget at time of tax rate setting.

	2009	2010	2011	2012	2013	2014	2015	2016	2017	Proposed 2018		
APPROPRIATIONS:											5 Yr Ann %	10 Yr Ann %
City	24,849,889	25,881,933	26,909,579	28,429,262	29,299,377	31,211,493	32,505,615	34,854,892	36,883,486	38,474,903	5.60%	4.79%
City Debt	5,347,514	6,045,608	5,973,187	5,828,662	5,701,702	5,871,476	6,226,490	6,607,660	6,275,861	6,035,876	1.15%	1.63%
Total City	30,197,403	31,927,541	32,882,766	34,257,924	35,001,079	37,082,969	38,732,105	41,462,552	43,159,347	44,510,779	4.92%	4.29%
School	39,216,997	40,699,081	40,468,900	41,638,606	42,264,590	42,263,590	44,236,755	46,687,263	49,542,420	52,119,596	4.28%	3.23%
School Debt	3,761,338	3,934,140	4,245,221	4,075,515	3,988,329	3,914,453	3,892,349	3,692,421	6,589,819	5,978,687	8.43%	4.94%
Total School	42,978,335	44,633,221	44,714,121	45,714,121	46,252,919	46,178,043	48,129,104	50,379,684	56,132,239	58,098,283	4.67%	3.40%
County	6,772,323	7,030,640	7,033,271	7,303,817	7,521,254	7,771,799	8,057,565	8,331,912	8,513,779	8,723,284	3.01%	3.75%
Total	79,948,061	83,591,402	84,630,158	87,275,862	88,775,252	91,032,811	94,918,774	100,174,148	107,805,365	111,332,346	4.63%	3.77%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$
City	964,228	1,730,138	955,225	1,375,158	743,155	2,081,890	1,649,136	2,730,447	1,696,795	1,351,432	9,509,700	15,277,604
School	1,375,775	1,654,886	80,900	1,000,000	538,798	(74,876)	1,951,061	2,250,580	5,752,555	1,966,044	11,845,364	16,495,723
County	737,251	258,317	2,631	270,546	217,437	250,545	285,766	274,347	181,867	209,505	1,202,030	2,688,212
Total	3,077,254	3,643,341	1,038,756	2,645,704	1,499,390	2,257,559	3,885,963	5,255,374	7,631,217	3,526,981	22,557,094	34,461,539
Percent Change												
City	3.30%	5.73%	2.99%	4.18%	2.17%	5.95%	4.45%	7.05%	4.09%	3.13%		
School	3.31%	3.85%	0.18%	2.24%	1.18%	-0.16%	4.23%	4.68%	11.42%	3.50%		
County	12.22%	3.81%	0.04%	3.85%	2.98%	3.33%	3.68%	3.40%	2.18%	2.46%		
Total	4.00%	4.56%	1.24%	3.13%	1.72%	2.54%	4.27%	5.54%	7.62%	3.27%		
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2017	5 Yr Ann %	10 Yr Ann %
REVENUES:												
Property Tax - City	20,343,274	21,429,921	22,592,315	24,047,953	24,674,390	25,798,503	27,046,138	28,461,123	29,853,757	30,428,958	4.28%	4.30%
Property Tax - Local School	24,296,444	24,640,583	24,944,661	26,608,346	27,124,864	27,934,161	28,833,811	29,582,715	30,985,059	34,523,330	4.94%	4.27%
Property Tax - State School	6,292,003	6,431,633	6,558,455	6,389,999	6,568,079	6,533,850	6,710,193	6,789,922	6,844,285	6,894,236	0.97%	0.63%
Property Tax - Total School	30,588,447	31,072,216	31,503,116	32,998,345	33,692,943	34,468,011	35,544,004	36,372,637	37,829,344	41,417,566	4.21%	3.55%
Property Tax - County	6,722,271	7,030,640	7,033,271	7,303,817	7,521,254	7,771,799	8,057,565	8,331,912	8,513,779	8,723,284	3.01%	4.04%
Total Property Tax	57,653,992	59,532,777	61,128,702	64,350,115	65,888,587	68,038,313	70,647,707	73,165,672	76,196,880	80,569,808	4.11%	3.88%
Other Sources:												
City	9,904,181	10,497,620	10,290,451	10,209,971	10,326,689	11,284,466	11,685,967	12,366,191	13,305,590	14,081,821	6.40%	4.10%
School	12,389,888	13,561,005	13,211,005	12,715,776	12,559,976	11,710,032	12,585,100	14,007,047	18,302,895	16,680,717	5.84%	3.02%
Use of Fund Balance	-	-	-	-	-	-	-	-	-	-	0.00%	0.00%
Total	22,294,069	24,058,625	23,501,456	22,925,747	22,886,665	22,994,498	24,271,067	26,373,238	31,608,485	30,762,538	6.09%	3.50%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$
Property Tax - City	368,398	1,086,647	1,162,394	1,455,638	626,437	1,124,113	1,247,635	1,414,985	1,392,634	575,201	5,754,568	10,454,082
Property Tax - School	1,375,775	483,769	430,900	1,495,229	694,598	775,068	1,075,993	828,633	1,456,707	3,588,222	7,724,623	12,204,894
Property Tax - County	850,102	308,369	2,631	270,546	217,437	250,545	285,766	274,347	181,867	209,505	1,202,030	2,851,115
Total Property Tax	2,594,275	1,878,785	1,595,925	3,221,413	1,538,472	2,149,726	2,609,394	2,517,965	3,031,208	4,372,928	14,681,221	25,510,091
Other Sources:												
City	482,979	593,439	(207,169)	(80,480)	116,718	957,777	401,501	680,224	939,399	776,231	3,755,132	4,660,619
School	-	1,171,117	(350,000)	(495,229)	(155,800)	(849,944)	875,068	1,421,947	4,295,848	(1,622,178)	4,120,741	4,290,829
Use of Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-
Total	482,979	1,764,556	(557,169)	(575,709)	(39,082)	107,833	1,276,569	2,102,171	5,235,247	(845,947)	7,875,873	8,951,448
Percent Change												
Property Tax - City	1.84%	5.34%	5.42%	6.44%	2.60%	4.56%	4.84%	5.23%	4.89%	1.93%		
Property Tax - School	4.71%	1.58%	1.39%	4.75%	2.10%	2.30%	3.12%	2.33%	4.00%	9.49%		
Property Tax - County	14.48%	4.59%	0.04%	3.85%	2.98%	3.33%	3.68%	3.40%	2.18%	2.46%		
Total Property Tax	4.71%	3.26%	2.68%	5.27%	2.39%	3.26%	3.84%	3.56%	4.14%	5.74%		
Other Revenue - City	5.13%	5.99%	-1.97%	-0.78%	1.14%	9.27%	3.56%	5.82%	7.60%	5.83%		
Other Revenue - School	0.00%	9.45%	-2.58%	-3.75%	-1.23%	-6.77%	7.47%	11.30%	30.67%	-8.86%		
Use of Fund Balance	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA		
Total	2.21%	7.91%	-2.32%	-2.45%	-0.17%	0.47%	5.55%	8.66%	19.85%	-2.68%		

GENERAL FUND - Budget History Sheet

Amounts reflect budget at time of tax rate setting.

	2009	2010	2011	2012	2013	2014	2015	2016	2017	Proposed 2018			
TAX RATES:											5 Yr Ann %	10 Yr Ann %	
City	7.57	8.55	8.93	9.54	9.71	9.99	10.09	10.47	10.40	10.53		1.63%	3.83%
Budgetary Use of FB	-	-	-	-	-	-	-	-	-	-		0.00%	0.00%
Net City	7.57	8.55	8.93	9.54	9.71	9.99	10.09	10.47	10.40	10.53		1.63%	3.83%
School - Local	8.79	9.54	9.57	10.26	10.38	10.54	10.50	10.65	10.59	11.71		2.44%	3.86%
School - State	2.31	2.52	2.55	2.50	2.55	2.51	2.49	2.49	2.39	2.39		-1.29%	0.34%
Total School	11.10	12.06	12.12	12.76	12.93	13.05	12.99	13.14	12.98	14.10		1.75%	3.16%
County	2.43	2.72	2.70	2.82	2.88	2.93	2.93	3.00	2.91	2.96		0.55%	3.64%
Total	21.10	23.33	23.75	25.12	25.52	25.97	26.01	26.61	26.29	27.59		1.57%	3.46%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$	
City	0.34	0.98	0.38	0.61	0.17	0.28	0.10	0.38	(0.07)	0.13		0.82	3.30
Budgetary Use of FB	-	-	-	-	-	-	-	-	-	-		-	-
Net City	0.34	0.98	0.38	0.61	0.17	0.28	0.10	0.38	(0.07)	0.13		0.82	3.30
School - Local	0.77	0.75	0.03	0.69	0.12	0.16	(0.04)	0.15	(0.06)	1.12		1.33	3.69
School - State	-	0.21	0.03	(0.05)	0.05	(0.04)	(0.02)	-	(0.10)	-		(0.16)	0.08
Total School	0.77	0.96	0.06	0.64	0.17	0.12	(0.06)	0.15	(0.16)	1.12		1.17	3.77
County	0.36	0.29	(0.02)	0.12	0.06	0.05	-	0.07	(0.09)	0.05		0.08	0.89
Total	1.47	2.23	0.42	1.37	0.40	0.45	0.04	0.60	(0.32)	1.30		2.07	7.96
Percent Change													
City	4.70%	12.95%	4.44%	6.83%	1.78%	2.88%	1.00%	3.77%	-0.67%	1.25%			
Budgetary Use of FB	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA			
Net City	4.70%	12.95%	4.44%	6.83%	1.78%	2.88%	1.00%	3.77%	-0.67%	1.25%			
School - Local	9.60%	8.53%	0.31%	7.21%	1.17%	1.54%	-0.38%	1.43%	-0.56%	10.58%			
School - State	0.00%	9.09%	1.19%	-1.96%	2.00%	-1.57%	-0.80%	0.00%	-4.02%	0.00%			
County	7.45%	8.65%	0.50%	5.28%	1.33%	0.93%	-0.46%	1.15%	-1.22%	8.63%			
Total	17.39%	11.93%	-0.74%	4.44%	2.13%	1.74%	0.00%	2.39%	-3.00%	1.72%			
	7.49%	10.57%	1.80%	5.77%	1.59%	1.76%	0.15%	2.31%	-1.20%	4.94%			
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018			
VALUATION:											5 Yr Ann %	10 Yr Ann %	
Total Value	2,814,819,300	2,636,088,200	2,657,575,300	2,641,809,500	2,660,984,300	2,696,745,950	2,794,717,920	2,826,822,580	2,973,838,860	2,993,838,860		2.39%	0.37%
Less Exemptions	(51,237,750)	(53,208,250)	(51,040,250)	(49,202,900)	(48,980,100)	(47,445,500)	(48,686,100)	(48,144,800)	(46,734,800)	(46,734,800)		-0.93%	-0.78%
Net Value	2,763,581,550	2,582,879,950	2,606,535,050	2,592,606,600	2,612,004,200	2,649,300,450	2,746,031,820	2,778,677,780	2,927,104,060	2,947,104,060		2.44%	0.39%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$	
Total Value	(70,769,200)	(178,731,100)	21,487,100	(15,765,800)	19,174,800	35,761,650	97,971,970	32,104,660	147,016,280	20,000,000		332,854,560	108,250,360
Exemptions	(718,250)	(1,970,500)	2,168,000	1,837,350	222,800	1,534,600	(1,240,600)	541,300	1,410,000	-		2,245,300	3,784,700
Net Value	(71,487,450)	(180,701,600)	23,655,100	(13,928,450)	19,397,600	37,296,250	96,731,370	32,645,960	148,426,280	20,000,000		335,099,860	112,035,060
Percent Change													
Total Value	-2.45%	-6.35%	0.82%	-0.59%	0.73%	1.34%	3.63%	1.15%	5.20%	0.67%			
Exemptions	1.42%	3.85%	-4.07%	-3.60%	-0.45%	-3.13%	2.61%	-1.11%	-2.93%	0.00%			
Net Value	-2.52%	-6.54%	0.92%	-0.53%	0.75%	1.43%	3.65%	1.19%	5.34%	0.68%			
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018			
VET EXEMPTION:											5 Yr Ann Chg	10 Yr Ann Chg	
Exempt Amount	576,027	636,602	686,197	679,656	671,323	657,656	655,823	635,238	614,821	614,821		-1.74%	1.88%
Dollar Change	65,527	60,575	49,595	(6,541)	(8,333)	(13,667)	(1,833)	(20,585)	(20,417)	-		(64,835)	159,871
Percent Change	12.84%	10.52%	7.79%	-0.95%	-1.23%	-2.04%	-0.28%	-3.14%	-3.21%	0.00%			

WATER & SEWER FUNDS

Division: Water & Sewer Funds (Community Services Divisions)

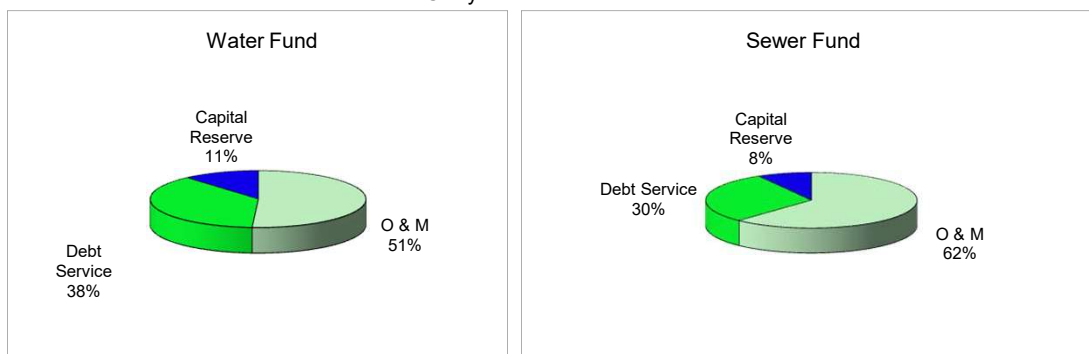
COST SUMMARY	WATER			
	FY17	FY18	Change	% Chng
Operations & Maintenance	2,712,867	2,831,748	118,881	4.4%
Debt Service	1,805,824	1,947,085	141,261	7.8%
Capital Reserve	500,000	500,000	0	0.0%
Total Costs	5,018,691	5,278,833	260,142	5.2%
Working Capital/Rounding	0	25,000	25,000	100.0%
Less Other Revenue	(399,048)	(486,794)	(87,746)	22.0%
Net to be Raised by Rate	4,619,643	4,817,039	197,396	4.3%

SEWER			
FY17	FY18	Change	% Chng
3,956,554	3,986,700	30,146	0.8%
2,106,256	2,483,394	377,138	17.9%
500,000	500,000	0	0.0%
6,562,810	6,970,094	407,284	6.2%
0	100,000	100,000	100.0%
(100,600)	(102,750)	(2,150)	2.1%
6,462,210	6,967,344	505,134	7.8%

RATE SUMMARY	WATER			
	FY17	FY18	Change	% Chng
Billable Volume - HCF*	954,722	967,769	13,047	1.4%
Total Rate per HCF	4.84	4.98	0.14	2.9%
*Hundred Cubic Feet = 748 gal.				
Rate Breakdown - Dollars:				
Total O & M	2.42	2.45	0.03	1.2%
Debt Service	1.89	2.01	0.12	6.3%
Capital Reserve	0.52	0.52	0.00	0.0%
Rate Breakdown - Percentage:				
Total O & M	50.0%	49.2%	-0.8%	
Debt Service	39.0%	40.4%	1.3%	
Capital Reserve	10.7%	10.4%	-0.3%	

SEWER			
FY17	FY18	Change	% Chng
805,544	817,608	12,064	1.5%
8.02	8.52	0.50	6.2%
% Both 4.98%			
4.79	4.75	(0.04)	-0.8%
2.61	3.04	0.43	16.5%
0.62	0.61	(0.01)	-1.6%
59.7%	55.8%	-4.0%	
32.5%	35.7%	3.1%	
7.7%	7.2%	-0.6%	

Utility Rate Breakdown



WATER & SEWER FUNDS

FY 2018

Division: Water & Sewer Funds (Community Services Divisions)
Detail to Cost Summary

Budget	WATER			
Operations & Maintenance Costs:	FY17	FY18	Change	% Chng
Personal Services	1,156,873	1,189,405	32,532	2.8%
Purchased Services	361,581	363,534	1,953	0.5%
Supplies	641,567	634,804	(6,763)	-1.1%
Minor Capital Outlay	193,613	269,697	76,084	39.3%
Other Expenses	359,233	399,308	40,075	11.2%
Total Operations & Maintenance	2,712,867	2,856,748	143,881	5.3%
Reconciliation to Budget:				
Depreciation	1,263,896	1,398,946	135,050	10.7%
Capital Reserve	500,000	500,000	0	0.0%
Interest on Debt	541,928	548,139	6,211	1.1%
Major Capital Outlay	0	0	0	NA
Total Budget	5,018,691	5,303,833	285,142	5.7%

SEWER			
FY17	FY18	Change	% Chng
1,736,660	1,762,121	25,461	1.5%
828,981	833,352	4,371	0.5%
888,622	873,353	(15,269)	-1.7%
92,363	94,697	2,334	2.5%
409,928	523,177	113,249	27.6%
3,956,554	4,086,700	130,146	3.3%
2,420,114	2,439,858	19,744	0.8%
500,000	500,000	0	0.0%
629,732	738,003	108,271	17.2%
0	0	0	NA
7,506,400	7,764,561	258,161	3.4%

Debt Service Cash Requirements	FY17	FY18	Change	% Chng
Principal Payments	1,034,313	1,037,696	3,383	0.3%
Principal Payments - New Issue	229,583	361,250	131,667	57.4%
Interest Payments	351,583	316,939	(34,644)	-9.9%
Interest Payments - New Issue	190,345	231,200	40,855	21.5%
Interest Payments - Notes	0	0	0	NA
Less Amortization	0	0	0	NA
Less State Aid	0	0	0	NA
Net Principal & Interest	1,805,824	1,947,085	141,261	7.8%

FY17	FY18	Change	% Chng
1,178,347	1,150,759	(27,588)	-2.3%
316,550	612,458	295,908	93.5%
385,241	344,750	(40,491)	-10.5%
244,491	393,253	148,762	60.8%
0	0	0	NA
0	0	0	NA
(18,373)	(17,826)	547	-3.0%
2,106,256	2,483,394	377,138	17.9%

Capital Reserve Transfer	FY17	FY18	Change	% Chng
Ten Year Goal	5,000,000	5,000,000	0	0.0%
Effective Interest Rate	1.00%	1.00%	0.00%	0.0%
Annual Capital Reserve for Goal	477,910	477,910	0	0.0%
Budgeted Transfer	500,000	500,000	0	0.0%

FY17	FY18	Change	% Chng
5,000,000	5,000,000	0	0.0%
1.00%	1.00%	0.00%	0.0%
477,910	477,910	0	0.0%
500,000	500,000	0	0.0%

ENTERPRISE FUNDS - Budget History Sheet

	2009	2010	2011	2012	2013	2014	2015	2016	2017	Proposed 2018		
APPROPRIATIONS:											5 Yr Ann %	10 Yr Ann %
Water - Oper & Maint	2,236,641	2,236,137	2,284,843	2,510,804	2,575,424	2,609,650	2,657,020	2,735,128	2,712,867	2,856,748	2.10%	3.33%
Water - Depreciation	974,298	984,298	1,010,000	946,000	1,171,666	1,189,276	1,179,480	1,186,738	1,263,896	1,398,946	3.61%	4.75%
Water - Debt Interest	497,731	492,198	476,272	404,395	462,672	554,588	516,457	444,535	541,928	548,139	3.45%	-0.04%
Water - Capital Reserve	450,000	450,000	470,000	475,000	500,000	500,000	500,000	500,000	500,000	500,000	0.00%	1.06%
Total Water	4,158,670	4,162,633	4,241,115	4,336,199	4,709,762	4,853,514	4,852,957	4,866,401	5,018,691	5,303,833	2.40%	3.02%
Sewer - Oper & Maint	2,698,507	2,919,648	3,016,160	3,087,236	3,360,107	3,545,277	3,583,609	3,940,330	3,956,554	4,086,700	3.99%	4.66%
Sewer - Depreciation	1,897,220	1,897,220	2,053,451	2,053,451	2,152,449	2,209,486	2,420,114	2,322,280	2,420,114	2,439,858	2.54%	2.55%
Sewer - Debt Interest	579,345	533,519	464,918	479,723	451,771	492,762	654,853	569,102	629,732	738,003	10.31%	1.59%
Sewer - Capital Reserve	400,000	400,000	425,000	420,000	440,000	500,000	500,000	500,000	500,000	500,000	2.59%	2.26%
Total Sewer	5,575,072	5,750,387	5,959,529	6,040,410	6,404,327	6,747,525	7,158,576	7,331,712	7,506,400	7,764,561	3.93%	3.47%
Total Enterprise Funds	9,733,742	9,913,020	10,200,644	10,376,609	11,114,089	11,601,039	12,011,533	12,198,113	12,525,091	13,068,394	6.33%	6.50%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$
Water	220,151	3,963	78,482	95,084	373,563	143,752	(557)	13,444	152,290	285,142	594,071	1,365,314
Sewer	56,886	175,315	209,142	80,881	363,917	343,198	411,051	173,136	174,688	258,161	1,360,234	2,246,375
Total Enterprise Funds	277,037	179,278	287,624	175,965	737,480	486,950	410,494	186,580	326,978	543,303	1,954,305	3,611,689
Percent Change												
Water	5.59%	0.10%	1.89%	2.24%	8.61%	3.05%	-0.01%	0.28%	3.13%	5.68%		
Sewer	1.03%	3.14%	3.64%	1.36%	6.02%	5.36%	6.09%	2.42%	2.38%	3.44%		
Total Enterprise Funds	2.93%	1.84%	2.90%	1.73%	7.11%	4.38%	3.54%	1.55%	2.68%	4.34%		
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	5 Yr Ann %	10 Yr Ann %
REVENUE:												
Water												
Charges for Services	4,137,670	4,141,633	4,220,115	4,315,199	4,688,762	4,828,014	4,782,457	4,795,901	4,948,191	5,233,333	2.22%	2.94%
Other Financing Sources	21,000	21,000	21,000	21,000	21,000	25,500	70,500	70,500	70,500	70,500	27.41%	12.87%
Total Water	4,158,670	4,162,633	4,241,115	4,336,199	4,709,762	4,853,514	4,852,957	4,866,401	5,018,691	5,303,833	2.40%	3.02%
Sewer												
Intergovernmental	210,499	154,097	160,285	46,742	6,840	6,240	5,688	5,078	4,458	3,910	-10.58%	-34.60%
Charges for Services	4,262,654	4,579,371	4,782,325	5,048,527	5,354,011	5,697,809	6,153,201	6,326,947	6,505,810	7,013,094	5.55%	5.39%
Misc Revenue	32,000	32,000	32,000	31,000	31,000	31,000	57,000	57,000	57,000	57,000	12.95%	5.94%
Other Financing Sources	1,069,919	984,919	984,919	1,013,139	1,012,476	1,012,476	942,687	942,687	939,132	690,557		
Total Sewer	5,575,072	5,750,387	5,959,529	6,139,408	6,404,327	6,747,525	7,158,576	7,331,712	7,506,400	7,764,561	3.93%	3.47%
Total Enterprise Funds	9,733,742	9,913,020	10,200,644	10,475,607	11,114,089	11,601,039	12,011,533	12,198,113	12,525,091	13,068,394	3.29%	6.50%

ENTERPRISE FUNDS - Budget History Sheet

	2009	2010	2011	2012	2013	2014	2015	2016	2017	Proposed 2018		
UTILITY COST SUMMARY:											5 Yr Ann %	10 Yr Ann %
Water - Oper & Maint	2,236,641	2,236,137	2,284,843	2,510,804	2,575,424	2,609,650	2,657,020	2,735,128	2,712,867	2,831,748	1.92%	3.24%
Water - Debt Service	1,482,732	1,487,198	1,486,272	1,350,395	1,634,338	1,743,864	1,695,937	1,631,273	1,805,824	1,947,085	3.56%	3.06%
Water - Capital Reserve	450,000	450,000	470,000	475,000	500,000	500,000	500,000	500,000	500,000	500,000	0.00%	1.06%
Total Water Cash Needs	4,169,373	4,173,335	4,241,115	4,336,199	4,709,762	4,853,514	4,852,957	4,866,401	5,018,691	5,278,833	2.31%	2.94%
Working Capital/Adjustment	(10,703)	(10,702)	-	-	-	-	-	-	-	25,000	100.00%	100.00%
Less Other Revenue	(341,115)	(314,984)	(314,984)	(355,871)	(348,706)	(353,206)	(408,080)	(414,748)	(399,048)	(486,794)	6.90%	3.62%
Net to be Raised by Rate	3,817,555	3,847,649	3,926,131	3,980,328	4,361,056	4,500,308	4,444,877	4,451,653	4,619,643	4,817,039	2.01%	2.96%
Sewer - Oper & Maint	2,698,507	2,919,648	3,016,160	3,087,236	3,360,107	3,545,277	3,583,609	3,940,330	3,956,554	3,986,700	3.48%	4.40%
Sewer - Net Debt Service	1,193,013	1,288,589	1,373,165	1,597,819	1,584,904	1,679,432	2,122,492	1,943,617	2,106,256	2,483,394	9.40%	7.65%
Sewer - Capital Reserve	400,000	400,000	425,000	420,000	440,000	500,000	500,000	500,000	500,000	500,000	2.59%	2.26%
Total Sewer Cash Needs	4,291,520	4,608,237	4,814,325	5,105,055	5,385,011	5,724,709	6,206,101	6,383,947	6,562,810	6,970,094	5.30%	5.25%
Working Capital/Adjustment	3,134	3,134	75,000	-	-	4,100	4,100	-	-	100,000	100.00%	41.38%
Less Other Revenue	(112,200)	(110,150)	(183,150)	(68,200)	(68,000)	(72,300)	(100,050)	(100,050)	(100,600)	(102,750)	8.61%	-0.88%
Net to be Raised by Rate	4,182,454	4,501,221	4,706,175	5,036,855	5,317,011	5,656,509	6,110,151	6,283,897	6,462,210	6,967,344	5.56%	5.52%
Total Utility Funds	8,000,009	8,348,870	8,632,306	9,017,183	9,678,067	10,156,817	10,555,028	10,735,550	11,081,853	11,784,383	4.02%	4.39%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$
Water	220,151	30,094	78,482	54,197	380,728	139,252	(55,431)	6,776	167,990	197,396	455,983	1,219,635
Sewer	112,508	318,767	204,954	330,680	280,156	339,498	453,642	173,746	178,313	505,134	1,650,333	2,897,398
Total Utility Funds	332,659	348,861	283,436	384,877	660,884	478,750	398,211	180,522	346,303	702,530	2,106,316	4,117,033
Percent Change												
Water	6.12%	0.79%	2.04%	1.38%	9.57%	3.19%	-1.23%	0.15%	3.77%	4.27%		
Sewer	2.76%	7.62%	4.55%	7.03%	5.56%	6.39%	8.02%	2.84%	2.84%	7.82%		
Total Utility Funds	4.34%	4.36%	3.39%	4.46%	7.33%	4.95%	3.92%	1.71%	3.23%	6.34%		
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018		
UTILITY RATES PER HCF:											5 Yr Ann %	10 Yr Ann %
Water	3.75	3.78	3.93	3.97	4.36	4.69	4.69	4.77	4.84	4.98	2.69%	3.50%
Sewer	4.51	4.74	5.04	5.43	5.78	6.53	7.24	7.52	8.02	8.52	8.07%	6.86%
Total Utility Funds	8.26	8.52	8.97	9.40	10.14	11.22	11.93	12.29	12.86	13.50	5.89%	5.48%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$
Water	0.22	0.03	0.15	0.04	0.39	0.33	-	0.08	0.07	0.14	0.62	1.45
Sewer	0.12	0.23	0.30	0.39	0.35	0.75	0.71	0.28	0.50	0.50	2.74	4.13
Total Utility Funds	0.34	0.26	0.45	0.43	0.74	1.08	0.71	0.36	0.57	0.64	3.36	5.58
Percent Change												
Water	6.23%	0.80%	3.97%	1.02%	9.82%	7.57%	0.00%	1.71%	1.47%	2.89%		
Sewer	2.73%	5.10%	6.33%	7.74%	6.45%	12.98%	10.87%	3.87%	6.65%	6.23%		
Total Utility Funds	4.29%	3.15%	5.28%	4.79%	7.87%	10.65%	6.33%	3.02%	4.64%	4.98%		
BILLABLE VOLUME - HCF*											5 Yr Ann %	10 Yr Ann %
Water	1,019,000	1,019,000	999,253	999,253	999,253	958,837	947,574	934,160	954,722	967,769	-0.64%	-0.51%
Sewer	927,000	933,000	933,000	919,714	919,714	860,185	844,781	835,870	805,544	817,608	-2.33%	-1.25%
HCF Change											5 Yr Cum	10 Yr Cum
Water	-	-	(19,747)	-	-	(40,416)	(11,263)	(13,414)	20,562	13,047	(31,484)	(51,231)
Sewer	-	6,000	-	(13,286)	-	(59,529)	(15,404)	(8,911)	(30,326)	12,064	(102,106)	(109,392)
Percent Change												
Water	0.00%	0.00%	-1.94%	0.00%	0.00%	-4.04%	-1.17%	-1.42%	2.20%	1.37%		
Sewer	0.00%	0.65%	0.00%	-1.42%	0.00%	-6.47%	-1.79%	-1.05%	-3.63%	1.50%		
* 100 Cubic Feet = 748 Gallons												

Budgeted Personnel Positions by Department

Full Time Equivalents		Work Week	Adopted FY16	Adopted FY17	Proposed FY18	Percent of Total	Change	Description of Change
Function	Description							
EXECUTIVE								
41320	City Manager's Office	40	2.88	2.88	3.88	1.2%	1.00	FT Human Resources Admin Assistant from Finance Added RPT 25hr/wk Administrative Assistant
41530	City Attorney's Office	40	1.73	1.73	2.35	0.7%	0.63	
49200	DoverNet	40	4.60	6.70	6.70	2.1%	0.00	
Total Executive			9.20	11.30	12.93	4.1%	1.63	
FINANCE								
41511	Finance & Accounting	40	7.78	7.93	6.93	2.2%	-1.00	FT Human Resources Admin Assistant to Executive Dept.
41513	Tax Assessment Division	40	3.00	3.00	3.00	1.0%	0.00	
41520	City Clerk/Tax Collection Division	40	10.40	10.40	10.40	3.3%	0.00	
41525	Elections		0.90	0.90	0.90	0.3%	0.00	
Total Finance			22.08	22.23	21.23	6.8%	-1.00	
PLANNING								
41910	Planning Department	40	5.63	5.85	5.85	1.9%	0.00	
46311	Planning - Comm Devlmt Block Grant	40	0.87	0.88	0.88	0.3%	0.00	
Total Planning			6.50	6.73	6.73	2.1%	0.00	
POLICE								
42110	Police Admin - Sworn	40	1.00	1.00	1.00	0.3%	0.00	
42110	Police Admin - Non sworn	40	0.88	0.88	0.88	0.3%	0.00	
42120	Police Field Ops - Sworn	41.25	36.09	31.97	31.97	10.2%	0.00	
42120	Police Field Ops - Non sworn	40	1.20	1.20	1.20	0.4%	0.00	
42120	Police Spec Rev Grants - Sworn	41.25	1.03	2.06	2.06	0.7%	0.00	
42120	Police Spec Rev Grants - Non Sworn	40	2.65	2.65	2.65	0.8%	0.00	
42130	Parking Activity - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42130	Parking Activity - Non sworn	35	4.90	5.05	5.05	1.6%	0.00	
42150	Police Support - Sworn	41.25	12.38	16.50	16.50	5.3%	0.00	
42150	Police Support - Non sworn	30	11.41	10.98	10.98	3.5%	0.00	
42170	Police Buildings - Non sworn	40	0.00	1.40	1.40	0.4%	0.00	
42180	Police PS Dispatch - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42180	Police PS Dispatch - Non sworn	35	8.00	10.00	11.00	3.5%	1.00	Added 1 Full Time Dispatcher Position
Total Sworn			50.50	51.53	51.53	16.4%	0.00	
Total Non Sworn			29.03	32.16	33.16	10.6%	1.00	
Total Police			79.53	83.69	84.69	27.0%	1.00	
FIRE & RESCUE								
42210	Fire and Rescue - Admin	40	2.50	5.50	6.00	1.9%	0.50	Added RPT 20hr/wk Administrative Assistant
42220	Fire and Rescue - Suppression	40/42	57.68	56.31	56.31	17.9%	0.00	
42250	Inspection Services	40	6.50	6.50	6.50	2.1%	0.00	
Total Fire & Rescue			66.68	68.31	68.81	21.9%	0.50	
PUBLIC WORKS								
43111	CSD - Administration	40	2.50	2.50	1.50	0.5%	-1.00	Moved Secretary II to Fleet Maintenance
43112	CSD - Engineering Division	40	3.83	3.50	3.50	1.1%	0.00	
43121	CSD - Streets & Drains	40	5.00	5.00	5.00	1.6%	0.00	
43155	CSD - Storm Water	40	6.00	6.00	6.00	1.9%	0.00	
43180	CSD - Facilities & Grounds	40	10.31	11.31	11.31	3.6%	0.00	
41941	CSD - General Gov't Bldgs	40	1.88	2.08	2.08	0.7%	0.00	
41951	CSD - Cemetery	40	3.31	3.31	3.31	1.1%	0.00	
43230	CSD - Recyc & Waste Mgmt Div.	40	3.00	3.00	3.00	1.0%	0.00	
43250	CSD - Sewer	40	8.83	8.00	8.00	2.5%	0.00	
43256	CSD - Sewer - WWTP	40	7.00	7.00	7.00	2.2%	0.00	
43320	CSD - Water	40	9.33	8.50	8.50	2.7%	0.00	
49200	CSD - Fleet Maintenance	40	5.00	5.00	6.00	1.9%	1.00	Secretary II from CSD - Administration
Total Comm Serv - Public Works			65.99	65.20	65.20	20.8%	0.00	
RECREATION								
45110	Recreation Admin	40	3.60	3.60	3.60	1.1%	0.00	
45121	Recreation McConnell Center	25	0.00	0.00	0.00	0.0%	0.00	
45124	Indoor Pool	40	7.43	7.56	8.56	2.7%	1.00	Added FT Recreation Program Supervisor Position
45125	Thompson Pool	40	2.09	2.09	2.09	0.7%	0.00	
Various	Recreation Pgm Fund		7.94	7.94	7.94	2.5%	0.00	
41941	McConnell Center	40	1.75	3.25	3.25	1.0%	0.00	
45149	Arena Facility	40	10.93	10.93	10.93	3.5%	0.00	
Total Recreation			33.74	35.37	36.37	11.6%	1.00	
PUBLIC LIBRARY								
45500	Public Library	35	14.80	14.92	15.52	4.9%	0.59	Added PT Custodian, Increase 2 Library Assistant I to FT
Total Culture & Recreation			48.54	50.29	51.88	16.5%	1.59	
PUBLIC WELFARE								
44410	Welfare	37	2.75	2.75	2.75	0.9%	0.00	
Total Public Welfare			2.75	2.75	2.75	0.9%	0.00	
TOTAL FULL TIME EQUIVALENTS - CITY			301.27	310.48	314.20	100.00%	3.72	
FTE = Forty Hours per Week								

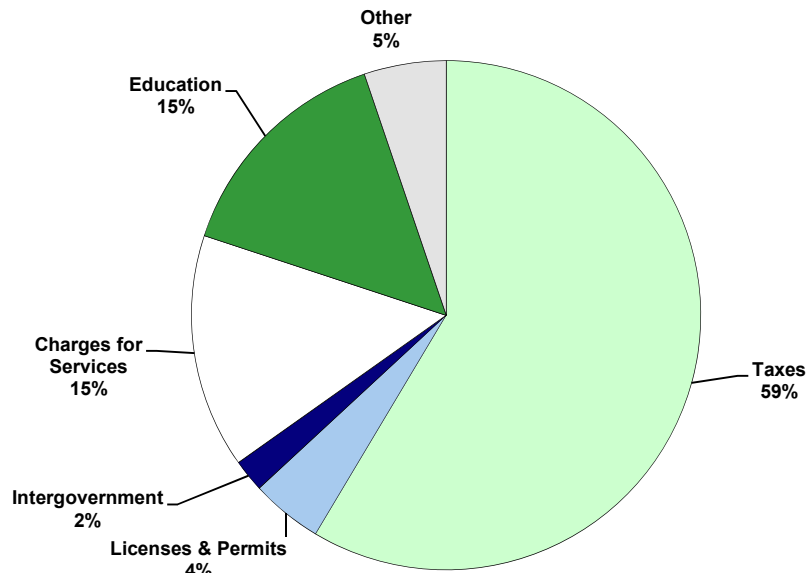
City of Dover

Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

	Change		2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
	2009-2018	% Change											
Population (Census, NHOSP, Trended)	1,530	5.23%	30,947	30,419	30,384	30,349	30,241	30,149	30,095	30,041	29,987	29,417	29,236
FTEs per Department & Fund													
Executive (incl DoverNet)	0.19	1.45%	12.93	11.30	9.20	8.20	8.29	8.09	7.96	8.13	8.01	12.74	12.74
Finance (incl Utility Billing)	5.15	32.01%	21.23	22.23	22.08	21.08	20.91	20.36	19.98	19.91	19.98	16.08	16.08
Planning	1.35	15.59%	5.85	5.85	5.63	4.45	4.45	4.43	4.18	4.00	3.40	4.50	8.63
Total General Government	6.69	17.86%	40.00	39.37	36.91	33.73	33.65	32.88	32.12	32.04	31.39	33.31	37.44
Police	10.15	14.96%	74.93	73.93	70.95	70.33	68.06	67.62	64.80	64.80	63.76	64.78	67.82
Fire & Rescue	7.75	14.16%	68.81	68.31	66.68	61.47	61.21	60.45	61.50	61.73	61.73	61.06	54.70
Total Public Safety	17.89	14.60%	143.73	142.23	137.63	131.80	129.27	128.07	126.30	126.53	125.49	125.84	122.52
Public Works (incl Fleet Maint)	0.10	0.24%	41.70	41.70	40.83	39.40	39.40	39.50	39.60	40.60	42.33	41.60	42.50
Recreation	-4.36	-22.11%	14.25	13.25	13.12	13.12	13.12	13.12	16.32	16.32	17.12	18.61	19.72
Public Library	1.74	11.74%	15.52	14.92	14.80	14.12	13.91	13.91	13.38	13.38	13.48	13.78	14.79
Total Culture & Recreation	-2.62	-7.60%	29.77	28.17	27.92	27.25	27.03	27.03	29.70	29.70	30.60	32.39	34.51
Public Welfare	0.00	0.00%	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75
Total General Fund	22.05	9.20%	257.94	254.22	246.04	234.92	232.10	230.23	230.47	231.62	232.56	235.89	239.71
Dover Main Street Fund	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Planning - CDBG Fund	-0.12	-12.00%	0.88	0.88	0.87	1.05	1.05	1.07	1.33	1.50	1.40	1.00	1.00
Police Grant Funds	-0.27	-4.45%	4.71	4.71	3.68	3.91	3.91	4.09	7.31	7.31	6.49	4.98	6.01
Parking Activity Fund	0.77	17.96%	5.05	5.05	4.90	4.53	4.40	4.40	4.75	4.75	3.95	4.28	4.28
McConnell Fund	2.25	225.00%	3.25	3.25	1.75	1.75	1.75	1.75	1.00	1.00	1.00	1.00	1.00
Recreation Fund	4.75	148.88%	7.94	7.94	7.94	6.94	6.94	6.94	6.16	6.16	7.12	3.19	3.19
Total Special Revenue Funds	7.38	44.80%	21.83	21.83	19.14	18.18	18.05	18.25	20.55	20.72	19.96	14.45	16.48
Water Fund	-4.50	-34.62%	8.50	8.50	9.33	10.50	10.50	10.50	10.50	10.50	11.00	13.00	13.00
Sewer Fund	-1.00	-6.25%	15.00	15.00	15.83	16.00	16.00	15.00	15.00	17.00	17.00	16.00	16.00
Arena Fund	-1.08	-9.01%	10.93	10.93	10.93	10.93	10.93	10.93	10.93	10.93	10.93	12.01	12.01
Total Enterprise Funds	-6.58	-16.05%	34.43	34.43	36.09	37.43	37.43	36.43	36.43	38.43	38.93	41.01	41.01
Total All Departments & Funds	22.87	7.70%	314.20	310.48	301.27	290.53	287.57	284.91	287.45	290.76	291.44	291.33	297.20
FTEs per 1,000 Population													
Executive (incl DoverNet)	-0.02	-3.54%	0.42	0.37	0.30	0.27	0.27	0.27	0.26	0.27	0.27	0.43	0.44
Finance (incl Utility Billing)	0.14	25.32%	0.69	0.73	0.73	0.69	0.69	0.68	0.66	0.66	0.67	0.55	0.55
Planning	0.04	12.17%	0.19	0.19	0.19	0.15	0.15	0.15	0.14	0.13	0.11	0.15	0.30
Total General Government	0.16	12.47%	1.29	1.29	1.21	1.11	1.11	1.09	1.07	1.07	1.05	1.13	1.28
Police	0.22	9.44%	2.42	2.43	2.34	2.32	2.25	2.24	2.15	2.16	2.13	2.20	2.32
Fire & Rescue	0.15	7.89%	2.22	2.25	2.19	2.03	2.02	2.01	2.04	2.05	2.06	2.08	1.87
Total Public Safety	0.37	8.75%	4.64	4.68	4.53	4.34	4.27	4.25	4.20	4.21	4.18	4.28	4.19
Public Works (incl Fleet Maint)	-0.07	-4.58%	1.35	1.37	1.34	1.30	1.30	1.31	1.32	1.35	1.41	1.41	1.45
Recreation	-0.17	-25.53%	0.46	0.44	0.43	0.43	0.43	0.44	0.54	0.54	0.57	0.63	0.67
Public Library	0.03	6.51%	0.50	0.49	0.49	0.47	0.46	0.46	0.44	0.45	0.45	0.47	0.51
Total Culture & Recreation	-0.14	-11.80%	0.96	0.93	0.92	0.90	0.89	0.90	0.99	0.99	1.02	1.10	1.18
Public Welfare	0.00	-4.91%	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09
Total General Fund	0.32	3.85%	8.33	8.36	8.10	7.74	7.68	7.64	7.66	7.71	7.76	8.02	8.20
Dover Main Street Fund	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.03
Planning - CDBG Fund	-0.01	-16.25%	0.03	0.03	0.03	0.03	0.03	0.04	0.04	0.05	0.05	0.03	0.03
Police Grant Funds	-0.02	-8.28%	0.15	0.15	0.12	0.13	0.13	0.14	0.24	0.24	0.22	0.17	0.21
Parking Activity Fund	0.02	12.05%	0.16	0.17	0.16	0.15	0.15	0.15	0.16	0.16	0.13	0.15	0.15
Recreation Fund	0.15	135.74%	0.26	0.26	0.26	0.23	0.23	0.23	0.20	0.21	0.24	0.11	0.11
Total Special Revenue Funds	0.14	27.02%	0.60	0.61	0.57	0.54	0.54	0.55	0.65	0.66	0.63	0.46	0.53
Water Fund	-0.17	-37.62%	0.27	0.28	0.31	0.35	0.35	0.35	0.35	0.35	0.37	0.44	0.44
Sewer Fund	-0.06	-10.82%	0.48	0.49	0.52	0.53	0.53	0.50	0.57	0.57	0.57	0.54	0.55
Arena Fund	-0.06	-13.42%	0.35	0.36	0.36	0.36	0.36	0.36	0.36	0.36	0.36	0.41	0.41
Total Enterprise Funds	-0.28	-20.08%	1.11	1.13	1.19	1.23	1.24	1.21	1.21	1.28	1.30	1.39	1.40
Total FTEs per 1,000 Population	0.18	1.75%	10.05	10.10	9.86	9.52	9.45	9.39	9.52	9.65	9.69	9.87	10.13

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REVENUES ALL BUDGETED FUNDS



Type	FY16 Actual Realized	FY17 Council Adopted	FY18 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
Taxes	74,020,206	77,311,546	81,702,217	4,390,671	5.7%
Licenses & Permits	6,132,233	6,088,850	6,349,564	260,714	4.3%
Intergovernmental	2,762,925	2,793,752	2,884,558	90,806	3.3%
Charges for Services	18,748,480	19,472,902	20,750,552	1,277,650	6.6%
Education	19,259,331	21,376,095	20,558,423	(817,672)	-3.8%
Other	8,054,077	8,890,142	7,256,147	(1,633,995)	-18.4%
Totals	128,977,253	135,933,287	139,501,461	3,568,174	2.6%

Taxes

Revenues derived from the levying of taxes such as Property Taxes. Also includes Tax Interest and Penalties.

Licenses & Permits

Revenues from fees collected for the issuance of licenses or permits to individuals and businesses, for example Motor Vehicle Permits.

Intergovernmental

Revenue from other governments, such as the State, for example the distribution of Rooms and Meals Revenue. (Excludes Education Intergovernmental revenues).

Charges for Services

Revenue from user fees for services rendered, for example Ambulance Services.

Education

Revenue received from the School Department, for example tuition from other communities and intergovernmental revenue.

Other

Includes Misc. Revenue, Operating Transfers In and Other Financing Sources such as Budgetary Use of Fund Balance and Transfers from Trust Accounts.

City of Dover
Fiscal Year 2018 Budget
July 1, 2017 - June 30, 2018

Description	Estimated Revenue Summary by Fund					% Chng
	FY16 Prior Year Actual	FY17 Council Adopted	FY18 City Mgr Proposed	Dollar Change		
1000 General Fund						
Taxes	73,715,277	76,915,187	81,303,808	4,388,621		5.7
Licenses & Permits	5,966,568	5,893,130	6,156,724	263,594		4.5
Intergovernmental	2,103,583	2,211,488	2,301,063	89,575		4.1
Charges for Services	3,013,981	3,338,137	3,611,067	272,930		8.2
Misc. Revenue	1,001,530	622,771	790,392	167,621		26.9
Education	13,905,955	15,373,895	15,332,920	(40,975)		(0.3)
Operating Transfers In	251,964	3,355,757	1,741,372	(1,614,385)		(48.1)
Other Financing Sources	3,159,212	95,000	95,000	0		0.0
Total 1000 General Fund	103,118,069	107,805,365	111,332,346	3,526,981		3.3
2100 CDBG - Entitlement Fund						
Intergovernmental	284,710	268,665	275,964	7,299		2.7
Charges for Services	4,260	3,240	4,260	1,020		31.5
Misc. Revenue	1,643	85,023	30,864	(54,159)		(63.7)
Operating Transfers In	0	0	0	0		0.0
Other Financing Sources	0	0	0	0		0.0
Total 2100 CDBG - Entitlement	290,614	356,928	311,088	(45,840)		(12.8)
2210 DOJ - Drug Ed & Enforce						
Intergovernmental	2,209	49,310	39,375	(9,935)		(20.1)
Operating Transfers In	8,195	65,721	86,445	20,724		31.5
Total 2210 DOJ - Drug Ed & Enforce	10,404	115,031	125,820	10,789		9.4
2220 DHA - Policing Fund						
Intergovernmental	60,000	60,000	60,000	0		0.0
Operating Transfers In	44,813	44,543	48,766	4,223		9.5
Total 2220 DHA - Policing	104,813	104,543	108,766	4,223		4.0
2245 DHHS - Assistance Programs						
Intergovernmental	78,409	65,275	69,246	3,971		6.1
Operating Transfers In	0	0	0	0		0.0
Total 2245 DHHS - Assistance Programs	78,409	65,275	69,246	3,971		6.1
2250 Youth Tobacco & Alcohol Awareness						
Intergovernmental	125,000	125,000	125,000	0		0.0
Misc. Revenue	25,281	0	0	0		0.0
Operating Transfers In	30,112	46,206	51,580	5,374		11.6
Total 2250 Youth Tobacco & Alcohol Awareness	180,393	171,206	176,580	5,374		3.1
2800 School Cafeteria Fund						
Education	1,566,675	1,760,000	1,730,000	(30,000)		(1.7)
Total 2800 School Cafeteria Fund	1,566,675	1,760,000	1,730,000	(30,000)		(1.7)
2820 School DOE Federal Grants Fund						
Education	2,882,931	2,825,000	3,051,108	226,108		8.0
Total 2820 School DOE Federal Grants	2,882,931	2,825,000	3,051,108	226,108		8.0
2900 School Special Pgms & Grants Fund						
Education	62,678	100,000	129,000	29,000		29.0
Total 2900 School Special Pgms & Grants	62,678	100,000	129,000	29,000		29.0
3207 Public Safety Special Details						
Charges for Services	404,335	396,878	447,222	50,344		12.7
Other Financing Sources	697	0	0	0		100.0
Total 2900 Public Safety Special Details	405,033	396,878	447,222	50,344		12.7
3213 Parking Activity Fund						
Charges for Services	435,513	495,000	508,876	13,876		2.8
Misc. Revenue	164,018	160,000	155,000	(5,000)		(3.1)
Licenses & Permits	165,665	195,720	192,840	(2,880)		(1.5)
Total 3213 Parking Activity Fund	765,196	850,720	856,716	5,996		0.7
3320 Residential Solid Waste Fund						
Charges for Services	945,253	930,000	930,000	0		0.0
Intergovernmental	11,111	9,556	10,000	444		4.6
Misc. Revenue	2,171	0	0	0		0.0
Other Financing Sources	0	2,980	68,582	65,602		2,201.4
Total 3320 Residential Solid Waste	958,535	942,536	1,008,582	66,046		7.0

City of Dover
Fiscal Year 2018 Budget
July 1, 2017 - June 30, 2018

Description	Estimated Revenue Summary by Fund					% Chng
	FY16 Prior Year Actual	FY17 Council Adopted	FY18 City Mgr Proposed	Dollar Change		
3381 McConnell Center Fund						
Misc. Revenue	699,505	718,028	709,772	(8,256)		(1.1)
Operating Transfers In	130,206	209,476	228,135	18,659		8.9
Total 3381 McConnell Center Fund	829,711	927,504	937,907	10,403		1.1
3410 Recreation Programs Fund						
Charges for Services	363,742	420,655	437,015	16,360		3.9
Operating Transfers In	15,500	15,500	15,500	0		0.0
Misc. Revenue	6,744	15,500	15,500	0		0.0
Other Financing Sources	0	151,754	80,934	(70,820)		(46.7)
Total 3410 Recreation Programs	385,987	603,409	548,949	(54,460)		(9.0)
3455 Library Fines Fund						
Misc. Revenue	33,606	32,077	32,978	901		2.8
Other Financing Sources	0	10,000	3,700	(6,300)		(63.0)
Total 3455 Library Fines	33,606	42,077	36,678	(5,399)		(12.8)
3500 OPEB Liability Fund						
Intergovernmental	77,825	0	0	0		0.0
Misc. Revenue	0	0	0	0		0.0
Operating Transfers In	1,321,154	1,495,909	1,594,311	98,402		6.6
Total 3381 McConnell Center Fund	1,398,979	1,495,909	1,594,311	98,402		6.6
3710 Downtown Dover TIF Fund						
Taxes	304,929	396,359	398,409	2,050		0.5
Misc. Revenue	0	0	0	0		100.0
Operating Transfers In	337,000	244,000	244,000	0		0.0
Total 3710 Downtown Dover TIF Fund	641,929	640,359	642,409	2,050		0.3
3715 Waterfront TIF Fund						
Property Taxes	234					
Operating Transfers In	150,000	150,000	150,000	0		0.0
Total 3715 Waterfront TIF Fund	150,234	150,000	150,000	0		0.0
3810 School Tuition Programs Fund						
Education	115,835	125,000	125,000	0		0.0
Total 3810 School Tuition Programs	115,835	125,000	125,000	0		0.0
3825 Alternative Education Fund						
Education	550,073	680,700	0	(680,700)		(100.0)
Total 3825 Alternative Education Fund	550,073	680,700	0	(680,700)		(100.0)
3830 School Facilities Fund						
Education	175,184	511,500	190,395	(321,105)		(62.8)
Total 3830 School Facilities Fund	175,184	511,500	190,395	(321,105)		(62.8)
5300 Water Fund						
Intergovernmental	15,000	0	0	0		0.0
Charges for Services	4,961,890	4,948,191	5,233,333	285,142		5.7
Misc. Revenue	253,470	70,500	70,500	0		0.0
Operating Transfers In	88,850	0	0	0		0.0
Other Financing Sources	31,579	0	0	0		0.0
Total 5300 Water Fund	5,350,789	5,018,691	5,303,833	285,142		5.7
5320 Sewer Fund						
Intergovernmental	5,078	4,458	3,910	(548)		(12.3)
Charges for Services	6,449,425	6,505,810	7,013,094	507,284		7.8
Misc. Revenue	172,316	57,000	57,000	0		0.0
Operating Transfers In	0	0	0	0		0.0
Other Financing Sources	0	939,132	690,557	(248,575)		(26.5)
Total 5320 Sewer Fund	6,626,819	7,506,400	7,764,561	258,161		3.4
6100 DoverNet Fund						
Charges for Services	697,036	891,162	941,910	50,748		5.7
Misc. Revenue	25,000	25,000	25,000	0		0.0
Operating Transfers In	0	0	0	0		100.0
Other Financing Sources	0	235,524	179,314	(56,210)		(23.9)
Total 6100 DoverNet Fund	722,036	1,151,686	1,146,224	(5,462)		(0.5)

City of Dover
Fiscal Year 2018 Budget
July 1, 2017 - June 30, 2018

Description	Estimated Revenue Summary by Fund			Dollar Change	% Chng
	FY16 Prior Year Actual	FY17 Council Adopted	FY18 City Mgr Proposed		
6110 Central Stores Fund					
Charges for Services	88,787	101,586	101,586	0	0.0
Total 6110 Central Stores Fund	88,787	101,586	101,586	0	0.0
6310 Fleet Maintenance Fund					
Charges for Services	847,900	787,885	867,831	79,946	10.1
Misc. Revenue	46,187	27,725	27,725	0	0.0
Other Financing Sources	0	15,016	63,220	48,204	321.0
Total 6310 Fleet Maintenance Fund	894,087	830,626	958,776	128,150	15.4
6800 Workers Compensation Fund					
Charges for Services	536,358	654,358	654,358	0	0.0
Misc. Revenue	53,323	0	0	0	0.0
Total 6800 Workers Compensation Fund	589,681	654,358	654,358	0	0.0
Total for All Budgeted Funds	128,977,487	135,933,287	139,501,461	3,568,174	2.6

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.100.41110.3918.00000.00.000. Transfer From Trust Fund		(\$160,472.00)	(\$167,654.00)	(\$180,540.00)	(\$180,540.00)	(\$12,886.00)	7.69
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: COAST - TIP Reserve Transfer	(\$180,540.00)			TIP Capital Res			
Column Total:	(\$180,540.00)						
Budg_Cat: Operating Transfers In - R80	(\$160,472.00)	(\$167,654.00)	(\$180,540.00)	(\$180,540.00)	(\$180,540.00)	(\$12,886.00)	7.69
Func: City Council - 41110	(\$160,472.00)	(\$167,654.00)	(\$180,540.00)	(\$180,540.00)	(\$180,540.00)	(\$12,886.00)	7.69

City of Dover, New Hampshire

General Fund Revenue Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.3599.00000.00.000	Legal - Misc Revenue	(\$2,857.50)	(\$375.00)	(\$1,000.00)	(\$1,000.00)	(\$625.00)	166.67
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Misc. Revenue		(\$1,000.00)					
Column Total:		(\$1,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$2,857.50)	(\$375.00)	(\$1,000.00)	(\$1,000.00)	(\$625.00)	166.67
Func: City Attorney - 41530		(\$2,857.50)	(\$375.00)	(\$1,000.00)	(\$1,000.00)	(\$625.00)	166.67

City of Dover, New Hampshire

General Fund Revenue Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.3595.00000.00.000	Finance - Variances	(\$1,683.31)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41511.3599.00000.00.000	Finance-Misc Revenue	(\$3,734.55)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Sale of Bid Plans, Specs & Listings		(\$5,000.00)					
Column Total:		(\$5,000.00)					
1000.1.150.41511.3610.00000.00.000	Finance-Investment Income	(\$197,371.64)	(\$228,739.00)	(\$400,000.00)	(\$400,000.00)	(\$171,261.00)	74.87
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Interest earned on investments		(\$400,000.00)					
Column Total:		(\$400,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$202,789.50)	(\$233,739.00)	(\$405,000.00)	(\$405,000.00)	(\$171,261.00)	73.27
Func: Finance - 41511		(\$202,789.50)	(\$233,739.00)	(\$405,000.00)	(\$405,000.00)	(\$171,261.00)	73.27

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.3599.00000.00.000	Tax Assessment - Misc Rever	(\$329.50)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Sale of Tax Cards and Lists		(\$500.00)					
Column Total:		(\$500.00)					
Budg_Cat: Misc. Revenue - R50		(\$329.50)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00
Func: Tax Assessment - 41513		(\$329.50)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.150.41520.3110.00000.00.000	City Clerk/Tax Collection-Prop	(\$73,389,425.20)	(\$76,196,880.00)	(\$81,069,867.00)	(\$80,569,808.00)	(\$4,372,928.00)	5.74

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Local City Property Tax Levy	(\$30,428,958.00)

Description: Local School - Debt Services DHS & CTC	(\$2,082,867.00)

Description: Local School Property Tax Levy	(\$32,440,463.00)

Description: State Ed Property Tax Levy	(\$6,894,236.00)

Description: Strafford County Property Tax Levy	(\$8,723,284.00)

Description: z County Tax Levy \$30,859,696 x 28.27%	\$0.00

Column Total:	(\$80,569,808.00)

1000.1.150.41520.3119.00000.00.000	City Clerk/Tax Collection-Prop	\$154,951.95	\$0.00	\$0.00	\$0.00	\$0.00	0.00

1000.1.150.41520.3184.00000.00.000	City Clerk/Tax Collection-Boat	(\$22,166.95)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Boat Registration Taxes	(\$25,000.00)

Column Total:	(\$25,000.00)

1000.1.150.41520.3185.00000.00.000	City Clerk/Tax Collection-Yield	(\$3,077.35)	(\$2,500.00)	(\$2,500.00)	(\$2,500.00)	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Taxes on timber cuts	(\$2,500.00)

Column Total:	(\$2,500.00)

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3186.00000.00.000	City Clerk/Tax Collection-Payr	(\$79,939.20)	(\$85,807.00)	(\$101,500.00)	(\$101,500.00)	(\$15,693.00)	18.29
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dover Housing Authority	(\$95,000.00)		Per Agreement			
	Description: Granite State Independent Living	(\$1,700.00)		Per Agreement			
	Description: Venture Dr Parcel D 11 5	(\$4,800.00)		Enterprise Park			
	Column Total:	(\$101,500.00)					
1000.1.150.41520.3187.00000.00.000	City Clerk/Tax Collection-Exce	(\$9,300.16)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Excavation Tax	(\$5,000.00)					
	Column Total:	(\$5,000.00)					
1000.1.150.41520.3190.00000.00.000	City Clerk/Tax Collection-Tax	(\$366,319.89)	(\$600,000.00)	(\$600,000.00)	(\$600,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest paid on late payment of taxes	(\$600,000.00)					
	Column Total:	(\$600,000.00)					
Budg_Cat: Taxes - R10		(\$73,715,276.80)	(\$76,915,187.00)	(\$81,803,867.00)	(\$81,303,808.00)	(\$4,388,621.00)	5.71
1000.1.150.41520.3212.00000.00.000	City Clerk/Tax Collector-Taxi l	(\$2,865.00)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Drivers License 10 @ \$15	(\$150.00)					
	Description: Operators License 2 @ \$100	(\$200.00)					
	Description: Taxi Cab License 5 @ \$30	(\$150.00)					
	Column Total:	(\$500.00)					
1000.1.150.41520.3213.00000.00.000	City Clerk/Tax Collector-Videc	(\$60.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3214.00000.00.000	City Clerk/Tax Collector-Pedd	(\$1,270.00)	(\$900.00)	(\$900.00)	(\$900.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Weekly Licenses 10 @ \$10		(\$100.00)					
Description: Yearly Licenses 4 @ \$200		(\$800.00)					
Column Total:		(\$900.00)					
1000.1.150.41520.3220.00000.00.000	City Clerk/Tax Collection-Motc	(\$4,994,529.94)	(\$5,000,000.00)	(\$5,200,000.00)	(\$5,200,000.00)	(\$200,000.00)	4.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Registration Fees related to vehicles		(\$5,200,000.00)					
Column Total:		(\$5,200,000.00)					
1000.1.150.41520.3291.00000.00.000	City Clerk/Tax Collector-Dog L	(\$17,537.50)	(\$17,403.00)	(\$17,403.00)	(\$17,403.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dog License Late Fees		(\$1,200.00)					
Description: Group Licenses		(\$1,200.00)					
Description: License Fee Altered M/F 2,554 @ \$5		(\$12,770.00)					
Description: License Fee Unaltered M/F 223 @ \$7.5		(\$1,673.00)					
Description: Senior Citizens Dog License Fee 224 @ \$2.5		(\$560.00)					
Column Total:		(\$17,403.00)					
1000.1.150.41520.3293.00000.00.000	City Clerk/Tax Collector-Marri	(\$1,885.55)	(\$2,450.00)	(\$2,450.00)	(\$2,450.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Application Fees 350 @ \$7		(\$2,450.00)					
Column Total:		(\$2,450.00)					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3295.00000.00.000	City Clerk/Tax Collector-Birth	(\$38,920.00)	(\$22,002.00)	(\$34,136.00)	(\$34,136.00)	(\$12,134.00)	55.15
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1st Copy of Certificate 3,308 @ \$7	(\$23,156.00)					
	Description: 2nd Copy of Certificate 2,196 @ \$5	(\$10,980.00)					
	Column Total:	(\$34,136.00)					
1000.1.150.41520.3299.00000.00.000	City Clerk/Tax Collector-Misc	(\$355.00)	(\$300.00)	(\$300.00)	(\$300.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pole Licenses 60 @ \$10	(\$60.00)					
	Description: Wetland Applications 24 @ \$10	(\$240.00)					
	Column Total:	(\$300.00)					
Budg_Cat: Licenses & Permits - R20		(\$5,057,422.99)	(\$5,043,555.00)	(\$5,255,689.00)	(\$5,255,689.00)	(\$212,134.00)	4.21
1000.1.150.41520.3341.01410.15.000	Moose Plate Grant - State Rei	\$1,276.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41520.3352.00000.00.000	City Clerk/Tax Collection-Rooi	(\$1,462,818.07)	(\$1,578,381.00)	(\$1,600,000.00)	(\$1,600,000.00)	(\$21,619.00)	1.37
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State allocation of Rooms & Meals income	(\$1,600,000.00)					
	Column Total:	(\$1,600,000.00)					
1000.1.150.41520.3359.00000.00.000	City Clerk/Tax Collection-Railr	\$0.00	(\$2,838.00)	(\$910.00)	(\$910.00)	\$1,928.00	(67.94)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Railroad Tax	(\$910.00)					
	Column Total:	(\$910.00)					
Budg_Cat: Intergovernmental - R30		(\$1,461,542.07)	(\$1,581,219.00)	(\$1,600,910.00)	(\$1,600,910.00)	(\$19,691.00)	1.25
1000.1.150.41520.3410.00000.00.000	Sales & Service Charges	(\$2,015.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Licenses & Permits - R20		(\$2,015.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3410.00000.00.000	City Clerk/Tax Collector-Sales	(\$425.00)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boca Books 10 @ \$50 ea	(\$500.00)					
	Description: Ward, Street Maps, Zoning Maps 50 @ \$10 ea	(\$500.00)					
	Column Total:	(\$1,000.00)					
Budg_Cat: Charges for Services - R40		(\$425.00)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00	0.00
1000.1.150.41520.3490.00000.00.000	Misc Service Charges	(\$60.50)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Licenses & Permits - R20		(\$60.50)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41520.3490.00000.00.000	City Clerk/Tax Collector-Misc	(\$11,263.11)	(\$11,000.00)	(\$11,000.00)	(\$11,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Articles of Agreement 5 EA \$5	(\$25.00)					
	Description: Lamination Fees 1,200 EA \$1	(\$1,200.00)					
	Description: Misc. Service Charges	(\$1,500.00)					
	Description: Notary Fees 1,173 EA \$5	(\$5,865.00)					
	Description: Photocopy Fees 500 EA \$0.5	(\$250.00)					
	Description: State Tax Liens - Auto Deposit 4 EA \$15	(\$60.00)					
	Description: Voter Cards & City Seal 280 EA \$5	(\$1,400.00)					
	Description: VSX, VSCR, Delayed Birth 70 EA \$10	(\$700.00)					
	Column Total:	(\$11,000.00)					
Budg_Cat: Charges for Services - R40		(\$11,263.11)	(\$11,000.00)	(\$11,000.00)	(\$11,000.00)	\$0.00	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3521.00000.00.000	City Clerk/Tax Collection-Distr	\$0.00	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Receipts from District Court	(\$25,000.00)					
	Column Total:	(\$25,000.00)					
1000.1.150.41520.3529.00000.00.000	City Clerk/Tax Collector-Misc	(\$6,275.00)	(\$7,000.00)	(\$7,000.00)	(\$7,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dog Fines 280 @ \$25 ea	(\$7,000.00)					
	Column Total:	(\$7,000.00)					
1000.1.150.41520.3595.00000.00.000	City Clerk/Tax Collector-Varia	\$1,322.76	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41520.3599.00000.00.000	City Clerk/Tax Collection-Misc	\$0.00	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Revenue not otherwise anticipated	(\$5,000.00)					
	Column Total:	(\$5,000.00)					
1000.1.150.41520.3611.00000.00.000	Interest on Arrears	(\$308.02)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3621.00000.00.000	City Clerk/Tax Collector-Sale	(\$6,795.34)	(\$7,375.00)	(\$7,375.00)	(\$7,375.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Back Packs 10 @ \$8 ea	(\$80.00)					
	Description: Bricks 1 @ \$75 ea	(\$75.00)					
	Description: Cards, Magnets, Bulkey Items Tags 700 @ \$3	(\$2,100.00)					
	Description: City Maps, City Pins 25 @ \$1 ea	(\$25.00)					
	Description: Denim Shirts 10 @ \$25 ea	(\$250.00)					
	Description: Freon Tags 150 @ \$10 ea	(\$1,500.00)					
	Description: Hats 30 @ \$9 ea	(\$270.00)					
	Description: Mugs 20 @ \$6 ea	(\$120.00)					
	Description: Sale of City Property - City Auction	(\$2,500.00)					
	Description: Sweatshirts 9 @ \$15	(\$135.00)					
	Description: T- Shirts / Bags 20 @ \$10 ea	(\$200.00)					
	Description: Travel Mugs 15 @ \$8 ea	(\$120.00)					
	Column Total:	(\$7,375.00)					
1000.1.150.41520.3631.00000.00.000	City Clerk/Tax Collector-Facili	(\$48,476.48)	(\$66,002.00)	(\$66,002.00)	(\$66,002.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Lease of Cocheco Falls Dam - 1st Half	(\$12,500.00)					
	Description: Lease of Cocheco Falls Dam - 2nd Half	(\$12,500.00)					
	Description: Lease of Garrison Hill land for towers	(\$25,000.00)					
	Description: Lease to Children's Museum	(\$1.00)					
	Description: Mast Road Monopole Lease	(\$1.00)					
	Description: Rental of City Hall Auditorium	(\$16,000.00)					
	Column Total:	(\$66,002.00)					
Budg_Cat: Misc. Revenue - R50		(\$60,532.08)	(\$110,377.00)	(\$110,377.00)	(\$110,377.00)	\$0.00	0.00
Func: Finance - City Clerk & Tax Collection - 41520		(\$80,308,537.55)	(\$83,662,338.00)	(\$88,782,843.00)	(\$88,282,784.00)	(\$4,620,446.00)	5.52

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.3410.00000.00.000	Planning-Sales & Service Cha	(\$110,568.79)	(\$110,000.00)	(\$110,000.00)	(\$110,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning Board Fees	(\$105,000.00)					
	Description: Zoning Board Fees	(\$5,000.00)					
	Column Total:	(\$110,000.00)					
1000.1.180.41910.3411.00000.00.000	Planning-Copy Sales	(\$99.50)	(\$150.00)	(\$150.00)	(\$150.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photocopy Sales	(\$150.00)					
	Column Total:	(\$150.00)					
Budg_Cat: Charges for Services - R40		(\$110,668.29)	(\$110,150.00)	(\$110,150.00)	(\$110,150.00)	\$0.00	0.00
1000.1.180.41910.3912.00000.00.000	Transfer From Special Rev	(\$64,236.74)	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Conservation Fund to pay for Planner	(\$75,000.00)	0.2000	City Planner			
	Column Total:	(\$75,000.00)					
Budg_Cat: Other Financing Sources - R90		(\$64,236.74)	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	\$0.00	0.00
Func: Planning - 41910		(\$174,905.03)	(\$185,150.00)	(\$185,150.00)	(\$185,150.00)	\$0.00	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.3311.00000.00.000	Misc Gen Gov't - Federal Gra	\$4.65	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.190.41991.3390.00000.00.000	Misc Gen Gov't - Misc Intergo	(\$3,517.65)	(\$28,540.00)	(\$28,540.00)	(\$28,540.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Misc Gen Gov't - Misc Intergovernmental		(\$28,540.00)					
Column Total:		(\$28,540.00)					
Budg_Cat: Intergovernmental - R30		(\$3,513.00)	(\$28,540.00)	(\$28,540.00)	(\$28,540.00)	\$0.00	0.00
1000.1.190.41991.3480.00000.00.000	Misc Gen Gov't - Dept Overhe	(\$487,272.00)	(\$512,998.00)	(\$531,350.00)	(\$531,350.00)	(\$18,352.00)	3.58
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Sewer Fund Admin Allocation		(\$289,500.00)					
Description: Sewer Fund Public Works Facility Charge		(\$25,825.00)					
Description: Water Fund Admin Allocation		(\$190,200.00)					
Description: Water Fund Public Works Facility Charge		(\$25,825.00)					
Column Total:		(\$531,350.00)					
Budg_Cat: Charges for Services - R40		(\$487,272.00)	(\$512,998.00)	(\$531,350.00)	(\$531,350.00)	(\$18,352.00)	3.58
1000.1.190.41991.3599.00000.00.000	Misc Revenue	(\$5,527.25)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$5,527.25)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Misc Gen Gov't - 41991		(\$496,312.25)	(\$541,538.00)	(\$559,890.00)	(\$559,890.00)	(\$18,352.00)	3.39

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.3299.00000.00.000. Police Admin-Misc Licenses F		(\$8,745.43)	(\$9,000.00)	(\$7,860.00)	(\$7,860.00)	\$1,140.00	(12.67)
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Alarms (original)	(\$900.00)						
Description: Alarms (renewals)	(\$6,320.00)						
Description: Dance Licenses	(\$600.00)						
Description: Pistol Permit (to sell)	(\$40.00)						
Column Total:	(\$7,860.00)						
Budg_Cat: Licenses & Permits - R20	(\$8,745.43)	(\$9,000.00)	(\$7,860.00)	(\$7,860.00)	\$1,140.00	(12.67)	
1000.1.210.42110.3341.00000.00.000. Police Admin-State Reimburs		(\$10,441.46)	(\$1,250.00)	(\$5,000.00)	(\$5,000.00)	(\$3,750.00)	300.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Witness Fees	(\$5,000.00)						
Column Total:	(\$5,000.00)						
Budg_Cat: Intergovernmental - R30	(\$10,441.46)	(\$1,250.00)	(\$5,000.00)	(\$5,000.00)	(\$3,750.00)	300.00	
1000.1.210.42110.3490.00000.00.000. Police Admin-Misc Service Ch		(\$23,465.20)	(\$22,900.00)	(\$23,835.00)	(\$23,835.00)	(\$935.00)	4.08
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Fingerprints	(\$4,900.00)						
Description: Photos	(\$90.00)						
Description: Police Reports	(\$17,200.00)						
Description: Police VIN Checks	(\$1,620.00)						
Description: Record Check Fees	(\$25.00)						
Column Total:	(\$23,835.00)						
Budg_Cat: Charges for Services - R40	(\$23,465.20)	(\$22,900.00)	(\$23,835.00)	(\$23,835.00)	(\$935.00)	4.08	

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.3529.00000.00.000	Police Admin-Misc Fines & Fo	(\$10,000.02)	(\$12,400.00)	(\$10,200.00)	(\$10,200.00)	\$2,200.00	(17.74)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: City Ordinance Fines		(\$5,600.00)					
Description: Dog Officer Fines		(\$1,200.00)					
Description: False Alarm Fees		(\$3,400.00)					
Column Total:		(\$10,200.00)					
1000.1.210.42110.3599.00000.00.000	Police Admin-Misc Revenue	(\$171.45)	(\$1,800.00)	(\$1,800.00)	(\$1,800.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Other Misc. Revenue		(\$1,800.00)					
Column Total:		(\$1,800.00)					
1000.1.210.42110.3611.00000.00.000	Police Admin - Interest on Arr	(\$64.46)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$10,235.93)	(\$14,200.00)	(\$12,000.00)	(\$12,000.00)	\$2,200.00	(15.49)
1000.1.210.42110.3912.00000.00.000	Police Admin - Transfer From	\$0.00	(\$20,000.00)	(\$20,000.00)	(\$20,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Parking Fund - Allocation for Custodial Services		(\$20,000.00)					
Column Total:		(\$20,000.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$20,000.00)	(\$20,000.00)	(\$20,000.00)	\$0.00	0.00
Func: Police Admin - 42110		(\$52,888.02)	(\$67,350.00)	(\$68,695.00)	(\$68,695.00)	(\$1,345.00)	2.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.3410.00000.00.000. Police Operations-Sales & Se		(\$51.10)	(\$120.00)	(\$120.00)	(\$120.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Sales & Services Charges		(\$120.00)					
Column Total:		(\$120.00)					
Budg_Cat: Charges for Services - R40		(\$51.10)	(\$120.00)	(\$120.00)	(\$120.00)	\$0.00	0.00
Func: Police Operations - 42120		(\$51.10)	(\$120.00)	(\$120.00)	(\$120.00)	\$0.00	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.3390.00000.00.000	Police Support-Misc Intergove	\$0.00	\$0.00	(\$93,280.00)	(\$93,280.00)	(\$93,280.00)	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: SAU Transfer - High School Resc Officer	(\$46,640.00)					
	Description: SAU Transfer - Middle School Resc Officer	(\$46,640.00)					
	Column Total:	(\$93,280.00)					
Budg_Cat: Intergovernmental - R30		\$0.00	\$0.00	(\$93,280.00)	(\$93,280.00)	(\$93,280.00)	0.00
Func: Police Support - 42150		\$0.00	\$0.00	(\$93,280.00)	(\$93,280.00)	(\$93,280.00)	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.3410.00000.00.000. Police Dispatch -Sales & Serv		(\$5,166.00)	(\$5,742.00)	(\$6,086.00)	(\$6,086.00)	(\$344.00)	5.99
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dispatch Service- Rollinsford 6% Increase		(\$6,086.00)					
Column Total:		(\$6,086.00)					
Budg_Cat: Charges for Services - R40		(\$5,166.00)	(\$5,742.00)	(\$6,086.00)	(\$6,086.00)	(\$344.00)	5.99
1000.1.210.42180.3918.00000.00.000. Transfer From Trust Fund		(\$9,984.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Other Financing Sources - R90		(\$9,984.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: PS Dispatch - 42180		(\$15,150.00)	(\$5,742.00)	(\$6,086.00)	(\$6,086.00)	(\$344.00)	5.99

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.3425.00000.00.000 F&R Admin-Ambulance Serv		(\$915,221.25)	(\$1,080,266.00)	(\$1,350,000.00)	(\$1,350,000.00)	(\$269,734.00)	24.97
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Billing for Ambulance Services		(\$1,350,000.00)					
Column Total:		(\$1,350,000.00)					
1000.1.220.42210.3490.00000.00.000 F&R Admin-Misc Service Cha		(\$1,129.17)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fire Reports		(\$1,500.00)					
Column Total:		(\$1,500.00)					
Budg_Cat: Charges for Services - R40		(\$916,350.42)	(\$1,081,766.00)	(\$1,351,500.00)	(\$1,351,500.00)	(\$269,734.00)	24.93
Func: F&R Admin - 42210		(\$916,350.42)	(\$1,081,766.00)	(\$1,351,500.00)	(\$1,351,500.00)	(\$269,734.00)	24.93

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3211.00000.00.000	Inspection-Health Licenses &	(\$53,927.41)	(\$56,200.00)	(\$53,000.00)	(\$53,000.00)	\$3,200.00	(5.69)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Yearly Licenses and Permits	(\$53,000.00)					
	Column Total:	(\$53,000.00)					
1000.1.220.42250.3231.00000.00.000	Inspection-Building Permits	(\$557,509.80)	(\$500,000.00)	(\$575,000.00)	(\$575,000.00)	(\$75,000.00)	15.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Permits	(\$575,000.00)					
	Column Total:	(\$575,000.00)					
1000.1.220.42250.3232.00000.00.000	Inspection-Electrical Permits	(\$98,564.86)	(\$110,000.00)	(\$125,000.00)	(\$125,000.00)	(\$15,000.00)	13.64
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical Permits	(\$125,000.00)					
	Column Total:	(\$125,000.00)					
1000.1.220.42250.3234.00000.00.000	Inspection-Plumbing Permits	(\$145,364.00)	(\$160,000.00)	(\$120,000.00)	(\$120,000.00)	\$40,000.00	(25.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Plumbing Permits	(\$120,000.00)					
	Column Total:	(\$120,000.00)					
1000.1.220.42250.3235.00000.00.000	Inspection-Trailer Park Permit	(\$149.99)	(\$175.00)	(\$175.00)	(\$175.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Permits for Trailer Parks	(\$175.00)					
	Column Total:	(\$175.00)					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3236.00000.00.000	Inspection-Fire Permit & Plan	(\$28,158.59)	(\$14,200.00)	(\$20,000.00)	(\$20,000.00)	(\$5,800.00)	40.85
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Blasting Permits	(\$4,000.00)					
	Description: Fireworks Permit Fees	(\$500.00)					
	Description: Inspection Services-Fire Permit & Plan Review Fees	(\$15,500.00)					
	Column Total:	(\$20,000.00)					
1000.1.220.42250.3299.00000.00.000	Inspection-Misc Licenses Perr	(\$875.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Licenses & Permits - R20		(\$884,549.65)	(\$840,575.00)	(\$893,175.00)	(\$893,175.00)	(\$52,600.00)	6.26
1000.1.220.42250.3410.00000.00.000	Inspection-Sales & Service Ct	(\$5,847.21)	(\$13,200.00)	(\$5,000.00)	(\$5,000.00)	\$8,200.00	(62.12)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Inspection Fees	(\$5,000.00)					
	Column Total:	(\$5,000.00)					
1000.1.220.42250.3411.00000.00.000	Inspection-Copy Sales	(\$152.50)	(\$50.00)	(\$50.00)	(\$50.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Inspection-Copy Sales	(\$50.00)					
	Column Total:	(\$50.00)					
Budg_Cat: Charges for Services - R40		(\$5,999.71)	(\$13,250.00)	(\$5,050.00)	(\$5,050.00)	\$8,200.00	(61.89)
1000.1.220.42250.3611.00000.00.000	Inspection-Interest on Arrears	(\$415.85)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$415.85)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Inspection Services - 42250		(\$890,965.21)	(\$853,825.00)	(\$898,225.00)	(\$898,225.00)	(\$44,400.00)	5.20

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.3529.00000.00.000	Gen Gov't Buildings - Misc Fir	\$25.80	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		\$25.80	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.41941.3918.00000.00.000	Gen Gov't Buildings - Transfer	(\$29,491.67)	(\$30,725.00)	(\$30,725.00)	(\$30,725.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Transfer from TIP Reserve for Train Station Expens		(\$30,725.00)					
Column Total:		(\$30,725.00)					
Budg_Cat: Operating Transfers In - R80		(\$29,491.67)	(\$30,725.00)	(\$30,725.00)	(\$30,725.00)	\$0.00	0.00
Func: Gen Gov't Buildings - 41941		(\$29,465.87)	(\$30,725.00)	(\$30,725.00)	(\$30,725.00)	\$0.00	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.3432.00000.00.000	CS - Cemetery-Interment Cha	(\$49,585.00)	(\$43,400.00)	(\$50,800.00)	(\$50,800.00)	(\$7,400.00)	17.05
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cremations - Summer 40 @ \$350	(\$14,000.00)					
	Description: Cremations - Winter 1 @ \$500	(\$500.00)					
	Description: Summer - Regular 29 @ \$700	(\$20,300.00)					
	Description: Winter - Regular 16 @ \$1,000	(\$16,000.00)					
	Column Total:	(\$50,800.00)					
1000.1.300.41951.3434.00000.00.000	CS - Cemetery-Headstone Fo	(\$7,774.25)	(\$9,000.00)	(\$9,000.00)	(\$9,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Headstone Foundation Construction	(\$9,000.00)					
	Column Total:	(\$9,000.00)					
Budg_Cat: Charges for Services - R40		(\$57,359.25)	(\$52,400.00)	(\$59,800.00)	(\$59,800.00)	(\$7,400.00)	14.12
1000.1.300.41951.3918.00000.00.000	CS - Cemetery-Transfer From	(\$62,000.00)	(\$62,000.00)	(\$40,000.00)	(\$40,000.00)	\$22,000.00	(35.48)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from Perpetual Care Trust Funds	(\$40,000.00)					
	Column Total:	(\$40,000.00)					
Budg_Cat: Operating Transfers In - R80		(\$62,000.00)	(\$62,000.00)	(\$40,000.00)	(\$40,000.00)	\$22,000.00	(35.48)
Func: CS - Cemetery - 41951		(\$119,359.25)	(\$114,400.00)	(\$99,800.00)	(\$99,800.00)	\$14,600.00	(12.76)

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.3353.00000.00.000	CS - Admin-Highway Block Gi	(\$580,661.87)	(\$584,683.00)	(\$556,862.00)	(\$556,862.00)	\$27,821.00	(4.76)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: City Share Block Grant for Highway		(\$556,862.00)					
Column Total:		(\$556,862.00)					
Budg_Cat: Intergovernmental - R30		(\$580,661.87)	(\$584,683.00)	(\$556,862.00)	(\$556,862.00)	\$27,821.00	(4.76)
Func: CS - Admin - 43111		(\$580,661.87)	(\$584,683.00)	(\$556,862.00)	(\$556,862.00)	\$27,821.00	(4.76)

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.300.43112.3410.00000.00.000 CS - Engineering-Sales & Ser	(\$92,738.94)	(\$67,300.00)	(\$82,300.00)	(\$82,300.00)	(\$15,000.00)	22.29

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Administer excavation permits/inspection 130 @ \$10	(\$13,000.00)

Description: Blueprints and Misc. Copies	(\$100.00)

Description: Construction Inspections 800 hrs @ \$75	(\$60,000.00)

Description: Driveway Permits 100 @ \$75	(\$7,500.00)

Description: GIS Maps	(\$200.00)

Description: Paving Licenses 25 @ \$20	(\$500.00)

Description: Septic Design Reviews 20 @ \$50	(\$1,000.00)

Column Total:	(\$82,300.00)

Budg_Cat: Charges for Services - R40	(\$92,738.94)	(\$67,300.00)	(\$82,300.00)	(\$82,300.00)	(\$15,000.00)	22.29

1000.1.300.43112.3611.00000.00.000 CS - Engineering - Interest on	(\$609.84)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

Budg_Cat: Misc. Revenue - R50	(\$609.84)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

Func: CS - Engineering - 43112	(\$93,348.78)	(\$67,300.00)	(\$82,300.00)	(\$82,300.00)	(\$15,000.00)	22.29

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.3912.00000.00.000	CS Snow Removal - Transfer	\$0.00	(\$55,000.00)	(\$55,000.00)	(\$55,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Downtown Parking Snow Removal	(\$30,000.00)					
	Description: Transportation Center Snow Removal	(\$25,000.00)					
	Column Total:	(\$55,000.00)					
Budg_Cat: Operating Transfers In - R80		\$0.00	(\$55,000.00)	(\$55,000.00)	(\$55,000.00)	\$0.00	0.00
Func: CS - Snow Rmvl - 43125		\$0.00	(\$55,000.00)	(\$55,000.00)	(\$55,000.00)	\$0.00	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.3912.00000.00.000	CS - Fac & Gr - Transfer From	\$0.00	(\$111,378.00)	(\$87,310.00)	(\$87,310.00)	\$24,068.00	(21.61)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Transfer in - Facilities Project Manager		(\$87,310.00)		Capital Project			
Column Total:		(\$87,310.00)					
Budg_Cat: Operating Transfers In - R80		\$0.00	(\$111,378.00)	(\$87,310.00)	(\$87,310.00)	\$24,068.00	(21.61)
Func: CS - Fac & Gr - 43180		\$0.00	(\$111,378.00)	(\$87,310.00)	(\$87,310.00)	\$24,068.00	(21.61)

City of Dover, New Hampshire

General Fund Revenue Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.3341.00000.00.000	CS - Recycling Mgmt-State R	(\$2,500.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43240.3390.00000.00.000	CS - Recycling Mgmt - Misc Ir	(\$5,796.70)	(\$5,796.00)	(\$6,471.00)	(\$6,471.00)	(\$675.00)	11.65
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Town of Madbury Recycling Center Use		(\$6,471.00)					
Column Total:		(\$6,471.00)					
Budg_Cat: Intergovernmental - R30		(\$8,296.70)	(\$5,796.00)	(\$6,471.00)	(\$6,471.00)	(\$675.00)	11.65
1000.1.300.43240.3410.00000.00.000	CS - Recycling Mgmt-Sales &	(\$149,392.31)	(\$146,500.00)	(\$154,000.00)	(\$154,000.00)	(\$7,500.00)	5.12
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1,793,700 lbs @ .08 lb Construction Debris		(\$143,500.00)					
Description: 50,000 lbs @ .13 lb Construction Debris		(\$6,500.00)					
Description: Freon revenue (extraction) 400 @ \$10		(\$4,000.00)					
Column Total:		(\$154,000.00)					
Budg_Cat: Charges for Services - R40		(\$149,392.31)	(\$146,500.00)	(\$154,000.00)	(\$154,000.00)	(\$7,500.00)	5.12
1000.1.300.43240.3621.00000.00.000	CS - Recycling Mgmt-Sale of	(\$17,899.42)	(\$16,250.00)	(\$11,250.00)	(\$11,250.00)	\$5,000.00	(30.77)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 250 tons @ \$45 ton scrap metal		(\$11,250.00)					
Column Total:		(\$11,250.00)					
Budg_Cat: Misc. Revenue - R50		(\$17,899.42)	(\$16,250.00)	(\$11,250.00)	(\$11,250.00)	\$5,000.00	(30.77)
Func: CS - Recycling Mgmt - 43240		(\$175,588.43)	(\$168,546.00)	(\$171,721.00)	(\$171,721.00)	(\$3,175.00)	1.88

City of Dover, New Hampshire

General Fund Revenue Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.350.45124.3410.00000.00.000 Indoor Pool-Sales & Service C	(\$545.24)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Caps	(\$250.00)

Description: Misc. Items	(\$250.00)

Column Total:	(\$500.00)

City of Dover, New Hampshire

General Fund Revenue Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3442.00000.00.000	Indoor Pool-Recreation Chrg	(\$31,582.00)	(\$32,985.00)	(\$32,985.00)	(\$32,985.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	Daily Admission Resident Adult 800 @ \$5.00	(\$4,000.00)					
Description:	Daily Admission Resident Senior 170 @ \$3.00	(\$510.00)					
Description:	Daily Admission Resident Youth 900 @ \$3.00	(\$2,700.00)					
Description:	Membership Masters Resident 30 @ \$100.00	(\$3,000.00)					
Description:	Membership Resident Adult 55 @ \$160	(\$8,800.00)					
Description:	Membership Resident Adult-3 mo. 15 @ \$50	(\$750.00)					
Description:	Membership Resident Adult-6 mo. 21 @ \$95	(\$2,000.00)					
Description:	Membership Resident Senior 30 @ \$75.00	(\$2,250.00)					
Description:	Membership Resident Senior-3 mo. 10 @ \$25	(\$250.00)					
Description:	Membership Resident Senior-6 mo. 45 @ \$40	(\$1,800.00)					
Description:	Membership Resident Youth 10 @ \$75.00	(\$750.00)					
Description:	Membership Resident Youth-3 mo. 15 @ \$25	(\$325.00)					
Description:	Membership Resident Youth-6 mo. 5 @ \$40	(\$200.00)					
Description:	Punch Pass Resident Adult 64 @ \$50.00	(\$3,200.00)					
Description:	Punch Pass Resident Senior 66 @ \$30.00	(\$2,000.00)					
Description:	Punch Pass Resident Youth 15 @ \$30.00	(\$450.00)					
Column Total:		(\$32,985.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3443.00000.00.000	Indoor Pool - Non-Resident Cl	(\$34,288.34)	(\$34,536.00)	(\$34,536.00)	(\$34,536.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	Daily Admission Non-Resident Adult 390 @ \$7	(\$2,730.00)					
Description:	Daily Admission Non-Resident Senior 200 @ \$4	(\$800.00)					
Description:	Daily Admission Non-Resident Youth 375 @ \$4	(\$1,500.00)					
Description:	Membership Masters Non-Resident 25 @ \$160	(\$4,000.00)					
Description:	Membership Non-Resident Adult 20 @ \$320	(\$6,400.00)					
Description:	Membership Non-Resident Adult-3 mo. 5 @ \$100	(\$500.00)					
Description:	Membership Non-Resident Adult-6 mo. 21 @ \$186	(\$3,906.00)					
Description:	Membership Non-Resident Senior 35 @ \$150	(\$5,250.00)					
Description:	Membership Non-Resident Senior-3 mo. 20 @ \$50	(\$1,000.00)					
Description:	Membership Non-Resident Senior-6 mo. 12 @ \$84	(\$1,000.00)					
Description:	Membership Non-Resident Youth 3 @ \$150	(\$400.00)					
Description:	Membership Non-Resident Youth-3 mo. 5 @ \$50	(\$250.00)					
Description:	Membership Non-Resident Youth-6 mo. 2 @ \$84	(\$200.00)					
Description:	Punch Pass Non-Resident Adult 60 @ \$70	(\$4,200.00)					
Description:	Punch Pass Non-Resident Senior 50 @ \$40	(\$2,000.00)					
Description:	Punch Pass Non-Resident Youth 10 @ \$40	(\$400.00)					
Column Total:		(\$34,536.00)					
Budg_Cat:	Charges for Services - R40	(\$66,415.58)	(\$68,021.00)	(\$68,021.00)	(\$68,021.00)	\$0.00	0.00

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City of Dover, New Hampshire

General Fund Revenue Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3593.00000.00.000	Indoor Pool - Fund Raising	(\$1,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45124.3611.00000.00.000	Indoor Pool - Interest on Arrear	(\$82.33)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45124.3631.00000.00.000	Indoor Pool-Facilities Rental	(\$94,933.78)	(\$95,500.00)	(\$95,500.00)	(\$95,500.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Advertising		(\$2,000.00)					
Description: Dive Well 10 @ \$40.00		(\$400.00)					
Description: Lane Rentals 20 @ \$40.00		(\$800.00)					
Description: Misc. Rentals 50 @ \$140.00		(\$7,000.00)					
Description: Swim Teams In Season 40 @ \$125.00		(\$5,000.00)					
Description: Swim Teams Off Season 730 @ \$110.00		(\$80,300.00)					
Column Total:		(\$95,500.00)					
1000.1.350.45124.3632.00000.00.000	Indoor Pool-Equipment Rental	(\$2,010.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Large Locker 8 @ \$125.00		(\$1,000.00)					
Description: Small Locker 13 @ \$75.00		(\$1,000.00)					
Column Total:		(\$2,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$98,026.11)	(\$97,500.00)	(\$97,500.00)	(\$97,500.00)	\$0.00	0.00
Func: Indoor Pool - 45124		(\$164,441.69)	(\$165,521.00)	(\$165,521.00)	(\$165,521.00)	\$0.00	0.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.350.45125.3410.00000.00.000 Thompson Pool-Sales & Servi	(\$5.00)	(\$150.00)	(\$150.00)	(\$150.00)	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Caps (\$25.00)

Description: Goggles (\$100.00)

Description: Misc. Items (\$25.00)

Column Total: (\$150.00)

1000.1.350.45125.3442.00000.00.000 Thompson Pool-Recreation C	(\$13,957.00)	(\$12,590.00)	(\$14,040.00)	(\$14,040.00)	(\$1,450.00)	11.52

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Daily Admission Resident Adult 1000 @ \$5 (\$5,000.00)

Description: Daily Admission Resident Senior 40 @ \$3 (\$120.00)

Description: Daily Admission Resident Youth 1,300 @ \$3 (\$3,900.00)

Description: Membership Masters Resident 15 @ \$100 (\$1,500.00)

Description: Membership Resident Adult 15 @ \$70 (\$1,050.00)

Description: Membership Resident Senior 10 @ \$40 (\$400.00)

Description: Membership Resident Youth 30 @ \$40 (\$1,200.00)

Description: Punch Pass Resident Adult 12 @ \$50 (\$600.00)

Description: Punch Pass Resident Senior 4 @ \$30 (\$120.00)

Description: Punch Pass Resident Youth 5 @ \$30 (\$150.00)

Column Total: (\$14,040.00)

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.3443.00000.00.000	Thompson Pool - Non-Reside	(\$8,147.00)	(\$9,840.00)	(\$9,840.00)	(\$9,840.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Daily Admission Non-Resident Adult 350 @ \$7	(\$2,450.00)					
	Description: Daily Admission Non-Resident Senior 50 @ \$4	(\$200.00)					
	Description: Daily Admission Non-Resident Youth 1,000 @ \$4	(\$4,000.00)					
	Description: Membership Masters Non-Resident 5 @ \$140.00	(\$700.00)					
	Description: Membership Non-Resident Adult 5 @ \$140.00	(\$700.00)					
	Description: Membership Non-Resident Senior 2 @ \$80	(\$160.00)					
	Description: Membership Non-Resident Youth 2 @ \$80	(\$160.00)					
	Description: Punch Pass Non-Resident Adult 17 @ \$70	(\$1,150.00)					
	Description: Punch Pass Non-Resident Senior 6 @ \$40	(\$240.00)					
	Description: Punch Pass Non-Resident Youth 2 @ \$40	(\$80.00)					
	Column Total:	(\$9,840.00)					
Budg_Cat: Charges for Services - R40		(\$22,109.00)	(\$22,580.00)	(\$24,030.00)	(\$24,030.00)	(\$1,450.00)	6.42
1000.1.350.45125.3593.00000.00.000	Fund Raising	(\$4,500.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Fundraising-Additional Revenue	\$0.00					
	Column Total:	\$0.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.3631.00000.00.000	Thompson Pool-Facilities Ren	(\$54,030.00)	(\$56,660.00)	(\$56,660.00)	(\$56,660.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Advertising	(\$4,500.00)					
	Description: Seacoast Swim Assoc. 315 @ \$115.00	(\$36,200.00)					
	Description: Swim Meet 12 @ \$1,330.00	(\$15,960.00)					
	Column Total:	(\$56,660.00)					
Budg_Cat: Misc. Revenue - R50		(\$58,530.00)	(\$56,660.00)	(\$56,660.00)	(\$56,660.00)	\$0.00	0.00
Func: Thompson Pool - 45125		(\$80,639.00)	(\$79,240.00)	(\$80,690.00)	(\$80,690.00)	(\$1,450.00)	1.83

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.350.45149.3410.00000.00.000	Arena -Sales & Service Charg	(\$748,729.60)	(\$871,790.00)	(\$830,690.00)	(\$830,690.00)	\$41,100.00	(4.71)

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Contract Group Rental - Non-Prime 200 @ \$175.00	(\$35,000.00)

Description: Contract Group Rental - Prime 1950 @ \$274.00	(\$534,300.00)

Description: Regular Ice Rental - Non-Prime I 32 @ \$195.00	(\$6,240.00)

Description: Regular Ice Rental - Non-Prime II 250 @ \$240.00	(\$60,000.00)

Description: Regular Ice Rental - Prime 440 @ \$305.00	(\$134,200.00)

Description: Summer Ice Day Rate 265 @ \$230.00	(\$60,950.00)

Column Total:	(\$830,690.00)

1000.1.350.45149.3412.00000.00.000	Arena -Vending Machine Sale	(\$2,460.75)	(\$3,500.00)	(\$3,500.00)	(\$3,500.00)	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: City Hall	(\$1,000.00)

Description: McConnell Gym	(\$1,700.00)

Description: Public Works	(\$800.00)

Column Total:	(\$3,500.00)

1000.1.350.45149.3413.00000.00.000	Arena -Commissions	(\$4,662.50)	(\$3,000.00)	(\$3,000.00)	(\$3,000.00)	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Vending	(\$3,000.00)

Column Total:	(\$3,000.00)

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3441.00000.00.000	Arena -Pro Shop	(\$10,829.25)	(\$14,000.00)	(\$13,000.00)	(\$13,000.00)	\$1,000.00	(7.14)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Pro Shop Sales,Sharpening, Skate Rentals		(\$13,000.00)					
Column Total:		(\$13,000.00)					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3442.00000.00.000	Arena -Recreation Charge	(\$281,034.76)	(\$304,810.00)	(\$309,810.00)	(\$309,810.00)	(\$5,000.00)	1.64

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: 3 on 3 Spring 150 @ \$150.00	(\$22,500.00)		
Description: Adult Coed Pickup 88 @ \$100.00	(\$8,800.00)		
Description: Adult Intro to Hockey #1 20 @ \$175.00	(\$3,500.00)		
Description: Adult Intro to Hockey #2 20 @ \$200.00	(\$4,000.00)		
Description: Adult Womens #1 16 @ \$175.00	(\$2,800.00)		
Description: Adult Womens #2 16 @ \$200.00	(\$3,200.00)		
Description: Adult Womens #3 16 @ \$200.00	(\$3,200.00)		
Description: Coed League Season #1 78 @ \$290.00	(\$22,620.00)		
Description: Coed League Season #2 78 @ \$250.00	(\$19,500.00)		
Description: Coed League Season #3 78 @ \$315.00	(\$24,570.00)		
Description: Flex Figure 560 @ \$15.00	(\$8,400.00)		
Description: Intro to Hockey-Fall 20 @ \$150.00	(\$3,000.00)		
Description: Intro to Hockey-Spring 20 @ \$150.00	(\$3,000.00)		
Description: Intro to Hockey-Summer 20 @ \$150.00	(\$3,000.00)		
Description: Learn to Skate 70 @ \$90.00	(\$6,300.00)		
Description: Over 45 League #1 44 @ \$210.00	(\$9,240.00)		
Description: Over 45 League #2 44 @ \$210.00	(\$9,240.00)		
Description: Over 45 League #3 44 @ \$185.00	(\$8,140.00)		
Description: Public Skating (adult) 4,285 @ \$7.00	(\$30,000.00)		
Description: Public Skating (youth) 2,600 @ \$5.00	(\$13,000.00)		
Description: Public Stick Practice (adult) 2,335 @ \$10.00	(\$23,350.00)		
Description: Public Stick Practice (high school) 412 @ \$8.00	(\$3,296.00)		

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City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2017-2018

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 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
	Description: Public Stick Practice (youth) 859 @ \$6.00	(\$5,154.00)					
	Description: Rock Night 4,000 @ \$10.00	(\$40,000.00)					
	Description: Tournaments	(\$30,000.00)					
	Column Total:	(\$309,810.00)					
1000.1.350.45149.3444.00000.00.000	Arena -Food Sales	(\$37,271.38)	(\$44,000.00)	(\$44,000.00)	(\$44,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Food Sales	(\$44,000.00)					
	Column Total:	(\$44,000.00)					
1000.1.350.45149.3445.00000.00.000	Arena -Vending Sales	(\$7,586.50)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vending Sales	(\$10,000.00)					
	Column Total:	(\$10,000.00)					
Budg_Cat: Charges for Services - R40		(\$1,092,574.74)	(\$1,251,100.00)	(\$1,214,000.00)	(\$1,214,000.00)	\$37,100.00	(2.97)
1000.1.350.45149.3599.00000.00.000	Arena -Misc Revenue	(\$40.00)	(\$600.00)	(\$600.00)	(\$600.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reimbursement for Damages	(\$600.00)					
	Column Total:	(\$600.00)					
1000.1.350.45149.3611.00000.00.000	Arena -Interest on Arrears	(\$8,766.78)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45149.3631.00000.00.000	Arena -Facilities Rental	(\$53,356.76)	(\$53,650.00)	(\$50,650.00)	(\$50,650.00)	\$3,000.00	(5.59)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	(\$23,000.00)					
	Description: Building Rental	(\$24,000.00)					
	Description: Parties	(\$3,650.00)					
	Column Total:	(\$50,650.00)					
Budg_Cat: Misc. Revenue - R50		(\$62,163.54)	(\$54,250.00)	(\$51,250.00)	(\$51,250.00)	\$3,000.00	(5.53)

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City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Func: Arena - 45149		(\$1,154,738.28)	(\$1,305,350.00)	(\$1,265,250.00)	(\$1,265,250.00)	\$40,100.00	(3.07)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45220.3611.00000.00.000	Parks - Interest on Arrears	(\$0.20)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45220.3631.00000.00.000	Parks - Facilities Rental	(\$4,880.76)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Facilities Rental		(\$1,500.00)					
Column Total:		(\$1,500.00)					
Budg_Cat: Misc. Revenue - R50		(\$4,880.96)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	\$0.00	0.00
Func: Parks - 45220		(\$4,880.96)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	\$0.00	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.3443.00000.00.000. Public Library-Non-Resident C		(\$6,172.50)	(\$6,710.00)	(\$5,160.00)	(\$5,160.00)	\$1,550.00	(23.10)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Non-Resident 12 mo. Family Membership		(\$2,400.00)	12 @	\$200			
Description: Non-Resident 12 mo. Senior Membership		(\$1,800.00)	12 @	\$150			
Description: Non-Resident 6 mo. Family Membership		(\$600.00)	5 @	\$120			
Description: Non-Resident 6 mo. Senior Membership		(\$360.00)	4 @	\$90			
Column Total:		(\$5,160.00)					
1000.1.390.45500.3490.00000.00.000. Public Library-Misc Service Cl		(\$290.00)	(\$520.00)	(\$5,520.00)	(\$5,520.00)	(\$5,000.00)	961.54
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Exam Proctoring Fees		(\$150.00)	10 @	\$15			
Description: Genealogy research fee (non-local)		(\$100.00)	2 @	\$50			
Description: Lecture Hall rental by for-profits		(\$180.00)	3 @	\$60			
Description: Passport Execution fees		(\$5,000.00)	200 @	\$25			
Description: Trustees Room rental by for-profits		(\$90.00)	3 @	\$30			
Column Total:		(\$5,520.00)					
Budg_Cat: Charges for Services - R40		(\$6,462.50)	(\$7,230.00)	(\$10,680.00)	(\$10,680.00)	(\$3,450.00)	47.72
Func: Public Library - 45500		(\$6,462.50)	(\$7,230.00)	(\$10,680.00)	(\$10,680.00)	(\$3,450.00)	47.72

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.3311.00000.00.000	Federal Grant Reimbrsmt	\$27.14	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Social Security Interim Assistance		(\$10,000.00)					
Column Total:		(\$10,000.00)					
1000.1.400.44410.3341.00000.00.000	State Reimbursement	(\$39,154.74)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Intergovernmental - R30		(\$39,127.60)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
1000.1.400.44410.3599.00000.00.000	Misc Revenue	(\$2,727.09)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Client Repayment, Other towns, Liens		(\$1,500.00)					
Column Total:		(\$1,500.00)					
Budg_Cat: Misc. Revenue - R50		(\$2,727.09)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	\$0.00	0.00
Func: Public Welfare - Admin - 44410		(\$41,854.69)	(\$11,500.00)	(\$11,500.00)	(\$11,500.00)	\$0.00	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.600.46900.3700.00000.00.000 Education Revenue	\$0.00	(\$15,373,895.00)	(\$15,332,920.00)	(\$15,332,920.00)	\$40,975.00	(0.27)

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Adult Basic Ed Reimbursement (\$39,011.00)

Description: Advertising and Other Revenues (\$25,000.00)

Description: Athletic Transportation Fees (\$75,000.00)

Description: Career Tech Transportation Aid (\$3,000.00)

Description: Career Technical Center - State Aid (\$215,003.00)

Description: Catastrophic Aid (\$325,000.00)

Description: Impact Aid (\$5,500.00)

Description: Indirect Costs (\$85,000.00)

Description: Medicaid (\$650,000.00)

Description: School Building Aid - State Aid (\$650,873.00)

Description: State Adequate Education Grant (\$9,068,789.00)

Description: Tuition Revenue from Other Districts (\$4,190,744.00)

Column Total: (\$15,332,920.00)

Budg_Cat: Education - R70	\$0.00	(\$15,373,895.00)	(\$15,332,920.00)	(\$15,332,920.00)	\$40,975.00	(0.27)

1000.1.600.46900.3912.00000.00.000 Transfer From Special Rev	\$0.00	(\$200,000.00)	\$0.00	\$0.00	\$200,000.00	(100.00)

1000.1.600.46900.3918.00000.00.000 Transfer From Trust Fund	\$0.00	(\$2,729,000.00)	(\$1,347,797.00)	(\$1,347,797.00)	\$1,381,203.00	(50.61)

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Use of School Facilities Capital Reserve (\$1,347,797.00)

Capital Reserve

Column Total: (\$1,347,797.00)

Budg_Cat: Operating Transfers In - R80	\$0.00	(\$2,929,000.00)	(\$1,347,797.00)	(\$1,347,797.00)	\$1,581,203.00	(53.98)

Func: Education - 46900	\$0.00	(\$18,302,895.00)	(\$16,680,717.00)	(\$16,680,717.00)	\$1,622,178.00	(8.86)

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City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Fund: General Fund - 1000		(\$89,212,114.21)	(\$107,805,365.00)	(\$111,832,405.00)	(\$111,332,346.00)	(\$3,526,981.00)	3.27

City of Dover, New Hampshire

Education General Fund Revenue Detail Report

Fiscal Year: 2017-2018

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted	FY18 Board Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$13,588,242)	(\$15,373,895)	(\$15,332,920)	(\$15,332,920)	(\$ 40,975)	-0.27%
Detail: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Adult Basic Ed Reimbursement		(\$39,011)					
Description: Advertising and Other Revenues		(\$25,000)					
Description: Athletic Transportation Fees		(\$75,000)					
Description: Career Tech Transportation Aid		(\$ 3,000)					
Description: Career Technical Center - State Aid		(\$215,003)					
Description: Catastrophic Aid		(\$325,000)					
Description: Impact Aid		(\$ 5,500)					
Description: Indirect Costs		(\$ 85,000)					
Description: Medicaid		(\$650,000)					
Description: School Building Aid - State Aid		(\$650,873)					
Description: State Adequate Education Grant		(\$9,068,789)					
Description: Tuition Revenue from Other Districts		(\$4,190,744)					
Detail Total:		(\$15,332,920.00)					
Budg_Cat: Education - R70		(\$15,332,920)	(\$15,373,895)	(\$15,332,920)	(\$15,332,920)	\$ 40,975	-0.27%
1000.1.600.46900.3918.00000.00.000.000.R80	Transfer From Trust Funds		(\$2,929,000)	(\$1,347,797)	(\$1,347,797)	(\$ 1,581,203)	-53.98%
Budg_Cat: Operating Transfers In - R80		(\$317,713)	(\$2,929,000)	(\$1,347,797)	(\$1,347,797)	(\$ 1,581,203)	-53.98%
Func: Education - 46900		(\$13,905,955)	(\$18,302,895)	(\$16,680,717)	(\$16,680,717)	\$ 1,622,178	-8.86%

City of Dover, New Hampshire

HUD/CDBG Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.3311.06311.14.000	Federal Grant Reimbrsmt	\$0.00	(\$268,665.00)	(\$275,964.00)	(\$275,964.00)	(\$7,299.00)	2.72
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal Entitlement Grant	(\$275,964.00)					
	Column Total:	(\$275,964.00)					
2100.1.180.46311.3421.06311.14.000	Parking Income	\$0.00	(\$3,240.00)	(\$4,260.00)	(\$4,260.00)	(\$1,020.00)	31.48
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Street Lot Lease Revenue	(\$4,260.00)					
	Column Total:	(\$4,260.00)					
Func: CDBG Admin - 46311		\$0.00	(\$271,905.00)	(\$280,224.00)	(\$280,224.00)	(\$8,319.00)	3.06
2100.1.180.46525.3599.06621.14.000	CDBG - Economic Developme	\$0.00	(\$85,023.00)	(\$30,864.00)	(\$30,864.00)	\$54,159.00	(63.70)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Economic Loan Program Proceeds	(\$15,864.00)					
	Description: Housing Partnership Loan Proceeds	(\$15,000.00)					
	Column Total:	(\$30,864.00)					
Func: Econ Dev Assist - 46525		\$0.00	(\$85,023.00)	(\$30,864.00)	(\$30,864.00)	\$54,159.00	(63.70)
Grand Total:		\$0.00	(\$356,928.00)	(\$311,088.00)	(\$311,088.00)	\$45,840.00	(12.84)

End of Report

City of Dover, New Hampshire

Police Community Oriented Policing Grant Revenue

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

2210.1.210.42150.3311.02301.16.000. Federal Grant Reimbrsmt	\$0	(\$49,310)	(\$39,375)	(\$39,375)	\$9,935	(20.15)

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: COPS Grant Reimbursements

(\$39,375)

Year 2

Column Total:

(\$39,375.00)

Budg_Cat: Intergovernmental - R30

\$0

(\$49,310)

(\$39,375)

(\$39,375)

\$9,935

(20.15)

2210.1.210.42150.3911.02301.16.000. Transfer From General Fund

\$0

(\$65,721)

(\$86,445)

(\$86,445)

(\$20,724)

31.53

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Local Share - COPS Grant

(\$86,445)

Year 2

Column Total:

(\$86,445.00)

Budg_Cat: Operating Transfers In - R80

\$0

(\$65,721)

(\$86,445)

(\$86,445)

(\$20,724)

31.53

Year: FY16 - 16

\$0

(\$115,031)

(\$125,820)

(\$125,820)

(\$10,789)

9.38

Proj_Grant: Police - Community Oriented Policing - 02301

\$0

(\$115,031)

(\$125,820)

(\$125,820)

(\$10,789)

9.38

Grand Total:

\$0

(\$115,031)

(\$125,820)

(\$125,820)

(\$10,789)

9.38

End of Report

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City of Dover, New Hampshire

Police DHA Grant Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.3390.02305.15.000	Misc Intergovernmental	\$0.00	(\$60,000.00)	(\$60,000.00)	(\$60,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: DHA Policing Grant FY18	(\$60,000.00)					
	Column Total:	(\$60,000.00)					
Budg_Cat: Intergovernmental - R30		\$0.00	(\$60,000.00)	(\$60,000.00)	(\$60,000.00)	\$0.00	0.00
2220.1.210.42120.3911.02305.15.000	Transfer From General Fund	\$0.00	(\$44,543.00)	(\$48,766.00)	(\$48,766.00)	(\$4,223.00)	9.48
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: DHA Policing Local Share	(\$48,766.00)					
	Column Total:	(\$48,766.00)					
Budg_Cat: Operating Transfers In - R80		\$0.00	(\$44,543.00)	(\$48,766.00)	(\$48,766.00)	(\$4,223.00)	9.48
Year: FY15 - 15		\$0.00	(\$104,543.00)	(\$108,766.00)	(\$108,766.00)	(\$4,223.00)	4.04

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Revenue

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.3311.02393.15.000	GYA - Federal Grant Reimbrs	(\$457.98)	(\$35,300.00)	(\$30,000.00)	(\$30,000.00)	\$5,300.00	(15.01)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Granite Youth Alliance Grant	(\$30,000.00)					
	Column Total:	(\$30,000.00)					
2245.1.210.42150.3390.02393.15.000	GYA - Misc Intergovernmental	\$0.00	(\$29,975.00)	(\$21,124.00)	(\$21,124.00)	\$8,851.00	(29.53)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Youth to Youth Program Income	(\$21,124.00)					
	Column Total:	(\$21,124.00)					
2245.1.210.42150.3911.02393.15.000	GYA - Transfer From General	\$0.00	\$0.00	(\$18,122.00)	(\$18,122.00)	(\$18,122.00)	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Local Share from General Fund	(\$18,122.00)					
	Column Total:	(\$18,122.00)					
Budg_Cat: Intergovernmental - R30		(\$457.98)	(\$65,275.00)	(\$69,246.00)	(\$69,246.00)	(\$3,971.00)	6.08
Year: FY15 - 15		(\$457.98)	(\$65,275.00)	(\$69,246.00)	(\$69,246.00)	(\$3,971.00)	6.08

City of Dover, New Hampshire

2250 Youth Tobacco & Alcohol Revenues

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.3390.02345.15.000	WDH - Youth Empowerment (	\$0.00	(\$125,000.00)	(\$125,000.00)	(\$125,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: WDH Youth Empowerment Grant		(\$125,000.00)					
Column Total:		(\$125,000.00)					
2250.1.210.42150.3911.02345.15.000	Transfer From General Fund	(\$30,112.00)	(\$46,206.00)	(\$51,580.00)	(\$51,580.00)	(\$5,374.00)	11.63
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Local Share for Youth Empowerment Program		(\$51,580.00)					
Column Total:		(\$51,580.00)					
2250.1.210.42150.3390.02345.16.000	WDH-Youth Empowerment Gi	(\$125,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.1.210.42150.3599.02394.15.000	Misc Revenue	(\$25,281.46)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Grand Total:		(\$180,393.46)	(\$171,206.00)	(\$176,580.00)	(\$176,580.00)	(\$5,374.00)	3.14

End of Report

City of Dover, New Hampshire

Education - Estimated Revenues School Cafeteria Fund

Fiscal Year: 2017-2018

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted	FY18 Board Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2800.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$1,566,675)	(\$1,760,000)	(\$1,730,000)	(\$1,730,000)	(\$ 30,000)	-1.70%
	Detail: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Cafeterias Revenue	(\$1,730,000)					
	Detail Total:	(\$1,730,000.00)					
Budg_Cat: Education - R70		(\$1,566,675)	(\$1,760,000)	(\$1,730,000)	(\$1,730,000)	(\$ 30,000)	-1.70%
Func: Education - 46900		(\$1,566,675)	(\$1,760,000)	(\$1,730,000)	(\$1,730,000)	(\$ 30,000)	-1.70%
Fund: School Cafeteria Fund - 2800		(\$1,566,675)	(\$1,760,000)	(\$1,730,000)	(\$1,730,000)	(\$ 30,000)	-1.70%

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School DOE Federal Grants

Fiscal Year: 2017-2018

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted	FY18 Board Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2820.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$2,882,931)	(\$2,825,000)	(\$3,051,108)	(\$3,051,108)	(\$5,876,108)	-208.00%
Detail: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Federal DOE Grant Revenues		(\$3,051,108)					
Detail Total:		(\$3,051,108.00)					
Budg_Cat: Education - R70		(\$2,882,931)	(\$2,825,000)	(\$3,051,108)	(\$3,051,108)	\$ 5,876,108	-208.00%
Func: Education - 46900		(\$2,882,931)	(\$2,825,000)	(\$3,051,108)	(\$3,051,108)	\$ 5,876,108	-208.00%
Fund: School - DOE Federal Grants - 2820		(\$2,882,931)	(\$2,825,000)	(\$3,051,108)	(\$3,051,108)	\$ 5,876,108	-208.00%

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Special Pgms & Grants Fund

Fiscal Year: 2017-2018

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted	FY18 Board Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2900.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$ 62,678)	\$ (100,000)	(\$ 129,000)	(\$ 129,000)	(\$ 29,000)	29.00%
	Detail: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Pgms & Grants Fund	(\$ 129,000)					
	Detail Total:	(\$ 129,000.00)					
Budg_Cat: Education - R70		(\$ 62,678)	\$ (100,000)	(\$ 129,000)	(\$ 129,000)	\$ (29,000)	29.00%
Func: Education - 46900		(\$ 62,678)	\$ (100,000)	(\$ 129,000)	(\$ 129,000)	\$ (29,000)	29.00%
Fund: School - Special Pgms & Grants - 2900		(\$ 62,678)	\$ (100,000)	(\$ 129,000)	(\$ 129,000)	\$ (29,000)	29.00%

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Police Special Details Fund Revenue Detail

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.3424.00000.00.000	Police Sp Details-Outside Ser	(\$403,819.81)	(\$389,971.00)	(\$440,315.00)	(\$440,315.00)	(\$50,344.00)	12.91
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Police Overtime and Cruiser Surcharge		(\$440,315.00)					
Column Total:		(\$440,315.00)					
3207.1.210.42160.3611.00000.00.000	Police Sp Details-Interest on /	(\$697.31)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Police Sp Details - 42160		(\$404,517.12)	(\$389,971.00)	(\$440,315.00)	(\$440,315.00)	(\$50,344.00)	12.91
Grand Total:		(\$404,517.12)	(\$389,971.00)	(\$440,315.00)	(\$440,315.00)	(\$50,344.00)	12.91

End of Report

City of Dover, New Hampshire

Fire Special Details Fund Revenue Detail

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.3424.00000.00.000. F&R Special Details-Outside \$		(\$515.52)	(\$6,907.00)	(\$6,907.00)	(\$6,907.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Reimbursements for services performed		(\$6,907.00)					
Column Total:		(\$6,907.00)					
Func: F&R Special Details - 42290		(\$515.52)	(\$6,907.00)	(\$6,907.00)	(\$6,907.00)	\$0.00	0.00
Grand Total:		(\$515.52)	(\$6,907.00)	(\$6,907.00)	(\$6,907.00)	\$0.00	0.00

End of Report

City of Dover, New Hampshire

Parking Activity Fund Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.3299.00000.00.000	Parking Permits	(\$165,665.45)	(\$195,720.00)	(\$192,840.00)	(\$192,840.00)	\$2,880.00	(1.47)
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Parking Permit Fees	(\$192,840.00)						
Column Total:	(\$192,840.00)						
Budg_Cat: Licenses & Permits - R20	(\$165,665.45)	(\$195,720.00)	(\$192,840.00)	(\$192,840.00)	(\$192,840.00)	\$2,880.00	(1.47)
3213.1.210.42130.3421.00000.00.000	Parking Income	(\$435,513.36)	(\$495,000.00)	(\$508,876.00)	(\$508,876.00)	(\$13,876.00)	2.80
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Parking Meters-Credit Card, Coin and Tokens	(\$508,876.00)						
Column Total:	(\$508,876.00)						
Budg_Cat: Charges for Services - R40	(\$435,513.36)	(\$495,000.00)	(\$508,876.00)	(\$508,876.00)	(\$508,876.00)	(\$13,876.00)	2.80
3213.1.210.42130.3525.00000.00.000	Parking Fines	(\$164,007.50)	(\$160,000.00)	(\$155,000.00)	(\$155,000.00)	\$5,000.00	(3.12)
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Parking Tickets & Violation Notices	(\$155,000.00)						
Column Total:	(\$155,000.00)						
3213.1.210.42130.3599.00000.00.000	Misc Revenue	(\$10.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50	(\$164,017.50)	(\$160,000.00)	(\$155,000.00)	(\$155,000.00)	(\$155,000.00)	\$5,000.00	(3.12)
Func: Police Parking - 42130	(\$765,196.31)	(\$850,720.00)	(\$856,716.00)	(\$856,716.00)	(\$856,716.00)	(\$5,996.00)	0.70
Grand Total:	(\$765,196.31)	(\$850,720.00)	(\$856,716.00)	(\$856,716.00)	(\$856,716.00)	(\$5,996.00)	0.70

End of Report

City of Dover, New Hampshire

Solid Waste Fund Revenue Detail Report

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.3341.00000.00.000	State Reimbursement	(\$6,986.00)	(\$4,856.00)	(\$6,000.00)	(\$6,000.00)	(\$1,144.00)	23.56
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State reimbursement HHW grant	(\$6,000.00)					
	Column Total:	(\$6,000.00)					
3320.1.300.43230.3390.00000.00.000	Misc Intergovernmental	(\$4,124.82)	(\$4,700.00)	(\$4,000.00)	(\$4,000.00)	\$700.00	(14.89)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HHW reimbursement-towns	(\$4,000.00)					
	Column Total:	(\$4,000.00)					
Budg_Cat: Intergovernmental - R30		(\$11,110.82)	(\$9,556.00)	(\$10,000.00)	(\$10,000.00)	(\$444.00)	4.65
3320.1.300.43230.3410.00000.00.000	CS - Waste Mgmt-Sales & Se	(\$945,252.77)	(\$930,000.00)	(\$930,000.00)	(\$930,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Waste Bags, Tags	(\$930,000.00)					
	Column Total:	(\$930,000.00)					
Budg_Cat: Charges for Services - R40		(\$945,252.77)	(\$930,000.00)	(\$930,000.00)	(\$930,000.00)	\$0.00	0.00
3320.1.300.43230.3599.00000.00.000	CS - Waste Mgmt - Misc Reve	(\$1,640.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3320.1.300.43230.3611.00000.00.000	CS - Waste Mgmt - Interest or	(\$531.06)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$2,171.06)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3320.1.300.43230.3999.00000.00.000	CS - Waste Mgmt - Budgetary	\$0.00	(\$2,980.00)	(\$68,582.00)	(\$68,582.00)	(\$65,602.00)	2,201.41
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary Use of Fund Balance	(\$68,582.00)					
	Column Total:	(\$68,582.00)					

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City of Dover, New Hampshire

Solid Waste Fund Revenue Detail Report

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat:	Other Financing Sources - R90	\$0.00	(\$2,980.00)	(\$68,582.00)	(\$68,582.00)	(\$65,602.00)	2,201.41
Func:	CS - Waste Mgmt - 43230	(\$958,534.65)	(\$942,536.00)	(\$1,008,582.00)	(\$1,008,582.00)	(\$66,046.00)	7.01
Grand Total:		(\$958,534.65)	(\$942,536.00)	(\$1,008,582.00)	(\$1,008,582.00)	(\$66,046.00)	7.01

End of Report

City of Dover, New Hampshire

McConnell Center Revenue Detail Report

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.3631.00000.00.000	McConnell Ctr-Facilities Rent	(\$699,504.98)	(\$718,028.00)	(\$709,772.00)	(\$709,772.00)	\$8,256.00	(1.15)

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Cafeteria room for non profit orgs 70 @ \$30	(\$2,100.00)
Description: Cafeteria room for profit orgs 40 @ \$60	(\$2,400.00)
Description: CASA (839 sf)	(\$11,712.00)
Description: Community Partners (768 sf)	(\$9,988.00)
Description: Conference room for profit orgs 175 @ \$20	(\$3,500.00)
Description: Conference Room non-profit orgs 100 @ \$10	(\$1,000.00)
Description: DALC-City Council Subsidy \$22,468	(\$22,468.00)
Description: Dover Adult Learning (5,696 sf)	(\$54,769.00)
Description: Dover Child Center (3,666 sf)	(\$51,177.00)
Description: Dover Police Outreach (5,964 sf)	(\$83,257.00)
Description: Dover Public Welfare (964 sf)	(\$12,564.00)
Description: Dover Recreation (15,621 sf)	(\$218,069.00)
Description: Educ/Govt Access (2,572 sf)	(\$35,905.00)
Description: Food Service (849 sf)	(\$11,852.00)
Description: Maranatha Indonesian Church (285 sf)	(\$4,084.00)
Description: Northeast Ballett Theater (1,108 sf)	(\$15,877.00)
Description: Reach for the Top (3,850 sf)	(\$53,746.00)
Description: SAU 11 (5,562 sf)	(\$39,267.00)
Description: SAU 11-City Council Subsidy \$23,812	(\$23,812.00)
Description: State of NH JPPO (1,676 sf.)	(\$23,832.00)
Description: Strafford CAP (1,462 sf)	(\$20,409.00)
Description: Workforce Housing Coalition (345 sf)	(\$4,816.00)
Description: Zebra Crossings (227 sf)	(\$3,168.00)

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City of Dover, New Hampshire

McConnell Center Revenue Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Column Total:		(\$709,772.00)					
Budg_Cat: Misc. Revenue - R50		(\$699,504.98)	(\$718,028.00)	(\$709,772.00)	(\$709,772.00)	\$8,256.00	(1.15)
3381.1.350.41941.3911.00000.00.000	Transfer From General Fund	(\$130,206.00)	(\$209,476.00)	(\$228,135.00)	(\$228,135.00)	(\$18,659.00)	8.91
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: City Council Bldg. Subsidy (unallocated space)	(\$20,255.00)		1,451 sq ft				
Description: City Council Subsidy (general)	(\$193,314.00)		General subsidy				
Description: School Portion - Building Debt	(\$14,566.00)						
Column Total:	(\$228,135.00)						
Budg_Cat: Operating Transfers In - R80		(\$130,206.00)	(\$209,476.00)	(\$228,135.00)	(\$228,135.00)	(\$18,659.00)	8.91
Func: Gen Gov't Buildings - 41941		(\$829,710.98)	(\$927,504.00)	(\$937,907.00)	(\$937,907.00)	(\$10,403.00)	1.12
Grand Total:		(\$829,710.98)	(\$927,504.00)	(\$937,907.00)	(\$937,907.00)	(\$10,403.00)	1.12

End of Report

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

3410.1.350.45120.3410.00000.00.000 Recr Pgm - Sales & Service C	(\$64,888.65)	(\$70,650.00)	(\$87,000.00)	(\$87,000.00)	(\$16,350.00)	23.14

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: 5th & 6th Grade Basketball 80 @ \$80	(\$6,400.00)

Description: Basketball Clinics 50 @ \$40	(\$2,000.00)

Description: Fun On Stage 35 @ \$125	(\$4,375.00)

Description: High School Boys Basketball 60 @ \$90	(\$5,400.00)

Description: Jr. High Basketball - boys 50 @ \$80	(\$4,000.00)

Description: Kinder Shots 40 @ \$70	(\$2,800.00)

Description: Lil Shots Basketball - grades 1 & 2, 110 @ \$70	(\$7,700.00)

Description: Midget Basketball - grades 3 & 4, 80 @ \$70	(\$5,600.00)

Description: Music Theater 35 @ \$235	(\$8,225.00)

Description: On Track 20 @ \$50	(\$1,000.00)

Description: Playground Memberships - Youth 100 @ \$320	(\$32,000.00)

Description: Summer Sports Camps 100 @ \$75	(\$7,500.00)

Column Total:	(\$87,000.00)

3410.1.350.45120.3443.00000.00.000 Programs - Non-Resident Che	(\$420.00)	(\$640.00)	(\$640.00)	(\$640.00)	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Basketball HS, Non-Resident, 5 @ \$110	(\$550.00)

Description: Lil Shots Basketball - Non Resident 1 @ \$90	(\$90.00)

Column Total:	(\$640.00)

Budg_Cat: Charges for Services - R40	(\$65,308.65)	(\$71,290.00)	(\$87,640.00)	(\$87,640.00)	(\$16,350.00)	22.93

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City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.3611.00000.00.000. Recr Pgm - Interest on Arrear		(\$17.12)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$17.12)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45120.3911.00000.00.000. Programs - Transfer From Ge		(\$6,980.00)	(\$15,500.00)	(\$15,500.00)	(\$15,500.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Hardship Subsidy Program Scholarships		(\$15,500.00)					
Column Total:		(\$15,500.00)					
Budg_Cat: Operating Transfers In - R80		(\$6,980.00)	(\$15,500.00)	(\$15,500.00)	(\$15,500.00)	\$0.00	0.00
3410.1.350.45120.3999.00000.00.000. Programs - Budgetary Use of		\$0.00	(\$151,754.00)	(\$80,934.00)	(\$80,934.00)	\$70,820.00	(46.67)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Budgetary Use of Fund Balance		(\$80,934.00)					
Column Total:		(\$80,934.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$151,754.00)	(\$80,934.00)	(\$80,934.00)	\$70,820.00	(46.67)
Func: Programs - 45120		(\$72,305.77)	(\$238,544.00)	(\$184,074.00)	(\$184,074.00)	\$54,470.00	(22.83)

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

3410.1.350.45121.3442.00000.00.000 Rec - McConnell Recreation-F	(\$53,221.97)	(\$53,405.00)	(\$53,405.00)	(\$53,405.00)	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Daily Admission Resident Adult 1,200 @ \$5	(\$6,000.00)
Description: Daily Admission Resident Senior 20 @ \$3	(\$60.00)
Description: Daily Admission Resident Youth 1200 @ \$3	(\$3,600.00)
Description: Fitness Program 300 @ \$48	(\$14,400.00)
Description: Membership Resident Adult 70 @ \$120	(\$8,400.00)
Description: Membership Resident Adult-3 mo. 200 @ \$40	(\$8,000.00)
Description: Membership Resident Adult-6 mo. 60 @ \$70	(\$4,200.00)
Description: Membership Resident Senior 30 @ \$65	(\$1,950.00)
Description: Membership Resident Senior-3 mo. 15 @ \$25	(\$375.00)
Description: Membership Resident Senior-6 mo. 15 @ \$40	(\$600.00)
Description: Membership Resident Youth 40 @ \$65	(\$2,600.00)
Description: Membership Resident Youth-3 mo. 50 @ \$25	(\$1,250.00)
Description: Membership Resident Youth-6 mo. 40 @ \$40	(\$1,600.00)
Description: Punch Passes Resident Adult 5 @ \$50	(\$250.00)
Description: Punch Passes Resident Senior 2 @ \$30	(\$60.00)
Description: Punch Passes Resident Youth 2 @ \$30	(\$60.00)

Column Total: (\$53,405.00)

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City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.3443.00000.00.000	McConnell Recreation - Non-F	(\$5,724.00)	(\$10,700.00)	(\$8,060.00)	(\$8,060.00)	\$2,640.00	(24.67)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	Daily Admission Non-Resident Adult 150 @ \$7	(\$1,050.00)					
Description:	Daily Admission Non-Resident Senior 10 @ \$4	(\$40.00)					
Description:	Daily Admission Non-Resident Youth 25 @ \$4	(\$100.00)					
Description:	Fitness - Non Resident 35 @ \$72	(\$2,520.00)					
Description:	Membership Non-Resident Adult 5 @ \$150	(\$750.00)					
Description:	Membership Non-Resident Adult-3 mo. 25 @ \$50	(\$1,250.00)					
Description:	Membership Non-Resident Adult-6 mo. 5 @ \$80	(\$400.00)					
Description:	Membership Non-Resident Senior 5 @ \$80	(\$400.00)					
Description:	Membership Non-Resident Senior-3 mo. 5 @ \$35	(\$175.00)					
Description:	Membership Non-Resident Senior-6 mo.5 @ \$50	(\$250.00)					
Description:	Membership Non-Resident Youth 5 @ \$80	(\$400.00)					
Description:	Membership Non-Resident Youth-3 mo. 5 @ \$35	(\$175.00)					
Description:	Membership Non-Resident Youth-6 mo. 5 @ \$50	(\$250.00)					
Description:	Punch Passes Non-Resident Adult 2 @ \$70	(\$140.00)					
Description:	Punch Passes Non-Resident Senior 2 @ \$40	(\$80.00)					
Description:	Punch Passes Non-Resident Youth 2 @ \$40	(\$80.00)					
Column Total:		(\$8,060.00)					
Budg_Cat: Charges for Services - R40		(\$58,945.97)	(\$64,105.00)	(\$61,465.00)	(\$61,465.00)	\$2,640.00	(4.12)

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City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.3631.00000.00.000. Rec - McConnell Recreation-F		(\$5,222.00)	(\$5,500.00)	(\$5,500.00)	(\$5,500.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Gym Rental 100 @ \$55		(\$5,500.00)					
Column Total:		(\$5,500.00)					
3410.1.350.45121.3632.00000.00.000. Rec - McConnell Recreation-E		(\$38.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$5,260.00)	(\$5,500.00)	(\$5,500.00)	(\$5,500.00)	\$0.00	0.00
Func: McConnell Recreation - 45121		(\$64,205.97)	(\$69,605.00)	(\$66,965.00)	(\$66,965.00)	\$2,640.00	(3.79)

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.3442.00000.00.000	Indoor Pool - Recreation Char	(\$33,825.00)	(\$27,050.00)	(\$27,050.00)	(\$27,050.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Lessons and Programs 520 @ \$50	(\$26,000.00)					
	Description: Private Lessons 21 @ \$50	(\$1,050.00)					
	Column Total:	(\$27,050.00)					
3410.1.350.45124.3443.00000.00.000	Indoor Pool - Non-Resident Cl	(\$5,740.00)	(\$9,660.00)	(\$9,660.00)	(\$9,660.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Private Lessons - Non Resident 3 @ \$70	(\$210.00)					
	Description: Swimming Lessons - Non Resident 135 @ \$70	(\$9,450.00)					
	Column Total:	(\$9,660.00)					
Budg_Cat: Charges for Services - R40		(\$39,565.00)	(\$36,710.00)	(\$36,710.00)	(\$36,710.00)	\$0.00	0.00
Func: Indoor Pool - 45124		(\$39,565.00)	(\$36,710.00)	(\$36,710.00)	(\$36,710.00)	\$0.00	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.3410.00000.00.000	McConnell Ctr Senior Prgms/T	(\$113,351.66)	(\$145,000.00)	(\$145,000.00)	(\$145,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Sr. Travel Program		(\$145,000.00)					
Column Total:		(\$145,000.00)					
3410.1.350.45126.3442.00000.00.000	McConnell Ctr Senior Prgms/T	(\$29,917.05)	(\$21,850.00)	(\$27,000.00)	(\$27,000.00)	(\$5,150.00)	23.57
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Sr. Center Memberships-Resident 800 @ \$15		(\$12,000.00)					
Description: Sr. Center Misc. Program Revenue		(\$15,000.00)					
Column Total:		(\$27,000.00)					
3410.1.350.45126.3443.00000.00.000	McConnell Senior Programs/T	(\$5,425.00)	(\$7,500.00)	(\$5,000.00)	(\$5,000.00)	\$2,500.00	(33.33)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Sr. Center Memberships- Non Resident 200 @ \$25		(\$5,000.00)					
Column Total:		(\$5,000.00)					
Budg_Cat: Charges for Services - R40		(\$148,693.71)	(\$174,350.00)	(\$177,000.00)	(\$177,000.00)	(\$2,650.00)	1.52
3410.1.350.45126.3599.00000.00.000	McConnell Ctr Senior Prgms/T	(\$1,467.14)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Misc. Revenue		(\$10,000.00)					
Column Total:		(\$10,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$1,467.14)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
Func: McConnell Senior Programs/Travel - 45126		(\$150,160.85)	(\$184,350.00)	(\$187,000.00)	(\$187,000.00)	(\$2,650.00)	1.44

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.3442.00000.00.000	Camp Kool -Recreation Charg	(\$51,228.99)	(\$74,200.00)	(\$74,200.00)	(\$74,200.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Camp Kool 8wks (53 campers/wk)		(\$74,200.00)					
424 @ \$175							
Column Total:		(\$74,200.00)					
Budg_Cat: Charges for Services - R40		(\$51,228.99)	(\$74,200.00)	(\$74,200.00)	(\$74,200.00)	\$0.00	0.00
3410.1.350.45149.3911.00000.00.000	Transfer From General Fund	(\$8,520.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers In - R80		(\$8,520.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Arena - 45149		(\$59,748.99)	(\$74,200.00)	(\$74,200.00)	(\$74,200.00)	\$0.00	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$385,986.58)	(\$603,409.00)	(\$548,949.00)	(\$548,949.00)	\$54,460.00	(9.03)

End of Report

City of Dover, New Hampshire

Public Library Fines Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.3529.00000.00.000. Public Library-Misc Fines & F		(\$33,605.74)	(\$32,077.00)	(\$32,978.00)	(\$32,978.00)	(\$901.00)	2.81
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fines collected for overdue materials		(\$24,388.00)					
Description: Headphone sales		(\$50.00)					
Description: Lost library card fees		(\$240.00)					
Description: Lost or damaged payments		(\$800.00)					
Description: Public printing, faxing fees		(\$7,500.00)					
Column Total:		(\$32,978.00)					
Budg_Cat: Misc. Revenue - R50		(\$33,605.74)	(\$32,077.00)	(\$32,978.00)	(\$32,978.00)	(\$901.00)	2.81
3455.1.390.45500.3999.00000.00.000. Public Library - Budgetary Use		\$0.00	(\$10,000.00)	(\$3,700.00)	(\$3,700.00)	\$6,300.00	(63.00)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Budgetary use of fund balance		(\$3,700.00)					
Column Total:		(\$3,700.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$10,000.00)	(\$3,700.00)	(\$3,700.00)	\$6,300.00	(63.00)
Func: Public Library - 45500		(\$33,605.74)	(\$42,077.00)	(\$36,678.00)	(\$36,678.00)	\$5,399.00	(12.83)
Grand Total:		(\$33,605.74)	(\$42,077.00)	(\$36,678.00)	(\$36,678.00)	\$5,399.00	(12.83)

End of Report

City of Dover, New Hampshire

OPEB Liability Fund Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

3500.1.190.41991.3311.00000.00.000 OPEB - Federal Grant Reimbr		(\$77,824.97)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Intergovernmental - R30		(\$77,824.97)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

3500.1.190.41991.3911.00000.00.000 OPEB Transfer From General		(\$1,212,560.04)	(\$1,383,114.00)	(\$1,474,505.00)	(\$1,474,505.00)	(\$91,391.00)	6.61

Column: [FY18CityManagerProposed] Budget FTE Position Desc.

Description: 1 Retiree - Life Insurance Premiums (\$3,800.00)

Description: 10 Retirees - Dental Insurance Premiums (\$13,297.00)

Description: 115 Retirees - Health Insurance Premiums (\$1,457,408.00)

Column Total: (\$1,474,505.00)

3500.1.190.41991.3912.00000.00.000 Transfer From Special Rev		(\$13,604.04)	(\$13,818.00)	(\$15,142.00)	(\$15,142.00)	(\$1,324.00)	9.58

Column: [FY18CityManagerProposed] Budget FTE Position Desc.

Description: 1 Retiree (Parking Fund) - Health Insurance (\$15,142.00)

Column Total: (\$15,142.00)

3500.1.190.41991.3915.00000.00.000 OPEB Transfer From Enterpri		(\$72,193.08)	(\$74,626.00)	(\$84,298.00)	(\$84,298.00)	(\$9,672.00)	12.96

Column: [FY18CityManagerProposed] Budget FTE Position Desc.

Description: 1 Retiree (Sewer Fund) - Health Insurance Premiums (\$9,878.00)

Description: 11 Retirees (Water Fund) - Health Insurance Premiu (\$74,420.00)

Column Total: (\$84,298.00)

City of Dover, New Hampshire

OPEB Liability Fund Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.3916.00000.00.000	OPEB - Transfer From Intrnl S	(\$22,797.00)	(\$24,351.00)	(\$20,366.00)	(\$20,366.00)	\$3,985.00	(16.36)
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: 1 Retiree (Fleet Mntc Fund) - Health Insurance Pre	(\$20,366.00)						
Column Total:	(\$20,366.00)						
Budg_Cat: Operating Transfers In - R80	(\$1,321,154.16)	(\$1,495,909.00)	(\$1,594,311.00)	(\$1,594,311.00)	(\$98,402.00)	6.58	
Func: Misc Gen Gov't - 41991	(\$1,398,979.13)	(\$1,495,909.00)	(\$1,594,311.00)	(\$1,594,311.00)	(\$98,402.00)	6.58	

City of Dover, New Hampshire

Downtown Dover TIF Fund - Revenues

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3710.1.190.41991.3110.00000.00.000	Property Taxes	(\$304,929.00)	(\$396,359.00)	(\$398,409.00)	(\$398,409.00)	(\$2,050.00)	0.52
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Property Tax TIF Increment		(\$398,409.00)					
Column Total:		(\$398,409.00)					
Budg_Cat: Taxes - R10		(\$304,929.00)	(\$396,359.00)	(\$398,409.00)	(\$398,409.00)	(\$2,050.00)	0.52
3710.1.190.41991.3912.00000.00.000	DDTIF - Transfer From Specie	(\$100,000.00)	(\$180,000.00)	(\$180,000.00)	(\$180,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Transfer From Parking Activity Fund		(\$180,000.00)		Per TIF Plan			
Column Total:		(\$180,000.00)					
3710.1.190.41991.3918.00000.00.000	Transfer From Trust Fund	(\$237,000.00)	(\$64,000.00)	(\$64,000.00)	(\$64,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Transfer from Parking Capital Reserve		(\$64,000.00)					
Column Total:		(\$64,000.00)					
Budg_Cat: Operating Transfers In - R80		(\$337,000.00)	(\$244,000.00)	(\$244,000.00)	(\$244,000.00)	\$0.00	0.00
Grand Total:		(\$641,929.00)	(\$640,359.00)	(\$642,409.00)	(\$642,409.00)	(\$2,050.00)	0.32

End of Report

City of Dover, New Hampshire

Waterfront TIF Fund - Revenues

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3715.1.190.41991.3110.00000.00.000. Property Taxes		(\$234.17)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Taxes - R10		(\$234.17)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3715.1.190.41991.3911.00000.00.000. Transfer From General Fund		(\$150,000.00)	(\$150,000.00)	(\$150,000.00)	(\$150,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: TIF Bond Interest Year 1 Subsidy	(\$150,000.00)						
Column Total:	(\$150,000.00)						
Budg_Cat: Operating Transfers In - R80		(\$150,000.00)	(\$150,000.00)	(\$150,000.00)	(\$150,000.00)	\$0.00	0.00
Grand Total:		(\$150,234.17)	(\$150,000.00)	(\$150,000.00)	(\$150,000.00)	\$0.00	0.00

End of Report

City of Dover, New Hampshire

Education - Estimated Revenues School Tuition Programs

Fiscal Year: 2017-2018

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted	FY18 Board Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3810.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$115,835)	(\$125,000)	(\$125,000)	(\$125,000)	(\$ 250,000)	(2.00)
Detail: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dover Adult Learning Center Tuition Revenue		(\$125,000)					
Detail Total:		(\$125,000.00)					
Budg_Cat: Education - R70		(\$115,835)	(\$125,000)	(\$125,000)	(\$125,000)	(\$ 250,000)	(2.00)
Func: Education - 46900		(\$115,835)	(\$125,000)	(\$125,000)	(\$125,000)	(\$ 250,000)	(2.00)
Fund: School Tuition Programs - DALC - 3810		(\$115,835)	(\$125,000)	(\$125,000)	(\$125,000)	(\$ 250,000)	(2.00)

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Alternative Education Fund

Fiscal Year: 2017-2018

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted	FY18 Board Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3825.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$550,073)	(\$680,700)	(\$)	(\$)	(\$ 680,700)	-100.00%
	Detail: [FY18CityManagerProposed]	Budget	FTE				
	Description: Alternative Education Program Revenue	(\$)					
	Detail Total:	(\$ 0.00)					
Budg_Cat: Education - R70		(\$550,073)	(\$680,700)	(\$)	(\$)	680,700	-100.00%
Func: Education - 46900		(\$550,073)	(\$680,700)	(\$)	(\$)	680,700	-100.00%
Fund: School Alternative Education Fund - 3825		(\$550,073)	(\$680,700)	(\$)	(\$)	680,700	-100.00%

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Facilities Fund

Fiscal Year: 2017-2018

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted	FY18 Board Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3830.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$175,184)	(\$511,500)	(\$190,395)	(\$190,395)	(\$321,105)	-62.78%
	Detail: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Facilities Rental Revenue	(\$190,395)					
	Detail Total:	(\$190,395.00)					
Budg_Cat: Education - R70		(\$175,184)	(\$511,500)	(\$190,395)	(\$190,395)	(\$321,105)	-62.78%
Func: Education - 46900		(\$175,184)	(\$511,500)	(\$190,395)	(\$190,395)	(\$321,105)	-62.78%
Fund: School Facilities Fund - 3830		(\$175,184)	(\$511,500)	(\$190,395)	(\$190,395)	(\$321,105)	-62.78%

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

5300.1.300.43320.3410.00000.00.000 CS - Water-Sales & Service C	(\$4,674,134.78)	(\$4,619,643.00)	(\$4,817,039.00)	(\$4,817,039.00)	(\$197,396.00)	4.27

Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.
Description: Charges for water - billable volume	(\$4,817,039.00)		
967,769 HCF			
Column Total:	(\$4,817,039.00)		

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

5300.1.300.43320.3451.00000.00.000 CS - Water-Meter Rent		(\$163,381.52)	(\$172,316.00)	(\$186,526.00)	(\$186,526.00)	(\$14,210.00)	8.25

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: 1 1/2" Galaxy ESeries 2 @ 42.95	(\$86.00)
Description: 1 1/2" Galaxy Non ESeries 24 @ \$48.17	(\$1,156.00)
Description: 1 1/2" Orion Trace 24 @ 43.10	(\$1,034.00)
Description: 1" Galaxy ESeries 35 @ \$25.03	(\$876.00)
Description: 1" Galaxy Non ESeries 71 @ \$24.18	(\$1,717.00)
Description: 1" Orion Trace 874 @ \$21.60	(\$1,878.00)
Description: 2" Compound Galaxy Non ESeries 2 @ \$191.83	(\$384.00)
Description: 2" Compound Orion Trace 7 @ \$179.60	(\$1,343.00)
Description: 2" Galaxy ESeries 7 @ \$54.21	(\$379.00)
Description: 2" Galaxy Non ESeries 29 @ \$63.65	(\$1,846.00)
Description: 2" Orion Trace 201 @ \$56.90	(\$11,437.00)
Description: 3" Compound Orion Trace 8 @ \$248.71	(\$1,990.00)
Description: 3" Turbo Galaxy Non ESeries 1 \$ 96.14	(\$96.00)
Description: 3" Turbo Orion Trace 20 @ 192.10	(\$3,842.00)
Description: 3/4" Galaxy ESeries 31 @ \$21.10	(\$654.00)
Description: 3/4" Galaxy Non ESeries 174 @ 21.48	(\$3,738.00)
Description: 3/4" Orion Trace 1260 @ \$19.20	(\$24,192.00)
Description: 4" Compound Orion Trace 4 @ \$381.55	(\$1,526.00)
Description: 4" Turbo Orion Trace 10 @ \$415.80	(\$4,158.00)
Description: 5/8" Galaxy ESeries 458 @ \$21.43	(\$9,815.00)
Description: 5/8" Galaxy Non ESeries 646 @ \$17.65	(\$11,402.00)
Description: 5/8" Orion Trace 6225 @ \$15.80	(\$98,355.00)

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City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
	Description: 6" Compound Galaxy Non E Series 3 @ \$569.57	(\$1,709.00)					
	Description: 6" Compound Orion Trace 5 @ \$518.70	(\$2,594.00)					
	Description: 6" Galaxy Non E Series 1 @ \$391.46	(\$319.00)					
	Column Total:	(\$186,526.00)					
5300.1.300.43320.3453.00000.00.000	CS - Water-Sprinkler Standby	(\$41,304.34)	(\$51,232.00)	(\$124,768.00)	(\$124,768.00)	(\$73,536.00)	143.54
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2" Line - 106 @ \$8 per quarter	(\$3,392.00)					
	Description: 2" Line - 53 @ \$8 per month	(\$5,088.00)					
	Description: 4" Line - 20 @ \$16 per month	(\$3,840.00)					
	Description: 4" Line - 7 @ \$16 per quarter	(\$448.00)					
	Description: 6" Line - 125 @ \$35 per month	(\$52,500.00)					
	Description: 6" Line - 53 @ \$35 per quarter	(\$7,420.00)					
	Description: 8" Line - 16 @ \$60 per quarter	(\$3,840.00)					
	Description: 8" Line - 67 @ \$60 per month	(\$48,240.00)					
	Column Total:	(\$124,768.00)					
5300.1.300.43320.3454.00000.00.000	CS - Water-Maintenance Chai	(\$83,068.92)	(\$105,000.00)	(\$105,000.00)	(\$105,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance charges	(\$105,000.00)					
	Column Total:	(\$105,000.00)					
Budg_Cat: Charges for Services - R40		(\$4,961,889.56)	(\$4,948,191.00)	(\$5,233,333.00)	(\$5,233,333.00)	(\$285,142.00)	5.76
5300.1.300.43320.3555.00000.00.000	CS - Water - Special Assesme	(\$3,930.29)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3599.00000.00.000	CS - Water-Misc Revenue	(\$197,376.80)	(\$20,500.00)	(\$20,500.00)	(\$20,500.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Parts Sales to Outside Sources	(\$20,000.00)					
	Description: Miscellaneous Revenue	(\$500.00)					
	Column Total:	(\$20,500.00)					
5300.1.300.43320.3611.00000.00.000	CS - Water-Interest on Arrear:	(\$52,163.23)	(\$50,000.00)	(\$50,000.00)	(\$50,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest charges for late payment (12%)	(\$50,000.00)					
	Column Total:	(\$50,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$253,470.32)	(\$70,500.00)	(\$70,500.00)	(\$70,500.00)	\$0.00	0.00
Func: CS - Water - 43320		(\$5,215,359.88)	(\$5,018,691.00)	(\$5,303,833.00)	(\$5,303,833.00)	(\$285,142.00)	5.68
Grand Total:		(\$5,215,359.88)	(\$5,018,691.00)	(\$5,303,833.00)	(\$5,303,833.00)	(\$285,142.00)	5.68

End of Report

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.3341.00000.00.000	CS - Sewer-State Reimbursers	(\$5,078.00)	(\$4,458.00)	(\$3,910.00)	(\$3,910.00)	\$548.00	(12.29)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Grant C-705 Inflow/Infiltration State Aid	(\$312.00)					
	Description: Grant C-772 Varney Brook FM State Aid	(\$3,598.00)					
	Column Total:	(\$3,910.00)					
Budg_Cat: Intergovernmental - R30		(\$5,078.00)	(\$4,458.00)	(\$3,910.00)	(\$3,910.00)	\$548.00	(12.29)
5320.1.300.43250.3410.00000.00.000	CS - Sewer-Sales & Service C	(\$6,415,855.17)	(\$6,462,210.00)	(\$6,967,344.00)	(\$6,967,344.00)	(\$505,134.00)	7.82
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Charges for Sewer - billable volume 817,608 HCF	(\$6,967,344.00)					
	Column Total:	(\$6,967,344.00)					
5320.1.300.43250.3454.00000.00.000	CS - Sewer-Maintenance Cha	(\$140.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Charges for Services - R40		(\$6,415,995.17)	(\$6,462,210.00)	(\$6,967,344.00)	(\$6,967,344.00)	(\$505,134.00)	7.82
5320.1.300.43250.3555.00000.00.000	CS - Sewer - Special Assesm	(\$2,048.17)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.3599.00000.00.000	CS - Sewer-Misc Revenue	(\$103,879.98)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Parts Sales to Outside Sources	(\$5,000.00)					
	Column Total:	(\$5,000.00)					

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.3611.00000.00.000	CS - Sewer-Interest on Arrear	(\$58,241.98)	(\$52,000.00)	(\$52,000.00)	(\$52,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Interest on late payments (12%)		(\$52,000.00)					
Column Total:		(\$52,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$164,170.13)	(\$57,000.00)	(\$57,000.00)	(\$57,000.00)	\$0.00	0.00
5320.1.300.43250.3998.00000.00.000	CS - Sewer - Invested in Capital Assets	\$0.00	(\$939,132.00)	(\$690,557.00)	(\$690,557.00)	\$248,575.00	(26.47)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: GASB 34 - Invested in Capital Assets		(\$690,557.00)					
Column Total:		(\$690,557.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$939,132.00)	(\$690,557.00)	(\$690,557.00)	\$248,575.00	(26.47)
Func: CS - Sewer - 43250		(\$6,585,243.30)	(\$7,462,800.00)	(\$7,718,811.00)	(\$7,718,811.00)	(\$256,011.00)	3.43

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.3410.00000.00.000	CS - Sewer - WWTP - Sales &	(\$1,307.48)	(\$7,000.00)	(\$7,500.00)	(\$7,500.00)	(\$500.00)	7.14
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lab services	(\$7,500.00)					
	Column Total:	(\$7,500.00)					
5320.1.300.43256.3461.00000.00.000	CS - Sewer - WWTP - Septic	(\$15,396.40)	(\$17,000.00)	(\$17,000.00)	(\$17,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Septic Tank Discharges	(\$17,000.00)					
	Column Total:	(\$17,000.00)					
5320.1.300.43256.3490.00000.00.000	CS - Sewer - WWTP - Misc St	(\$16,725.90)	(\$19,600.00)	(\$21,250.00)	(\$21,250.00)	(\$1,650.00)	8.42
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Class I Permit 6 YR @ \$1,500	(\$9,000.00)					
	Description: Class II Permit 67 YR @ \$100	(\$6,700.00)					
	Description: Dentist 16 YR @ \$100	(\$1,600.00)					
	Description: Restaurant 79 YR @ \$50	(\$3,950.00)					
	Column Total:	(\$21,250.00)					
Budg_Cat: Charges for Services - R40		(\$33,429.78)	(\$43,600.00)	(\$45,750.00)	(\$45,750.00)	(\$2,150.00)	4.93
5320.1.300.43256.3599.00000.00.000	CS - Sewer - WWTP - Misc R	(\$7,944.23)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43256.3611.00000.00.000	CS - Sewer - WWTP - Interest	(\$201.73)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$8,145.96)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: CS - Sewer - WWTP - 43256		(\$41,575.74)	(\$43,600.00)	(\$45,750.00)	(\$45,750.00)	(\$2,150.00)	4.93

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$6,626,819.04)	(\$7,506,400.00)	(\$7,764,561.00)	(\$7,764,561.00)	(\$258,161.00)	3.44

End of Report

City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.3633.01206.00.000	Franchise Fees	(\$309,391.04)	(\$300,000.00)	(\$350,000.00)	(\$350,000.00)	(\$50,000.00)	16.67
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cable Franchise Licensing Fee 3.0%		(\$350,000.00)					
Column Total:		(\$350,000.00)					
Budg_Cat: Charges for Services - R40		(\$309,391.04)	(\$300,000.00)	(\$350,000.00)	(\$350,000.00)	(\$50,000.00)	16.67
Proj_Grant: Dover Communications Studio - 01206		(\$309,391.04)	(\$300,000.00)	(\$350,000.00)	(\$350,000.00)	(\$50,000.00)	16.67

City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
 ☐ Round to whole dollars
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

6100.1.550.49200.3410.09100.00.000 DoverNet Fund - Sales & Serv		(\$387,645.44)	(\$591,162.00)	(\$591,910.00)	(\$591,910.00)	(\$748.00)	0.13

Column: [FY18CityManagerProposed] Budget FTE Position Desc.

Description: AppGeo Subscriptions (\$250.00) 5 @ \$50 each

Description: Balance of Funding - Misc Gen Govt (\$140,657.00)

Description: CS Public Works - IT Support (\$51,450.00)

Description: CS Public Works - PC Repl & Maint (\$7,963.00)

Description: Executive - IT Support (\$14,406.00)

Description: Executive - PC Repl & Maint (\$3,890.00)

Description: Finance - IT Support (\$47,334.00)

Description: Finance - PC Repl & Maint (\$5,758.00)

Description: Fire & Rescue - IT Support (\$55,566.00)

Description: Fire & Rescue - PC Repl & Maint (\$6,233.00)

Description: Fleet Fund - IT Support (\$4,116.00)

Description: Fleet Fund - PC Repl & Maint (\$501.00)

Description: Planning - IT Support (\$14,406.00)

Description: Planning - PC Repl & Maint (\$1,825.00)

Description: Police - IT Support (\$71,002.00)

Description: Police - PC Repl & Maint (\$13,057.00)

Description: Public Library - IT Support (\$29,327.00)

Description: Public Library - PC Repl & Maint (\$4,722.00)

Description: Public Welfare - IT Support (\$8,232.00)

Description: Public Welfare - PC Repl & Maint (\$895.00)

Description: Recreation - IT Support (\$37,044.00)

Description: Recreation - PC Repl & Maint (\$4,903.00)

Description: Sewer Fund - IT Support (\$43,974.00)

Description: Sewer Fund - PC Repl & Maint (\$751.00)

Description: Water Fund - IT Support (\$22,396.00)

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City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
	Description: Water Fund - PC Repl & Maint	(\$1,252.00)					
	Column Total:	(\$591,910.00)					
Budg_Cat:	Charges for Services - R40	(\$387,645.44)	(\$591,162.00)	(\$591,910.00)	(\$591,910.00)	(\$748.00)	0.13
6100.1.550.49200.3599.09100.00.000.	DoverNet Fund - Misc Revenu	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Comcast Technology Grant	(\$25,000.00)					
	Column Total:	(\$25,000.00)					
Budg_Cat:	Misc. Revenue - R50	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	\$0.00	0.00
6100.1.550.49200.3999.09100.00.000.	DoverNet Fund - Budgetary U	\$0.00	(\$235,524.00)	(\$179,314.00)	(\$179,314.00)	\$56,210.00	(23.87)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Use of Fund Balance	(\$179,314.00)					
	Column Total:	(\$179,314.00)					
Budg_Cat:	Other Financing Sources - R90	\$0.00	(\$235,524.00)	(\$179,314.00)	(\$179,314.00)	\$56,210.00	(23.87)
Proj_Grant:	Administration - 09100	(\$412,645.44)	(\$851,686.00)	(\$796,224.00)	(\$796,224.00)	\$55,462.00	(6.51)
Grand Total:		(\$722,036.48)	(\$1,151,686.00)	(\$1,146,224.00)	(\$1,146,224.00)	\$5,462.00	(0.47)

End of Report

City of Dover, New Hampshire

Central Stores Fund Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.3410.00000.00.000	Central Stores Fund - Sales &	(\$88,786.94)	(\$101,586.00)	(\$101,586.00)	(\$101,586.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Bathroom paper products	(\$27,000.00)					
	Description: Copy sale Charges to departments	(\$24,186.00)					
	Description: Postage Charges to departments	(\$50,400.00)					
	Column Total:	(\$101,586.00)					
Budg_Cat:	Charges for Services - R40	(\$88,786.94)	(\$101,586.00)	(\$101,586.00)	(\$101,586.00)	\$0.00	0.00
Func:	Internal Service - 49200	(\$88,786.94)	(\$101,586.00)	(\$101,586.00)	(\$101,586.00)	\$0.00	0.00

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.3410.00000.00.000	Fleet Maintenance Fund - Sal	(\$35,858.90)	(\$37,000.00)	(\$37,000.00)	(\$37,000.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Outside Contracted Services		(\$37,000.00)					
Column Total:		(\$37,000.00)					
6310.1.550.49200.3471.00000.00.000	Fleet Maintenance Fund - Sal	(\$346,532.78)	(\$250,351.00)	(\$330,297.00)	(\$330,297.00)	(\$79,946.00)	31.93
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: General Fund Dept Parts Costs		(\$201,670.00)					
Description: Outside Services Parts Costs		(\$58,880.00)					
Description: Parking Activity Fund Parts Costs		(\$883.00)					
Description: Sewer Fund Parts Costs		(\$28,965.00)					
Description: Water Fund Parts Costs		(\$39,899.00)					
Column Total:		(\$330,297.00)					
6310.1.550.49200.3473.00000.00.000	Fleet Maintenance Fund - Ver	(\$465,508.08)	(\$500,534.00)	(\$500,534.00)	(\$500,534.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: General Fund		(\$336,538.00)					
Description: Parking Activity Fund		(\$1,632.00)					
Description: Sewer Fund		(\$76,572.00)					
Description: Water Fund		(\$85,792.00)					
Column Total:		(\$500,534.00)					
Budg_Cat: Charges for Services - R40		(\$847,899.76)	(\$787,885.00)	(\$867,831.00)	(\$867,831.00)	(\$79,946.00)	10.15

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.3599.00000.00.000	Fleet Maintenance Fund - Mis	(\$45,921.00)	(\$27,725.00)	(\$27,725.00)	(\$27,725.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fleet Maintenance Fund - Misc Revenue		(\$27,725.00)					
Column Total:		(\$27,725.00)					
6310.1.550.49200.3611.00000.00.000	Fleet Maintenance Fund - Inte	(\$265.77)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$46,186.77)	(\$27,725.00)	(\$27,725.00)	(\$27,725.00)	\$0.00	0.00
6310.1.550.49200.3999.00000.00.000	Internal Service - Budgetary U	\$0.00	(\$15,016.00)	(\$63,220.00)	(\$63,220.00)	(\$48,204.00)	321.02
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Budgetary Use of Fund Balance		(\$63,220.00)					
Column Total:		(\$63,220.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$15,016.00)	(\$63,220.00)	(\$63,220.00)	(\$48,204.00)	321.02
Func: Internal Service - 49200		(\$894,086.53)	(\$830,626.00)	(\$958,776.00)	(\$958,776.00)	(\$128,150.00)	15.43

City of Dover, New Hampshire

Workers Compensation Fund Revenue Detail Report

Fiscal Year: 2017-2018

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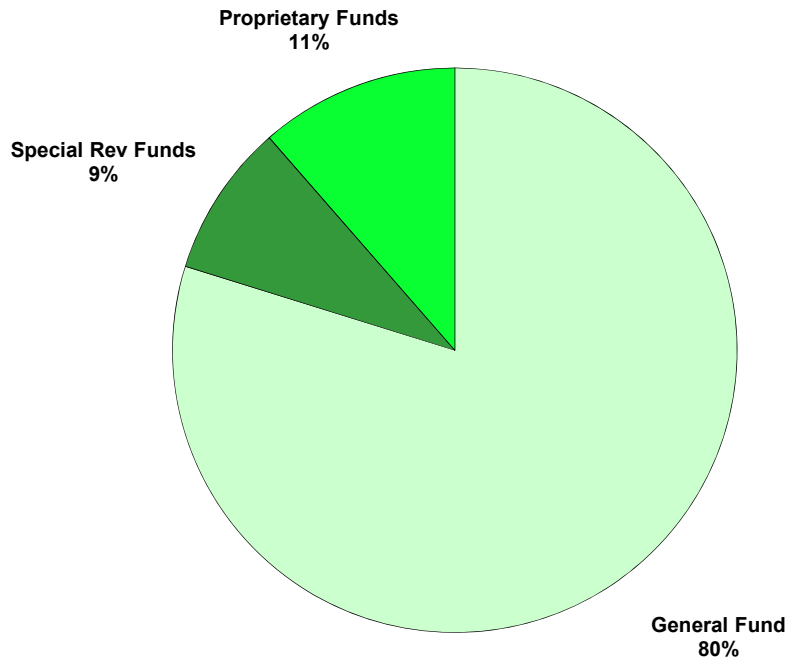
From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.3410.09100.00.000	Workers Compensation Fund	(\$536,358.07)	(\$654,358.00)	(\$654,358.00)	(\$654,358.00)	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: CS-PW	(\$100,343.00)					
	Description: DoverNet	(\$916.00)					
	Description: Executive	(\$4,589.00)					
	Description: Finance	(\$1,742.00)					
	Description: Fire	(\$185,418.00)					
	Description: Fleet	(\$10,904.00)					
	Description: Library	(\$2,471.00)					
	Description: McConnell Center	(\$1,611.00)					
	Description: Parking	(\$2,861.00)					
	Description: Planning	(\$667.00)					
	Description: Planning CDBG Grant	(\$126.00)					
	Description: Police	(\$100,338.00)					
	Description: Police Grants	(\$5,236.00)					
	Description: Public Welfare	(\$314.00)					
	Description: Rec Special Revenue Programs	(\$6,186.00)					
	Description: Recreation	(\$20,823.00)					
	Description: School	(\$143,236.00)					
	Description: Sewer	(\$38,406.00)					
	Description: Solid Waste	(\$287.00)					
	Description: Water	(\$27,884.00)					
	Column Total:	(\$654,358.00)					
Budg_Cat: Charges for Services - R40		(\$536,358.07)	(\$654,358.00)	(\$654,358.00)	(\$654,358.00)	\$0.00	0.00
Proj_Grant: Administration - 09100		(\$589,681.35)	(\$654,358.00)	(\$654,358.00)	(\$654,358.00)	\$0.00	0.00
Fund: Workers Compensation Fund - 6800		(\$589,681.35)	(\$654,358.00)	(\$654,358.00)	(\$654,358.00)	\$0.00	0.00

APPROPRIATIONS ALL BUDGETED FUNDS



Fund Type	FY16 Actual Realized	FY17 Council Adopted	FY18 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
General Fund	100,475,780	107,805,365	111,332,346	3,526,981	3.3%
Special Rev Funds	11,877,849	12,864,575	12,239,777	(624,798)	-4.9%
Proprietary Funds	12,255,575	15,263,347	15,929,338	665,991	4.4%
Totals	124,609,204	135,933,287	139,501,461	3,568,174	2.6%

General Fund: Activities accounted for in the General Fund include Public Safety (Police and Fire & Rescue), Public Works functions such as upkeep of streets and drains, Recreation functions such as the Indoor Pool and the McConnell Center, the Public Library and Public Welfare. These are mainly Property Tax supported.

Special Revenue: Activities accounted for where revenues have been restricted to the activity. These include Federal and State grants as well as locally restricted money such as parking receipts for the Parking Activity Fund, the receipts for sale of waste bags restricted to the Residential Waste Fund and the OPEB Liability Fund. The Downtown Dover TIF and the Waterfront TIF are budgeted as special revenue funds.

Proprietary: Activities that are usually self supporting and accounted for in the same nature as private enterprise. These include Enterprise funds like the Water and Sewer Utility Funds. This Fund type also includes the Internal Service Funds which service departments.

City of Dover
Fiscal Year 2018 Budget
July 1, 2017 - June 30, 2018

		Appropriations Summary by Fund				
Fund	Description	FY16 Prior Year Actual	FY17 Council Adopted	FY18 City Mgr. Proposed	Dollar Change	Percent Change
1000	General Fund					
	City Council	361,176	444,459	524,058	79,599	17.9
	Executive	864,192	918,106	1,063,626	145,520	15.9
	Finance	1,695,275	1,808,151	1,787,995	(20,156)	(1.1)
	Planning	574,678	661,252	697,724	36,472	5.5
	Misc. Gen Gov't	1,307,229	1,135,262	991,492	(143,770)	(12.7)
	Police	7,805,258	8,537,733	8,966,541	428,808	5.0
	Fire & Rescue	8,007,493	8,610,508	9,002,927	392,419	4.6
	Comm Serv PW	5,141,482	6,968,806	7,154,000	185,194	2.7
	Recreation	1,984,343	2,140,481	2,225,539	85,058	4.0
	Public Library	1,117,870	1,300,849	1,393,557	92,708	7.1
	Public Welfare	681,217	836,183	857,507	21,324	2.6
	Debt Service	12,572,330	12,865,680	12,014,563	(851,117)	(6.6)
	Other Financing Sources/Uses	3,291,111	3,521,696	3,809,937	288,241	8.2
	School	46,740,214	49,542,420	52,119,596	2,577,176	5.2
	Intergovernmental	8,331,912	8,513,779	8,723,284	209,505	2.5
	Total 1000 General Fund	100,475,780	107,805,365	111,332,346	3,526,981	3.3
2100	CDBG - Entitlement					
	Planning	203,247	356,928	311,088	(45,840)	(12.8)
	Total 2100 CDBG - Entitlement	203,247	356,928	311,088	(45,840)	(12.8)
2210	DOJ - Drug Ed & Enforce					
	Police	14,741	115,031	125,820	10,789	9.4
	Total 2210 DOJ - Drug Ed & Enforce	14,741	115,031	125,820	10,789	9.4
2220	DHA - Policing					
	Police	98,042	104,543	108,766	4,223	4.0
	Total 2220 DHA - Policing	98,042	104,543	108,766	4,223	4.0
2245	DHHS - Assistance Programs					
	Police	66,077	65,275	69,246	3,971	6.1
	Total 2245 DHHS - Assistance Programs	66,077	65,275	69,246	3,971	6.1
2250	Youth Tobacco & Alcohol Awareness					
	Police	165,418	171,206	176,580	5,374	3.1
	Total 2250 Youth Tobacco & Alcohol	165,418	171,206	176,580	5,374	3.1
2800	School Cafeteria Fund					
	Education	1,636,994	1,760,000	1,730,000	(30,000)	(1.7)
	Total 2800 School Cafeteria Fund	1,636,994	1,760,000	1,730,000	(30,000)	(1.7)
2820	School - DOE Federal Grants					
	Education	2,982,917	2,825,000	3,051,108	226,108	8.0
	Total 2820 DOE Federal Grants	2,982,917	2,825,000	3,051,108	226,108	8.0
2900	School Special Pgms & Grants					
	Education	94,590	100,000	129,000	29,000	29.0
	Total 2900 School Special Pgms & Grants	94,590	100,000	129,000	29,000	29.0
3207	Public Safety Special Details					
	Police	411,022	389,971	440,315	50,344	12.7
	Fire & Rescue	26,100	6,907	6,907	0	0.0
	Total 3207 Public Safety Special Details	437,122	396,878	447,222	50,344	12.7

City of Dover
Fiscal Year 2018 Budget
July 1, 2017 - June 30, 2018

		Appropriations Summary by Fund				
Fund	Description	FY16 Prior Year Actual	FY17 Council Adopted	FY18 City Mgr. Proposed	Dollar Change	Percent Change
3213	Parking Activity Fund					
	Police	684,720	850,720	856,716	5,996	0.7
	Total 3213 Parking Activity Fund	684,720	850,720	856,716	5,996	0.7
3320	Residential Solid Waste					
	Comm Serv PW	943,472	942,536	1,008,582	66,046	7.0
	Total 3320 Residential Solid Waste	943,472	942,536	1,008,582	66,046	7.0
3381	McConnell Center					
	Recreation	855,874	927,504	937,907	10,403	1.1
	Total 3381 McConnell Center	855,874	927,504	937,907	10,403	1.1
3410	Recreation Programs Fund					
	Recreation	430,707	603,409	548,949	(54,460)	(9.0)
	Total 3410 Recreation Programs	430,707	603,409	548,949	(54,460)	(9.0)
3455	Library Fines					
	Public Library	36,083	42,077	36,678	(5,399)	(12.8)
	Total 3455 Library Fines	36,083	42,077	36,678	(5,399)	(12.8)
3500	OPEB Liability Fund					
	Misc Gen Gov't	1,503,091	1,495,909	1,594,311	98,402	6.6
	Total 3500 OPEB Liability Fund	1,503,091	1,495,909	1,594,311	98,402	6.6
3710	Downtown Dover TIF Fund					
	Misc Gen Gov't	643,126	640,359	642,409	2,050	0.3
	Total 3710 Downtown Dover TIF Fund	643,126	640,359	642,409	2,050	0.3
3715	Waterfront TIF Fund					
	Misc Gen Gov't	115,249	150,000	150,000	0	0.0
	Total 3715 Waterfront TIF Fund	115,249	150,000	150,000	0	0.0
3810	School Tuition Programs					
	Education	115,835	125,000	125,000	0	0.0
	Total 3810 School Tuition Programs	115,835	125,000	125,000	0	0.0
3825	Alternative Education Fund					
	Education	661,608	680,700	0	(680,700)	(100.0)
	Total 3825 School Tuition Programs	661,608	680,700	0	(680,700)	(100.0)
3830	School Facilities Fund					
	Education	188,936	511,500	190,395	(321,105)	(62.8)
	Total 3830 School Facilities Fund	188,936	511,500	190,395	(321,105)	(62.8)
5300	Water Fund					
	Comm Serv PW	4,297,274	5,018,691	5,303,833	285,142	5.7
	Total 5300 Water Fund	4,297,274	5,018,691	5,303,833	285,142	5.7
5320	Sewer Fund					
	Comm Serv PW	5,757,330	7,506,400	7,764,561	258,161	3.4
	Total 5320 Sewer Fund	5,757,330	7,506,400	7,764,561	258,161	3.4

City of Dover
Fiscal Year 2018 Budget
July 1, 2017 - June 30, 2018

		Appropriations Summary by Fund					
Fund	Description	FY16 Prior Year Actual	FY17 Council Adopted	FY18 City Mgr. Proposed	Dollar Change	Percent Change	
6100	DoverNet Fund						
	Other Financing Sources/Uses	674,266	1,151,686	1,146,224	(5,462)	(0.5)	
	Total 6100 DoverNet Fund	674,266	1,151,686	1,146,224	(5,462)	(0.5)	
6110	Central Stores Fund						
	Other Financing Sources/Uses	90,743	101,586	101,586	0	0.0	
	Total 6110 Central Stores Fund	90,743	101,586	101,586	0	0.0	
6310	Fleet Maintenance Fund						
	Other Financing Sources/Uses	821,828	830,626	958,776	128,150	15.4	
	Total 6310 Fleet Maintenance Fund	821,828	830,626	958,776	128,150	15.4	
6800	Workers Compensation Fund						
	Other Financing Sources/Uses	614,134	654,358	654,358	0	0.0	
	Total 6800 Workers Compensation Fund	614,134	654,358	654,358	0	0.0	
	Total All Funds	124,609,204	135,933,287	139,501,461	3,568,174	2.6%	

City of Dover
Fiscal Year 2018 Budget
July 1, 2017 - June 30, 2018

Appropriations
Summary by Department

Description		FY16 Prior Year Actual	FY17 Adopted Budget	FY18 City Mgr. Proposed	Dollar Change	% Chng
City Council						
1000	General Fund	361,176	444,459	524,058	79,599	17.9
Total	City Council	361,176	444,459	524,058	79,599	17.9
Executive						
1000	General Fund	864,192	918,106	1,063,626	145,520	15.9
Total	Executive	864,192	918,106	1,063,626	145,520	15.9
Finance						
1000	General Fund	1,695,275	1,808,151	1,787,995	(20,156)	(1.1)
Total	Finance	1,695,275	1,808,151	1,787,995	(20,156)	(1.1)
Planning						
1000	General Fund	574,678	661,252	697,724	36,472	5.5
2100	CDBG - Entitlement	203,247	356,928	311,088	(45,840)	(12.8)
Total	Planning	777,924	1,018,180	1,008,812	(9,368)	(0.9)
Misc. Gen Gov't						
1000	General Fund	1,307,229	1,135,262	991,492	(143,770)	(12.7)
3500	OPEB Liability Fund	1,503,091	1,495,909	1,594,311	98,402	6.6
3710	Downtown Dover TIF	643,126	640,359	642,409	2,050	0.3
3715	Waterfront TIF	115,249	150,000	150,000	0	0.0
Total	Misc. Gen Gov't	3,568,695	3,421,530	3,378,212	(43,318)	(1.3)
Police						
1000	General Fund	7,805,258	8,537,733	8,966,541	428,808	5.0
2210	DOJ - Drug Ed & Enforce	14,741	115,031	125,820	10,789	9.4
2220	DHA - Policing	98,042	104,543	108,766	4,223	4.0
2245	DHHS - Assistance Programs	66,077	65,275	69,246	3,971	6.1
2250	Youth Tobacco & Alcohol	165,418	171,206	176,580	5,374	3.1
3207	Public Safety Special Details	411,022	389,971	440,315	50,344	12.9
3213	Parking Activity Fund	684,720	850,720	856,716	5,996	0.7
Total	Police	9,245,278	10,234,479	10,743,984	509,505	5.0
Fire & Rescue						
1000	General Fund	8,007,493	8,610,508	9,002,927	392,419	4.6
3207	Public Safety Special details	26,100	6,907	6,907	0	0.0
Total	Fire & Rescue	8,033,592	8,617,415	9,009,834	392,419	4.6
Comm Serv PW						
1000	General Fund	5,141,482	6,968,806	7,154,000	185,194	2.7
3320	Residential Solid Waste	943,472	942,536	1,008,582	66,046	7.0
5300	Water Fund	4,297,274	5,018,691	5,303,833	285,142	5.7
5320	Sewer Fund	5,757,330	7,506,400	7,764,561	258,161	3.4
Total	Comm Serv PW	16,139,558	20,436,433	21,230,976	794,543	3.9

City of Dover
Fiscal Year 2018 Budget
July 1, 2017 - June 30, 2018

		Appropriations				
		Summary by Department				
Description		FY16 Prior Year Actual	FY17 Adopted Budget	FY18 City Mgr. Proposed	Dollar Change	% Chng
Recreation						
1000	General Fund	1,984,343	2,140,481	2,225,539	85,058	4.0
3381	McConnell Center	855,874	927,504	937,907	10,403	1.1
3410	Recreation Programs Fund	430,707	603,409	548,949	(54,460)	(9.0)
Total	Recreation	3,270,924	3,671,394	3,712,395	41,001	1.1
Public Library						
1000	General Fund	1,117,870	1,300,849	1,393,557	92,708	7.1
3455	Library Fines	36,083	42,077	36,678	(5,399)	(12.8)
Total	Public Library	1,153,953	1,342,926	1,430,235	87,309	6.5
Public Welfare						
1000	General Fund	681,217	836,183	857,507	21,324	2.6
Total	Public Welfare	681,217	836,183	857,507	21,324	2.6
Debt Service						
1000	General Fund	12,572,330	12,865,680	12,014,563	(851,117)	(6.6)
Total	Debt Service	12,572,330	12,865,680	12,014,563	(851,117)	(6.6)
Other Financing Uses						
1000	General Fund	3,291,111	3,521,696	3,809,937	288,241	8.2
6100	DoverNet Fund	674,266	1,151,686	1,146,224	(5,462)	(0.5)
6110	Central Stores Fund	90,743	101,586	101,586	0	0.0
6310	Fleet Maintenance Fund	821,828	830,626	958,776	128,150	15.4
6800	Workers Compensation Fund	614,134	654,358	654,358	0	0.0
Total	Other Financing Sources/Uses	5,492,083	6,259,952	6,670,881	410,929	6.6
Education						
1000	General Fund	46,740,214	49,542,420	52,119,596	2,577,176	5.2
2800	School Cafeteria Fund	1,636,994	1,760,000	1,730,000	(30,000)	(1.7)
2820	DOE Federal Grants	2,982,917	2,825,000	3,051,108	226,108	8.0
2900	School Special Pgms & Grants	94,590	100,000	129,000	29,000	29.0
3810	School Tuition Programs	115,835	125,000	125,000	0	0.0
3825	Alternative Education Fund	661,608	680,700	0	(680,700)	(100.0)
3830	School Facilities Fund	188,936	511,500	190,395	(321,105)	(62.8)
Total	Education	52,421,094	55,544,620	57,345,099	1,800,479	3.2
Intergovernmental						
1000	General Fund	8,331,912	8,513,779	8,723,284	209,505	2.5
Total	Intergovernmental	8,331,912	8,513,779	8,723,284	209,505	2.5
Total	All Funds	124,609,204	135,933,287	139,501,461	3,568,174	2.6

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000 General Fund

1000.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$2,244,840	\$2,463,400	\$2,530,454	\$2,530,454	\$67,054	2.72
1000.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$10,360,380	\$11,058,730	\$11,323,310	\$11,323,310	\$264,580	2.39
1000.0.000.00000.4120.00000.00.000	Temporary Employees	\$385,404	\$452,083	\$455,854	\$450,854	(\$1,229)	(0.27)
1000.0.000.00000.4125.00000.00.000	Elected Officials	\$15,873	\$20,518	\$20,518	\$20,518	\$0	0.00
1000.0.000.00000.4130.00000.00.000	Overtime Pay	\$1,176,574	\$1,184,416	\$1,270,206	\$1,262,147	\$77,731	6.56
1000.0.000.00000.4170.00000.00.000	Longevity Pay	\$176,382	\$171,243	\$190,353	\$190,353	\$19,110	11.16
1000.0.000.00000.4211.00000.00.000	Health Insurance	\$2,971,143	\$3,388,090	\$3,509,072	\$3,509,072	\$120,982	3.57
1000.0.000.00000.4212.00000.00.000	Dental Insurance	\$103,392	\$117,282	\$115,555	\$115,555	(\$1,727)	(1.47)
1000.0.000.00000.4213.00000.00.000	Life Insurance	\$26,240	\$29,846	\$30,288	\$30,288	\$442	1.48
1000.0.000.00000.4214.00000.00.000	Disability Insurance	\$5,697	\$7,966	\$8,166	\$8,166	\$200	2.51
1000.0.000.00000.4220.00000.00.000	FICA	\$429,311	\$459,292	\$488,847	\$488,847	\$29,555	6.43
1000.0.000.00000.4225.00000.00.000	Medicare	\$217,475	\$227,944	\$241,826	\$241,826	\$13,882	6.09
1000.0.000.00000.4230.00000.00.000	Retirement	\$2,725,988	\$2,995,089	\$3,312,360	\$3,312,360	\$317,271	10.59
1000.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$81,760	\$99,615	\$97,437	\$97,437	(\$2,178)	(2.19)
1000.0.000.00000.4250.00000.00.000	Unemployment	\$5,987	\$20,000	\$20,000	\$20,000	\$0	0.00
1000.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$430,599	\$429,244	\$422,519	\$422,519	(\$6,725)	(1.57)
1000.0.000.00000.4290.00000.00.000	FSA Fees	\$2,548	\$4,885	\$5,035	\$5,035	\$150	3.07
1000.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$34,883	\$42,466	\$42,466	\$42,466	\$0	0.00
1000.0.000.00000.4295.00000.00.000	Compensated Absences	\$375,844	\$261,578	\$261,578	\$261,578	\$0	0.00
Budg_Cat: Personal Services - 100		\$21,770,320	\$23,433,687	\$24,345,844	\$24,332,785	\$899,098	3.84
1000.0.000.00000.4311.00000.00.000	Administrative Services	\$3,580	\$4,300	\$4,300	\$4,300	\$0	0.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

FY18 City Manager Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4312.00000.00.000	Management Services	\$611,935	\$214,000	\$221,500	\$221,500	\$7,500	3.50
1000.0.000.00000.4334.00000.00.000	Legal Services	\$133,847	\$93,000	\$93,000	\$93,000	\$0	0.00
1000.0.000.00000.4335.00000.00.000	Auditing Services	\$15,133	\$15,436	\$15,436	\$15,436	\$0	0.00
1000.0.000.00000.4336.00000.00.000	Medical Services	\$24,467	\$16,730	\$18,049	\$18,049	\$1,319	7.88
1000.0.000.00000.4337.00000.00.000	Dental Services	\$200	\$500	\$500	\$500	\$0	0.00
1000.0.000.00000.4339.00000.00.000	Consulting Services	\$32,886	\$65,268	\$66,443	\$66,443	\$1,175	1.80
1000.0.000.00000.4341.00000.00.000	Technical Services	\$52,006	\$235,553	\$234,358	\$234,358	(\$1,195)	(0.51)
1000.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$62,748	\$79,867	\$81,525	\$79,525	(\$342)	(0.43)
Budg_Cat: Purchased Services - 300		\$936,801	\$724,654	\$735,111	\$733,111	\$8,457	1.17
1000.0.000.00000.4420.00000.00.000	Waste Collection Services	\$430,633	\$375,000	\$375,000	\$375,000	\$0	0.00
1000.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$70,528	\$98,025	\$100,025	\$100,025	\$2,000	2.04
1000.0.000.00000.4422.00000.00.000	Contract Snow Plowing	\$33,303	\$75,000	\$75,000	\$75,000	\$0	0.00
1000.0.000.00000.4423.00000.00.000	Cleaning Services	\$2,525	\$3,599	\$3,599	\$3,599	\$0	0.00
1000.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$151,319	\$184,323	\$210,994	\$210,994	\$26,671	14.47
1000.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Buildi	\$155,529	\$221,500	\$237,107	\$237,107	\$15,607	7.05
1000.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$36,857	\$61,114	\$69,624	\$69,624	\$8,510	13.92
1000.0.000.00000.4434.00000.00.000	Maint Chrgs - Vehicles	\$73,485	\$67,360	\$67,360	\$67,360	\$0	0.00
1000.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmng	\$431,396	\$642,975	\$668,833	\$668,833	\$25,858	4.02
1000.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$665,188	\$764,933	\$769,205	\$769,205	\$4,272	0.56
1000.0.000.00000.4443.00000.00.000	Rental of Equipment	\$57,897	\$57,089	\$57,170	\$57,170	\$81	0.14

ei

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

From Date: 7/1/2017

To Date: 6/30/2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4521.00000.00.000	Property Insurance	\$52,588	\$58,505	\$65,343	\$65,343	\$6,838	11.69
1000.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$69,403	\$75,228	\$79,379	\$79,379	\$4,151	5.52
1000.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$49,093	\$50,894	\$50,910	\$50,910	\$16	0.03
1000.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$142,507	\$145,041	\$152,431	\$152,431	\$7,390	5.10
1000.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$14,987	\$10,000	\$5,000	\$5,000	(\$5,000)	(50.00)
1000.0.000.00000.4531.00000.00.000	Telecommunications	\$135,089	\$157,801	\$162,803	\$161,803	\$4,002	2.54
1000.0.000.00000.4534.00000.00.000	Postage	\$62,026	\$73,105	\$78,032	\$78,032	\$4,927	6.74
1000.0.000.00000.4540.00000.00.000	Advertising	\$26,782	\$23,641	\$48,741	\$32,741	\$9,100	38.49
1000.0.000.00000.4550.00000.00.000	Printing & Binding	\$8,685	\$15,125	\$14,125	\$14,125	(\$1,000)	(6.61)
1000.0.000.00000.4580.00000.00.000	Travel Expense	\$19,678	\$29,622	\$26,226	\$26,226	(\$3,396)	(11.46)
1000.0.000.00000.4591.00000.00.000	Special Programs	\$4,590	\$8,750	\$11,000	\$11,000	\$2,250	25.71
1000.0.000.00000.4592.00000.00.000	Emergency Shelter	\$14,482	\$7,500	\$35,000	\$35,000	\$27,500	366.67
Budg_Cat: Purchased Services - 300		\$2,708,568	\$3,206,130	\$3,362,907	\$3,345,907	\$139,777	4.36
1000.0.000.00000.4611.00000.00.000	Office Supplies	\$68,705	\$82,121	\$82,558	\$82,558	\$437	0.53
1000.0.000.00000.4612.00000.00.000	Operating Supplies	\$198,296	\$314,665	\$340,925	\$340,925	\$26,260	8.35
1000.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$68,056	\$78,821	\$79,606	\$79,606	\$785	1.00
1000.0.000.00000.4619.00000.00.000	Supplies for Resale	\$2,485	\$2,000	\$2,000	\$2,000	\$0	0.00
1000.0.000.00000.4621.00000.00.000	Natural Gas	\$144,046	\$180,140	\$177,744	\$168,744	(\$11,396)	(6.33)
1000.0.000.00000.4622.00000.00.000	Electricity	\$693,816	\$740,444	\$660,494	\$654,494	(\$85,950)	(11.61)
1000.0.000.00000.4623.00000.00.000	Propane	\$12,108	\$16,771	\$14,944	\$14,944	(\$1,827)	(10.89)
1000.0.000.00000.4624.00000.00.000	Heating Oil	\$31,483	\$58,641	\$55,159	\$55,159	(\$3,482)	(5.94)
1000.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$143,099	\$205,755	\$173,420	\$173,420	(\$32,335)	(15.72)
1000.0.000.00000.4631.00000.00.000	Food/Food Services	\$11,255	\$11,850	\$12,475	\$12,475	\$625	5.27

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$41,710	\$54,146	\$60,374	\$60,374	\$6,228	11.50
1000.0.000.00000.4640.00000.00.000	Books/Publications	\$20,758	\$34,818	\$42,023	\$42,023	\$7,205	20.69
1000.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$70,513	\$67,647	\$68,122	\$68,122	\$475	0.70
1000.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$100,484	\$131,800	\$131,100	\$131,100	(\$700)	(0.53)
1000.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$36,065	\$31,400	\$33,250	\$33,250	\$1,850	5.89
1000.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$230,825	\$133,203	\$193,232	\$193,232	\$60,029	45.07
1000.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$312,989	\$336,541	\$338,174	\$338,174	\$1,633	0.49
1000.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$70,864	\$75,270	\$91,300	\$91,300	\$16,030	21.30
Budg_Cat: Supplies - 600		\$2,257,559	\$2,556,033	\$2,556,900	\$2,541,900	(\$14,133)	(0.55)
1000.0.000.00000.4715.00000.00.000	Land Improvements	\$526,604	\$1,552,000	\$2,185,933	\$1,785,933	\$233,933	15.07
1000.0.000.00000.4725.00000.00.000	Building Improvements	\$15,000	\$18,000	\$31,085	\$31,085	\$13,085	72.69
1000.0.000.00000.4727.00000.00.000	Building Systems	\$0	\$21,489	\$0	\$0	(\$21,489)	(100.00)
1000.0.000.00000.4730.00000.00.000	Improvements o/t Buildings	\$0	\$75,000	\$75,000	\$75,000	\$0	0.00
1000.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$118,717	\$56,866	\$95,166	\$85,166	\$28,300	49.77
1000.0.000.00000.4742.00000.00.000	Light Vehicles	\$0	\$0	\$5,000	\$5,000	\$5,000	0.00
1000.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$0	\$7,000	\$7,000	\$7,000	\$0	0.00
1000.0.000.00000.4745.00000.00.000	Computers & Communications	\$48,144	\$80,634	\$67,060	\$67,060	(\$13,574)	(16.83)
1000.0.000.00000.4748.00000.00.000	Books and Collections	\$84,897	\$104,772	\$107,915	\$107,915	\$3,143	3.00
1000.0.000.00000.4752.00000.00.000	Bridges	\$2,816	\$100,000	\$100,000	\$100,000	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$796,179	\$2,015,761	\$2,674,159	\$2,264,159	\$248,398	12.32
1000.0.000.00000.4810.00000.00.000	Membership Dues	\$70,901	\$78,225	\$88,163	\$88,163	\$9,938	12.70
1000.0.000.00000.4819.00000.00.000	Fees & Charges	\$12,958	\$15,293	\$15,793	\$15,793	\$500	3.27

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

		FY17 Adopted		FY18 Department	FY18 City Manager Proposed	Dollar Change	Percent Change
Account	Description	FY16 Actual	Budget	Request			
1000.0.000.00000.4835.00000.00.000	Grants/Subsidy	\$235,795	\$436,261	\$533,866	\$515,866	\$79,605	18.25
1000.0.000.00000.4840.00000.00.000	Contingency	\$60,643	\$355,261	\$348,646	\$348,646	(\$6,615)	(1.86)
1000.0.000.00000.4891.00000.00.000	Abatements	\$137,639	\$180,720	\$50,000	\$50,000	(\$130,720)	(72.33)
1000.0.000.00000.4895.00000.00.000	Cost of Sales	\$616	\$1,500	\$1,500	\$1,500	\$0	0.00
1000.0.000.00000.4896.00000.00.000	Cost of Sales - Food	\$22,348	\$25,000	\$25,000	\$25,000	\$0	0.00
1000.0.000.00000.4897.00000.00.000	Cost of Sales - Misc	\$5,413	\$10,000	\$10,000	\$10,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$546,312	\$1,102,260	\$1,072,968	\$1,054,968	(\$47,292)	(4.29)
1000.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$2,940,773	\$2,818,666	\$2,959,100	\$2,959,100	\$140,434	4.98
1000.0.000.00000.4914.00000.00.000	Transfer To Capital Pjts	\$372,756	\$0	\$0	\$0	\$0	0.00
1000.0.000.00000.4915.00000.00.000	Transfer to Enterprise	\$149,000	\$151,295	\$196,723	\$171,723	\$20,428	13.50
1000.0.000.00000.4918.00000.00.000	Transfer to Trust	\$2,881,996	\$955,000	\$1,226,250	\$1,226,250	\$271,250	28.40
Budg_Cat: Operating Transfers Out - 910		\$6,344,525	\$3,924,961	\$4,382,073	\$4,357,073	\$432,112	11.01
1000.0.000.00000.4920.00000.00.000	Principal Payments	\$6,784,173	\$6,450,244	\$6,326,973	\$6,326,973	(\$123,271)	(1.91)
1000.0.000.00000.4921.00000.00.000	Interest - Bonds	\$3,258,405	\$6,415,436	\$5,687,590	\$5,687,590	(\$727,846)	(11.35)
Budg_Cat: Debt Service - 920		\$10,042,578	\$12,865,680	\$12,014,563	\$12,014,563	(\$851,117)	(6.62)
1000.0.000.00000.4950.00000.00.000	Education	\$46,550,664	\$49,462,420	\$51,964,596	\$51,964,596	\$2,502,176	5.06
Budg_Cat: Education - 950		\$46,550,664	\$49,462,420	\$51,964,596	\$51,964,596	\$2,502,176	5.06
1000.0.000.00000.4990.00000.00.000	County Tax	\$8,331,912	\$8,513,779	\$8,723,284	\$8,723,284	\$209,505	2.46
Budg_Cat: Intergovernmental - 990		\$8,331,912	\$8,513,779	\$8,723,284	\$8,723,284	\$209,505	2.46
Func: UNDESIGNATED - 00000		\$53,735,567	\$107,805,365	\$111,832,405	\$111,332,346	\$3,526,981	3.27

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
 ☒ Round to whole dollars
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Fund: General Fund - 1000		\$100,286,231	\$107,805,365	\$111,832,405	\$111,332,346	\$3,526,981	3.27

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

2100 HUD/CDBG - Entitlement

2100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$54,994	\$63,263	\$67,909	\$67,909	\$4,646	7.34
2100.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$12,140	\$0	\$0	\$0	\$0	0.00
2100.0.000.00000.4211.00000.00.000	Health Insurance	\$7,833	\$10,006	\$9,438	\$9,438	(\$568)	(5.68)
2100.0.000.00000.4212.00000.00.000	Dental Insurance	\$604	\$648	\$612	\$612	(\$36)	(5.56)
2100.0.000.00000.4213.00000.00.000	Life Insurance	\$175	\$152	\$149	\$149	(\$3)	(1.97)
2100.0.000.00000.4214.00000.00.000	Disability Insurance	\$79	\$0	\$0	\$0	\$0	0.00
2100.0.000.00000.4220.00000.00.000	FICA	\$4,297	\$4,078	\$4,608	\$4,608	\$530	13.00
2100.0.000.00000.4225.00000.00.000	Medicare	\$1,005	\$954	\$1,046	\$1,046	\$92	9.64
2100.0.000.00000.4230.00000.00.000	Retirement	\$7,559	\$7,067	\$7,154	\$7,154	\$87	1.23
2100.0.000.00000.4240.00000.00.000	Staff Development Reimbursement	\$618	\$300	\$300	\$300	\$0	0.00
2100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$126	\$126	\$126	\$126	\$0	0.00
2100.0.000.00000.4290.00000.00.000	FSA Fees	\$38	\$66	\$63	\$63	(\$3)	(4.55)
Budg_Cat: Personal Services - 100		\$89,467	\$86,660	\$91,405	\$91,405	\$4,745	5.48
2100.0.000.00000.4335.00000.00.000	Auditing Services	\$4,578	\$4,670	\$5,670	\$5,670	\$1,000	21.41
2100.0.000.00000.4339.00000.00.000	Consulting Services	\$12,550	\$0	\$0	\$0	\$0	0.00
2100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipment	\$1,339	\$2,312	\$3,508	\$3,508	\$1,196	51.73
2100.0.000.00000.4531.00000.00.000	Telecommunications	\$203	\$400	\$400	\$400	\$0	0.00
2100.0.000.00000.4534.00000.00.000	Postage	\$366	\$100	\$100	\$100	\$0	0.00
2100.0.000.00000.4540.00000.00.000	Advertising	\$796	\$166	\$166	\$166	\$0	0.00
2100.0.000.00000.4580.00000.00.000	Travel Expense	\$202	\$255	\$255	\$255	\$0	0.00
Budg_Cat: Purchased Services - 300		\$20,034	\$7,903	\$10,099	\$10,099	\$2,196	27.79

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2100.0.000.00000.4611.00000.00.000	Office Supplies	\$142	\$1,589	\$3,466	\$3,466	\$1,877	118.12
2100.0.000.00000.4631.00000.00.000	Food/Food Services	\$200	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$342	\$1,589	\$3,466	\$3,466	\$1,877	118.12
2100.0.000.00000.4835.00000.00.000	Grants/Subsidy	\$93,403	\$260,776	\$206,118	\$206,118	(\$54,658)	(20.96)
Budg_Cat: Other Expenses - 800		\$93,403	\$260,776	\$206,118	\$206,118	(\$54,658)	(20.96)
Func: UNDESIGNATED - 00000		\$203,247	\$356,928	\$311,088	\$311,088	(\$45,840)	(12.84)

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: HUD/CDBG - Entitlement - 2100		\$203,247	\$356,928	\$311,088	\$311,088	(\$45,840)	(12.84)

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017 To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

2210 DOJ – Drug Education & Enforcement

2210.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$0	\$69,586	\$74,382	\$74,382	\$4,796	6.89
2210.0.000.00000.4170.00000.00.000	Longevity Pay	\$0	\$400	\$400	\$400	\$0	0.00
2210.0.000.00000.4211.00000.00.000	Health Insurance	\$0	\$24,712	\$27,080	\$27,080	\$2,368	9.58
2210.0.000.00000.4212.00000.00.000	Dental Insurance	\$0	\$737	\$737	\$737	\$0	0.00
2210.0.000.00000.4213.00000.00.000	Life Insurance	\$0	\$155	\$166	\$166	\$11	7.10
2210.0.000.00000.4225.00000.00.000	Medicare	\$0	\$979	\$1,047	\$1,047	\$68	6.95
2210.0.000.00000.4230.00000.00.000	Retirement	\$0	\$18,462	\$22,008	\$22,008	\$3,546	19.21
Budg_Cat: Personal Services - 100		\$0	\$115,031	\$125,820	\$125,820	\$10,789	9.38
2210.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$8,092	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$8,092	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4745.00000.00.000	Computers & Communication	\$6,649	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$6,649	\$0	\$0	\$0	\$0	0.00
Func: UNDESIGNATED - 00000		\$14,741	\$115,031	\$125,820	\$125,820	\$10,789	9.38

Appropriations Summary by Object Code

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: DOJ - Drug Ed & Enforce - 2210		\$14,741	\$115,031	\$125,820	\$125,820	\$10,789	9.38

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

2220 DHA - Policing

2220.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$62,638	\$65,982	\$67,440	\$67,440	\$1,458	2.21
2220.0.000.00000.4170.00000.00.000	Longevity Pay	\$400	\$400	\$400	\$400	\$0	0.00
2220.0.000.00000.4211.00000.00.000	Health Insurance	\$15,055	\$15,350	\$15,350	\$15,350	\$0	0.00
2220.0.000.00000.4212.00000.00.000	Dental Insurance	\$722	\$737	\$737	\$737	\$0	0.00
2220.0.000.00000.4213.00000.00.000	Life Insurance	\$128	\$148	\$154	\$154	\$6	4.05
2220.0.000.00000.4225.00000.00.000	Medicare	\$1,121	\$1,157	\$1,191	\$1,191	\$34	2.94
2220.0.000.00000.4230.00000.00.000	Retirement	\$16,318	\$17,276	\$19,965	\$19,965	\$2,689	15.56
2220.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$0	\$1,944	\$1,944	\$1,944	\$0	0.00
2220.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$600	\$450	\$450	\$450	\$0	0.00
Budg_Cat: Personal Services - 100		\$96,981	\$103,444	\$107,631	\$107,631	\$4,187	4.05
2220.0.000.00000.4335.00000.00.000	Auditing Services	\$16	\$16	\$16	\$16	\$0	0.00
2220.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$1,045	\$1,083	\$1,119	\$1,119	\$36	3.32
Budg_Cat: Purchased Services - 300		\$1,061	\$1,099	\$1,135	\$1,135	\$36	3.28
Func: UNDESIGNATED - 00000		\$98,042	\$104,543	\$108,766	\$108,766	\$4,223	4.04

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: DHA - Policing - 2220		\$98,042	\$104,543	\$108,766	\$108,766	\$4,223	4.04

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

2245 DHHS – Assistance Programs

2245.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$481	\$0	\$0	\$0	\$0	0.00
2245.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$34,193	\$36,685	\$38,179	\$38,179	\$1,494	4.07
2245.0.000.00000.4170.00000.00.000	Longevity Pay	\$0	\$400	\$400	\$400	\$0	0.00
2245.0.000.00000.4211.00000.00.000	Health Insurance	\$22,410	\$24,712	\$27,080	\$27,080	\$2,368	9.58
2245.0.000.00000.4212.00000.00.000	Dental Insurance	\$722	\$737	\$737	\$737	\$0	0.00
2245.0.000.00000.4213.00000.00.000	Life Insurance	\$75	\$88	\$92	\$92	\$4	4.55
2245.0.000.00000.4220.00000.00.000	FICA	\$2,046	\$2,150	\$2,235	\$2,235	\$85	3.95
2245.0.000.00000.4225.00000.00.000	Medicare	\$479	\$503	\$523	\$523	\$20	3.98
2245.0.000.00000.4230.00000.00.000	Retirement	\$23	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$60,428	\$65,275	\$69,246	\$69,246	\$3,971	6.08
2245.0.000.00000.4240.00000.00.000	Staff Development Reimbursement	\$1,513	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$1,513	\$0	\$0	\$0	\$0	0.00
2245.0.000.00000.4612.00000.00.000	Operating Supplies	\$3,244	\$0	\$0	\$0	\$0	0.00
2245.0.000.00000.4631.00000.00.000	Food/Food Services	\$893	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$4,137	\$0	\$0	\$0	\$0	0.00
Func: UNDESIGNATED - 00000		\$66,077	\$65,275	\$69,246	\$69,246	\$3,971	6.08

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Fund: DHHS - Assistance Programs - 2245		\$66,077	\$65,275	\$69,246	\$69,246	\$3,971	6.08

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

2250 Youth Tobacco & Alcohol Awareness

2250.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$114,072	\$118,312	\$121,831	\$121,831	\$3,519	2.97
2250.0.000.00000.4170.00000.00.000	Longevity Pay	\$0	\$1,440	\$1,440	\$1,440	\$0	0.00
2250.0.000.00000.4211.00000.00.000	Health Insurance	\$8,300	\$9,019	\$10,030	\$10,030	\$1,011	11.21
2250.0.000.00000.4212.00000.00.000	Dental Insurance	\$369	\$376	\$376	\$376	\$0	0.00
2250.0.000.00000.4213.00000.00.000	Life Insurance	\$130	\$282	\$290	\$290	\$8	2.84
2250.0.000.00000.4220.00000.00.000	FICA	\$7,051	\$7,409	\$7,733	\$7,733	\$324	4.37
2250.0.000.00000.4225.00000.00.000	Medicare	\$1,649	\$1,733	\$1,809	\$1,809	\$76	4.39
2250.0.000.00000.4230.00000.00.000	Retirement	\$6,804	\$7,635	\$8,071	\$8,071	\$436	5.71
2250.0.000.00000.4240.00000.00.000	Staff Development Reimbursement	\$4,934	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$143,309	\$146,206	\$151,580	\$151,580	\$5,374	3.68
2250.0.000.00000.4339.00000.00.000	Consulting Services	\$1,735	\$0	\$0	\$0	\$0	0.00
2250.0.000.00000.4540.00000.00.000	Advertising	\$495	\$0	\$0	\$0	\$0	0.00
2250.0.000.00000.4580.00000.00.000	Travel Expense	\$12,826	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$15,056	\$0	\$0	\$0	\$0	0.00
2250.0.000.00000.4612.00000.00.000	Operating Supplies	\$4,264	\$25,000	\$25,000	\$25,000	\$0	0.00
2250.0.000.00000.4631.00000.00.000	Food/Food Services	\$2,101	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$6,365	\$25,000	\$25,000	\$25,000	\$0	0.00
2250.0.000.00000.4810.00000.00.000	Membership Dues	\$687	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$687	\$0	\$0	\$0	\$0	0.00
Func: UNDESIGNATED - 00000		\$165,418	\$171,206	\$176,580	\$176,580	\$5,374	3.14

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: Youth Tobacco & Alcohol Awareness - 2250		\$165,418	\$171,206	\$176,580	\$176,580	\$5,374	3.14

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017 To Date: 6/30/2018

Definition: FY18 City Manager Proposed

		FY17 Adopted FY18 Department		FY18 City Manager Proposed			
Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change

2800 School Cafeteria Fund

2800.0.000.00000.4950.00000.00.000 Education		\$1,636,935	\$1,760,000	\$1,730,000	\$1,730,000	(\$30,000)	(1.70)
Budg_Cat: Education - 950		\$1,636,935	\$1,760,000	\$1,730,000	\$1,730,000	(\$30,000)	(1.70)
Func: UNDESIGNATED - 00000		\$1,636,935	\$1,760,000	\$1,730,000	\$1,730,000	(\$30,000)	(1.70)

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

		FY17 Adopted FY18 Department		FY18 City Manager Proposed			
Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: School Cafeteria Fund – 2800		\$1,636,935	\$1,760,000	\$1,760,000	\$1,730,000	\$1,730,000	(\$30,000) (1.70)

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	Dollar Change	Percent Change

2820 School – DOE Federal Grants

2820.0.000.00000.4950.00000.00.000	Education	\$2,982,826	\$2,825,000	\$3,051,108	\$3,051,108	\$226,108	8.00
Budg_Cat: Education - 950		\$2,982,826	\$2,825,000	\$3,051,108	\$3,051,108	\$226,108	8.00
Func: UNDESIGNATED - 00000		\$2,982,826	\$2,825,000	\$3,051,108	\$3,051,108	\$226,108	8.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	Dollar Change	Percent Change
Fund: School - DOE Federal Grants – 2820		\$2,982,826	\$0	\$2,825,000	\$3,051,108	\$226,108 8.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	Dollar Change	Percent Change

2900 School Special Programs & Grants

2900.0.000.00000.4950.00000.00.000	Education	\$94,589	\$100,000	\$129,000	\$129,000	\$29,000	29.00
Budg_Cat: Education - 950		\$94,589	\$100,000	\$129,000	\$129,000	\$29,000	29.00
Func: UNDESIGNATED - 00000		\$94,589	\$100,000	\$129,000	\$129,000	\$29,000	29.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: School Special Pgms & Grants - HUB – 2900		\$94,589	\$100,000	\$129,000	\$129,000	\$29,000	29.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

3207 Public Safety Special Details

3207.0.000.00000.4130.00000.00.000	Overtime Pay	\$291,986	\$230,713	\$280,713	\$280,713	\$50,000	21.67
3207.0.000.00000.4211.00000.00.000	Health Insurance	\$919	\$0	\$0	\$0	\$0	0.00
3207.0.000.00000.4212.00000.00.000	Dental Insurance	\$41	\$0	\$0	\$0	\$0	0.00
3207.0.000.00000.4220.00000.00.000	FICA	\$0	\$100	\$100	\$100	\$0	0.00
3207.0.000.00000.4225.00000.00.000	Medicare	\$3,877	\$3,856	\$4,407	\$4,407	\$551	14.29
3207.0.000.00000.4230.00000.00.000	Retirement	\$62,908	\$83,961	\$83,961	\$83,961	\$0	0.00
Budg_Cat: Personal Services - 100		\$359,731	\$318,630	\$369,181	\$369,181	\$50,551	15.87
3207.0.000.00000.4335.00000.00.000	Auditing Services	\$44	\$44	\$44	\$44	\$0	0.00
3207.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$2,347	\$3,204	\$2,997	\$2,997	(\$207)	(6.46)
Budg_Cat: Purchased Services - 300		\$2,391	\$3,248	\$3,041	\$3,041	(\$207)	(6.37)
3207.0.000.00000.4918.00000.00.000	Transfer to Trust	\$75,000	\$75,000	\$75,000	\$75,000	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$75,000	\$75,000	\$75,000	\$75,000	\$0	0.00
Func: UNDESIGNATED - 00000		\$437,121	\$396,878	\$447,222	\$447,222	\$50,344	12.69

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: Public Safety Special Details - 3207		\$437,121	\$396,878	\$447,222	\$447,222	\$50,344	12.69

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213 Parking Activity Fund							
3213.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$201,440	\$219,335	\$227,396	\$227,396	\$8,061	3.68
3213.0.000.00000.4130.00000.00.000	Overtime Pay	\$0	\$500	\$500	\$500	\$0	0.00
3213.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,350	\$1,760	\$1,600	\$1,600	(\$160)	(9.09)
3213.0.000.00000.4211.00000.00.000	Health Insurance	\$26,036	\$22,740	\$22,740	\$22,740	\$0	0.00
3213.0.000.00000.4212.00000.00.000	Dental Insurance	\$851	\$1,482	\$745	\$745	(\$737)	(49.73)
3213.0.000.00000.4213.00000.00.000	Life Insurance	\$163	\$322	\$331	\$331	\$9	2.80
3213.0.000.00000.4220.00000.00.000	FICA	\$14,075	\$15,146	\$16,036	\$16,036	\$890	5.88
3213.0.000.00000.4225.00000.00.000	Medicare	\$3,298	\$3,542	\$3,669	\$3,669	\$127	3.59
3213.0.000.00000.4230.00000.00.000	Retirement	\$8,448	\$8,979	\$9,471	\$9,471	\$492	5.48
3213.0.000.00000.4240.00000.00.000	Staff Development Reimbursement	\$0	\$200	\$0	\$0	(\$200)	(100.00)
3213.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$2,861	\$2,861	\$2,861	\$2,861	\$0	0.00
3213.0.000.00000.4290.00000.00.000	FSA Fees	\$0	\$75	\$75	\$75	\$0	0.00
3213.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$1,951	\$2,720	\$2,690	\$2,690	(\$30)	(1.10)
Budg_Cat: Personal Services - 100		\$260,472	\$279,662	\$288,114	\$288,114	\$8,452	3.02
3213.0.000.00000.4335.00000.00.000	Auditing Services	\$838	\$855	\$855	\$855	\$0	0.00
3213.0.000.00000.4341.00000.00.000	Technical Services	\$2,200	\$3,900	\$900	\$900	(\$3,000)	(76.92)
3213.0.000.00000.4422.00000.00.000	Contract Snow Plowing	\$721	\$4,920	\$4,920	\$4,920	\$0	0.00
3213.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$0	\$0	\$4,240	\$4,240	\$4,240	0.00
3213.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
3213.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$39,735	\$44,840	\$44,640	\$44,640	(\$200)	(0.45)
3213.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipment	\$4,697	\$7,373	\$8,055	\$8,055	\$682	9.25

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4521.00000.00.000	Property Insurance	\$0	\$327	\$327	\$327	\$0	0.00
3213.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$909	\$931	\$913	\$913	(\$18)	(1.93)
3213.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,902	\$1,792	\$2,079	\$2,079	\$287	16.02
3213.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$0	\$500	\$500	\$500	\$0	0.00
3213.0.000.00000.4531.00000.00.000	Telecommunications	\$2,467	\$3,000	\$2,600	\$2,600	(\$400)	(13.33)
3213.0.000.00000.4534.00000.00.000	Postage	\$1,713	\$4,300	\$3,000	\$3,000	(\$1,300)	(30.23)
3213.0.000.00000.4540.00000.00.000	Advertising	\$0	\$200	\$200	\$200	\$0	0.00
3213.0.000.00000.4550.00000.00.000	Printing & Binding	\$496	\$3,500	\$3,000	\$3,000	(\$500)	(14.29)
3213.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$285	\$0	\$0	(\$285)	(100.00)
Budg_Cat: Purchased Services - 300		\$55,679	\$78,723	\$78,229	\$78,229	(\$494)	(0.63)
3213.0.000.00000.4611.00000.00.000	Office Supplies	\$261	\$3,000	\$3,000	\$3,000	\$0	0.00
3213.0.000.00000.4612.00000.00.000	Operating Supplies	\$15,469	\$31,336	\$22,600	\$22,600	(\$8,736)	(27.88)
3213.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$1,776	\$2,000	\$2,000	\$2,000	\$0	0.00
3213.0.000.00000.4622.00000.00.000	Electricity	\$23,101	\$35,000	\$40,000	\$40,000	\$5,000	14.29
3213.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$1,218	\$470	\$1,685	\$1,685	\$1,215	258.51
3213.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$1,205	\$500	\$500	\$500	\$0	0.00
3213.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$1,518	\$1,632	\$1,632	\$1,632	\$0	0.00
3213.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$1,315	\$1,500	\$1,500	\$1,500	\$0	0.00
Budg_Cat: Supplies - 600		\$45,863	\$75,438	\$72,917	\$72,917	(\$2,521)	(3.34)
3213.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$6,419	\$20,000	\$20,175	\$20,175	\$175	0.88
3213.0.000.00000.4745.00000.00.000	Computers & Communications	\$0	\$2,700	\$2,700	\$2,700	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$6,419	\$22,700	\$22,875	\$22,875	\$175	0.77

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4810.00000.00.000	Membership Dues	\$0	\$50	\$50	\$50	\$0	0.00
3213.0.000.00000.4819.00000.00.000	Fees & Charges	\$36,580	\$37,400	\$37,400	\$37,400	\$0	0.00
3213.0.000.00000.4840.00000.00.000	Contingency	\$0	\$3,000	\$4,275	\$4,275	\$1,275	42.50
Budg_Cat: Other Expenses - 800		\$36,580	\$40,450	\$41,725	\$41,725	\$1,275	3.15
3213.0.000.00000.4911.00000.00.000	Transfer To General Fund	\$0	\$75,000	\$75,000	\$75,000	\$0	0.00
3213.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$118,301	\$199,455	\$200,779	\$200,779	\$1,324	0.66
3213.0.000.00000.4918.00000.00.000	Transfer to Trust	\$80,000	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$198,301	\$274,455	\$275,779	\$275,779	\$1,324	0.48
3213.0.000.00000.4920.00000.00.000	Principal Payments	\$64,300	\$64,300	\$64,200	\$64,200	(\$100)	(0.16)
3213.0.000.00000.4921.00000.00.000	Interest - Bonds	\$17,106	\$14,992	\$12,877	\$12,877	(\$2,115)	(14.11)
Budg_Cat: Debt Service - 920		\$81,406	\$79,292	\$77,077	\$77,077	(\$2,215)	(2.79)
Func: UNDESIGNATED - 00000		\$684,720	\$850,720	\$856,716	\$856,716	\$5,996	0.70

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	Dollar Change	Percent Change
Fund: Parking Activity Fund - 3213		\$684,720	\$850,720	\$856,716	\$856,716	\$5,996 0.70

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

3320 Residential Solid Waste

3320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$6,620	\$6,303	\$6,350	\$6,350	\$47	0.75
3320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$88,712	\$91,785	\$138,978	\$138,978	\$47,193	51.42
3320.0.000.00000.4130.00000.00.000	Overtime Pay	\$2,404	\$3,000	\$3,000	\$3,000	\$0	0.00
3320.0.000.00000.4170.00000.00.000	Longevity Pay	\$2,060	\$2,060	\$3,160	\$3,160	\$1,100	53.40
3320.0.000.00000.4211.00000.00.000	Health Insurance	\$8,251	\$21,366	\$31,016	\$31,016	\$9,650	45.17
3320.0.000.00000.4212.00000.00.000	Dental Insurance	\$907	\$944	\$1,316	\$1,316	\$372	39.41
3320.0.000.00000.4213.00000.00.000	Life Insurance	\$219	\$235	\$349	\$349	\$114	48.51
3320.0.000.00000.4214.00000.00.000	Disability Insurance	\$37	\$48	\$48	\$48	\$0	0.00
3320.0.000.00000.4220.00000.00.000	FICA	\$5,957	\$6,230	\$9,966	\$9,966	\$3,736	59.97
3320.0.000.00000.4225.00000.00.000	Medicare	\$1,412	\$1,465	\$2,332	\$2,332	\$867	59.18
3320.0.000.00000.4230.00000.00.000	Retirement	\$11,155	\$11,186	\$16,898	\$16,898	\$5,712	51.06
3320.0.000.00000.4240.00000.00.000	Staff Development Reimbursement	\$343	\$925	\$925	\$925	\$0	0.00
3320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$287	\$287	\$389	\$389	\$102	35.54
3320.0.000.00000.4290.00000.00.000	FSA Fees	\$0	\$75	\$94	\$94	\$19	25.33
Budg_Cat: Personal Services - 100		\$128,362	\$145,909	\$214,821	\$214,821	\$68,912	47.23
3320.0.000.00000.4335.00000.00.000	Auditing Services	\$867	\$884	\$884	\$884	\$0	0.00
3320.0.000.00000.4420.00000.00.000	Waste Collection Services	\$364,018	\$363,000	\$363,000	\$363,000	\$0	0.00
3320.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$318,236	\$301,350	\$317,887	\$317,887	\$16,537	5.49
3320.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$96	\$0	\$0	\$0	\$0	0.00
3320.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipment	\$0	\$0	\$72	\$72	\$72	0.00
3320.0.000.00000.4443.00000.00.000	Rental of Equipment	\$414	\$500	\$500	\$500	\$0	0.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

From Date: 7/1/2017

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☐ Exclude inactive accounts with zero balance

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3320.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$898	\$984	\$1,024	\$1,024	\$40	4.07
3320.0.000.00000.4531.00000.00.000	Telecommunications	\$1,285	\$1,404	\$1,237	\$1,237	(\$167)	(11.89)
3320.0.000.00000.4534.00000.00.000	Postage	\$0	\$500	\$500	\$500	\$0	0.00
Budg_Cat: Purchased Services - 300		\$685,814	\$668,622	\$685,104	\$685,104	\$16,482	2.47
3320.0.000.00000.4540.00000.00.000	Advertising	\$969	\$0	\$1,000	\$1,000	\$1,000	0.00
Budg_Cat: Supplies - 600		\$969	\$0	\$1,000	\$1,000	\$1,000	0.00
3320.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$400	\$100	\$100	(\$300)	(75.00)
Budg_Cat: Purchased Services - 300		\$0	\$400	\$100	\$100	(\$300)	(75.00)
3320.0.000.00000.4611.00000.00.000	Office Supplies	\$60	\$800	\$800	\$800	\$0	0.00
3320.0.000.00000.4612.00000.00.000	Operating Supplies	\$94,316	\$100,000	\$100,000	\$100,000	\$0	0.00
3320.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$1,019	\$823	\$823	\$823	\$0	0.00
3320.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$0	\$932	\$864	\$864	(\$68)	(7.30)
3320.0.000.00000.4631.00000.00.000	Food/Food Services	\$42	\$50	\$50	\$50	\$0	0.00
Budg_Cat: Supplies - 600		\$95,437	\$102,605	\$102,537	\$102,537	(\$68)	(0.07)
3320.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$0	\$20,000	\$0	\$0	(\$20,000)	(100.00)
3320.0.000.00000.4742.00000.00.000	Light Vehicles	\$32,889	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$32,889	\$20,000	\$0	\$0	(\$20,000)	(100.00)
3320.0.000.00000.4840.00000.00.000	Contingency	\$0	\$5,000	\$5,020	\$5,020	\$20	0.40
Budg_Cat: Other Expenses - 800		\$0	\$5,000	\$5,020	\$5,020	\$20	0.40
Func: UNDESIGNATED - 00000		\$943,472	\$942,536	\$1,008,582	\$1,008,582	\$66,046	7.01

Appropriations Summary by Object Code

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: Residential Solid Waste - 3320		\$943,472	\$942,536	\$1,008,582	\$1,008,582	\$66,046	7.01

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

3381 McConnell Center

3381.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$19,834	\$20,687	\$20,971	\$20,971	\$284	1.37
3381.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$34,351	\$81,362	\$79,728	\$79,728	(\$1,634)	(2.01)
3381.0.000.00000.4120.00000.00.000	Temporary Employees	\$25,249	\$25,000	\$25,000	\$25,000	\$0	0.00
3381.0.000.00000.4130.00000.00.000	Overtime Pay	\$741	\$750	\$750	\$750	\$0	0.00
3381.0.000.00000.4170.00000.00.000	Longevity Pay	\$400	\$1,200	\$500	\$500	(\$700)	(58.33)
3381.0.000.00000.4211.00000.00.000	Health Insurance	\$13,746	\$15,106	\$33,751	\$33,751	\$18,645	123.43
3381.0.000.00000.4212.00000.00.000	Dental Insurance	\$549	\$561	\$921	\$921	\$360	64.17
3381.0.000.00000.4213.00000.00.000	Life Insurance	\$160	\$140	\$241	\$241	\$101	72.14
3381.0.000.00000.4214.00000.00.000	Disability Insurance	\$131	\$155	\$155	\$155	\$0	0.00
3381.0.000.00000.4220.00000.00.000	FICA	\$4,715	\$7,782	\$8,058	\$8,058	\$276	3.55
3381.0.000.00000.4225.00000.00.000	Medicare	\$1,102	\$1,820	\$1,895	\$1,895	\$75	4.12
3381.0.000.00000.4230.00000.00.000	Retirement	\$6,103	\$6,696	\$6,710	\$6,710	\$14	0.21
3381.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,611	\$1,611	\$1,611	\$1,611	\$0	0.00
Budg_Cat: Personal Services - 100		\$108,691	\$162,870	\$180,291	\$180,291	\$17,421	10.70
3381.0.000.00000.4335.00000.00.000	Auditing Services	\$115	\$126	\$126	\$126	\$0	0.00
3381.0.000.00000.4336.00000.00.000	Medical Services	\$110	\$0	\$0	\$0	\$0	0.00
3381.0.000.00000.4339.00000.00.000	Consulting Services	\$306	\$2,500	\$2,500	\$2,500	\$0	0.00
3381.0.000.00000.4341.00000.00.000	Technical Services	\$0	\$1,500	\$1,500	\$1,500	\$0	0.00
3381.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$15,596	\$11,000	\$12,000	\$12,000	\$1,000	9.09
3381.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$76,978	\$23,000	\$25,000	\$25,000	\$2,000	8.70
3381.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$494	\$1,000	\$1,000	\$1,000	\$0	0.00

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

FY18 City Manager Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3381.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$3,875	\$5,000	\$5,000	\$5,000	\$0	0.00
3381.0.000.00000.4521.00000.00.000	Property Insurance	\$12,681	\$14,106	\$13,839	\$13,839	(\$267)	(1.89)
3381.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$0	\$0	\$473	\$473	\$473	0.00
3381.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$697	\$769	\$824	\$824	\$55	7.15
3381.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$2,465	\$0	\$0	\$0	\$0	0.00
3381.0.000.00000.4531.00000.00.000	Telecommunications	\$2,195	\$2,200	\$2,200	\$2,200	\$0	0.00
Budg_Cat: Purchased Services - 300		\$115,512	\$61,201	\$64,462	\$64,462	\$3,261	5.33
3381.0.000.00000.4612.00000.00.000	Operating Supplies	\$9,839	\$10,000	\$10,000	\$10,000	\$0	0.00
3381.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$342	\$600	\$600	\$600	\$0	0.00
3381.0.000.00000.4621.00000.00.000	Natural Gas	\$37,693	\$50,414	\$45,000	\$45,000	(\$5,414)	(10.74)
3381.0.000.00000.4622.00000.00.000	Electricity	\$104,220	\$83,460	\$94,000	\$94,000	\$10,540	12.63
3381.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$14,943	\$15,000	\$15,000	\$15,000	\$0	0.00
3381.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$1,530	\$2,000	\$2,000	\$2,000	\$0	0.00
3381.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$1,462	\$3,200	\$3,200	\$3,200	\$0	0.00
Budg_Cat: Supplies - 600		\$170,030	\$164,674	\$169,800	\$169,800	\$5,126	3.11
3381.0.000.00000.4725.00000.00.000	Building Improvements	\$9,000	\$30,000	\$20,000	\$20,000	(\$10,000)	(33.33)
3381.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$20,900	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$29,900	\$30,000	\$20,000	\$20,000	(\$10,000)	(33.33)
3381.0.000.00000.4840.00000.00.000	Contingency	\$0	\$109,413	\$99,752	\$99,752	(\$9,661)	(8.83)
3381.0.000.00000.4892.00000.00.000	Bad Debt Expense	\$33,142	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$33,142	\$109,413	\$99,752	\$99,752	(\$9,661)	(8.83)

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3381.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$752	\$902	\$902	\$902	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$752	\$902	\$902	\$902	\$0	0.00
3381.0.000.00000.4920.00000.00.000	Principal Payments	\$284,008	\$307,262	\$318,252	\$318,252	\$10,990	3.58
3381.0.000.00000.4921.00000.00.000	Interest - Bonds	\$113,839	\$91,182	\$84,448	\$84,448	(\$6,734)	(7.39)
Budg_Cat: Debt Service - 920		\$397,847	\$398,444	\$402,700	\$402,700	\$4,256	1.07
Func: UNDESIGNATED - 00000		\$855,874	\$927,504	\$937,907	\$937,907	\$10,403	1.12

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: McConnell Center - 3381		\$855,874	\$927,504	\$937,907	\$937,907	\$10,403	1.12

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 Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410 Recreation Programs Fund							
3410.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$111,823	\$115,336	\$130,227	\$130,227	\$14,891	12.91
3410.0.000.00000.4120.00000.00.000	Temporary Employees	\$127,368	\$157,517	\$150,541	\$150,541	(\$6,976)	(4.43)
3410.0.000.00000.4130.00000.00.000	Overtime Pay	\$947	\$300	\$300	\$300	\$0	0.00
3410.0.000.00000.4170.00000.00.000	Longevity Pay	\$0	\$800	\$1,100	\$1,100	\$300	37.50
3410.0.000.00000.4211.00000.00.000	Health Insurance	\$20,611	\$26,519	\$37,092	\$37,092	\$10,573	39.87
3410.0.000.00000.4212.00000.00.000	Dental Insurance	\$918	\$1,021	\$1,209	\$1,209	\$188	18.41
3410.0.000.00000.4213.00000.00.000	Life Insurance	\$338	\$366	\$375	\$375	\$9	2.46
3410.0.000.00000.4220.00000.00.000	FICA	\$14,615	\$16,901	\$19,210	\$19,210	\$2,309	13.66
3410.0.000.00000.4225.00000.00.000	Medicare	\$3,418	\$3,959	\$4,298	\$4,298	\$339	8.56
3410.0.000.00000.4230.00000.00.000	Retirement	\$12,493	\$12,972	\$16,224	\$16,224	\$3,252	25.07
3410.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$20	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$6,186	\$5,597	\$6,249	\$6,249	\$652	11.65
3410.0.000.00000.4290.00000.00.000	FSA Fees	\$56	\$0	\$75	\$75	\$75	0.00
Budg_Cat: Personal Services - 100		\$298,793	\$341,288	\$366,900	\$366,900	\$25,612	7.50
3410.0.000.00000.4335.00000.00.000	Auditing Services	\$69	\$69	\$69	\$69	\$0	0.00
3410.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$1,396	\$2,000	\$2,000	\$2,000	\$0	0.00
3410.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$480	\$3,100	\$3,100	\$3,100	\$0	0.00
3410.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipment	\$8,060	\$13,889	\$14,126	\$14,126	\$237	1.71
3410.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$3,207	\$4,600	\$4,600	\$4,600	\$0	0.00
3410.0.000.00000.4443.00000.00.000	Rental of Equipment	\$93,403	\$126,408	\$116,408	\$116,408	(\$10,000)	(7.91)
3410.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,943	\$2,142	\$2,485	\$2,485	\$343	16.01

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.0.000.00000.4531.00000.00.000	Telecommunications	\$0	\$800	\$800	\$800	\$0	0.00
3410.0.000.00000.4534.00000.00.000	Postage	\$0	\$50	\$50	\$50	\$0	0.00
3410.0.000.00000.4550.00000.00.000	Printing & Binding	\$0	\$500	\$500	\$500	\$0	0.00
3410.0.000.00000.4591.00000.00.000	Special Programs	\$5,274	\$16,500	\$11,500	\$11,500	(\$5,000)	(30.30)
Budg_Cat: Purchased Services - 300		\$113,832	\$170,058	\$155,638	\$155,638	(\$14,420)	(8.48)
3410.0.000.00000.4611.00000.00.000	Office Supplies	\$860	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4612.00000.00.000	Operating Supplies	\$8,514	\$12,481	\$12,481	\$12,481	\$0	0.00
3410.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$5,414	\$5,360	\$5,630	\$5,630	\$270	5.04
3410.0.000.00000.4631.00000.00.000	Food/Food Services	\$1,182	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$512	\$300	\$300	\$300	\$0	0.00
3410.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$1,535	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Supplies - 600		\$18,016	\$19,141	\$19,411	\$19,411	\$270	1.41
3410.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$0	\$10,600	\$4,000	\$4,000	(\$6,600)	(62.26)
Budg_Cat: Capital Outlay - 700		\$0	\$10,600	\$4,000	\$4,000	(\$6,600)	(62.26)
3410.0.000.00000.4810.00000.00.000	Membership Dues	\$65	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4840.00000.00.000	Contingency	\$0	\$62,322	\$3,000	\$3,000	(\$59,322)	(95.19)
Budg_Cat: Other Expenses - 800		\$65	\$62,322	\$3,000	\$3,000	(\$59,322)	(95.19)
Func: UNDESIGNATED - 00000		\$430,707	\$603,409	\$548,949	\$548,949	(\$54,460)	(9.03)

Appropriations Summary by Object Code

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	Dollar Change	Percent Change
Fund: Recreation Pgms - 3410		\$430,707	\$603,409	\$548,949	(\$54,460)	(9.03)

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017 To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3455 Library Fines							
3455.0.000.00000.4335.00000.00.000	Auditing Services	\$300	\$300	\$300	\$300	\$0	0.00
3455.0.000.00000.4443.00000.00.000	Rental of Equipment	\$3,816	\$3,816	\$3,816	\$3,816	\$0	0.00
Budg_Cat: Purchased Services - 300		\$4,116	\$4,116	\$4,116	\$4,116	\$0	0.00
3455.0.000.00000.4611.00000.00.000	Office Supplies	\$2,873	\$2,442	\$2,562	\$2,562	\$120	4.91
3455.0.000.00000.4640.00000.00.000	Books/Publications	\$18,162	\$22,407	\$25,241	\$25,241	\$2,834	12.65
Budg_Cat: Supplies - 600		\$21,035	\$24,849	\$27,803	\$27,803	\$2,954	11.89
3455.0.000.00000.4748.00000.00.000	Books and Collections	\$10,933	\$3,500	\$2,909	\$2,909	(\$591)	(16.89)
Budg_Cat: Capital Outlay - 700		\$10,933	\$3,500	\$2,909	\$2,909	(\$591)	(16.89)
3455.0.000.00000.4840.00000.00.000	Contingency	\$0	\$9,612	\$1,850	\$1,850	(\$7,762)	(80.75)
Budg_Cat: Other Expenses - 800		\$0	\$9,612	\$1,850	\$1,850	(\$7,762)	(80.75)
Func: UNDESIGNATED - 00000		\$36,083	\$42,077	\$36,678	\$36,678	(\$5,399)	(12.83)

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: Library Fines - 3455		\$36,083	\$42,077	\$36,678	\$36,678	(\$5,399)	(12.83)

Appropriations Summary by Object Code

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

3500 OPEB Liability Fund

3500.0.000.00000.4211.00000.00.000	Health Insurance	\$1,485,313	\$1,478,212	\$1,576,614	\$1,576,614	\$98,402	6.66
3500.0.000.00000.4212.00000.00.000	Dental Insurance	\$13,073	\$13,297	\$13,297	\$13,297	\$0	0.00
3500.0.000.00000.4213.00000.00.000	Life Insurance	\$4,014	\$3,800	\$3,800	\$3,800	\$0	0.00
Budg_Cat: Personal Services - 100		\$1,502,400	\$1,495,309	\$1,593,711	\$1,593,711	\$98,402	6.58
3500.0.000.00000.4335.00000.00.000	Auditing Services	\$691	\$600	\$600	\$600	\$0	0.00
Budg_Cat: Purchased Services - 300		\$691	\$600	\$600	\$600	\$0	0.00
Func: UNDESIGNATED - 00000		\$1,503,091	\$1,495,909	\$1,594,311	\$1,594,311	\$98,402	6.58

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: OPEB Liability Fund - 3500		\$1,503,091	\$1,495,909	\$1,594,311	\$1,594,311	\$98,402	6.58

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017 To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

3710 Downtown Dover TIF

3710.0.000.00000.4335.00000.00.000 Auditing Services	\$1,663	\$1,696	\$1,696	\$1,696	\$0	0.00
Budg_Cat: Purchased Services - 300	\$1,663	\$1,696	\$1,696	\$1,696	\$0	0.00
3710.0.000.00000.4920.00000.00.000 Principal Payments	\$260,000	\$265,000	\$275,000	\$275,000	\$10,000	3.77
3710.0.000.00000.4921.00000.00.000 Interest - Bonds	\$381,463	\$373,663	\$365,713	\$365,713	(\$7,950)	(2.13)
Budg_Cat: Debt Service - 920	\$641,463	\$638,663	\$640,713	\$640,713	\$2,050	0.32
Func: UNDESIGNATED - 00000	\$643,126	\$640,359	\$642,409	\$642,409	\$2,050	0.32

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: Downtown Dover TIF - 3710		\$643,126	\$640,359	\$642,409	\$642,409	\$2,050	0.32

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

3715 Waterfront TIF District

3715.0.000.00000.4339.00000.00.000	Consulting Services	\$115,249	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$115,249	\$0	\$0	\$0	\$0	0.00
3715.0.000.00000.4921.00000.00.000	Interest - Bonds	\$0	\$150,000	\$150,000	\$150,000	\$0	0.00
Budg_Cat: Debt Service - 920		\$0	\$150,000	\$150,000	\$150,000	\$0	0.00
Func: UNDESIGNATED - 00000		\$115,249	\$150,000	\$150,000	\$150,000	\$0	0.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: Waterfront Tax Increment Finance District - 3715		\$115,249	\$150,000	\$150,000		\$0	0.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	Dollar Change	Percent Change

3810 School Tuition Programs - DALC

3810.0.000.00000.4950.00000.00.000	Education	\$115,835	\$125,000	\$125,000	\$125,000	\$0	0.00
Budg_Cat: Education - 950		\$115,835	\$125,000	\$125,000	\$125,000	\$0	0.00
Func: UNDESIGNATED - 00000		\$115,835	\$125,000	\$125,000	\$125,000	\$0	0.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: School Tuition Programs - DALC – 3810		\$115,835	\$125,000	\$125,000	\$0		0.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change

3825 School Alternative Education Fund

3825.0.000.00000.4950.00000.00.000	Education	\$661,607	\$680,700	\$0	\$0	(\$680,700)	(100.00)
Budg_Cat: Education - 950		\$661,607	\$680,700	\$0	\$0	(\$680,700)	(100.00)
Func: UNDESIGNATED - 00000		\$661,607	\$680,700	\$0	\$0	(\$680,700)	(100.00)

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: School Alternative Education Fund – 3825		\$661,607	\$680,700	\$0		(\$68,700)	(10.00)

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	Dollar Change	Percent Change

3830 School Facilities Fund

3830.0.000.00000.4950.00000.00.000 Education		\$188,937	\$511,500	\$190,395	\$190,395	(\$321,105)	(62.78)
Budg_Cat: Education - 950		\$188,937	\$511,500	\$190,395	\$190,395	(\$321,105)	(62.78)
Func: UNDESIGNATED - 00000		\$188,937	\$511,500	\$190,395	\$190,395	(\$321,105)	(62.78)

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: School Facilities Fund – 3830		\$188,937	\$511,500	\$190,395	\$190,395	(\$321,105)	(62.78)

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

5300 Water Fund

5300.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$109,894	\$108,366	\$109,688	\$109,688	\$1,322	1.22
5300.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$555,234	\$573,408	\$584,699	\$584,699	\$11,291	1.97
5300.0.000.00000.4120.00000.00.000	Temporary Employees	\$3,440	\$7,000	\$7,000	\$7,000	\$0	0.00
5300.0.000.00000.4130.00000.00.000	Overtime Pay	\$35,349	\$50,000	\$50,000	\$50,000	\$0	0.00
5300.0.000.00000.4160.00000.00.000	Severance Pay	\$16,062	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4170.00000.00.000	Longevity Pay	\$10,920	\$10,364	\$11,100	\$11,100	\$736	7.10
5300.0.000.00000.4211.00000.00.000	Health Insurance	\$165,484	\$213,840	\$225,632	\$225,632	\$11,792	5.51
5300.0.000.00000.4212.00000.00.000	Dental Insurance	\$6,760	\$7,181	\$6,959	\$6,959	(\$222)	(3.09)
5300.0.000.00000.4213.00000.00.000	Life Insurance	\$1,481	\$1,515	\$1,583	\$1,583	\$68	4.49
5300.0.000.00000.4214.00000.00.000	Disability Insurance	\$257	\$339	\$339	\$339	\$0	0.00
5300.0.000.00000.4220.00000.00.000	FICA	\$45,920	\$44,159	\$47,047	\$47,047	\$2,888	6.54
5300.0.000.00000.4225.00000.00.000	Medicare	\$10,873	\$10,380	\$11,008	\$11,008	\$628	6.05
5300.0.000.00000.4230.00000.00.000	Retirement	\$29,736	\$78,348	\$82,377	\$82,377	\$4,029	5.14
5300.0.000.00000.4240.00000.00.000	Staff Development Reimburs	\$5,447	\$6,805	\$6,805	\$6,805	\$0	0.00
5300.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$27,884	\$27,884	\$27,884	\$27,884	\$0	0.00
5300.0.000.00000.4290.00000.00.000	FSA Fees	\$212	\$284	\$284	\$284	\$0	0.00
5300.0.000.00000.4295.00000.00.000	Compensated Absences	\$16,258	\$17,000	\$17,000	\$17,000	\$0	0.00
Budg_Cat: Personal Services - 100		\$1,041,209	\$1,156,873	\$1,189,405	\$1,189,405	\$32,532	2.81
5300.0.000.00000.4334.00000.00.000	Legal Services	\$250	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4335.00000.00.000	Auditing Services	\$4,517	\$4,607	\$4,607	\$4,607	\$0	0.00
5300.0.000.00000.4336.00000.00.000	Medical Services	\$522	\$650	\$650	\$650	\$0	0.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4339.00000.00.000	Consulting Services	\$73,684	\$41,304	\$42,243	\$42,243	\$939	2.27
5300.0.000.00000.4341.00000.00.000	Technical Services	\$22,779	\$22,640	\$25,440	\$25,440	\$2,800	12.37
5300.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$34,914	\$36,500	\$36,500	\$36,500	\$0	0.00
5300.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$451	\$16,000	\$16,000	\$16,000	\$0	0.00
5300.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$157,195	\$82,000	\$82,000	\$82,000	\$0	0.00
5300.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$18,996	\$31,250	\$31,250	\$31,250	\$0	0.00
5300.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$35,722	\$40,621	\$42,792	\$42,792	\$2,171	5.34
5300.0.000.00000.4443.00000.00.000	Rental of Equipment	\$2,870	\$10,130	\$7,200	\$7,200	(\$2,930)	(28.92)
5300.0.000.00000.4460.00000.00.000	Taxes	\$13,608	\$14,232	\$14,460	\$14,460	\$228	1.60
5300.0.000.00000.4521.00000.00.000	Property Insurance	\$9,094	\$13,154	\$12,974	\$12,974	(\$180)	(1.37)
5300.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$7,377	\$8,204	\$8,967	\$8,967	\$763	9.30
5300.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$6,569	\$7,160	\$7,479	\$7,479	\$319	4.46
5300.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$1,623	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4531.00000.00.000	Telecommunications	\$12,738	\$11,422	\$12,072	\$12,072	\$650	5.69
5300.0.000.00000.4534.00000.00.000	Postage	\$12,546	\$17,007	\$14,200	\$14,200	(\$2,807)	(16.50)
5300.0.000.00000.4540.00000.00.000	Advertising	\$356	\$350	\$350	\$350	\$0	0.00
5300.0.000.00000.4550.00000.00.000	Printing & Binding	\$2,697	\$3,350	\$3,350	\$3,350	\$0	0.00
5300.0.000.00000.4580.00000.00.000	Travel Expense	\$499	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Purchased Services - 300		\$419,008	\$361,581	\$363,534	\$363,534	\$1,953	0.54
5300.0.000.00000.4611.00000.00.000	Office Supplies	\$1,693	\$2,500	\$2,500	\$2,500	\$0	0.00
5300.0.000.00000.4612.00000.00.000	Operating Supplies	\$68,896	\$99,900	\$99,900	\$99,900	\$0	0.00
5300.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$5,255	\$6,300	\$6,300	\$6,300	\$0	0.00
5300.0.000.00000.4619.00000.00.000	Supplies for Resale	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4621.00000.00.000	Natural Gas	\$5,475	\$5,085	\$5,671	\$5,671	\$586	11.52
5300.0.000.00000.4622.00000.00.000	Electricity	\$220,317	\$249,169	\$249,169	\$249,169	\$0	0.00
5300.0.000.00000.4623.00000.00.000	Propane	\$17,178	\$21,195	\$20,351	\$20,351	(\$844)	(3.98)
5300.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$18,093	\$34,951	\$28,446	\$28,446	(\$6,505)	(18.61)
5300.0.000.00000.4631.00000.00.000	Food/Food Services	\$190	\$200	\$200	\$200	\$0	0.00
5300.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$80	\$360	\$360	\$360	\$0	0.00
5300.0.000.00000.4640.00000.00.000	Books/Publications	\$101	\$300	\$300	\$300	\$0	0.00
5300.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$67,867	\$75,050	\$75,050	\$75,050	\$0	0.00
5300.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$9,934	\$15,000	\$15,000	\$15,000	\$0	0.00
5300.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$38,573	\$37,265	\$37,265	\$37,265	\$0	0.00
5300.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$79,788	\$85,792	\$85,792	\$85,792	\$0	0.00
5300.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$5,655	\$4,500	\$4,500	\$4,500	\$0	0.00
Budg_Cat: Supplies - 600		\$539,094	\$641,567	\$634,804	\$634,804	(\$6,763)	(1.05)
5300.0.000.00000.4725.00000.00.000	Building Improvements	\$521,266	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4730.00000.00.000	Improvements o/t Buildings	\$121,125	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$285,732	\$178,166	\$253,000	\$253,000	\$74,834	42.00
5300.0.000.00000.4742.00000.00.000	Light Vehicles	\$16,808	\$12,500	\$15,000	\$15,000	\$2,500	20.00
5300.0.000.00000.4743.00000.00.000	Heavy Vehicles	\$47,000	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$0	\$1,250	\$0	\$0	(\$1,250)	(100.00)
5300.0.000.00000.4745.00000.00.000	Computers & Communications	\$44,781	\$1,697	\$1,697	\$1,697	\$0	0.00
5300.0.000.00000.4757.00000.00.000	Utility Systems	(\$892,863)	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4760.00000.00.000	Depreciation Expense	\$897,884	\$1,263,896	\$1,398,946	\$1,398,946	\$135,050	10.69
Budg_Cat: Capital Outlay - 700		\$1,041,734	\$1,457,509	\$1,668,643	\$1,668,643	\$211,134	14.49

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4810.00000.00.000	Membership Dues	\$4,380	\$4,745	\$4,745	\$4,745	\$0	0.00
5300.0.000.00000.4819.00000.00.000	Fees & Charges	\$2,520	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4820.00000.00.000	Dept Overhead Charges	\$199,488	\$209,299	\$216,025	\$216,025	\$6,726	3.21
5300.0.000.00000.4840.00000.00.000	Contingency	\$0	\$24,900	\$49,900	\$49,900	\$25,000	100.40
5300.0.000.00000.4891.00000.00.000	Abatements	\$0	\$10,000	\$10,000	\$10,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$206,389	\$248,944	\$280,670	\$280,670	\$31,726	12.74
5300.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$85,454	\$110,289	\$118,638	\$118,638	\$8,349	7.57
5300.0.000.00000.4915.00000.00.000	Transfer to Enterprise	\$88,850	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4918.00000.00.000	Transfer to Trust	\$500,000	\$500,000	\$500,000	\$500,000	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$674,304	\$610,289	\$618,638	\$618,638	\$8,349	1.37
5300.0.000.00000.4921.00000.00.000	Interest - Bonds	\$375,536	\$541,928	\$548,139	\$548,139	\$6,211	1.15
Budg_Cat: Debt Service - 920		\$375,536	\$541,928	\$548,139	\$548,139	\$6,211	1.15
Func: UNDESIGNATED - 00000		\$4,297,274	\$5,018,691	\$5,303,833	\$5,303,833	\$285,142	5.68

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: Water Fund - 5300		\$4,297,274	\$5,018,691	\$5,303,833	\$5,303,833	\$285,142	5.68

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

5320 Sewer Fund

5320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$253,596	\$253,992	\$257,703	\$257,703	\$3,711	1.46
5320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$779,233	\$803,108	\$803,960	\$803,960	\$852	0.11
5320.0.000.00000.4130.00000.00.000	Overtime Pay	\$25,378	\$46,000	\$46,000	\$46,000	\$0	0.00
5320.0.000.00000.4160.00000.00.000	Severance Pay	\$18,672	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4170.00000.00.000	Longevity Pay	\$14,720	\$16,764	\$15,100	\$15,100	(\$1,664)	(9.93)
5320.0.000.00000.4211.00000.00.000	Health Insurance	\$285,522	\$327,538	\$343,400	\$343,400	\$15,862	4.84
5320.0.000.00000.4212.00000.00.000	Dental Insurance	\$10,557	\$11,068	\$11,022	\$11,022	(\$46)	(0.42)
5320.0.000.00000.4213.00000.00.000	Life Insurance	\$2,270	\$2,466	\$2,519	\$2,519	\$53	2.15
5320.0.000.00000.4214.00000.00.000	Disability Insurance	\$257	\$339	\$339	\$339	\$0	0.00
5320.0.000.00000.4220.00000.00.000	FICA	\$69,139	\$68,882	\$71,817	\$71,817	\$2,935	4.26
5320.0.000.00000.4225.00000.00.000	Medicare	\$16,301	\$16,160	\$16,754	\$16,754	\$594	3.68
5320.0.000.00000.4230.00000.00.000	Retirement	\$56,974	\$119,757	\$122,921	\$122,921	\$3,164	2.64
5320.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$6,887	\$11,805	\$11,805	\$11,805	\$0	0.00
5320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$38,406	\$38,406	\$38,406	\$38,406	\$0	0.00
5320.0.000.00000.4290.00000.00.000	FSA Fees	\$324	\$375	\$375	\$375	\$0	0.00
5320.0.000.00000.4295.00000.00.000	Compensated Absences	\$24,454	\$20,000	\$20,000	\$20,000	\$0	0.00
Budg_Cat: Personal Services - 100		\$1,602,690	\$1,736,660	\$1,762,121	\$1,762,121	\$25,461	1.47
5320.0.000.00000.4334.00000.00.000	Legal Services	\$118,112	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4335.00000.00.000	Auditing Services	\$7,504	\$6,124	\$6,124	\$6,124	\$0	0.00
5320.0.000.00000.4336.00000.00.000	Medical Services	\$580	\$1,000	\$1,000	\$1,000	\$0	0.00
5320.0.000.00000.4339.00000.00.000	Consulting Services	\$91,683	\$152,173	\$153,738	\$153,738	\$1,565	1.03

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

FY18 City Manager Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4341.00000.00.000	Technical Services	\$17,610	\$212,800	\$212,800	\$212,800	\$0	0.00
5320.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$32,070	\$31,000	\$21,000	\$21,000	(\$10,000)	(32.26)
5320.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$240,599	\$213,500	\$223,000	\$223,000	\$9,500	4.45
5320.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$240	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$29,834	\$18,500	\$18,500	\$18,500	\$0	0.00
5320.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$25,789	\$31,200	\$31,200	\$31,200	\$0	0.00
5320.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$46,380	\$54,492	\$56,352	\$56,352	\$1,860	3.41
5320.0.000.00000.4443.00000.00.000	Rental of Equipment	\$22,053	\$28,130	\$27,200	\$27,200	(\$930)	(3.31)
5320.0.000.00000.4521.00000.00.000	Property Insurance	\$26,129	\$30,586	\$30,175	\$30,175	(\$411)	(1.34)
5320.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$9,934	\$9,526	\$9,885	\$9,885	\$359	3.77
5320.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$10,890	\$10,165	\$11,143	\$11,143	\$978	9.62
5320.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	(\$18,102)	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4531.00000.00.000	Telecommunications	\$18,616	\$18,235	\$18,235	\$18,235	\$0	0.00
5320.0.000.00000.4534.00000.00.000	Postage	\$9,514	\$8,500	\$8,500	\$8,500	\$0	0.00
5320.0.000.00000.4540.00000.00.000	Advertising	\$825	\$650	\$1,100	\$1,100	\$450	69.23
5320.0.000.00000.4550.00000.00.000	Printing & Binding	\$181	\$900	\$900	\$900	\$0	0.00
5320.0.000.00000.4580.00000.00.000	Travel Expense	\$3,217	\$1,500	\$2,500	\$2,500	\$1,000	66.67
Budg_Cat: Purchased Services - 300		\$693,660	\$828,981	\$833,352	\$833,352	\$4,371	0.53
5320.0.000.00000.4611.00000.00.000	Office Supplies	\$2,788	\$4,000	\$4,000	\$4,000	\$0	0.00
5320.0.000.00000.4612.00000.00.000	Operating Supplies	\$112,053	\$103,000	\$103,000	\$103,000	\$0	0.00
5320.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$9,254	\$12,028	\$12,028	\$12,028	\$0	0.00
5320.0.000.00000.4619.00000.00.000	Supplies for Resale	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00
5320.0.000.00000.4621.00000.00.000	Natural Gas	\$4,333	\$1,788	\$3,091	\$3,091	\$1,303	72.87

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Fiscal Year: 2017-2018

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4622.00000.00.000	Electricity	\$368,402	\$407,672	\$401,183	\$401,183	(\$6,489)	(1.59)
5320.0.000.00000.4623.00000.00.000	Propane	\$5,210	\$2,777	\$2,775	\$2,775	(\$2)	(0.07)
5320.0.000.00000.4624.00000.00.000	Heating Oil	\$21,614	\$36,798	\$31,733	\$31,733	(\$5,065)	(13.76)
5320.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$21,493	\$31,810	\$26,794	\$26,794	(\$5,016)	(15.77)
5320.0.000.00000.4631.00000.00.000	Food/Food Services	\$66	\$100	\$100	\$100	\$0	0.00
5320.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$332	\$500	\$500	\$500	\$0	0.00
5320.0.000.00000.4640.00000.00.000	Books/Publications	\$0	\$400	\$400	\$400	\$0	0.00
5320.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$844	\$2,916	\$2,916	\$2,916	\$0	0.00
5320.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$151,644	\$140,000	\$140,000	\$140,000	\$0	0.00
5320.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$14,630	\$30,200	\$30,200	\$30,200	\$0	0.00
5320.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$41,274	\$27,061	\$27,061	\$27,061	\$0	0.00
5320.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$71,213	\$76,572	\$76,572	\$76,572	\$0	0.00
5320.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$2,676	\$7,000	\$7,000	\$7,000	\$0	0.00
Budg_Cat: Supplies - 600		\$827,825	\$888,622	\$873,353	\$873,353	(\$15,269)	(1.72)
5320.0.000.00000.4725.00000.00.000	Building Improvements	\$3,838,838	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$141,777	\$78,166	\$78,000	\$78,000	(\$166)	(0.21)
5320.0.000.00000.4742.00000.00.000	Light Vehicles	\$35,847	\$12,500	\$15,000	\$15,000	\$2,500	20.00
5320.0.000.00000.4743.00000.00.000	Heavy Vehicles	\$47,000	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4745.00000.00.000	Computers & Communications	\$11,093	\$1,697	\$1,697	\$1,697	\$0	0.00
5320.0.000.00000.4757.00000.00.000	Utility Systems	(\$5,081,324)	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4760.00000.00.000	Depreciation Expense	\$2,189,075	\$2,420,114	\$2,439,858	\$2,439,858	\$19,744	0.82
Budg_Cat: Capital Outlay - 700		\$1,182,306	\$2,512,477	\$2,534,555	\$2,534,555	\$22,078	0.88

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Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4810.00000.00.000	Membership Dues	\$1,863	\$2,474	\$2,774	\$2,774	\$300	12.13
5320.0.000.00000.4819.00000.00.000	Fees & Charges	\$2,520	\$1,600	\$1,600	\$1,600	\$0	0.00
5320.0.000.00000.4820.00000.00.000	Dept Overhead Charges	\$287,784	\$303,699	\$315,325	\$315,325	\$11,626	3.83
5320.0.000.00000.4840.00000.00.000	Contingency	\$0	\$37,200	\$137,200	\$137,200	\$100,000	268.82
5320.0.000.00000.4891.00000.00.000	Abatements	\$0	\$10,000	\$10,000	\$10,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$292,167	\$354,973	\$466,899	\$466,899	\$111,926	31.53
5320.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$62,254	\$54,955	\$56,278	\$56,278	\$1,323	2.41
5320.0.000.00000.4914.00000.00.000	Transfer To Capital Pjts	\$200,000	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4918.00000.00.000	Transfer to Trust	\$500,000	\$500,000	\$500,000	\$500,000	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$762,254	\$554,955	\$556,278	\$556,278	\$1,323	0.24
5320.0.000.00000.4921.00000.00.000	Interest - Bonds	\$396,427	\$629,732	\$738,003	\$738,003	\$108,271	17.19
Budg_Cat: Debt Service - 920		\$396,427	\$629,732	\$738,003	\$738,003	\$108,271	17.19
Func: UNDESIGNATED - 00000		\$5,757,330	\$7,506,400	\$7,764,561	\$7,764,561	\$258,161	3.44

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: Sewer Fund - 5320		\$5,757,330	\$7,506,400	\$7,764,561	\$7,764,561	\$258,161	3.44

Appropriations Summary by Object Code

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

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FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

6100 DoverNet Fund

6100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$207,538	\$209,373	\$222,890	\$222,890	\$13,517	6.46
6100.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$37,559	\$208,192	\$228,961	\$228,961	\$20,769	9.98
6100.0.000.00000.4160.00000.00.000	Severance Pay	\$6,198	\$0	\$0	\$0	\$0	0.00
6100.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,680	\$2,480	\$3,480	\$3,480	\$1,000	40.32
6100.0.000.00000.4211.00000.00.000	Health Insurance	\$39,040	\$112,754	\$100,646	\$100,646	(\$12,108)	(10.74)
6100.0.000.00000.4212.00000.00.000	Dental Insurance	\$1,143	\$3,317	\$2,949	\$2,949	(\$368)	(11.09)
6100.0.000.00000.4213.00000.00.000	Life Insurance	\$265	\$668	\$727	\$727	\$59	8.83
6100.0.000.00000.4220.00000.00.000	FICA	\$15,895	\$24,938	\$29,757	\$29,757	\$4,819	19.32
6100.0.000.00000.4225.00000.00.000	Medicare	\$3,717	\$5,832	\$6,864	\$6,864	\$1,032	17.70
6100.0.000.00000.4230.00000.00.000	Retirement	\$15,130	\$31,722	\$35,106	\$35,106	\$3,384	10.67
6100.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$3,720	\$4,500	\$8,000	\$8,000	\$3,500	77.78
6100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$916	\$916	\$1,645	\$1,645	\$729	79.59
6100.0.000.00000.4290.00000.00.000	FSA Fees	\$56	\$300	\$75	\$75	(\$225)	(75.00)
Budg_Cat: Personal Services - 100		\$332,857	\$604,992	\$641,100	\$641,100	\$36,108	5.97
6100.0.000.00000.4335.00000.00.000	Auditing Services	\$382	\$390	\$390	\$390	\$0	0.00
6100.0.000.00000.4336.00000.00.000	Medical Services	\$440	\$0	\$0	\$0	\$0	0.00
6100.0.000.00000.4341.00000.00.000	Technical Services	\$70,641	\$65,350	\$66,650	\$66,650	\$1,300	1.99
6100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$70,913	\$94,350	\$97,108	\$97,108	\$2,758	2.92
6100.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$34,464	\$35,417	\$35,905	\$35,905	\$488	1.38
6100.0.000.00000.4521.00000.00.000	Property Insurance	\$0	\$84	\$84	\$84	\$0	0.00
6100.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$2,713	\$3,745	\$2,560	\$2,560	(\$1,185)	(31.64)

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.0.000.00000.4531.00000.00.000	Telecommunications	\$28,283	\$35,680	\$35,680	\$35,680	\$0	0.00
6100.0.000.00000.4534.00000.00.000	Postage	\$0	\$75	\$75	\$75	\$0	0.00
6100.0.000.00000.4540.00000.00.000	Advertising	\$377	\$0	\$500	\$500	\$500	0.00
6100.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$2,200	\$3,200	\$3,200	\$1,000	45.45
Budg_Cat: Purchased Services - 300		\$208,213	\$237,291	\$242,152	\$242,152	\$4,861	2.05
6100.0.000.00000.4611.00000.00.000	Office Supplies	\$47	\$500	\$800	\$800	\$300	60.00
6100.0.000.00000.4612.00000.00.000	Operating Supplies	\$3,395	\$5,500	\$6,000	\$6,000	\$500	9.09
6100.0.000.00000.4640.00000.00.000	Books/Publications	\$3,653	\$3,955	\$3,750	\$3,750	(\$205)	(5.18)
Budg_Cat: Supplies - 600		\$7,095	\$9,955	\$10,550	\$10,550	\$595	5.98
6100.0.000.00000.4725.00000.00.000	Building Improvements	\$831	\$42,500	\$42,500	\$42,500	\$0	0.00
6100.0.000.00000.4742.00000.00.000	Light Vehicles	\$0	\$0	\$25,000	\$25,000	\$25,000	0.00
6100.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$2,345	\$2,000	\$12,000	\$12,000	\$10,000	500.00
6100.0.000.00000.4745.00000.00.000	Computers & Communications	\$121,522	\$179,272	\$165,632	\$165,632	(\$13,640)	(7.61)
Budg_Cat: Capital Outlay - 700		\$124,697	\$223,772	\$245,132	\$245,132	\$21,360	9.55
6100.0.000.00000.4810.00000.00.000	Membership Dues	\$830	\$885	\$885	\$885	\$0	0.00
Budg_Cat: Other Expenses - 800		\$830	\$885	\$885	\$885	\$0	0.00
6100.0.000.00000.4840.00000.00.000	Contingency	\$0	\$72,192	\$0	\$0	(\$72,192)	(100.00)
Budg_Cat: Personal Services - 100		\$0	\$72,192	\$0	\$0	(\$72,192)	(100.00)
6100.0.000.00000.4840.00000.00.000	Contingency	\$0	\$1,910	\$5,716	\$5,716	\$3,806	199.27
Budg_Cat: Other Expenses - 800		\$0	\$1,910	\$5,716	\$5,716	\$3,806	199.27

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$574	\$689	\$689	\$689	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$574	\$689	\$689	\$689	\$0	0.00
Func: UNDESIGNATED - 00000		\$674,266	\$1,151,686	\$1,146,224	\$1,146,224	(\$5,462)	(0.47)

Appropriations Summary by Object Code

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: DoverNet Fund - 6100		\$674,266	\$1,151,686	\$1,146,224	\$1,146,224	(\$5,462)	(0.47)

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From Date: 7/1/2017 To Date: 6/30/2018

Definition: FY18 City Manager Proposed

		FY17 Adopted FY18 Department		FY18 City Manager Proposed			
Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
6110 Central Stores Fund							
6110.0.000.00000.4335.00000.00.000	Auditing Services	\$160	\$160	\$160	\$160	\$0	0.00
6110.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$0	\$100	\$100	\$100	\$0	0.00
6110.0.000.00000.4443.00000.00.000	Rental of Equipment	\$13,921	\$13,976	\$13,976	\$13,976	\$0	0.00
6110.0.000.00000.4534.00000.00.000	Postage	\$46,750	\$50,400	\$50,400	\$50,400	\$0	0.00
Budg_Cat: Purchased Services - 300		\$60,831	\$64,636	\$64,636	\$64,636	\$0	0.00
6110.0.000.00000.4611.00000.00.000	Office Supplies	\$3,490	\$4,000	\$4,000	\$4,000	\$0	0.00
6110.0.000.00000.4612.00000.00.000	Operating Supplies	\$26,423	\$32,950	\$32,950	\$32,950	\$0	0.00
Budg_Cat: Supplies - 600		\$29,912	\$36,950	\$36,950	\$36,950	\$0	0.00
Func: UNDESIGNATED - 00000		\$90,743	\$101,586	\$101,586	\$101,586	\$0	0.00

Appropriations Summary by Object Code

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: Central Stores Fund - 6110		\$90,743	\$101,586	\$101,586		\$0	0.00

Appropriations Summary by Object Code

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

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FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

6310 Fleet Maintenance Fund

6310.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$274,657	\$283,947	\$310,937	\$310,937	\$26,990	9.51
6310.0.000.00000.4120.00000.00.000	Temporary Employees	\$1,846	\$2,142	\$2,142	\$2,142	\$0	0.00
6310.0.000.00000.4130.00000.00.000	Overtime Pay	\$478	\$3,000	\$3,000	\$3,000	\$0	0.00
6310.0.000.00000.4160.00000.00.000	Severance Pay	(\$1,758)	\$0	\$0	\$0	\$0	0.00
6310.0.000.00000.4170.00000.00.000	Longevity Pay	\$6,800	\$6,800	\$8,400	\$8,400	\$1,600	23.53
6310.0.000.00000.4211.00000.00.000	Health Insurance	\$91,484	\$96,147	\$117,974	\$117,974	\$21,827	22.70
6310.0.000.00000.4212.00000.00.000	Dental Insurance	\$3,256	\$3,317	\$3,875	\$3,875	\$558	16.82
6310.0.000.00000.4213.00000.00.000	Life Insurance	\$599	\$682	\$745	\$745	\$63	9.24
6310.0.000.00000.4220.00000.00.000	FICA	\$16,734	\$17,584	\$18,369	\$18,369	\$785	4.46
6310.0.000.00000.4225.00000.00.000	Medicare	\$3,914	\$4,113	\$4,296	\$4,296	\$183	4.45
6310.0.000.00000.4230.00000.00.000	Retirement	\$31,882	\$33,052	\$36,652	\$36,652	\$3,600	10.89
6310.0.000.00000.4240.00000.00.000	Staff Development Reimbursement	\$650	\$3,400	\$3,400	\$3,400	\$0	0.00
6310.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$10,904	\$10,904	\$11,714	\$11,714	\$810	7.43
6310.0.000.00000.4290.00000.00.000	FSA Fees	\$56	\$0	\$0	\$0	\$0	0.00
6310.0.000.00000.4295.00000.00.000	Compensated Absences	\$3,308	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$444,810	\$465,088	\$521,504	\$521,504	\$56,416	12.13
6310.0.000.00000.4335.00000.00.000	Auditing Services	\$258	\$258	\$258	\$258	\$0	0.00
6310.0.000.00000.4336.00000.00.000	Medical Services	\$228	\$50	\$50	\$50	\$0	0.00
6310.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$2,483	\$4,000	\$4,000	\$4,000	\$0	0.00
6310.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipment	\$6,274	\$8,517	\$8,602	\$8,602	\$85	1.00
6310.0.000.00000.4443.00000.00.000	Rental of Equipment	\$744	\$0	\$0	\$0	\$0	0.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

From Date: 7/1/2017

To Date: 6/30/2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6310.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$895	\$917	\$899	\$899	(\$18)	(1.96)
6310.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$2,717	\$2,832	\$2,893	\$2,893	\$61	2.15
6310.0.000.00000.4531.00000.00.000	Telecommunications	\$5,190	\$5,244	\$5,265	\$5,265	\$21	0.40
Budg_Cat: Purchased Services - 300		\$18,788	\$21,818	\$21,967	\$21,967	\$149	0.68
6310.0.000.00000.4611.00000.00.000	Office Supplies	\$292	\$800	\$800	\$800	\$0	0.00
6310.0.000.00000.4612.00000.00.000	Operating Supplies	\$3,810	\$3,150	\$3,150	\$3,150	\$0	0.00
6310.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$2,497	\$3,228	\$3,228	\$3,228	\$0	0.00
6310.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$1,359	\$5,000	\$5,000	\$5,000	\$0	0.00
6310.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00
6310.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$824	\$300	\$300	\$300	\$0	0.00
6310.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$3,201	\$4,500	\$4,500	\$4,500	\$0	0.00
Budg_Cat: Supplies - 600		\$12,983	\$17,978	\$17,978	\$17,978	\$0	0.00
6310.0.000.00000.4742.00000.00.000	Light Vehicles	\$5,444	\$27,725	\$57,725	\$57,725	\$30,000	108.21
Budg_Cat: Capital Outlay - 700		\$5,444	\$27,725	\$57,725	\$57,725	\$30,000	108.21
6310.0.000.00000.4840.00000.00.000	Contingency	\$4,426	\$4,200	\$4,770	\$4,770	\$570	13.57
6310.0.000.00000.4895.00000.00.000	Cost of Sales	\$277,687	\$227,594	\$272,594	\$272,594	\$45,000	19.77
Budg_Cat: Other Expenses - 800		\$282,113	\$231,794	\$277,364	\$277,364	\$45,570	19.66
6310.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$57,690	\$66,223	\$62,238	\$62,238	(\$3,985)	(6.02)
Budg_Cat: Operating Transfers Out - 910		\$57,690	\$66,223	\$62,238	\$62,238	(\$3,985)	(6.02)
Func: UNDESIGNATED - 00000		\$821,828	\$830,626	\$958,776	\$958,776	\$128,150	15.43

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: Fleet Maintenance Fund - 6310		\$821,828	\$830,626	\$958,776	\$958,776	\$128,150	15.43

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

FY17 Adopted FY18 Department

FY18 City
Manager
Proposed

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change

6800 Workers Compensation Fund

6800.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$460,698	\$573,320	\$573,320	\$573,320	\$0	0.00
6800.0.000.00000.4261.00000.00.000	Worker's Comp Claims	(\$598,554)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		(\$137,856)	\$573,320	\$573,320	\$573,320	\$0	0.00
6800.0.000.00000.4312.00000.00.000	Management Services	\$16,780	\$11,700	\$11,700	\$11,700	\$0	0.00
6800.0.000.00000.4334.00000.00.000	Legal Services	\$5,042	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4335.00000.00.000	Auditing Services	\$822	\$838	\$838	\$838	\$0	0.00
6800.0.000.00000.4336.00000.00.000	Medical Services	\$41,523	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$64,168	\$12,538	\$12,538	\$12,538	\$0	0.00
6800.0.000.00000.4580.00000.00.000	Travel Expense	\$608	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$608	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4580.00000.00.000	Travel Expense	\$836	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$836	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4810.00000.00.000	Membership Dues	\$0	\$900	\$900	\$900	\$0	0.00
6800.0.000.00000.4819.00000.00.000	Fees & Charges	\$65,574	\$65,600	\$65,600	\$65,600	\$0	0.00
6800.0.000.00000.4840.00000.00.000	Contingency	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$65,574	\$68,500	\$68,500	\$68,500	\$0	0.00
Func: UNDESIGNATED - 00000		(\$6,669)	\$654,358	\$654,358	\$654,358	\$0	0.00

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request		Dollar Change	Percent Change
Fund: Workers Compensation Fund - 6800		(\$6,669)	\$654,358	\$654,358	\$654,358	\$0	0.00

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

FY17 Adopted FY18 Department

**FY18 City
Manager
Proposed**

Account	Description	FY16 Actual	Budget	Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$123,798,700	\$135,933,287	\$140,001,520	\$139,501,461	\$3,568,174	2.62

End of Report

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EXECUTIVE

Division: City Council

Function: 41110

Mission Statement:

To provide leadership and vision for the City of Dover. To ensure affordable, high quality services, and to provide opportunities through responsive and accessible government.

Major Services/Responsibilities:

- Establish policies and to set forth the long term direction of municipal services.
- Authorize a careful plan of expenditures and appropriations deemed necessary for municipal services. To work together in keeping communication open with other City Councilors, the City Manager, and citizens of Dover.
- Enact codes, ordinances and resolutions to preserve the general well-being of residents and businesses in the community

Key Fiscal Year Objectives:

- A financially stable and fiscally sound municipal operation
- Efficient and effective services
- A safe and secure community
- A diversity of cultural and recreational opportunities
- An enhanced physical and natural environment
- Support quality education

Performance Measures:

Description	FY16 Actual	FY17 Estimate	FY18 Estimate
Conduct Regular Council Meetings	22	24	24
Ordinances & Resolutions considered by Council	82	60	70
Conduct Public hearings	45	30	35

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4125.00000.00.000	City Council-Elected Officials	\$9,249.72	\$9,250.00	\$9,250.00	\$9,250.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Carrier, Robert		\$1,050.00		Deputy Mayor			
Description: Ciotti, Dennis		\$1,000.00		Ward 2 Councilo			
Description: Gagnon, Jason		\$1,000.00		Ward 6 Councilo			
Description: Gasses, Marcia		\$1,000.00		Ward 4 Councilo			
Description: Greenshields, Sarah		\$1,000.00		At Large Counci			
Description: O'Connor, John		\$1,000.00		Ward 1 Councilo			
Description: Shanahan, Dennis		\$1,000.00		Ward 5 Councilo			
Description: Thibodeaux, Deborah		\$1,000.00		Ward 3 Councilo			
Description: Weston, Karen		\$1,200.00		Mayor			
Column Total:		\$9,250.00					
1000.1.100.41110.4213.00000.00.000	City Council-Life Insurance	\$81.00	\$104.00	\$104.00	\$104.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Life Premiums to HealthTrust		\$104.00					
Column Total:		\$104.00					
1000.1.100.41110.4220.00000.00.000	City Council-FICA	\$573.84	\$574.00	\$574.00	\$574.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA 6.2% of Wages		\$574.00					
Column Total:		\$574.00					
1000.1.100.41110.4225.00000.00.000	City Council-Medicare	\$134.28	\$134.00	\$134.00	\$134.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$134.00					
Column Total:		\$134.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4240.00000.00.000	City Council - Staff Developm	\$780.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Conferences, Seminars-Boards & Commissions	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Personal Services - 100		\$10,818.84	\$10,562.00	\$10,562.00	\$10,562.00	\$0.00	0.00
1000.1.100.41110.4335.00000.00.000	City Council-Auditing Services	\$15,133.00	\$15,436.00	\$15,436.00	\$15,436.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Independent Audit as required by law	\$15,436.00					
	Column Total:	\$15,436.00					
1000.1.100.41110.4339.00000.00.000	City Council-Consulting Servic	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consulting Services	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.100.41110.4524.00000.00.000	City Council-Public Liab Insur	\$261.56	\$100.00	\$94.00	\$94.00	(\$6.00)	(6.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$94.00					
	Column Total:	\$94.00					
1000.1.100.41110.4534.00000.00.000	City Council-Postage	\$4.56	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$400.00					
	Column Total:	\$400.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4540.00000.00.000	City Council-Advertising	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising as required by law	\$500.00					
	Column Total:	\$500.00					
1000.1.100.41110.4550.00000.00.000	City Council-Printing And Bind	\$460.63	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council Brochures	\$1,000.00					
	Description: City Council-Business Cards	\$500.00					
	Column Total:	\$1,500.00					
1000.1.100.41110.4580.00000.00.000	City Council-Travel Expense	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mileage Reimbursement	\$200.00					
	Column Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$15,859.75	\$20,136.00	\$20,130.00	\$20,130.00	(\$6.00)	(0.03)
1000.1.100.41110.4611.00000.00.000	City Council-Office Supplies	\$2,842.39	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council-Office Supplies	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.100.41110.4631.00000.00.000	City Council-Food	\$1,733.87	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Council Workshops	\$500.00					
	Description: Public Events	\$1,500.00					
	Column Total:	\$2,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4640.00000.00.000	City Council - Publications	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Educational Materials	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Supplies - 600		\$4,576.26	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	0.00
1000.1.100.41110.4835.00000.00.000	City Council-Grants/Subsidy	\$214,294.92	\$409,761.00	\$507,366.00	\$489,366.00	\$79,605.00	19.43
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CC McConnell Subsidy (General Fund)	\$193,314.00		FY17 \$159,290			
	Description: COAST Bus	\$198,540.00		FY17 \$167,654			
	Description: COAST CM Reduction	(\$18,000.00)					
	Description: DAV Bellamy Chptr	\$1,000.00		FY17 \$1,000			
	Description: Dover Main Street - FY18 Advance	\$20,000.00		FY17 \$20,000			
	Description: FastTrans - Dover Public Transit	\$24,977.00		FY17 \$24,506			
	Description: McConnell DALC Tenant Subsidy	\$22,468.00		FY17 \$22,468			
	Description: McConnell SAU 11 Tenant Subsidy	\$23,812.00		FY17 \$23,812			
	Description: McConnell Unrented Space Subsidy	\$20,255.00		FY17 \$10,031			
	Description: Woodman Institute Museum Municipal Archive	\$3,000.00		FY17 \$3,000			
	Column Total:	\$489,366.00					
1000.1.100.41110.4840.00000.00.000	City Council-Contingency	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for unforeseen expenses	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Other Expenses - 800		\$214,294.92	\$410,261.00	\$507,866.00	\$489,866.00	\$79,605.00	19.40

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4912.00000.00.000	City Council-Transfer to Speci	\$115,626.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Operating Transfers Out - 910	\$115,626.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func:	City Council - 41110	\$361,175.77	\$444,459.00	\$542,058.00	\$524,058.00	\$79,599.00	17.91

EXECUTIVE

Division: City Manager's Office

Function 41320

Mission Statement:

To provide effective leadership and direction in the administration of policies established by the Mayor and City Council as well as to supervise and guide the efficient operation of all city departments.

Major Services/Responsibilities:

- Coordinate the development and analysis of policy recommendations presented to the Mayor and City Council.
- Implement policies enacted by the Mayor and City Council and manage the overall administrative affairs of the City.
- Directly lead the executive level staff relating to the City of Dover's Strategic Management Goals.
- Direct the technical, operational and administrative activities between departments based on the City of Dover's Core Values.
- Human Resource Management

Key Fiscal Year Objectives:

- Assure the continued economical, efficient and effective management of city government.
- Advise the Mayor and City Council on policy making matters related to the overall administration of the city government.
- Recommend proposals and programs, which address the long term needs of the community.
- Continue revision and implementation of City personnel policies.
- Coordinate with City Departments in reaching goals of departmental strategic management plans.
- Identify and support opportunities for enhancing the City of Dover's core values.

Performance Measures:

Description	2013 Act	2015 Act	2017 Est
Overall favorable quality of services delivered (NCS Survey)	83%	77%	83%
Full time equivalents	261.76	260.87	262
Policy and program reports/updates to City Council (Electronic communication)	237	167	180
Citizen communication for programs/services (web visits)	855,572	616,944	620,000
Overall favorable quality of life (NCS Survey)	83%	86%	87%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4110.00000.00.000	City Manager-Regular Salarie	\$159,712.62	\$210,909.00	\$219,688.00	\$219,688.00	\$8,779.00	4.16
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$1,000.00		457 Incentive			
	Description: Daudelin, Susan	\$67,703.00	1.0000	HR Director			
	Description: Joyal, J Michael	\$150,985.00	1.0000	City Manager			
	Column Total:	\$219,688.00					
1000.1.130.41320.4115.00000.00.000	City Manager-Regular Hourly	\$70,725.61	\$58,794.00	\$109,043.00	\$109,043.00	\$50,249.00	85.47
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$1,000.00		457 Incentive			
	Description: Bessette, Colleen E	\$58,794.00	1.0000	Executive Assis			
	Description: Tsouramanis, Jean	\$49,249.00	1.0000	Admin Assistant			
	Column Total:	\$109,043.00					
1000.1.130.41320.4170.00000.00.000	City Manager-Longevity Pay	\$22,289.63	\$22,300.00	\$24,300.00	\$24,300.00	\$2,000.00	8.97
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800.00		\$800 each			
	Description: 2 @ 15-19 years	\$2,400.00		\$1,200 each			
	Description: ICMA-RC	\$21,100.00					
	Column Total:	\$24,300.00					
1000.1.130.41320.4211.00000.00.000	City Manager-Health Insuranc	\$42,500.95	\$67,008.00	\$82,153.00	\$82,153.00	\$15,145.00	22.60
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$82,153.00					
	Column Total:	\$82,153.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4212.00000.00.000	City Manager-Dental Insurance	\$2,630.99	\$3,312.00	\$3,681.00	\$3,681.00	\$369.00	11.14
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$3,681.00					
	Column Total:	\$3,681.00					
1000.1.130.41320.4213.00000.00.000	City Manager-Life Insurance	\$746.64	\$1,025.00	\$1,147.00	\$1,147.00	\$122.00	11.90
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,147.00					
	Column Total:	\$1,147.00					
1000.1.130.41320.4214.00000.00.000	City Manager-Disability Insurance	\$804.01	\$1,579.00	\$1,640.00	\$1,640.00	\$61.00	3.86
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$1,640.00					
	Column Total:	\$1,640.00					
1000.1.130.41320.4220.00000.00.000	City Manager-FICA	\$12,652.93	\$14,322.00	\$19,482.00	\$19,482.00	\$5,160.00	36.03
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$19,482.00					
	Column Total:	\$19,482.00					
1000.1.130.41320.4225.00000.00.000	City Manager-Medicare	\$3,586.13	\$4,075.00	\$5,072.00	\$5,072.00	\$997.00	24.47
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,072.00					
	Column Total:	\$5,072.00					
1000.1.130.41320.4230.00000.00.000	City Manager-Retirement	\$28,237.97	\$32,747.00	\$39,879.00	\$39,879.00	\$7,132.00	21.78
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$39,879.00					
	Column Total:	\$39,879.00					

City of Dover, New Hampshire

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4240.00000.00.000	City Manager-Staff Developm	\$16,281.50	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: City Manager-Staff Development		\$2,000.00					
Description: Employee Recognition		\$2,000.00					
Description: Employee Skills Training Programs		\$3,000.00					
Description: Labor Relations		\$1,000.00					
Description: Volunteer Acknowledgment		\$2,000.00					
Column Total:		\$10,000.00					
1000.1.130.41320.4260.00000.00.000	City Manager-Worker's Comp	\$4,255.92	\$4,256.00	\$4,256.00	\$4,256.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Workers Comp allocation		\$4,256.00					
Column Total:		\$4,256.00					
1000.1.130.41320.4290.00000.00.000	City Manager-FSA Fees	\$112.50	\$150.00	\$225.00	\$225.00	\$75.00	50.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Admin fees - Flexible Spending Accts		\$225.00					
Column Total:		\$225.00					
Budg_Cat: Personal Services - 100		\$364,537.40	\$430,477.00	\$520,566.00	\$520,566.00	\$90,089.00	20.93
1000.1.130.41320.4334.00000.00.000	City Manager-Legal Services	\$111.88	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.130.41320.4339.00000.00.000	City Manager - Consulting Ser	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Consulting		\$1,000.00					
Column Total:		\$1,000.00					

City of Dover, New Hampshire

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4341.00000.00.000	City Manager - Technical Serv	\$0.00	\$2,700.00	\$2,700.00	\$2,700.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: MMANH Student Fellowship Match	\$2,700.00					
	Column Total:	\$2,700.00					
1000.1.130.41320.4435.00000.00.000	City Manager-Maint Chrgs - O	\$6,892.56	\$11,763.00	\$11,702.00	\$11,702.00	(\$61.00)	(0.52)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$10,290.00					
	Description: Division Share of PC Maintenance	\$1,412.00					
	Column Total:	\$11,702.00					
1000.1.130.41320.4524.00000.00.000	City Manager-Public Liab Insu	\$3,888.83	\$4,031.00	\$3,890.00	\$3,890.00	(\$141.00)	(3.50)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,890.00					
	Column Total:	\$3,890.00					
1000.1.130.41320.4531.00000.00.000	Telecommunications	\$2,789.98	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.130.41320.4534.00000.00.000	City Manager-Postage	\$282.49	\$500.00	\$800.00	\$800.00	\$300.00	60.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence - Express & Parcel Post	\$800.00					
	Column Total:	\$800.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4540.00000.00.000	City Manager-Advertising	\$533.95	\$3,500.00	\$4,500.00	\$3,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising Positions	\$4,000.00					
	Description: Communications with Public	\$500.00					
	Description: z CM General Reduction	(\$1,000.00)					
	Column Total:	\$3,500.00					
1000.1.130.41320.4550.00000.00.000	City Manager-Printing And Binding	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Documents/reports	\$300.00					
	Column Total:	\$300.00					
1000.1.130.41320.4580.00000.00.000	City Manager-Travel Expense	\$4,455.10	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expense for Conferences & Seminars	\$4,000.00					
	Column Total:	\$4,000.00					
Budg_Cat: Purchased Services - 300		\$18,954.79	\$30,794.00	\$31,892.00	\$30,892.00	\$98.00	0.32
1000.1.130.41320.4611.00000.00.000	City Manager-Office Supplies	\$3,088.38	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Color Copies & Black/White Copies - City Manager's	\$2,000.00					
	Description: Various Supplies - City Manager's Office & HR	\$1,000.00					
	Column Total:	\$3,000.00					

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General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4612.00000.00.000	City Manager-Operating Supp	\$142.29	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Software	\$400.00					
	Description: Printer Cartridges/Refills	\$600.00					
	Column Total:	\$1,000.00					
1000.1.130.41320.4631.00000.00.000	City Manager-Food	\$1,209.42	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events & Meetings	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.130.41320.4640.00000.00.000	City Manager-Books & Publica	\$3,353.18	\$2,960.00	\$2,960.00	\$2,960.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fosters Daily Democrat	\$200.00					
	Description: HR Comply	\$160.00					
	Description: Labor & Employment Supplement	\$200.00					
	Description: Misc HR Publications	\$500.00					
	Description: NH Register	\$100.00					
	Description: NH Revised/Updated Statutes	\$1,000.00					
	Description: Training Books	\$600.00					
	Description: Union Leader	\$200.00					
	Column Total:	\$2,960.00					
Budg_Cat: Supplies - 600		\$7,793.27	\$7,960.00	\$7,960.00	\$7,960.00	\$0.00	0.00
1000.1.130.41320.4745.00000.00.000	City Manager-Computers & Ci	\$247.52	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Manager-Computers & Comm Equip	\$300.00					
	Column Total:	\$300.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Capital Outlay - 700		\$247.52	\$300.00	\$300.00	\$300.00	\$0.00	0.00
1000.1.130.41320.4810.00000.00.000	City Manager-Membership Du	\$27,258.70	\$29,270.00	\$30,170.00	\$30,170.00	\$900.00	3.07
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: ASQ	\$60.00						
Description: Chamber of Commerce	\$300.00						
Description: Intl City Management Assoc.	\$2,000.00						
Description: IPMA - CM & HR	\$300.00						
Description: Municipal Management Assoc.	\$250.00						
Description: NHMA	\$26,300.00						
Description: SHRA - HR Director & Asst	\$100.00						
Description: SHRM - HR Director & Asst	\$600.00						
Description: World At Work	\$260.00						
Column Total:	\$30,170.00						
1000.1.130.41320.4819.00000.00.000	City Manager - Fees & Charge	\$305.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Miscellaneous Fees	\$400.00						
Description: New Hire Background & Motor Vehicle Reports	\$100.00						
Column Total:	\$500.00						
Budg_Cat: Other Expenses - 800		\$27,563.70	\$29,770.00	\$30,670.00	\$30,670.00	\$900.00	3.02
Func: City Manager - 41320		\$419,096.68	\$499,301.00	\$591,388.00	\$590,388.00	\$91,087.00	18.24

EXECUTIVE

Division: General Legal Counsel

Function 41530

Mission Statement:

The mission of the General Legal Counsel is to provide proactive, high quality, efficient, timely and cost effective legal services, advocacy and advice to the City of Dover through its City Manager, City Council and all departments delivered with a focus on the client, integrity, innovation, accountability and stewardship.

Major Services/Responsibilities:

- Represent and advocate for the City in court and administrative proceedings
- Draft and review ordinances and resolutions to assure legal compliance
- Assist staff in the lawful completion of their duties and responsibilities
- Draft and review contracts, deeds, leases and other documents to minimize risk
- Conduct legal research and render legal opinions to support the decision-making of the City
- Attend City Council meetings
- Assist Boards, Commissions and Committees with procedures and laws

Key Fiscal Year Objectives:

- Provide timely and efficient legal services on a diverse array of legal issues
- Keep outside legal costs to a reasonable level

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Questions of Law	244	242	250
Resolutions & Ordinances	82	56	65
Document Review/Misc.	267	244	250
91-A Requests	66	56	65

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4110.00000.00.000	Legal - Regular Salaried Empl	\$102,965.55	\$106,759.00	\$108,403.00	\$108,403.00	\$1,644.00	1.54
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Blenkinsop, Anthony	\$108,403.00	1.0000	General Legal C			
	Column Total:	\$108,403.00					
1000.1.130.41530.4115.00000.00.000	Legal-Regular Hourly Employe	\$41,850.01	\$42,626.00	\$70,135.00	\$70,135.00	\$27,509.00	64.54
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fournier, Amber	\$43,185.00	0.7250	Admin Assistant			
	Description: TBD - New Position	\$26,950.00	0.6250	Admin Assistant			
	Column Total:	\$70,135.00					
1000.1.130.41530.4170.00000.00.000	Legal-Longevity Pay	\$0.00	\$290.00	\$290.00	\$290.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1@ 5-9 Years (prorated)	\$290.00		\$400 each			
	Column Total:	\$290.00					
1000.1.130.41530.4211.00000.00.000	Legal-Health Insurance	\$22,156.74	\$24,351.00	\$26,684.00	\$26,684.00	\$2,333.00	9.58
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$26,684.00					
	Column Total:	\$26,684.00					
1000.1.130.41530.4212.00000.00.000	Legal-Dental Insurance	\$721.92	\$737.00	\$737.00	\$737.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$737.00					
	Column Total:	\$737.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4213.00000.00.000	Legal-Life Insurance	\$436.50	\$262.00	\$262.00	\$262.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$262.00					
	Column Total:	\$262.00					
1000.1.130.41530.4214.00000.00.000	Legal - Disability Insurance	\$673.12	\$727.00	\$727.00	\$727.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$727.00					
	Column Total:	\$727.00					
1000.1.130.41530.4220.00000.00.000	Legal-FICA	\$8,290.89	\$8,678.00	\$10,313.00	\$10,313.00	\$1,635.00	18.84
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$10,313.00					
	Column Total:	\$10,313.00					
1000.1.130.41530.4225.00000.00.000	Legal-Medicare	\$1,938.81	\$2,029.00	\$2,412.00	\$2,412.00	\$383.00	18.88
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,412.00					
	Column Total:	\$2,412.00					
1000.1.130.41530.4230.00000.00.000	Legal-Retirement	\$11,516.67	\$11,925.00	\$12,336.00	\$12,336.00	\$411.00	3.45
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$12,336.00					
	Column Total:	\$12,336.00					
1000.1.130.41530.4240.00000.00.000	Legal-Staff Development	\$615.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bar Association & Miscellaneous	\$1,000.00					
	Column Total:	\$1,000.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4260.00000.00.000	Legal-Worker's Comp Insuran	\$333.00	\$333.00	\$333.00	\$333.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$333.00					
	Column Total:	\$333.00					
1000.1.130.41530.4290.00000.00.000	FSA Fees	\$56.25	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees-Flexible Spending Acct	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$191,554.46	\$199,792.00	\$233,707.00	\$233,707.00	\$33,915.00	16.98
1000.1.130.41530.4334.00000.00.000	Legal-Legal Services	\$94,166.86	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal services and opinions	\$50,000.00					
	Column Total:	\$50,000.00					
1000.1.130.41530.4339.00000.00.000	Legal - Consulting Services	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal - Consulting Services	\$500.00					
	Column Total:	\$500.00					
1000.1.130.41530.4341.00000.00.000	Technical Services	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services	\$200.00					
	Column Total:	\$200.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4435.00000.00.000	Legal-Maint Chrgs - Office Eq	\$2,739.00	\$4,686.00	\$4,689.00	\$4,689.00	\$3.00	0.06
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support	\$4,116.00					
	Description: Division Share PC Maintenance	\$573.00					
	Column Total:	\$4,689.00					
1000.1.130.41530.4524.00000.00.000	Legal-Public Liab Insurance	\$1,110.29	\$1,382.00	\$1,469.00	\$1,469.00	\$87.00	6.30
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,469.00					
	Column Total:	\$1,469.00					
1000.1.130.41530.4531.00000.00.000	Telecommunications	\$1,401.40	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,750.00					
	Column Total:	\$1,750.00					
1000.1.130.41530.4534.00000.00.000	Legal-Postage	\$226.72	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$500.00					
	Column Total:	\$500.00					
1000.1.130.41530.4550.00000.00.000	Legal - Printing & Binding	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing Services	\$500.00					
	Column Total:	\$500.00					
1000.1.130.41530.4580.00000.00.000	Legal-Travel Expense	\$0.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expenses	\$600.00					
	Column Total:	\$600.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Purchased Services - 300		\$99,644.27	\$60,118.00	\$60,208.00	\$60,208.00	\$90.00	0.15
1000.1.130.41530.4611.00000.00.000	Legal-Office Supplies	\$808.14	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Office Supplies	\$2,000.00						
Column Total:	\$2,000.00						
1000.1.130.41530.4612.00000.00.000	Legal - Operating Supplies	\$260.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Printer & Scanner Supplies	\$300.00						
Column Total:	\$300.00						
1000.1.130.41530.4640.00000.00.000	Legal-Books & Publications	\$1,248.73	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Law Books, Publications and Updates	\$2,000.00						
Column Total:	\$2,000.00						
Budg_Cat: Supplies - 600		\$2,316.87	\$4,300.00	\$4,300.00	\$4,300.00	\$0.00	0.00
1000.1.130.41530.4810.00000.00.000	Legal - Membership Dues	\$1,210.00	\$1,300.00	\$1,300.00	\$1,300.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Membership dues	\$1,300.00						
Column Total:	\$1,300.00						
1000.1.130.41530.4819.00000.00.000	Legal - Fees & Charges	\$1,370.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Legal - Filing & Service Fees	\$2,000.00						
Column Total:	\$2,000.00						
Budg_Cat: Other Expenses - 800		\$2,580.00	\$3,300.00	\$3,300.00	\$3,300.00	\$0.00	0.00

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Func: City Attorney - 41530		\$296,095.60	\$267,510.00	\$301,515.00	\$301,515.00	\$34,005.00	12.71

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EXECUTIVE

Division: Economic Development

Function 46510

Mission Statement:

- It is the mission of the Dover Business and Industrial Development Authority to facilitate and encourage sustainable economic growth within the community of Dover. We provide leadership and coordination necessary to foster business development that provides quality of place, life and fiscal health.

Major Services/Responsibilities:

- Encourage local economic development and growth by interacting with local firms on issues pertinent to their continued success
- Recruitment of new businesses and industry
- Connect school and college training with local industry needs
- Quality job growth
- Work to enhance the ratio of commercial zoning vs. residential zoning to stabilize the City tax base

Key Fiscal Year Objectives:

- We intend to increase the commercial tax ratable base in Dover.
- Expand work on the healthcare related businesses to actively facilitate their relocation to Dover..
- Take an active role in business retention by assisting existing businesses to overcome challenges by education and awareness. Understanding that the businesses must be receptive to outside assistance.
- Find and purchase a large enough parcel of property or multiple smaller properties, as available, to begin Enterprise Park II development.
- Identify developers who may be interested in other downtown infill properties and get projects started.
- Continue to communicate, explain, promote and reinforce Dover's reputation as an appealing place to be, live, work and play.
- Secure the financial flexibility to capture potential development opportunities as they arise.

Performance Measures:

Description	FY16 Est	FY17 Est	FY18 Est
Internal Contacts – assisting Dover businesses regarding various topics	82	84	120
External Contacts - businesses looking to relocate expand via mail, phone, email	174	175	180

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4915.00000.00.000	Business Assistance - Transfe	\$149,000.00	\$151,295.00	\$196,723.00	\$171,723.00	\$20,428.00	13.50
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: DBIDA Economic Development Services		\$196,723.00		FY17 \$151,295			
Description: z CM General Reduction		(\$25,000.00)					
Column Total:		\$171,723.00					
Budg_Cat: Operating Transfers Out - 910		\$149,000.00	\$151,295.00	\$196,723.00	\$171,723.00	\$20,428.00	13.50
Func: Business Assistance - 46510		\$149,000.00	\$151,295.00	\$196,723.00	\$171,723.00	\$20,428.00	13.50

FINANCE

Division: Finance and Accounting

Function 41511

Mission Statement:

Handle the financial resources of the City in a safe, fair, accurate, efficient and professional manner to meet all areas of responsibilities, including compliance with Federal, State and local laws and generally accepted accounting principals, and to timely report the financial position and performance of the City to the City Council, management, debt underwriters and rating agencies.

Major Services/Responsibilities:

- Cash management
- Financial projections
- Electronic transfer of funds
- Debt financing
- Annual budget preparation and control
- Tax and utility rate setting
- Compliance to generally accepted accounting principles
- Preparation of financial statements
- Preparation of Federal, State and misc. reports and surveys
- Capital Improvements Program preparation
- Trust Fund Administration
- Preparation of bid solicitations, analysis and resolutions
- Contract Processing
- Audit and processing of accounts payable, payroll and cash receipts
- Accounting accruals
- Assist independent auditors
- Account and bank reconciliations
- Reconciliation of receivable subledgers accounts to general ledger
- Research and analysis
- Property-Liability Claims Management

Key Fiscal Year Objectives:

- Expand the use of electronic processing, imaging and record retention.
- Continue to work on developing future revenue sources.
- Continue to implement accounting, processing upgrades and training for same.
- Improve utilization of online and mail-in payment services.

Performance Measures:

Description	FY16 Actual	FY17 Estimate	FY18 Estimate
Average Daily Cash Balance (includes major bond issue)	\$60 m	\$62 m	\$64 m
Purchase Requisitions handled over \$1,000	1,328	1,375	1,350
Competitive Bids solicited	78	89	85
Formal Quotes solicited	31	27	30
Purchase Orders issued (including Field POs)	8,169	8,600	8,500
Separate funds administered	409	410	412
General Ledger Accounts Administered (Including School)	27,478	28,175	28,500
General Ledger transactions processed	22,248	22,250	22,500
Batches processed	9,403	9,450	9,500
Electronic Funds Transfers initiated	\$90M	\$90M	\$85M
Accounts Payable Invoices processed	27,109	24,500	30,000
Accounts Payable disbursements	\$58M	\$60M	\$61M
Employees paid (Including School)	1,605	1,550	1,550
Payroll Disbursements (Including School)	\$47m	\$59M	\$60M
Total checks reconciled (Including School)	15,716	15,800	15,900

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.150.41511.4110.00000.00.000 Finance-Regular Salaried Empl	\$332,210.90	\$336,387.00	\$342,973.00	\$342,973.00	\$6,586.00	1.96

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: 457 Incentive Plan	\$1,520.00		457 Incentive
Description: Labonte, Julie M	\$61,213.00	1.0000	Treasurer
Description: Legere, Ann M	\$81,698.00	1.0000	Purchasing Agen
Description: Lynch, Daniel R	\$108,495.00	1.0000	Director of Fin
Description: Madden, Kevin J	\$90,047.00	1.0000	Accountant II

Column Total: \$342,973.00

1000.1.150.41511.4115.00000.00.000 Finance-Regular Hourly Empl	\$188,589.38	\$180,587.00	\$145,557.00	\$145,557.00	(\$35,030.00)	(19.40)

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: 457 Incentive Plan	\$3,000.00		457 Incentive
Description: Blackden, Vickie	\$48,171.00	1.0000	Accountant I
Description: Nunan, Kimberly J	\$52,187.00	1.0000	Exec Secretary
Description: Treadwell, Cynthia L	\$42,199.00	0.9250	Bookkeeper

Column Total: \$145,557.00

1000.1.150.41511.4130.00000.00.000 Finance-Overtime Pay	\$5,269.77	\$0.00	\$0.00	\$0.00	\$0.00	0.00

1000.1.150.41511.4170.00000.00.000 Finance-Longevity Pay	\$4,800.00	\$5,600.00	\$4,800.00	\$4,800.00	(\$800.00)	(14.29)

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: 1 @ 15-20 Years	\$1,200.00		\$1,200 each
Description: 1 @ 5-9 Years	\$400.00		\$400 each
Description: 4 @ 10-14 Years	\$3,200.00		\$800 each

Column Total: \$4,800.00

City of Dover, New Hampshire

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To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4211.00000.00.000	Finance-Health Insurance	\$126,034.39	\$137,787.00	\$129,757.00	\$129,757.00	(\$8,030.00)	(5.83)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$129,757.00					
	Column Total:	\$129,757.00					
1000.1.150.41511.4212.00000.00.000	Finance-Dental Insurance	\$4,341.28	\$4,792.00	\$3,694.00	\$3,694.00	(\$1,098.00)	(22.91)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$3,694.00					
	Column Total:	\$3,694.00					
1000.1.150.41511.4213.00000.00.000	Finance-Life Insurance	\$1,299.42	\$1,227.00	\$1,168.00	\$1,168.00	(\$59.00)	(4.81)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,168.00					
	Column Total:	\$1,168.00					
1000.1.150.41511.4214.00000.00.000	Finance-Disability Insurance	\$699.56	\$705.00	\$740.00	\$740.00	\$35.00	4.96
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$740.00					
	Column Total:	\$740.00					
1000.1.150.41511.4220.00000.00.000	Finance-FICA	\$35,374.08	\$35,069.00	\$33,440.00	\$33,440.00	(\$1,629.00)	(4.65)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$33,440.00					
	Column Total:	\$33,440.00					
1000.1.150.41511.4225.00000.00.000	Finance-Medicare	\$8,361.54	\$8,167.00	\$7,661.00	\$7,661.00	(\$506.00)	(6.20)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$7,661.00					
	Column Total:	\$7,661.00					

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City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4230.00000.00.000	Finance-Retirement	\$58,722.34	\$58,372.00	\$56,311.00	\$56,311.00	(\$2,061.00)	(3.53)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$56,311.00					
	Column Total:	\$56,311.00					
1000.1.150.41511.4240.00000.00.000	Finance-Staff Development	\$1,087.06	\$2,820.00	\$2,820.00	\$2,820.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contractual college courses	\$1,000.00					
	Description: GFOA Annual GAAP Update	\$40.00					
	Description: NESGFOA Annual Conf Reg Fee	\$300.00					
	Description: NESGFOA Spring Technical Update	\$175.00					
	Description: NGIP Annual Conference	\$975.00					
	Description: NHGFOA Annual Conf Regist Fee	\$200.00					
	Description: NHMA Annual Conf Registration Fee	\$130.00					
	Column Total:	\$2,820.00					
1000.1.150.41511.4260.00000.00.000	Finance-Worker's Comp Insur	\$797.04	\$797.00	\$797.00	\$797.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$797.00					
	Column Total:	\$797.00					
1000.1.150.41511.4290.00000.00.000	Finance-FSA Fees	\$324.00	\$450.00	\$375.00	\$375.00	(\$75.00)	(16.67)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$375.00					
	Column Total:	\$375.00					
Budg_Cat: Personal Services - 100		\$767,910.76	\$772,760.00	\$730,093.00	\$730,093.00	(\$42,667.00)	(5.52)

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4435.00000.00.000	Finance-Maint Chrgs - Office I	\$45,344.14	\$52,425.00	\$54,047.00	\$54,047.00	\$1,622.00	3.09
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$16,464.00					
	Description: Division Share of PC Maintenance	\$2,283.00					
	Description: Finance legacy system maintenance	\$1,229.00					
	Description: Financial Management Software Support	\$33,951.00					
	Description: Typewriter Annual Maintenance	\$120.00					
	Column Total:	\$54,047.00					
1000.1.150.41511.4443.00000.00.000	Finance - Rental of Equipmen	\$844.03	\$960.00	\$960.00	\$960.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Copier Scanner Printer 12 mo. @ \$80 each	\$960.00					
	Column Total:	\$960.00					
1000.1.150.41511.4524.00000.00.000	Finance-Public Liab Insurance	\$5,169.61	\$4,912.00	\$5,396.00	\$5,396.00	\$484.00	9.85
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$5,396.00					
	Column Total:	\$5,396.00					
1000.1.150.41511.4531.00000.00.000	Telecommunications	\$2,963.20	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000.00					
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4534.00000.00.000	Finance-Postage	\$1,658.24	\$4,079.00	\$4,079.00	\$4,079.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1099 Information returns 375 EA \$.49		\$184.00					
Description: Bad check notifications-Rest/Certifd 150 EA \$6.57		\$986.00					
Description: Bid Invitations 700 EA \$0.90		\$630.00					
Description: FedEx Stnd Overnight services 6 EA \$18		\$108.00					
Description: General Correspondence 600 EA \$.46		\$276.00					
Description: Monthly statements 100 EA \$.49		\$49.00					
Description: Reg & Field POs 540 EA \$.49		\$264.00					
Description: Special mailings 100 EA \$.63		\$63.00					
Description: Vendor Payments 3,000 EA \$.49		\$1,470.00					
Description: W-9 verifications 100 EA \$.49		\$49.00					
Column Total:		\$4,079.00					
1000.1.150.41511.4540.00000.00.000	Finance-Advertising	\$5,940.49	\$5,966.00	\$5,966.00	\$5,966.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Auction Legal Notice 1 EA \$200		\$200.00					
Description: Bid solicitations 93 EA \$62		\$5,766.00					
Column Total:		\$5,966.00					
1000.1.150.41511.4550.00000.00.000	Finance-Printing And Binding	\$0.00	\$925.00	\$925.00	\$925.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: City Fiscal Year Budget 37 EA \$25		\$925.00					
Column Total:		\$925.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4580.00000.00.000	Finance-Travel Expense	\$109.34	\$1,150.00	\$1,150.00	\$1,150.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Travel expenses for seminars, conferences		\$1,150.00					
Column Total:		\$1,150.00					
Budg_Cat: Purchased Services - 300		\$62,029.05	\$73,417.00	\$75,523.00	\$75,523.00	\$2,106.00	2.87
1000.1.150.41511.4611.00000.00.000	Finance-Office Supplies	\$4,447.00	\$4,984.00	\$4,984.00	\$4,984.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Binders for Council Budget Copies 15 EA \$8.75		\$131.00					
Description: Binding materials for reports 270 EA \$.65		\$176.00					
Description: Copies Comp Annl Fin Rpt (25 copies) 4,000 EA \$.06		\$240.00					
Description: Copies for bids 44,000 EA \$.06		\$2,640.00					
Description: Copies of Budget Sum (25 copies) 2,500 EA \$.06		\$150.00					
Description: Copies of Cap Imp. Bgt. (30 copies) 3,900 EA \$.06		\$234.00					
Description: Duplexer 1 EA \$250		\$250.00					
Description: Fee Schedule (25 copies) 1,000 EA \$.06		\$60.00					
Description: File Folders 10 BX \$14 ea		\$140.00					
Description: Micro Toner 3 ea @ \$290		\$870.00					
Description: Paper 3 CS \$31.10		\$93.00					
Column Total:		\$4,984.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4612.00000.00.000. Finance-Operating Supplies		\$2,963.06	\$5,774.00	\$5,774.00	\$5,774.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1099 Information Returns		\$200.00					
Description: Binding Materials 92 EA \$.65		\$60.00					
Description: Check Stock 24,000 @ \$.23 each		\$558.00					
Description: Copies - Misc 16,000 EA \$.06		\$960.00					
Description: Copies of financial reports 27,700 EA @ \$.06		\$1,662.00					
Description: Copies of invoices to departments 4,700 EA @ \$.10		\$470.00					
Description: Envelopes 6X9 (4 boxes) 4 EA @ \$20		\$80.00					
Description: Envelopes 9 X12 (4 boxes) 4 EA @ \$23		\$92.00					
Description: Laid Buff Paper for report 6 EA @ \$24.6		\$148.00					
Description: Paper for laser printer 24 CS @ \$31.10		\$746.00					
Description: Statements 100 EA @ \$.02		\$2.00					
Description: W-2 Wage Statements		\$310.00					
Description: Window envelopes for checks 4 CS @ \$50		\$200.00					
Description: Window Envelopes for Statements 1,300 EA \$.22		\$286.00					
Column Total:		\$5,774.00					
1000.1.150.41511.4631.00000.00.000. Food/Food Services		\$47.36	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4640.00000.00.000	Finance-Books & Publications	\$4.00	\$565.00	\$565.00	\$565.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GASB annual subscription	\$230.00					
	Description: GFOA Treasury Management Newsletter	\$85.00					
	Description: Governmental GAAP Guide	\$250.00					
	Column Total:	\$565.00					
Budg_Cat: Supplies - 600		\$7,461.42	\$11,323.00	\$11,323.00	\$11,323.00	\$0.00	0.00
1000.1.150.41511.4810.00000.00.000	Finance-Membership Dues	\$1,115.00	\$1,260.00	\$1,310.00	\$1,310.00	\$50.00	3.97
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GFOA CAFR Filing Fee 1 @ \$680	\$680.00					
	Description: Government Fin Officers Association 1 @ \$230	\$230.00					
	Description: National Institute of Govt Purchasing 1 @ \$200	\$200.00					
	Description: NE GFOA 4 @ \$15 ea	\$60.00					
	Description: NH GFOA 4 @ \$35 ea	\$140.00					
	Column Total:	\$1,310.00					
1000.1.150.41511.4819.00000.00.000	Finance - Fees & Charges	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$1,170.00	\$1,260.00	\$1,310.00	\$1,310.00	\$50.00	3.97
Func: Finance - 41511		\$838,571.23	\$858,760.00	\$818,249.00	\$818,249.00	(\$40,511.00)	(4.72)

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FINANCE

Division: Tax Assessment

Function 41513

Mission Statement:

To increase the quantity and quality of professional appraisal and assessment services to the taxpayers and the public at large, through the application of advanced technology and modern management practices. To ensure equity and fairness in assessments each year, and to do this in a cost-effective manner.

Major Services/Responsibilities:

- Annual assessment of properties at market value
- Administration of tax exemptions and credits
- Field inspection of all properties -> property inspections on a cyclical basis
- Field appraisal reviews
- Valuation of new building construction and subdivisions/mergers
- Maintain CAMA database (property database)
- Process and resolve abatement applications
- Represent the City at the Board of Tax and Land Appeals and Superior Court
- Administer timber cutting and excavation permits and tax
- Administer current use assessments and land use change tax
- Preparation of reports to the State
- 5- Year re-certification process

Key Fiscal Year Objectives:

- Continue annual assessment changes to maintain consistency with market value

Performance Measures:

Description	FY16/TY15 Actual	FY17/TY16 Actual	FY18/TY17 Estimate
Assessment to Market Ratio	92.2%	92.6% (est.)	95%
Coefficient of Dispersion (measure of equity)	8.6%	8.2% (est.)	7.5%
Taxable parcels	10,092	10,139	10,200
# Parcels related to abatement applications filed	43	150 (est.)	150
% of abatement appl. parcels to taxable parcels	.43%	1.5% (est.)	1.5%
Elderly, disabled, deaf and blind exemptions	332	321	320
Tax credits - Veterans	1,127	1,094	1,100
Property transfers	1,022	1,020	1,020
Number of inspections of taxable parcels (per EQ year)	1,662	1,668	2,000
Percent of taxable parcels inspected	16.5%	16.5%	20%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4115.00000.00.000	Tax Assessment-Regular Hou	\$135,947.76	\$149,497.00	\$151,820.00	\$151,820.00	\$2,323.00	1.55
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$1,000.00	1.0000	457 Incentive			
	Description: Blonigen, Rachel	\$36,736.00	1.0000	Account Clerk I			
	Description: Langley, Donna L	\$70,601.00	1.0000	Assistant Tax A			
	Description: Vermette, Claire I	\$43,483.00	1.0000	Account Clerk I			
	Column Total:	\$151,820.00					
1000.1.150.41513.4170.00000.00.000	Tax Assessment - Longevity F	\$1,600.00	\$2,000.00	\$2,400.00	\$2,400.00	\$400.00	20.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 2 @ 15-19 Years	\$2,400.00		\$1,200 each			
	Column Total:	\$2,400.00					
1000.1.150.41513.4211.00000.00.000	Tax Assessment-Health Insur	\$43,311.76	\$51,071.00	\$53,404.00	\$53,404.00	\$2,333.00	4.57
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$53,404.00					
	Column Total:	\$53,404.00					
1000.1.150.41513.4212.00000.00.000	Tax Assessment-Dental Insur	\$1,706.13	\$1,843.00	\$1,843.00	\$1,843.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,843.00					
	Column Total:	\$1,843.00					
1000.1.150.41513.4213.00000.00.000	Tax Assessment-Life Insuranc	\$288.90	\$354.00	\$362.00	\$362.00	\$8.00	2.26
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$362.00					
	Column Total:	\$362.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4220.00000.00.000.	Tax Assessment-FICA	\$9,513.94	\$10,625.00	\$11,213.00	\$11,213.00	\$588.00	5.53
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$11,213.00					
	Column Total:	\$11,213.00					
1000.1.150.41513.4225.00000.00.000.	Tax Assessment-Medicare	\$2,225.23	\$2,485.00	\$2,530.00	\$2,530.00	\$45.00	1.81
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,530.00					
	Column Total:	\$2,530.00					
1000.1.150.41513.4230.00000.00.000.	Tax Assessment-Retirement	\$14,820.45	\$16,922.00	\$17,664.00	\$17,664.00	\$742.00	4.38
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$17,664.00					
	Column Total:	\$17,664.00					
1000.1.150.41513.4240.00000.00.000.	Tax Assessment-Staff Develo	\$230.00	\$2,018.00	\$2,018.00	\$2,018.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: AI or IAAO Courses 3 EA \$500	\$1,500.00					
	Description: IAAO Conference 1 EA \$500	\$500.00					
	Description: NHMA Conference 2 EA \$90	\$18.00					
	Column Total:	\$2,018.00					
1000.1.150.41513.4260.00000.00.000.	Tax Assessment-Worker's Co	\$350.04	\$350.00	\$350.00	\$350.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$350.00					
	Column Total:	\$350.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4290.00000.00.000	Tax Assessment-FSA Fees	\$42.75	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$210,036.96	\$237,240.00	\$243,679.00	\$243,679.00	\$6,439.00	2.71
1000.1.150.41513.4312.00000.00.000	Tax Assessment-Managemen	\$159,649.92	\$147,300.00	\$154,800.00	\$154,800.00	\$7,500.00	5.09
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Assessing Services 1 @ \$95,100	\$95,100.00		FY17 \$90,500			
	Description: Data Collection 1 @ \$59,700	\$59,700.00		FY17 \$56,800			
	Column Total:	\$154,800.00					
1000.1.150.41513.4334.00000.00.000	Tax Assessment - Legal Servi	\$34.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal Services	\$8,000.00					
	Column Total:	\$8,000.00					
1000.1.150.41513.4336.00000.00.000	Tax Assessment - Medical Se	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41513.4341.00000.00.000	Tax Assessment - Technical S	\$2,242.00	\$3,259.00	\$1,928.00	\$1,928.00	(\$1,331.00)	(40.84)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mailing Notifications Changed Assessments	\$928.00					
	Description: Map Geo digital services	\$1,000.00					
	Column Total:	\$1,928.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4435.00000.00.000	Tax Assessment-Maint Chrgs	\$19,134.12	\$26,704.00	\$27,428.00	\$27,428.00	\$724.00	2.71
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: CAMA Software Maintenance	\$9,975.00					
	Description: Division Share of DoverNet support	\$14,406.00					
	Description: Division Share of PC Replacement Costs	\$1,687.00					
	Description: ESRI ArcView User Fee	\$1,200.00					
	Description: PC Software Upgrades	\$100.00					
	Description: Typewriter Annual Maintenance 1 @ \$60 ea	\$60.00					
	Column Total:	\$27,428.00					
1000.1.150.41513.4524.00000.00.000	Tax Assessment-Public Liab I	\$1,662.83	\$1,535.00	\$1,412.00	\$1,412.00	(\$123.00)	(8.01)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$1,412.00					
	Column Total:	\$1,412.00					
1000.1.150.41513.4531.00000.00.000	Telecommunications	\$1,794.38	\$2,400.00	\$1,900.00	\$1,900.00	(\$500.00)	(20.83)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,900.00					
	Column Total:	\$1,900.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4534.00000.00.000	Tax Assessment-Postage	\$3,737.00	\$8,266.00	\$8,267.00	\$8,267.00	\$1.00	0.01
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Abatement Notifications 250 @ \$.47 ea	\$118.00					
	Description: Call Back Correspondence 1,000 @ \$.47 ea	\$470.00					
	Description: Charitable Exemptions Forms 100 @ \$.47 ea	\$47.00					
	Description: Cycle Inspection Notices 2,100 @ \$.47 ea	\$987.00					
	Description: General Correspondence 1,500 @ \$.47 ea	\$705.00					
	Description: Inc & Exp Forms to Commercials 940 @ \$.90 ea	\$846.00					
	Description: New Owner/Sales Verification 1,000 @ \$.47 ea	\$470.00					
	Description: Notifications for Changed Assessmnt 10,130 @ \$.42	\$4,255.00					
	Description: Re-mailing of returned Tax Bills 500 @ \$.47 ea	\$235.00					
	Description: Tax Exemption & Credit Applications 285 @ \$.47 ea	\$134.00					
	Column Total:	\$8,267.00					
1000.1.150.41513.4540.00000.00.000	Tax Assessment-Advertising	\$379.38	\$75.00	\$75.00	\$75.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Newspaper ads and legal notices	\$75.00					
	Column Total:	\$75.00					
1000.1.150.41513.4580.00000.00.000	Tax Assessment-Travel Experi	\$165.99	\$500.00	\$500.00	\$500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$188,909.62	\$198,039.00	\$204,310.00	\$204,310.00	\$6,271.00	3.17

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.150.41513.4611.00000.00.000. Tax Assessment-Office Suppl	\$1,803.80	\$5,108.00	\$5,100.00	\$5,100.00	(\$8.00)	(0.16)

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Assessment notice stuffers 10,130 @ \$0.04 ea	\$405.00
Description: Copies 33,000 @ \$.06 ea	\$1,980.00
Description: Envlps for notification notices 10,130 @ \$.03 ea	\$304.00
Description: Envlps I&E rspns (940 every oth yr) 940 @ \$.03 ea	\$28.00
Description: Envlps I&E stuff (940 every oth yr) 940 @ \$.03 ea	\$28.00
Description: HP 1100 Laser Cartridges 4 @ \$45 ea	\$180.00
Description: HP 1320 Cartridges 4 @ \$75 ea	\$300.00
Description: HP 4000N Laser Cartridges 4 @ \$75 ea	\$300.00
Description: I&E stuffers (850 pcs every other year) 940 @ \$.04	\$38.00
Description: Paper, pencils, envelopes, folders	\$1,200.00
Description: Tax Bill Info Stuffer 3417 @ \$.04 ea	\$137.00
Description: Tax Map Supplies	\$200.00
Column Total:	\$5,100.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4640.00000.00.000	Tax Assessment-Books & Put	\$3,276.02	\$4,505.00	\$4,610.00	\$4,610.00	\$105.00	2.33
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: CoStar Commercial Property data	\$2,075.00					
	Description: Irving Levin Assoc - Medical industry survey data	\$1,250.00					
	Description: Marshall Swift Commercial data manuals	\$675.00					
	Description: Marshall Swift Residential data manuals	\$360.00					
	Description: Mathew Bender RSA Suppliments	\$50.00					
	Description: Registry Review	\$200.00					
	Column Total:	\$4,610.00					
1000.1.150.41513.4681.00000.00.000	Tax Assessment-Minor Equip	\$859.98	\$200.00	\$200.00	\$200.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Camera Supplies	\$100.00					
	Description: Measuring Tapes & Refills 4 @ \$25 ea	\$100.00					
	Column Total:	\$200.00					
Budg_Cat: Supplies - 600		\$5,939.80	\$9,813.00	\$9,910.00	\$9,910.00	\$97.00	0.99
1000.1.150.41513.4745.00000.00.000	Tax Assessment-Computers &	\$0.00	\$2,100.00	\$0.00	\$0.00	(\$2,100.00)	(100.00)
Budg_Cat: Capital Outlay - 700		\$0.00	\$2,100.00	\$0.00	\$0.00	(\$2,100.00)	(100.00)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4810.00000.00.000	Tax Assessment-Membership	\$915.94	\$939.00	\$974.00	\$974.00	\$35.00	3.73
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Board of Realtors	\$200.00					
	Description: IAAO 1 @ \$175	\$190.00					
	Description: NHAAO 2 @ \$20 ea	\$40.00					
	Description: NNREN 2 @ \$272 ea	\$544.00					
	Column Total:	\$974.00					
1000.1.150.41513.4819.00000.00.000	Tax Assessment-Fees & Char	\$150.47	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Current use, tax deeds, recording	\$250.00					
	Column Total:	\$250.00					
Budg_Cat: Other Expenses - 800		\$1,066.41	\$1,189.00	\$1,224.00	\$1,224.00	\$35.00	2.94
Func: Tax Assessment - 41513		\$405,952.79	\$448,381.00	\$459,123.00	\$459,123.00	\$10,742.00	2.40

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FINANCE

Division: City Clerk/Tax Collection Office

Function 41520

Mission Statement:

To serve all our customers in a timely and professional manner; which includes the governing body, legislative body, residents and city staff. To dutifully record and preserve the Vital Records of this community for historical continuity as mandated by New Hampshire Statute and serve as an election official for all elections held in Dover. The safe and accurate collection and timely deposit of city moneys while serving customers in a profession and courteous manner. (City Clerk moved from Executive, Function 41410 , Tax Collection moved from Finance, Function 41514)

Major Services/Responsibilities:

- Provide quality service to the public
- Record, change and issue vital records
- Record and maintain city records
- Record financial statements (liens, releases, writs)
- Record Cemetery Deeds, Contracts, Road changes
- Utility bill payment processing
- Licensing Bureau for marriages, dogs, parades, raffles, peddlers, videos and taxi cabs
- Processing and issuance of motor vehicle permits and title applications
- Collection and deposit of property taxes, motor vehicle permits, utility payments and departmental deposits
- Daily deposit of and accounting of collections
- Preparation of reports to the State

Key Fiscal Year Objectives:

- To provide efficient quality service to the Public.
- Improve online Transaction processing functions for our motor vehicle, registrations and dog licensing customers.
- To preserve public records through utilization of the Treeno System for easier public accessibility.
- To continue to update the City's website with items of overall interest to our customers.
- Investigate expansion of online payment for other types of transactions.
- To continue to work with the Department of Motor Vehicles as Municipal agents for Motor vehicle registrations

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Increase the number of licensed dogs	3,600	3,700	3,700
Departmental Cash Balancing Reports Processed	4,628	4,600	4,700
Total deposit items to bank	84,167	85,000	85,000
Vital Records Document Requests	5,760	5,760	5,760
Notary Public & Justice of the Peace Service Request	410	410	410
Motor Vehicle Permits issued	31,712	31,750	31,750
Motor Vehicle Permits processed per full time employee	5,338	5,338	5,338
Portion of Motor Vehicles Permits Renewed by mail	3,117	3,120	3,120
Portion of Vehicle Permits renewed thru website	4,148	4,150	4,150
Percent of vehicles renewed by mail & website	23%	23%	23%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4110.00000.00.000	City Clerk & Tax Collection-Re	\$57,691.61	\$61,804.00	\$62,565.00	\$62,565.00	\$761.00	1.23
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lavertu, Karen S	\$62,565.00	1.0000	City Clerk Tax			
	Column Total:	\$62,565.00					
1000.1.150.41520.4115.00000.00.000	City Clerk & Tax Collection-Re	\$183,152.63	\$197,713.00	\$203,723.00	\$203,723.00	\$6,010.00	3.04
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$2,000.00		457 Incentive			
	Description: Bennett, Diane	\$47,879.00	1.0000	Deputy Tax Coll			
	Description: Fontaine, Lauren	\$25,254.00	0.7250	Account Clerk I			
	Description: Hassen, Caitlyn	\$23,308.00	0.7250	Account Clerk I			
	Description: McCassey, Holly	\$25,254.00	0.7250	Account Clerk I			
	Description: Mistretta, Susan M	\$47,879.00	1.0000	Deputy City Cle			
	Description: Murphy, Connie	\$32,149.00	1.0000	Account Clerk I			
	Column Total:	\$203,723.00					
1000.1.150.41520.4130.00000.00.000	City Clerk & Tax Collection-On	\$753.94	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Leave Coverage	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.150.41520.4170.00000.00.000	City Clerk & Tax Collection-Lo	\$2,400.00	\$4,800.00	\$3,600.00	\$3,600.00	(\$1,200.00)	(25.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 25+ Years	\$2,000.00		\$2,000 each			
	Description: 2 @ 10 - 14 Years	\$1,600.00		\$800 each			
	Column Total:	\$3,600.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4211.00000.00.000	City Clerk & Tax Collection-He	\$40,073.06	\$42,407.00	\$46,486.00	\$46,486.00	\$4,079.00	9.62
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$46,486.00					
	Column Total:	\$46,486.00					
1000.1.150.41520.4212.00000.00.000	City Clerk & Tax Collection-De	\$1,775.88	\$1,860.00	\$1,860.00	\$1,860.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,860.00					
	Column Total:	\$1,860.00					
1000.1.150.41520.4213.00000.00.000	City Clerk & Tax Collection-Lif	\$620.10	\$441.00	\$456.00	\$456.00	\$15.00	3.40
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$456.00					
	Column Total:	\$456.00					
1000.1.150.41520.4214.00000.00.000	City Clerk & Tax Collection-Di	\$379.60	\$402.00	\$415.00	\$415.00	\$13.00	3.23
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$415.00					
	Column Total:	\$415.00					
1000.1.150.41520.4220.00000.00.000	City Clerk & Tax Collection-FI	\$15,975.09	\$16,685.00	\$18,607.00	\$18,607.00	\$1,922.00	11.52
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$18,607.00					
	Column Total:	\$18,607.00					
1000.1.150.41520.4225.00000.00.000	City Clerk & Tax Collection-Me	\$3,736.24	\$3,902.00	\$4,260.00	\$4,260.00	\$358.00	9.17
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,260.00					
	Column Total:	\$4,260.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4230.00000.00.000	City Clerk & Tax Collection-Re	\$20,066.53	\$21,044.00	\$22,279.00	\$22,279.00	\$1,235.00	5.87
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$22,279.00					
	Column Total:	\$22,279.00					
1000.1.150.41520.4240.00000.00.000	City Clerk & Tax Collection-St	\$0.00	\$530.00	\$530.00	\$530.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Workshop	\$30.00					
	Description: Computer training, quality customer Continuing Ed	\$250.00					
	Description: Tax Convention (Mandated per RSA 31:8)	\$250.00					
	Column Total:	\$530.00					
1000.1.150.41520.4260.00000.00.000	City Clerk & Tax Collection-W	\$462.00	\$462.00	\$462.00	\$462.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$462.00					
	Column Total:	\$462.00					
Budg_Cat: Personal Services - 100		\$327,086.68	\$353,050.00	\$366,243.00	\$366,243.00	\$13,193.00	3.74
1000.1.150.41520.4336.00000.00.000	City Clerk & Tax Collection-Mt	\$685.70	\$180.00	\$180.00	\$180.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Services- New Hire pre employment	\$180.00	3 @ \$60.00 ea				
	Column Total:	\$180.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4341.00000.00.000	City Clerk & Tax Collection-Te	\$4,848.54	\$4,537.00	\$4,537.00	\$4,537.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Mail Svc for Motor Vehicle Renewa	\$1,450.00					
	29,000 @ \$.05 ea						
	Description: MV Folding Fee	\$290.00					
	Description: Pickup of billings 15 @ \$15 ea	\$225.00					
	Description: Proc Tax Bill mailing (twice a year)	\$2,020.00					
	20,200 @ \$.10						
	Description: Process lien notices 1,200 @ \$.46 ea	\$552.00					
	Column Total:	\$4,537.00					
1000.1.150.41520.4435.00000.00.000	City Clerk & Tax Collection-Mi	\$22,093.08	\$31,441.00	\$31,976.00	\$31,976.00	\$535.00	1.70
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Computerized MV Registration	\$12,480.00					
	Support and License						
	Description: Division Share of DoverNet support	\$16,464.00					
	Description: Division Share of PC Replacement	\$2,126.00					
	Costs						
	Description: Misc Office Machine Repairs	\$200.00					
	Description: Sentry System rental/maintenance	\$480.00					
	Description: Time Stamp Machine	\$226.00					
	Column Total:	\$31,976.00					
1000.1.150.41520.4524.00000.00.000	City Clerk & Tax Collection-Pt	\$2,313.02	\$2,316.00	\$2,494.00	\$2,494.00	\$178.00	7.69
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$2,494.00					
	Column Total:	\$2,494.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4531.00000.00.000.	Telecommunications	\$4,337.60	\$5,140.00	\$5,140.00	\$5,140.00	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Services/equipment for voice, fax,
data, wireless

\$5,140.00

Column Total:

\$5,140.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4534.00000.00.000	City Clerk & Tax Collection-Pc	\$31,767.94	\$32,395.00	\$32,395.00	\$32,395.00	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Annual 1st class presort fee	\$185.00
Description: Cert Impending Deeding Notices 125 @ \$6.73 ea	\$842.00
Description: Cert Impending Deeding to Lienhldr 125 @ \$6.73 ea	\$842.00
Description: Certified Lien Notice to Mortgagee 200 @ \$6.73 ea	\$1,346.00
Description: Certified Tax Lien Notices 650 @ \$6.73 ea	\$4,375.00
Description: Lock Box Rental	\$410.00
Description: Misc postage for correspondence 1,560 @ \$.49 ea	\$764.00
Description: Prop Tax Bills (mailed twice a year) 20,200 @ \$.42	\$8,484.00
Description: Prop Tax Bills (other mailings) 888 @ \$.49 ea	\$435.00
Description: Quarterly Tax Statements 1,859 @ \$.42 ea	\$781.00
Description: Tax Delinquent Notices 700 @ \$.49 ea	\$343.00
Description: Vehicle Renewal by Mail - Other 2,000 @ \$.49 ea	\$980.00
Description: Vehicle Renewal by Mail 31,000 @ \$.32 ea	\$9,999.00
Description: Vehicle Renewal no post enclosed 570 @ \$.49 ea	\$279.00
Description: Vital Record Correspondence	\$2,330.00
Column Total:	\$32,395.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4540.00000.00.000	City Clerk & Tax Collection-Ac	\$5,333.53	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Council Meetings 15 @ \$125 each	\$1,875.00					
	Description: Passage of Ordinances 15 @ \$125 each	\$1,875.00					
	Column Total:	\$3,750.00					
1000.1.150.41520.4550.00000.00.000	City Clerk & Tax Collection-Pr	\$103.88	\$1,550.00	\$1,550.00	\$1,550.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binding-Certs, Ordinances, Resolutions	\$1,000.00					
	Description: Printing of Ordinances for Resale	\$300.00					
	Description: Printing Various Flyers/Notices	\$250.00					
	Column Total:	\$1,550.00					
1000.1.150.41520.4580.00000.00.000	City Clerk & Tax Collection-Tr	\$5.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$71,488.29	\$81,809.00	\$82,522.00	\$82,522.00	\$713.00	0.87
1000.1.150.41520.4611.00000.00.000	City Clerk & Tax Collection-Of	\$10,019.49	\$11,030.00	\$11,030.00	\$11,030.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Central Stores Copies 130,500 @ \$.06 ea	\$7,830.00					
	Description: Stationery, envelopes, forms, toner, pen	\$3,200.00					
	Column Total:	\$11,030.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4612.00000.00.000	City Clerk & Tax Collection-Of	\$3,042.44	\$5,904.00	\$5,904.00	\$5,904.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: #10 Billing envelopes (taxes) 19,200 @ \$.03	\$576.00					
	Description: #10 Window Envelopes (liens) 1,100 @ \$.04 ea	\$44.00					
	Description: #9 Return envelopes (white) 19,200 @ \$.04	\$768.00					
	Description: 10 Billing Envelopes-Vehicle Renew 31,000 @ \$.03 e	\$930.00					
	Description: 10 Plain Envelopes- Misc Corresp 1,000 @ \$.04 ea	\$40.00					
	Description: 2-part receipts 2,500 @ \$.10 ea	\$250.00					
	Description: 9 Retn Env Vhicle Renewal Yellow 31,000 @ \$.04 ea	\$1,240.00					
	Description: Automobile "Red" Books 6 @ \$75	\$450.00					
	Description: Dog Tags 3,400 @ \$.18 ea	\$626.00					
	Description: E Reg Check Stock 3,000 @ \$.18 ea	\$540.00					
	Description: Property Tax bill forms 22,000 @ \$.02 ea	\$440.00					
	Column Total:	\$5,904.00					
1000.1.150.41520.4619.00000.00.000	City Clerk & Tax Collection-St	\$2,485.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: City of Dover Souvenirs	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.150.41520.4640.00000.00.000	City Clerk & Tax Collection-Pt	\$0.00	\$150.00	\$150.00	\$150.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Various Publications	\$150.00					
	Column Total:	\$150.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4681.00000.00.000	City Clerk & Tax Collection-Mi	\$0.00	\$700.00	\$980.00	\$980.00	\$280.00	40.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 Lexmark Printers for customer service center	\$780.00					
	Description: Minor Equipment for customer service center	\$200.00					
	Column Total:	\$980.00					
Budg_Cat: Supplies - 600		\$15,546.93	\$19,284.00	\$19,564.00	\$19,564.00	\$280.00	1.45
1000.1.150.41520.4745.00000.00.000	City Clerk & Tax Collection-Cc	\$0.00	\$2,100.00	\$0.00	\$0.00	(\$2,100.00)	(100.00)
Budg_Cat: Capital Outlay - 700		\$0.00	\$2,100.00	\$0.00	\$0.00	(\$2,100.00)	(100.00)
1000.1.150.41520.4810.00000.00.000	City Clerk & Tax Collection-Mi	\$40.00	\$80.00	\$80.00	\$80.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Municipal Clerk Associates 2 @ \$20	\$40.00					
	Description: NH Town & City Clerks 1 @ \$20	\$20.00					
	Description: NHTCA 1 @ \$20	\$20.00					
	Column Total:	\$80.00					
1000.1.150.41520.4819.00000.00.000	City Clerk & Tax Collection-Fe	\$4,240.32	\$5,803.00	\$5,803.00	\$5,803.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Current Use, Tax deeds, etc.	\$175.00					
	Description: Mortgagee search 245 @ \$11.50 ea	\$2,828.00					
	Description: Redemptions 700 @ \$2 ea	\$1,400.00					
	Description: Tax lien recording 700 @ \$2 ea	\$1,400.00					
	Column Total:	\$5,803.00					
Budg_Cat: Other Expenses - 800		\$4,280.32	\$5,883.00	\$5,883.00	\$5,883.00	\$0.00	0.00
Func: Finance - City Clerk & Tax Collection - 41520		\$418,402.22	\$462,126.00	\$474,212.00	\$474,212.00	\$12,086.00	2.62

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FINANCE

Division: Election Division

Function 41525

Mission Statement:

To act as an agent for the State of New Hampshire for the purpose of administering elections in an efficient and professional manner and to uphold the rules and laws of the City and State with the new Statewide Voter Registration System (SVRS).(Moved from Executive, Function 1000-41430)

Major Services/Responsibilities:

- Provide election services to the public so that each person's vote will count.
- Record, change and update voter registration information in accordance with state law.
- Provide registration opportunities for new voters, including same day registration.
- Plan, organize and administer all local, state and federal elections.
- Provide training to election volunteers and/or workers so that election day is carried out in an organized and efficient manner.

Key Fiscal Year Objectives:

- To continue to recruit able volunteers to assist in managing the elections when vacancies exist.
- To provide better education for citizens on the local and state changes in the election law process.
- To ensure smooth procedures are in place to secure accurate and timely election results.
- Continue ongoing training of all election staff

Performance Measures:

Description	FY16 Actual	FY17 Est	FY18 Est
Total number of new registered voters	2,386	3,450	1,500
Manage Municipal, State, Federal elections	2	2	1
Recruit and train staff for election activities	60	60	60
Total number of voters that registered on election day	1,646	2,231	1,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4120.00000.00.000	Elections-Temporary Employee	\$7,649.32	\$6,696.00	\$6,696.00	\$6,696.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 12 Counters - 4 hrs per election 12 PD \$33.00	\$792.00		Two Elections			
	Description: 24 Inspectors 15 hours per election 24 PD \$123.00	\$5,904.00		Two Elections			
	Column Total:	\$6,696.00					
1000.1.150.41525.4125.00000.00.000	Elections-Elected Officials	\$6,623.25	\$11,268.00	\$11,268.00	\$11,268.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Supervr of ChrcklistChair 13 hr/elec 1 PD \$222	\$444.00		Two Elections			
	Description: 18 Selectmen - 15 hours per election 18 PD \$131	\$4,716.00		Two Elections			
	Description: 5 Supervr of Checklist 13 hrs/election 5 PD \$222	\$2,220.00		Two Elections			
	Description: 6 Clerks - 15 hrs ea per election 6 PD \$139	\$1,668.00		Two Elections			
	Description: 6 Moderators - 15 hrs ea per election 6 PD \$185	\$2,220.00		Two Elections			
	Column Total:	\$11,268.00					
1000.1.150.41525.4130.00000.00.000	Elections-Overtime Pay	\$3,145.77	\$1,760.00	\$1,760.00	\$1,760.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Set up / Dismantling of voting booths, chairs, tab	\$1,760.00		Two Elections			
	Column Total:	\$1,760.00					
1000.1.150.41525.4220.00000.00.000	Elections-FICA	\$1,079.93	\$1,223.00	\$1,223.00	\$1,223.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$1,223.00					
	Column Total:	\$1,223.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4225.00000.00.000	Elections-Medicare	\$252.62	\$286.00	\$286.00	\$286.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$286.00					
	Column Total:	\$286.00					
1000.1.150.41525.4230.00000.00.000	Elections-Retirement	\$351.38	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41525.4260.00000.00.000	Elections-Workers Comp Insu	\$51.96	\$52.00	\$52.00	\$52.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$52.00					
	Column Total:	\$52.00					
Budg_Cat: Personal Services - 100		\$19,154.23	\$21,285.00	\$21,285.00	\$21,285.00	\$0.00	0.00
1000.1.150.41525.4341.00000.00.000	Elections-Technical Services	\$3,846.00	\$3,850.00	\$3,850.00	\$3,850.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accu Vote - Set-up charges-Coding, & Memory cards	\$2,500.00					
	Description: Programming- Ballot Coding 6 @ \$225 each	\$1,350.00					
	Column Total:	\$3,850.00					
1000.1.150.41525.4524.00000.00.000	Elections-Public Liab Insuranc	\$65.41	\$149.00	\$176.00	\$176.00	\$27.00	18.12
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$176.00					
	Column Total:	\$176.00					
1000.1.150.41525.4534.00000.00.000	Elections-Postage	\$543.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$2,000.00					
	Column Total:	\$2,000.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4540.00000.00.000	Elections-Advertising	\$1,190.17	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising as required by law 2 @ \$500 ea	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.150.41525.4550.00000.00.000	Elections-Printing & Binding	\$5,213.40	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing ballots, check lists, letters for voters	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Purchased Services - 300		\$10,857.98	\$9,999.00	\$10,026.00	\$10,026.00	\$27.00	0.27
1000.1.150.41525.4611.00000.00.000	Elections-Office Supplies	\$897.52	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Color Copies, Black/White Copies	\$1,000.00					
	Description: Supplies, forms, etc.	\$1,500.00					
	Column Total:	\$2,500.00					
1000.1.150.41525.4631.00000.00.000	Elections-Food	\$1,401.80	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Meals for Elections 2 @ \$900 ea	\$1,800.00					
	Column Total:	\$1,800.00					
1000.1.150.41525.4681.00000.00.000	Elections-Minor Equip Furnitui	\$37.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Voting Booths, Signs, Tables, Cones Stanchions	\$800.00					
	Column Total:	\$800.00					
Budg_Cat: Supplies - 600		\$2,336.32	\$5,100.00	\$5,100.00	\$5,100.00	\$0.00	0.00

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General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4741.00000.00.000	Elections-Machinery & Equipn	\$0.00	\$2,500.00	\$0.00	\$0.00	(\$2,500.00)	(100.00)
Budg_Cat:	Capital Outlay - 700	\$0.00	\$2,500.00	\$0.00	\$0.00	(\$2,500.00)	(100.00)
Func:	Finance - Elections - 41525	\$32,348.53	\$38,884.00	\$36,411.00	\$36,411.00	(\$2,473.00)	(6.36)

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PLANNING

Division: Planning

Function 41910

Mission Statement:

To be a trusted provider of innovative solutions and collaborate with the stakeholders to pursue residents' vision.

Major Services/Responsibilities:

- Maintain and implement the City's Master Plan.
- Foster context-sensitive development by working with residents to identify the community's character, and tailoring regulations that support that character.
- Maintain and administer the approval process for commercial and industrial development, subdivision of land, and extraction of gravel.
- Advise the Planning Board, Open Lands Committee, Zoning Board of Adjustment, City Council, Conservation and Energy Commissions and other land use boards for their respective land use and development issues.
- Participate in the review and improvement of Dover's parking and transportation network
- Serve as a resource on the City and the development process for stakeholders.
- Monitor and oversee conservation easements and land preservation efforts within Dover
- Facilitate communications between the development community, the City and the public
- Work with property/business owners to understand and operate within the land use ordinances in place.
- Represent the City on regional and state committees and projects.
- Conduct research and grant writing.
- Oversee and maintain an efficient and customer oriented zoning enforcement process.
- Conduct special projects as assigned by the City Manager.

Key Fiscal Year Objectives:

- To reflect the highest ethical and professional standards, demonstrating respect for our customers and the public.
- Complete the Climate Adaptation and Community Facilities Master Plan chapters.
- Oversee and coordinate downtown infill projects and negotiate private public partnerships which further positive development in the community.
- Continue to act as a liaison to COAST.
- Oversee and coordinate the Capital Improvements Program.
- Propose rezoning initiatives to meet the goals and objectives of the City's Master Plan
- Support economic development within the City including waterfront development.
- Assist other City departments with program development and long-range planning
- Assert Dover's priorities in regional and state projects such as the State Ten Year Transportation Improvement Plan, Little Bay Bridge/Toll Booth Projects, Regional Economic Development, climate change planning, and the Main Street Program.
- Continue to increase interaction with citizens and community organizations in an ongoing effort to familiarize the department with the wants and needs of the community.
- Continue to preserve conservation land by supporting the efforts of the Open Lands Committee and Conservation Commission.
- Advise the School District on design and implementation of Capital Improvements.

Performance Measures:

Description	FY16 Est/Act	FY17 Est	FY18 Est
Interact and process public inquiries	64,340	69,538	70,500
Subdivision:	27 lots	50 lots	35 lots
Number of Lots/Housing units:	162 units	125 units	75 units
Site Review: Building Square Footage	417,782	425,200	250,000
Site Review: Parking Lot Square Footage	205,000	250,000	175,000

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.180.41910.4110.00000.00.000. Planning-Regular Salaried Emp	\$291,300.25	\$320,946.00	\$335,356.00	\$335,356.00	\$14,410.00	4.49

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: 457 Incentive Payment

\$2,000.00

457 Incentive

Description: Benton, Donna

\$64,594.00

1.0000 Asst City Planr

Description: Bird, Steven L

\$85,756.00

1.0000 City Planner

Description: Carpenter, David

(\$62,034.00)

-0.8800 CDBG Allocation

Description: Carpenter, David

\$74,740.00

1.0000 City Planner

Description: Parker, Christopher

\$109,087.00

1.0000 Asst City Mnr

Description: Piekut, Elena

\$61,213.00

1.0000 Asst City Planr

Column Total:

\$335,356.00

1000.1.180.41910.4115.00000.00.000. Planning-Regular Hourly Emp	\$53,204.70	\$72,059.00	\$74,394.00	\$74,394.00	\$2,335.00	3.24

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: 457 Incentive Payment

\$1,000.00

457 Incentive P

Description: Glidden, Jean M

\$47,879.00

1.0000 Office Manager

Description: Smith, Tracy

\$25,515.00

0.7250 Clerk Typist II

Column Total:

\$74,394.00

1000.1.180.41910.4130.00000.00.000. Planning-Overtime Pay	\$98.82	\$0.00	\$0.00	\$0.00	\$0.00	0.00

1000.1.180.41910.4170.00000.00.000. Planning-Longevity Pay	\$3,200.00	\$3,200.00	\$3,600.00	\$3,600.00	\$400.00	12.50

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: 1 @ 10-14 Years

\$800.00

\$800 each

Description: 1 @ 15-19 Years

\$1,200.00

\$1,200 each

Description: 1 @ 20-24 Years

\$1,600.00

\$1,600 each

Column Total:

\$3,600.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4211.00000.00.000.	Planning-Health Insurance	\$68,735.35	\$80,121.00	\$85,676.00	\$85,676.00	\$5,555.00	6.93
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$85,676.00					
	Column Total:	\$85,676.00					
1000.1.180.41910.4212.00000.00.000.	Planning-Dental Insurance	\$2,435.49	\$2,677.00	\$2,714.00	\$2,714.00	\$37.00	1.38
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,714.00					
	Column Total:	\$2,714.00					
1000.1.180.41910.4213.00000.00.000.	Planning-Life Insurance	\$873.91	\$878.00	\$911.00	\$911.00	\$33.00	3.76
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$911.00					
	Column Total:	\$911.00					
1000.1.180.41910.4214.00000.00.000.	Planning-Disability Insurance	\$572.05	\$787.00	\$807.00	\$807.00	\$20.00	2.54
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$807.00					
	Column Total:	\$807.00					
1000.1.180.41910.4220.00000.00.000.	Planning-FICA	\$22,587.12	\$25,869.00	\$27,301.00	\$27,301.00	\$1,432.00	5.54
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2% of wages	\$27,301.00					
	Column Total:	\$27,301.00					
1000.1.180.41910.4225.00000.00.000.	Planning-Medicare	\$5,282.64	\$6,049.00	\$6,285.00	\$6,285.00	\$236.00	3.90
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$6,285.00					
	Column Total:	\$6,285.00					

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City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4230.00000.00.000.	Planning-Retirement	\$36,826.26	\$41,515.00	\$43,876.00	\$43,876.00	\$2,361.00	5.69
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$43,876.00					
	Column Total:	\$43,876.00					
1000.1.180.41910.4240.00000.00.000.	Planning-Staff Development	\$2,865.00	\$4,000.00	\$5,200.00	\$5,200.00	\$1,200.00	30.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CPM Program	\$1,200.00					
	Description: Seminars & conf. for staff/board members	\$4,000.00					
	Column Total:	\$5,200.00					
1000.1.180.41910.4260.00000.00.000.	Planning-Worker's Comp Insu	\$666.96	\$667.00	\$667.00	\$667.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$667.00					
	Column Total:	\$667.00					
1000.1.180.41910.4290.00000.00.000.	Planning-FSA Fees	\$193.25	\$385.00	\$385.00	\$385.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$385.00					
	Column Total:	\$385.00					
Budg_Cat: Personal Services - 100		\$488,841.80	\$559,153.00	\$587,172.00	\$587,172.00	\$28,019.00	5.01
1000.1.180.41910.4336.00000.00.000.	Planning - Medical Services	\$330.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.180.41910.4339.00000.00.000.	Planning - Consulting Service:	\$8,842.50	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Master Plan - Community Facilities	\$25,000.00					
	Column Total:	\$25,000.00					

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City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4341.00000.00.000	Technical Services	\$100.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Peer Review	\$300.00		Traffic Study R			
	Column Total:	\$300.00					
1000.1.180.41910.4435.00000.00.000	Planning-Maint Chrgs - Office	\$8,597.00	\$15,130.00	\$15,373.00	\$15,373.00	\$243.00	1.61
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support	\$12,348.00					
	Description: Division Share of PC Maintenance	\$1,825.00					
	Description: ESRI Arc View User Fee	\$1,200.00					
	Column Total:	\$15,373.00					
1000.1.180.41910.4524.00000.00.000	Planning-Public Liab Insuranc	\$3,803.62	\$3,598.00	\$4,201.00	\$4,201.00	\$603.00	16.76
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,201.00					
	Column Total:	\$4,201.00					
1000.1.180.41910.4531.00000.00.000	Telecommunications	\$3,128.85	\$3,095.00	\$3,095.00	\$3,095.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, data,	\$3,095.00					
	Column Total:	\$3,095.00					
1000.1.180.41910.4534.00000.00.000	Planning-Postage	\$10,346.19	\$10,000.00	\$12,500.00	\$12,500.00	\$2,500.00	25.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$4,000.00					
	Description: Planning Postage	\$8,500.00					
	Column Total:	\$12,500.00					

City of Dover, New Hampshire

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4540.00000.00.000.	Planning-Advertising	\$8,289.86	\$6,000.00	\$30,000.00	\$15,000.00	\$9,000.00	150.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal ads for posting public hearings	\$26,000.00					
	Description: z CM General Reduction	(\$15,000.00)					
	Description: ZBA Advertising (partially reimbursed)	\$4,000.00					
	Column Total:	\$15,000.00					
1000.1.180.41910.4550.00000.00.000.	Planning-Printing And Binding	\$1,440.93	\$3,000.00	\$2,000.00	\$2,000.00	(\$1,000.00)	(33.33)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pamphlets for rezoning information, legal records	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.180.41910.4580.00000.00.000.	Planning-Travel Expense	\$2,735.19	\$2,000.00	\$2,500.00	\$2,500.00	\$500.00	25.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expenses for seminars, conferences, mileage	\$2,500.00					
	Column Total:	\$2,500.00					
Budg_Cat: Purchased Services - 300		\$47,614.14	\$68,123.00	\$94,969.00	\$79,969.00	\$11,846.00	17.39
1000.1.180.41910.4611.00000.00.000.	Planning-Office Supplies	\$3,155.99	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning-Office Supplies	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.180.41910.4612.00000.00.000.	Planning - Operating Supplies	\$177.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Operating Supplies	\$500.00					
	Column Total:	\$500.00					

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1000.1.180.41910.4631.00000.00.000.	Planning - Food	\$1,196.57	\$500.00	\$1,000.00	\$1,000.00	\$500.00	100.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Land Use Joint Meeting	\$500.00					
	Description: Public events and meetings	\$500.00					
	Column Total:	\$1,000.00					
1000.1.180.41910.4640.00000.00.000.	Planning-Books & Publication:	\$596.48	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical planning books/publications	\$400.00					
	Column Total:	\$400.00					
Budg_Cat: Supplies - 600		\$5,126.04	\$4,400.00	\$4,900.00	\$4,900.00	\$500.00	11.36
1000.1.180.41910.4745.00000.00.000.	Planning - Computers & Comm	\$657.89	\$7,900.00	\$2,400.00	\$2,400.00	(\$5,500.00)	(69.62)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Intern CPU	\$2,000.00					
	Description: Planning - Computers & Communications Equip	\$400.00					
	Column Total:	\$2,400.00					
Budg_Cat: Capital Outlay - 700		\$657.89	\$7,900.00	\$2,400.00	\$2,400.00	(\$5,500.00)	(69.62)

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4810.00000.00.000.	Planning - Membership Dues	\$21,808.15	\$21,576.00	\$23,183.00	\$23,183.00	\$1,607.00	7.45
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: American Planning Association	\$1,090.00					
	Description: ICMA Membership	\$840.00					
	Description: NH Association of Conservation Commissions	\$1,053.00					
	Description: NH Planning Association	\$275.00					
	Description: PlanNH	\$250.00					
	Description: Strafford Regional Planning	\$19,675.00	FY17 \$19,461				
	Column Total:	\$23,183.00					
1000.1.180.41910.4819.00000.00.000.	Planning - Fees & Charges	\$213.76	\$100.00	\$100.00	\$100.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Deed recording costs	\$100.00					
	Column Total:	\$100.00					
Budg_Cat: Other Expenses - 800		\$22,021.91	\$21,676.00	\$23,283.00	\$23,283.00	\$1,607.00	7.41
1000.1.180.41910.4912.00000.00.000.	Planning - Transfer to Special	\$10,416.05	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$10,416.05	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Planning - 41910		\$574,677.83	\$661,252.00	\$712,724.00	\$697,724.00	\$36,472.00	5.52

PLANNING

Division: Community Development Fund Function: 2100-46311

Mission Statement:

Create a viable urban environment through the improvement of facilities, essential services and employment opportunities for low and moderate income people and through improving and/or expanding public facilities and services.

Major Services/Responsibilities:

- Review loan applications to the Economic Loan Program.
- Preparation of all closing documents and payment administration of all approved loans.
- Prepare scope of work, solicit bids, prepare bid analysis/results, contracts and change orders and inspection reports of projects.
- Develop annual CDBG grant application to HUD.
- Solicit CDBG grant proposals.
- Verify compliance with Federal laws (Davis-Bacon Wage Rates) for all CDBG-funded projects.
- Develop the annual Grantee Performance Report.
- Create annual consolidated Plan Performance Report for HUD.
- Monitor 25 to 35 outstanding loans, projects and sub recipients.

Key Fiscal Year Objectives:

- To provide increased employment opportunities to low/moderate income persons through loans to local businesses.
- To provide weatherization for the City's low income homeowners.
- Close out all public facility projects and human service contracts by year's end.
- To provide increased education, health and human services to Dover's low and moderate income residents.
- To report on Performance Measures integrated into the CDBG process.
- Set-up and draw down of Federal funds owed to the City as required for the program.
- Monitor the FY2015 – 2019 Consolidated Plan
- Complete FY2016 Action Plan
- Complete quarterly Cash reports.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Public Facilities Grants	\$204,339	\$228,077	\$193,785
Public Service Expenditures	\$68,500	\$57,465	\$47,417

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4110.06311.14.000	Regular Salaried Employees	\$0.00	\$45,290.00	\$47,086.00	\$47,086.00	\$1,796.00	3.97
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Carpenter, David	(\$18,685.00)	-0.2500	DELP Allocation			
	Description: Carpenter, David	(\$8,969.00)	-0.1200	Planning Alloca			
	Description: Carpenter, David	\$74,740.00	1.0000	Program Coordin			
	Column Total:	\$47,086.00					
2100.1.180.46311.4115.06311.14.000	Regular Hourly Employees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46311.4170.06311.14.000	Longevity Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46311.4211.06311.14.000	Health Insurance	\$0.00	\$7,163.00	\$6,595.00	\$6,595.00	(\$568.00)	(7.93)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$6,595.00					
	Column Total:	\$6,595.00					
2100.1.180.46311.4212.06311.14.000	Dental Insurance	\$0.00	\$464.00	\$428.00	\$428.00	(\$36.00)	(7.76)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$428.00					
	Column Total:	\$428.00					
2100.1.180.46311.4213.06311.14.000	Life Insurance	\$0.00	\$109.00	\$104.00	\$104.00	(\$5.00)	(4.59)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums to Health Trust	\$104.00					
	Column Total:	\$104.00					
2100.1.180.46311.4214.06311.14.000	Disability Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

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2100.1.180.46311.4220.06311.14.000. FICA		\$0.00	\$2,793.00	\$3,215.00	\$3,215.00	\$422.00	15.11
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA- 6.2% of Wages		\$3,215.00					
Column Total:		\$3,215.00					
2100.1.180.46311.4225.06311.14.000. Medicare		\$0.00	\$653.00	\$730.00	\$730.00	\$77.00	11.79
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$730.00					
Column Total:		\$730.00					
2100.1.180.46311.4230.06311.14.000. Retirement		\$0.00	\$5,059.00	\$4,999.00	\$4,999.00	(\$60.00)	(1.19)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of NH Retirement System Payments		\$4,999.00					
Column Total:		\$4,999.00					
2100.1.180.46311.4240.06311.14.000. Staff Development Reimbursa		\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Seminars & Conferences for Staff		\$300.00					
Column Total:		\$300.00					
2100.1.180.46311.4260.06311.14.000. Workers Comp Insurance		\$0.00	\$126.00	\$126.00	\$126.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Workers Comp allocation		\$126.00					
Column Total:		\$126.00					
2100.1.180.46311.4290.06311.14.000. FSA Fees		\$0.00	\$47.00	\$44.00	\$44.00	(\$3.00)	(6.38)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Admin Fees- Flexible Spending Accts		\$44.00					
Column Total:		\$44.00					

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City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4335.06311.14.000	Auditing Services	\$0.00	\$4,670.00	\$5,670.00	\$5,670.00	\$1,000.00	21.41
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG Administration - Auditing Services	\$5,670.00					
	Column Total:	\$5,670.00					
2100.1.180.46311.4339.06311.14.000	Consulting Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46311.4435.06311.14.000	Maint Chrgs - Office Equipme	\$0.00	\$2,312.00	\$3,508.00	\$3,508.00	\$1,196.00	51.73
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$2,058.00					
	Description: Division Share of PC replacement and repair costs	\$250.00					
	Description: Minor Office Equipment Repairs	\$1,200.00					
	Column Total:	\$3,508.00					
2100.1.180.46311.4531.06311.14.000	Telecommunications	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$400.00					
	Column Total:	\$400.00					
2100.1.180.46311.4534.06311.14.000	Postage	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express, and parcel delivery	\$100.00					
	Column Total:	\$100.00					
2100.1.180.46311.4540.06311.14.000	Advertising	\$0.00	\$166.00	\$166.00	\$166.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal Ads	\$166.00					
	Column Total:	\$166.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4580.06311.14.000	Travel Expense	\$0.00	\$145.00	\$145.00	\$145.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Travel to seminars/conferences		\$145.00					
Column Total:		\$145.00					
2100.1.180.46311.4611.06311.14.000	Office Supplies	\$0.00	\$1,589.00	\$3,466.00	\$3,466.00	\$1,877.00	118.12
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: CDBG-Administration-Office Supplies		\$3,466.00					
Column Total:		\$3,466.00					
Func: CDBG Admin - 46311		\$0.00	\$71,386.00	\$77,082.00	\$77,082.00	\$5,696.00	7.98
2100.1.180.46323.4110.06321.14.000	Regular Salaried Employees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4170.06321.14.000	Longevity Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4211.06321.14.000	Health Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4212.06321.14.000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4213.06321.14.000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4220.06321.14.000	FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4225.06321.14.000	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4230.06321.14.000	Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4290.06321.14.000	FSA Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4580.06321.14.000	Travel Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4835.06335.14.000	Grants/Subsidy-Strafford City	\$1,898.12	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: CAP Weatherization		\$25,000.00		FY18 Recommend			
Column Total:		\$25,000.00					
Func: Housing Rehab - 46323		\$1,898.12	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46341.4832.06422.14.000	Housing Partnership - Disburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46341.4835.01102.14.000	McConnell Bldg Imp - Grants/	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46341.4835.06342.14.000	CDBG - My Friends Place - G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46341.4835.06345.14.000	Grants/Subsidy-Triangle Club	\$1,776.17	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46341.4835.06388.14.000	Grants/Subsidy	\$0.00	\$93,162.00	\$115,662.00	\$115,662.00	\$22,500.00	24.15
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Annie E. Woodman Institute		\$47,425.00		FY18 Recommend			
Description: City Hall ADA		\$68,237.00		FY18 Recommend			
Column Total:		\$115,662.00					
Func: Public Facilities - 46341		\$1,776.17	\$93,162.00	\$115,662.00	\$115,662.00	\$22,500.00	24.15
2100.1.180.46348.4835.06333.14.000	Grants/Subsidy-Community P	\$0.00	\$7,500.00	\$5,800.00	\$5,800.00	(\$1,700.00)	(22.67)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Community Partners		\$5,800.00		FY18 Recommend			
Column Total:		\$5,800.00					
2100.1.180.46348.4835.06334.14.000	Grants/Subsidy-MFP Transiti	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46348.4835.06342.14.000	Grants/Subsidy-My Friends Pl	\$0.00	\$11,500.00	\$10,400.00	\$10,400.00	(\$1,100.00)	(9.57)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: My Friends Place		\$10,400.00		FY18 Recommend			
Column Total:		\$10,400.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46348.4835.06360.14.000	Welfare Security Deposits	\$0.00	\$7,565.00	\$6,600.00	\$6,600.00	(\$965.00)	(12.76)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Welfare Security Deposits	\$6,600.00		FY18 Recommend			
	Column Total:	\$6,600.00					
2100.1.180.46348.4835.06361.14.000	Grants/Subsidy-A Safe Place	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HAVEN (A Safe Place)	\$3,000.00		FY18 Recommend			
	Column Total:	\$3,000.00					
2100.1.180.46348.4835.06367.14.000	Grants/Subsidy-Aids Respons	\$0.00	\$7,900.00	\$6,800.00	\$6,800.00	(\$1,100.00)	(13.92)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Aids Response	\$6,800.00		FY18 Recommend			
	Column Total:	\$6,800.00					
2100.1.180.46348.4835.06377.14.000	Grants/Subsidy-Cross Roads	\$0.00	\$9,500.00	\$8,317.00	\$8,317.00	(\$1,183.00)	(12.45)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cross Roads House	\$8,317.00		FY18 Recommend			
	Column Total:	\$8,317.00					
2100.1.180.46348.4835.06380.14.000	Grants/Subsidy-Strafford Cty I	\$0.00	\$7,500.00	\$6,500.00	\$6,500.00	(\$1,000.00)	(13.33)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Homeless Center for Strafford County	\$6,500.00		FY18 Recommend			
	Column Total:	\$6,500.00					
2100.1.180.46348.4835.06390.14.000	Grant/Subsidy - End 68 Hours	\$0.00	\$3,000.00	\$0.00	\$0.00	(\$3,000.00)	(100.00)
Func: Public Services - 46348		\$0.00	\$57,465.00	\$47,417.00	\$47,417.00	(\$10,048.00)	(17.49)

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46525.4110.06621.14.000	Regular Salaried Employees	\$0.00	\$17,973.00	\$20,823.00	\$20,823.00	\$2,850.00	15.86
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Carpenter, David		(\$45,290.00)	-0.6300	CDBG Admin.			
Description: Carpenter, David		(\$8,627.00)	-0.1200	Planning Alloca			
Description: Carpenter, David		\$74,740.00	1.0000	Program Coordin			
Column Total:		\$20,823.00					
2100.1.180.46525.4170.06621.14.000	Longevity Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46525.4211.06621.14.000	Health Insurance	\$0.00	\$2,843.00	\$2,843.00	\$2,843.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to Health Trust		\$2,843.00					
Column Total:		\$2,843.00					
2100.1.180.46525.4212.06621.14.000	Dental Insurance	\$0.00	\$184.00	\$184.00	\$184.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dental Premiums to Health Trust		\$184.00					
Column Total:		\$184.00					
2100.1.180.46525.4213.06621.14.000	Life Insurance	\$0.00	\$43.00	\$45.00	\$45.00	\$2.00	4.65
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Life Insurance Premiums to Health Trust		\$45.00					
Column Total:		\$45.00					
2100.1.180.46525.4220.06621.14.000	FICA	\$0.00	\$1,285.00	\$1,393.00	\$1,393.00	\$108.00	8.40
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA - 6.2% of Wages		\$1,393.00					
Column Total:		\$1,393.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46525.4225.06621.14.000. Medicare		\$0.00	\$301.00	\$316.00	\$316.00	\$15.00	4.98
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of Wages		\$316.00					
Column Total:		\$316.00					
2100.1.180.46525.4230.06621.14.000. Retirement		\$0.00	\$2,008.00	\$2,155.00	\$2,155.00	\$147.00	7.32
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of NH Retirement System Payments		\$2,155.00					
Column Total:		\$2,155.00					
2100.1.180.46525.4290.06621.14.000. FSA Fees		\$0.00	\$19.00	\$19.00	\$19.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Admn Fees- Flexible Spending Account		\$19.00					
Column Total:		\$19.00					
2100.1.180.46525.4580.06621.14.000. Travel Expense		\$0.00	\$110.00	\$110.00	\$110.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Travel to and from conferences and seminars		\$110.00					
Column Total:		\$110.00					
2100.1.180.46525.4835.06621.14.000. Grants/Subsidy		\$0.00	\$85,149.00	\$18,039.00	\$18,039.00	(\$67,110.00)	(78.81)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Economic Loan Program		\$18,039.00					
Column Total:		\$18,039.00					
Func: Econ Dev Assist - 46525		\$0.00	\$109,915.00	\$45,927.00	\$45,927.00	(\$63,988.00)	(58.22)
2110.1.180.41910.4110.02510.14.000. Regular Salaried Employees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2110.1.180.41910.4339.02510.14.000. Consulting Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2110.1.180.41910.4534.02510.14.000.	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2110.1.180.41910.4550.02510.14.000.	Printing & Binding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2110.1.180.41910.4580.02510.14.000.	Travel Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2110.1.180.41910.4611.02510.14.000.	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2110.1.180.41910.4612.02510.14.000.	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2110.1.180.41910.4631.02510.14.000.	Food/Food Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Planning - 41910		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Grand Total:		\$3,674.29	\$356,928.00	\$311,088.00	\$311,088.00	(\$45,840.00)	(12.84)

End of Report

POLICE

Division: Administration

Function 42110

Mission Statement:

To plan, manage and direct the overall delivery of services provided to the community by field and supporting services in a manner that is appropriate, cost effective, coordinated with other City Services and responsive to the needs and concerns of the citizens of Dover.

Major Services/Responsibilities:

- Budget preparation and management
- Planning
- Purchasing
- Oversight of grants
- Administration of collective bargaining agreements
- Oversight of agency discipline and morale of employees
- Overall direction, management and administration of the agency

Key Fiscal Year Objectives:

Continue to ensure that the department provides high quality and efficient police services to the community within the resources provided, while making full use of alternative funding sources and superior management practices.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Continuously review all written directives	Ongoing	Ongoing	Ongoing
Complete staff inspections of all major units & functions	Complete	Ongoing	Ongoing
Re-Accreditation of Police Department	Ongoing	Ongoing	Ongoing
Complete Annual Operating Budget per City Schedule	Completed	Completed	In Progress

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4110.00000.00.000	Police Admin-Regular Salaries	\$117,164.18	\$116,448.00	\$117,930.00	\$117,930.00	\$1,482.00	1.27
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Colarusso, Anthony F	\$117,930.00	1.0000	Police Chief			
	Column Total:	\$117,930.00					
1000.1.210.42110.4115.00000.00.000	Police Admin-Regular Hourly Pay	\$47,833.66	\$49,405.00	\$50,291.00	\$50,291.00	\$886.00	1.79
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sick Buy Out	\$393.00					
	Description: Young, Melissa A	\$1,400.00		Education Incen			
	Description: Young, Melissa A	\$48,498.00	0.8750	Executive Secre			
	Column Total:	\$50,291.00					
1000.1.210.42110.4170.00000.00.000	Police Admin-Longevity Pay	\$3,400.00	\$3,000.00	\$3,400.00	\$3,400.00	\$400.00	13.33
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,400.00		\$1,600 prorated			
	Description: 1 @ 25 plus years	\$2,000.00		\$2,000 each			
	Column Total:	\$3,400.00					
1000.1.210.42110.4211.00000.00.000	Police Admin-Health Insurance	\$30,109.62	\$30,700.00	\$30,700.00	\$30,700.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$30,700.00					
	Column Total:	\$30,700.00					
1000.1.210.42110.4212.00000.00.000	Police Admin-Dental Insurance	\$723.10	\$737.00	\$737.00	\$737.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$737.00					
	Column Total:	\$737.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4213.00000.00.000.	Police Admin-Life Insurance	\$572.81	\$394.00	\$404.00	\$404.00	\$10.00	2.54
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$404.00					
	Column Total:	\$404.00					
1000.1.210.42110.4214.00000.00.000.	Police Admin-Disability Insura	\$733.60	\$873.00	\$900.00	\$900.00	\$27.00	3.09
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$900.00					
	Column Total:	\$900.00					
1000.1.210.42110.4220.00000.00.000.	Police Admin-FICA	\$4,046.63	\$4,124.00	\$4,355.00	\$4,355.00	\$231.00	5.60
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,355.00					
	Column Total:	\$4,355.00					
1000.1.210.42110.4225.00000.00.000.	Police Admin-Medicare	\$952.05	\$965.00	\$967.00	\$967.00	\$2.00	0.21
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$967.00					
	Column Total:	\$967.00					
1000.1.210.42110.4230.00000.00.000.	Police Admin-Retirement	\$36,831.83	\$36,772.00	\$41,725.00	\$41,725.00	\$4,953.00	13.47
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$41,725.00					
	Column Total:	\$41,725.00					
1000.1.210.42110.4240.00000.00.000.	Police Admin-Staff Developme	\$660.00	\$700.00	\$700.00	\$700.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: IACP Conference and NH Chiefs of Police Conf	\$700.00					
	Column Total:	\$700.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4260.00000.00.000. Police Admin-Worker's Comp		\$3,897.96	\$3,898.00	\$3,898.00	\$3,898.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Workers Comp allocation		\$3,898.00					
Column Total:		\$3,898.00					
1000.1.210.42110.4291.00000.00.000. Police Admin-Uniform & Clear		\$315.00	\$315.00	\$315.00	\$315.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Young, Melissa A		\$315.00		Clothing Allow			
Column Total:		\$315.00					
Budg_Cat: Personal Services - 100		\$247,240.44	\$248,331.00	\$256,322.00	\$256,322.00	\$7,991.00	3.22
1000.1.210.42110.4411.00000.00.000. Water & Sewer Expense		\$457.09	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.210.42110.4435.00000.00.000. Police Admin - Maint Chrgs - C		\$2,565.84	\$506.00	\$509.00	\$509.00	\$3.00	0.59
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division Share of PC Maintenance 2@250.36ea		\$501.00					
Description: UPS Maintenance 1@8.24		\$8.00					
Column Total:		\$509.00					
1000.1.210.42110.4522.00000.00.000. Police Admin-Vehicle & Equip		\$0.00	\$460.00	\$452.00	\$452.00	(\$8.00)	(1.74)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Vehicle Insur		\$452.00					
Column Total:		\$452.00					
1000.1.210.42110.4523.00000.00.000. Police Admin-Police Liab Insu		\$1,045.00	\$1,083.00	\$1,119.00	\$1,119.00	\$36.00	3.32
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Police Liability Insurance		\$1,119.00					
Column Total:		\$1,119.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4524.00000.00.000. Police Admin-Public Liab Insu		\$1,753.45	\$1,649.00	\$1,708.00	\$1,708.00	\$59.00	3.58
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$1,708.00					
Column Total:		\$1,708.00					
1000.1.210.42110.4531.00000.00.000. Telecommunications		\$2,769.79	\$1,865.00	\$1,265.00	\$1,265.00	(\$600.00)	(32.17)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Services/equipment for voice, fax, data, wireless		\$1,265.00					
Column Total:		\$1,265.00					
1000.1.210.42110.4534.00000.00.000. Police Admin-Postage		\$0.00	\$65.00	\$65.00	\$65.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Correspondence, express and parcel delivery		\$65.00					
Column Total:		\$65.00					
1000.1.210.42110.4580.00000.00.000. Police Admin - Travel Expens		\$2,562.96	\$1,575.00	\$1,575.00	\$1,575.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: IACP and NHCOP Conferences		\$1,575.00					
Column Total:		\$1,575.00					
Budg_Cat: Purchased Services - 300		\$11,154.13	\$7,203.00	\$6,693.00	\$6,693.00	(\$510.00)	(7.08)
1000.1.210.42110.4621.00000.00.000. Natural Gas		\$9,569.17	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.210.42110.4622.00000.00.000. Electricity		\$17,861.98	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.210.42110.4626.00000.00.000. Police Admin-Vehicle Fuels		\$446.44	\$413.00	\$382.00	\$382.00	(\$31.00)	(7.51)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Vehicle Fuel 177 gal @ \$2.16/gallon		\$382.00					
Column Total:		\$382.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4640.00000.00.000. Police Admin-Books & Publications		\$0.00	\$225.00	\$225.00	\$225.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Police Admin-Books & Publications		\$225.00					
Column Total:		\$225.00					
1000.1.210.42110.4654.00000.00.000. Police Admin-Maint Supplies - 6000		\$27.41	\$222.00	\$222.00	\$222.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Tires, parts, maintenance		\$222.00					
Column Total:		\$222.00					
1000.1.210.42110.4661.00000.00.000. Police Admin-Fleet Maintenance		\$1,518.96	\$1,633.00	\$1,633.00	\$1,633.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Allocation of Fleet Maintenance Budget		\$1,633.00					
Column Total:		\$1,633.00					
Budg_Cat: Supplies - 600		\$29,423.96	\$2,493.00	\$2,462.00	\$2,462.00	(\$31.00)	(1.24)
1000.1.210.42110.4810.00000.00.000. Police Admin - Membership Dues		\$300.00	\$280.00	\$280.00	\$280.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: IACP and NHCOP Dues		\$280.00					
Column Total:		\$280.00					
Budg_Cat: Other Expenses - 800		\$300.00	\$280.00	\$280.00	\$280.00	\$0.00	0.00
Func: Police Admin - 42110		\$288,118.53	\$258,307.00	\$265,757.00	\$265,757.00	\$7,450.00	2.88

POLICE

Division: Field Operations

Function 42120

Mission Statement:

To provide high quality, exceptional police services to the community in a manner that is helpful, caring and responsive to the actual needs of our citizens and consistent with the overall goal of improving the quality of life in the City of Dover.

Major Services/Responsibilities:

- Respond to emergency and routine service requests
- Accident investigation
- Traffic management and direction
- Criminal investigation
- Crime prevention
- Animal Control Services
- Traffic/Pedestrian safety and enforcement

Key Fiscal Year Objectives:

- Secure grant funding for a minimum of 500 man hours of overtime enforcement patrols to target pedestrian, speed, traffic signal and DWI related violations
- Reduce the propensity for traffic collisions on municipally controlled roadways in the city through traffic enforcement programs, high visibility patrols, and effective prosecution of offenders.
- Promote traffic safety by enforcement of traffic laws, education, and safety inspection programs.
- Enforce City of Dover Dog Ordinances and educate the public of animal related health issues.
- Respond to Priority One calls for service, which are those calls requiring an immediate response-such as crimes in progress, accidents, involving injury, and alarms- in less than six (6) minutes.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Total calls for service responded to	36,360	36,400	37,000
Directed Patrol Man Hours	754	800	800
Motor Vehicle Collisions Investigated	1,060	967	970
Animal Calls Responded To By The Animal Control Officer	201	190	205
Child Restraint Inspection / Education	90	90	100
Percentage of Priority 1 calls responded to in under 6 minutes.	82%	82%	85%
Total motor vehicle stops	14,571	14,000	14,700

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.210.42120.4110.00000.00.000. Police Operations - Regular S	\$103,016.01	\$107,175.00	\$108,776.00	\$108,776.00	\$1,601.00	1.49

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Breault, William M

\$102,341.00

1.0000 Police Captain

Description: Educational Incentive

\$2,000.00

Description: Holiday Pay

\$4,435.00

Column Total:

\$108,776.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.210.42120.4115.00000.00.000. Police Operations-Regular Ho		\$2,200,483.85	\$2,092,550.00	\$2,124,069.00	\$2,124,069.00	\$31,519.00	1.51

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: 457 Incentive Pay	\$12,300.00		457 Incentive
Description: Anderson, Linda	\$76,438.00	1.0000	Police Sergeant
Description: Beaulieu, Carey R	\$88,427.00	1.0000	Police Lieutena
Description: Brown, Matthew	\$55,780.00	1.0000	Police Officer
Description: Collis, David	\$54,322.00	1.0000	Police Officer
Description: Cooper, Juel K	\$65,186.00	1.0000	Police Officer
Description: Couch, Alison	\$46,248.00	1.0000	Police Officer
Description: Courter, Andrew	\$55,780.00	1.0000	Police Officer
Description: Dunne, Brynn L	\$60,451.00	1.0000	Police Officer
Description: Gaudreault, Adam	\$52,884.00	1.0000	Police Officer
Description: Gebers, Daniel W	\$64,112.00	1.0000	Police Officer
Description: Glowacki, Nicholas	\$55,780.00	1.0000	Police Officer
Description: Goard, Nathan	\$55,780.00	1.0000	Police Officer
Description: Gould, Brad J	\$88,427.00	1.0000	Police Lieutena
Description: Harnish, Matthew	\$52,884.00	1.0000	Police Officer
Description: Harrington, Janine	\$76,438.00	1.0000	Police Sergeant
Description: Hurley, Daniel	\$51,490.00	1.0000	Police Officer
Description: Joslin, Bobby	\$67,262.00	1.0000	Police Ofc II
Description: Ladisheff, Kathy M	\$47,368.00	1.0000	Animal Control
Description: Lazos, Petros	\$56,019.00	1.0000	Police Officer
Description: Letendre, Ronald A	\$64,112.00	1.0000	Police Officer
Description: Levin, Paul R	\$67,262.00	1.0000	Police Ofc II
Description: Lilyestrom, Benjamin D	\$64,112.00	1.0000	Police Officer
Description: Lynch, Bryon	\$47,495.00	1.0000	Police Officer
Description: Martinelli, David W	\$88,427.00	1.0000	Police Lieutena

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

Description:	Mitrushi, Alexander	\$66,962.00	1.0000	Police Ofc II			
Description:	Petrin, Scott M	\$67,262.00	1.0000	Police Officer			
Description:	Police Education Incentive	\$45,615.00					
Description:	Police Holiday pay	\$90,802.00					
Description:	Sick Buy Out	\$5,610.00					
Description:	Speidel, Marn E	\$76,438.00	1.0000	Police Sergeant			
Description:	Sullivan, Brendan	\$48,784.00	1.0000	Police Officer			
Description:	Tarmey, John	\$76,438.00	1.0000	Police Sergeant			
Description:	Turner, Gregory	\$67,262.00	1.0000	Police Officer			
Description:	Yerardi, James M	\$64,112.00	1.0000	Police Officer			
Column Total:		\$2,124,069.00					
1000.1.210.42120.4130.00000.00.000. Police Operations-Overtime P		\$175,848.39	\$153,600.00	\$213,600.00	\$210,600.00	\$57,000.00	37.11
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	At 1.5 times - includes Extended workday	\$14,300.00					
Description:	Call Back Assignment	\$12,150.00					
Description:	Leave coverage	\$99,150.00					
Description:	Sick Leave Coverage	\$5,875.00					
Description:	Special Assisgnments	\$13,500.00					
Description:	Special Events	\$8,100.00					
Description:	Training	\$28,350.00					
Description:	Training Coverage	\$18,250.00					
Description:	Witness Fees (Court)	\$13,925.00					
Description:	z CM General Reduction	(\$3,000.00)					
Column Total:		\$210,600.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4170.00000.00.000	Police Operations-Longevity F	\$20,800.00	\$20,400.00	\$22,000.00	\$22,000.00	\$1,600.00	7.84
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1@ 25 plus years		\$2,000.00		\$2,000 each			
Description: 2 @ 20-24 years		\$3,200.00		\$1,600 each			
Description: 4 @ 5-9 years		\$1,600.00		\$400 each			
Description: 7 @ 10-14 years		\$5,600.00		\$800 each			
Description: 8 @ 15-19 years		\$9,600.00		\$1,200 each			
Column Total:		\$22,000.00					
1000.1.210.42120.4211.00000.00.000	Police Operations-Health Insu	\$472,938.12	\$491,669.00	\$461,466.00	\$461,466.00	(\$30,203.00)	(6.14)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to HealthTrust		\$461,466.00					
Column Total:		\$461,466.00					
1000.1.210.42120.4212.00000.00.000	Police Operations-Dental Insu	\$17,656.09	\$17,780.00	\$16,133.00	\$16,133.00	(\$1,647.00)	(9.26)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dental Premiums to HealthTrust		\$16,133.00					
Column Total:		\$16,133.00					
1000.1.210.42120.4213.00000.00.000	Police Operations-Life Insurar	\$4,593.24	\$5,042.00	\$4,973.00	\$4,973.00	(\$69.00)	(1.37)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Life Premiums to HealthTrust		\$4,973.00					
Column Total:		\$4,973.00					
1000.1.210.42120.4220.00000.00.000	Police Operations-FICA	\$2,832.57	\$3,019.00	\$4,870.00	\$4,870.00	\$1,851.00	61.31
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA - 6.2% of Wages		\$4,870.00					
Column Total:		\$4,870.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4225.00000.00.000. Police Operations-Medicare		\$37,990.62	\$35,778.00	\$42,706.00	\$42,706.00	\$6,928.00	19.36
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$42,706.00					
Column Total:		\$42,706.00					
1000.1.210.42120.4230.00000.00.000. Police Operations-Retirement		\$644,069.02	\$667,545.00	\$724,486.00	\$724,486.00	\$56,941.00	8.53
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of NH Retirement System payments		\$724,486.00					
Column Total:		\$724,486.00					
1000.1.210.42120.4240.00000.00.000. Police Operations-Staff Devel		\$2,471.46	\$6,353.00	\$3,918.00	\$3,918.00	(\$2,435.00)	(38.33)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Advanced Defensive Rifle Training SigSauer 2@ \$500		\$1,000.00					
Description: Close Quarter Hand Gun Sig Sauer 2@ \$215 ea		\$430.00					
Description: Hostage Negotiation Course 2@ \$295		\$590.00					
Description: NYTOA Conference 2@ \$349		\$698.00					
Description: Tactical Carbine 2@ \$600 ea		\$1,200.00					
Column Total:		\$3,918.00					
1000.1.210.42120.4260.00000.00.000. Police Operations-Worker's C		\$59,331.00	\$57,387.00	\$57,387.00	\$57,387.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Workers Comp allocation		\$57,387.00					
Column Total:		\$57,387.00					
1000.1.210.42120.4290.00000.00.000. Police Operations-FSA Fees		\$324.00	\$825.00	\$825.00	\$825.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Admin fees - Flexible Spending Accts		\$825.00					
Column Total:		\$825.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4291.00000.00.000.	Police Operations-Uniform & C	\$21,300.00	\$21,550.00	\$21,550.00	\$21,550.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Cleaning Allowance	\$21,550.00					
	Column Total:	\$21,550.00					
Budg_Cat: Personal Services - 100		\$3,763,654.37	\$3,680,673.00	\$3,806,759.00	\$3,803,759.00	\$123,086.00	3.34
1000.1.210.42120.4336.00000.00.000.	Police Operations-Medical Se	\$4,133.90	\$3,450.00	\$4,225.00	\$4,225.00	\$775.00	22.46
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Critical Incident Debriefings 2 @ \$200 each	\$400.00					
	Description: Entry Level Medical Exam (non-sworn) 2@200	\$400.00					
	Description: Entry Level Medical Exam (sworn) 3@\$500	\$1,500.00					
	Description: Entry Level Psych Exam 3@\$425	\$1,275.00					
	Description: In Service Medical Exam 2@\$325	\$650.00					
	Column Total:	\$4,225.00					
1000.1.210.42120.4339.00000.00.000.	Police Operations - Consulting	\$9,069.47	\$10,700.00	\$11,250.00	\$11,250.00	\$550.00	5.14
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual fee, services @ K9 Kaos	\$6,200.00					
	Description: Miscellaneous Veterinary Services	\$4,500.00					
	Description: Polygraph Services 2@275	\$550.00					
	Column Total:	\$11,250.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4435.00000.00.000	Police Operations - Maint Chr	\$3,141.96	\$3,149.00	\$3,218.00	\$3,218.00	\$69.00	2.19
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer Maint (DoverNet)	\$1,502.00					
	6@\$250.36						
	Description: Radar Maintenance	\$1,600.00					
	Description: UPS 14@ \$8.23ea	\$116.00					
	Column Total:	\$3,218.00					
1000.1.210.42120.4521.00000.00.000	Police Operations-Property In:	\$3,040.64	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.210.42120.4522.00000.00.000	Police Operations-Vehicle & E	\$10,783.85	\$12,325.00	\$12,175.00	\$12,175.00	(\$150.00)	(1.22)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$12,175.00					
	Column Total:	\$12,175.00					
1000.1.210.42120.4523.00000.00.000	Police Operations-Police Liab	\$35,514.00	\$36,817.00	\$36,364.00	\$36,364.00	(\$453.00)	(1.23)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insur	\$36,364.00					
	Column Total:	\$36,364.00					
1000.1.210.42120.4524.00000.00.000	Police Operations-Public Liab	\$24,302.49	\$24,845.00	\$26,876.00	\$26,876.00	\$2,031.00	8.17
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$26,876.00					
	Column Total:	\$26,876.00					
1000.1.210.42120.4531.00000.00.000	Telecommunications	\$7,997.13	\$8,200.00	\$8,200.00	\$8,200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$8,200.00					
	Column Total:	\$8,200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4580.00000.00.000	Police Operations - Travel Exp	\$1,047.03	\$2,647.00	\$1,541.00	\$1,541.00	(\$1,106.00)	(41.78)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hostage Negotiator Conference Lodging/Meals	\$665.00					
	Description: NYTOA Conference Lodging/Meals	\$876.00					
	Column Total:	\$1,541.00					
Budg_Cat: Purchased Services - 300		\$99,030.47	\$102,133.00	\$103,849.00	\$103,849.00	\$1,716.00	1.68
1000.1.210.42120.4611.00000.00.000	Police Operations-Office Supp	\$0.00	\$950.00	\$950.00	\$950.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, computer, copier supplies	\$950.00					
	Column Total:	\$950.00					
1000.1.210.42120.4612.00000.00.000	Police Operations-Operating S	\$19,019.62	\$19,200.00	\$23,300.00	\$23,300.00	\$4,100.00	21.35
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ammunition/TASER Supplies	\$19,700.00					
	Description: Traffic Signs/Misc Supplies	\$3,600.00					
	Column Total:	\$23,300.00					
1000.1.210.42120.4615.00000.00.000	Police Operations-Clothing & I	\$8,851.56	\$12,900.00	\$15,690.00	\$15,690.00	\$2,790.00	21.63
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniform, accessories & clothing	\$15,690.00					
	Column Total:	\$15,690.00					
1000.1.210.42120.4626.00000.00.000	Police Operations-Vehicle Fue	\$43,702.48	\$53,552.00	\$42,841.00	\$42,841.00	(\$10,711.00)	(20.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuels 19,834 gallons @ \$2.16/gallon	\$42,841.00					
	Column Total:	\$42,841.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4631.00000.00.000. Police Operations-Food		\$568.33	\$650.00	\$650.00	\$650.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Public events and meetings		\$650.00					
Column Total:		\$650.00					
1000.1.210.42120.4635.00000.00.000. Police Operations - Medicinal		\$184.04	\$200.00	\$200.00	\$200.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: First aid supplies & pharmaceuticals		\$200.00					
Column Total:		\$200.00					
1000.1.210.42120.4654.00000.00.000. Police Operations-Maint Supp		\$17,255.41	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Oil, lube, filters, tires, replacement		\$20,000.00					
Column Total:		\$20,000.00					
1000.1.210.42120.4661.00000.00.000. Police Operations-Fleet Maint		\$49,544.04	\$53,272.00	\$53,272.00	\$53,272.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fleet maintenance budget allocation		\$53,272.00					
Column Total:		\$53,272.00					

City of Dover, New Hampshire

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4681.00000.00.000.	Police Operations - Minor Equ	\$8,450.93	\$14,214.00	\$34,210.00	\$34,210.00	\$19,996.00	140.68
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Airsoft Rifles	\$1,085.00					
	Description: Global SAT-GPS REceivers 10 @ \$30 ea	\$300.00					
	Description: Less Lethal Defensive Weapon	\$2,500.00					
	Description: M-4 Rifle with Sights 2 @ \$1,540 ea	\$3,080.00					
	Description: Multi Charger for Portable Radio	\$913.00					
	Description: New Glock Handguns 20 @ \$139ea w/trade-in	\$2,780.00					
	Description: Portable Radios 4 @ \$3,200 ea	\$12,800.00					
	Description: Radar Unit	\$2,200.00					
	Description: Range Finder	\$500.00					
	Description: Replacement Batteries for Portables 8 @ \$93 ea	\$744.00					
	Description: Rifle Mounts for Unmarked Patrol Cars 2 @ \$400 ea	\$800.00					
	Description: Tactical Vests 2 @ \$2,263 ea	\$4,526.00					
	Description: TASER(including holsters) 2 @ \$991ea	\$1,982.00					
	Column Total:	\$34,210.00					
Budg_Cat: Supplies - 600		\$147,576.41	\$174,938.00	\$191,113.00	\$191,113.00	\$16,175.00	9.25

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4745.00000.00.000. Police Operations-Computers		\$12,196.11	\$47,072.00	\$17,233.00	\$17,233.00	(\$29,839.00)	(63.39)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cruiser Key Pad Replacement 6 @ \$400ea		\$2,400.00					
Description: Repair of Out-of-Warranty Toughbooks/ UPS Replacem		\$1,500.00					
Description: Toughbook Laptops for Cruisers (3)		\$10,500.00					
Description: VC4000 PC Performance Computer for Crash Team		\$2,833.00					
Column Total:		\$17,233.00					
Budg_Cat: Capital Outlay - 700		\$12,196.11	\$47,072.00	\$17,233.00	\$17,233.00	(\$29,839.00)	(63.39)
1000.1.210.42120.4810.00000.00.000. Police Operations - Memberst		\$450.00	\$215.00	\$215.00	\$215.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: National Tactical Officers Assoc		\$40.00					
Description: New England State Police Info Network		\$100.00					
Description: State of NH-Justice of Peace Renewal		\$75.00					
Column Total:		\$215.00					
Budg_Cat: Other Expenses - 800		\$450.00	\$215.00	\$215.00	\$215.00	\$0.00	0.00
Func: Police Operations - 42120		\$4,022,907.36	\$4,005,031.00	\$4,119,169.00	\$4,116,169.00	\$111,138.00	2.77

POLICE

Division: Support Services

Function 42150

Mission Statement:

To provide the various auxiliary and advanced services necessary to support, or ensure the success of field units and operations.

Major Services/Responsibilities:

- Maintain records of investigations, criminal records, wanted persons, and other activities of the department
- Provide personnel services, to include: recruitment, selection, equipment procurement and management, training, testing, and related responsibilities
- Maintain CALEA Accreditation
- Provide Information Technology support and computer system administration services

Key Fiscal Year Objectives:

- Aggressively recruit certified officers and quality entry level candidates through participation in regional testing, recruitment mailings, and job fairs.
- Actively participate in and attend CALEA and NNEPAC related meetings and conferences.
- Research best practices and equipment annually to enhance technology
- Maintain the department's computer systems by replacing aging systems with new systems

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Recruitment Activities	7	9	10
Computer systems purchased	13	13	13
CALEA/NNEPAC meetings/conferences attended	8	9	10
Electronically process and store all police case reports	360,000 pages	365,000 pages	370,000 pages

POLICE

Division: Support Services Division

Function 1000-42150

– Special Investigations Bureau and Legal Bureau

Mission Statement:

To provide technical investigative support to the agency by assisting officers with the more complicated investigations.

To investigate major crimes as thoroughly as possible in order to increase the chances of a successful resolution.

To participate in crime prevention activities including providing training to local business and groups on specific prevention topics like scams, robbery and burglary.

Major Services/Responsibilities:

- Conduct preliminary and follow-up investigations of complex and specialized cases.
- To conduct all major crimes investigations.
- To provide technical assistance in the form of crime scene investigation or sharing of specialized equipment or investigative personnel working with other members of the agency.
- To conduct crime prevention education and training.
- To thoroughly investigate complicated white collar and financial crimes investigations.
- To monitor and investigate high risk or recurring domestic violence cases.

Key Fiscal Year Objectives:

- To participate with crime scene support, equipment, and/or investigative support with at least 75% of all Burglary investigations.
- To participate with crime scene support, equipment, and/or investigative support in at least 80% of all Robbery investigations.
- To participate in at least 25% of all forgery and fraud investigations.
- To conduct at least 8 community crime prevention education training covering robbery, burglary, scam and workplace violence prevention for Dover organizations and groups.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Percentage of Burglaries participated in	74%	75%	75%
Percentage of Robberies participated in	100%	90%	95%
Percentage of Forgery/Fraud Cases participated in	51%	30%	30%
Community Crime Prevention/Education	26	27	28
Prosecution Cases	2,631	2,700	2,800

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.210.42150.4110.00000.00.000. Police Support - Regular Sala	\$104,506.86	\$107,575.00	\$109,176.00	\$109,176.00	\$1,601.00	1.49

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Terlemezian, David A \$102,341.00 1.0000 Police Captain

Description: z Educational Incentive \$2,400.00

Description: z Holiday Pay \$4,435.00

Column Total: \$109,176.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4115.00000.00.000.	Police Support-Regular Hourly	\$1,432,673.43	\$1,688,634.00	\$1,728,641.00	\$1,728,641.00	\$40,007.00	2.37

Column: [FY18CityManagerProposed]

	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$4,340.00		457 Incentive
Description: Bortz, Brian D	\$67,262.00	1.0000	Information Tec
Description: Boston, Kerry Anne	\$39,368.00	0.8625	Secretary II
Description: Burt, Timothy J	\$69,354.00	1.0000	Police Ofc II
Description: Caproni, Joseph A	\$69,354.00	1.0000	Police Ofc II
Description: Carlson, Oake	\$69,054.00	1.0000	Police Officer
Description: Carmichael, John R	\$36,537.00	0.8625	Secretary I
Description: Clark, Ann M	\$47,879.00	1.0000	Personnel Assis
Description: Collopy, Mark	\$76,438.00	1.0000	Police Sergeant
Description: Crowley, Lisa	\$27,733.00	0.7750	Secretary I
Description: Dalton, Lisa	\$37,103.00	0.8125	Secretary II
Description: Dolleman, Brant M	\$88,427.00	1.0000	Police Lieutena
Description: Estee, Brian	\$59,365.00	0.8000	Police Prosecut
Description: Fenton, D Michael	\$53,869.00	0.8000	Information Tec
Description: Keefe, Timothy	\$69,354.00	1.0000	Police Ofc II
Description: Kennedy, Sean	\$69,354.00	1.0000	Police Ofc II
Description: Kilbreth, Patrick	\$69,354.00	1.0000	Police Ofc II
Description: Lawson, Lisa M	\$35,405.00	0.7750	Secretary II
Description: Mask, Sean	\$64,041.00	1.0000	Police Officer
Description: Murch, Michelle L	\$69,354.00	1.0000	Police Ofc II
Description: Nadeau, Mark	\$68,422.00	1.0000	Police Sergeant
Description: Pappajohn, Stephen	\$67,262.00	1.0000	Teen Center Cou
Description: Pettingill, Scott	\$76,438.00	1.0000	Police Sergeant
Description: Pieniazek, Christopher	\$60,422.00	1.0000	Police Officer
Description: Pike, Edward F Jr	\$69,354.00	1.0000	Police Ofc II

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
	Description: Police Education Incentives	\$32,496.00					
	Description: Police Holiday Pay	\$48,919.00					
	Description: Powers, Patti I	\$49,640.00	0.8125	Police Victim W			
	Description: Sick Buy Out	\$4,590.00					
	Description: Travaglini, Matthew	\$64,041.00	1.0000	Police Officer			
	Description: Wingren, Diana L	\$64,112.00	1.0000	Police Records			
	Column Total:	\$1,728,641.00					
1000.1.210.42150.4130.00000.00.000	Police Support-Overtime Pay	\$35,569.28	\$37,950.00	\$39,150.00	\$39,150.00	\$1,200.00	3.16
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: At 1.5 times - includes Extended workday	\$7,950.00					
	Description: Call back assignment & special invest.	\$8,850.00					
	Description: In-service Training	\$1,100.00					
	Description: Leave Coverage	\$2,300.00					
	Description: Special Assignments / Major Crimes/Incidents	\$17,500.00					
	Description: Special Events	\$1,450.00					
	Column Total:	\$39,150.00					
1000.1.210.42150.4170.00000.00.000	Police Support-Longevity Pay	\$20,910.00	\$19,070.00	\$25,840.00	\$25,840.00	\$6,770.00	35.50
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 11 @ 15-19 years prorated	\$11,100.00		\$1,200 each			
	Description: 2 @ 25 plus years	\$4,000.00		\$2,000 each			
	Description: 3 @ 20-24 years prorated	\$4,180.00		\$1,600 each			
	Description: 5 @ 10-14 years prorated	\$3,840.00		\$800 each			
	Description: 7 @ 5-9 years prorated	\$2,720.00		\$400 each			
	Column Total:	\$25,840.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4211.00000.00.000. Police Support-Health Insuran		\$353,102.41	\$394,274.00	\$420,581.00	\$420,581.00	\$26,307.00	6.67
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to HealthTrust		\$420,581.00					
Column Total:		\$420,581.00					
1000.1.210.42150.4212.00000.00.000. Police Support-Dental Insuran		\$12,115.46	\$14,408.00	\$15,137.00	\$15,137.00	\$729.00	5.06
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dental Premiums to HealthTrust		\$15,137.00					
Column Total:		\$15,137.00					
1000.1.210.42150.4213.00000.00.000. Police Support-Life Insurance		\$2,702.71	\$4,009.00	\$4,178.00	\$4,178.00	\$169.00	4.22
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Life Premiums to HealthTrust		\$4,178.00					
Column Total:		\$4,178.00					
1000.1.210.42150.4220.00000.00.000. Police Support-FICA		\$39,394.60	\$38,511.00	\$42,429.00	\$42,429.00	\$3,918.00	10.17
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA - 6.2% of Wages		\$42,429.00					
Column Total:		\$42,429.00					
1000.1.210.42150.4225.00000.00.000. Police Support-Medicare		\$24,696.38	\$27,583.00	\$29,435.00	\$29,435.00	\$1,852.00	6.71
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$29,435.00					
Column Total:		\$29,435.00					
1000.1.210.42150.4230.00000.00.000. Police Support-Retirement		\$282,209.60	\$340,554.00	\$407,515.00	\$407,515.00	\$66,961.00	19.66
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of NH Retirement System payments		\$407,515.00					
Column Total:		\$407,515.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4240.00000.00.000	Police Support-Staff Developn	\$13,991.16	\$9,615.00	\$5,090.00	\$5,090.00	(\$4,525.00)	(47.06)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: CALEA Conference 1@\$700		\$700.00					
Description: DLG Use of Force Summit		\$700.00					
Description: Forensic Photography 2 @\$545		\$1,090.00					
Description: Medicolegal Death Invest Training 2@\$850 ea		\$1,700.00					
Description: NEDIAI Conference 6@\$150		\$900.00					
Column Total:		\$5,090.00					
1000.1.210.42150.4260.00000.00.000	Police Support-Worker's Com	\$31,152.00	\$31,152.00	\$31,152.00	\$31,152.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Workers Comp allocation		\$31,152.00					
Column Total:		\$31,152.00					
1000.1.210.42150.4290.00000.00.000	Police Support-FSA Fees	\$441.75	\$675.00	\$825.00	\$825.00	\$150.00	22.22
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Admin fees - Flexible Spending Accts		\$825.00					
Column Total:		\$825.00					
1000.1.210.42150.4291.00000.00.000	Police Support-Uniform & Clea	\$9,255.52	\$7,378.00	\$7,378.00	\$7,378.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Police Cleaning Allowances		\$7,378.00					
Column Total:		\$7,378.00					
Budg_Cat: Personal Services - 100		\$2,362,721.16	\$2,721,388.00	\$2,866,527.00	\$2,866,527.00	\$145,139.00	5.33

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4336.00000.00.000	Police Support-Medical Serv	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Entry Level Non-sworn 2@\$200	\$400.00					
	Column Total:	\$400.00					
1000.1.210.42150.4433.00000.00.000	Maint Chrgs - Equipment	\$337.00	\$670.00	\$720.00	\$720.00	\$50.00	7.46
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance on Gym equipment	\$720.00					
	Column Total:	\$720.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.210.42150.4435.00000.00.000. Police Support-Maint Chrgs -		\$51,587.66	\$109,344.00	\$117,643.00	\$117,643.00	\$8,299.00	7.59

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Copier Maintenance and Supplies \$1,460.00

Description: Dell PowerEdge R510 Server Maintenance \$2,341.00

Description: Dept Share of DoverNet support \$61,741.00

Description: Device Seizure Upgrade \$500.00

Description: Division Share of PC Maintenance 35@250.36ea \$8,763.00

Description: ESRI ARC GIS Maintenance \$600.00

Description: ESRI Public Safety Maintenance Cost \$600.00

Description: Footwear Database Subscription \$3,305.00

Description: Lexis/Nexis Software \$3,000.00

Description: Printer Maintenance 2@72ea \$144.00

Description: QED Acuity System Machine Transfer \$7,500.00

Description: QED Police Records Management Software/Fire Suppor \$24,015.00

Description: Repair charges (Shredder) \$500.00

Description: Typewriters 3 @ \$70 \$210.00

Description: UPS Maintenance 26@8.23ea \$214.00

Description: Virtual Evidence Room \$2,750.00

Column Total: \$117,643.00

1000.1.210.42150.4441.00000.00.000. Police Support-Rental of Land		\$80,917.00	\$83,124.00	\$84,257.00	\$84,257.00	\$1,133.00	1.36

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Rent McConnell Center Police Outreach 1 Yr \$83,257.00

Description: Rochester Indoor/Outdoor Range Use \$1,000.00

Column Total: \$84,257.00

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4522.00000.00.000.	Police Support-Vehicle & Equi	\$5,442.79	\$5,543.00	\$5,439.00	\$5,439.00	(\$104.00)	(1.88)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$5,439.00					
	Column Total:	\$5,439.00					
1000.1.210.42150.4523.00000.00.000.	Police Support-Police Liab Ins	\$12,534.00	\$12,994.00	\$13,427.00	\$13,427.00	\$433.00	3.33
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insurance	\$13,427.00					
	Column Total:	\$13,427.00					
1000.1.210.42150.4524.00000.00.000.	Police Support-Public Liab Ins	\$16,241.55	\$16,175.00	\$17,863.00	\$17,863.00	\$1,688.00	10.44
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$17,863.00					
	Column Total:	\$17,863.00					
1000.1.210.42150.4531.00000.00.000.	Telecommunications	\$14,378.58	\$17,344.00	\$15,060.00	\$15,060.00	(\$2,284.00)	(13.17)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Direct Fiber Link-VOIP \$325/month	\$3,900.00					
	Description: Services/equipment for voice, fax, data, wireless	\$11,160.00					
	Column Total:	\$15,060.00					
1000.1.210.42150.4534.00000.00.000.	Police Support-Postage	\$7,440.66	\$4,800.00	\$4,800.00	\$4,800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$4,800.00					
	Column Total:	\$4,800.00					
1000.1.210.42150.4540.00000.00.000.	Police Support - Advertising	\$1,001.02	\$450.00	\$450.00	\$450.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Personnel recruitment and legal ads	\$450.00					
	Column Total:	\$450.00					

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General Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4580.00000.00.000	Police Support - Travel Expen	\$4,489.00	\$8,175.00	\$5,135.00	\$5,135.00	(\$3,040.00)	(37.19)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Conference 1 @ \$1,630	\$1,630.00					
	Description: DLG Use of Force Summit	\$465.00					
	Description: Medicolegal Death Invest 2 @ \$1,520	\$3,040.00					
	Column Total:	\$5,135.00					
Budg_Cat: Purchased Services - 300		\$194,369.26	\$259,019.00	\$265,194.00	\$265,194.00	\$6,175.00	2.38
1000.1.210.42150.4611.00000.00.000	Police Support-Office Supplies	\$15,647.91	\$16,625.00	\$16,800.00	\$16,800.00	\$175.00	1.05
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Back-Up Tapes	\$400.00					
	Description: Computer, copier & office supplies	\$16,400.00					
	Column Total:	\$16,800.00					
1000.1.210.42150.4612.00000.00.000	Police Support-Operating Sup	\$9,090.05	\$7,400.00	\$7,625.00	\$7,625.00	\$225.00	3.04
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Forms and other operation supplies	\$4,500.00					
	Description: Lab and Photography Supplies	\$1,800.00					
	Description: Miscellaneous Supplies	\$700.00					
	Description: SIB Cruiser First Aid Kits 5 @ \$125	\$625.00					
	Column Total:	\$7,625.00					
1000.1.210.42150.4615.00000.00.000	Police Support-Clothing & Uni	\$6,978.75	\$5,900.00	\$1,700.00	\$1,700.00	(\$4,200.00)	(71.19)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms, accessories	\$1,700.00					
	Column Total:	\$1,700.00					
1000.1.210.42150.4621.00000.00.000	Police Support-Natural Gas	\$1,814.47	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4626.00000.00.000.	Police Support-Vehicle Fuels	\$8,328.53	\$9,315.00	\$7,452.00	\$7,452.00	(\$1,863.00)	(20.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 3,450 gallons @ \$2.16/gallon	\$7,452.00					
	Column Total:	\$7,452.00					
1000.1.210.42150.4631.00000.00.000.	Police Support - Food	\$902.43	\$875.00	\$1,000.00	\$1,000.00	\$125.00	14.29
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.210.42150.4640.00000.00.000.	Police Support-Books & Public	\$659.83	\$515.00	\$515.00	\$515.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Criminal/Motor Vehicle and other Legal Publication	\$515.00					
	Column Total:	\$515.00					
1000.1.210.42150.4651.00000.00.000.	Police Support-Maint Supplies	\$8,244.01	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.210.42150.4654.00000.00.000.	Police Support-Maint Supplies	\$6,294.02	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, lube, oil & maintenance	\$5,000.00					
	Column Total:	\$5,000.00					
1000.1.210.42150.4661.00000.00.000.	Police Support-Fleet Maintenance	\$34,613.04	\$37,218.00	\$37,218.00	\$37,218.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of fleet maint. budget	\$37,218.00					
	Column Total:	\$37,218.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4681.00000.00.000	Police Support - Minor Equip I	\$6,510.18	\$3,700.00	\$975.00	\$975.00	(\$2,725.00)	(73.65)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Investigation Cameras 5 @\$80 ea	\$400.00					
	Description: SIB Cruiser Flashlights 5 @ \$115	\$575.00					
	Column Total:	\$975.00					
Budg_Cat: Supplies - 600		\$99,083.22	\$86,548.00	\$78,285.00	\$78,285.00	(\$8,263.00)	(9.55)
1000.1.210.42150.4745.00000.00.000	Police Support - Computers &	\$7,116.29	\$4,015.00	\$25,480.00	\$25,480.00	\$21,465.00	534.62
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CISCO Catalyst Switch	\$3,860.00					
	Description: DELL AppAssure Rapid Recovery Server	\$7,500.00					
	Description: DELL QED Replacement Server	\$12,000.00					
	Description: HP Multi-function Printer	\$475.00					
	Description: Kodak I2800 Scanner for Records	\$1,645.00					
	Column Total:	\$25,480.00					
Budg_Cat: Capital Outlay - 700		\$7,116.29	\$4,015.00	\$25,480.00	\$25,480.00	\$21,465.00	534.62
1000.1.210.42150.4810.00000.00.000	Membership Dues	\$1,180.00	\$1,770.00	\$7,135.00	\$7,135.00	\$5,365.00	303.11
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Membership Fees	\$4,595.00					
	Description: IAI Testing/Certification 4@\$200 ea	\$800.00					
	Description: IAI/NEDIAI Dues	\$840.00					
	Description: NNEPAC Fees	\$50.00					
	Description: Proficiency Testing	\$850.00					
	Column Total:	\$7,135.00					
Budg_Cat: Other Expenses - 800		\$1,180.00	\$1,770.00	\$7,135.00	\$7,135.00	\$5,365.00	303.11

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4912.00000.00.000. Police Support-Transfer To Sp		\$83,119.95	\$156,470.00	\$204,913.00	\$204,913.00	\$48,443.00	30.96
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: 2301 - COPS Grant Local Share		\$86,445.00					
Description: 2305 - DHA Local Share		\$48,766.00					
Description: 2345 - WDH Youth Empowerment Local Share		\$51,580.00					
Description: 2393 - Granite Youth Alliance Local Share		\$18,122.00					
Column Total:		\$204,913.00					
Budg_Cat: Operating Transfers Out - 910		\$83,119.95	\$156,470.00	\$204,913.00	\$204,913.00	\$48,443.00	30.96
Func: Police Support - 42150		\$2,747,589.88	\$3,229,210.00	\$3,447,534.00	\$3,447,534.00	\$218,324.00	6.76

POLICE

Division: Police Buildings

Function 42170

Mission Statement:

To provide and maintain safe and cost effective buildings and facilities for the citizens and department employees.

Major Services/Responsibilities:

- Maintain police department facilities
- Repair buildings as needed.
- Perform cosmetic duties needed to ensure a high quality appearance of police department facilities.
- Perform all custodial duties with current police department staff.
- Ensure longevity of all police department facilities.
- Assess all facilities per current City Council goals

Key Fiscal Year Objectives:

- Continue to maintain buildings in a cost effective manner
- Improve appearance and efficiency of department facilities

Performance Measures:

Description	FY16 Act	FY17 Est.	FY18 Est.
Buildings Maintained	2	2	2

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42170.4115.00000.00.000	Police Buildings-Regular Hour	\$725.89	\$49,390.00	\$51,248.00	\$51,248.00	\$1,858.00	3.76
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tweedy, Samuel M	\$14,512.00	0.4000	Custodian			
	Description: Vansylvong, Thavone	\$36,736.00	1.0000	Building Mntc M			
	Column Total:	\$51,248.00					
1000.1.210.42170.4170.00000.00.000	Police Buildings-Longevity Pa	\$0.00	\$190.00	\$1,040.00	\$1,040.00	\$850.00	447.37
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years prorated	\$640.00		\$1,600 each			
	Description: 1 @ 5-9 years	\$400.00		\$400 each			
	Column Total:	\$1,040.00					
1000.1.210.42170.4211.00000.00.000	Police Buildings-Health Insura	\$0.00	\$24,712.00	\$15,350.00	\$15,350.00	(\$9,362.00)	(37.88)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$15,350.00					
	Column Total:	\$15,350.00					
1000.1.210.42170.4212.00000.00.000	Police Buildings-Dental Insura	\$0.00	\$737.00	\$369.00	\$369.00	(\$368.00)	(49.93)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$369.00					
	Column Total:	\$369.00					
1000.1.210.42170.4213.00000.00.000	Police Buildings-Life Insurance	\$0.00	\$85.00	\$88.00	\$88.00	\$3.00	3.53
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$88.00					
	Column Total:	\$88.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42170.4220.00000.00.000.	Police Buildings-FICA	\$59.48	\$2,868.00	\$4,335.00	\$4,335.00	\$1,467.00	51.15
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$4,335.00					
	Column Total:	\$4,335.00					
1000.1.210.42170.4225.00000.00.000.	Police Buildings-Medicare	\$13.90	\$671.00	\$961.00	\$961.00	\$290.00	43.22
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$961.00					
	Column Total:	\$961.00					
1000.1.210.42170.4230.00000.00.000.	Police Buildings-Retirement	\$57.63	\$3,970.00	\$4,202.00	\$4,202.00	\$232.00	5.84
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$4,202.00					
	Column Total:	\$4,202.00					
Budg_Cat: Personal Services - 100		\$856.90	\$82,623.00	\$77,593.00	\$77,593.00	(\$5,030.00)	(6.09)
1000.1.210.42170.4411.00000.00.000.	Police Buildings - Water & Sewer	\$918.36	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water and Sewer charges - Police Station	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.210.42170.4431.00000.00.000.	Police Buildings - Maint Chrgs	\$0.00	\$587.00	\$4,258.00	\$4,258.00	\$3,671.00	625.38
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Alarm System Inspection	\$2,388.00					
	Description: Fire Extinguishers Inspections	\$420.00					
	Description: Generator Inspections	\$1,450.00					
	Column Total:	\$4,258.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42170.4433.00000.00.000.	Police Buildings - Maint Chrgs	\$0.00	\$0.00	\$4,240.00	\$4,240.00	\$4,240.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Elevator Inspection/Maintenance	\$4,240.00					
	Column Total:	\$4,240.00					
1000.1.210.42170.4521.00000.00.000.	Police Buildings - Property Ins	\$0.00	\$4,094.00	\$7,757.00	\$7,757.00	\$3,663.00	89.47
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$7,757.00					
	Column Total:	\$7,757.00					
1000.1.210.42170.4524.00000.00.000.	Police Buildings - Public Liab	\$0.00	\$0.00	\$8.00	\$8.00	\$8.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$8.00					
	Column Total:	\$8.00					
Budg_Cat: Purchased Services - 300		\$918.36	\$7,681.00	\$19,263.00	\$19,263.00	\$11,582.00	150.79
1000.1.210.42170.4612.00000.00.000.	Police Buildings - Operating S	\$0.00	\$0.00	\$720.00	\$720.00	\$720.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Diesel for generator 400 gal @ \$1.80/gallon	\$720.00					
	Column Total:	\$720.00					
1000.1.210.42170.4621.00000.00.000.	Police Buildings - Natural Gas	\$0.00	\$14,000.00	\$6,210.00	\$6,210.00	(\$7,790.00)	(55.64)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas 4,500 Therms @ \$1.38 per therm	\$6,210.00					
	Column Total:	\$6,210.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42170.4622.00000.00.000.	Police Buildings - Electricity	\$0.00	\$45,000.00	\$47,500.00	\$47,500.00	\$2,500.00	5.56
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Police Station 480,650 KWH		\$47,500.00					
Column Total:		\$47,500.00					
1000.1.210.42170.4651.00000.00.000.	Police Buildings - Maint Suppl	\$0.00	\$6,750.00	\$7,200.00	\$7,200.00	\$450.00	6.67
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Janitorial and Minor Repairs Supplies		\$7,200.00					
Column Total:		\$7,200.00					
Budg_Cat: Supplies - 600		\$0.00	\$65,750.00	\$61,630.00	\$61,630.00	(\$4,120.00)	(6.27)
Func: Police Buildings - 42170		\$1,775.26	\$156,054.00	\$158,486.00	\$158,486.00	\$2,432.00	1.56

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POLICE

Division: Public Safety Dispatch

Function 42180

Mission Statement:

To provide the means for 24 hour emergency and routine communications between the community and police/fire and ambulance services. Provide a pathway for the expeditious flow of information to and from police and fire units in the field, other outside agencies, and those requesting assistance.

Major Services/Responsibilities:

- Provide 24 hour monitoring of emergency and non-emergency calls for service for Police, Fire and Rescue.
- Continuous monitoring of police/fire radio systems
- Management of over 900 police/fire alarms
- Handling of walk-up lobby business and routine telephone calls
- Process information received and sent over state and local computer systems
- Monitor prisoners confined in the holding facility
- Track the status of police/fire field units and dispatch appropriate resources to requests for services.

Key Fiscal Year Objectives:

- Continue to provide a full range of emergency and routine communications services to the public and to emergency field units.
- Maintain continual communications with police and fire units via radio, telephone and mobile data terminals
- Field/Handle 10,000+ telephone calls per month
- Field/Handle 350+ 911 calls per month
- Process/Handle 35,000+ calls for service per year
- Process/Handle warrant entries, missing person entries.
- Provide 24 hour Communications Center staffing coverage with a minimum of two dispatchers.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Telecommunications System	241,161	241,200	243,500
Security alarms handled	1,033	1,096	1,110
Total 911 calls received	4,873	4,760	4,800
Total calls for service dispatched	36,430	36,700	37,500
Total Dover Police calls for service dispatched	30,575	31,786	32,535
Total Dover Fire calls for service dispatched	4,613	4,814	4,860
Total Rollinsford Fire calls for service dispatched	107	100	105

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.210.42180.4115.00000.00.000. PS Dispatch-Regular Hourly E	\$422,491.97	\$522,812.00	\$565,184.00	\$565,184.00	\$42,372.00	8.10

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Cleary, Emily A	\$52,783.00	1.0000	Police Dispatch
Description: Dwyer, Stephen R	\$52,783.00	1.0000	Police Dispatch
Description: Kintz, Laura	\$38,046.00	1.0000	Police Dispatch
Description: Moore, Nicole	\$43,500.00	1.0000	Police Dispatch
Description: Nelson, John R	\$52,783.00	1.0000	Police Dispatch
Description: Police Education Incentive	\$13,392.00		
Description: Police Holiday Pay	\$25,450.00		
Description: Salantri, Lyndsay	\$52,783.00	1.0000	Police Dispatch
Description: Shepherd, Richard W	\$52,783.00	1.0000	Police Dispatch
Description: Sick Buy Out	\$1,530.00		
Description: Spinney, Kristopher	\$38,047.00	1.0000	Police Dispatch
Description: TBD-New Dispatcher	\$37,053.00	1.0000	Police Dispatch
Description: Wentworth, Barbara A	\$64,112.00	1.0000	Police Communic
Description: White, Candace	\$40,139.00	1.0000	Police Dispatch

Column Total: \$565,184.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4130.00000.00.000.	PS Dispatch-Overtime Pay	\$54,826.15	\$33,250.00	\$45,250.00	\$43,750.00	\$10,500.00	31.58
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: At 1.5 times - includes extended workday	\$3,250.00					
	Description: Call Back	\$2,650.00					
	Description: In-service Training	\$750.00					
	Description: Leave coverage	\$31,900.00					
	Description: Sick leave coverage	\$6,350.00					
	Description: Special Assignment	\$350.00					
	Description: z CM General Reduction	(\$1,500.00)					
	Column Total:	\$43,750.00					
1000.1.210.42180.4170.00000.00.000.	PS Dispatch-Longevity Pay	\$6,800.00	\$6,800.00	\$7,600.00	\$7,600.00	\$800.00	11.76
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1@ 25 plus years	\$2,000.00		\$2,000 each			
	Description: 2 @ 20-24 years	\$3,200.00		\$1,600 each			
	Description: 3 @ 10-14 years	\$2,400.00		\$800 each			
	Column Total:	\$7,600.00					
1000.1.210.42180.4211.00000.00.000.	PS Dispatch-Health Insurance	\$112,051.26	\$155,632.00	\$161,986.00	\$161,986.00	\$6,354.00	4.08
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$161,986.00					
	Column Total:	\$161,986.00					
1000.1.210.42180.4212.00000.00.000.	PS Dispatch-Dental Insurance	\$4,347.50	\$5,914.00	\$6,667.00	\$6,667.00	\$753.00	12.73
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$6,667.00					
	Column Total:	\$6,667.00					

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4213.00000.00.000. PS Dispatch-Life Insurance		\$841.99	\$1,158.00	\$1,260.00	\$1,260.00	\$102.00	8.81
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Life Premiums to HealthTrust		\$1,260.00					
Column Total:		\$1,260.00					
1000.1.210.42180.4220.00000.00.000. PS Dispatch-FICA		\$30,197.77	\$34,495.00	\$39,806.00	\$39,806.00	\$5,311.00	15.40
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA - 6.2% of Wages		\$39,806.00					
Column Total:		\$39,806.00					
1000.1.210.42180.4225.00000.00.000. PS Dispatch-Medicare		\$7,139.47	\$8,068.00	\$9,165.00	\$9,165.00	\$1,097.00	13.60
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$9,165.00					
Column Total:		\$9,165.00					
1000.1.210.42180.4230.00000.00.000. PS Dispatch-Retirement		\$53,610.70	\$62,530.00	\$68,702.00	\$68,702.00	\$6,172.00	9.87
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of NH Retirement System payments		\$68,702.00					
Column Total:		\$68,702.00					
1000.1.210.42180.4240.00000.00.000. PS Dispatch-Staff Developme		\$939.00	\$1,254.00	\$2,061.00	\$2,061.00	\$807.00	64.35
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Powerphone for Dispatch 9@\$229 ea		\$2,061.00					
Column Total:		\$2,061.00					
1000.1.210.42180.4260.00000.00.000. PS Dispatch-Worker's Comp I		\$11,028.00	\$11,028.00	\$11,028.00	\$11,028.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Workers Comp allocation		\$11,028.00					
Column Total:		\$11,028.00					
1000.1.210.42180.4290.00000.00.000. PS Dispatch - FSA Fees		\$56.25	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4291.00000.00.000. PS Dispatch-Uniform & Clean		\$3,160.00	\$4,560.00	\$4,560.00	\$4,560.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cleaning Allowances		\$4,560.00					
Column Total:		\$4,560.00					
Budg_Cat: Personal Services - 100		\$707,490.06	\$847,501.00	\$923,269.00	\$921,769.00	\$74,268.00	8.76
1000.1.210.42180.4433.00000.00.000. PS Dispatch-Maint Chrgs - Eq		\$850.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.210.42180.4435.00000.00.000. PS Dispatch-Maint Chrgs - Of		\$2,351.96	\$15,266.00	\$25,003.00	\$25,003.00	\$9,737.00	63.78
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division Share of DoverNet support		\$6,174.00					
Description: Division Share of PC Maintenance 6@250.36ea		\$1,502.00					
Description: Packet Cluster Computer-Aided Disp Sys		\$8,650.00					
Description: Two-Way Communications \$719/month		\$8,628.00					
Description: UPS Maintenance 6@8.23ea		\$49.00					
Column Total:		\$25,003.00					
1000.1.210.42180.4524.00000.00.000. PS Dispatch-Public Liab Insur		\$4,427.37	\$4,537.00	\$4,941.00	\$4,941.00	\$404.00	8.90
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$4,941.00					
Column Total:		\$4,941.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4531.00000.00.000. PS Dispatch - Telecommunica		\$17,949.60	\$18,977.00	\$24,875.00	\$24,875.00	\$5,898.00	31.08
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Bayring Land Lines		\$7,650.00					
Description: Fairpoint Backup		\$7,325.00					
Description: SPOTS Access		\$4,500.00					
Description: Verizon Wireless Data Aircards		\$5,400.00					
Column Total:		\$24,875.00					
1000.1.210.42180.4580.00000.00.000. PS Dispatch - Travel Expense		\$0.00	\$350.00	\$350.00	\$350.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Travel expenses for seminars, conferences, mileage		\$350.00					
Column Total:		\$350.00					
Budg_Cat: Purchased Services - 300		\$25,578.93	\$39,130.00	\$55,169.00	\$55,169.00	\$16,039.00	40.99
1000.1.210.42180.4681.00000.00.000. PS Dispatch - Minor Equip Fu		\$0.00	\$0.00	\$1,657.00	\$1,657.00	\$1,657.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Multi Charger for Portable Radios		\$913.00					
Description: Replacement Batteries for Portables 8@\$93 ea		\$744.00					
Column Total:		\$1,657.00					
Budg_Cat: Supplies - 600		\$0.00	\$0.00	\$1,657.00	\$1,657.00	\$1,657.00	0.00
1000.1.210.42180.4745.00000.00.000. PS Dispatch - Computers & C		\$11,798.12	\$2,500.00	\$0.00	\$0.00	(\$2,500.00)	(100.00)
Budg_Cat: Capital Outlay - 700		\$11,798.12	\$2,500.00	\$0.00	\$0.00	(\$2,500.00)	(100.00)
Func: PS Dispatch - 42180		\$744,867.11	\$889,131.00	\$980,095.00	\$978,595.00	\$89,464.00	10.06

POLICE

Division: Drug Enforcement

Function 2210-42150

Mission Statement:

To reduce the availability of dangerous and illegal drugs through rigorous enforcement of the laws and arrest of violators.

Major Services/Responsibilities:

- To coordinate information and drug investigations with the Strafford County Drug Task Force and to participate in the SCDTF.
- Conduct long-term investigations resulting in arrests and seizure of drugs.
- To support local police agencies by conducting drug investigations in many seacoast communities.

Key Fiscal Year Objectives:

- To continue the Community Policing Program, which include patrol, investigation, DARE, crime watch, crime prevention programs, and other programs designed to help residents participate in making their neighborhoods safe and crime-free.
- To continue implementation of the DHS Resource Officer and continue a substance abuse prevention program at that school.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Drug Task Force - Strafford County Cases	118	120	140
Drug Task Force - DOVER Cases	42	40	50
Drug Task Force - Strafford County Arrests	45	45	50
Drug Task Force - DOVER Arrests	17	15	20

City of Dover, New Hampshire

Police Community Oriented Policing Grant Expense

Fiscal Year: 2017-2018

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.4115.02301.16.000	Regular Hourly Employees	\$0	\$69,586	\$74,382	\$74,382	\$4,796	6.89
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Khalsa, Dev Atma	\$69,054	1.0000	Police Officer			
	Description: Police Education Incentive	\$1,800					
	Description: Police Holiday Pay	\$3,528					
	Column Total:	\$74,382.00					
2210.1.210.42150.4170.02301.16.000	Longevity Pay	\$0	\$400	\$400	\$400	\$0	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 years	\$400		\$400 each			
	Column Total:	\$400.00					
2210.1.210.42150.4211.02301.16.000	Health Insurance	\$0	\$24,712	\$27,080	\$27,080	\$2,368	9.58
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$27,080					
	Column Total:	\$27,080.00					
2210.1.210.42150.4212.02301.16.000	Dental Insurance	\$0	\$737	\$737	\$737	\$0	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$737					
	Column Total:	\$737.00					
2210.1.210.42150.4213.02301.16.000	Life Insurance	\$0	\$155	\$166	\$166	\$11	7.10
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$166					
	Column Total:	\$166.00					

City of Dover, New Hampshire

Police Community Oriented Policing Grant Expense

Fiscal Year: 2017-2018

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.4225.02301.16.000	Medicare	\$0	\$979	\$1,047	\$1,047	\$68	6.95
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$1,047					
Column Total:		\$1,047.00					
2210.1.210.42150.4230.02301.16.000	Retirement	\$0	\$18,462	\$22,008	\$22,008	\$3,546	19.21
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of NH Retirement System payments		\$22,008					
Column Total:		\$22,008.00					
Budg_Cat: Personal Services - 100		\$0	\$115,031	\$125,820	\$125,820	\$10,789	9.38

City of Dover, New Hampshire

Police Community Oriented Policing Grant Expense

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Community Oriented Policing - 02301		\$0	\$115,031	\$125,820	\$125,820	\$10,789	9.38
Grand Total:		\$0	\$115,031	\$125,820	\$125,820	\$10,789	9.38

End of Report

POLICE

Division: Community Response & Enforcement

Functions 42120/42150

Mission Statement: To respond to the law enforcement needs of the city through the application of community policing principles.

Major Services/Responsibilities:

- Patrol the Dover Housing Authority properties including several senior housing locations
- Assist in the development and implementation of specialized programs for the DHA residents including youth and the elderly
- Crime deterrence and police presence in downtown business district
- Target quality of life issues citywide in Problem Oriented Policing model
- Provide policing services to the Dover Middle and High Schools
- Provide DARE instruction to 5th grade classes at Dover Middle School
- Provide Drug and alcohol awareness programming to 5th grade parents (PACT)
- Offer citizens police academy to adults and high school students each year.

Key Fiscal Year Objectives:

- Continue to provide targeted services enhancing the quality of life in the Dover Housing Authority.
- Provide youth activities with safety related resources, like bike helmets, as well as crime and drug and alcohol abuse prevention.
- Enhance the safety and atmosphere in the Downtown Business District and Community Trail through use of the Mounted Patrol and involvement with various downtown businesses
- To emphasize Community Policing through DARE, crime watch, crime prevention programs, problem oriented policing, and other programs designed to help residents participate in making their neighborhoods safe and crime-free.
- Increase Problem Oriented Policing partnerships

Performance Measures:

Description	FY16 Act.	FY17 Est.	FY18 Est.
Safety programs and talks for parents or elderly	7/year	7/year	8/year
Crime watch/Crime prevention activities	8/year	10/year	12/year
Provide safety related equipment and resources	6/year	8/year	10/year
Mounted Unit Maintain Proactive patrol in downtown and community trails	Ongoing	Ongoing	Ongoing
Provide DARE in Dover Schools 5 th grade students	306	310	310
PACT Program (PACT) Attendees	92	98	105
Citizen Police Academy Attendees	N/A	50	70
Number of POP Partnerships established	6	8	10

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

2220.1.210.42120.4115.02305.15.000 Regular Hourly Employees	\$0.00	\$65,982.00	\$67,440.00	\$67,440.00	\$1,458.00	2.21

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Plummer, Christopher

\$64,041.00

1.0000

Police Officer

Description: Police Education Incentives

\$893.00

Description: Police Holiday Pay

\$2,506.00

Column Total:

\$67,440.00

2220.1.210.42120.4170.02305.15.000 Longevity Pay

\$0.00

\$400.00

\$400.00

\$400.00

\$0.00

0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: 1 @ 5-9 years

\$400.00

Column Total:

\$400.00

2220.1.210.42120.4211.02305.15.000 Health Insurance

\$0.00

\$15,350.00

\$15,350.00

\$15,350.00

\$0.00

0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Medical Premiums to Health Trust

\$15,350.00

Column Total:

\$15,350.00

2220.1.210.42120.4212.02305.15.000 Dental Insurance

\$0.00

\$737.00

\$737.00

\$737.00

\$0.00

0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Dental Premiums to Health Trust

\$737.00

Column Total:

\$737.00

2220.1.210.42120.4213.02305.15.000 Life Insurance

\$0.00

\$148.00

\$154.00

\$154.00

\$6.00

4.05

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Life Premiums to Health Trust

\$154.00

Column Total:

\$154.00

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City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4225.02305.15.000	Medicare	\$0.00	\$1,157.00	\$1,191.00	\$1,191.00	\$34.00	2.94
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare- 1.45% of wages	\$1,191.00					
	Column Total:	\$1,191.00					
2220.1.210.42120.4230.02305.15.000	Retirement	\$0.00	\$17,276.00	\$19,965.00	\$19,965.00	\$2,689.00	15.56
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System	\$19,965.00					
	Column Total:	\$19,965.00					
2220.1.210.42120.4260.02305.15.000	Workers Comp Insurance	\$0.00	\$1,944.00	\$1,944.00	\$1,944.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$1,944.00					
	Column Total:	\$1,944.00					
2220.1.210.42120.4291.02305.15.000	Uniform & Cleaning Allowance	\$0.00	\$450.00	\$450.00	\$450.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniform and Cleaning Allowance	\$450.00					
	Column Total:	\$450.00					
Budg_Cat: Personal Services - 100		\$0.00	\$103,444.00	\$107,631.00	\$107,631.00	\$4,187.00	4.05
2220.1.210.42120.4335.02305.15.000	Auditing Services	\$0.00	\$16.00	\$16.00	\$16.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services - Allocation	\$16.00					
	Column Total:	\$16.00					

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City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

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2220.1.210.42120.4523.02305.15.000.	Police Liab Insurance	\$0.00	\$1,083.00	\$1,119.00	\$1,119.00	\$36.00	3.32
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insurance	\$1,119.00					
	Column Total:	\$1,119.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$1,099.00	\$1,135.00	\$1,135.00	\$36.00	3.28
Year: FY15 - 15		\$0.00	\$104,543.00	\$108,766.00	\$108,766.00	\$4,223.00	4.04

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Dover DHA Neighborhood Officer - 02305		\$0.00	\$104,543.00	\$108,766.00	\$108,766.00	\$4,223.00	4.04

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2017-2018

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4110.02393.15.000	GYA - Regular Salaried Empl	\$480.75	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2245.1.210.42150.4115.02393.15.000	GYA - Regular Hourly Employ	\$0.00	\$36,685.00	\$38,179.00	\$38,179.00	\$1,494.00	4.07
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Retrosi, Stephanie		\$38,179.00	0.8500	Prevention Coor			
Column Total:		\$38,179.00					
2245.1.210.42150.4170.02393.15.000	GYA - Longevity Pay	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 @ 5-9 years		\$400.00		\$400 each			
Column Total:		\$400.00					
2245.1.210.42150.4211.02393.15.000	GYA - Health Insurance	\$0.00	\$24,712.00	\$27,080.00	\$27,080.00	\$2,368.00	9.58
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to Health Trust		\$27,080.00					
Column Total:		\$27,080.00					
2245.1.210.42150.4212.02393.15.000	GYA - Dental Insurance	\$0.00	\$737.00	\$737.00	\$737.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dental Premiums to Health Trust		\$737.00					
Column Total:		\$737.00					
2245.1.210.42150.4213.02393.15.000	GYA - Life Insurance	\$0.00	\$88.00	\$92.00	\$92.00	\$4.00	4.55
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Life Insurance Premiums to Health Trust		\$92.00					
Column Total:		\$92.00					

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4220.02393.15.000	GYA - FICA	\$29.77	\$2,150.00	\$2,235.00	\$2,235.00	\$85.00	3.95
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA - 6.2% of wages		\$2,235.00					
Column Total:		\$2,235.00					
2245.1.210.42150.4225.02393.15.000	GYA - Medicare	\$7.00	\$503.00	\$523.00	\$523.00	\$20.00	3.98
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$523.00					
Column Total:		\$523.00					
2245.1.210.42150.4230.02393.15.000	GYA - Retirement	\$22.77	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$540.29	\$65,275.00	\$69,246.00	\$69,246.00	\$3,971.00	6.08
2245.1.210.42150.4240.02393.15.000	GYA - Staff Development Reir	\$975.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$975.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2245.1.210.42150.4612.02393.15.000	GYA - Operating Supplies	\$1,824.63	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2245.1.210.42150.4631.02393.15.000	GYA - Food/Food Services	\$893.15	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$2,717.78	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Year: FY15 - 15		\$4,233.07	\$65,275.00	\$69,246.00	\$69,246.00	\$3,971.00	6.08

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4240.02393.16.000	GYA - Staff Development Reir	\$537.50	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$537.50	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2245.1.210.42150.4612.02393.16.000	GYA - Operating Supplies	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Year: FY16 - 16		\$563.50	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant:	Granite Youth Alliance - 02393	\$4,796.57	\$65,275.00	\$69,246.00	\$69,246.00	\$3,971.00	6.08

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Func: Police Support - 42150		\$4,796.57	\$65,275.00	\$69,246.00	\$69,246.00	\$3,971.00	6.08
Grand Total:		\$4,796.57	\$65,275.00	\$69,246.00	\$69,246.00	\$3,971.00	6.08

End of Report

POLICE

Division: Youth Drug & Alcohol

Function 2250-42150

Abuse Prevention Programming

Mission Statement:

To reduce substance abuse by youth in our community through prevention programming support and coordination.

Major Services/Responsibilities:

- Provide youth empowerment programming in grades 6-12
- Work with community partners as a coalition
- Operate a teen center providing teens in grades 6-12 a safe afterschool alternative.

Key Fiscal Year Objectives:

- Sustain current Dover Youth to Youth activities and programs
- Work with Youth to Youth groups in surrounding communities and assist them with establishing their own Youth to Youth programs.
- Coordinate Youth Risk Behavior Survey.
- Create Dover specific prevention materials and media (PSA, Webinars, Social Media posts)
- Increase daily average attendance at the Dover Teen Center
- Provide drug and alcohol awareness training to parents of fifth grade students.
- Provide drug and alcohol awareness training to children at all levels in the Dover school system.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Number of students active in Dover Youth to Youth	70	70	70
Number of active Youth to Youth teams in region	13	14	15
Prevention Program attendees	1,850	1,900	1,900
Prevention Materials and Media produced	11	13	15
Daily attendees At-Risk Teen Center during the school year	30	31	32
Number of new teen center signups	80	85	90

City of Dover, New Hampshire

2250 Youth Tobacco & Alcohol Expenditures

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.4115.02345.15.000	Regular Hourly Employees	\$114,072.46	\$118,312.00	\$121,831.00	\$121,831.00	\$3,519.00	2.97
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 457 Incentive Plan		\$1,000.00		457 Incentive			
Description: Hebert, Victoria		\$66,962.00	1.0000	Prevention Coor			
Description: Mitchell, Dana		\$53,869.00	0.8000	Police Preventi			
Column Total:		\$121,831.00					
2250.1.210.42150.4170.02345.15.000	Longevity Pay	\$0.00	\$1,440.00	\$1,440.00	\$1,440.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 2 @ 10-14 Years (prorated)		\$1,440.00		\$800 each			
Column Total:		\$1,440.00					
2250.1.210.42150.4211.02345.15.000	Health Insurance	\$8,299.73	\$9,019.00	\$10,030.00	\$10,030.00	\$1,011.00	11.21
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to Health Trust		\$10,030.00					
Column Total:		\$10,030.00					
2250.1.210.42150.4212.02345.15.000	Dental Insurance	\$368.95	\$376.00	\$376.00	\$376.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dental Premiums to Health Trust		\$376.00					
Column Total:		\$376.00					
2250.1.210.42150.4213.02345.15.000	Life Insurance	\$130.14	\$282.00	\$290.00	\$290.00	\$8.00	2.84
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Life Insurance Premiums to Health Trust		\$290.00					
Column Total:		\$290.00					

City of Dover, New Hampshire

2250 Youth Tobacco & Alcohol Expenditures

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.4220.02345.15.000	FICA	\$7,050.84	\$7,409.00	\$7,733.00	\$7,733.00	\$324.00	4.37
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$7,733.00					
	Column Total:	\$7,733.00					
2250.1.210.42150.4225.02345.15.000	Medicare	\$1,649.04	\$1,733.00	\$1,809.00	\$1,809.00	\$76.00	4.39
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,809.00					
	Column Total:	\$1,809.00					
2250.1.210.42150.4230.02345.15.000	Retirement	\$6,803.71	\$7,635.00	\$8,071.00	\$8,071.00	\$436.00	5.71
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$8,071.00					
	Column Total:	\$8,071.00					
2250.1.210.42150.4240.02345.15.000	Staff Development	\$4,860.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.1.210.42150.4339.02345.15.000	Consulting Services	\$1,235.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.1.210.42150.4540.02345.15.000	Advertising	\$495.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.1.210.42150.4580.02345.15.000	Travel Expense	\$9,621.07	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.1.210.42150.4612.02345.15.000	Operating Supplies	\$3,290.17	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Materials and Operating Supplies	\$25,000.00					
	Column Total:	\$25,000.00					
2250.1.210.42150.4631.02345.15.000	Food/Food Services	\$2,100.93	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.1.210.42150.4810.02345.15.000	Membership Dues	\$687.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.1.210.42150.4240.02394.15.000	Staff Development Reimbursa	\$74.25	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.1.210.42150.4339.02394.15.000	Consulting Services	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

2250 Youth Tobacco & Alcohol Expenditures

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.4612.02394.15.000	Operating Supplies	\$74.25	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.1.210.42150.4580.02394.17.000	Travel Expense	\$3,205.18	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.1.210.42150.4612.02394.17.000	Operating Supplies	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Grand Total:		\$165,417.72	\$171,206.00	\$176,580.00	\$176,580.00	\$5,374.00	3.14

End of Report

POLICE

Division: Special Details

Function 42160

Mission Statement:

Provide the mechanism for outside entities to contract for police services through the City.

Major Services/Responsibilities:

Receipt of funds from outside entities for payment of contracted police services

Key Fiscal Year Objectives:

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Not applicable			

City of Dover, New Hampshire

Police Special Details Fund Expenditure Detail

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4130.00000.00.000. Police Sp Details-Overtime Pe		\$272,042.07	\$225,713.00	\$275,713.00	\$275,713.00	\$50,000.00	22.15
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of work performed for contractors		\$275,713.00					
Column Total:		\$275,713.00					
3207.1.210.42160.4211.00000.00.000. Police Sp Details-Health Insur		\$870.32	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.210.42160.4212.00000.00.000. Dental Insurance		\$40.06	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.210.42160.4225.00000.00.000. Police Sp Details-Medicare		\$3,598.76	\$3,756.00	\$4,307.00	\$4,307.00	\$551.00	14.67
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$4,307.00					
Column Total:		\$4,307.00					
3207.1.210.42160.4230.00000.00.000. Police Sp Details-Retirement		\$57,250.40	\$82,503.00	\$82,503.00	\$82,503.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of NH Retirement System payments		\$82,503.00					
Column Total:		\$82,503.00					
3207.1.210.42160.4335.00000.00.000. Police Sp Details - Auditing Se		\$44.00	\$44.00	\$44.00	\$44.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Auditing Services allocation		\$44.00					
Column Total:		\$44.00					
3207.1.210.42160.4524.00000.00.000. Police Sp Details-Public Liab I		\$2,176.05	\$2,955.00	\$2,748.00	\$2,748.00	(\$207.00)	(7.01)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$2,748.00					
Column Total:		\$2,748.00					

City of Dover, New Hampshire

Police Special Details Fund Expenditure Detail

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4918.00000.00.000. Police Sp Details-Transfer to		\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Funding for 2 1/2 Police Vehicles		\$75,000.00					
Column Total:		\$75,000.00					
Func: Police Sp Details - 42160		\$411,021.66	\$389,971.00	\$440,315.00	\$440,315.00	\$50,344.00	12.91
Grand Total:		\$411,021.66	\$389,971.00	\$440,315.00	\$440,315.00	\$50,344.00	12.91

End of Report

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POLICE

Division: Parking Activity Fund

Function 3213-42130

Mission Statement:

Maximize the proper use of the downtown parking system to increase customers and visitors, as well as facilitate new development, through effective supervision of all City owned and controlled downtown parking areas and programs.

Major Services/Responsibilities:

- Enforce timed and metered parking regulations in 2,000 parking spaces, as well as an additional 197 unregulated on-street spaces in the downtown.
- Collect and account for all parking revenue
- Work closely with the Parking Commission to ensure smooth operation of the downtown parking function
- Collect and issue parking permits for downtown parking areas
- Maintain parking meter systems
- Process and collect overdue fine revenue
- Enforcing all appropriate state and local parking laws and ordinances

Key Fiscal Year Objectives:

- Maintain a high level of enforcement in the downtown to encourage frequent turnover of on-street parking supply while also meeting the needs of employees for long term parking in surface lots and in the parking garage.
- Continue to locate and evaluate potential increased parking capacity throughout the downtown
- Actively pursue scofflaws and identify new methods to entice scofflaws to pay unpaid fines
- Explore and evaluate potential parking structures for the downtown
- Work with downtown businesses to create a welcoming and well structured parking program
- Coordinate parking garage maintenance and explore new technologies to extend the life of the facility and reduce costs.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Parking Meter Transactions	401,714	415,000	420,000
Total parking revenue generated	\$765,196	\$830,000	\$850,000

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

3213.1.210.42130.4115.00000.00.000 Regular Hourly Employees	\$201,440.25	\$219,335.00	\$227,396.00	\$227,396.00	\$8,061.00	3.68

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: 457 Incentive Pay	\$2,000.00		457 Incentive
Description: Ashman, John	\$8,254.00	0.2500	Parking Control
Description: Cicchese, Michael	\$42,950.00	1.0000	Secretary I
Description: Hawthorne, Beth	\$20,635.00	0.6250	Parking Control
Description: Hunter, Karen	\$13,063.00	0.3750	Parking Control
Description: Hunter, Philip	\$21,592.00	0.5000	Parking Control
Description: Jerard, Jason E	\$35,806.00	0.8750	Parking Control
Description: Police Education Incentives	\$3,438.00		
Description: Sick Buy Out	\$200.00		
Description: Simons, William C	\$59,365.00	0.8000	Parking Manager
Description: TBD Vacancy	\$20,093.00	0.6250	Parking Control

Column Total:

\$227,396.00

3213.1.210.42130.4130.00000.00.000 Overtime Pay	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Overtime Pay	\$500.00		

Column Total:

\$500.00

3213.1.210.42130.4170.00000.00.000 Longevity Pay	\$1,350.00	\$1,760.00	\$1,600.00	\$1,600.00	(\$160.00)	(9.09)

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: 1 @ 15-19 years prorated	\$400.00		\$1,200 each
Description: 3 @ 5-9 years	\$1,200.00		\$400 each

Column Total:

\$1,600.00

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4211.00000.00.000	Health Insurance	\$26,035.65	\$22,740.00	\$22,740.00	\$22,740.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$22,740.00					
	Column Total:	\$22,740.00					
3213.1.210.42130.4212.00000.00.000	Dental Insurance	\$850.71	\$1,482.00	\$745.00	\$745.00	(\$737.00)	(49.73)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Pemiums HealthTrust	\$745.00					
	Column Total:	\$745.00					
3213.1.210.42130.4213.00000.00.000	Life Insurance	\$163.07	\$322.00	\$331.00	\$331.00	\$9.00	2.80
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$331.00					
	Column Total:	\$331.00					
3213.1.210.42130.4220.00000.00.000	FICA	\$14,075.45	\$15,146.00	\$16,036.00	\$16,036.00	\$890.00	5.88
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$16,036.00					
	Column Total:	\$16,036.00					
3213.1.210.42130.4225.00000.00.000	Medicare	\$3,298.09	\$3,542.00	\$3,669.00	\$3,669.00	\$127.00	3.59
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,669.00					
	Column Total:	\$3,669.00					
3213.1.210.42130.4230.00000.00.000	Retirement	\$8,447.66	\$8,979.00	\$9,471.00	\$9,471.00	\$492.00	5.48
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$9,471.00					
	Column Total:	\$9,471.00					
3213.1.210.42130.4240.00000.00.000	Staff Development Reimbursa	\$0.00	\$200.00	\$0.00	\$0.00	(\$200.00)	(100.00)

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City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4260.00000.00.000	Workers Comp Insurance	\$2,861.04	\$2,861.00	\$2,861.00	\$2,861.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,861.00					
	Column Total:	\$2,861.00					
3213.1.210.42130.4290.00000.00.000	FSA Fees	\$0.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$75.00					
	Column Total:	\$75.00					
3213.1.210.42130.4291.00000.00.000	Uniform & Cleaning Allowance	\$1,950.50	\$2,720.00	\$2,690.00	\$2,690.00	(\$30.00)	(1.10)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ashman, John	\$150.00	0.2500	Police Clothing			
	Description: Cicchese, Michael	\$260.00	1.0000	Police Clothing			
	Description: Hawthorne, Beth	\$375.00	0.6250	Police Clothing			
	Description: Hunter, Karen	\$225.00	0.3750	Police Clothing			
	Description: Hunter, Philip	\$300.00	0.5000	Police Clothing			
	Description: Jerard, Jason E	\$525.00	0.8750	Police Clothing			
	Description: Simons, William C	\$480.00	0.8000	Police Clothing			
	Description: TBD - Vacancy	\$375.00	0.6250	Police Clothing			
	Column Total:	\$2,690.00					
3213.1.210.42130.4335.00000.00.000	Auditing Services	\$838.00	\$855.00	\$855.00	\$855.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services allocation	\$855.00					
	Column Total:	\$855.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4341.00000.00.000	Technical Services	\$2,200.40	\$3,900.00	\$900.00	\$900.00	(\$3,000.00)	(76.92)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Clerk scofflaw file	\$600.00					
	Description: DMV registration look ups	\$300.00					
	Column Total:	\$900.00					
3213.1.210.42130.4422.00000.00.000	Contract Snow Plowing	\$721.16	\$4,920.00	\$4,920.00	\$4,920.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Services, Shovel Access Lanes	\$1,920.00					
	Description: Snow Removal in Parking Lots	\$3,000.00					
	Column Total:	\$4,920.00					
3213.1.210.42130.4431.00000.00.000	Maint Chrgs - Buildings	\$0.00	\$0.00	\$4,240.00	\$4,240.00	\$4,240.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Elevator Inspections/Maintenance	\$4,240.00					
	Column Total:	\$4,240.00					
3213.1.210.42130.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sealcoating/Striping of Transportation Center Lot	\$2,000.00					
	Column Total:	\$2,000.00					
3213.1.210.42130.4433.00000.00.000	Maint Chrgs - Equipment	\$39,735.00	\$44,840.00	\$44,640.00	\$44,640.00	(\$200.00)	(0.45)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint of Pay Stations 70@ \$45/mo 10@ \$57/mo	\$44,640.00					
	Column Total:	\$44,640.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$4,697.40	\$7,373.00	\$8,055.00	\$8,055.00	\$682.00	9.25
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division Share DoverNet PC Maintenance 1@ \$258.60		\$259.00					
Description: Division share of DoverNet support allocation		\$3,087.00					
Description: Ticket System - Cardinal		\$4,700.00					
Description: UPS Maintenance 1@ \$8.24		\$9.00					
Column Total:		\$8,055.00					
3213.1.210.42130.4521.00000.00.000	Property Insurance	\$0.00	\$327.00	\$327.00	\$327.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Property Insurance		\$327.00					
Column Total:		\$327.00					
3213.1.210.42130.4522.00000.00.000	Vehicle & Equip Insurance	\$908.51	\$931.00	\$913.00	\$913.00	(\$18.00)	(1.93)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Vehicle & Equip Insurance		\$913.00					
Column Total:		\$913.00					
3213.1.210.42130.4524.00000.00.000	Public Liab Insurance	\$1,902.17	\$1,792.00	\$2,079.00	\$2,079.00	\$287.00	16.02
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$2,079.00					
Column Total:		\$2,079.00					
3213.1.210.42130.4529.00000.00.000	Insurance Deductible Paymen	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Insurance Deductible		\$500.00					
Column Total:		\$500.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4531.00000.00.000	Telecommunications	\$2,467.11	\$3,000.00	\$2,600.00	\$2,600.00	(\$400.00)	(13.33)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,600.00					
	Column Total:	\$2,600.00					
3213.1.210.42130.4534.00000.00.000	Postage	\$1,712.80	\$4,300.00	\$3,000.00	\$3,000.00	(\$1,300.00)	(30.23)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery servic	\$3,000.00					
	Column Total:	\$3,000.00					
3213.1.210.42130.4540.00000.00.000	Advertising	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	\$200.00					
	Column Total:	\$200.00					
3213.1.210.42130.4550.00000.00.000	Printing & Binding	\$496.42	\$3,500.00	\$3,000.00	\$3,000.00	(\$500.00)	(14.29)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ticket Envelopes, Tickets, Permits, other printing	\$3,000.00					
	Column Total:	\$3,000.00					
3213.1.210.42130.4580.00000.00.000	Travel Expense	\$0.00	\$285.00	\$0.00	\$0.00	(\$285.00)	(100.00)
3213.1.210.42130.4611.00000.00.000	Office Supplies	\$261.32	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: TickeTrak Ticket Rolls, other supplies	\$3,000.00					
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4612.00000.00.000	Operating Supplies	\$15,468.69	\$31,336.00	\$22,600.00	\$22,600.00	(\$8,736.00)	(27.88)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Batteries, Carriers, Misc. Parts	\$500.00					
	Description: Cones, Parking Signs	\$500.00					
	Description: Non Salt mixture for Ice removal	\$3,000.00		Parking Garage			
	Description: Pay & Display Parts Not Under Warranty	\$15,000.00					
	Description: Pay and Display Paper Rolls	\$3,600.00					
	Column Total:	\$22,600.00					
3213.1.210.42130.4615.00000.00.000	Clothing & Uniforms	\$1,775.93	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing & Uniforms	\$2,000.00					
	Column Total:	\$2,000.00					
3213.1.210.42130.4622.00000.00.000	Electricity	\$23,100.54	\$35,000.00	\$40,000.00	\$40,000.00	\$5,000.00	14.29
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lighting City Parking Lots 87,452 KWH	\$10,000.00					
	Description: Parking Garage	\$30,000.00					
	Column Total:	\$40,000.00					
3213.1.210.42130.4626.00000.00.000	Vehicle Fuels	\$1,218.24	\$470.00	\$1,685.00	\$1,685.00	\$1,215.00	258.51
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 780 Gallons @\$2.16/gallon	\$1,685.00					
	Column Total:	\$1,685.00					
3213.1.210.42130.4654.00000.00.000	Maint Supplies - Vehicles	\$1,204.71	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts & maint. of vehicles	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4661.00000.00.000	Fleet Maint Charge	\$1,518.00	\$1,632.00	\$1,632.00	\$1,632.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation of Fleet Maintenance Budget	\$1,632.00					
	Column Total:	\$1,632.00					
3213.1.210.42130.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$1,315.49	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Storage Cabinets, Shelving	\$1,500.00					
	Column Total:	\$1,500.00					
3213.1.210.42130.4741.00000.00.000	Machinery & Equipment	\$6,419.00	\$20,000.00	\$20,175.00	\$20,175.00	\$175.00	0.88
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: TPAL Upgrade	\$20,175.00					
	Column Total:	\$20,175.00					
3213.1.210.42130.4745.00000.00.000	Computers & Communication:	\$0.00	\$2,700.00	\$2,700.00	\$2,700.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Handheld/Computer	\$2,700.00					
	Column Total:	\$2,700.00					
3213.1.210.42130.4810.00000.00.000	Membership Dues	\$0.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE Parking Council	\$50.00					
	Column Total:	\$50.00					
3213.1.210.42130.4819.00000.00.000	Fees & Charges	\$36,579.57	\$37,400.00	\$37,400.00	\$37,400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Credit Processing Fees & Charges	\$37,400.00					
	Column Total:	\$37,400.00					

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City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4840.00000.00.000	Contingency	\$0.00	\$3,000.00	\$4,275.00	\$4,275.00	\$1,275.00	42.50
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Contingency for Unforeseen Expenses		\$4,275.00		0.5% Policy Lev			
Column Total:		\$4,275.00					
3213.1.210.42130.4911.00000.00.000	Transfer To General Fund	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Downtown Snow Removal		\$30,000.00		6 @ \$5,000 each			
Description: Maintenance Mechanic Position Allocation		\$20,000.00		30% Parking			
Description: Transportation Center Snow Removal		\$25,000.00					
Column Total:		\$75,000.00					
3213.1.210.42130.4912.00000.00.000	Transfer to Special Rev	\$118,301.04	\$199,455.00	\$200,779.00	\$200,779.00	\$1,324.00	0.66
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 30% of Parking Share of OPEB ADC		\$5,637.00		Policy 30% FY18			
Description: Insurance Premium Cost for 1 retiree OPEB		\$15,142.00					
Description: Transfer to Downtown TIF for Debt Service		\$180,000.00		Per TIF Plan			
Column Total:		\$200,779.00					
3213.1.210.42130.4918.00000.00.000	Transfer to Trust/CRF	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3213.1.210.42130.4920.00000.00.000	Principal Payments	\$64,300.00	\$64,300.00	\$64,200.00	\$64,200.00	(\$100.00)	(0.16)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Principal Payments		\$64,200.00					
Column Total:		\$64,200.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4921.00000.00.000	Interest - Bonds	\$17,106.25	\$14,992.00	\$12,877.00	\$12,877.00	(\$2,115.00)	(14.11)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Interest payments		\$12,877.00					
Column Total:		\$12,877.00					
Func: Police Parking - 42130		\$684,720.17	\$850,720.00	\$856,716.00	\$856,716.00	\$5,996.00	0.70
Fund: Parking Activity Fund - 3213		\$684,720.17	\$850,720.00	\$856,716.00	\$856,716.00	\$5,996.00	0.70

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FIRE AND RESCUE

Division: Administration

Function 42210

Mission Statement:

To provide the community with information, education, services and representation to improve the quality of life and to enhance their ability to survive from the devastation of fire, environmental, natural and manmade emergencies.

Major Services/Responsibilities:

Needs assessment/Long range planning

Develop CIP recommendations

Fire prevention

Managing annual budget

Emergency Management

Increase revenue generation

Fire suppression

Public education

Emergency medical care (Paramedic level service)

Rescue

Disaster preparedness/relief

Hazardous material mitigation

Public assistance

Fire/arson investigation

operationalize current City Council Goals

Key Fiscal Year Objectives:

Provide sufficient emergency response services in a fiscally responsible manner.

Maintain 24-hour Paramedic Coverage

Maintain apparatus at a state of readiness

Maximize citizen satisfaction

Operate Emergency Services in the most efficient and cost effective manner by utilizing national standards and proven best practices

24-Hour Chief Officer Coverage to meet National Standards

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Provide efficient Fire department services at a cost not to exceed \$235 per capita.	\$201	\$228	\$230
Provide efficient Fire department services at a cost not to exceed \$2.35 per \$1,000 of protected Value	\$2.27	\$2.28	\$2.34
Maintain personnel certification levels	Maintain	Maintain	Maintain
Increase ambulance billing collection rate	75%	75%	75%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4110.00000.00.000 F&R Admin-Regular Salaried		\$113,787.06	\$315,207.00	\$326,406.00	\$326,406.00	\$11,199.00	3.55
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Drouin, Michael		\$89,729.00	1.0000	Deputy Chief			
Description: Haas, Paul		\$98,962.00	1.0000	Assistant Chief			
Description: Hagman, Eric		\$113,151.00	1.0000	Fire Chief			
Description: Merit Plan Incentive		\$3,489.00					
Description: z Firefighter Incentives		\$9,854.00					
Description: z Holiday Pay		\$11,221.00					
Column Total:		\$326,406.00					
1000.1.220.42210.4115.00000.00.000 F&R Admin-Regular Hourly Ei		\$62,531.67	\$145,111.00	\$167,771.00	\$167,771.00	\$22,660.00	15.62
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 457 Incentive Plan		\$910.00		457 Incentive			
Description: Conway, Lynn M		\$22,507.00	0.6250	Clerk Typist I			
Description: McShane, Michael		\$79,232.00	1.0000	Fire Captain-EM			
Description: Sukduang, Nicole		\$31,035.00	0.8750	Office Manager			
Description: TBD New Professional Standards Coordinator		\$23,657.00	0.5000	Admin Assistant			
Description: z Firefighter Incentives		\$5,660.00					
Description: z Holiday Pay		\$4,770.00					
Column Total:		\$167,771.00					
1000.1.220.42210.4130.00000.00.000 F&R Admin-Overtime Pay		\$3.78	\$0.00	\$750.00	\$750.00	\$750.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Special Projects		\$750.00					
Column Total:		\$750.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4170.00000.00.000. F&R Admin-Longevity Pay		\$4,350.00	\$5,300.00	\$5,700.00	\$5,700.00	\$400.00	7.55
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 @ 10-14 years		\$800.00		\$800 each			
Description: 1 @ 10-14 years (Pro-rated)		\$500.00		\$800 Each prora			
Description: 1 @ 15-19 years		\$1,200.00		\$1,200 each			
Description: 2 @ 20-24 years		\$3,200.00		\$1,600 each			
Column Total:		\$5,700.00					
1000.1.220.42210.4211.00000.00.000. F&R Admin-Health Insurance		\$36,723.68	\$97,707.00	\$107,448.00	\$107,448.00	\$9,741.00	9.97
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to HealthTrust		\$107,448.00					
Column Total:		\$107,448.00					
1000.1.220.42210.4212.00000.00.000. F&R Admin-Dental Insurance		\$1,306.27	\$2,949.00	\$2,949.00	\$2,949.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dental Premiums to HealthTrust		\$2,949.00					
Column Total:		\$2,949.00					
1000.1.220.42210.4213.00000.00.000. F&R Admin-Life Insurance		\$452.88	\$988.00	\$998.00	\$998.00	\$10.00	1.01
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Life Premiums to HealthTrust		\$998.00					
Column Total:		\$998.00					
1000.1.220.42210.4214.00000.00.000. F&R Admin-Disability Insurance		\$118.06	\$847.00	\$847.00	\$847.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Disability Premiums		\$847.00					
Column Total:		\$847.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4220.00000.00.000. F&R Admin-FICA		\$3,926.07	\$3,974.00	\$4,764.00	\$4,764.00	\$790.00	19.88
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA - 6.2% of Wages		\$4,764.00					
Column Total:		\$4,764.00					
1000.1.220.42210.4225.00000.00.000. F&R Admin-Medicare		\$2,232.93	\$5,404.00	\$5,848.00	\$5,848.00	\$444.00	8.22
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$5,848.00					
Column Total:		\$5,848.00					
1000.1.220.42210.4230.00000.00.000. F&R Admin-Retirement		\$32,147.84	\$121,118.00	\$137,555.00	\$137,555.00	\$16,437.00	13.57
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of NH Retirement System payments		\$137,555.00					
Column Total:		\$137,555.00					
1000.1.220.42210.4240.00000.00.000. F&R Admin - Staff Developme		\$400.00	\$600.00	\$900.00	\$900.00	\$300.00	50.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Seminars, Conference Reg., Tuition		\$900.00					
Column Total:		\$900.00					
1000.1.220.42210.4260.00000.00.000. F&R Admin-Worker's Comp Ir		\$6,579.96	\$6,580.00	\$6,580.00	\$6,580.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Workers Comp allocation		\$6,580.00					
Column Total:		\$6,580.00					
1000.1.220.42210.4291.00000.00.000. F&R Admin - Uniform & Clean		\$0.00	\$350.00	\$350.00	\$350.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fire Officers 4 @ \$87.50 allowance		\$350.00					
Column Total:		\$350.00					
Budg_Cat: Personal Services - 100		\$264,560.20	\$706,135.00	\$768,866.00	\$768,866.00	\$62,731.00	8.88

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4311.00000.00.000	F&R Admin - Administrative S	\$374.76	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42210.4336.00000.00.000	F&R Admin - Medical Service	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42210.4435.00000.00.000	F&R Admin-Maint Chrgs - Offi	\$27,889.48	\$54,432.00	\$53,994.00	\$53,994.00	(\$438.00)	(0.80)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division Share of DoverNet support		\$41,160.00					
Description: Division Share of PC Replacement		\$4,409.00					
Description: ESRI Arc GIS Maintenance		\$600.00					
Description: Mobile CAD Maintenance		\$7,825.00					
Column Total:		\$53,994.00					
1000.1.220.42210.4443.00000.00.000	F&R Admin - Rental of Equipm	\$687.62	\$1,260.00	\$1,260.00	\$1,260.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Copy machine lease		\$1,260.00					
Column Total:		\$1,260.00					
1000.1.220.42210.4524.00000.00.000	F&R Admin-Public Liab Insura	\$1,617.08	\$1,821.00	\$1,833.00	\$1,833.00	\$12.00	0.66
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$1,833.00					
Column Total:		\$1,833.00					
1000.1.220.42210.4531.00000.00.000	F&R Admin - Telecommunicat	\$31,453.54	\$38,500.00	\$38,700.00	\$38,700.00	\$200.00	0.52
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Services/equipment for voice, fax, data, wireless		\$38,700.00					
Column Total:		\$38,700.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4534.00000.00.000. F&R Admin-Postage		\$1,083.54	\$2,100.00	\$2,000.00	\$2,000.00	(\$100.00)	(4.76)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Correspondence, express and parcel delivery		\$2,000.00					
Column Total:		\$2,000.00					
1000.1.220.42210.4540.00000.00.000. F&R Admin-Advertising		\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Advertising for vacant positions		\$200.00					
Column Total:		\$200.00					
1000.1.220.42210.4580.00000.00.000. F&R Admin-Travel Expense		\$500.00	\$1,250.00	\$1,500.00	\$1,500.00	\$250.00	20.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Travel Expense for conferences		\$1,500.00					
Column Total:		\$1,500.00					
Budg_Cat: Purchased Services - 300		\$63,716.02	\$99,563.00	\$99,487.00	\$99,487.00	(\$76.00)	(0.08)
1000.1.220.42210.4611.00000.00.000. F&R Admin-Office Supplies		\$1,927.26	\$4,165.00	\$4,435.00	\$4,435.00	\$270.00	6.48
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Binders, reports		\$340.00					
Description: Misc. office supplies		\$1,350.00					
Description: Paper		\$720.00					
Description: Print cartridges for 3 stations		\$1,400.00					
Description: Stationery, envelopes		\$625.00					
Column Total:		\$4,435.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4612.00000.00.000. F&R Admin-Operating Supplie		\$774.96	\$900.00	\$900.00	\$900.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Ambulance bill return envelopes		\$900.00					
Column Total:		\$900.00					
1000.1.220.42210.4654.00000.00.000. F&R Admin - Maint Supplies -		\$0.00	\$0.00	\$222.00	\$222.00	\$222.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Tires, parts, maintenance		\$222.00					
Column Total:		\$222.00					
1000.1.220.42210.4661.00000.00.000. F&R Admin-Fleet Maintenance		\$0.00	\$0.00	\$1,633.00	\$1,633.00	\$1,633.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Allocation of Fleet Maintenance Budget		\$1,633.00					
Column Total:		\$1,633.00					
Budg_Cat: Supplies - 600		\$2,702.22	\$5,065.00	\$7,190.00	\$7,190.00	\$2,125.00	41.95
1000.1.220.42210.4745.00000.00.000. F&R Admin - Computers & Cc		\$10,252.08	\$0.00	\$4,500.00	\$4,500.00	\$4,500.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Additional PC Replacement- 2 pcs		\$4,500.00					
Column Total:		\$4,500.00					
Budg_Cat: Capital Outlay - 700		\$10,252.08	\$0.00	\$4,500.00	\$4,500.00	\$4,500.00	0.00
Func: F&R Admin - 42210		\$341,230.52	\$810,763.00	\$880,043.00	\$880,043.00	\$69,280.00	8.55

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FIRE AND RESCUE

Division: Suppression

Function 42220

Mission Statement:

To provide the finest quality response to and mitigation of all fire and emergency incidents with professionalism and efficiency while maintaining effective results.

Major Services/Responsibilities:

- Customer Service
- Search and Rescue
- Firefighting
- Public Service
- Station, Vehicle, Equipment Maintenance
- Completion of Incident Reports
- Preplanning/Response Readiness

- Life Safety
- Fire Prevention Activities
- Emergency Medical Care
- Public Education
- Specialized Incident Responses
- Completion of Required Training
- Hazardous Materials Response
- Integrate Technology to improve response services

Key Fiscal Year Objectives:

- Enhance response capabilities through building preplanning
- Increase readiness through progressive training incorporating accepted best practices
- Improve technical response through advanced training of personnel
- Reduce ambulance response times
- Ensure Firefighter safety at the highest level possible
- Contribute to the safety and well being of our citizens and their guests
- Provide Immediate & Regional Hazardous Materials Response Teams
- Review, update and computerize preplans of all target hazards

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Fires, building, auto, brush, etc.	190	200	205
Emergency Medical Responses	3,387	3,400	3,420
Hazardous Conditions	193	220	250
Good Intent/False Alarms	782	790	795
Service Calls	874	880	900
Total Calls	5,426	5,490	5,570

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4115.00000.00.000 F&R Suppression-Regular Ho		\$3,311,561.61	\$3,437,027.00	\$3,487,909.00	\$3,487,909.00	\$50,882.00	1.48

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: 457 Incentive Pay	\$31,280.00		457 Incentive
Description: Adams, Matthew	\$51,521.00	1.0000	Firefighter PAR
Description: Ambrose, Joshua R	\$55,773.00	1.0000	Firefighter PAR
Description: Anagnos, James M	\$58,137.00	1.0000	Firefighter AEM
Description: Anderson, J. Eric	\$58,137.00	1.0000	Firefighter AEM
Description: Babel, Patrick	\$58,137.00	1.0000	Firefighter AEM
Description: Brown, Maxwell	\$41,946.00	1.0000	Firefighter AEM
Description: Brown, Troy T	\$81,684.00	1.0000	Fire Captain
Description: Camire, David R	\$58,137.00	1.0000	Firefighter AEM
Description: Camire, Glen	\$49,270.00	1.0000	Firefighter AEM
Description: Carney, Matthew S	\$58,137.00	1.0000	Firefighter AEM
Description: Chabot, Craig S	\$74,116.00	1.0000	Fire Lieutenant
Description: Chase, Ryan	\$46,274.00	1.0000	Firefighter PAR
Description: Colarusso, Anthony A	\$43,078.00	1.0000	Firefighter AEM
Description: Comeau, Craig T	\$73,839.00	1.0000	Fire Lieutenant
Description: Corcoran, David J	\$42,392.00	1.0000	Firefighter AEM
Description: Croteau, Shawn A	\$64,062.00	1.0000	Firefighter PAR
Description: Donnelly, Christopher	\$55,773.00	1.0000	Firefighter PAR
Description: Downs, Robert	\$55,773.00	1.0000	Firefighter PAR
Description: Driscoll, Brendan C	\$55,773.00	1.0000	Firefighter PAR
Description: Duquette, David	\$55,345.00	0.7500	Fire Mechanic
Description: Ferullo, Michael	\$58,137.00	1.0000	Firefighter AEM
Description: Golding, David	\$74,116.00	1.0000	Fire Lieutenant
Description: Hanna, E. David	\$81,684.00	1.0000	Fire Captain
Description: Hoffman, Joshua	\$64,062.00	1.0000	Firefighter PAR

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
	Description: Holt, Hunter	\$46,738.00	1.0000	Firefighter PAR			
	Description: Hoyt, Edward J	\$74,116.00	1.0000	Fire Lieutenant			
	Description: Hudick, Jeffrey	\$55,407.00	1.0000	Firefighter BAS			
	Description: Irwin, Keith D	\$70,740.00	1.0000	Fire Lieutenant			
	Description: Jacques, Brian D	\$64,062.00	1.0000	Firefighter PAR			
	Description: Jacques, Christopher J	\$81,684.00	1.0000	Fire Captain			
	Description: Kilday, Michael	\$48,782.00	1.0000	Firefighter PAR			
	Description: Lindh, David C	\$81,684.00	1.0000	Fire Captain			
	Description: Marino, Joseph	\$44,254.00	1.0000	Firefighter AEM			
	Description: Mason, Elizabeth N	\$58,137.00	1.0000	Firefighter AEM			
	Description: McLean, Matthew	\$55,773.00	1.0000	Firefighter PAR			
	Description: Michaud, Matthew L	\$55,773.00	1.0000	Firefighter PAR			
	Description: Moynihan, Patrick R	\$55,773.00	1.0000	Firefighter PAR			
	Description: Myers, Jennifer	\$64,062.00	1.0000	Firefighter PAR			
	Description: Nason, Cody	\$42,391.00	1.0000	Firefighter AEM			
	Description: Nelson, Jeffrey T	\$43,078.00	1.0000	Firefighter AEM			
	Description: Nicholson, Brian	\$73,816.00	1.0000	Fire Lieutenant			
	Description: Nicoll, Jason R	\$43,078.00	1.0000	Firefighter AEM			
	Description: Orringer, Scott L	\$58,137.00	1.0000	Firefighter AEM			
	Description: Plante, Marc A	\$74,116.00	1.0000	Fire Lieutenant			
	Description: Reynolds, Alexander	\$55,773.00	1.0000	Firefighter PAR			
	Description: Roesch, Benjamin E	\$48,782.00	1.0000	Firefighter PAR			
	Description: Ryan, Michael E.	\$43,078.00	1.0000	Firefighter AEM			
	Description: Schrempf, Derick W.	\$50,580.00	1.0000	Firefighter AEM			
	Description: Simmons, Patrick	\$52,865.00	1.0000	Firefighter PAR			
	Description: Spainhower, Dale S	\$70,740.00	1.0000	Fire Lieutenant			
	Description: Staiti, Thomas M Jr	\$44,254.00	1.0000	Firefighter AEM			
	Description: TBD - PT Fire Mechanic	\$27,500.00	0.6250	Fire Mechanic			

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
	Description: Thunstrom, Stephen	\$48,782.00	1.0000	Firefighter PAR			
	Description: Wachowiak, Benjamin	\$41,946.00	1.0000	Firefighter AEM			
	Description: z Contractual Educational Incentives	\$190,513.00		Department			
	Description: z Holiday Pay	\$174,912.00		Department			
	Column Total:	\$3,487,909.00					
1000.1.220.42220.4130.00000.00.000	F&R Suppression-Overtime P	\$729,747.62	\$755,757.00	\$763,316.00	\$759,757.00	\$4,000.00	0.53
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ALS Refresher for all medics (per cont.)	\$7,588.00					
	Description: Details, Special Projects	\$6,951.00					
	Description: Engineer Training (contractual)	\$2,834.00					
	Description: Mandatory state fire training	\$2,617.00					
	Description: Off-duty training	\$3,365.00					
	Description: Off-duty training and callouts	\$9,075.00					
	Description: Professional Time (contractual)	\$8,994.00					
	Description: Unscheduled OT, vacations, sick leave	\$721,892.00					
	Description: z CM General Reduction	(\$3,559.00)					
	Column Total:	\$759,757.00					
1000.1.220.42220.4170.00000.00.000	F&R Suppression - Longevity	\$36,266.66	\$34,000.00	\$34,000.00	\$34,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10 @ 5-9 years	\$4,000.00		\$400 each			
	Description: 14 @ 10-15 years	\$11,200.00		\$800 each			
	Description: 5 @ 20 -24 years	\$8,000.00		\$1,600 each			
	Description: 9 @ 15-19 years	\$10,800.00		\$1,200 each			
	Column Total:	\$34,000.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4211.00000.00.000	F&R Suppression-Health Insu	\$871,014.25	\$905,607.00	\$970,970.00	\$970,970.00	\$65,363.00	7.22
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$970,970.00					
	Column Total:	\$970,970.00					
1000.1.220.42220.4212.00000.00.000	F&R Suppression-Dental Insu	\$26,874.95	\$29,443.00	\$29,255.00	\$29,255.00	(\$188.00)	(0.64)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$29,255.00					
	Column Total:	\$29,255.00					
1000.1.220.42220.4213.00000.00.000	F&R Suppression-Life Insuran	\$6,388.20	\$7,275.00	\$7,340.00	\$7,340.00	\$65.00	0.89
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$7,340.00					
	Column Total:	\$7,340.00					
1000.1.220.42220.4220.00000.00.000	F&R Suppression - FICA	\$3,441.20	\$4,642.00	\$3,994.00	\$3,994.00	(\$648.00)	(13.96)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,994.00					
	Column Total:	\$3,994.00					
1000.1.220.42220.4225.00000.00.000	F&R Suppression-Medicare	\$61,624.63	\$60,917.00	\$61,929.00	\$61,929.00	\$1,012.00	1.66
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$61,929.00					
	Column Total:	\$61,929.00					
1000.1.220.42220.4230.00000.00.000	F&R Suppression-Retirement	\$1,150,140.97	\$1,199,686.00	\$1,351,163.00	\$1,351,163.00	\$151,477.00	12.63
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement system payments	\$1,351,163.00					
	Column Total:	\$1,351,163.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4240.00000.00.000. F&R Suppression-Staff Devel		\$28,406.63	\$33,300.00	\$34,700.00	\$34,700.00	\$1,400.00	4.20
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: ACLS Instructor - PALS		\$700.00					
Description: Contractual college courses		\$6,400.00					
Description: F&R Suppression-Staff Development		\$0.00					
Description: Fire Investigation Team education		\$1,000.00					
Description: Anselms Arson S							
Description: Mandatory Testing fees for EMS		\$1,200.00					
Description: Misc. training supplies		\$900.00					
Description: NH Safety Council		\$100.00					
Description: Outside Instructors pay		\$900.00					
Description: Paramedic school (2 @\$10,100)		\$20,200.00					
Description: RTP Manuals		\$300.00					
Description: State Certification fees		\$2,500.00					
Description: Weekend courses and special courses		\$500.00					
Column Total:		\$34,700.00					
1000.1.220.42220.4260.00000.00.000. F&R Suppression-Worker's C		\$175,943.04	\$175,943.00	\$175,943.00	\$175,943.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Workers Comp allocation		\$175,943.00					
Column Total:		\$175,943.00					
1000.1.220.42220.4290.00000.00.000. F&R Suppression-FSA Fees		\$698.00	\$1,425.00	\$1,425.00	\$1,425.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Admin fees - Flexible Spending Accts		\$1,425.00					
Column Total:		\$1,425.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4291.00000.00.000 F&R Suppression-Uniform & C		\$852.03	\$8,313.00	\$8,313.00	\$8,313.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fire Officers 13 EA \$87.50		\$1,138.00					
Description: Firefighters 40 EA \$175		\$7,175.00					
Column Total:		\$8,313.00					
Budg_Cat: Personal Services - 100		\$6,567,714.52	\$6,653,335.00	\$6,930,257.00	\$6,926,698.00	\$273,363.00	4.11
1000.1.220.42220.4336.00000.00.000 F&R Suppression-Medical Sei		\$10,591.60	\$5,600.00	\$5,600.00	\$5,600.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Pre-employment exams {4}		\$4,400.00					
Description: Stress debriefs		\$1,200.00					
Column Total:		\$5,600.00					
1000.1.220.42220.4423.00000.00.000 F&R Suppression-Cleaning S		\$2,525.00	\$2,099.00	\$2,099.00	\$2,099.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cleaning of Medical equipment and supplies		\$999.00					
Description: Uniform cleaning		\$1,100.00					
Column Total:		\$2,099.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4433.00000.00.000. F&R Suppression-Maint Chrgs		\$22,896.70	\$34,107.00	\$38,300.00	\$38,300.00	\$4,193.00	12.29
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Air Monitoring Equipment repairs		\$3,975.00					
Description: Amkus service agreement		\$2,700.00					
Description: Cardiac monitor service agreements		\$9,100.00					
Description: EMS equipment preventative maint.		\$1,250.00					
Description: Extinguishers		\$800.00					
Description: Hose replacement		\$5,000.00					
Description: Maint. of airpacks/flow checks		\$6,850.00					
Description: Radio Batteries and Chargers		\$3,500.00					
Description: Radio Maintenance Agreement		\$2,125.00					
Description: Small equipment & Power tools		\$3,000.00					
Column Total:		\$38,300.00					
1000.1.220.42220.4434.00000.00.000. F&R Suppression-Maint Chrgs		\$73,484.78	\$67,360.00	\$67,360.00	\$67,360.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Annual certification & testing of apparatus		\$5,100.00					
Description: Major repairs--pump overhaul, brakes		\$29,010.00					
Description: Mobile radio repair		\$2,400.00					
Description: Regular maintenance of apparatus		\$15,750.00					
Description: Scan tools		\$1,300.00					
Description: Tubes, tires, chains, batteries		\$13,800.00					
Column Total:		\$67,360.00					
1000.1.220.42220.4521.00000.00.000. F&R Suppression-Property In:		\$8.48	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4522.00000.00.000. F&R Suppression-Vehicle & E		\$19,795.73	\$22,986.00	\$23,352.00	\$23,352.00	\$366.00	1.59
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Vehicle Insur		\$23,352.00					
Column Total:		\$23,352.00					
1000.1.220.42220.4524.00000.00.000. F&R Suppression-Public Liab		\$39,097.75	\$40,771.00	\$43,311.00	\$43,311.00	\$2,540.00	6.23
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$43,311.00					
Column Total:		\$43,311.00					
1000.1.220.42220.4550.00000.00.000. F&R Suppression - Printing &		\$817.13	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Public Education publications		\$1,000.00					
Column Total:		\$1,000.00					
1000.1.220.42220.4580.00000.00.000. F&R Suppression-Travel Expe		\$1,206.35	\$1,300.00	\$1,300.00	\$1,300.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: EMS/Paramedic School Mileage		\$1,300.00					
Column Total:		\$1,300.00					
Budg_Cat: Purchased Services - 300		\$170,423.52	\$175,223.00	\$182,322.00	\$182,322.00	\$7,099.00	4.05
1000.1.220.42220.4612.00000.00.000. F&R Suppression-Operating S		\$7,015.76	\$6,350.00	\$6,350.00	\$6,350.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Foam (90 gals)		\$2,800.00					
Description: Junior Fire Hats		\$2,000.00					
Description: Misc. Public Education Supplies		\$1,200.00					
Description: Photography supplies		\$350.00					
Column Total:		\$6,350.00					

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City of Dover, New Hampshire

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4615.00000.00.000. F&R Suppression-Clothing & I		\$33,115.74	\$30,320.00	\$32,320.00	\$32,320.00	\$2,000.00	6.60
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Badges, collar brass, insignias		\$5,100.00					
Description: Boots and sneakers		\$2,400.00					
Description: Class "A" Uniforms		\$2,000.00					
Description: Forestry Gear replacement		\$720.00					
Description: Gloves, mittens and hoods		\$1,300.00					
Description: Honor Guard supplies/equipment		\$200.00					
Description: Jackets replcement		\$800.00					
Description: Job Shirt replacement		\$1,600.00					
Description: PT Gear		\$1,400.00					
Description: Uniform replacement		\$16,800.00					
Column Total:		\$32,320.00					
1000.1.220.42220.4626.00000.00.000. F&R Suppression-Vehicle Fue		\$34,278.01	\$41,435.00	\$40,825.00	\$40,825.00	(\$610.00)	(1.47)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Vehicle Fuels 13,350 Diesel \$2.29/g		\$30,572.00					
Description: Vehicle Fuels 4,725 Gasoline \$2.17/g		\$10,253.00					
Column Total:		\$40,825.00					
1000.1.220.42220.4631.00000.00.000. F&R Suppression - Food		\$1,552.17	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fire ground Rehab and Events		\$1,200.00					
Column Total:		\$1,200.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4635.00000.00.000. F&R Suppression-Medicinal S		\$34,037.12	\$32,446.00	\$38,674.00	\$38,674.00	\$6,228.00	19.19
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical supplies for stocking ambulances and truck		\$31,250.00					
Description: Nitrous Oxide		\$1,324.00					
Description: Oxygen		\$6,100.00					
Column Total:		\$38,674.00					
1000.1.220.42220.4640.00000.00.000. F&R Suppression-Books & Pu		\$2,101.79	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Codes, replacement training manuals		\$1,600.00					
Column Total:		\$1,600.00					
1000.1.220.42220.4651.00000.00.000. F&R Suppression - Maint Sup		\$423.31	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42220.4654.00000.00.000. F&R Suppression - Maint Sup		\$4,455.51	\$1,938.00	\$1,938.00	\$1,938.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cleaners, soap, waxes, rags		\$1,938.00					
Column Total:		\$1,938.00					
1000.1.220.42220.4681.00000.00.000. F&R Suppression - Minor Equ		\$24,261.02	\$18,285.00	\$18,985.00	\$18,985.00	\$700.00	3.83
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fire Prevention Trailer		\$1,900.00					
Description: Power equipment replacement & parts		\$8,400.00					
Description: Small tool replacement & parts		\$7,900.00					
Description: Toxi-Rae 3 Carbon Monoxide meters		\$785.00					
Column Total:		\$18,985.00					
Budg_Cat: Supplies - 600		\$141,240.43	\$133,574.00	\$141,892.00	\$141,892.00	\$8,318.00	6.23

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4741.00000.00.000 F&R Suppression-Machinery		\$70,768.78	\$14,200.00	\$47,000.00	\$47,000.00	\$32,800.00	230.99
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Lucas 3 CPR Devices for 2 Ambulances		\$35,000.00					
Description: Video Lryngoscope Systems 4 Ambulances		\$12,000.00					
Column Total:		\$47,000.00					
Budg_Cat: Capital Outlay - 700		\$70,768.78	\$14,200.00	\$47,000.00	\$47,000.00	\$32,800.00	230.99
1000.1.220.42220.4810.00000.00.000 F&R Suppression-Membership		\$10,945.40	\$14,140.00	\$15,800.00	\$15,800.00	\$1,660.00	11.74
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Community Mutual Aid cascade dues		\$1,000.00					
Description: EAP		\$1,800.00					
Description: NHAA, ISFSI, IEU, NEFMA, NEFCA		\$1,040.00					
Description: S.T.A.R.T Hazmat membership		\$11,200.00					
Description: Seacoast Chief's Air Trailer Dues		\$760.00					
Column Total:		\$15,800.00					
Budg_Cat: Other Expenses - 800		\$10,945.40	\$14,140.00	\$15,800.00	\$15,800.00	\$1,660.00	11.74
Func: F&R Suppression - 42220		\$6,961,092.65	\$6,990,472.00	\$7,317,271.00	\$7,313,712.00	\$323,240.00	4.62

FIRE AND RESCUE

Division: Building Inspection Services

Function: 42250

Mission Statement:

Administer the City's Codes, Ordinances, and Regulations in a fair, efficient, and professional manner to ensure the quality of the building stock and to preserve the tax base of Dover. Provide assistance in a timely manner to the applicants seeking approvals and permits. Additionally, to enhance the quality of our community through the enforcement of life safety fire codes and the delivery of progressive fire safety education to its members, ensuring compliance through cooperation.

Major Services/Responsibilities:

- Provide customer service beyond expectations through cooperation
- Serve as the single point of contact for applicants for construction and life safety permits
- Assist contractors and citizens with the permit process
- Coordinate interdepartmental comments during the permit process
- Building, electrical, plumbing, mechanical and fire/life safety plan review and permit issuance
- On-site inspections of construction in progress and conduct fire & life safety inspections of businesses, schools and places of assembly
- Administer and interpret Building Codes, Health Regulations and Fire and Life Safety Codes
- Initiate and enforce state and local ordinance for compliance
- Provide technical assistance for all areas of responsibility
- Ensure NFPA Code compliance
- Investigate consumer complaints, and assist police and state Fire Marshal's office regarding fire and criminal activities

Key Fiscal Year Objectives:

- Increase data collection and use to in decision making to support City Council Goal of assessing facilities and services currently delivered
- Improve efficiencies within the department to continue to decrease length of time for permit approval process. Integrate technology wherever possible in cost effective manner
- Maintain the user-friendly permit process
- Continue professional development of staff
- Review NCS results to identify future areas for improvement

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Building Permits	461	450	460
Electrical Permits	534	525	525
Plumbing/Mechanical Permits	819	835	825
Health Licenses/Permits	268	270	275
Building Inspections	1,433	1,300	1,350
Electrical Inspections	1,568	1,400	1,475
Plumbing/Mechanical Inspections	1,776	1,700	1,700
Health Inspections	518	500	500
Fire & Life Safety Inspections	1,162	1,150	1,100

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.220.42250.4110.00000.00.000	Inspection-Regular Salaried E	\$81,461.55	\$88,656.00	\$77,528.00	\$77,528.00	(\$11,128.00)	(12.55)

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Maxfield, James

\$77,528.00

1.0000

Building Offici

Column Total:

\$77,528.00

1000.1.220.42250.4115.00000.00.000	Inspection-Regular Hourly Em	\$285,276.89	\$320,107.00	\$323,226.00	\$323,226.00	\$3,119.00	0.97

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: 457 Incentive Pay

\$2,650.00

457 Incentive

Description: Donovan, Jaimie S

\$36,620.00

0.6250

Fire Health Ins

Description: Dube, Michelle

\$40,921.00

1.0000

Secretary

Description: Jalbert, Rebecca F

\$58,591.00

0.8750

Fire Life Safet

Description: Miles, Dean

\$67,262.00

1.0000

Plumbing/Inspc

Description: Ryder, Corey

\$57,027.00

1.0000

Building Insp

Description: Worden, Clarence W Jr

\$60,155.00

1.0000

Electrical Insp

Column Total:

\$323,226.00

1000.1.220.42250.4130.00000.00.000	Inspection-Overtime Pay	\$3,018.27	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Overtime, Night/After Hours
Inspections

\$3,000.00

Column Total:

\$3,000.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4170.00000.00.000.	Inspection-Longevity Pay	\$6,150.00	\$5,500.00	\$3,900.00	\$3,900.00	(\$1,600.00)	(29.09)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 @ 10 - 14 years		\$800.00		\$800 each			
Description: 1 @ 10-14 years (prorated)		\$700.00		\$800 each prora			
Description: 1 @ 20 - 24 years		\$1,600.00		\$1,600 each			
Description: 2 @ 5-9 years		\$800.00		\$400 each			
Column Total:		\$3,900.00					
1000.1.220.42250.4211.00000.00.000.	Inspection-Health Insurance	\$98,294.52	\$121,789.00	\$114,768.00	\$114,768.00	(\$7,021.00)	(5.76)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to HealthTrust		\$114,768.00					
Column Total:		\$114,768.00					
1000.1.220.42250.4212.00000.00.000.	Inspection-Dental Insurance	\$3,040.08	\$4,055.00	\$2,949.00	\$2,949.00	(\$1,106.00)	(27.27)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dental Premiums to HealthTrust		\$2,949.00					
Column Total:		\$2,949.00					
1000.1.220.42250.4213.00000.00.000.	Inspection-Life Insurance	\$772.20	\$897.00	\$868.00	\$868.00	(\$29.00)	(3.23)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Life Premiums to HealthTrust		\$868.00					
Column Total:		\$868.00					
1000.1.220.42250.4220.00000.00.000.	Inspection-FICA	\$24,611.00	\$22,757.00	\$25,243.00	\$25,243.00	\$2,486.00	10.92
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA - 6.2% of Wages		\$25,243.00					
Column Total:		\$25,243.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4225.00000.00.000	Inspection-Medicare	\$5,755.78	\$6,170.00	\$6,648.00	\$6,648.00	\$478.00	7.75
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$6,648.00					
	Column Total:	\$6,648.00					
1000.1.220.42250.4230.00000.00.000	Inspection-Retirement	\$38,147.87	\$43,040.00	\$42,543.00	\$42,543.00	(\$497.00)	(1.15)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$42,543.00					
	Column Total:	\$42,543.00					
1000.1.220.42250.4240.00000.00.000	Inspection-Staff Development	\$4,396.00	\$6,410.00	\$6,410.00	\$6,410.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certified Fire Inspection	\$1,000.00					
	Description: Certified Inspector classes NHTI	\$2,400.00					
	Description: Electrical Code Update	\$150.00					
	Description: Misc. Code Classes	\$800.00					
	Description: N.E. Food & Drug Officers Association	\$20.00					
	Description: N.H. Building Official	\$25.00					
	Description: N.H. Health Officer Association Mtg	\$15.00					
	Description: NFPA Code Classes	\$1,200.00					
	Description: Seminars and Workshops for staff	\$800.00					
	Column Total:	\$6,410.00					
1000.1.220.42250.4260.00000.00.000	Inspection-Workers Comp Ins	\$8,672.04	\$8,672.00	\$8,672.00	\$8,672.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$8,672.00					
	Column Total:	\$8,672.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4290.00000.00.000	Inspection-FSA Fees	\$99.00	\$150.00	\$150.00	\$150.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: FSA Fees		\$150.00					
Column Total:		\$150.00					
Budg_Cat: Personal Services - 100		\$559,695.20	\$628,203.00	\$615,905.00	\$615,905.00	(\$12,298.00)	(1.96)
1000.1.220.42250.4336.00000.00.000	Inspection-Medical Services	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42250.4341.00000.00.000	Inspection-Technical Services	\$637.00	\$4,627.00	\$4,627.00	\$4,627.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: NFPA on line Codes & Handbooks		\$4,527.00		2 subscriptions			
Description: State Lab Lead & Asbestos Testing		\$100.00					
Column Total:		\$4,627.00					
1000.1.220.42250.4435.00000.00.000	Inspection-Maint Chrgs - Offic	\$8,436.98	\$16,305.00	\$16,231.00	\$16,231.00	(\$74.00)	(0.45)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division Share of DoverNet Support		\$14,406.00					
Description: Division Share of PC Replacement		\$1,825.00					
Column Total:		\$16,231.00					
1000.1.220.42250.4522.00000.00.000	Inspection-Vehicle & Equip In:	\$3,189.20	\$2,287.00	\$2,658.00	\$2,658.00	\$371.00	16.22
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Vehicle Insurance		\$2,658.00					
Column Total:		\$2,658.00					
1000.1.220.42250.4524.00000.00.000	Inspection-Public Liab Insurar	\$3,277.81	\$3,335.00	\$3,847.00	\$3,847.00	\$512.00	15.35
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insurance		\$3,847.00					
Column Total:		\$3,847.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4531.00000.00.000	Telecommunications	\$3,945.38	\$8,580.00	\$8,580.00	\$8,580.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$8,580.00					
	Column Total:	\$8,580.00					
1000.1.220.42250.4534.00000.00.000	Inspection-Postage	\$396.44	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,600.00					
	Column Total:	\$1,600.00					
1000.1.220.42250.4540.00000.00.000	Inspection-Advertising	\$369.82	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42250.4550.00000.00.000	Inspection-Printing & Binding	\$493.85	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Dept Envelopes	\$100.00					
	Description: Building Dept Stationery	\$150.00					
	Description: Building Permit Applications	\$140.00					
	Description: Building Permit Cards	\$120.00					
	Description: Business Cards for Inspectors	\$100.00					
	Description: Electrical Permit Applications	\$140.00					
	Description: Health Department Inspection Reports	\$110.00					
	Description: Plumbing Permit Applications	\$140.00					
	Column Total:	\$1,000.00					
1000.1.220.42250.4580.00000.00.000	Inspection-Travel Expense	\$72.45	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$200.00					
	Column Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$21,038.93	\$37,934.00	\$38,743.00	\$38,743.00	\$809.00	2.13

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.220.42250.4611.00000.00.000.	Inspection-Office Supplies	\$2,115.01	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Office, computer and misc. supplies	\$2,200.00						
Column Total:	\$2,200.00						
1000.1.220.42250.4612.00000.00.000.	Inspection-Operating Supplies	\$180.49	\$395.00	\$395.00	\$395.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Fire & Life Safety printing	\$300.00						
Description: Toner for printer	\$95.00						
Column Total:	\$395.00						
1000.1.220.42250.4615.00000.00.000.	Inspection-Clothing & Uniform	\$1,969.99	\$3,300.00	\$3,300.00	\$3,300.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Uniforms/ jackets/outerware	\$3,300.00						
Column Total:	\$3,300.00						
1000.1.220.42250.4626.00000.00.000.	Inspection-Vehicle Fuels	\$1,957.70	\$3,356.00	\$3,125.00	\$3,125.00	(\$231.00)	(6.88)
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: 7 Vehicles Fuel 1,440 gallons gasoline \$2.17/g	\$3,125.00						
Column Total:	\$3,125.00						

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4640.00000.00.000.	Inspection-Publications	\$807.57	\$873.00	\$873.00	\$873.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ICC 3 ea @ 86	\$258.00					
	Description: ICC 3 EA 62	\$186.00					
	Description: IRC 3 EA 43	\$129.00					
	Description: Misc. (Elect. Plumb. & Mech.)	\$150.00					
	Description: NEC 1 EA	\$150.00					
	Column Total:	\$873.00					
1000.1.220.42250.4654.00000.00.000.	Inspection-Maint Supplies - Vehicle	\$1,279.65	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts, lubricants & repair 6 veh.	\$1,800.00					
	Column Total:	\$1,800.00					
1000.1.220.42250.4661.00000.00.000.	Inspection-Fleet Maint Charge	\$7,593.96	\$8,165.00	\$8,165.00	\$8,165.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Div share of vehicle maint. charges	\$8,165.00					
	Column Total:	\$8,165.00					
Budg_Cat: Supplies - 600		\$15,904.37	\$20,089.00	\$19,858.00	\$19,858.00	(\$231.00)	(1.15)
1000.1.220.42250.4745.00000.00.000.	Inspection-Computers & Com	\$0.00	\$6,600.00	\$8,150.00	\$8,150.00	\$1,550.00	23.48
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CAD and Mobile Inspection Report devices	\$8,150.00					
	Column Total:	\$8,150.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$6,600.00	\$8,150.00	\$8,150.00	\$1,550.00	23.48

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4810.00000.00.000	Inspection-Membership Dues	\$439.00	\$1,252.00	\$1,252.00	\$1,252.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: BOCA Cert. Renewal	\$80.00					
	Description: Electrical License (2)	\$420.00					
	Description: IAEI (Electrical) (2)	\$180.00					
	Description: ICC (2)	\$200.00					
	Description: NH Fire Prevention	\$12.00					
	Description: NH Health Officers Association	\$10.00					
	Description: NHBOA	\$100.00					
	Description: NHSCOA	\$25.00					
	Description: Plumbing License	\$225.00					
	Column Total:	\$1,252.00					
Budg_Cat: Other Expenses - 800		\$439.00	\$1,252.00	\$1,252.00	\$1,252.00	\$0.00	0.00
Func: Inspection Services - 42250		\$597,077.50	\$694,078.00	\$683,908.00	\$683,908.00	(\$10,170.00)	(1.47)

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FIRE AND RESCUE

Division: Buildings

Function 42280

Mission Statement:

To provide and maintain safe and cost effective buildings and facilities for the citizens and department employees.

Major Services/Responsibilities:

- Maintain fire department facilities
- Repair buildings as needed.
- Perform cosmetic duties needed to ensure a high quality appearance of fire department facilities.
- Perform all custodial duties with current fire department staff.
- Ensure longevity of all fire department facilities.
- Assess all Facilities per current City Council Goals

Key Fiscal Year Objectives:

- Continue to maintain buildings in a cost effective manner
- Improve appearance and efficiency of department facilities

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Buildings Maintained	3	3	3

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4411.00000.00.000 F&R Buildings - Water & Sewer		\$6,644.93	\$6,700.00	\$6,700.00	\$6,700.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Water/Sewer usage 574 hcf		\$6,700.00					
Column Total:		\$6,700.00					
1000.1.220.42280.4431.00000.00.000 F&R Buildings - Maint Chrgs - 300		\$26,581.71	\$15,540.00	\$15,540.00	\$15,540.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Contract expenses to maintain buildings		\$8,140.00					
Description: Oil/Grease Sep. Cleaning		\$1,500.00					
Description: Paint apparatus bay and stairway l		\$1,500.00					
Description: Sprinkler System Tests at stations		\$1,150.00					
Description: Station Generators maintenance		\$3,250.00					
Column Total:		\$15,540.00					
1000.1.220.42280.4521.00000.00.000 F&R Buildings - Property Insu		\$5,020.06	\$5,334.00	\$5,240.00	\$5,240.00	(\$94.00)	(1.76)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Property Insurance		\$5,240.00					
Column Total:		\$5,240.00					
Budg_Cat: Purchased Services - 300		\$38,246.70	\$27,574.00	\$27,480.00	\$27,480.00	(\$94.00)	(0.34)
1000.1.220.42280.4621.00000.00.000 F&R Buildings - Natural Gas		\$14,397.47	\$17,000.00	\$17,400.00	\$17,400.00	\$400.00	2.35
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Natural gas service 13,950 Therms		\$17,400.00					
Column Total:		\$17,400.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4622.00000.00.000. F&R Buildings - Electricity		\$33,298.37	\$43,226.00	\$41,739.00	\$41,739.00	(\$1,487.00)	(3.44)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Electrical service 239,990 KWH		\$41,739.00					
Column Total:		\$41,739.00					
1000.1.220.42280.4623.00000.00.000. F&R Buildings - Propane		\$7,023.55	\$8,195.00	\$6,360.00	\$6,360.00	(\$1,835.00)	(22.39)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: F&R Buildings - Propane 4,000 @ \$1.59 gallons		\$6,360.00					
Column Total:		\$6,360.00					
1000.1.220.42280.4651.00000.00.000. F&R Buildings - Maint Supplie		\$15,119.28	\$14,200.00	\$14,200.00	\$14,200.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Custodial supplies, paint, repairs		\$14,200.00					
Column Total:		\$14,200.00					
1000.1.220.42280.4681.00000.00.000. F&R Buildings - Minor Equip F		\$6.49	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Replace worn furniture items		\$2,500.00					
Column Total:		\$2,500.00					
Budg_Cat: Supplies - 600		\$69,845.16	\$85,121.00	\$82,199.00	\$82,199.00	(\$2,922.00)	(3.43)
1000.1.220.42280.4725.00000.00.000. F&R Buildings - Building Impr		\$0.00	\$2,500.00	\$15,585.00	\$15,585.00	\$13,085.00	523.40
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Central Station space reallocation/floor plan cha		\$3,500.00					
Description: SE Data Cleanup Project		\$9,985.00					
Description: SE Station - Upstairs Closet Conversion		\$2,100.00					
Column Total:		\$15,585.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$2,500.00	\$15,585.00	\$15,585.00	\$13,085.00	523.40

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Func: F&R Buildings - 42280		\$108,091.86	\$115,195.00	\$125,264.00	\$125,264.00	\$10,069.00	8.74

FIRE AND RESCUE

Division: Special Details

Function 42290

Mission Statement:

To provide a mechanism for entities to contract for fire and rescue services through the City.

Major Services/Responsibilities:

- Maintain specialized training for Seabrook Station as a host community
- Continue training for Emergency Management
- Provide a fire watch for outside agencies

Key Fiscal Year Objectives:

- Continue training for Emergency Management
- Provide a fire watch for outside agencies

Performance Measures:

Description	FY16 Act	FY17 Act	FY18 Est
Provide fire watch for outside agencies	2	4	4
Host community training drills	4	4	4

City of Dover, New Hampshire

Fire Special Details Fund Expenditure Detail

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.4130.00000.00.000	F&R Special Details-Overtime	\$19,943.57	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unschedule reimburseable overtime	\$5,000.00					
	Column Total:	\$5,000.00					
3207.1.220.42290.4211.00000.00.000	Health Insurance	\$49.01	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.220.42290.4212.00000.00.000	Dental Insurance	\$1.34	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.220.42290.4220.00000.00.000	F&R Special Details-FICA	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2%	\$100.00					
	Column Total:	\$100.00					
3207.1.220.42290.4225.00000.00.000	F&R Special Details-Medicare	\$277.85	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$100.00					
	Column Total:	\$100.00					
3207.1.220.42290.4230.00000.00.000	F&R Special Details-Retireme	\$5,657.18	\$1,458.00	\$1,458.00	\$1,458.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$1,458.00					
	Column Total:	\$1,458.00					
3207.1.220.42290.4524.00000.00.000	F&R Special Details-Public Li	\$170.80	\$249.00	\$249.00	\$249.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$249.00					
	Column Total:	\$249.00					
Func: F&R Special Details - 42290		\$26,099.75	\$6,907.00	\$6,907.00	\$6,907.00	\$0.00	0.00

COMMUNITY SERVICES

Division: General Government Buildings

Function 41941

Mission Statement:

Provide and maintain safe and clean city buildings, equipment and other facilities for the safety and quality of life to the community.

Major Services/Responsibilities:

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all buildings using carpentry, mechanical, plumbing, electrical, sheet metal and welding skills
- Perform landscape maintenance at City facilities
- Perform custodial duties at City facilities
- Coordinate maintenance schedules with other divisions

Key Fiscal Year Objectives:

- Provide support and resources to contractors during renovation of the space that will become the one stop customer service center at City Hall
- Develop master plan for the maintenance and improvements to municipal buildings
- Continue to share resources with other departments and agencies
- Enhance additional energy cost savings measures in various buildings
- Develop a computerized maintenance inventory schedule
- Monitor Energy Management System for facilities to improve efficiency and achieve cost savings
- Improve aesthetic appearance of facilities
- Replace aging elevator atrium structure
- Repair interior ceiling of auditorium
- Replant bedded areas in front of City Hall

Performance Measures:

Description	FY16 Act	FY17 Act	FY18 Est
Buildings maintained	19	20	20

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4115.00000.00.000	Gen Gov't Buildings - Regular	\$60,179.42	\$68,474.00	\$74,049.00	\$74,049.00	\$5,575.00	8.14
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flanagan, Lois E	\$26,060.00	0.7250	Custodian			
	Description: Trudell, David	\$21,929.00	0.7250	Custodian			
	Description: Wolcott, Kenneth A	\$26,060.00	0.7250	Custodian			
	Column Total:	\$74,049.00					
1000.1.300.41941.4130.00000.00.000	Gen Gov't Buildings - Overtim	\$0.00	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergency calls & City Hall Rentals	\$750.00					
	Column Total:	\$750.00					
1000.1.300.41941.4170.00000.00.000	Gen Gov't Buildings - Longevi	\$1,250.00	\$1,250.00	\$1,740.00	\$1,740.00	\$490.00	39.20
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10 -14 years Prorated	\$580.00		\$800 ea prorated			
	Description: 1 @ 15-19 years Prorated	\$870.00		\$1,200 ea prora			
	Description: 1 @ 5-9 years Prorated	\$290.00		\$400 ea prorated			
	Column Total:	\$1,740.00					
1000.1.300.41941.4213.00000.00.000	Gen Gov't Buildings - Life Insu	\$109.53	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.41941.4220.00000.00.000	Gen Gov't Buildings - FICA	\$3,808.71	\$4,371.00	\$4,745.00	\$4,745.00	\$374.00	8.56
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,745.00					
	Column Total:	\$4,745.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4225.00000.00.000	Gen Gov't Buildings - Medicar	\$891.02	\$1,022.00	\$1,110.00	\$1,110.00	\$88.00	8.61
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,110.00					
	Column Total:	\$1,110.00					
1000.1.300.41941.4260.00000.00.000	Gen Gov't Buildings - Workers	\$2,637.00	\$2,637.00	\$2,637.00	\$2,637.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,637.00					
	Column Total:	\$2,637.00					
Budg_Cat: Personal Services - 100		\$68,875.68	\$78,504.00	\$85,031.00	\$85,031.00	\$6,527.00	8.31
1000.1.300.41941.4341.00000.00.000	Technical Services	\$28,662.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.41941.4411.00000.00.000	Gen Gov't Buildings - Water &	\$4,277.33	\$5,668.00	\$5,668.00	\$5,668.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall 197 hcf	\$4,777.00					
	Description: Train Station 37 hcf	\$782.00					
	Description: Veterans Bldg 6 hcf	\$109.00					
	Column Total:	\$5,668.00					
1000.1.300.41941.4431.00000.00.000	Gen Gov't Buildings - Maint C	\$12,960.88	\$13,500.00	\$13,500.00	\$13,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Maintenance Work (HVAC, Plumbing, Electri	\$13,500.00					
	Column Total:	\$13,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4433.00000.00.000	Gen Gov't Buildings - Maint Cl	\$1,132.00	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall Tower clock preventative maintenance	\$250.00					
	Description: Generator Maintenance	\$2,500.00					
	Column Total:	\$2,750.00					
1000.1.300.41941.4441.00000.00.000	Gen Gov't Buildings - Rental c	\$4,314.64	\$4,315.00	\$4,315.00	\$4,315.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Train Station Platform Lease	\$4,315.00					
	Column Total:	\$4,315.00					
1000.1.300.41941.4521.00000.00.000	Gen Gov't Buildings - Property	\$24,148.42	\$24,913.00	\$28,596.00	\$28,596.00	\$3,683.00	14.78
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$14,541.00					
	Description: Platform Liability Ins (Train Station)	\$14,055.00					
	Column Total:	\$28,596.00					
1000.1.300.41941.4524.00000.00.000	Gen Gov't Buildings - Public L	\$553.12	\$598.00	\$630.00	\$630.00	\$32.00	5.35
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$630.00					
	Column Total:	\$630.00					
1000.1.300.41941.4531.00000.00.000	Telecommunications	\$1,484.31	\$1,400.00	\$1,514.00	\$1,514.00	\$114.00	8.14
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,514.00					
	Column Total:	\$1,514.00					
Budg_Cat: Purchased Services - 300		\$77,532.70	\$53,144.00	\$56,973.00	\$56,973.00	\$3,829.00	7.20

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4612.00000.00.000	Gen Gov't Buildings - Operatir	\$3,345.65	\$6,687.00	\$5,958.00	\$5,958.00	(\$729.00)	(10.90)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall and other bldgs supplies	\$4,500.00					
	Description: City Hall Generator diesel	\$1,458.00	810 gls @ \$1.80				
	Column Total:	\$5,958.00					
1000.1.300.41941.4615.00000.00.000	Gen Gov't Buildings - Clothing	\$183.76	\$530.00	\$530.00	\$530.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Uniforms	\$230.00					
	Description: Workboots per union contract 3 PR \$100	\$300.00					
	Column Total:	\$530.00					
1000.1.300.41941.4621.00000.00.000	Gen Gov't Buildings - Natural	\$2,965.50	\$3,005.00	\$2,713.00	\$2,713.00	(\$292.00)	(9.72)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall 193 Therms	\$404.00					
	Description: Train Station 846 Therms	\$1,167.00					
	Description: Veterans Bldg 828 Therms	\$1,142.00					
	Column Total:	\$2,713.00					
1000.1.300.41941.4622.00000.00.000	Gen Gov't Buildings - Electrici	\$49,254.96	\$56,734.00	\$56,033.00	\$56,033.00	(\$701.00)	(1.24)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall 302,720 KWH	\$44,220.00					
	Description: Train Station 72,518 KWH	\$11,813.00					
	Column Total:	\$56,033.00					
1000.1.300.41941.4624.00000.00.000	Gen Gov't Buildings - Heating	\$24,826.86	\$37,573.00	\$34,091.00	\$34,091.00	(\$3,482.00)	(9.27)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall 13,636 gal @ \$2.50	\$34,091.00					
	Column Total:	\$34,091.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4651.00000.00.000	Gen Gov't Buildings - Maint Si	\$6,856.62	\$8,325.00	\$8,325.00	\$8,325.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall mats	\$1,125.00					
	Description: City Hall, Vet Bldg, Train Station	\$7,200.00					
	Column Total:	\$8,325.00					
Budg_Cat: Supplies - 600		\$87,433.35	\$112,854.00	\$107,650.00	\$107,650.00	(\$5,204.00)	(4.61)
Func: Gen Gov't Buildings - 41941		\$233,841.73	\$244,502.00	\$249,654.00	\$249,654.00	\$5,152.00	2.11

COMMUNITY SERVICES

Division: Cemetery

Function 41951

Mission Statement:

To provide for the comprehensive and continuous operation and maintenance of the City Cemetery in an efficient, safe, accurate and professional manner.

Major Services/Responsibilities:

- Perform interments
- Perform landscape work (including mowing, trimming, leaf removal, tree work)
- Maintain equipment, buildings and roads
- Perform cement foundation work for memorialization
- Record and computerize burial information

Key Fiscal Year Objectives:

- Work with Mitchell & Associates on the development and presentation of the master plan for Pine Hill Cemetery
- Continue the efficient care and maintenance of the cemetery
- Continue computerization of burial information
- Restore and reset fallen/damaged headstones
- Implement layout for new burial area
- Assist the Cemetery Board with evaluating policies and other issues that come before the Board
- Develop marketing plan to increase lot sales
- Continue Cemetery tree maintenance program
- Work with volunteers on historic preservation project
- Monitor revenues for present and future years budget
- Provide public with related information
- Install related landscaping for Columbarium
- Implement turf treatments in areas requiring attention
- Install additional drainage in group 24
- Continue to install trees to replace old trees and those decimated by storms
- Pave remainder of Ave M and area around tomb and chapel

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Acres maintained	85	85	85
Interments	97	80	80

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4115.00000.00.000	CS - Cemetery-Regular Hourl	\$45,087.67	\$45,746.00	\$46,597.00	\$46,597.00	\$851.00	1.86
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Plan Incentive Payment	\$1,000.00		457 Incentive			
	Description: Heaphy Moisan, Meghan	\$45,597.00	1.0000	Secretary II			
	Column Total:	\$46,597.00					
1000.1.300.41951.4120.00000.00.000	CS - Cemetery-Temporary En	\$20,092.44	\$47,811.00	\$47,811.00	\$47,811.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seasonal Maint. Worker III 4,810 hr	\$47,811.00					
	Column Total:	\$47,811.00					
1000.1.300.41951.4130.00000.00.000	CS - Cemetery-Overtime Pay	\$10,832.09	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: OT, weekends, funerals, Memorial Day	\$7,000.00					
	Column Total:	\$7,000.00					
1000.1.300.41951.4170.00000.00.000	CS - Cemetery-Longevity Pay	\$800.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800.00					
	Column Total:	\$800.00					
1000.1.300.41951.4211.00000.00.000	CS - Cemetery-Health Insurar	\$15,054.81	\$15,350.00	\$15,350.00	\$15,350.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$15,350.00					
	Column Total:	\$15,350.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4212.00000.00.000	CS - Cemetery-Dental Insurar	\$362.97	\$369.00	\$369.00	\$369.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Dental Insurance	\$369.00					
	Column Total:	\$369.00					
1000.1.300.41951.4213.00000.00.000	CS - Cemetery-Life Insurance	\$94.50	\$107.00	\$109.00	\$109.00	\$2.00	1.87
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$109.00					
	Column Total:	\$109.00					
1000.1.300.41951.4220.00000.00.000	CS - Cemetery-FICA	\$5,709.91	\$7,259.00	\$6,337.00	\$6,337.00	(\$922.00)	(12.70)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$6,337.00					
	Column Total:	\$6,337.00					
1000.1.300.41951.4225.00000.00.000	CS - Cemetery-Medicare	\$1,335.40	\$1,698.00	\$1,482.00	\$1,482.00	(\$216.00)	(12.72)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,482.00					
	Column Total:	\$1,482.00					
1000.1.300.41951.4230.00000.00.000	CS - Cemetery-Retirement	\$6,096.39	\$5,981.00	\$6,190.00	\$6,190.00	\$209.00	3.49
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$6,190.00					
	Column Total:	\$6,190.00					
1000.1.300.41951.4240.00000.00.000	CS - Cemetery - Staff Develop	\$60.00	\$240.00	\$240.00	\$240.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE & NH Cemetery Assoc. Meetings	\$240.00					
	Column Total:	\$240.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4260.00000.00.000	CS - Cemetery-Worker's Com	\$7,652.04	\$7,652.00	\$7,652.00	\$7,652.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$7,652.00					
	Column Total:	\$7,652.00					
Budg_Cat: Personal Services - 100		\$113,178.22	\$140,013.00	\$139,937.00	\$139,937.00	(\$76.00)	(0.05)
1000.1.300.41951.4336.00000.00.000	CS - Cemetery-Medical Servic	\$0.00	\$550.00	\$550.00	\$550.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment Medical Exams	\$550.00					
	Column Total:	\$550.00					
1000.1.300.41951.4411.00000.00.000	CS - Cemetery-Water And Se	\$549.22	\$840.00	\$840.00	\$840.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Charges	\$840.00					
	Column Total:	\$840.00					
1000.1.300.41951.4431.00000.00.000	CS - Cemetery-Maint Chrgs -	\$309.93	\$2,440.00	\$2,440.00	\$2,440.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm system fee 2 EA \$150	\$300.00					
	Description: Fire alarm maintenance	\$140.00					
	Description: Maintenance for Chapel & Maint. Barn	\$2,000.00					
	Column Total:	\$2,440.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4432.00000.00.000	CS - Cemetery - Maint Chrgs	\$8,840.15	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grub Control	\$7,000.00					
	Description: Repair of stone markers,	\$1,000.00					
	Description: Tree Maintenance	\$2,000.00					
	Column Total:	\$10,000.00					
1000.1.300.41951.4435.00000.00.000	CS - Cemetery-Maint Chrgs -	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Equipment Maintenance	\$250.00					
	Column Total:	\$250.00					
1000.1.300.41951.4443.00000.00.000	CS - Cemetery-Rental of Equi	\$257.50	\$240.00	\$240.00	\$240.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 Copier Rental (split with CS F&G)	\$240.00					
	Column Total:	\$240.00					
1000.1.300.41951.4521.00000.00.000	CS - Cemetery-Property Insur	\$1,111.13	\$1,242.00	\$1,219.00	\$1,219.00	(\$23.00)	(1.85)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$1,219.00					
	Column Total:	\$1,219.00					
1000.1.300.41951.4522.00000.00.000	CS - Cemetery-Vehicle & Equ	\$465.30	\$476.00	\$468.00	\$468.00	(\$8.00)	(1.68)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$468.00					
	Column Total:	\$468.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4524.00000.00.000	CS - Cemetery-Public Liab Ins	\$1,068.45	\$1,106.00	\$803.00	\$803.00	(\$303.00)	(27.40)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$803.00					
	Column Total:	\$803.00					
1000.1.300.41951.4531.00000.00.000	Telecommunications	\$244.33	\$245.00	\$249.00	\$249.00	\$4.00	1.63
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$249.00					
	Column Total:	\$249.00					
1000.1.300.41951.4534.00000.00.000	CS - Cemetery-Postage	\$13.34	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$12,859.35	\$17,389.00	\$17,059.00	\$17,059.00	(\$330.00)	(1.90)
1000.1.300.41951.4611.00000.00.000	CS - Cemetery-Office Supplie	\$659.05	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer and office supplies; paper	\$500.00					
	Column Total:	\$500.00					
1000.1.300.41951.4612.00000.00.000	CS - Cemetery-Operating Sup	\$1,031.40	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Plow markers, grass, stakes, supplies	\$500.00					
	Column Total:	\$500.00					
1000.1.300.41951.4615.00000.00.000	CS - Cemetery-Clothing & Uni	\$0.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Raingear, gloves and safety goggles	\$200.00					
	Description: Safety shoes seasonal emp. 6 @ \$100	\$600.00					
	Column Total:	\$800.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4622.00000.00.000	CS - Cemetery-Electricity	\$2,874.34	\$3,459.00	\$3,077.00	\$3,077.00	(\$382.00)	(11.04)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cemetery Chapel 6,877 KWH	\$1,678.00					
	Description: Maintenance Barn 4,940 KWH	\$1,399.00					
	Column Total:	\$3,077.00					
1000.1.300.41951.4623.00000.00.000	CS - Cemetery - Propane	\$0.00	\$201.00	\$209.00	\$209.00	\$8.00	3.98
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Frost removal (winter burials) 135 gal @ \$1.55	\$209.00					
	Column Total:	\$209.00					
1000.1.300.41951.4624.00000.00.000	CS - Cemetery-Heating Oil	\$5,299.30	\$7,068.00	\$7,068.00	\$7,068.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chapel 1,600 gals @ \$2.57	\$4,112.00					
	Description: Maintenance Barn 1,150 gals @ \$2.57	\$2,956.00					
	Column Total:	\$7,068.00					
1000.1.300.41951.4626.00000.00.000	CS - Cemetery-Vehicle Fuels	\$1,507.88	\$5,289.00	\$4,003.00	\$4,003.00	(\$1,286.00)	(24.31)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,000 gal. mowers, blowers & Equipment	\$2,160.00		@ \$2.16 per gal			
	Description: 853 gallons unleaded Fuel	\$1,843.00		@ \$2.16 per gal			
	Column Total:	\$4,003.00					
1000.1.300.41951.4651.00000.00.000	CS - Cemetery-Maint Supplies	\$658.73	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chapel, Maintenance Bldg. & Tomb	\$1,000.00					
	Column Total:	\$1,000.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4652.00000.00.000	CS - Cemetery-Maint Supplies	\$123.40	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grade stakes, cement for markers	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.41951.4653.00000.00.000	CS - Cemetery-Maint Supplies	\$1,369.58	\$1,250.00	\$1,500.00	\$1,500.00	\$250.00	20.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies to maintain equipment	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.300.41951.4654.00000.00.000	CS - Cemetery-Maint Supplies	\$2,469.99	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts to maintain vehicles	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.300.41951.4661.00000.00.000	CS - Cemetery-Fleet Maintena	\$11,892.96	\$12,788.00	\$12,788.00	\$12,788.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. charges	\$12,788.00					
	Column Total:	\$12,788.00					
1000.1.300.41951.4681.00000.00.000	CS - Cemetery-Minor Equipm	\$55.17	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$27,941.80	\$35,355.00	\$33,945.00	\$33,945.00	(\$1,410.00)	(3.99)
1000.1.300.41951.4741.00000.00.000	CS - Cemetery-Machinery & E	\$10,764.27	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of new mower	\$4,500.00		Split w/ F&G			
	Column Total:	\$4,500.00					
Budg_Cat: Capital Outlay - 700		\$10,764.27	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4810.00000.00.000	CS - Cemetery-Membership C	\$40.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: NE and NH Cemetery Associations		\$75.00					
Column Total:		\$75.00					
1000.1.300.41951.4819.00000.00.000	CS - Cemetery - Fees & Char	\$1,279.20	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$1,319.20	\$75.00	\$75.00	\$75.00	\$0.00	0.00
Func: CS - Cemetery - 41951		\$166,062.84	\$197,332.00	\$195,516.00	\$195,516.00	(\$1,816.00)	(0.92)

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COMMUNITY SERVICES

Division: Administration

Function 43111

Mission Statement:

To provide administrative support and direction required to develop and implement the services, programs and projects that are the responsibility of the Community Services Department.

Major Services/Responsibilities:

- Budget preparation and management.
To continue to improve operational efficiency between program activities and to foster positive relations within the department and other departments in the City, with Dover citizens, construction and home building industry and other public agencies.
- To continue to improve community credibility and awareness through successful and timely implementation of assigned programs, capital improvement projects and other publication relations efforts.
- To support and assist the various boards and commissions involved in departmental activities including the Cemetery Board of Trustees, Dover Utilities Commission, Solid Waste Advisory Commission, Planning Board, Zoning Board and Conservation Commission and Traffic Advisory Committee

Key Fiscal Year Objectives:

- Continue the development and implementation of training, safety programs, and certifications for employees within the department.
- Continue to ensure the department provides quality services to the City within the resources provided.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Maintain Personnel Certification Levels	Increase	Maintain	Increase
Department Performance Evaluations Completed	Increase	Increase	Increase
Complete budget per city schedule	Maintain	Maintain	Maintain

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4110.00000.00.000	CS - Admin-Regular Salaried	\$33,099.46	\$31,518.00	\$31,751.00	\$31,751.00	\$233.00	0.74
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Steele, Douglas W		\$127,001.00	1.0000	Deputy CM			
Description: Steele, Douglas W.		(\$6,350.00)	-0.3500	Prorate Sewer			
Description: Steele, Douglas W.		(\$44,450.00)	-0.0500	Prorate Solid W			
Description: Steele, Douglas W.		(\$44,450.00)	-0.3500	Prorate Water			
Column Total:		\$31,751.00					
1000.1.300.43111.4115.00000.00.000	CS - Admin-Regular Hourly Ei	\$32,561.52	\$37,285.00	\$26,397.00	\$26,397.00	(\$10,888.00)	(29.20)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 457 Incentive Pay		\$520.00		457 Incentive P			
Description: Brazeau, Roy		\$12,883.00	0.5000	Custodian			
Description: Hager, Stacey A		\$51,976.00	1.0000	Admin Assistant			
Description: Hager, Stacey A		(\$12,994.00)	-0.2500	Prorate Sewer			
Description: Hager, Stacey A		(\$12,994.00)	-0.2500	Prorate Water			
Description: Hager, Stacey A		(\$12,994.00)	-0.2500	Solid Waste %			
Column Total:		\$26,397.00					
1000.1.300.43111.4170.00000.00.000	CS - Admin-Longevity Pay	\$733.36	\$720.00	\$600.00	\$600.00	(\$120.00)	(16.67)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 2 @ 15-19 Years (allocated)		\$600.00		\$1,200 each			
Column Total:		\$600.00					
1000.1.300.43111.4211.00000.00.000	CS - Admin-Health Insurance	\$18,464.99	\$11,160.00	\$8,852.00	\$8,852.00	(\$2,308.00)	(20.68)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to HealthTrust		\$8,852.00					
Column Total:		\$8,852.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4212.00000.00.000	CS - Admin-Dental Insurance	\$653.16	\$389.00	\$276.00	\$276.00	(\$113.00)	(29.05)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$276.00					
	Column Total:	\$276.00					
1000.1.300.43111.4213.00000.00.000	CS - Admin-Life Insurance	\$202.18	\$135.00	\$107.00	\$107.00	(\$28.00)	(20.74)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$107.00					
	Column Total:	\$107.00					
1000.1.300.43111.4214.00000.00.000	CS - Admin-Disability Insurance	\$183.60	\$242.00	\$242.00	\$242.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$242.00					
	Column Total:	\$242.00					
1000.1.300.43111.4220.00000.00.000	CS - Admin-FICA	\$4,280.32	\$5,086.00	\$3,816.00	\$3,816.00	(\$1,270.00)	(24.97)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,816.00					
	Column Total:	\$3,816.00					
1000.1.300.43111.4225.00000.00.000	CS - Admin-Medicare	\$1,132.87	\$1,227.00	\$896.00	\$896.00	(\$331.00)	(26.98)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$896.00					
	Column Total:	\$896.00					
1000.1.300.43111.4230.00000.00.000	CS - Admin-Retirement	\$6,365.43	\$6,344.00	\$5,160.00	\$5,160.00	(\$1,184.00)	(18.66)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,160.00					
	Column Total:	\$5,160.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4240.00000.00.000	CS - Admin-Staff Developmen	\$1,174.50	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA Natl. Conf., NEWEA & Conference for certific	\$1,200.00					
	Description: Employee Recognition	\$1,000.00					
	Column Total:	\$2,200.00					
1000.1.300.43111.4260.00000.00.000	CS - Admin-Worker's Comp Ir	\$1,356.00	\$1,356.00	\$1,356.00	\$1,356.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$1,356.00					
	Column Total:	\$1,356.00					
1000.1.300.43111.4290.00000.00.000	CS - Admin-FSA Fees	\$0.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$100,207.39	\$97,737.00	\$81,728.00	\$81,728.00	(\$16,009.00)	(16.38)
1000.1.300.43111.4336.00000.00.000	CS - Admin-Medical Services	\$386.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43111.4411.00000.00.000	CS - Admin - Water & Sewer I	\$1,230.48	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Works facility water and sewer usage charge	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$1,616.48	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	0.00
1000.1.300.43111.4411.00000.00.000	Water & Sewer Expense	\$812.62	\$2,320.00	\$0.00	\$0.00	(\$2,320.00)	(100.00)
Budg_Cat: Supplies - 600		\$812.62	\$2,320.00	\$0.00	\$0.00	(\$2,320.00)	(100.00)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4431.00000.00.000	CS - Admin - Maint Chrgs - Bu	\$11,031.77	\$8,328.00	\$11,328.00	\$11,328.00	\$3,000.00	36.02
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Generator maintenance agreement	\$1,328.00					
	Description: Upkeep of Public Works Facility	\$10,000.00					
	Column Total:	\$11,328.00					
1000.1.300.43111.4435.00000.00.000	CS - Admin-Maint Chrgs - Equ	\$984.21	\$250.00	\$277.00	\$277.00	\$27.00	10.80
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of copier/scanner	\$277.00					
	Column Total:	\$277.00					
1000.1.300.43111.4435.00000.00.000	CS - Admin-Maint Chrgs - Offi	\$5,544.91	\$9,666.00	\$10,134.00	\$10,134.00	\$468.00	4.84
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC replacement	\$1,082.00					
	Description: Division share of DoverNet support	\$8,232.00					
	Description: Division share of software upgrades	\$350.00					
	Description: Division share of TCP hardware maint agreement	\$200.00					
	Description: Division share of TCP License fee 15 @ \$18	\$270.00					
	Column Total:	\$10,134.00					
1000.1.300.43111.4522.00000.00.000	CS - Admin - Vehicle & Equip	\$0.00	\$0.00	\$451.00	\$451.00	\$451.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$451.00					
	Column Total:	\$451.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4524.00000.00.000	CS - Admin-Public Liab Insura	\$611.36	\$552.00	\$678.00	\$678.00	\$126.00	22.83
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$678.00					
	Column Total:	\$678.00					
1000.1.300.43111.4531.00000.00.000	CS - Admin - Telecommunicat	\$924.80	\$1,037.00	\$985.00	\$985.00	(\$52.00)	(5.01)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$985.00					
	Column Total:	\$985.00					
1000.1.300.43111.4534.00000.00.000	CS - Admin-Postage	\$1,785.31	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.300.43111.4540.00000.00.000	CS - Admin-Advertising	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising for public notices	\$200.00					
	Column Total:	\$200.00					
1000.1.300.43111.4580.00000.00.000	CS - Admin-Travel Expense	\$979.41	\$675.00	\$675.00	\$675.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$675.00					
	Column Total:	\$675.00					
Budg_Cat: Purchased Services - 300		\$21,861.77	\$23,708.00	\$27,728.00	\$27,728.00	\$4,020.00	16.96

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY18 City Manager Proposed

From Date: 7/1/2017

To Date: 6/30/2018

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4611.00000.00.000	CS - Admin-Office Supplies	\$2,668.06	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$1,100.00					
	Column Total:	\$1,100.00					
1000.1.300.43111.4612.00000.00.000	CS - Admin-Operating Supplie	\$821.23	\$2,850.00	\$3,150.00	\$3,150.00	\$300.00	10.53
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Works Weeks/Public outreach	\$500.00					
	Description: PWF janitorial supplies	\$2,650.00					
	Column Total:	\$3,150.00					
1000.1.300.43111.4621.00000.00.000	Natural Gas	\$16,609.00	\$21,174.00	\$20,760.00	\$20,760.00	(\$414.00)	(1.96)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: PW Facility 15,044Therms @ \$1.38	\$20,760.00					
	Column Total:	\$20,760.00					
1000.1.300.43111.4622.00000.00.000	Electricity	\$36,160.60	\$30,682.00	\$30,682.00	\$30,682.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Works Facility 215,525 KWH	\$30,682.00					
	Column Total:	\$30,682.00					
1000.1.300.43111.4626.00000.00.000	CS - Admin-Vehicle Fuels	\$107.98	\$831.00	\$771.00	\$771.00	(\$60.00)	(7.22)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 357 gals @ \$2.16 gasoline	\$771.00					
	Column Total:	\$771.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4631.00000.00.000	CS - Admin - Food	\$340.61	\$700.00	\$700.00	\$700.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee appreciation	\$200.00					
	Description: Public events and meetings	\$500.00					
	Column Total:	\$700.00					
1000.1.300.43111.4640.00000.00.000	CS - Admin-Books & Publicati	\$99.80	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Publications and subscriptions	\$100.00					
	Column Total:	\$100.00					
1000.1.300.43111.4651.00000.00.000	Maint Supplies - Buildings	\$5,325.86	\$6,944.00	\$5,944.00	\$5,944.00	(\$1,000.00)	(14.40)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mats for Public Works Facility	\$1,944.00					
	Description: Public Works facility maintenance supplies	\$4,000.00					
	Column Total:	\$5,944.00					
1000.1.300.43111.4654.00000.00.000	CS - Admin-Maint Supplies - \	\$1,931.72	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle parts maintenance/repairs	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.43111.4661.00000.00.000	CS - Admin - Fleet Maint Char	\$1,518.96	\$1,633.00	\$1,633.00	\$1,633.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$1,633.00					
	Column Total:	\$1,633.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4681.00000.00.000	CS - Admin - Minor Equip Fun	\$184.86	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Equipment	\$200.00					
	Column Total:	\$200.00					
Budg_Cat: Supplies - 600		\$65,768.68	\$67,214.00	\$66,040.00	\$66,040.00	(\$1,174.00)	(1.75)
1000.1.300.43111.4725.00000.00.000	Building Improvements	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43111.4744.00000.00.000	CS Admin - Furniture and Fixt	\$0.00	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ergonomic upgrades to office furniture	\$7,000.00					
	Column Total:	\$7,000.00					
1000.1.300.43111.4745.00000.00.000	CS - Admin-Computers & Con	\$0.00	\$1,697.00	\$1,697.00	\$1,697.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS 1 Computer Replacement	\$1,697.00					
	Column Total:	\$1,697.00					
Budg_Cat: Capital Outlay - 700		\$12,000.00	\$8,697.00	\$8,697.00	\$8,697.00	\$0.00	0.00
1000.1.300.43111.4810.00000.00.000	CS - Admin-Membership Due:	\$283.75	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA, NHPWA, Mutual Aid	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Other Expenses - 800		\$283.75	\$500.00	\$500.00	\$500.00	\$0.00	0.00
Func: CS - Admin - 43111		\$202,550.69	\$200,176.00	\$186,693.00	\$186,693.00	(\$13,483.00)	(6.74)

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COMMUNITY SERVICES

Division: Engineering

Function 43112

Mission Statement:

The mission of the Engineering Division is to provide the City of Dover with professional engineering services that ensure long-range comprehensive planning, sound project design, and quality construction management, and to provide technical engineering assistance to other Departments of the City.

Major Services/Responsibilities:

- Maintain Public Works plans and records
- Identify needed capital projects
- Design and oversee projects in the Capital Improvements program
- Review projects for the Planning Board and City Departments
- Inspect projects for compliance with ordinances and regulations
- Issue obstruction, excavation and driveway permits
- Oversee pavement markings
- Conduct septic system review
- Provide cost estimates for City projects
- Oversee environmental activities in the community

Key Fiscal Year Objectives:

- Participate in traffic and/or specialization studies.
- Provide responsive project management initiatives.
- Provide oversight of design and value engineering support for Capital Improvement Projects.
- Oversee Whittier Street Bridge reconstruction.
- Oversee repairs to the Central Ave Bridge Deck.
- Oversee in relocation of Dover utilities with NH DOT Spaulding Turnpike expansion
- Oversee Richardson Drive construction.
- Finalize Design and Bid Keating Birchwood project.
- Continue to adopt regulations for stormwater compliance

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Review septic sewer design plans	25	24	20
Administer excavation permits	138	136	130
Driveway Permits	138	140	100

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.300.43112.4110.00000.00.000	CS - Engineering-Regular Sal	\$27,572.48	\$27,932.00	\$28,365.00	\$28,365.00	\$433.00	1.55

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: White, Dave W \$94,549.00 1.0000 City Engineer

Description: White, Dave W (\$33,092.00) -0.3500 Prorate Sewer

Description: White, Dave W (\$33,092.00) -0.3500 Prorate Water

Column Total: \$28,365.00

1000.1.300.43112.4115.00000.00.000	CS - Engineering-Regular Hou	\$99,410.53	\$103,134.00	\$106,857.00	\$106,857.00	\$3,723.00	3.61

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: 457 Incentive Pay \$2,000.00 457 incentive P

Description: Bretz, Jennifer (\$21,591.00) -0.5000 Prorate Water

Description: Bretz, Jennifer \$43,183.00 1.0000 Secretary I

Description: Dews, P. Alan \$61,026.00 1.0000 Engineering Tec

Description: Young, Gretchen \$74,131.00 1.0000 Asst City Engin

Description: Young, Gretchen (\$25,946.00) -0.3500 Prorate Sewer

Description: Young, Gretchen (\$25,946.00) -0.3500 Prorate Water

Column Total: \$106,857.00

1000.1.300.43112.4130.00000.00.000	CS - Engineering-Overtime Pay	\$2,131.85	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: After hours meetings/inspections \$1,000.00

Column Total: \$1,000.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4170.00000.00.000	CS - Engineering-Longevity P	\$2,333.44	\$2,280.00	\$2,800.00	\$2,800.00	\$520.00	22.81
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5 - 9 years prorated	\$200.00		\$400 Allocated			
	Description: 1 @ 25 plus years	\$2,000.00		\$2,000 each			
	Description: 1 @ 25 plus years prorated	\$600.00		\$2,000 Allocate			
	Column Total:	\$2,800.00					
1000.1.300.43112.4211.00000.00.000	CS - Engineering-Health Insur	\$40,601.07	\$46,636.00	\$46,969.00	\$46,969.00	\$333.00	0.71
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$46,969.00					
	Column Total:	\$46,969.00					
1000.1.300.43112.4212.00000.00.000	CS - Engineering-Dental Insur	\$1,192.28	\$1,364.00	\$1,253.00	\$1,253.00	(\$111.00)	(8.14)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,253.00					
	Column Total:	\$1,253.00					
1000.1.300.43112.4213.00000.00.000	CS - Engineering-Life Insuran	\$272.65	\$313.00	\$320.00	\$320.00	\$7.00	2.24
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$320.00					
	Column Total:	\$320.00					
1000.1.300.43112.4220.00000.00.000	CS - Engineering-FICA	\$8,345.38	\$8,637.00	\$8,860.00	\$8,860.00	\$223.00	2.58
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$8,860.00					
	Column Total:	\$8,860.00					
1000.1.300.43112.4225.00000.00.000	CS - Engineering-Medicare	\$1,951.23	\$2,021.00	\$2,029.00	\$2,029.00	\$8.00	0.40
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,029.00					
	Column Total:	\$2,029.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4230.00000.00.000	CS - Engineering-Retirement	\$14,533.99	\$15,085.00	\$15,684.00	\$15,684.00	\$599.00	3.97
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$15,684.00					
	Column Total:	\$15,684.00					
1000.1.300.43112.4240.00000.00.000	CS - Engineering-Staff Develc	\$1,741.50	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Courses: GIS, water, wastewater design, APWA	\$2,400.00		3 @ \$800 each			
	Column Total:	\$2,400.00					
1000.1.300.43112.4260.00000.00.000	CS - Engineering-Worker's Cc	\$6,330.96	\$6,331.00	\$6,331.00	\$6,331.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$6,331.00					
	Column Total:	\$6,331.00					
1000.1.300.43112.4290.00000.00.000	CS - Engineering-FSA Fees	\$0.00	\$150.00	\$150.00	\$150.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Engineering-FSA Fees	\$150.00					
	Column Total:	\$150.00					
Budg_Cat: Personal Services - 100		\$206,417.36	\$217,283.00	\$223,018.00	\$223,018.00	\$5,735.00	2.64
1000.1.300.43112.4336.00000.00.000	CS - Engineering-Medical Ser	\$145.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Services	\$100.00					
	Column Total:	\$100.00					

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4339.00000.00.000	CS - Engineering - Consulting	\$10,258.00	\$20,868.00	\$21,493.00	\$21,493.00	\$625.00	3.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 30% Allocated to Water Fund	(\$32,245.00)					
	Description: 50% Allocated to Sewer Fund	(\$53,737.00)					
	Description: CS-Environmental Consultant	\$107,475.00		Per Contract			
	Column Total:	\$21,493.00					
1000.1.300.43112.4341.00000.00.000	CS - Engineering-Technical S	\$0.00	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tolend Landfill Technical Services	\$200,000.00					
	Column Total:	\$200,000.00					
1000.1.300.43112.4435.00000.00.000	CS - Engineering-Maint Chrgs	\$15,048.79	\$27,162.00	\$26,711.00	\$26,711.00	(\$451.00)	(1.66)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auto CAD License	\$360.00					
	Description: Computer mapping maintenance agreement	\$4,500.00		Esri, Arc, Bent			
	Description: Division share of DoverNet PC replacment	\$1,777.00					
	Description: Division share of DoverNet support	\$18,522.00					
	Description: Division share of TCP license	\$72.00					
	Description: GPS maintenance shared w/ Water/Sewer	\$500.00					
	Description: HP Plotter maintenance agreement	\$980.00					
	Column Total:	\$26,711.00					
1000.1.300.43112.4443.00000.00.000	CS - Engineering-Rental of Ec	\$312.21	\$250.00	\$277.00	\$277.00	\$27.00	10.80
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of copier/scanner	\$277.00					
	Column Total:	\$277.00					

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4522.00000.00.000	CS - Engineering-Vehicle & E	\$822.56	\$1,302.00	\$1,336.00	\$1,336.00	\$34.00	2.61
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$1,336.00					
	Column Total:	\$1,336.00					
1000.1.300.43112.4524.00000.00.000	CS - Engineering-Public Liab	\$1,259.43	\$1,223.00	\$1,345.00	\$1,345.00	\$122.00	9.98
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,345.00					
	Column Total:	\$1,345.00					
1000.1.300.43112.4531.00000.00.000	Telecommunications	\$3,214.79	\$2,847.00	\$3,220.00	\$3,220.00	\$373.00	13.10
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,220.00					
	Column Total:	\$3,220.00					
1000.1.300.43112.4540.00000.00.000	CS - Engineering - Advertising	\$716.49	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43112.4550.00000.00.000	CS - Engineering-Printing And	\$154.82	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$31,932.09	\$253,752.00	\$254,482.00	\$254,482.00	\$730.00	0.29
1000.1.300.43112.4611.00000.00.000	CS - Engineering-Office Supp	\$747.96	\$1,400.00	\$1,400.00	\$1,400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$1,200.00					
	Description: Plotter ink/paper	\$200.00					
	Column Total:	\$1,400.00					
1000.1.300.43112.4612.00000.00.000	CS - Engineering-Operating S	\$283.12	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Marking paint and other misc. supplies	\$300.00					
	Column Total:	\$300.00					

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4615.00000.00.000	CS - Engineering-Clothing & L	\$587.66	\$1,300.00	\$1,300.00	\$1,300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms	\$400.00					
	Description: Work Boots - Per DPEA contract 3 @ \$300	\$900.00					
	Column Total:	\$1,300.00					
1000.1.300.43112.4626.00000.00.000	CS - Engineering-Vehicle Fue	\$995.27	\$1,048.00	\$1,408.00	\$1,408.00	\$360.00	34.35
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle fuels 655 gal @ \$2.16 gasoline	\$1,408.00					
	Column Total:	\$1,408.00					
1000.1.300.43112.4640.00000.00.000	CS - Engineering-Books & Pu	\$308.87	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reference manuals & journals- Daily newspaper	\$300.00					
	Column Total:	\$300.00					
1000.1.300.43112.4654.00000.00.000	CS - Engineering-Maint Suppl	\$625.11	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$1,800.00					
	Column Total:	\$1,800.00					
1000.1.300.43112.4661.00000.00.000	CS - Engineering-Fleet Mainte	\$4,556.04	\$4,899.00	\$4,899.00	\$4,899.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of garage expenses	\$4,899.00					
	Column Total:	\$4,899.00					

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4681.00000.00.000	CS - Engineering-Minor Equip	\$23.97	\$400.00	\$200.00	\$200.00	(\$200.00)	(50.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. survey equipment & field tools	\$200.00					
	Column Total:	\$200.00					
Budg_Cat: Supplies - 600		\$8,128.00	\$11,447.00	\$11,607.00	\$11,607.00	\$160.00	1.40
1000.1.300.43112.4810.00000.00.000	CS - Engineering-Membership	\$578.75	\$854.00	\$854.00	\$854.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA	\$234.00					
	Description: LEED	\$50.00					
	Description: PE license renewal x 2 employees	\$300.00					
	Description: Pro Erosion & Sediment Control	\$125.00					
	Description: Septic designers permits	\$80.00					
	Description: US Green Building Counsel	\$65.00					
	Column Total:	\$854.00					
Budg_Cat: Other Expenses - 800		\$578.75	\$854.00	\$854.00	\$854.00	\$0.00	0.00
1000.1.300.43112.4914.00000.00.000	Transfer To Capital Pjts	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: CS - Engineering - 43112		\$397,056.20	\$483,336.00	\$489,961.00	\$489,961.00	\$6,625.00	1.37

COMMUNITY SERVICES

Division: Streets

Function 43121

Mission Statement:

To efficiently and effectively maintain all of Dover's roadways, sidewalks, and other infrastructure.

Major Services/Responsibilities:

- Repair of all roads, sidewalks
- Oversee Cut and Patch program
- Monitor trouble spot areas of roads, sidewalks
- Maintain guard rails and bridges
- Sweep and clean roads and sidewalks
- Support other divisions as needed during emergencies or heavy work loads, such as water and sewer line breaks, storm-water maintenance, grounds maintenance and building repairs
- Oversee Capital Improvement Projects
- Maintain all City traffic lights, including warning and school zone lights, and replace as necessary.

Key Fiscal Year Objectives:

- Continue use of Paver pavement management program to select sections of Dover roads for pavement overlay
- Utilize sidewalk management data to determine repair priorities
- Participate in community-wide events, promoting services offered through Public Works Week, equipment demonstrations at Schools and Career Day events

Performance Measures:

Description	FY16 Act	FY17 Act	FY18 Est
Street paving funding	1,250,000	\$1,350,000	\$1,931,933
Miles of roadway maintained	133	134	134
Crosswalks painted	120	165	165
Lane miles of streets swept	260	260	260
Traffic Light Systems	41	41	41

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4110.00000.00.000	CS - Streets-Regular Salaried	\$30,315.49	\$30,725.00	\$31,203.00	\$31,203.00	\$478.00	1.56
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Boulanger, William L	(\$32,146.00)	-0.3300	Prorate Sewer			
	Description: Boulanger, William L	(\$31,201.00)	-0.3400	Prorate Water			
	Description: Boulanger, William L	\$94,550.00	1.0000	Public Works Ut			
	Column Total:	\$31,203.00					
1000.1.300.43121.4115.00000.00.000	CS - Streets-Regular Hourly E	\$223,937.49	\$230,317.00	\$237,033.00	\$237,033.00	\$6,716.00	2.92
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$2,000.00		457 Incentive			
	Description: Boucher, Joseph M	\$70,601.00	1.0000	Public Works Su			
	Description: Hilton, Warren	\$45,596.00	1.0000	Truck Driver			
	Description: Poitras, Eric K	\$45,596.00	1.0000	Truck Driver			
	Description: Reardon, Brent	\$40,351.00	1.0000	Heavy Equipment			
	Description: Sullivan, Kevin	\$32,889.00	1.0000	Truck Driver			
	Column Total:	\$237,033.00					
1000.1.300.43121.4130.00000.00.000	CS - Streets-Overtime Pay	\$8,710.25	\$6,500.00	\$7,500.00	\$7,500.00	\$1,000.00	15.38
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Striping Overtime Pay	\$1,500.00					
	Description: Unscheduled Overtime Pay	\$6,000.00					
	Column Total:	\$7,500.00					

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4170.00000.00.000	CS - Streets-Longevity Pay	\$3,733.44	\$3,728.00	\$5,060.00	\$5,060.00	\$1,332.00	35.73
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,600.00		\$1,600 each			
	Description: 1 @ 25 plus years Prorated	\$660.00		\$2,000 each			
	Description: 1 @ 5-9 years	\$400.00		\$400 each			
	Description: 2 @15-19 years	\$2,400.00		\$1,200 each			
	Column Total:	\$5,060.00					
1000.1.300.43121.4211.00000.00.000	CS - Streets-Health Insurance	\$74,070.45	\$79,175.00	\$79,693.00	\$79,693.00	\$518.00	0.65
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$79,693.00					
	Column Total:	\$79,693.00					
1000.1.300.43121.4212.00000.00.000	CS - Streets-Dental Insurance	\$2,818.05	\$2,839.00	\$3,208.00	\$3,208.00	\$369.00	13.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$3,208.00					
	Column Total:	\$3,208.00					
1000.1.300.43121.4213.00000.00.000	CS - Streets-Life Insurance	\$545.44	\$626.00	\$639.00	\$639.00	\$13.00	2.08
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$639.00					
	Column Total:	\$639.00					
1000.1.300.43121.4220.00000.00.000	CS - Streets-FICA	\$17,741.18	\$18,291.00	\$18,452.00	\$18,452.00	\$161.00	0.88
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$18,452.00					
	Column Total:	\$18,452.00					

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1000.1.300.43121.4225.00000.00.000	CS - Streets-Medicare	\$4,149.24	\$4,279.00	\$4,225.00	\$4,225.00	(\$54.00)	(1.26)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,225.00					
	Column Total:	\$4,225.00					
1000.1.300.43121.4230.00000.00.000	CS - Streets-Retirement	\$29,643.49	\$30,936.00	\$31,954.00	\$31,954.00	\$1,018.00	3.29
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$31,954.00					
	Column Total:	\$31,954.00					
1000.1.300.43121.4240.00000.00.000	CS - Streets-Staff Developme	\$1,800.00	\$3,400.00	\$3,400.00	\$3,400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ \$800 4 @ \$650	\$3,400.00		Per Contract			
	Column Total:	\$3,400.00					
1000.1.300.43121.4260.00000.00.000	CS - Streets-Worker's Comp I	\$26,049.00	\$26,049.00	\$26,049.00	\$26,049.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$26,049.00					
	Column Total:	\$26,049.00					
1000.1.300.43121.4290.00000.00.000	CS - Streets - FSA Fees	\$0.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS-Streets FSA Fees	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$423,513.52	\$436,940.00	\$448,491.00	\$448,491.00	\$11,551.00	2.64

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1000.1.300.43121.4336.00000.00.000	CS - Streets-Medical Services	\$387.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Doctor certificates	\$100.00					
	Description: Physicals for new employees/drug testing	\$500.00					
	Column Total:	\$600.00					
1000.1.300.43121.4339.00000.00.000	CS - Streets - Consulting Serv	\$2,757.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43121.4411.00000.00.000	CS - Streets-Water And Sewe	\$63.40	\$1,150.00	\$400.00	\$400.00	(\$750.00)	(65.22)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 water usage hydrant for sweeper	\$400.00					
	Column Total:	\$400.00					
1000.1.300.43121.4432.00000.00.000	CS - Streets-Maint Chrgs - Im	\$92,359.68	\$123,000.00	\$138,107.00	\$138,107.00	\$15,107.00	12.28
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Center line roadway markings	\$38,647.00					
	Description: Detail/handwork roadway markings	\$61,460.00					
	Description: Guardrail repair	\$5,000.00					
	Description: Roadside & curb IPM	\$8,000.00					
	Description: Traffic Light Maintenance	\$25,000.00					
	Column Total:	\$138,107.00					
1000.1.300.43121.4433.00000.00.000	CS - Streets-Maint Chrgs - Eq	\$174.14	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. & repair of radios and equipment	\$500.00					
	Column Total:	\$500.00					

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1000.1.300.43121.4435.00000.00.000	CS - Streets - Maint Chrgs - C	\$4,008.09	\$7,692.00	\$7,766.00	\$7,766.00	\$74.00	0.96
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC replacement	\$1,502.00					
	Description: Division share of DoverNet support	\$6,174.00					
	Description: Division share of TCP license	\$90.00					
	Column Total:	\$7,766.00					
1000.1.300.43121.4443.00000.00.000	CS - Streets-Rental of Equipm	\$207.21	\$3,250.00	\$3,277.00	\$3,277.00	\$27.00	0.83
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison Share of Ikon copier	\$277.00					
	Description: Equip. rental from private companies	\$3,000.00					
	Column Total:	\$3,277.00					
1000.1.300.43121.4521.00000.00.000	CS - Streets-Property Insuran	\$463.13	\$458.00	\$449.00	\$449.00	(\$9.00)	(1.97)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$449.00					
	Column Total:	\$449.00					
1000.1.300.43121.4522.00000.00.000	CS - Streets-Vehicle & Equip I	\$11,180.40	\$12,126.00	\$14,712.00	\$14,712.00	\$2,586.00	21.33
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$14,712.00					
	Column Total:	\$14,712.00					
1000.1.300.43121.4524.00000.00.000	CS - Streets-Public Liab Insur	\$2,970.69	\$2,662.00	\$2,731.00	\$2,731.00	\$69.00	2.59
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$2,731.00					
	Column Total:	\$2,731.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4531.00000.00.000	Telecommunications	\$4,856.11	\$4,709.00	\$4,907.00	\$4,907.00	\$198.00	4.20
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,907.00					
	Column Total:	\$4,907.00					
1000.1.300.43121.4580.00000.00.000	CS - Streets-Travel Expense	\$192.52	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$119,619.37	\$156,147.00	\$173,449.00	\$173,449.00	\$17,302.00	11.08
1000.1.300.43121.4611.00000.00.000	CS - Streets-Office Supplies	\$248.27	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43121.4612.00000.00.000	CS - Streets-Operating Suppli	\$1,272.03	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Spray paint, gloves, safety glasses, misc supplies	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.300.43121.4615.00000.00.000	CS - Streets-Clothing & Unifor	\$3,030.65	\$4,033.00	\$4,033.00	\$4,033.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Uniforms	\$2,283.00					
	Description: Raingear and gloves	\$250.00					
	Description: Safety Shoes AFSCME 4 @ \$300	\$1,200.00					
	Description: Safety Shoes DPEA 1 @ \$300	\$300.00					
	Column Total:	\$4,033.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4626.00000.00.000	CS - Streets-Vehicle Fuels	\$19,020.79	\$32,560.00	\$26,296.00	\$26,296.00	(\$6,264.00)	(19.24)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,297 gals gasoline @ \$2.16	\$2,802.00					
	Description: 4,671 gals off road diesel @ \$1.80	\$8,408.00					
	Description: 6,588 gals diesel @ \$2.29	\$15,086.00					
	Column Total:	\$26,296.00					
1000.1.300.43121.4631.00000.00.000	CS - Streets - Food	\$222.16	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250.00					
	Column Total:	\$250.00					
1000.1.300.43121.4635.00000.00.000	CS Streets - Medicinal Supplie	\$150.42	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS Streets - Medicinal Supplies	\$200.00					
	Column Total:	\$200.00					
1000.1.300.43121.4652.00000.00.000	CS - Streets-Maint Supplies -	\$32,597.02	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pot hole patch, gravel, grass seed, curb, mortar	\$40,000.00					
	Column Total:	\$40,000.00					
1000.1.300.43121.4653.00000.00.000	CS - Streets - Maint Supplies	\$892.96	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint supplies pumps, chain/pipe saw, compactors	\$1,000.00					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4654.00000.00.000	CS - Streets-Maint Supplies -	\$80,971.51	\$35,097.00	\$65,000.00	\$65,000.00	\$29,903.00	85.20
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts and supplies for division vehicles	\$65,000.00					
	Column Total:	\$65,000.00					
1000.1.300.43121.4661.00000.00.000	CS - Streets-Fleet Maintenance	\$64,517.04	\$69,372.00	\$69,372.00	\$69,372.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$69,372.00					
	Column Total:	\$69,372.00					
1000.1.300.43121.4681.00000.00.000	CS - Streets-Minor Equipment	\$2,383.90	\$2,150.00	\$2,150.00	\$2,150.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pipe saw	\$650.00					
	Description: Shovels, carbide saw blades, brooms	\$750.00					
	Description: Small tools & hardware under \$500	\$750.00					
	Column Total:	\$2,150.00					
Budg_Cat: Supplies - 600		\$205,306.75	\$186,662.00	\$210,301.00	\$210,301.00	\$23,639.00	12.66
1000.1.300.43121.4715.00000.00.000	CS - Streets - Land Improvement	\$396,593.45	\$1,402,000.00	\$2,035,933.00	\$1,635,933.00	\$233,933.00	16.69
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Sidewalk Improvements	\$104,000.00		Adopted CIP			
	Description: General Street Improvements	\$1,931,933.00		Adopted CIP			
	Description: z CM General Reduction	(\$400,000.00)					
	Column Total:	\$1,635,933.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4730.00000.00.000	CS - Streets-Improv other than	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Traffic Signals/Controls	\$75,000.00		Adopted CIP			
	Column Total:	\$75,000.00					
1000.1.300.43121.4741.00000.00.000	CS - Streets-Machinery & Equipment	\$0.00	\$7,166.00	\$7,166.00	\$7,166.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Streets-Machinery & Equipment	\$7,166.00					
	Column Total:	\$7,166.00					
1000.1.300.43121.4752.00000.00.000	CS - Streets - Bridges	\$2,816.39	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Bridge Improvements	\$100,000.00		Adopted CIP			
	Column Total:	\$100,000.00					
Budg_Cat: Capital Outlay - 700		\$399,409.84	\$1,584,166.00	\$2,218,099.00	\$1,818,099.00	\$233,933.00	14.77
1000.1.300.43121.4810.00000.00.000	CS - Streets-Membership Due	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHPWA Membership	\$100.00					
	Column Total:	\$100.00					
1000.1.300.43121.4819.00000.00.000	CS - Streets-Fees & Charges	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle & Criminal background checks	\$100.00					
	Column Total:	\$100.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
Func: CS - Streets - 43121		\$1,147,849.48	\$2,364,115.00	\$3,050,540.00	\$2,650,540.00	\$286,425.00	12.12

COMMUNITY SERVICES

Division: Snow Removal

Function 43125

Mission Statement:

To provide timely and effective snow and ice removal program which prevents undue hardship on the community.

Major Services/Responsibilities:

- Plow, salt and sand roadways and designated sidewalks during snow and ice conditions.
- Remove snow in city parking lots.
- Haul and remove snow from downtown area as needed.
- Work with Dover Police on emergency response issues, such as road conditions and parking bans.

Key Fiscal Year Objectives:

- Operate with bare pavement policy on all priority streets, within 24 hours after snowstorm.
- Maintain use of salt brine as an anti-icing method, to reduce costs and protect the environment.
- Review Department snow and ice control plan to determine if changes are needed.
- Assist Police Department with snow removal at parking meter locations.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Inches of snow per year	50.3	60±	60±
Tons of salt and sand used	3866	5,000	5,000
Storm events	12	30	30
Number of parking lots plowed	25	24	24
Miles of sidewalks plowed	33	35	35

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4130.00000.00.000	CS - Snow Rmvl-Overtime Pa	\$96,036.73	\$139,819.00	\$140,000.00	\$140,000.00	\$181.00	0.13
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Minimum 5 Year average 2012-2016		\$140,000.00					
Column Total:		\$140,000.00					
1000.1.300.43125.4211.00000.00.000	Health Insurance	\$3,244.24	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43125.4212.00000.00.000	Dental Insurance	\$188.73	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43125.4220.00000.00.000	CS - Snow Rmvl-FICA	\$5,706.31	\$8,669.00	\$8,669.00	\$8,669.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA - 6.20% of Wages		\$8,669.00					
Column Total:		\$8,669.00					
1000.1.300.43125.4225.00000.00.000	CS - Snow Rmvl-Medicare	\$1,334.69	\$2,027.00	\$2,027.00	\$2,027.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$2,027.00					
Column Total:		\$2,027.00					
1000.1.300.43125.4230.00000.00.000	CS - Snow Rmvl-Retirement	\$10,709.67	\$15,618.00	\$15,716.00	\$15,716.00	\$98.00	0.63
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of NH Retirement System payments		\$15,716.00					
Column Total:		\$15,716.00					
Budg_Cat: Personal Services - 100		\$117,220.37	\$166,133.00	\$166,412.00	\$166,412.00	\$279.00	0.17

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4422.00000.00.000	CS - Snow Rmvl-Contract Snc	\$33,303.03	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contracted snow plowing & weather services	\$75,000.00					
	Column Total:	\$75,000.00					
1000.1.300.43125.4521.00000.00.000	CS - Snow Rmvl - Property In:	\$359.99	\$291.00	\$286.00	\$286.00	(\$5.00)	(1.72)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$286.00					
	Column Total:	\$286.00					
1000.1.300.43125.4524.00000.00.000	CS - Snow Rmvl-Public Liab li	\$1,639.89	\$1,931.00	\$970.00	\$970.00	(\$961.00)	(49.77)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$970.00					
	Column Total:	\$970.00					
Budg_Cat: Purchased Services - 300		\$35,302.91	\$77,222.00	\$76,256.00	\$76,256.00	(\$966.00)	(1.25)
1000.1.300.43125.4612.00000.00.000	CS - Snow Rmvl-Operating St	\$96,726.27	\$205,205.00	\$225,205.00	\$225,205.00	\$20,000.00	9.75
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road salt, sand Minimum 5 Year Average 2012-2016	\$225,205.00					
	Column Total:	\$225,205.00					
1000.1.300.43125.4631.00000.00.000	CS- Snow Rmvl - Food	\$1,104.95	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual snow meeting	\$300.00					
	Description: Overnight snow storm food allowance	\$900.00					
	Column Total:	\$1,200.00					

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City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4654.00000.00.000	CS - Snow Rmvl-Maint Suppli	\$4,619.19	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Parts/supplies to repair div. vehicles		\$10,000.00					
Column Total:		\$10,000.00					
1000.1.300.43125.4681.00000.00.000	CS - Snow Rmvl-Minor Equip	\$13,601.67	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cutting Edges		\$12,500.00					
Column Total:		\$12,500.00					
Budg_Cat: Supplies - 600		\$116,052.08	\$228,905.00	\$248,905.00	\$248,905.00	\$20,000.00	8.74
Func: CS - Snow Rmvl - 43125		\$268,575.36	\$472,260.00	\$491,573.00	\$491,573.00	\$19,313.00	4.09

COMMUNITY SERVICES

Division: Storm water

Function 43155

Mission Statement:

To efficiently and effectively maintain all of Dover's, storm drain system. To continue implementing the Stormwater Management Program.

Major Services/Responsibilities:

- Satisfy requirements of the Federal EPA MS4 (Municipal Separate Storm Sewer System) Permit
- Repair drainage system
- Monitor trouble spot areas of drainage system
- Catchbasin Cleaning
- BMP (Best Management Practices) maintenance
- Monitor ground water sampling
- Support other divisions as needed during emergencies or heavy workloads, such as water and sewer line breaks, grounds maintenance or building repairs
- Complete and update drainage system mapping
- Review designs, inspect installation, and track ongoing operations and maintenance of all private stormwater systems

Key Fiscal Year Objectives:

- Complete Berry Brook watershed improvement project
- Continue Implementing Public Outreach Campaign
- Participate in community-wide events
- Prepare for compliance with new Federal EPA MS4 Permit to be finalized by EPA in January 2017
- Update GIS mapping of stormwater assets and incorporate

Performance Measures:

Description	FY16 Act	FY17 Act	FY18 Est
Compliance with MS4 permit	Yes	Yes	Yes
Catchbasin cleaning 50% of total	1,400	1,460	1,400
Review private O&M annual reports	10	29	50

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4110.00000.00.000	CS Storm Water - Regular Sa	\$254.48	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43155.4115.00000.00.000	CS Storm Water - Regular Ho	\$246,892.87	\$264,742.00	\$270,150.00	\$270,150.00	\$5,408.00	2.04
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 457 Incentive Pay		\$1,000.00	1.0000	457 Incentive			
Description: Coakley, Kevin		\$50,289.00	1.0000	Maintenance Mec			
Description: Glidden, Keegan		\$33,756.00	1.0000	Truck Driver			
Description: Neenan, Ryan		\$32,889.00	1.0000	Truck Driver			
Description: Seawards, Robert		\$50,289.00	1.0000	Heavy Equipment			
Description: Steves, John		\$34,665.00	1.0000	Truck Driver			
Description: Truax, Dean		\$67,262.00	1.0000	Maintenance Mec			
Column Total:		\$270,150.00					
1000.1.300.43155.4120.00000.00.000	CS Storm Water - Temporary	\$7,206.08	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 20 hrs @ \$15 hr intern MS4 permit requirements		\$12,000.00					
Column Total:		\$12,000.00					
1000.1.300.43155.4130.00000.00.000	CS Storm Water - Overtime P.	\$2,440.53	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Unscheduled Overtime pay		\$5,000.00					
Column Total:		\$5,000.00					
1000.1.300.43155.4170.00000.00.000	CS Storm Water - Longevity F	\$2,400.00	\$2,800.00	\$3,200.00	\$3,200.00	\$400.00	14.29
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 @ 10-14 years		\$800.00		\$800 each			
Description: 2 @ 10-15 years		\$2,400.00		\$1200 each			
Column Total:		\$3,200.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4211.00000.00.000	CS Storm Water - Health Insu	\$83,055.04	\$96,190.00	\$91,631.00	\$91,631.00	(\$4,559.00)	(4.74)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical premiums to Health Trust	\$91,631.00					
	Column Total:	\$91,631.00					
1000.1.300.43155.4212.00000.00.000	CS Storm Water - Dental Insu	\$3,370.64	\$3,695.00	\$3,326.00	\$3,326.00	(\$369.00)	(9.99)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental premiums to Health Trust	\$3,326.00					
	Column Total:	\$3,326.00					
1000.1.300.43155.4213.00000.00.000	CS Storm Water - Life Insuran	\$505.82	\$635.00	\$646.00	\$646.00	\$11.00	1.73
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life premiums to Health Trust	\$646.00					
	Column Total:	\$646.00					
1000.1.300.43155.4220.00000.00.000	CS Storm Water - FICA	\$18,613.36	\$20,502.00	\$19,962.00	\$19,962.00	(\$540.00)	(2.63)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$19,962.00					
	Column Total:	\$19,962.00					
1000.1.300.43155.4225.00000.00.000	CS Storm Water - Medicare	\$4,352.85	\$4,795.00	\$4,669.00	\$4,669.00	(\$126.00)	(2.63)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of Wages	\$4,669.00					
	Column Total:	\$4,669.00					
1000.1.300.43155.4230.00000.00.000	CS Storm Water - Retirement	\$27,965.51	\$30,444.00	\$31,676.00	\$31,676.00	\$1,232.00	4.05
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$31,676.00					
	Column Total:	\$31,676.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4240.00000.00.000	CS Storm Water - Staff Devel	\$1,449.00	\$3,400.00	\$3,400.00	\$3,400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ \$800 4 @ \$650	\$3,400.00		Per Contract			
	Column Total:	\$3,400.00					
1000.1.300.43155.4260.00000.00.000	CS Storm Water - Workers Cc	\$31,778.04	\$31,778.00	\$31,778.00	\$31,778.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$31,778.00					
	Column Total:	\$31,778.00					
Budg_Cat: Personal Services - 100		\$430,284.22	\$475,981.00	\$477,438.00	\$477,438.00	\$1,457.00	0.31
1000.1.300.43155.4336.00000.00.000	CS Storm Water - Medical Sei	\$131.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43155.4339.00000.00.000	CS Storm Water - Consulting	\$1,959.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHDES Groundwater Sampling (River St. Mast Rd.)	\$5,000.00					
	Column Total:	\$5,000.00					
1000.1.300.43155.4432.00000.00.000	CS Storm Water - Maint Chrg:	\$2,671.75	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43155.4433.00000.00.000	CS Storm Water - Maint Chrg:	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs to radio & Equipment	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4435.00000.00.000	CS Storm Water - Maint Chrgs	\$3,608.09	\$6,933.00	\$7,041.00	\$7,041.00	\$108.00	1.56
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$6,174.00					
	Description: Division Share of PC Replacement	\$759.00					
	Description: Division Share of TCP License	\$108.00					
	Column Total:	\$7,041.00					
1000.1.300.43155.4443.00000.00.000	CS Storm Water - Rental of E	\$50,548.46	\$43,250.00	\$43,277.00	\$43,277.00	\$27.00	0.06
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Catch Basin Cleaning	\$40,000.00					
	Description: Division share copier/scanner	\$277.00					
	Description: Eq. Rental Private Contractors	\$3,000.00					
	Column Total:	\$43,277.00					
1000.1.300.43155.4521.00000.00.000	CS Storm Water - Property Ins	\$97.02	\$100.00	\$97.00	\$97.00	(\$3.00)	(3.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$97.00					
	Column Total:	\$97.00					
1000.1.300.43155.4522.00000.00.000	CS Storm Water - Vehicle & E	\$8,687.37	\$9,392.00	\$8,754.00	\$8,754.00	(\$638.00)	(6.79)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$8,754.00					
	Column Total:	\$8,754.00					
1000.1.300.43155.4524.00000.00.000	CS Storm Water - Public Liab	\$2,712.73	\$2,117.00	\$2,657.00	\$2,657.00	\$540.00	25.51
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Liability Insurance	\$2,657.00					
	Column Total:	\$2,657.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4531.00000.00.000	Telecommunications	\$3,642.81	\$3,771.00	\$4,947.00	\$3,947.00	\$176.00	4.67
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,947.00					
	Description: z CM General Reduction	(\$1,000.00)					
	Column Total:	\$3,947.00					
1000.1.300.43155.4580.00000.00.000	CS Storm Water - Travel Expe	\$192.53	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$74,250.76	\$71,063.00	\$72,273.00	\$71,273.00	\$210.00	0.30
1000.1.300.43155.4611.00000.00.000	CS Storm Water - Office Supp	\$260.53	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. office supplies	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43155.4612.00000.00.000	CS Storm Water - Operating S	\$822.01	\$900.00	\$900.00	\$900.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Industrial cleaning and safety supplies	\$900.00					
	Column Total:	\$900.00					
1000.1.300.43155.4615.00000.00.000	CS Storm Water - Clothing & I	\$3,412.26	\$4,247.00	\$4,247.00	\$4,247.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Raingear & gloves	\$250.00					
	Description: Safety Shoes AFSCME 4 @ \$300	\$1,200.00					
	Description: Safety Shoes DPEA 1 @ \$300	\$300.00					
	Description: Uniforms	\$2,497.00					
	Column Total:	\$4,247.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4626.00000.00.000	CS Storm Water - Vehicle Fue	\$18,798.00	\$35,787.00	\$26,295.00	\$26,295.00	(\$9,492.00)	(26.52)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,297 gals @ \$2.16 unleaded	\$2,801.00					
	Description: 4,671 gals off road diesel @ 1.80	\$8,407.00					
	Description: 6,588 gals @ \$2.29 diesel	\$15,087.00					
	Column Total:	\$26,295.00					
1000.1.300.43155.4631.00000.00.000	CS Storm Water - Food/Food	\$80.67	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250.00					
	Column Total:	\$250.00					
1000.1.300.43155.4635.00000.00.000	CS Storm Water - Medicinal S	\$23.03	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43155.4652.00000.00.000	CS Storm Water-Maint Suppli	\$36,142.14	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pavement for drainage & catch basins	\$10,000.00					
	Description: Pipe, structures, gravel, stone, mortar	\$30,000.00					
	Column Total:	\$40,000.00					
1000.1.300.43155.4653.00000.00.000	CS Storm Water - Maint Supp	\$200.26	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint supplies pumps, chain/pipe saws, compactors	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.43155.4654.00000.00.000	CS Storm Water - Maint Supp	\$73,424.17	\$35,096.00	\$65,000.00	\$65,000.00	\$29,904.00	85.21
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & Supplies Division vehicles	\$65,000.00					
	Column Total:	\$65,000.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4661.00000.00.000	CS Storm Water - Fleet Maint	\$64,517.04	\$69,372.00	\$69,372.00	\$69,372.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$69,372.00					
	Column Total:	\$69,372.00					
1000.1.300.43155.4681.00000.00.000	CS Storm Water - Minor Equip	\$1,792.74	\$2,150.00	\$2,150.00	\$2,150.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pipe saw	\$650.00					
	Description: Shovels carbide saw blades	\$750.00					
	Description: Small tools & hardware under \$500	\$750.00					
	Column Total:	\$2,150.00					
Budg_Cat: Supplies - 600		\$199,472.85	\$189,302.00	\$209,714.00	\$209,714.00	\$20,412.00	10.78
1000.1.300.43155.4715.00000.00.000	CS Storm Water - Land Impro	\$130,010.98	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Drainage Improvements	\$150,000.00		Adopted CIP			
	Column Total:	\$150,000.00					
Budg_Cat: Capital Outlay - 700		\$130,010.98	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	0.00
1000.1.300.43155.4810.00000.00.000	CS Storm Water - Membershi	\$0.00	\$0.00	\$250.00	\$250.00	\$250.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Southeast Watershed Alliance	\$250.00					
	Column Total:	\$250.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4819.00000.00.000	CS Storm Water - Fees & Cha	\$840.00	\$1,000.00	\$1,250.00	\$1,250.00	\$250.00	25.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Annual Dam Registration		\$1,150.00					
Description: Criminal Background & Motor vehicle checks		\$100.00					
Column Total:		\$1,250.00					
Budg_Cat: Other Expenses - 800		\$840.00	\$1,000.00	\$1,500.00	\$1,500.00	\$500.00	50.00
Func: CS - Storm Water - 43155		\$834,858.81	\$887,346.00	\$910,925.00	\$909,925.00	\$22,579.00	2.54

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COMMUNITY SERVICES

Division: Street Lighting

Function 43160

Mission Statement:

To provide street lighting on City streets in order to keep the public safe.

Major Services/Responsibilities:

- Maintain all City street lights and replace as necessary.

Key Fiscal Year Objectives:

- Continue to look for ways to reduce the electrical costs of lighting, while keeping safety in mind.
- Install LED lighting in several public areas
- Continued reducing street lights as opportunities arise.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Street lights maintained	1,778	1,781	1,781

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43160.4622.00000.00.000	CS - Street Lighting - Electricii	\$304,448.91	\$321,470.00	\$225,220.00	\$225,220.00	(\$96,250.00)	(29.94)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 864,958 KWH Eversource		\$321,470.00		1,778 Lights			
Description: LED Conversion Savings		(\$96,250.00)					
Column Total:		\$225,220.00					
1000.1.300.43160.4653.00000.00.000	CS - Street Lighting - Maint St	\$24,847.30	\$11,250.00	\$11,250.00	\$11,250.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 15 PSNH street light repairs @ \$350 each		\$5,250.00					
Description: Bulbs and supplies		\$1,000.00					
Description: Downtown decorative lights		\$5,000.00					
Column Total:		\$11,250.00					
Budg_Cat: Supplies - 600		\$329,296.21	\$332,720.00	\$236,470.00	\$236,470.00	(\$96,250.00)	(28.93)
Func: CS - Street Lighting - 43160		\$329,296.21	\$332,720.00	\$236,470.00	\$236,470.00	(\$96,250.00)	(28.93)

COMMUNITY SERVICES

Division: Facilities and Grounds

Function 43180

Mission Statement:

Provide and maintain safe and clean city buildings, parks, playgrounds, ball fields, trails, equipment and other facilities for the safety and quality of life to the community. Maintain municipal traffic light system, all city trees and traffic signs.

Major Services/Responsibilities:

- Design, construct, install and repair equipment and facilities.
- Construct, repair and maintain facilities using carpentry, mechanical, plumbing, electrical, sheet metal, and welding skills.
- Maintain the equipment necessary to perform landscaping, field maintenance, construction, and tree maintenance.
- Perform landscaping, brush and tree removal at all City facilities.
- Groom, mow and line ball fields, maintain public turf areas and flower beds.
- Perform custodial duties at all City facilities.
- Coordinate maintenance schedules with other divisions.
- Maintains and installs all City signage.
- Maintain the Community Trail and other park areas with the assistance of volunteers.
- Maintain décor lighting throughout the urban area

Key Fiscal Year Objectives:

- Upgrade vehicles and equipment.
- Restore power safely to the outlets used to decorate the downtown area during festivals and the holiday season.
- Develop a well for athletic field irrigation at Shaw's Lane
- Continue staff development and safety awareness.
- Continue to share resources with other departments and agencies.
- Develop a computerized maintenance inventory schedule.
- Monitor Energy Management System for facilities to improve efficiency and achieve cost savings.
- Continue City wide tree maintenance program
- Successful coordination of field/facility availability with Recreation programs.
- Continue turf treatment program to improve quality of playing fields and public turf areas, looking for alternatives to synthetic treatments.
- Continue to assist in the revamping of the signage for the downtown and municipal parking areas.
- Continue to assist in the revamping of the signage for the downtown construction areas.

Performance Measures:

Description	FY16 Act	FY17 Act	FY18 Est
Acres of grounds maintained	325	325	325
Buildings maintained	19	20	20

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4110.00000.00.000	CS - Fac & Gr-Regular Salarie	\$87,472.85	\$161,591.00	\$150,591.00	\$150,591.00	(\$11,000.00)	(6.81)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$520.00		457 Incentive P			
	Description: Brooks, Michael	\$60,024.00	1.0000	Fac Project Mgr			
	Description: Sirois, Sharon	\$90,047.00	1.0000	Fac -Ground-Cem			
	Column Total:	\$150,591.00					
1000.1.300.43180.4115.00000.00.000	CS - Fac & Gr-Regular Hourly	\$283,301.57	\$304,912.00	\$325,700.00	\$325,700.00	\$20,788.00	6.82
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$1,000.00		457 Incentive			
	Description: Colona, Mark	\$47,879.00	1.0000	Maintenance Spe			
	Description: Flanagan, David	\$66,962.00	1.0000	Maintenance Spe			
	Description: Hultgren, Michael	\$47,879.00	1.0000	Maintenance Spe			
	Description: Kinevich, Aidan	\$29,803.00	1.0000	Laborer I			
	Description: Lang, Paul	\$36,419.00	1.0000	Maintenance Spe			
	Description: Rabideau, Matthew	\$47,879.00	1.0000	Maintenance Spe			
	Description: Wilson, Michael T	\$47,879.00	1.0000	Maintenance Spe			
	Column Total:	\$325,700.00					
1000.1.300.43180.4120.00000.00.000	CS - Fac & Gr - Temporary Er	\$39,766.30	\$47,811.00	\$47,811.00	\$47,811.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 Snl Maint Worker III SFT 4,810 hrs/yr	\$47,811.00					
	Column Total:	\$47,811.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4130.00000.00.000	CS - Fac & Gr-Overtime Pay	\$15,874.46	\$11,000.00	\$11,000.00	\$11,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Special Events and emergency calls		\$11,000.00					
Column Total:		\$11,000.00					
1000.1.300.43180.4170.00000.00.000	CS - Fac & Gr-Longevity Pay	\$5,600.00	\$6,800.00	\$9,200.00	\$9,200.00	\$2,400.00	35.29
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 @ 10 -14 years		\$800.00		\$800 each			
Description: 2 @ 15-19 years		\$2,400.00		\$1,200 each			
Description: 3 @ 25 plus years		\$6,000.00		\$2,000 each			
Column Total:		\$9,200.00					
1000.1.300.43180.4211.00000.00.000	CS - Fac & Gr-Health Insurance	\$120,044.55	\$173,689.00	\$156,005.00	\$156,005.00	(\$17,684.00)	(10.18)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to HealthTrust		\$156,005.00					
Column Total:		\$156,005.00					
1000.1.300.43180.4212.00000.00.000	CS - Fac & Gr-Dental Insurance	\$4,513.31	\$5,176.00	\$5,349.00	\$5,349.00	\$173.00	3.34
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dental Premiums to HealthTrust		\$5,349.00					
Column Total:		\$5,349.00					
1000.1.300.43180.4213.00000.00.000	CS - Fac & Gr-Life Insurance	\$788.22	\$1,120.00	\$1,139.00	\$1,139.00	\$19.00	1.70
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Life Premiums to HealthTrust		\$1,139.00					
Column Total:		\$1,139.00					
1000.1.300.43180.4220.00000.00.000	CS - Fac & Gr-FICA	\$27,545.75	\$32,969.00	\$35,072.00	\$35,072.00	\$2,103.00	6.38
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA - 6.2% of Wages		\$35,072.00					
Column Total:		\$35,072.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4225.00000.00.000	CS - Fac & Gr-Medicare	\$6,441.70	\$7,711.00	\$8,202.00	\$8,202.00	\$491.00	6.37
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$8,202.00					
	Column Total:	\$8,202.00					
1000.1.300.43180.4230.00000.00.000	CS - Fac & Gr-Retirement	\$43,697.28	\$52,869.00	\$56,441.00	\$56,441.00	\$3,572.00	6.76
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$56,441.00					
	Column Total:	\$56,441.00					
1000.1.300.43180.4240.00000.00.000	CS - Fac & Gr-Staff Developpr	\$305.00	\$4,850.00	\$4,850.00	\$4,850.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ \$800 5 @ \$650	\$4,850.00		Per Contract			
	Column Total:	\$4,850.00					
1000.1.300.43180.4260.00000.00.000	CS - Fac & Gr-Worker's Comp	\$18,066.00	\$18,066.00	\$18,066.00	\$18,066.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$18,066.00					
	Column Total:	\$18,066.00					
Budg_Cat: Personal Services - 100		\$653,416.99	\$828,564.00	\$829,426.00	\$829,426.00	\$862.00	0.10
1000.1.300.43180.4336.00000.00.000	CS - Fac & Gr-Medical Service	\$1,404.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Physical exams for new employees	\$500.00					
	Column Total:	\$500.00					

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4411.00000.00.000	CS - Fac & Gr-Water And Sev	\$4,587.51	\$5,825.00	\$5,036.00	\$5,036.00	(\$789.00)	(13.55)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Guppy Park - Service ID 19105	\$50.00					
	Description: Hancock Park - Service ID 19291	\$25.00					
	Description: Henry Law Rotary Park - Service ID12489	\$1,514.00					
	Description: Long Hill Road Park - Service ID 18521	\$3,397.00					
	Description: Orchard Street - Service ID 19378	\$50.00					
	Column Total:	\$5,036.00					
1000.1.300.43180.4431.00000.00.000	CS - Fac & Gr-Maint Chrgs - E	\$47,610.82	\$92,778.00	\$112,778.00	\$112,778.00	\$20,000.00	21.56
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: HVAC Maintenance	\$82,778.00		Per Bid			
	Description: Various building maintenance	\$30,000.00					
	Column Total:	\$112,778.00					
1000.1.300.43180.4432.00000.00.000	CS - Fac & Gr-Maint Chrgs - I	\$51,427.69	\$86,500.00	\$87,000.00	\$87,000.00	\$500.00	0.58
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Contract field maint./mowing	\$25,000.00					
	Description: Contract tree removal	\$35,000.00					
	Description: Field and lawn treatments	\$23,500.00					
	Description: Misc maintenance	\$1,500.00					
	Description: Stump grinding	\$2,000.00					
	Column Total:	\$87,000.00					
1000.1.300.43180.4433.00000.00.000	CS - Fac & Gr-Maint Chrgs - E	\$1,257.48	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Repairs to small tools & equipment	\$1,000.00					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4435.00000.00.000	CS - Fac & Gr-Maint Chrgs - C	\$8,359.56	\$14,389.00	\$14,627.00	\$14,627.00	\$238.00	1.65
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC replacement	\$1,527.00					
	Description: Division share of DoverNet support	\$12,348.00					
	Description: Division share of software upgrade	\$350.00					
	Description: Division share of TCP license	\$252.00					
	Description: Imron IS 2000 Maint agreement	\$150.00					
	Column Total:	\$14,627.00					
1000.1.300.43180.4443.00000.00.000	CS - Fac & Gr - Rental of Equ	\$257.50	\$740.00	\$740.00	\$740.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1/2 Copier Rental (shared with Cemetery)	\$240.00					
	Description: Tools & Equipment	\$500.00					
	Column Total:	\$740.00					
1000.1.300.43180.4521.00000.00.000	CS - Fac & Gr-Property Insura	\$2,050.69	\$2,352.00	\$2,314.00	\$2,314.00	(\$38.00)	(1.62)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$2,314.00					
	Column Total:	\$2,314.00					
1000.1.300.43180.4522.00000.00.000	CS - Fac & Gr-Vehicle & Equi	\$5,072.18	\$4,273.00	\$5,100.00	\$5,100.00	\$827.00	19.35
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$5,100.00					
	Column Total:	\$5,100.00					
1000.1.300.43180.4524.00000.00.000	CS - Fac & Gr-Public Liab Insi	\$3,877.76	\$4,322.00	\$4,417.00	\$4,417.00	\$95.00	2.20
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,417.00					
	Column Total:	\$4,417.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4531.00000.00.000	Telecommunications	\$2,824.39	\$2,775.00	\$3,220.00	\$3,220.00	\$445.00	16.04
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,220.00					
	Column Total:	\$3,220.00					
1000.1.300.43180.4540.00000.00.000	CS - Fac & Gr-Advertising	\$539.92	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$129,269.50	\$215,454.00	\$236,732.00	\$236,732.00	\$21,278.00	9.88
1000.1.300.43180.4611.00000.00.000	CS - Fac & Gr-Office Supplies	\$525.37	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$800.00					
	Column Total:	\$800.00					
1000.1.300.43180.4612.00000.00.000	CS - Fac & Gr-Operating Supp	\$6,158.44	\$2,250.00	\$1,072.00	\$1,072.00	(\$1,178.00)	(52.36)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid kit for Barn	\$572.00					
	Description: Gauze, bandages, tape, cold packs, etc.	\$100.00					
	Description: Safety supplies, marking paint, gloves, shop suppl	\$400.00					
	Column Total:	\$1,072.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4615.00000.00.000	CS - Fac & Gr-Clothing & Unif	\$3,667.78	\$5,797.00	\$5,797.00	\$5,797.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Safety boots - seasonal staff 5 @ \$100 ea		\$500.00					
Description: Safety boots- per union contract DPEA 2 @ \$300 ea		\$600.00					
Description: Safety boots-per union contract AFSCM 6 @ \$300 ea		\$1,800.00					
Description: Uniforms		\$2,897.00					
Column Total:		\$5,797.00					
1000.1.300.43180.4622.00000.00.000	CS - Fac & Gr-Electricity	\$860.06	\$3,250.00	\$3,250.00	\$3,250.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1,388 KWH Shaw's Lane		\$450.00		Irrigation syst			
Description: 1,980 KWH Central Ave Upper Square		\$500.00		Irrigation syst			
Description: 2,884 KWH Holiday Lighting		\$950.00					
Description: 30 KWH Long Hill Park		\$200.00		Irrigation syst			
Description: 4,782 KWH Henry Law Park		\$1,150.00		Irrigation syst			
Column Total:		\$3,250.00					
1000.1.300.43180.4626.00000.00.000	CS - Fac & Gr-Vehicle Fuels	\$8,327.28	\$12,314.00	\$10,134.00	\$10,134.00	(\$2,180.00)	(17.70)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1,000 gals gas for mowers @ \$2.16		\$2,160.00					
Description: 3,010 gls gas @ \$2.16		\$6,502.00					
Description: 643 gls diesel @ 2.29		\$1,472.00					
Column Total:		\$10,134.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4631.00000.00.000	CS - Fac & Gr - Food	\$189.56	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events & Meetings	\$100.00					
	Column Total:	\$100.00					
1000.1.300.43180.4651.00000.00.000	CS - Fac & Gr-Maint Supplies	\$356.60	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Facilities	\$2,500.00					
	Column Total:	\$2,500.00					
1000.1.300.43180.4652.00000.00.000	CS - Fac & Gr-Maint Supplies	\$31,596.51	\$44,750.00	\$44,750.00	\$44,750.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 15 new trees	\$2,250.00					
	Description: Bark mulch - landscape all facilities	\$8,000.00					
	Description: Bark mulch - playground grade	\$2,500.00					
	Description: Holiday lighting supplies	\$200.00					
	Description: Materials & supplies for landscaping	\$4,000.00					
	Description: Outdoor pool maintenance	\$800.00					
	Description: Park, playground, ball field, community trail main	\$10,000.00					
	Description: Signs and posts	\$12,000.00					
	Description: Supplies & equipment for park maintenance	\$5,000.00					
	Column Total:	\$44,750.00					
1000.1.300.43180.4653.00000.00.000	CS - Fac & Gr-Maint Supplies	\$5,643.87	\$4,000.00	\$5,600.00	\$5,600.00	\$1,600.00	40.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mower maintenance supplies	\$5,600.00					
	Column Total:	\$5,600.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4654.00000.00.000	CS - Fac & Gr-Maint Supplies	\$8,757.45	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & supplies to maintain vehicles	\$7,000.00					
	Column Total:	\$7,000.00					
1000.1.300.43180.4661.00000.00.000	CS - Fac & Gr-Fleet Maintena	\$36,498.00	\$39,244.00	\$39,244.00	\$39,244.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$39,244.00					
	Column Total:	\$39,244.00					
1000.1.300.43180.4681.00000.00.000	CS - Fac & Gr-Minor Equipme	\$2,240.10	\$6,300.00	\$4,000.00	\$4,000.00	(\$2,300.00)	(36.51)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Landscaping and grooming tools	\$4,000.00					
	Column Total:	\$4,000.00					
Budg_Cat: Supplies - 600		\$104,821.02	\$128,305.00	\$124,247.00	\$124,247.00	(\$4,058.00)	(3.16)
1000.1.300.43180.4741.00000.00.000	CS - Fac & Gr-Machinery & Ei	\$12,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison share of mower replacement	\$4,500.00		split with Ceme			
	Column Total:	\$4,500.00					
1000.1.300.43180.4742.00000.00.000	CS - Fac & Gr - Light Vehicles	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/3 cost of light vehicle	\$5,000.00					
	Column Total:	\$5,000.00					
Budg_Cat: Capital Outlay - 700		\$12,500.00	\$4,500.00	\$9,500.00	\$9,500.00	\$5,000.00	111.11

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4810.00000.00.000	CS - Fac & Gr-Membership Di	\$15.00	\$15.00	\$15.00	\$15.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arbor Day Foundation	\$15.00					
	Column Total:	\$15.00					
1000.1.300.43180.4819.00000.00.000	CS - Fac & Gr-Fees & Charge	\$2,070.00	\$1,700.00	\$1,950.00	\$1,950.00	\$250.00	14.71
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boiler & Elevator Permits 35 @ \$50	\$1,750.00					
	Description: New employee records	\$200.00					
	Column Total:	\$1,950.00					
Budg_Cat: Other Expenses - 800		\$2,085.00	\$1,715.00	\$1,965.00	\$1,965.00	\$250.00	14.58
Func: CS - Fac & Gr - 43180		\$902,092.51	\$1,178,538.00	\$1,201,870.00	\$1,201,870.00	\$23,332.00	1.98

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COMMUNITY SERVICES

Division: Recycling & Waste Management

Function 43240

Mission Statement:

To efficiently and effectively handle the recycling and waste management needs of the City to meet all areas of responsibilities including compliance with Federal, State and local laws, collection of household hazardous and yard wastes, provide the most cost effective markets for recyclable goods and to assist the community through education to be as environmentally conscious as possible.

Major Services/Responsibilities:

- Coordination/oversee curbside recycling and management of recycling center.
- Conduct recycling education and provide support for recycling operations.
- Provide household hazardous waste collection and coordinate trash disposal.
- Collection/composting of yard waste.
- Tracking of waste stream and budget.
- Coordinate with State and Federal agencies to insure compliance with all applicable laws.
- Track recycling markets to insure cost effective disposal of recyclable goods.
- Apply for and administer available grant money to aid in programs.

Key Fiscal Year Objectives:

- Continue cost effective approach to handling household hazardous waste.
- Continue to research and implement innovative recycling technologies.
- Update and continue web page link for Solid Waste/Recycling.
- Continued public education through Recycling brochures and web page updates.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Recycling Cost per ton	\$68.15	\$68.08	\$68.50
Paper ton recycled from curb - tons	1,380	1,385	1,390
Co-mingled recycled from curb - tons	1,157	1,162	1,168
Construction Debris - tons	894	900	906
Light Iron - tons	246	251	256
Yard Waste - tons	1,208	1,216	1,224

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4115.00000.00.000	CS - Recycling Mgmt-Regular	\$43,856.12	\$44,569.00	\$0.00	\$0.00	(\$44,569.00)	(100.00)
1000.1.300.43240.4130.00000.00.000	CS - Recycling Mgmt-Overtim	\$22,365.14	\$18,550.00	\$18,550.00	\$18,550.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Center Coverage (6 Sundays)	\$1,800.00					
	Description: Center Coverage (Saturday's)	\$14,750.00					
	Description: Fall Leaf Collection	\$2,000.00					
	Column Total:	\$18,550.00					
1000.1.300.43240.4170.00000.00.000	CS - Recycling Mgmt-Longevi	\$1,100.00	\$1,100.00	\$0.00	\$0.00	(\$1,100.00)	(100.00)
1000.1.300.43240.4211.00000.00.000	CS - Recycling Mgmt-Health I	\$19,627.64	\$8,347.00	\$0.00	\$0.00	(\$8,347.00)	(100.00)
1000.1.300.43240.4212.00000.00.000	CS - Recycling Mgmt-Dental I	\$382.15	\$373.00	\$0.00	\$0.00	(\$373.00)	(100.00)
1000.1.300.43240.4213.00000.00.000	CS - Recycling Mgmt-Life Insu	\$92.98	\$107.00	\$0.00	\$0.00	(\$107.00)	(100.00)
1000.1.300.43240.4220.00000.00.000	CS - Recycling Mgmt-FICA	\$4,932.37	\$4,130.00	\$1,150.00	\$1,150.00	(\$2,980.00)	(72.15)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of FICA -6.2% of Wages	\$1,150.00					
	Column Total:	\$1,150.00					
1000.1.300.43240.4225.00000.00.000	CS - Recycling Mgmt-Medicar	\$1,153.67	\$966.00	\$269.00	\$269.00	(\$697.00)	(72.15)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$269.00					
	Column Total:	\$269.00					
1000.1.300.43240.4230.00000.00.000	CS - Recycling Mgmt-Retirem	\$7,525.21	\$7,174.00	\$2,111.00	\$2,111.00	(\$5,063.00)	(70.57)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$2,111.00					
	Column Total:	\$2,111.00					

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4260.00000.00.000	CS - Recycling Mgmt-Worker's	\$9,600.96	\$9,601.00	\$2,788.00	\$2,788.00	(\$6,813.00)	(70.96)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Workers Comp allocation		\$2,788.00					
Column Total:		\$2,788.00					
1000.1.300.43240.4290.00000.00.000	CS - Recycling Mgmt-FSA Fe	\$42.75	\$75.00	\$0.00	\$0.00	(\$75.00)	(100.00)
Budg_Cat: Personal Services - 100		\$110,678.99	\$94,992.00	\$24,868.00	\$24,868.00	(\$70,124.00)	(73.82)
1000.1.300.43240.4336.00000.00.000	CS - Recycling Mgmt-Medical	\$114.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43240.4411.00000.00.000	Water & Sewer Expense	\$1,356.13	\$500.00	\$700.00	\$700.00	\$200.00	40.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Water & Sewer Expense Service ID 18706		\$700.00					
Column Total:		\$700.00					
1000.1.300.43240.4420.00000.00.000	CS - Recycling Mgmt-Waste C	\$430,632.60	\$375,000.00	\$375,000.00	\$375,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Curbside recycling contract		\$430,000.00					
Description: Less charge to vehicle reclamation		(\$60,000.00)		Trust Reimburse			
Description: Special waste		\$5,000.00					
Column Total:		\$375,000.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4421.00000.00.000	CS - Recycling Mgmt - Waste	\$70,527.71	\$98,025.00	\$100,025.00	\$100,025.00	\$2,000.00	2.04
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Anti-freeze recycling		\$800.00					
Description: Brush grinding		\$23,000.00					
Description: Construction debris 975 tons x \$71		\$69,225.00					
Description: Freon recycling		\$2,000.00					
Description: Yard Waste recycling		\$5,000.00					
Column Total:		\$100,025.00					
1000.1.300.43240.4433.00000.00.000	Maint Chrgs - Equipment	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Scale maintenance & calibration		\$1,500.00					
Column Total:		\$1,500.00					
1000.1.300.43240.4521.00000.00.000	CS - Recycling Mgmt-Property	\$115.10	\$191.00	\$188.00	\$188.00	(\$3.00)	(1.57)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Property Insur		\$188.00					
Column Total:		\$188.00					
1000.1.300.43240.4522.00000.00.000	CS - Recycling Mgmt-Vehicle	\$1,641.19	\$1,681.00	\$2,177.00	\$2,177.00	\$496.00	29.51
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Vehicle Insur		\$2,177.00					
Column Total:		\$2,177.00					
1000.1.300.43240.4524.00000.00.000	CS - Recycling Mgmt-Public Liability	\$777.19	\$647.00	\$687.00	\$687.00	\$40.00	6.18
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$687.00					
Column Total:		\$687.00					

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4531.00000.00.000	Telecommunications	\$1,645.12	\$1,648.00	\$1,678.00	\$1,678.00	\$30.00	1.82
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,678.00					
	Column Total:	\$1,678.00					
Budg_Cat: Purchased Services - 300		\$506,809.04	\$479,192.00	\$481,955.00	\$481,955.00	\$2,763.00	0.58
1000.1.300.43240.4611.00000.00.000	CS - Recycling Mgmt-Office S	\$1,130.60	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$500.00					
	Description: Scale tickets	\$1,100.00					
	Column Total:	\$1,600.00					
1000.1.300.43240.4612.00000.00.000	CS - Recycling Mgmt-Operatir	\$737.97	\$1,000.00	\$1,572.00	\$1,572.00	\$572.00	57.20
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid kit	\$572.00					
	Description: Misc. Supplies to maintain center	\$1,000.00					
	Column Total:	\$1,572.00					
1000.1.300.43240.4615.00000.00.000	CS - Recycling Mgmt-Clothing	\$622.32	\$979.00	\$979.00	\$979.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rain gear	\$200.00					
	Description: Safety shoes 1/2 AFSCME emp. @ \$300	\$150.00					
	Description: Safety shoes 1/4 DPEA emp. @ \$300	\$75.00					
	Description: Uniforms	\$554.00					
	Column Total:	\$979.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4626.00000.00.000	CS - Recycling Mgmt-Vehicle	\$4,698.40	\$5,755.00	\$5,788.00	\$5,788.00	\$33.00	0.57
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,886 gals diesel @ \$2.29	\$4,319.00					
	Description: 680 gals gas @ \$2.16	\$1,469.00					
	Column Total:	\$5,788.00					
1000.1.300.43240.4631.00000.00.000	CS - Recycling Mgmt - Food	\$23.83	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$75.00					
	Column Total:	\$75.00					
1000.1.300.43240.4651.00000.00.000	CS - Recycling Mgmt - Maint	\$221.27	\$0.00	\$773.00	\$773.00	\$773.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building maintenance	\$500.00					
	Description: Mats for recycling center building	\$273.00					
	Column Total:	\$773.00					
1000.1.300.43240.4652.00000.00.000	CS - Recycling Mgmt - Maint	\$0.00	\$700.00	\$0.00	\$0.00	(\$700.00)	(100.00)
1000.1.300.43240.4653.00000.00.000	CS - Recycling Mgmt - Maint	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance repairs to tools/equipment	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43240.4654.00000.00.000	CS - Recycling Mgmt-Maint Si	\$9,765.18	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies for division vehicles	\$3,000.00					
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4661.00000.00.000	CS - Recycling Mgmt-Fleet M	\$12,302.04	\$13,228.00	\$13,228.00	\$13,228.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$13,228.00					
	Column Total:	\$13,228.00					
1000.1.300.43240.4681.00000.00.000	CS - Recycling Mgmt-Minor E	\$5,855.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$35,356.61	\$26,837.00	\$27,515.00	\$27,515.00	\$678.00	2.53
1000.1.300.43240.4741.00000.00.000	CS - Recycling Mgmt-Machine	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rolloff container replacement - 1/2 the cost of 1	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Capital Outlay - 700		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
1000.1.300.43240.4810.00000.00.000	CS - Recycling Mgmt-Member	\$2,200.00	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NRRA	\$1,800.00					
	Column Total:	\$1,800.00					
1000.1.300.43240.4819.00000.00.000	CS - Recycling Mgmt-Fees &	\$1,254.00	\$2,660.00	\$2,660.00	\$2,660.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Scale Inspection/License	\$700.00					
	Description: NH Solid Waste oper/weighmaster license	\$1,460.00					
	Description: State permit requirements	\$500.00					
	Column Total:	\$2,660.00					
Budg_Cat: Other Expenses - 800		\$3,454.00	\$4,460.00	\$4,460.00	\$4,460.00	\$0.00	0.00
Func: CS - Recycling Mgmt - 43240		\$659,298.64	\$608,481.00	\$541,798.00	\$541,798.00	(\$66,683.00)	(10.96)

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COMMUNITY SERVICES

Division: Residential Solid Waste Fund

Function 3320-43230

Mission Statement:

To efficiently and effectively manage the city's Bag & Tag program to meet all areas of responsibility, including the price and supply of the bags and tags and the management of the disposal contract with the waste hauler.

Major Services/Responsibilities:

- Track revenues and expenses of the Bag & Tag program
- Monitor the reductions in the waste stream
- Supply stores with bags for sale to the public
- Make recommendations to the Solid Waste Advisory Commission and City Council on the bag prices necessary to maintain the program
- Provide public information about the program
- Insure compliance with the City ordinance governing waste disposal
- Manage contract with waste hauler

Key Fiscal Year Objectives:

- Seek new technologies and ideas to further reduce the city's waste stream
- Promote the Bag & Tag program on a regional, State and Federal level
- Continue building a computerized database with all information pertinent to the waste stream
- Implement modifications to contractor with waste and recycling hauler
- Continue monitoring revenues and expenses of program; ensure revenues cover expenses

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Cost per ton for solid waste handled with Bag & Tag	\$66.00	\$67.50	\$67.50
Total trash collected – tons	4,265	4,265	4,300
15 gallon bag sales	154,250	160,714	161,000
30 gallon bag sales	338,750	327,000	333,000
Bulky item tag sales	7,475	5,657	6,200

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4110.00000.00.000	CS - Waste Mgmt - Regular S	\$6,619.89	\$6,303.00	\$6,350.00	\$6,350.00	\$47.00	0.75
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Steele, Douglas W	(\$31,751.00)	-0.2500	25% CS Admin			
	Description: Steele, Douglas W	(\$44,450.00)	-0.3500	35% Sewer			
	Description: Steele, Douglas W	(\$44,450.00)	-0.3500	35% Water			
	Description: Steele, Douglas W	\$127,001.00	1.0000	Deputy CM			
	Column Total:	\$6,350.00					
3320.1.300.43230.4115.00000.00.000	CS - Waste Mgmt-Regular Ho	\$88,711.85	\$91,785.00	\$138,978.00	\$138,978.00	\$47,193.00	51.42
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cormier, Todd A	\$55,383.00	1.0000	Solid Waste Ast			
	Description: Hager, Stacey A	\$51,976.00	1.0000	Admin Assistant			
	Description: Hager, Stacey A	(\$12,994.00)	-0.2500	CS Admin			
	Description: Hager, Stacey A	(\$12,994.00)	-0.2500	Sewer Fund			
	Description: Hager, Stacey A	(\$12,994.00)	-0.2500	Water Fund			
	Description: Moore, Michael T	\$70,601.00	1.0000	Solid Waste Coo			
	Column Total:	\$138,978.00					
3320.1.300.43230.4130.00000.00.000	CS - Waste Mgmt-Overtime P	\$2,404.34	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: HHWD	\$2,000.00					
	Description: Illegal dumping	\$1,000.00					
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4170.00000.00.000	CS - Waste Mgmt-Longevity F	\$2,060.00	\$2,060.00	\$3,160.00	\$3,160.00	\$1,100.00	53.40
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years	\$1,200.00		\$800 prorated			
	Description: 1 @ 15-19 years @ 25%	\$300.00		\$800 prorated			
	Description: 1 @ 15-19 years @ 5%	\$60.00		\$1,200 each			
	Description: 1 @ 20-24 years	\$1,600.00		\$1,600 each			
	Column Total:	\$3,160.00					
3320.1.300.43230.4211.00000.00.000	CS - Waste Mgmt-Health Insu	\$8,250.69	\$21,366.00	\$31,016.00	\$31,016.00	\$9,650.00	45.17
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$31,016.00					
	Column Total:	\$31,016.00					
3320.1.300.43230.4212.00000.00.000	CS - Waste Mgmt-Dental Insu	\$906.58	\$944.00	\$1,316.00	\$1,316.00	\$372.00	39.41
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HeathTrust	\$1,316.00					
	Column Total:	\$1,316.00					
3320.1.300.43230.4213.00000.00.000	CS - Waste Mgmt-Life Insurar	\$218.84	\$235.00	\$349.00	\$349.00	\$114.00	48.51
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$349.00					
	Column Total:	\$349.00					
3320.1.300.43230.4214.00000.00.000	CS - Waste Mgmt - Disability I	\$36.72	\$48.00	\$48.00	\$48.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$48.00					
	Column Total:	\$48.00					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4220.00000.00.000	CS - Waste Mgmt-FICA	\$5,956.58	\$6,230.00	\$9,966.00	\$9,966.00	\$3,736.00	59.97
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$9,966.00					
	Column Total:	\$9,966.00					
3320.1.300.43230.4225.00000.00.000	CS - Waste Mgmt-Medicare	\$1,412.10	\$1,465.00	\$2,332.00	\$2,332.00	\$867.00	59.18
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,332.00					
	Column Total:	\$2,332.00					
3320.1.300.43230.4230.00000.00.000	CS - Waste Mgmt-Retirement	\$11,154.81	\$11,186.00	\$16,898.00	\$16,898.00	\$5,712.00	51.06
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$16,898.00					
	Column Total:	\$16,898.00					
3320.1.300.43230.4240.00000.00.000	CS - Waste Mgmt-Staff Devel	\$342.50	\$925.00	\$925.00	\$925.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hazmat Conferences & Training	\$925.00					
	Column Total:	\$925.00					
3320.1.300.43230.4260.00000.00.000	CS-Waste Mgmt - Workers Co	\$287.04	\$287.00	\$389.00	\$389.00	\$102.00	35.54
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$389.00					
	Column Total:	\$389.00					
3320.1.300.43230.4290.00000.00.000	CS - Waste Mgmt - FSA Fees	\$0.00	\$75.00	\$94.00	\$94.00	\$19.00	25.33
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Accounts	\$94.00					
	Column Total:	\$94.00					
Budg_Cat: Personal Services - 100		\$128,361.94	\$145,909.00	\$214,821.00	\$214,821.00	\$68,912.00	47.23

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City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4335.00000.00.000	CS - Waste Mgmt - Auditing S	\$867.00	\$884.00	\$884.00	\$884.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing fees	\$884.00					
	Column Total:	\$884.00					
3320.1.300.43230.4420.00000.00.000	CS - Waste Mgmt-Waste Coll	\$364,017.67	\$363,000.00	\$363,000.00	\$363,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Curbside collection and refuse	\$363,000.00					
	Column Total:	\$363,000.00					
3320.1.300.43230.4421.00000.00.000	CS - Waste Mgmt-Waste Disp	\$318,236.34	\$301,350.00	\$317,887.00	\$317,887.00	\$16,537.00	5.49
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Household Hazardous Waste	\$27,000.00					
	Description: Illegal Dumping Fees	\$3,000.00					
	Description: Waste Disposal 4,265 ton @ \$67.50	\$287,887.00					
	Column Total:	\$317,887.00					
3320.1.300.43230.4431.00000.00.000	Maint Chrgs - Buildings	\$96.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3320.1.300.43230.4435.00000.00.000	CS - Waste Mgmt - Maint Chr	\$0.00	\$0.00	\$72.00	\$72.00	\$72.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of TCP license	\$72.00					
	Column Total:	\$72.00					
3320.1.300.43230.4443.00000.00.000	CS - Waste Mgmt-Rental of E	\$414.42	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison share of copier/scanner	\$500.00					
	Column Total:	\$500.00					

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City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4524.00000.00.000	CS - Waste Mgmt-Public Liab	\$897.81	\$984.00	\$1,024.00	\$1,024.00	\$40.00	4.07
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,024.00					
	Column Total:	\$1,024.00					
3320.1.300.43230.4531.00000.00.000	Telecommunications	\$1,285.14	\$1,404.00	\$1,237.00	\$1,237.00	(\$167.00)	(11.89)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,237.00					
	Column Total:	\$1,237.00					
3320.1.300.43230.4534.00000.00.000	CS - Waste Mgmt-Postage	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel, delivery servi	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$685,814.38	\$668,622.00	\$685,104.00	\$685,104.00	\$16,482.00	2.47
3320.1.300.43230.4540.00000.00.000	Advertising	\$969.36	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HHW day advertisement	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Supplies - 600		\$969.36	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00
3320.1.300.43230.4580.00000.00.000	CS - Waste Mgmt-Travel Expe	\$0.00	\$400.00	\$100.00	\$100.00	(\$300.00)	(75.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$100.00					
	Column Total:	\$100.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$400.00	\$100.00	\$100.00	(\$300.00)	(75.00)

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City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4611.00000.00.000	CS - Waste Mgmt-Office Supp	\$60.39	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$800.00					
	Column Total:	\$800.00					
3320.1.300.43230.4612.00000.00.000	CS - Waste Mgmt-Operating S	\$94,316.12	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Trash bags & Bulky item stickers	\$100,000.00					
	Column Total:	\$100,000.00					
3320.1.300.43230.4615.00000.00.000	Clothing & Uniforms	\$1,019.02	\$823.00	\$823.00	\$823.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boot allowance 50% @ \$300 AFSCME	\$150.00					
	Description: Boot allowance 75% @ \$300 DPEA	\$225.00					
	Description: Clothing & Uniforms	\$448.00					
	Column Total:	\$823.00					
3320.1.300.43230.4626.00000.00.000	CS - Waste Mgmt - Vehicle Fu	\$0.00	\$932.00	\$864.00	\$864.00	(\$68.00)	(7.30)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 400 gals gas @ \$2.16	\$864.00					
	Column Total:	\$864.00					
3320.1.300.43230.4631.00000.00.000	CS - Waste Mgmt - Food	\$41.72	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$50.00					
	Column Total:	\$50.00					
Budg_Cat: Supplies - 600		\$95,437.25	\$102,605.00	\$102,537.00	\$102,537.00	(\$68.00)	(0.07)

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4741.00000.00.000	CS - Waste Mgmt-Machinery	\$0.00	\$20,000.00	\$0.00	\$0.00	(\$20,000.00)	(100.00)
3320.1.300.43230.4742.00000.00.000	CS - Waste Mgmt - Light Vehi	\$12,889.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3320.1.300.43230.4742.00000.95.000	Light Vehicles - CFWD	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$32,889.00	\$20,000.00	\$0.00	\$0.00	(\$20,000.00)	(100.00)
3320.1.300.43230.4840.00000.00.000	CS - Waste Mgmt - Contingen	\$0.00	\$5,000.00	\$5,020.00	\$5,020.00	\$20.00	0.40
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Contingency for Unforeseen Expenses	\$5,020.00		FY18 0.5% Polic				
Column Total:	\$5,020.00						
Budg_Cat: Other Expenses - 800		\$0.00	\$5,000.00	\$5,020.00	\$5,020.00	\$20.00	0.40
Func: CS - Waste Mgmt - 43230		\$943,471.93	\$942,536.00	\$1,008,582.00	\$1,008,582.00	\$66,046.00	7.01
Grand Total:		\$943,471.93	\$942,536.00	\$1,008,582.00	\$1,008,582.00	\$66,046.00	7.01

End of Report

COMMUNITY SERVICES

Division: Water Fund

Function 5300-43320

Mission Statement:

To deliver quality water that meets or exceeds standards on quality and safety, set by state and federal regulatory agencies.

Major Services/Responsibilities:

- Operate and maintain well sites, pumps, treatment equipment, water lines, valves and other related facilities and equipment.
- Test and chemically treat water supply to ensure compliance with State and Federal water quality standards.
- Inspect and certify back-flow protection devices.
- Perform billing for industrial and residential water users.
- Assist the Water and Sewer billing office with abatement review analysis.
- Maintain state-of-the-art water meters to improve efficiency of the Department.

Key Fiscal Year Objectives:

- Continue with construction water facilities , Lowell, Calderwood, Campbell
- Design of phase 2 of water facilities plans Smith and Cummings, Ireland Willand Pond
- Continue system efficiencies through the Capital Improvement Program.
- Continue annual well cleaning and repairs.
- Continue with implementation of VUEWorks work order system.
- Connection of DPH 1 Well to the system
- Complying with conservation plan issue for 2017

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Total gallons of water produced per year (in millions)	851	850	850
Inspect and certify backflow preventers	234	350	350
Changed out water meters to direct read	200	200	200
Fire hydrants maintained	1,176	1,176	1,186

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

5300.1.300.43320.4110.00000.00.000 CS - Water - Regular Salaried	\$109,894.03	\$108,366.00	\$109,688.00	\$109,688.00	\$1,322.00	1.22

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Boulanger, William L	(\$31,202.00)	-0.3300	33% Sewer
Description: Boulanger, William L	(\$31,201.00)	-0.3300	33% Streets
Description: Boulanger, William L	\$94,549.00	1.0000	Public Works Ut
Description: Steele, Douglas W	(\$31,751.00)	-0.2500	25% CS Admin
Description: Steele, Douglas W	(\$44,450.00)	-0.3500	35% Sewer
Description: Steele, Douglas W	(\$6,350.00)	-0.0500	5% Solid Waste
Description: Steele, Douglas W	\$127,001.00	1.0000	Deputy CM
Description: White, Dave W	(\$28,365.00)	-0.3000	30% CS Engineer
Description: White, Dave W	(\$33,092.00)	-0.3500	35% Sewer
Description: White, Dave W	\$94,549.00	1.0000	City Engineer

Column Total: \$109,688.00

City of Dover, New Hampshire

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4115.00000.00.000	CS - Water-Regular Hourly Er	\$555,234.08	\$573,408.00	\$584,699.00	\$584,699.00	\$11,291.00	1.97

Column: [FY18CityManagerProposed]

	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$3,845.00		457 Incentive
Description: Bretz, Jennifer	(\$21,591.00)	-0.5000	50% CS Engineer
Description: Bretz, Jennifer	\$43,183.00	1.0000	Secretary 1
Description: Chapman, Thomas	(\$33,631.00)	-0.5000	50% Sewer Fund
Description: Chapman, Thomas	\$67,262.00	1.0000	Pump Station Op
Description: Cochran, Matthew	(\$16,444.00)	-0.5000	50% Sewer Fund
Description: Cochran, Matthew	\$32,889.00	1.0000	Truck Driver
Description: Cole, Zachary	(\$18,135.00)	-0.5000	50% Sewer Fund
Description: Cole, Zachary	\$36,271.00	1.0000	Maintenance Mec
Description: Couch, Gordon	(\$19,118.00)	-0.5000	50% Sewer Fund
Description: Couch, Gordon	\$38,237.00	1.0000	Maintenance Mec
Description: Dwyer, Cheryl	(\$10,738.00)	-0.2500	25% Sewer Fund
Description: Dwyer, Cheryl	(\$21,476.00)	-0.5000	50% CS Admin
Description: Dwyer, Cheryl	\$42,952.00	1.0000	Secretary II
Description: Fowler, Richard L	(\$35,300.00)	-0.5000	50% Sewer Fund
Description: Fowler, Richard L	\$70,601.00	1.0000	Maintenance Mec
Description: Frank, William R	(\$25,144.00)	-0.5000	50% Sewer Fund
Description: Frank, William R	\$50,289.00	1.0000	Maintenance Mec
Description: Grass, Ryan	(\$19,826.00)	-0.5000	50% Sewer Fund
Description: Grass, Ryan	\$39,653.00	1.0000	Truck Driver
Description: Gray, Janet	(\$11,654.00)	-0.3625	50% Sewer Fund
Description: Gray, Janet	\$23,308.00	0.7250	Account Clerk I
Description: Hager, Stacey A	(\$12,994.00)	-0.2500	25% CS Admin
Description: Hager, Stacey A	(\$12,994.00)	-0.2500	25% Sewer
Description: Hager, Stacey A	(\$12,994.00)	-0.2500	25% Solid Waste

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City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
	Description: Hager, Stacey A	\$51,976.00	1.0000	Admin Assistant			
	Description: Holton, Brian	(\$17,332.00)	-0.5000	50% Sewer Fund			
	Description: Holton, Brian	\$34,664.00	1.0000	Truck Driver			
	Description: Landry, Brian	(\$20,175.00)	-0.5000	50% Sewer Fund			
	Description: Landry, Brian	\$40,350.00	1.0000	Maintenance Mec			
	Description: Lavoie, Jason	(\$27,023.00)	-0.5000	50% Sewer Fund			
	Description: Lavoie, Jason	\$54,047.00	1.0000	Maintenance Mec			
	Description: Mandigo, Alan R	(\$25,144.00)	-0.5000	50% Sewer Fund			
	Description: Mandigo, Alan R	\$50,289.00	1.0000	Heavy Equip Ope			
	Description: McCulloch, Jamie	(\$23,789.00)	-0.5000	50% Sewer Fund			
	Description: McCulloch, Jamie	\$47,579.00	1.0000	Office Manager			
	Description: Mountain, Fulton T	(\$25,144.00)	-0.5000	50% Sewer Fund			
	Description: Mountain, Fulton T	\$50,289.00	1.0000	Heavy Equipment			
	Description: Nadeau, Michael P	(\$27,691.00)	-0.5000	50% Sewer Fund			
	Description: Nadeau, Michael P	\$55,383.00	1.0000	Pump Station Op			
	Description: Pilewski, Patrick	(\$27,691.00)	-0.5000	50% Sewer Fund			
	Description: Pilewski, Patrick	\$55,383.00	1.0000	Pump Station Op			
	Description: Purpura, William J	(\$26,391.00)	-0.5000	50% Sewer Fund			
	Description: Purpura, William J	\$52,783.00	1.0000	Inventory Coord			
	Description: SCADA Pay 3,460 hrs @ \$3	\$10,380.00					
	Description: Steneri, Denise	(\$21,741.00)	-0.5000	50% Sewer Fund			
	Description: Steneri, Denise	\$43,483.00	1.0000	Account Clerk I			
	Description: Stevens, Jamie	(\$27,691.00)	-0.5000	50% Sewer Fund			
	Description: Stevens, Jamie	\$55,383.00	1.0000	Pump Station Op			
	Description: Vanslylvong, Jerrica	(\$18,294.00)	-0.5000	50% Sewer Fund			
	Description: Vanslylvong, Jerrica	\$36,588.00	1.0000	Bookkeeper			
	Description: Waldron, Theresa	(\$9,033.00)	-0.2500	50% Sewer Fund			
	Description: Waldron, Theresa	\$18,066.00	0.5000	Account Clerk I			

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
	Description: Young, Edward W Jr	(\$22,798.00)	-0.5000	50% Sewer Fund			
	Description: Young, Edward W Jr	\$45,596.00	1.0000	Truck Driver			
	Description: Young, Gretchen	(\$22,239.00)	-0.3000	30% CS Engineer			
	Description: Young, Gretchen	(\$25,946.00)	-0.3500	35% Sewer			
	Description: Young, Gretchen	\$74,131.00	1.0000	Asst City Engnr			
	Column Total:	\$584,699.00					
5300.1.300.43320.4120.00000.00.000	CS - Water - Temporary Empl	\$3,439.84	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seasonal Maintenance Laborer	\$7,000.00					
	Column Total:	\$7,000.00					
5300.1.300.43320.4130.00000.00.000	CS - Water-Overtime Pay	\$35,348.98	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergencies and weekend standby	\$50,000.00					
	Column Total:	\$50,000.00					
5300.1.300.43320.4160.00000.00.000	CS - Water-Severance Pay	\$16,061.73	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4170.00000.00.000	CS - Water-Longevity Pay	\$10,919.88	\$10,364.00	\$11,100.00	\$11,100.00	\$736.00	7.10
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ 20-24 years prorated	\$1,600.00		\$1,600ea prorated			
	Description: 4 @ 5-9 Years prorated	\$800.00		\$400ea prorated			
	Description: 5 @ 10-14 Years prorated	\$1,800.00		\$800ea prorated			
	Description: 5 @ 15-19 prorated	\$2,520.00		\$1,200ea prorated			
	Description: 5 @ 25 plus years prorated	\$4,380.00		\$2,000ea prorated			
	Column Total:	\$11,100.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4211.00000.00.000	CS - Water-Health Insurance	\$165,483.86	\$213,840.00	\$225,632.00	\$225,632.00	\$11,792.00	5.51
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Pemiums to HealthTrust	\$225,632.00					
	Column Total:	\$225,632.00					
5300.1.300.43320.4212.00000.00.000	CS - Water-Dental Insurance	\$6,760.29	\$7,181.00	\$6,959.00	\$6,959.00	(\$222.00)	(3.09)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium HealthTrust	\$6,959.00					
	Column Total:	\$6,959.00					
5300.1.300.43320.4213.00000.00.000	CS - Water-Life Insurance	\$1,480.52	\$1,515.00	\$1,583.00	\$1,583.00	\$68.00	4.49
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,583.00					
	Column Total:	\$1,583.00					
5300.1.300.43320.4214.00000.00.000	CS - Water - Disability Insurar	\$257.04	\$339.00	\$339.00	\$339.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$339.00					
	Column Total:	\$339.00					
5300.1.300.43320.4220.00000.00.000	CS - Water-FICA	\$45,919.79	\$44,159.00	\$47,047.00	\$47,047.00	\$2,888.00	6.54
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$47,047.00					
	Column Total:	\$47,047.00					
5300.1.300.43320.4225.00000.00.000	CS - Water-Medicare	\$10,872.96	\$10,380.00	\$11,008.00	\$11,008.00	\$628.00	6.05
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$11,008.00					
	Column Total:	\$11,008.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4230.00000.00.000	CS - Water-Retirement	\$29,735.64	\$78,348.00	\$82,377.00	\$82,377.00	\$4,029.00	5.14
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$82,377.00					
	Column Total:	\$82,377.00					
5300.1.300.43320.4240.00000.00.000	CS - Water-Staff Developmen	\$5,447.00	\$6,805.00	\$6,805.00	\$6,805.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training for Operator Certification	\$6,805.00					
	Column Total:	\$6,805.00					
5300.1.300.43320.4260.00000.00.000	CS - Water-Worker's Comp In	\$27,884.04	\$27,884.00	\$27,884.00	\$27,884.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$27,884.00					
	Column Total:	\$27,884.00					
5300.1.300.43320.4290.00000.00.000	CS - Water-FSA Fees	\$211.50	\$284.00	\$284.00	\$284.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$284.00					
	Column Total:	\$284.00					
5300.1.300.43320.4295.00000.00.000	CS - Water - Compensated Al	\$16,257.64	\$17,000.00	\$17,000.00	\$17,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused annual leave	\$17,000.00					
	Column Total:	\$17,000.00					
Budg_Cat: Personal Services - 100		\$1,041,208.82	\$1,156,873.00	\$1,189,405.00	\$1,189,405.00	\$32,532.00	2.81

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4335.00000.00.000	CS - Water-Auditing Services	\$4,517.00	\$4,607.00	\$4,607.00	\$4,607.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing costs	\$4,607.00					
	Column Total:	\$4,607.00					
5300.1.300.43320.4336.00000.00.000	CS - Water-Medical Services	\$521.95	\$650.00	\$650.00	\$650.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Doctors Certificates/ Drug & Alcohol Testing	\$650.00					
	Column Total:	\$650.00					
5300.1.300.43320.4339.00000.00.000	CS - Water - Consulting Servi	\$32,346.22	\$41,304.00	\$42,243.00	\$42,243.00	\$939.00	2.27
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20 % Allocated to Engineering	(\$21,495.00)					
	Description: 50% Allocated to Sewer Fund	(\$53,737.00)					
	Description: Environmental Consultant	\$107,475.00					
	Description: Other Consulting Services	\$10,000.00					
	Column Total:	\$42,243.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4341.00000.00.000	CS - Water-Technical Service	\$22,779.12	\$22,640.00	\$25,440.00	\$25,440.00	\$2,800.00	12.37
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Bacteria Testing	\$3,600.00					
	Description: Compaction Testing	\$500.00					
	Description: Dig Safe Charges	\$2,950.00					
	Description: Flouride Testing	\$200.00					
	Description: General system testing	\$1,664.00					
	Description: IOC	\$1,240.00					
	Description: Lead and Copper testing	\$300.00					
	Description: Mail services utility invoices	\$1,250.00					
	Description: Nitrites/Nitrates Testing	\$156.00					
	Description: Other contracted technical services	\$4,500.00					
	Description: SOC Testing	\$5,200.00					
	Description: TTHM/HAA5 Testing	\$2,800.00					
	Description: VOC Testing	\$1,080.00					
	Column Total:	\$25,440.00					
5300.1.300.43320.4411.00000.00.000	CS - Water-Water And Sewer	\$34,914.00	\$36,500.00	\$36,500.00	\$36,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Lowell Ave. Treatment Plant	\$35,000.00					
	Description: Pre-treatment Permit Fee	\$1,500.00					
	Column Total:	\$36,500.00					
5300.1.300.43320.4431.00000.00.000	CS - Water-Maint Chrgs - Buil	\$450.77	\$16,000.00	\$16,000.00	\$16,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Maint. and building repairs for 3 water treatment	\$16,000.00					
	Column Total:	\$16,000.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4432.00000.00.000	CS - Water-Maint Chrgs - Imp	\$157,195.42	\$82,000.00	\$82,000.00	\$82,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Clean/repair two wells		\$60,000.00					
Description: Traffic Control		\$2,000.00					
Description: Trench patch		\$20,000.00					
Column Total:		\$82,000.00					
5300.1.300.43320.4433.00000.00.000	CS - Water-Maint Chrgs - Equi	\$18,995.83	\$31,250.00	\$31,250.00	\$31,250.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Radio Calibration		\$1,250.00					
Description: Repairs to motors/alarms, elec. system & chem. fee		\$20,000.00					
Description: SCADA Service		\$10,000.00					
Column Total:		\$31,250.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4435.00000.00.000	CS - Water-Maint Chrgs - Offi	\$35,722.00	\$40,621.00	\$42,792.00	\$42,792.00	\$2,171.00	5.34
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	Badger Meter Service Contract Meter Software	\$7,217.00					
Description:	Division share of DoverNet PC replacement	\$1,252.00					
Description:	Division share of DoverNet support	\$22,396.00					
Description:	Division share of SCADA radio maintenance agreeme	\$1,400.00					
Description:	Division share of TCP hardware maintenance agreeme	\$200.00					
Description:	Division share or TCP license	\$180.00					
Description:	Division share UB Billing Software	\$7,538.00					
Description:	ESRI Arc View (split w/ Sewer/Eng)	\$233.00					
Description:	GPS equipment maint. shared w/ Eng & Sewer	\$500.00					
Description:	Innovyze N End Water Tank maint. agreement	\$1,000.00					
Description:	SCADA Division share of DoverNet PC replacement	\$751.00					
Description:	SCADA XLR Support Renewal	\$125.00					
Column Total:		\$42,792.00					
5300.1.300.43320.4443.00000.00.000	CS - Water-Rental of Equipme	\$2,870.28	\$10,130.00	\$7,200.00	\$7,200.00	(\$2,930.00)	(28.92)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	Contractor rentals; excavators	\$6,000.00					
Description:	Div. Share Ikon Copier	\$570.00					
Description:	Multi Function Printer (Utility Billing office)	\$630.00					
Column Total:		\$7,200.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4460.00000.00.000	CS - Water-Taxes	\$13,608.14	\$14,232.00	\$14,460.00	\$14,460.00	\$228.00	1.60
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: B & M Railroad Lease	\$743.00					
	Description: Madbury land/building taxes	\$11,550.00					
	Description: Rochester land/building taxes	\$777.00					
	Description: Somersworth land taxes	\$1,390.00					
	Column Total:	\$14,460.00					
5300.1.300.43320.4521.00000.00.000	CS - Water-Property Insuranc	\$9,094.27	\$13,154.00	\$12,974.00	\$12,974.00	(\$180.00)	(1.37)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$12,974.00					
	Column Total:	\$12,974.00					
5300.1.300.43320.4522.00000.00.000	CS - Water-Vehicle & Equip Ir	\$7,376.71	\$8,204.00	\$8,967.00	\$8,967.00	\$763.00	9.30
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$8,967.00					
	Column Total:	\$8,967.00					
5300.1.300.43320.4524.00000.00.000	CS - Water-Public Liab Insura	\$6,569.03	\$7,160.00	\$7,479.00	\$7,479.00	\$319.00	4.46
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$7,479.00					
	Column Total:	\$7,479.00					
5300.1.300.43320.4529.00000.00.000	CS - Water - Insurance Deduc	\$1,622.88	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4531.00000.00.000	Telecommunications	\$12,737.72	\$11,422.00	\$12,072.00	\$12,072.00	\$650.00	5.69
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$12,072.00					
	Column Total:	\$12,072.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4534.00000.00.000	CS - Water-Postage	\$12,546.13	\$17,007.00	\$14,200.00	\$14,200.00	(\$2,807.00)	(16.50)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence,permits, express & parcels	\$3,500.00					
	Description: Utility bills	\$7,500.00					
	Description: Water Quality Report bulk mailing	\$3,200.00					
	Column Total:	\$14,200.00					
5300.1.300.43320.4540.00000.00.000	CS - Water-Advertising	\$356.43	\$350.00	\$350.00	\$350.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consumer Confidence Report Notice	\$350.00					
	Column Total:	\$350.00					
5300.1.300.43320.4550.00000.00.000	CS - Water-Printing And Bindi	\$2,696.91	\$3,350.00	\$3,350.00	\$3,350.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consumer Confidence Report	\$1,650.00					
	Description: Various forms & permits	\$1,700.00					
	Column Total:	\$3,350.00					
5300.1.300.43320.4580.00000.00.000	CS - Water-Travel Expense	\$499.34	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$377,420.15	\$361,581.00	\$363,534.00	\$363,534.00	\$1,953.00	0.54
5300.1.300.43320.4611.00000.00.000	CS - Water-Office Supplies	\$1,693.06	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, copy and computer supplies	\$2,500.00					
	Column Total:	\$2,500.00					

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City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4612.00000.00.000	CS - Water-Operating Supplie	\$68,896.42	\$99,900.00	\$99,900.00	\$99,900.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Caustic to control PH of water		\$39,100.00					
Description: Chlorine		\$7,800.00					
Description: Declorination Pucks		\$1,500.00					
Description: Fluoride		\$10,500.00					
Description: Industrial supplies for cleaning/service		\$1,200.00					
Description: Phosphates		\$3,200.00					
Description: Potassium		\$4,200.00					
Description: Sodium F		\$6,100.00					
Description: Zinc Ortho		\$26,300.00					
Column Total:		\$99,900.00					
5300.1.300.43320.4615.00000.00.000	CS - Water-Clothing & Uniform	\$5,255.14	\$6,300.00	\$6,300.00	\$6,300.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Rain gear		\$300.00					
Description: Safety shoes 1/2 13 employees @ \$300 per union con		\$1,950.00					
Description: Safety shoes 1/2 3 employees 1/3 1 employee @ \$300		\$550.00					
Description: Uniforms		\$3,500.00					
Column Total:		\$6,300.00					
5300.1.300.43320.4619.00000.00.000	CS - Water-Supplies for Resa	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Water supplies for resale		\$4,000.00					
Column Total:		\$4,000.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4621.00000.00.000	CS-Water - Natural Gas	\$5,475.26	\$5,085.00	\$5,671.00	\$5,671.00	\$586.00	11.52
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas - Lowell Ave 4110 Therms @ \$1.38	\$5,671.00					
	Column Total:	\$5,671.00					
5300.1.300.43320.4622.00000.00.000	CS - Water-Electricity	\$220,317.47	\$249,169.00	\$249,169.00	\$249,169.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Power for wells & Treatment Plants, Booster St.	\$249,169.00		1,674,317 KWH			
	Column Total:	\$249,169.00					
5300.1.300.43320.4623.00000.00.000	CS - Water - Propane	\$17,177.51	\$21,195.00	\$20,351.00	\$20,351.00	(\$844.00)	(3.98)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 13,130 Gals @ \$1.55	\$20,351.00					
	Column Total:	\$20,351.00					
5300.1.300.43320.4626.00000.00.000	CS - Water-Vehicle Fuels	\$18,092.58	\$34,951.00	\$28,446.00	\$28,446.00	(\$6,505.00)	(18.61)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,659 gals diesel @ \$2.29	\$3,799.00					
	Description: 4,671 gals off road diesel @ \$1.80	\$8,408.00					
	Description: 7,518 gals unleaded fuel @ \$2.16	\$16,239.00					
	Column Total:	\$28,446.00					
5300.1.300.43320.4631.00000.00.000	CS - Water - Food	\$190.09	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee appreciation	\$100.00					
	Description: Public events and meetings	\$100.00					
	Column Total:	\$200.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4635.00000.00.000	CS water- Medicinal Supplies	\$79.57	\$360.00	\$360.00	\$360.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS water- Medicinal Supplies	\$360.00					
	Column Total:	\$360.00					
5300.1.300.43320.4640.00000.00.000	CS - Water-Books & Publicati	\$101.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical publications/trade journals	\$300.00					
	Column Total:	\$300.00					
5300.1.300.43320.4652.00000.00.000	CS - Water-Maint Supplies - Ir	\$67,866.72	\$75,050.00	\$75,050.00	\$75,050.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 150 tons asphalt water breaks/repairs @ \$67 ton	\$10,050.00					
	Description: Water system maint. supplies	\$65,000.00					
	Column Total:	\$75,050.00					
5300.1.300.43320.4653.00000.00.000	CS - Water-Maint Supplies - E	\$9,934.32	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Well seals, repairs to chemical pumps	\$15,000.00					
	Column Total:	\$15,000.00					
5300.1.300.43320.4654.00000.00.000	CS - Water-Maint Supplies - V	\$38,572.63	\$37,265.00	\$37,265.00	\$37,265.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs/Parts for dept. vehicles	\$37,265.00					
	Column Total:	\$37,265.00					
5300.1.300.43320.4661.00000.00.000	CS - Water-Fleet Maintenance	\$79,788.00	\$85,792.00	\$85,792.00	\$85,792.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$85,792.00					
	Column Total:	\$85,792.00					

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City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4681.00000.00.000	CS - Water-Minor Equipment	\$5,654.57	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Diamond cutting blades, comp. bits		\$250.00					
Description: Shovels, brooms, hoses for pumps, small tools		\$4,250.00					
Column Total:		\$4,500.00					
Budg_Cat: Supplies - 600		\$539,094.34	\$641,567.00	\$634,804.00	\$634,804.00	(\$6,763.00)	(1.05)
5300.1.300.43320.4741.00000.00.000	CS - Water-Machinery & Equip	\$100,757.28	\$178,166.00	\$253,000.00	\$253,000.00	\$74,834.00	42.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: HD Plate compactor cost share w/sewer		\$3,000.00					
Description: Water Meters		\$175,000.00		Adopted CIP			
Description: Well and Treatment Plant Equipment		\$75,000.00		Adopted CIP			
Column Total:		\$253,000.00					
5300.1.300.43320.4741.00000.93.000	Machinery & Equipment	\$25,951.66	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4741.00000.94.000	Machinery & Equipment	\$18,619.90	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4741.00000.95.000	Machinery & Equipment	\$7,418.85	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4742.00000.00.000	CS - Water-Light Vehicles	\$12,500.00	\$12,500.00	\$15,000.00	\$15,000.00	\$2,500.00	20.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Vehicle Replacement Program		\$15,000.00		Adopted CIP			
Column Total:		\$15,000.00					
5300.1.300.43320.4742.00000.95.000	Light Vehicles	\$4,308.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4744.00000.00.000	CS - Water - Furniture & Fixtu	\$0.00	\$1,250.00	\$0.00	\$0.00	(\$1,250.00)	(100.00)

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4745.00000.00.000	CS - Water - Computers & Co	\$0.00	\$1,697.00	\$1,697.00	\$1,697.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division share of PC replacement		\$1,697.00					
Column Total:		\$1,697.00					
5300.1.300.43320.4757.00000.00.000	CS - Water - Utility Systems	(\$173.16)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4760.00000.00.000	CS - Water-Depreciation Expe	\$897,884.08	\$1,263,896.00	\$1,398,946.00	\$1,398,946.00	\$135,050.00	10.69
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1/2 yr depreciation on antic. additions		\$185,560.00					
Description: Existing capital assets depreciation		\$1,001,594.00					
Description: Full yr deprec on current year additions		\$211,792.00					
Column Total:		\$1,398,946.00					
Budg_Cat: Capital Outlay - 700		\$1,067,266.61	\$1,457,509.00	\$1,668,643.00	\$1,668,643.00	\$211,134.00	14.49
5300.1.300.43320.4810.00000.00.000	CS - Water-Membership Dues	\$4,380.10	\$4,745.00	\$4,745.00	\$4,745.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: American Water Works		\$1,978.00					
Description: NE Rural Water Assoc.		\$50.00					
Description: NE Water Works Member/Cert.		\$820.00					
Description: NH Water Polution Control		\$35.00					
Description: NH Water Works & Council		\$1,062.00					
Description: State Certification		\$800.00					
Column Total:		\$4,745.00					
5300.1.300.43320.4819.00000.00.000	CS - Water-Fees & Charges	\$2,520.44	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4820.00000.00.000	CS - Water-Dept Overhead Cl	\$199,488.00	\$209,299.00	\$216,025.00	\$216,025.00	\$6,726.00	3.21
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost Allocation - Public Works Facility Charge		\$25,825.00					
Description: Indirect Costs Allocation - Admin. Charge		\$190,200.00					
Column Total:		\$216,025.00					
5300.1.300.43320.4840.00000.00.000	CS - Water - Contingency	\$0.00	\$24,900.00	\$49,900.00	\$49,900.00	\$25,000.00	100.40
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: To Address Unanticipated Needs 0.50% Policy Target		\$24,900.00					
Description: Working Capital		\$25,000.00					
Column Total:		\$49,900.00					
5300.1.300.43320.4891.00000.00.000	CS - Water-Abatements	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Estimated expense for uncollectibles		\$10,000.00					
Column Total:		\$10,000.00					
Budg_Cat: Other Expenses - 800		\$206,388.54	\$248,944.00	\$280,670.00	\$280,670.00	\$31,726.00	12.74
5300.1.300.43320.4912.00000.00.000	CS - Water - Transfer to Spec	\$85,454.00	\$110,289.00	\$118,638.00	\$118,638.00	\$8,349.00	7.57
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 30% of Water Fund Share of OPEB ADC		\$44,218.00		Target 30% FY18			
Description: Insurance Premium Costs for 11 Retirees to OPEB Li		\$74,420.00					
Column Total:		\$118,638.00					
5300.1.300.43320.4915.00000.00.000	Transfer to Enterprise	\$88,850.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Water Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4918.00000.00.000	CS - Water-Transfer To Trust	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Allocation to Capital Reserve per Policy Target		\$500,000.00		Adopted CIP			
Column Total:		\$500,000.00					
Budg_Cat: Operating Transfers Out - 910		\$674,304.00	\$610,289.00	\$618,638.00	\$618,638.00	\$8,349.00	1.37
5300.1.300.43320.4921.00000.00.000	CS - Water-Interest - Bonds	\$375,535.90	\$541,928.00	\$548,139.00	\$548,139.00	\$6,211.00	1.15
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Accrued cost of bond interest (current)		\$316,939.00					
Description: Anticipated new debt Interest		\$231,200.00					
Column Total:		\$548,139.00					
Budg_Cat: Debt Service - 920		\$375,535.90	\$541,928.00	\$548,139.00	\$548,139.00	\$6,211.00	1.15
Func: CS - Water - 43320		\$4,281,218.36	\$5,018,691.00	\$5,303,833.00	\$5,303,833.00	\$285,142.00	5.68
Grand Total:		\$4,281,218.36	\$5,018,691.00	\$5,303,833.00	\$5,303,833.00	\$285,142.00	5.68

End of Report

COMMUNITY SERVICES

Division: Sewer Fund

Function 5320-43250

Mission Statement:

To efficiently maintain the City's sewer collection system.

Major Services/Responsibilities:

- Continue implementing the findings of the Inflow and Infiltration Study.
- Operate and maintain the City's lift stations, sewer mains and other related facilities and equipment.
- Continue the operation of the SCADA system, which will allow efficient monitoring of the sewer facilities.

Key Fiscal Year Objectives:

- Continue inspections and televising of sewer lines to identify and prevent inflow and infiltration problems, thereby preserving system capacity for future development.
- Review and update the Sewer Collection System Preventative Maintenance program
- Continue favorable expansion of sewer collection system to increase revenues while holding down costs, as well as eliminate sewer discharges into the storm sewer system.
- Conduct flow analysis in the Broadway area to locate I&I sources
- Begin design work on Varney Brook Pump Station.
- Improve wet well maintenance on 22 sites

Performance Measures:

Description	FY16 Act	FY17 Act	FY18 Est
Cleaned miles of collection system	4	6	6
Preventative maintenance tasks	730	750	750
Televised miles of sewer main	2	2	2

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

5320.1.300.43250.4110.00000.00.000 CS - Sewer - Regular Salariec	\$108,975.29	\$107,435.00	\$108,744.00	\$108,744.00	\$1,309.00	1.22

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Boulanger, William L	(\$31,201.00)	-0.3300	33% CS Streets
Description: Boulanger, William L	(\$32,146.00)	-0.3400	34% Water Fund
Description: Boulanger, William L	\$94,549.00	1.0000	Public Works Ut
Description: Steele, Douglas W	(\$31,751.00)	-0.2500	25% CS Admin
Description: Steele, Douglas W	(\$44,450.00)	-0.3500	35% Water
Description: Steele, Douglas W	(\$6,350.00)	-0.0500	5% Solid Waste
Description: Steele, Douglas W	\$127,001.00	1.0000	Deputy CM
Description: White, Dave W	(\$28,365.00)	-0.3000	30% CS Engineer
Description: White, Dave W	(\$33,092.00)	-0.3500	35% Water Fund
Description: White, Dave W	\$94,549.00	1.0000	City Engineer

Column Total: \$108,744.00

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4115.00000.00.000	CS - Sewer-Regular Hourly Ei	\$539,064.98	\$552,403.00	\$562,847.00	\$562,847.00	\$10,444.00	1.89

Column: [FY18CityManagerProposed]

	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$3,585.00		457 Incentive
Description: Chapman, Thomas	(\$33,631.00)	-0.5000	50% Water Fund
Description: Chapman, Thomas	\$67,262.00	1.0000	Pump Station Op
Description: Cochran, Matthew	(\$16,444.00)	-0.5000	50% Water Fund
Description: Cochran, Matthew	\$32,889.00	1.0000	Truck Driver
Description: Cole, Zachary	(\$18,135.00)	-0.5000	50% Water Fund
Description: Cole, Zachary	\$36,271.00	1.0000	Maintenance Mec
Description: Couch, Gordon	(\$19,118.00)	-0.5000	50% Water Fund
Description: Couch, Gordon	\$38,237.00	1.0000	Maintenance Mec
Description: Dwyer, Cheryl	(\$10,738.00)	-0.2500	25% Water Fund
Description: Dwyer, Cheryl	(\$21,476.00)	-0.5000	50% Fleet Maint
Description: Dwyer, Cheryl	\$42,952.00	1.0000	Secretary II
Description: Fowler, Richard L	(\$35,300.00)	-0.5000	50% Water Fund
Description: Fowler, Richard L	\$70,601.00	1.0000	Maintenance Mec
Description: Frank, William R	(\$25,144.00)	-0.5000	50% Water Fund
Description: Frank, William R	\$50,289.00	1.0000	Maintenance Mec
Description: Grass, Ryan	(\$19,826.00)	-0.5000	50% Water Fund
Description: Grass, Ryan	\$39,653.00	1.0000	Truck Driver
Description: Gray, Janet	(\$11,654.00)	-0.3625	50% Water Fund
Description: Gray, Janet	\$23,308.00	0.7250	Account Clerk I
Description: Hager, Stacey A	(\$12,994.00)	-0.2500	25% CS Admin
Description: Hager, Stacey A	(\$12,994.00)	-0.2500	25% Solid Waste
Description: Hager, Stacey A	(\$12,994.00)	-0.2500	25% Water Fund
Description: Hager, Stacey A	\$51,976.00	1.0000	Admin Assistant
Description: Holton, Brian	(\$17,332.00)	-0.5000	50% Water Fund

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Description:	Holton, Brian	\$34,664.00	1.0000	Truck Driver			
Description:	Landry, Brian	(\$20,175.00)	-0.5000	50% Water Fund			
Description:	Landry, Brian	\$40,350.00	1.0000	Maintenance Mec			
Description:	Lavoie, Jason	(\$27,023.00)	-0.5000	50% Water Fund			
Description:	Lavoie, Jason	\$54,047.00	1.0000	Maintenance Mec			
Description:	Mandigo, Alan R	(\$25,144.00)	-0.5000	50% Water Fund			
Description:	Mandigo, Alan R	\$50,289.00	1.0000	Heavy Equip Ope			
Description:	McCulloch, Jamie	(\$23,789.00)	-0.5000	50% Water Fund			
Description:	McCulloch, Jamie	\$47,579.00	1.0000	Office Manager			
Description:	Mountain, Fulton T	(\$25,144.00)	-0.5000	50% Water Fund			
Description:	Mountain, Fulton T	\$50,289.00	1.0000	Heavy Equipment			
Description:	Nadeau, Michael P	(\$27,691.00)	-0.5000	50% Water Fund			
Description:	Nadeau, Michael P	\$55,383.00	1.0000	Pump Station Op			
Description:	Pilewski, Patrick	(\$27,691.00)	-0.5000	50% Water Fund			
Description:	Pilewski, Patrick	\$55,383.00	1.0000	Pump Station Op			
Description:	Purpura, William J	(\$26,391.00)	-0.5000	50% Water Fund			
Description:	Purpura, William J	\$52,783.00	1.0000	Inventory Coord			
Description:	SCADA Pay 3,460 hrs @ \$3	\$10,380.00					
Description:	Steneri, Denise	(\$21,741.00)	-0.5000	50% Water Fund			
Description:	Steneri, Denise	\$43,483.00	1.0000	Account Clerk I			
Description:	Stevens, Jamie	(\$27,691.00)	-0.5000	50% Water Fund			
Description:	Stevens, Jamie	\$55,383.00	1.0000	Pump Station Op			
Description:	Vansylyvong, Jerrica	(\$18,294.00)	-0.5000	50% Water Fund			
Description:	Vansylyvong, Jerrica	\$36,588.00	1.0000	Bookkeeper			
Description:	Waldron, Theresa	(\$9,033.00)	-0.2500	50% Water Fund			
Description:	Waldron, Theresa	\$18,066.00	0.5000	Account Clerk I			
Description:	Young, Edward W Jr	(\$22,798.00)	-0.5000	50% Water Fund			
Description:	Young, Edward W Jr	\$45,596.00	1.0000	Truck Driver			

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
	Description: Young, Gretchen	(\$22,239.00)	-0.3000	30% CS Engineer			
	Description: Young, Gretchen	(\$25,946.00)	-0.3500	35% Water Fund			
	Description: Young, Gretchen	\$74,131.00	1.0000	Asst City Engin			
	Column Total:	\$562,847.00					
5320.1.300.43250.4130.00000.00.000	CS - Sewer-Overtime Pay	\$22,804.94	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekend, holiday and emergency call backs	\$40,000.00					
	Column Total:	\$40,000.00					
5320.1.300.43250.4160.00000.00.000	CS - Sewer-Severance Pay	\$18,672.36	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4170.00000.00.000	CS - Sewer-Longevity Pay	\$8,719.88	\$10,364.00	\$11,100.00	\$11,100.00	\$736.00	7.10
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ 20-24 years prorated	\$1,600.00		\$1,600ea prorated			
	Description: 4 @ 5-9 years prorated	\$800.00		\$400ea prorated			
	Description: 5 @ 10-14 years prorated	\$1,800.00		\$800ea prorated			
	Description: 5 @ 15-19 years prorated	\$2,520.00		\$1,200ea prorated			
	Description: 5 @ 25 plus years prorated	\$4,380.00		\$2,000ea prorated			
	Column Total:	\$11,100.00					
5320.1.300.43250.4211.00000.00.000	CS - Sewer-Health Insurance	\$173,944.70	\$206,166.00	\$216,293.00	\$216,293.00	\$10,127.00	4.91
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$216,293.00					
	Column Total:	\$216,293.00					
5320.1.300.43250.4212.00000.00.000	CS - Sewer-Dental Insurance	\$6,577.98	\$6,997.00	\$6,959.00	\$6,959.00	(\$38.00)	(0.54)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$6,959.00					
	Column Total:	\$6,959.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4213.00000.00.000	CS - Sewer-Life Insurance	\$1,438.43	\$1,515.00	\$1,583.00	\$1,583.00	\$68.00	4.49
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,583.00					
	Column Total:	\$1,583.00					
5320.1.300.43250.4214.00000.00.000	CS - Sewer - Disability Insurance	\$257.04	\$339.00	\$339.00	\$339.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$339.00					
	Column Total:	\$339.00					
5320.1.300.43250.4220.00000.00.000	CS - Sewer-FICA	\$42,891.49	\$41,794.00	\$45,993.00	\$45,993.00	\$4,199.00	10.05
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$45,993.00					
	Column Total:	\$45,993.00					
5320.1.300.43250.4225.00000.00.000	CS - Sewer-Medicare	\$10,162.96	\$9,827.00	\$10,761.00	\$10,761.00	\$934.00	9.50
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$10,761.00					
	Column Total:	\$10,761.00					
5320.1.300.43250.4230.00000.00.000	CS - Sewer-Retirement	\$74,640.77	\$74,080.00	\$77,393.00	\$77,393.00	\$3,313.00	4.47
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$77,393.00					
	Column Total:	\$77,393.00					
5320.1.300.43250.4240.00000.00.000	CS - Sewer-Staff Development	\$5,082.00	\$6,805.00	\$6,805.00	\$6,805.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training for Operator Certification	\$6,805.00					
	Column Total:	\$6,805.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4260.00000.00.000	CS - Sewer-Worker's Comp Ir	\$23,079.00	\$23,079.00	\$23,079.00	\$23,079.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$23,079.00					
	Column Total:	\$23,079.00					
5320.1.300.43250.4290.00000.00.000	CS - Sewer-FSA Fees	\$267.75	\$225.00	\$225.00	\$225.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$225.00					
	Column Total:	\$225.00					
5320.1.300.43250.4295.00000.00.000	CS - Sewer - Compensated A	\$9,481.72	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused annual leave	\$13,000.00					
	Column Total:	\$13,000.00					
Budg_Cat: Personal Services - 100		\$1,046,061.29	\$1,094,029.00	\$1,125,121.00	\$1,125,121.00	\$31,092.00	2.84
5320.1.300.43250.4334.00000.00.000	CS - Sewer - Legal Services	\$5,320.45	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4335.00000.00.000	CS - Sewer-Auditing Services	\$7,504.00	\$6,124.00	\$6,124.00	\$6,124.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing services	\$6,124.00					
	Column Total:	\$6,124.00					
5320.1.300.43250.4336.00000.00.000	CS - Sewer-Medical Services	\$176.50	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Physicals/Drug Testing	\$500.00					
	Column Total:	\$500.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4339.00000.00.000	CS - Sewer - Consulting Servi	\$61,550.00	\$52,173.00	\$53,738.00	\$53,738.00	\$1,565.00	3.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 20% Allocated to Engineering		(\$21,495.00)					
Description: 30% Allocated to Water Fund		(\$32,242.00)					
Description: Environmental Consultant		\$107,475.00					
Column Total:		\$53,738.00					
5320.1.300.43250.4341.00000.00.000	CS - Sewer-Technical Service	\$7,568.13	\$204,800.00	\$204,800.00	\$204,800.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Compaction Testing		\$500.00					
Description: Dig Safe Charges		\$2,950.00					
Description: Mailing services utility invoices		\$1,350.00					
Description: Technical Services Tolend Pump Station		\$200,000.00					
Column Total:		\$204,800.00					
5320.1.300.43250.4411.00000.00.000	CS - Sewer-Water And Sewer	\$7,010.19	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of water usage at Pump Stations		\$6,000.00					
Column Total:		\$6,000.00					
5320.1.300.43250.4421.00000.00.000	CS - Sewer - Waste Disposal	\$3,858.93	\$3,000.00	\$4,000.00	\$4,000.00	\$1,000.00	33.33
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Grit Disposal/Screenings disposal		\$4,000.00					
Column Total:		\$4,000.00					
5320.1.300.43250.4431.00000.00.000	CS - Sewer-Maint Chrgs - Bui	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4432.00000.00.000	CS - Sewer-Maint Chrgs - Imp	\$29,834.28	\$18,500.00	\$18,500.00	\$18,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Mowing ROW		\$6,500.00					
Description: Pave after sewer line repairs		\$7,000.00					
Description: Problem Services		\$5,000.00					
Column Total:		\$18,500.00					
5320.1.300.43250.4433.00000.00.000	CS - Sewer-Maint Chrgs - Eq	\$25,276.94	\$31,200.00	\$31,200.00	\$31,200.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Contract repair services		\$20,000.00					
Description: Radio Calibrations		\$1,200.00					
Description: SCADA Maintenance		\$10,000.00					
Column Total:		\$31,200.00					

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5320.1.300.43250.4435.00000.00.000	CS - Sewer-Maint Chrgs - Offi	\$26,329.03	\$31,127.00	\$32,863.00	\$32,863.00	\$1,736.00	5.58
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	Division share of DoverNet PC Replacement	\$501.00					
Description:	Division share of DoverNet support	\$21,685.00					
Description:	Division share of TCP license	\$180.00					
Description:	Division share of UB Billing Software	\$7,538.00					
Description:	Division share SCADA DoverNet PC Replacement	\$501.00					
Description:	Divisioon share of SCADA radio maintenance agreeme	\$1,400.00					
Description:	Division share of TCP hardware maintenance agreemen	\$200.00					
Description:	ESRI Arc View (Split w/ Water/Eng)	\$233.00					
Description:	GPS Eq. maint shared w/ Eng & Water	\$500.00					
Description:	SCADA XLR Support Renewal	\$125.00					
Column Total:		\$32,863.00					
5320.1.300.43250.4443.00000.00.000	CS - Sewer-Rental of Equipm	\$22,053.39	\$26,130.00	\$26,200.00	\$26,200.00	\$70.00	0.27
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	Contractor Rentals & Excavation Eq.	\$10,000.00					
Description:	Div. Share Ikon Copier	\$570.00					
Description:	Multi Function Printer (Utility Billing Office)	\$630.00					
Description:	Root Control	\$15,000.00					
Column Total:		\$26,200.00					
5320.1.300.43250.4521.00000.00.000	CS - Sewer-Property Insuranc	\$7,766.20	\$10,575.00	\$10,465.00	\$10,465.00	(\$110.00)	(1.04)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	Cost of Property Insur	\$10,465.00					
Column Total:		\$10,465.00					

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5320.1.300.43250.4522.00000.00.000	CS - Sewer-Vehicle & Equip In	\$7,141.24	\$7,314.00	\$7,218.00	\$7,218.00	(\$96.00)	(1.31)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$7,218.00					
	Column Total:	\$7,218.00					
5320.1.300.43250.4524.00000.00.000	CS - Sewer-Public Liab Insura	\$6,821.81	\$6,087.00	\$7,133.00	\$7,133.00	\$1,046.00	17.18
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$7,133.00					
	Column Total:	\$7,133.00					
5320.1.300.43250.4529.00000.00.000	CS - Sewer - Insurance Deduct	(\$19,101.85)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4531.00000.00.000	Telecommunications	\$9,844.07	\$9,585.00	\$9,585.00	\$9,585.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$9,585.00					
	Column Total:	\$9,585.00					
5320.1.300.43250.4534.00000.00.000	CS - Sewer-Postage	\$9,192.21	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express & parcel	\$1,250.00					
	Description: Utility Bills	\$6,750.00					
	Column Total:	\$8,000.00					
5320.1.300.43250.4540.00000.00.000	CS - Sewer-Advertising	\$164.43	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal advertising and notices	\$500.00					
	Column Total:	\$500.00					

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Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4550.00000.00.000	CS - Sewer-Printing And Bind	\$76.12	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. printing/notifications	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43250.4580.00000.00.000	CS - Sewer-Travel Expense	\$493.21	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$219,119.28	\$422,615.00	\$427,826.00	\$427,826.00	\$5,211.00	1.23
5320.1.300.43250.4611.00000.00.000	CS - Sewer-Office Supplies	\$1,367.88	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$2,000.00					
	Column Total:	\$2,000.00					
5320.1.300.43250.4612.00000.00.000	CS - Sewer-Operating Supplie	\$36,435.16	\$33,000.00	\$33,000.00	\$33,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals for River St. Pump Station	\$30,000.00					
	Description: Custodial supplies and operating supplies	\$3,000.00					
	Column Total:	\$33,000.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4615.00000.00.000	CS - Sewer-Clothing & Uniform	\$5,606.22	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rain gear/special protective gear	\$1,500.00					
	Description: Safety shoes 1/2 13 employees @ \$300 per Union Con	\$1,950.00					
	Description: Safety shoes 1/2 of 3 emp. 1/3 of 1 emp. @ \$300 pe	\$550.00					
	Description: Uniforms	\$3,500.00					
	Column Total:	\$7,500.00					
5320.1.300.43250.4619.00000.00.000	CS - Sewer-Supplies for Resa	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer supplies for resale	\$4,000.00					
	Column Total:	\$4,000.00					
5320.1.300.43250.4621.00000.00.000	CS -Sewer - Natural Gas	\$4,332.65	\$1,788.00	\$3,091.00	\$3,091.00	\$1,303.00	72.87
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas 2,240 Therms @ \$1.38	\$3,091.00					
	Column Total:	\$3,091.00					
5320.1.300.43250.4622.00000.00.000	CS - Sewer-Electricity	\$139,053.73	\$156,489.00	\$150,000.00	\$150,000.00	(\$6,489.00)	(4.15)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 24 pump stations 952,496 KWH	\$150,000.00					
	Column Total:	\$150,000.00					
5320.1.300.43250.4623.00000.00.000	CS - Sewer - Propane	\$2,675.92	\$2,777.00	\$2,775.00	\$2,775.00	(\$2.00)	(0.07)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lift Stations 1,790 gls @ \$1.55	\$2,775.00					
	Column Total:	\$2,775.00					

City of Dover, New Hampshire

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4624.00000.00.000	CS - Sewer-Heating Oil	\$3,614.48	\$15,198.00	\$10,133.00	\$10,133.00	(\$5,065.00)	(33.33)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: diesel for lift stations 5,629 gls @ \$1.80	\$10,133.00					
	Column Total:	\$10,133.00					
5320.1.300.43250.4626.00000.00.000	CS - Sewer-Vehicle Fuels	\$17,976.70	\$28,327.00	\$23,124.00	\$23,124.00	(\$5,203.00)	(18.37)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2,675 gals unleaded fuel @ \$2.16	\$5,778.00					
	Description: 3,903 gals diesel @ \$2.29	\$8,938.00					
	Description: 4,671 gals off road diesel @ \$1.80	\$8,408.00					
	Column Total:	\$23,124.00					
5320.1.300.43250.4635.00000.00.000	CS Sewer - Medicinal Supplie	\$331.54	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical/First Aid Supplies	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43250.4640.00000.00.000	CS - Sewer-Books & Publicati	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal Register, EPA manuals	\$200.00					
	Column Total:	\$200.00					
5320.1.300.43250.4651.00000.00.000	CS - Sewer-Maint Supplies - E	\$427.67	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paint & general upkeep of PS	\$2,500.00					
	Column Total:	\$2,500.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4652.00000.00.000	CS - Sewer-Maint Supplies - I	\$25,524.04	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance materials to repair and maintain sewer	\$20,000.00					
	Column Total:	\$20,000.00					
5320.1.300.43250.4653.00000.00.000	CS - Sewer-Maint Supplies - E	\$14,630.48	\$30,200.00	\$30,200.00	\$30,200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & supplies to maintain 24 pump stations	\$30,200.00					
	Column Total:	\$30,200.00					
5320.1.300.43250.4654.00000.00.000	CS - Sewer-Maint Supplies - \	\$38,261.88	\$23,061.00	\$23,061.00	\$23,061.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs & parts for sewer dept. vehicles	\$23,061.00					
	Column Total:	\$23,061.00					
5320.1.300.43250.4661.00000.00.000	CS - Sewer-Fleet Maintenance	\$50,126.04	\$53,898.00	\$53,898.00	\$53,898.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$53,898.00					
	Column Total:	\$53,898.00					
5320.1.300.43250.4681.00000.00.000	CS - Sewer-Minor Equipment	\$2,498.21	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools and equipment	\$4,000.00					
	Column Total:	\$4,000.00					
Budg_Cat: Supplies - 600		\$342,862.60	\$385,438.00	\$369,982.00	\$369,982.00	(\$15,456.00)	(4.01)

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4741.00000.00.000	CS - Sewer-Machinery & Equi	\$12,678.45	\$78,166.00	\$78,000.00	\$78,000.00	(\$166.00)	(0.21)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: HD Plate compactor cost share w/ water	\$3,000.00					
	Description: Pump Station Equipment Replacment/Maint.	\$75,000.00		Adopted CIP			
	Column Total:	\$78,000.00					
5320.1.300.43250.4741.00000.94.000	Sewer Fund - Machinery & Eq	\$25,169.30	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4742.00000.00.000	CS - Sewer-Light Vehicles	\$12,500.00	\$12,500.00	\$15,000.00	\$15,000.00	\$2,500.00	20.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Vehicle Replacement Program	\$15,000.00		Adopted CIP			
	Column Total:	\$15,000.00					
5320.1.300.43250.4742.00000.95.000	Light Vehicles	\$4,308.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4745.00000.00.000	CS - Sewer - Computers & Cc	\$11,092.68	\$1,697.00	\$1,697.00	\$1,697.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Division share of PC replacement	\$1,697.00					
	Column Total:	\$1,697.00					
5320.1.300.43250.4760.00000.00.000	CS - Sewer-Depreciation Expi	\$2,189,075.08	\$2,420,114.00	\$2,439,858.00	\$2,439,858.00	\$19,744.00	0.82
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1/2 yr depreciation on antic. additions	\$50,000.00					
	Description: Existing capital assets depreciation	\$2,189,075.00					
	Description: Full yr deprec on current year additions	\$200,783.00					
	Column Total:	\$2,439,858.00					
Budg_Cat: Capital Outlay - 700		\$2,254,823.51	\$2,512,477.00	\$2,534,555.00	\$2,534,555.00	\$22,078.00	0.88

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4810.00000.00.000	CS - Sewer-Membership Dues	\$537.50	\$1,174.00	\$1,174.00	\$1,174.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Certification renewals		\$1,000.00					
Description: Water Environment Federation		\$174.00					
Column Total:		\$1,174.00					
5320.1.300.43250.4819.00000.00.000	CS - Sewer-Fees & Charges	\$104.83	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4820.00000.00.000	CS - Sewer-Dept Overhead C	\$287,784.00	\$303,699.00	\$315,325.00	\$315,325.00	\$11,626.00	3.83
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost Allocation - Public Works Facility Charge		\$25,825.00					
Description: Indirect Cost Allocation - Admin. Charge		\$289,500.00					
Column Total:		\$315,325.00					
5320.1.300.43250.4840.00000.00.000	CS - Sewer-Contingency	\$0.00	\$37,200.00	\$137,200.00	\$137,200.00	\$100,000.00	268.82
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: To Address Unanticipated Needs Policy Target 0.50%		\$37,200.00					
Description: Working Capital		\$100,000.00					
Column Total:		\$137,200.00					
5320.1.300.43250.4891.00000.00.000	CS - Sewer-Abatements	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Estimated expense for uncollectible acct		\$10,000.00					
Column Total:		\$10,000.00					
Budg_Cat: Other Expenses - 800		\$288,426.33	\$352,073.00	\$463,699.00	\$463,699.00	\$111,626.00	31.71

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4912.00000.00.000	CS - Sewer - Transfer to Spec	\$62,254.08	\$54,955.00	\$56,278.00	\$56,278.00	\$1,323.00	2.41
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 30% of Sewer Fund Share of OPEB ADC		\$46,400.00		Target 30% FY18			
Description: Insurance Premium Costs for 1 Retiree to OPEB Liab		\$9,878.00					
Column Total:		\$56,278.00					
5320.1.300.43250.4914.00000.00.000	CS - Sewer - Transfer To Cap	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4918.00000.00.000	CS - Sewer-Transfer To Trust	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Allocation to Capital Reserve per Policy Target		\$500,000.00		Adopted CIP			
Column Total:		\$500,000.00					
Budg_Cat: Operating Transfers Out - 910		\$762,254.08	\$554,955.00	\$556,278.00	\$556,278.00	\$1,323.00	0.24
5320.1.300.43250.4921.00000.00.000	CS - Sewer-Interest - Bonds	\$396,427.43	\$629,732.00	\$738,003.00	\$738,003.00	\$108,271.00	17.19
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Accrued cost of bond interest (existing)		\$344,750.00					
Description: Anticipated new debt Interest		\$393,253.00					
Column Total:		\$738,003.00					
Budg_Cat: Debt Service - 920		\$396,427.43	\$629,732.00	\$738,003.00	\$738,003.00	\$108,271.00	17.19
Func: CS - Sewer - 43250		\$5,309,974.52	\$5,951,319.00	\$6,215,464.00	\$6,215,464.00	\$264,145.00	4.44

COMMUNITY SERVICES

Division: Wastewater Treatment Facility **Function: 5320-43256**

Mission Statement:

To efficiently treat wastewater and dispose of biosolids generated from Dover's residents and businesses.

Major Services/Responsibilities:

- Operate and maintain the Wastewater Treatment Facility
- Receive domestic septage from residents and surrounding communities
- Perform inspections on industrial sewer users and restaurants.
- Comply with Federal and State discharge permit

Key Fiscal Year Objectives:

- Continue operating and maintaining the facility in the most cost-effective way possible.
- Operate the facility to achieve a Total Nitrogen Seasonal Average of 8 Mg/L.
- Continue to negotiate an acceptable NPDES Permit with USEPA for Nutrient removal.
- Always be looking for technologies and or ways to operate more efficiently.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Compliance of discharge permit	Yes	Yes	Yes
Average Daily Treatment In Millions of Gallons	2.4 MGD	2.5 MGD	2.5 MGD

- Effectively treat approximately 900 million gallons of wastewater.
- Inspect and oversee
 - 6 Significant Industrial User Permits
 - 66 Class II Industrial Permits
 - 79 Restaurants
- Process and dispose of approximately 3000 Wet Tons of Boisolids.
- Receive and process over 250,000 gallons of residential Septage.

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4110.00000.00.000	CS - Sewer - WWTP-Regular	\$144,621.07	\$146,557.00	\$148,959.00	\$148,959.00	\$2,402.00	1.64
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Powers, Arnold S	\$67,261.00	1.0000	WWTP Lab Indust			
	Description: Vermette, Raymond A Jr	\$81,698.00	1.0000	WWTP Supervisor			
	Column Total:	\$148,959.00					
5320.1.300.43256.4115.00000.00.000	CS - Sewer - WWTP-Regular	\$240,167.80	\$250,705.00	\$241,113.00	\$241,113.00	(\$9,592.00)	(3.83)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Johnstone, Allan	\$55,383.00	1.0000	Pump Station Op			
	Description: McNeil, Raymond	\$57,027.00	1.0000	Pump Station Op			
	Description: Mitchell, Casey	\$39,949.00	1.0000	Pump Station Op			
	Description: Rosselli, Robert	\$36,271.00	1.0000	Maintenance Mec			
	Description: TBD - Vacancy	\$52,483.00	1.0000	WWTP Lab Techni			
	Column Total:	\$241,113.00					
5320.1.300.43256.4130.00000.00.000	CS - Sewer - WWTP-Overtime	\$2,572.98	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Weekend, holiday and emergency call backs	\$6,000.00					
	Column Total:	\$6,000.00					
5320.1.300.43256.4170.00000.00.000	CS - Sewer - WWTP-Longevit	\$6,000.00	\$6,400.00	\$4,000.00	\$4,000.00	(\$2,400.00)	(37.50)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 years	\$400.00		\$400 each			
	Description: 3 @ 15-19 years	\$3,600.00		\$1,200 each			
	Column Total:	\$4,000.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4211.00000.00.000	CS - Sewer - WWTP-Health Ir	\$111,577.42	\$121,372.00	\$127,107.00	\$127,107.00	\$5,735.00	4.73
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$127,107.00					
	Column Total:	\$127,107.00					
5320.1.300.43256.4212.00000.00.000	CS - Sewer - WWTP-Dental Ir	\$3,979.45	\$4,071.00	\$4,063.00	\$4,063.00	(\$8.00)	(0.20)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$4,063.00					
	Column Total:	\$4,063.00					
5320.1.300.43256.4213.00000.00.000	CS - Sewer - WWTP-Life Insu	\$831.10	\$951.00	\$936.00	\$936.00	(\$15.00)	(1.58)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$936.00					
	Column Total:	\$936.00					
5320.1.300.43256.4220.00000.00.000	CS - Sewer - WWTP-FICA	\$26,247.18	\$27,088.00	\$25,824.00	\$25,824.00	(\$1,264.00)	(4.67)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$25,824.00					
	Column Total:	\$25,824.00					
5320.1.300.43256.4225.00000.00.000	CS - Sewer - WWTP-Medicar	\$6,138.12	\$6,333.00	\$5,993.00	\$5,993.00	(\$340.00)	(5.37)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,993.00					
	Column Total:	\$5,993.00					
5320.1.300.43256.4230.00000.00.000	CS - Sewer - WWTP-Retireme	(\$17,666.78)	\$45,677.00	\$45,528.00	\$45,528.00	(\$149.00)	(0.33)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$45,528.00					
	Column Total:	\$45,528.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4240.00000.00.000	CS - Sewer - WWTP-Staff De	\$1,805.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Local, state and national seminars	\$5,000.00					
	Column Total:	\$5,000.00					
5320.1.300.43256.4260.00000.00.000	CS - Sewer - WWTP-Workers	\$15,327.00	\$15,327.00	\$15,327.00	\$15,327.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$15,327.00					
	Column Total:	\$15,327.00					
5320.1.300.43256.4290.00000.00.000	CS - Sewer - WWTP-FSA Fee	\$56.25	\$150.00	\$150.00	\$150.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administrative cost Flexible Spending Acct.	\$150.00					
	Column Total:	\$150.00					
5320.1.300.43256.4295.00000.00.000	CS - Sewer - WWTP - Compe	\$14,972.45	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Sewer - WWTP - Compensated Absences	\$7,000.00					
	Column Total:	\$7,000.00					
Budg_Cat: Personal Services - 100		\$556,629.04	\$642,631.00	\$637,000.00	\$637,000.00	(\$5,631.00)	(0.88)
5320.1.300.43256.4334.00000.00.000	Legal Services	\$9,060.19	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43256.4336.00000.00.000	CS - Sewer - WWTP-Medical	\$403.35	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals, random screening	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4339.00000.00.000	CS - Sewer - WWTP-Consulti	\$30,132.79	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Nutrient addition to discharge permit	\$100,000.00					
	Column Total:	\$100,000.00					
5320.1.300.43256.4341.00000.00.000	CS - Sewer - WWTP-Technic	\$10,042.14	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sludge SQC Testing	\$4,500.00					
	Description: Toxicity Testing	\$2,000.00					
	Description: WP and WS studies	\$1,500.00					
	Column Total:	\$8,000.00					
5320.1.300.43256.4411.00000.00.000	CS - Sewer - WWTP-Water &	\$25,059.64	\$25,000.00	\$15,000.00	\$15,000.00	(\$10,000.00)	(40.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Use	\$15,000.00					
	Column Total:	\$15,000.00					
5320.1.300.43256.4421.00000.00.000	CS - Sewer - WWTP - Waste	\$236,740.30	\$210,500.00	\$219,000.00	\$219,000.00	\$8,500.00	4.04
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sludge Disposal	\$218,500.00					
	Description: UV Bulb Disposal	\$500.00					
	Column Total:	\$219,000.00					
5320.1.300.43256.4433.00000.00.000	CS - Sewer - WWTP-Maint Cl	\$512.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4435.00000.00.000	CS - Sewer - WWTP-Maint Cl	\$20,050.80	\$23,365.00	\$23,489.00	\$23,489.00	\$124.00	0.53
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC Replacement	\$1,074.00					
	Description: Division share of DoverNet support	\$22,289.00					
	Description: Division share of TCP license	\$126.00					
	Column Total:	\$23,489.00					
5320.1.300.43256.4443.00000.00.000	CS - Sewer - WWTP-Rental o	\$0.00	\$2,000.00	\$1,000.00	\$1,000.00	(\$1,000.00)	(50.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Odor Control - crane/boom rental	\$1,000.00					
	Column Total:	\$1,000.00					
5320.1.300.43256.4521.00000.00.000	CS - Sewer - WWTP-Property	\$18,363.10	\$20,011.00	\$19,710.00	\$19,710.00	(\$301.00)	(1.50)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$19,710.00					
	Column Total:	\$19,710.00					
5320.1.300.43256.4522.00000.00.000	CS - Sewer - WWTP-Vehicle i	\$2,792.47	\$2,212.00	\$2,667.00	\$2,667.00	\$455.00	20.57
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$2,667.00					
	Column Total:	\$2,667.00					
5320.1.300.43256.4524.00000.00.000	CS - Sewer - WWTP-Public Li	\$4,068.56	\$4,078.00	\$4,010.00	\$4,010.00	(\$68.00)	(1.67)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,010.00					
	Column Total:	\$4,010.00					
5320.1.300.43256.4529.00000.00.000	CS - Sewer - WWTP - Insuran	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4531.00000.00.000	Telecommunications	\$8,772.31	\$8,650.00	\$8,650.00	\$8,650.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services, Eq. for voice, fax, data, wireless	\$8,650.00					
	Column Total:	\$8,650.00					
5320.1.300.43256.4534.00000.00.000	CS - Sewer - WWTP-Postage	\$321.75	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43256.4540.00000.00.000	CS - Sewer - WWTP-Advertisi	\$660.10	\$150.00	\$600.00	\$600.00	\$450.00	300.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Notice Advertising	\$600.00					
	Column Total:	\$600.00					
5320.1.300.43256.4550.00000.00.000	CS - Sewer - WWTP-Printing	\$104.95	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Brochures and pamphlets	\$400.00					
	Column Total:	\$400.00					
5320.1.300.43256.4580.00000.00.000	CS - Sewer - WWTP-Travel E	\$2,724.19	\$1,000.00	\$2,000.00	\$2,000.00	\$1,000.00	100.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars/conferences	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$370,808.64	\$406,366.00	\$405,526.00	\$405,526.00	(\$840.00)	(0.21)

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4611.00000.00.000	CS - Sewer - WWTP-Office St	\$1,420.16	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$2,000.00					
	Column Total:	\$2,000.00					
5320.1.300.43256.4612.00000.00.000	CS - Sewer - WWTP-Operatin	\$75,617.49	\$70,000.00	\$70,000.00	\$70,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lab supplies, chemicals	\$70,000.00					
	Column Total:	\$70,000.00					
5320.1.300.43256.4615.00000.00.000	CS - Sewer - WWTP-Clothing	\$3,647.63	\$4,528.00	\$4,528.00	\$4,528.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety gear	\$200.00					
	Description: Safety shoes 7 @ \$300	\$2,100.00					
	Description: Uniforms	\$2,228.00					
	Column Total:	\$4,528.00					
5320.1.300.43256.4622.00000.00.000	CS - Sewer - WWTP-Electricit	\$229,348.30	\$251,183.00	\$251,183.00	\$251,183.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2,024,400 KWH	\$251,183.00					
	Column Total:	\$251,183.00					
5320.1.300.43256.4623.00000.00.000	CS - Sewer - WWTP - Propan	\$2,534.05	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43256.4624.00000.00.000	CS - Sewer - WWTP-Heating	\$18,000.00	\$21,600.00	\$21,600.00	\$21,600.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Facility heat & generator 8,000 gals @ \$2.70 gal	\$21,600.00					
	Column Total:	\$21,600.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4626.00000.00.000	CS - Sewer - WWTP-Vehicle I	\$3,516.08	\$3,483.00	\$3,670.00	\$3,670.00	\$187.00	5.37
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle fuels 1,699 gals unleaded @ \$2.16	\$3,670.00					
	Column Total:	\$3,670.00					
5320.1.300.43256.4631.00000.00.000	CS - Sewer - WWTP - Food	\$66.24	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$100.00					
	Column Total:	\$100.00					
5320.1.300.43256.4640.00000.00.000	CS - Sewer - WWTP-Books &	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical publications & trade journals	\$200.00					
	Column Total:	\$200.00					
5320.1.300.43256.4651.00000.00.000	CS - Sewer - WWTP-Maint Su	\$416.00	\$416.00	\$416.00	\$416.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Shop towels 400 towels @ .04 for 26 weeks	\$416.00					
	Column Total:	\$416.00					
5320.1.300.43256.4652.00000.00.000	CS - Sewer - WWTP-Maint Su	\$126,119.77	\$120,000.00	\$120,000.00	\$120,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repair parts as need to support plant	\$70,000.00					
	Description: UV Bulbs and sleeves	\$50,000.00					
	Column Total:	\$120,000.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4654.00000.00.000	CS - Sewer - WWTP-Maint Su	\$3,011.84	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$4,000.00					
	Column Total:	\$4,000.00					
5320.1.300.43256.4661.00000.00.000	CS - Sewer - WWTP-Fleet Ma	\$21,087.00	\$22,674.00	\$22,674.00	\$22,674.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$22,674.00					
	Column Total:	\$22,674.00					
5320.1.300.43256.4681.00000.00.000	CS - Sewer - WWTP-Minor Ec	\$178.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools and equipment	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Supplies - 600		\$484,962.56	\$503,184.00	\$503,371.00	\$503,371.00	\$187.00	0.04
5320.1.300.43256.4741.00000.00.000	CS - Sewer - WWTP-Machine	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43256.4742.00000.00.000	CS - Sewer - WWTP-Light Ve	\$19,039.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$19,040.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43256.4810.00000.00.000	CS - Sewer - WWTP-Member	\$1,325.00	\$1,300.00	\$1,600.00	\$1,600.00	\$300.00	23.08
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State and National Prof. Memberships	\$1,600.00					
	Column Total:	\$1,600.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4819.00000.00.000	CS - Sewer - WWTP-Fees & (	\$2,415.62	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Annual SQC sludge/compost permit fee		\$500.00					
Description: NHDES Annual Lab Audit/Certification		\$1,100.00					
Column Total:		\$1,600.00					
Budg_Cat: Other Expenses - 800		\$3,740.62	\$2,900.00	\$3,200.00	\$3,200.00	\$300.00	10.34
Func: CS - Sewer - WWTP - 43256		\$1,435,180.86	\$1,555,081.00	\$1,549,097.00	\$1,549,097.00	(\$5,984.00)	(0.38)

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$6,745,155.38	\$7,506,400.00	\$7,764,561.00	\$7,764,561.00	\$258,161.00	3.44

End of Report

RECREATION

Division: Recreation Administration

Function 1000-45110

Mission Statement:

To provide the highest quality recreation services at reasonable costs for the Citizens of Dover. To build partnerships with volunteers, businesses, City staff and program participants in order to maximize the efficiency and economy of service delivery. To continually meet or exceed community expectations.

Major Services/Responsibilities:

- Provide administrative support for all recreation divisions
- Coordinate all program development and promotion
- Hire and train all recreation personnel
- Handle all recreation personnel records and processing
- Account for all recreation revenue and expenditures by all divisions
- Develop and monitor annual recreation budget
- Plan and implement recreation improvements in both facilities and programs
- Work with other public and private entities to solicit support and cooperation
- Follow through on Recreation Master Plan

Key Fiscal Year Objectives:

- Continue development of new athletic fields and facilities
- Work on protection of Willand Pond Park users from hunting impacts
- Work on plans to develop active recreation facilities on the Waterfront
- Implement Master Plan recommendations to improve neighborhood parks
- Continue the development of multiple recreation features at Garrison Hill Park
- Complete the Henry Law Park Improvements
- Work with other McConnell Center tenants to develop new programs
- Work closely with the School Department to design spaces in the new High School and athletic fields and facilities for the community to use

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Solicitation of Sponsors for 4 th of July program	3	4	4
Growth of donor base for facility improvements	2	3	3
Trail systems integrated into parks	0	1	2
Special Events program growth	2	2	3
Growth of recreation programs in the McConnell Center	2	3	4

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4110.00000.00.000	Rec Admin - Regular Salaried	\$97,613.65	\$96,924.00	\$98,342.00	\$98,342.00	\$1,418.00	1.46
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$130.00		457 Incentive			
	Description: Bannon, Gary S	(\$20,971.00)	-0.2500	25% McConnell			
	Description: Bannon, Gary S	\$83,883.00	1.0000	Director of Rec			
	Description: Trefethen, Krista S	(\$35,301.00)	-0.5000	50% Rec Fund			
	Description: Trefethen, Krista S	\$70,601.00	1.0000	Asst Rec Direct			
	Column Total:	\$98,342.00					
1000.1.350.45110.4115.00000.00.000	Rec Admin - Regular Hourly E	\$65,742.30	\$66,573.00	\$70,067.00	\$70,067.00	\$3,494.00	5.25
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Gingras, Brenda L	\$28,135.00	0.7250	Secretary I			
	Description: Rowe, Laura L	\$41,932.00	0.8750	Office Manager			
	Column Total:	\$70,067.00					
1000.1.350.45110.4170.00000.00.000	Rec Admin - Longevity Pay	\$4,290.00	\$3,780.00	\$4,680.00	\$4,680.00	\$900.00	23.81
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 @ 10 - 14 years Prorated	\$580.00		\$800 Prorated			
	Description: 1 @ 15 - 19 years 50%	\$600.00		\$1,200 Allocate			
	Description: 1 @ 25 plus years	\$2,000.00		\$2,000 Each			
	Description: 1 @ 25 plus years 75%	\$1,500.00		\$2,000 Allocate			
	Column Total:	\$4,680.00					
1000.1.350.45110.4211.00000.00.000	Rec Admin - Health Insurance	\$46,978.11	\$58,397.00	\$61,521.00	\$61,521.00	\$3,124.00	5.35
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$61,521.00					
	Column Total:	\$61,521.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4212.00000.00.000	Rec Admin - Dental Insurance	\$1,624.23	\$1,761.00	\$1,855.00	\$1,855.00	\$94.00	5.34
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,855.00					
	Column Total:	\$1,855.00					
1000.1.350.45110.4213.00000.00.000	Rec Admin - Life Insurance	\$453.68	\$406.00	\$437.00	\$437.00	\$31.00	7.64
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$437.00					
	Column Total:	\$437.00					
1000.1.350.45110.4214.00000.00.000	Recreation - Disability Insuran	\$391.40	\$465.00	\$472.00	\$472.00	\$7.00	1.51
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$472.00					
	Column Total:	\$472.00					
1000.1.350.45110.4220.00000.00.000	Rec Admin - FICA	\$9,507.75	\$11,279.00	\$12,238.00	\$12,238.00	\$959.00	8.50
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$12,238.00					
	Column Total:	\$12,238.00					
1000.1.350.45110.4225.00000.00.000	Rec Admin - Medicare	\$2,224.01	\$2,638.00	\$2,862.00	\$2,862.00	\$224.00	8.49
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,862.00					
	Column Total:	\$2,862.00					
1000.1.350.45110.4230.00000.00.000	Rec Admin - Retirement	\$15,827.26	\$19,288.00	\$21,199.00	\$21,199.00	\$1,911.00	9.91
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$21,199.00					
	Column Total:	\$21,199.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4240.00000.00.000	Rec Admin - Staff Developme	\$70.00	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NRPA Conf.,computer trng. mgmt. seminars	\$1,200.00					
	Column Total:	\$1,200.00					
1000.1.350.45110.4260.00000.00.000	Rec Admin - Workers Comp Ir	\$2,730.96	\$2,731.00	\$2,731.00	\$2,731.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,731.00					
	Column Total:	\$2,731.00					
1000.1.350.45110.4290.00000.00.000	Rec Admin - FSA Fees	\$56.25	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$247,509.60	\$265,517.00	\$277,679.00	\$277,679.00	\$12,162.00	4.58
1000.1.350.45110.4336.00000.00.000	Rec Admin - Medical Services	\$0.00	\$228.00	\$228.00	\$228.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment physicals 2 @ \$114	\$228.00					
	Column Total:	\$228.00					
1000.1.350.45110.4433.00000.00.000	Rec Admin - Maint Chrgs - Eq	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Equipment repairs	\$1,500.00					
	Column Total:	\$1,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4435.00000.00.000	Rec Admin - Maint Chrgs - Of	\$5,301.12	\$9,520.00	\$9,520.00	\$9,520.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division share of DoverNet support		\$6,174.00					
Description: Division Share of PC Replacement		\$846.00					
Description: Regular maint. for office equip.		\$1,200.00					
Description: Service Contract-Rec Software		\$1,300.00					
Column Total:		\$9,520.00					
1000.1.350.45110.4443.00000.00.000	Rec Admin - Rental of Equipm	\$1,224.56	\$1,439.00	\$1,439.00	\$1,439.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Copy Machine Rental		\$1,439.00					
Column Total:		\$1,439.00					
1000.1.350.45110.4524.00000.00.000	Rec Admin - Public Liab Insur	\$1,614.54	\$1,638.00	\$1,704.00	\$1,704.00	\$66.00	4.03
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$1,704.00					
Column Total:		\$1,704.00					
1000.1.350.45110.4531.00000.00.000	Telecommunications	\$4,629.91	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Services/equipment for voice, fax, data, wireless		\$5,000.00					
Column Total:		\$5,000.00					
1000.1.350.45110.4534.00000.00.000	Rec Admin - Postage	\$1,181.60	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Correspondence, express and parcel delivery		\$1,200.00					
Column Total:		\$1,200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4540.00000.00.000	Rec Admin - Advertising	\$197.12	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Publicity	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45110.4550.00000.00.000	Rec Admin - Printing & Bindin	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45110.4580.00000.00.000	Rec Admin - Travel Expense	\$41.04	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$14,189.89	\$22,225.00	\$22,291.00	\$22,291.00	\$66.00	0.30
1000.1.350.45110.4611.00000.00.000	Rec Admin - Office Supplies	\$2,513.26	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$2,500.00					
	Column Total:	\$2,500.00					
1000.1.350.45110.4612.00000.00.000	Rec Admin - Operating Suppli	\$247.03	\$500.00	\$750.00	\$750.00	\$250.00	50.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Support Materials	\$750.00					
	Column Total:	\$750.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4615.00000.00.000	Rec Admin - Clothing & Unifor	\$0.00	\$250.00	\$400.00	\$400.00	\$150.00	60.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Footwear (per contract)	\$400.00					
	Column Total:	\$400.00					
1000.1.350.45110.4626.00000.00.000	Rec Admin - Vehicle Fuels	\$141.78	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gas for staff car 520 GA \$3.46	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45110.4631.00000.00.000	Rec Admin - Food	\$681.45	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250.00					
	Column Total:	\$250.00					
1000.1.350.45110.4640.00000.00.000	Rec Admin - Books & Publicat	\$168.70	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Professional journals & subscriptions	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45110.4654.00000.00.000	Rec Admin - Maint Supplies -	\$56.87	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Repair Parts	\$250.00					
	Column Total:	\$250.00					
1000.1.350.45110.4661.00000.00.000	Rec Admin - Fleet Maint Char	\$1,518.96	\$1,633.00	\$1,633.00	\$1,633.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$1,633.00					
	Column Total:	\$1,633.00					
Budg_Cat: Supplies - 600		\$5,328.05	\$6,883.00	\$7,283.00	\$7,283.00	\$400.00	5.81

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4741.00000.00.000. Machinery & Equipment		\$0.00	\$0.00	\$8,000.00	\$8,000.00	\$8,000.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Vehicle Replacement	\$8,000.00						
Column Total:	\$8,000.00						
1000.1.350.45110.4745.00000.00.000. Rec Admin - Computers & Co		\$104.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Rec Admin - Computers & Communications Equip	\$2,500.00						
Column Total:	\$2,500.00						
Budg_Cat: Capital Outlay - 700	\$104.00	\$2,500.00	\$10,500.00	\$10,500.00	\$8,000.00	320.00	
1000.1.350.45110.4810.00000.00.000. Rec Admin - Membership Due		\$430.00	\$750.00	\$750.00	\$750.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Dues and Memberships	\$750.00						
Column Total:	\$750.00						
1000.1.350.45110.4819.00000.00.000. Rec - Administration - Fees &		\$940.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: New employee background checks	\$1,000.00						
Column Total:	\$1,000.00						
Budg_Cat: Other Expenses - 800	\$1,370.00	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00	0.00	
Func: Administration - 45110	\$268,501.54	\$298,875.00	\$319,503.00	\$319,503.00	\$20,628.00	6.90	

RECREATION

Division: Recreation Programs

Function 1000-45120

Mission Statement:

Provide administrative support and direction to our paid staff and volunteers in an effort to better serve the general public and provide a variety of affordable recreation opportunities to the entire community, and to enhance the quality of life in Dover.

Major Services/Responsibilities:

- Perform fundraising and solicit donations
- Support and assist adult & youth sport leagues
- Support and assist senior citizens groups
- Provide programming for special needs population
- Organize and conduct special events
- Provide coaches training for youth sports
- Coordinate city-wide and neighborhood projects for recreation facility development

Key Fiscal Year Objectives:

- Continue recreation facility and field development with community involvement
- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Maximize efficiency in manpower usage

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Expand publicity for programs, e newsletter, (Social media, website etc.)	600	750	850
Increase networking of various sports leagues	1	3	3
Develop new Athletic and Park Facilities	-	1	1
Address needs and potential to move Skate park		0	1
Expand snowboard, skiing and sledding areas	1	1	2

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4336.00000.00.000	Recr Pgm - Medical Services	\$990.00	\$0.00	\$500.00	\$500.00	\$500.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment physicals	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45120.4411.00000.00.000	Recr Pgm - Water & Sewer Ex	\$214.44	\$100.00	\$250.00	\$250.00	\$150.00	150.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water & Sewer Usage	\$250.00					
	Column Total:	\$250.00					
1000.1.350.45120.4431.00000.00.000	Maint Chrgs - Buildings	\$215.10	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec Program Main Chrgs Buildings	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45120.4435.00000.00.000	Recr Pgm-Maint Chrgs - Office	\$1,278.72	\$1,300.00	\$1,300.00	\$1,300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service Contract-Rec Software	\$1,300.00					
	Column Total:	\$1,300.00					
1000.1.350.45120.4443.00000.00.000	Recr Pgm-Rental of Equipmer	\$168.81	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45120.4521.00000.00.000	Recr Pgm - Property Insuranc	\$390.30	\$391.00	\$384.00	\$384.00	(\$7.00)	(1.79)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$384.00					
	Column Total:	\$384.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4522.00000.00.000.	Recr Pgm-Vehicle & Equip Ins	\$1,787.86	\$1,830.00	\$1,766.00	\$1,766.00	(\$64.00)	(3.50)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$1,766.00					
	Column Total:	\$1,766.00					
1000.1.350.45120.4531.00000.00.000.	Telecommunications	\$729.01	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45120.4550.00000.00.000.	Recr Pgm - Printing & Binding	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Recr Pgm - Printing & Binding	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45120.4591.00000.00.000.	Recr Pgm-Special Programs	\$1,726.78	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Garrison Hill & Skate Park	\$2,500.00					
	Description: July 4th/Special Events	\$5,000.00					
	Column Total:	\$7,500.00					
Budg_Cat: Purchased Services - 300		\$7,501.02	\$14,121.00	\$14,700.00	\$14,700.00	\$579.00	4.10
1000.1.350.45120.4612.00000.00.000.	Recr Pgm-Operating Supplies	\$213.64	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Various Supplies	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4622.00000.00.000. Recr Pgm-Electricity		\$7,392.93	\$7,000.00	\$8,000.00	\$8,000.00	\$1,000.00	14.29
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Henry Law,Shaws Lane,BellamyBldg		\$8,000.00					
23,790 KWH							
Column Total:		\$8,000.00					
1000.1.350.45120.4623.00000.00.000. Propane		\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Propane - storage facility -603		\$500.00					
gallons							
Column Total:		\$500.00					
1000.1.350.45120.4624.00000.00.000. Recr Pgm - Heating Oil		\$887.18	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Heating Oil - Bellamy Park Building		\$2,000.00					
Column Total:		\$2,000.00					
1000.1.350.45120.4626.00000.00.000. Recr Pgm-Vehicle Fuels		\$412.45	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Vehicle Fuel 486.31 gallons gasoline		\$1,200.00					
Column Total:		\$1,200.00					
1000.1.350.45120.4651.00000.00.000. Recr Pgm - Maint Supplies - E		\$172.12	\$250.00	\$250.00	\$250.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cleaning Supplies		\$250.00					
Column Total:		\$250.00					
1000.1.350.45120.4654.00000.00.000. Recr Pgm-Maint Supplies - Ve		\$3,692.22	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Parts for division vehicles		\$1,500.00					
Column Total:		\$1,500.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4661.00000.00.000.	Recr Pgm-Fleet Maintenance	\$10,364.04	\$11,144.00	\$11,144.00	\$11,144.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$11,144.00					
	Column Total:	\$11,144.00					
Budg_Cat: Supplies - 600		\$23,134.58	\$24,094.00	\$25,094.00	\$25,094.00	\$1,000.00	4.15
1000.1.350.45120.4835.00000.00.000.	Recr Pgm-Grants/Subsidy	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cocheco Arts Festival	\$10,000.00		FY18 Request			
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
1000.1.350.45120.4912.00000.00.000.	Programs - Transfer to Specia	\$15,500.00	\$15,500.00	\$15,500.00	\$15,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hardship Scholarships	\$15,500.00					
	Column Total:	\$15,500.00					
Budg_Cat: Operating Transfers Out - 910		\$15,500.00	\$15,500.00	\$15,500.00	\$15,500.00	\$0.00	0.00
Func: Programs - 45120		\$56,135.60	\$63,715.00	\$65,294.00	\$65,294.00	\$1,579.00	2.48

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RECREATION

Division: McConnell Center

Function 1000-45121

Mission Statement:

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of community members of all ages and abilities. To work with community organizations to provide a comprehensive package of programs and services in this facility.

Major Services/Responsibilities:

- Provide space for recreation programs and community activities
- Provide supervision of the facility use
- Schedule room and court activities for user groups and our programs
- Provide management and oversight for the McConnell Tenants use of the building and act as the city's representative

Key Fiscal Year Objectives:

- Work with other tenants and community groups to carry out the vision for the McConnell Center
- Develop the Community Center concept for the facility and promote its utilization

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Recruit additional community non profits that serve families to locate in this facility	1	2	2
Add new programs that reach community members	2	4	4
Days of facility operation /year	350	355	355
Customers served	12,000	15,000	16,000

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.4336.00000.00.000	REC - McConnell Recreation-	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45121.4431.00000.00.000	REC - McConnell Recreation-	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45121.4441.00000.00.000	McConnell Recreation - Renta	\$209,321.04	\$215,101.00	\$218,069.00	\$218,069.00	\$2,968.00	1.38
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: McConnell Center (15,621 sq ft)		\$218,069.00					
Column Total:		\$218,069.00					
1000.1.350.45121.4524.00000.00.000	REC - McConnell Recreation-	\$9.75	\$10.00	\$10.00	\$10.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$10.00					
Column Total:		\$10.00					
1000.1.350.45121.4531.00000.00.000	Telecommunications	\$1,301.92	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Services/equipment for voice, fax, data, wireless		\$1,000.00					
Column Total:		\$1,000.00					
Budg_Cat: Purchased Services - 300		\$212,182.71	\$216,111.00	\$219,079.00	\$219,079.00	\$2,968.00	1.37
Func: McConnell Recreation - 45121		\$212,182.71	\$216,111.00	\$219,079.00	\$219,079.00	\$2,968.00	1.37

RECREATION

Division: Indoor Pool

Function 1000-45124

Mission Statement:

Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, learn-to-swim, recreation and competitive swimming.

Major Services/Responsibilities:

- Ensure safety of the patrons
- Plan, organize and instruct swimming programs
- Support special programs for rehabilitation and therapy
- Maintain a clean and sanitary facility
- Coordinate pool rentals scheduling
- Plan, organize and conduct fitness class and special events

Key Fiscal Year Objectives:

- Promote and market the programs and facility
- Increase the number of users
- Increase special events
- Increase revenues
- Continue staff development
- Continue to computerize schedules, memberships and registrations
- Promote birthday party packages utilizing activity room
- Continue work with the Pool Advisory Committee to further outreach and marketing

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Increase memberships and attendance	56,100	58,500	60,000
Develop more hydro fitness & therapeutic programs	5 hrs/wk	6 hrs/wk	8 hrs/wk
Add more lifeguard training and WSI classes	2/yr	2/yr	3/yr
Add more swimming classes	1 added	2 added	2 added

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.350.45124.4110.00000.00.000 Indoor Pool - Regular Salarie	\$48,065.24	\$49,627.00	\$82,230.00	\$82,230.00	\$32,603.00	65.70

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Arsenault, Michael A (\$16,816.00) -0.2500 25% Rec Fund

Description: Arsenault, Michael A \$67,262.00 1.0000 Aquatics Facili

Description: TBD New Position (\$10,595.00) -0.2500 25% Rec Fund

Description: TBD New Position \$42,379.00 1.0000 Rec Prog Suprvs

Column Total: \$82,230.00

1000.1.350.45124.4115.00000.00.000 Indoor Pool-Regular Hourly Ei	\$60,343.96	\$68,074.00	\$67,074.00	\$67,074.00	(\$1,000.00)	(1.47)

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Davis, Walter W. \$12,099.00 0.4000 Custodian

Description: Flanagan, Jr., Dennis M. \$30,247.00 1.0000 Custodian

Description: Moore, Doris E \$24,728.00 0.6900 Clerk Typist I

Column Total: \$67,074.00

1000.1.350.45124.4120.00000.00.000 Indoor Pool - Temporary Emp	\$106,521.70	\$111,218.00	\$112,568.00	\$112,568.00	\$1,350.00	1.21

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: 10 Rec Program Associate III 6,000
HR \$11.04 \$66,240.00Description: 10 Rec Program Specialist II 400 HR
\$12.78 \$5,112.00Description: 2 Rec Program Specialist II 200 HR
\$13.86 \$2,772.00Description: 3 Rec Program Specialist III 2,800
HR \$13.73 \$38,444.00

Column Total: \$112,568.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4130.00000.00.000	Indoor Pool-Overtime Pay	\$2,938.66	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Pay	\$2,750.00					
	Column Total:	\$2,750.00					
1000.1.350.45124.4170.00000.00.000	Indoor Pool - Longevity Pay	\$2,016.67	\$1,350.00	\$1,750.00	\$1,750.00	\$400.00	29.63
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10 - 14 years prorated	\$1,200.00		\$800 prorated			
	Description: 1 @ 15 - 19 years	\$550.00		\$800 each			
	Column Total:	\$1,750.00					
1000.1.350.45124.4211.00000.00.000	Indoor Pool-Health Insurance	\$25,311.05	\$20,531.00	\$34,884.00	\$34,884.00	\$14,353.00	69.91
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$34,884.00					
	Column Total:	\$34,884.00					
1000.1.350.45124.4212.00000.00.000	Indoor Pool-Dental Insurance	\$820.38	\$1,014.00	\$1,022.00	\$1,022.00	\$8.00	0.79
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,022.00					
	Column Total:	\$1,022.00					
1000.1.350.45124.4213.00000.00.000	Indoor Pool-Life Insurance	\$75.78	\$195.00	\$245.00	\$245.00	\$50.00	25.64
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$245.00					
	Column Total:	\$245.00					
1000.1.350.45124.4220.00000.00.000	Indoor Pool-FICA	\$14,533.83	\$15,285.00	\$18,384.00	\$18,384.00	\$3,099.00	20.27
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$18,384.00					
	Column Total:	\$18,384.00					

City of Dover, New Hampshire

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4225.00000.00.000	Indoor Pool-Medicare	\$3,399.03	\$3,575.00	\$3,888.00	\$3,888.00	\$313.00	8.76
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,888.00					
	Column Total:	\$3,888.00					
1000.1.350.45124.4230.00000.00.000	Indoor Pool-Retirement	\$8,729.07	\$9,065.00	\$11,697.00	\$11,697.00	\$2,632.00	29.03
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$11,697.00					
	Column Total:	\$11,697.00					
1000.1.350.45124.4240.00000.00.000	Indoor Pool-Staff Development	\$103.10	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development Programs/Seminars	\$300.00					
	Column Total:	\$300.00					
1000.1.350.45124.4260.00000.00.000	Indoor Pool-Worker's Comp Ir	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$4,500.00					
	Column Total:	\$4,500.00					
1000.1.350.45124.4290.00000.00.000	Indoor Pool	\$26.75	\$75.00	\$150.00	\$150.00	\$75.00	100.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Accts	\$150.00					
	Column Total:	\$150.00					
Budg_Cat: Personal Services - 100		\$277,385.22	\$287,559.00	\$341,442.00	\$341,442.00	\$53,883.00	18.74

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4311.00000.00.000	Indoor Pool-Administrative Se	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Work Study	\$300.00					
	Column Total:	\$300.00					
1000.1.350.45124.4336.00000.00.000	Indoor Pool-Medical Services	\$1,481.30	\$1,368.00	\$1,368.00	\$1,368.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals & drug test 12 @ \$114 ea	\$1,368.00					
	Column Total:	\$1,368.00					
1000.1.350.45124.4411.00000.00.000	Indoor Pool-Water And Sewer	\$14,701.80	\$17,654.00	\$20,154.00	\$18,154.00	\$500.00	2.83
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer usage 1,640 hcf	\$12,332.00					
	Description: Water consumption 1,640 hcf	\$7,822.00					
	Description: z CM General Reduction	(\$2,000.00)					
	Column Total:	\$18,154.00					
1000.1.350.45124.4431.00000.00.000	Indoor Pool - Maint Chrgs - Bu	\$6,377.99	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Facility Maintenance	\$4,000.00					
	Column Total:	\$4,000.00					
1000.1.350.45124.4433.00000.00.000	Indoor Pool-Maint Chrgs - Eq	\$1,129.74	\$3,520.00	\$3,520.00	\$3,520.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Filter Service	\$720.00					
	Description: Motor & heating system repair	\$2,200.00					
	Description: Pool vacuum repair	\$600.00					
	Column Total:	\$3,520.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4435.00000.00.000	Indoor Pool - Maint Chrgs - Ol	\$4,718.56	\$7,641.00	\$7,633.00	\$7,633.00	(\$8.00)	(0.10)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet PC Replacement	\$759.00					
	Description: Division share of DoverNet support	\$6,174.00					
	Description: Service Contract-Rec Software	\$700.00					
	Column Total:	\$7,633.00					
1000.1.350.45124.4443.00000.00.000	Indoor Pool - Rental of Equipn	\$1,157.00	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photo Copier	\$1,100.00					
	Column Total:	\$1,100.00					
1000.1.350.45124.4521.00000.00.000	Indoor Pool-Property Insuranc	\$2,957.84	\$3,506.00	\$3,433.00	\$3,433.00	(\$73.00)	(2.08)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$3,433.00					
	Column Total:	\$3,433.00					
1000.1.350.45124.4524.00000.00.000	Indoor Pool-Public Liab Insura	\$2,191.26	\$2,311.00	\$2,261.00	\$2,261.00	(\$50.00)	(2.16)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$2,261.00					
	Column Total:	\$2,261.00					
1000.1.350.45124.4531.00000.00.000	Telecommunications	\$2,534.78	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000.00					
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4540.00000.00.000	Indoor Pool-Advertising	\$515.98	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Newspaper Ads	\$300.00					
	Column Total:	\$300.00					
1000.1.350.45124.4550.00000.00.000	Indoor Pool - Printing & Bindin	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$37,766.25	\$45,200.00	\$47,569.00	\$45,569.00	\$369.00	0.82
1000.1.350.45124.4611.00000.00.000	Indoor Pool-Office Supplies	\$587.30	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45124.4612.00000.00.000	Indoor Pool-Operating Supplie	\$12,306.34	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals	\$9,000.00					
	Description: Paper products, soap, cleaning, etc	\$3,000.00					
	Column Total:	\$12,000.00					
1000.1.350.45124.4615.00000.00.000	Indoor Pool-Clothing & Uniforr	\$1,482.02	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lifeguard clothing	\$1,450.00					
	Description: Rubber gloves, eye protection	\$100.00					
	Description: Supervisor clothing	\$250.00					
	Column Total:	\$1,800.00					

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City of Dover, New Hampshire

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4619.00000.00.000	Indoor Pool-Supplies for Resale	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies purchased for resale	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45124.4621.00000.00.000	Indoor Pool - Natural Gas	\$36,921.57	\$40,000.00	\$45,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural gas charges 84,558 therms	\$45,000.00					
	Description: z CM General Reduction	(\$5,000.00)					
	Column Total:	\$40,000.00					
1000.1.350.45124.4622.00000.00.000	Indoor Pool-Electricity	\$41,632.78	\$42,800.00	\$42,800.00	\$42,800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 352,455 KWH	\$42,800.00					
	Column Total:	\$42,800.00					
1000.1.350.45124.4635.00000.00.000	Indoor Pool - Medicinal Supplies	\$522.92	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First Aid Supplies	\$750.00					
	Column Total:	\$750.00					
1000.1.350.45124.4640.00000.00.000	Indoor Pool-Books & Publications	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training manuals & prof. publications	\$300.00					
	Column Total:	\$300.00					
1000.1.350.45124.4651.00000.00.000	Indoor Pool - Maint Supplies -	\$5,721.10	\$4,800.00	\$4,800.00	\$4,800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replacement parts, fixtures	\$4,800.00					
	Column Total:	\$4,800.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4652.00000.00.000	Indoor Pool-Maint Supplies - I	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Deck Equipment	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45124.4653.00000.00.000	Indoor Pool-Maint Supplies - E	\$394.71	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chlorinator parts	\$250.00					
	Description: Dehumidifier filters	\$500.00					
	Description: Exercise equipment repairs	\$250.00					
	Description: Pool vacuum repairs	\$800.00					
	Description: Sauna repairs	\$450.00					
	Description: Shower repairs	\$250.00					
	Column Total:	\$2,500.00					
1000.1.350.45124.4681.00000.00.000	Indoor Pool - Minor Equip Fun	\$1,805.79	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Tools for Indoor Pool repair	\$600.00					
	Description: Pool Vacuum	\$1,200.00					
	Column Total:	\$1,800.00					
Budg_Cat: Supplies - 600		\$101,374.53	\$108,950.00	\$113,950.00	\$108,950.00	\$0.00	0.00
1000.1.350.45124.4741.00000.00.000	Indoor Pool-Machinery & Equi	\$7,999.70	\$8,000.00	\$8,000.00	\$3,000.00	(\$5,000.00)	(62.50)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Diving Board, Deck Equipment	\$8,000.00					
	Description: z CM General Reduction	(\$5,000.00)					
	Column Total:	\$3,000.00					
Budg_Cat: Capital Outlay - 700		\$7,999.70	\$8,000.00	\$8,000.00	\$3,000.00	(\$5,000.00)	(62.50)

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4810.00000.00.000. Indoor Pool-Membership Due:		\$167.00	\$210.00	\$210.00	\$210.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: NH Parks and Rec.		\$120.00					
Description: NRPA Dues		\$90.00					
Column Total:		\$210.00					
Budg_Cat: Other Expenses - 800		\$167.00	\$210.00	\$210.00	\$210.00	\$0.00	0.00
Func: Indoor Pool - 45124		\$424,692.70	\$449,919.00	\$511,171.00	\$499,171.00	\$49,252.00	10.95

RECREATION

Division: Jenny Thompson Pool

Function 1000-45125

Mission Statement:

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreation and competitive outdoor aquatic experience.

Major Services/Responsibilities:

- Ensure the safety of patrons
- Provide public swimming to all ages
- Maintain a clean and sanitary facility
- Landscape and groom the grounds
- Plan, organize and conduct special events
- Coordinate programs with other divisions
- Work to improve parking in conjunction with Arena programs

Key Fiscal Year Objectives:

- Respond to the customer's needs
- Continue to provide a safe and sanitary facility
- Promote and market the facility aggressively
- Increase number of users
- Increase special events
- Develop creative programs and fundraising events
- Tie in special events/ road races with community publicity opportunities
- Continue work with Pool Committee to enhance revenues
- Coordinate large event parking with Arena, abutters, Police Dept.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Increase attendance	24,500	27,000	27,500
Coordinate swim meets with other events	4	5	5

City of Dover, New Hampshire

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4120.00000.00.000	Thompson Pool - Temporary I	\$40,981.04	\$49,117.00	\$49,715.00	\$44,715.00	(\$4,402.00)	(8.96)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 Seasonal Maint Worker, SPT 480		\$5,424.00					
HR @ \$11.30							
Description: 12 Rec Program Assoc III, SPT 2159		\$23,836.00					
HR @ \$11.04							
Description: 2 Rec Program Associate I, SPT 700		\$6,825.00					
HR @ \$9.75							
Description: 2 Rec Program Specialist III, SPT		\$10,435.00					
760 HR @ \$13.73							
Description: 4 Rec Program Specialist II, SPT 250		\$3,195.00					
HR @ \$12.78							
Description: z CM General Reduction		(\$5,000.00)					
Column Total:		\$44,715.00					
1000.1.350.45125.4130.00000.00.000	Thompson Pool-Overtime Pay	\$288.52	\$200.00	\$200.00	\$200.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Overtime pay as necessary		\$200.00					
Column Total:		\$200.00					
1000.1.350.45125.4220.00000.00.000	Thompson Pool-FICA	\$2,558.69	\$3,075.00	\$3,803.00	\$3,803.00	\$728.00	23.67
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA - 6.20% of Wages		\$3,803.00					
Column Total:		\$3,803.00					
1000.1.350.45125.4225.00000.00.000	Thompson Pool-Medicare	\$598.41	\$720.00	\$720.00	\$720.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$720.00					
Column Total:		\$720.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4260.00000.00.000.	Thompson Pool-Worker's Con	\$1,628.04	\$2,217.00	\$2,217.00	\$2,217.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,217.00					
	Column Total:	\$2,217.00					
Budg_Cat: Personal Services - 100		\$46,054.70	\$55,329.00	\$56,655.00	\$51,655.00	(\$3,674.00)	(6.64)
1000.1.350.45125.4336.00000.00.000.	Thompson Pool - Medical Ser	\$0.00	\$114.00	\$114.00	\$114.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Exams 1 @ \$114 ea	\$114.00					
	Column Total:	\$114.00					
1000.1.350.45125.4411.00000.00.000.	Thompson Pool-Water And St	\$7,628.67	\$15,570.00	\$15,570.00	\$15,570.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer usage 2,741 hcf	\$8,520.00					
	Description: Water consumption 2,741 hcf	\$7,050.00					
	Column Total:	\$15,570.00					
1000.1.350.45125.4431.00000.00.000.	Thompson Pool - Maint Chrgs	\$928.50	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Thompson Pool - Maint Chrgs - Buildings	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45125.4433.00000.00.000.	Thompson Pool-Maint Chrgs -	\$1,203.00	\$3,420.00	\$3,420.00	\$3,420.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm, motor & pool rep.	\$1,700.00					
	Description: Filter Service	\$720.00					
	Description: Pool cleaning supplies and parts	\$1,000.00					
	Column Total:	\$3,420.00					

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4435.00000.00.000.	Thompson Pool - Maint Chrgs	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service Contract-Rec Software	\$400.00					
	Column Total:	\$400.00					
1000.1.350.45125.4443.00000.00.000.	Thompson Pool - Rental of Eq	\$179.02	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Toilets	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45125.4521.00000.00.000.	Thompson Pool-Property Insu	\$1,615.71	\$1,696.00	\$1,664.00	\$1,664.00	(\$32.00)	(1.89)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$1,664.00					
	Column Total:	\$1,664.00					
1000.1.350.45125.4524.00000.00.000.	Thompson Pool-Public Liab In	\$435.24	\$436.00	\$439.00	\$439.00	\$3.00	0.69
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$439.00					
	Column Total:	\$439.00					
1000.1.350.45125.4531.00000.00.000.	Thompson Pool - Telecommu	\$538.36	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45125.4550.00000.00.000.	Thompson Pool-Printing & Bin	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$100.00					
	Column Total:	\$100.00					
Budg_Cat: Purchased Services - 300		\$12,928.50	\$25,236.00	\$25,207.00	\$25,207.00	(\$29.00)	(0.11)

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4611.00000.00.000. Thompson Pool-Office Supplie		\$60.97	\$200.00	\$200.00	\$200.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Copier, computer and office supplies		\$200.00					
Column Total:		\$200.00					
1000.1.350.45125.4612.00000.00.000. Thompson Pool-Operating Su		\$19,127.14	\$17,000.00	\$19,000.00	\$19,000.00	\$2,000.00	11.76
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Chemicals		\$13,725.00					
Description: Cleaning supplies		\$500.00					
Description: First aid supplies		\$130.00					
Description: Paper products		\$750.00					
Description: Paper products, soap, cleaning supplies		\$2,500.00					
Description: Program supplies		\$1,395.00					
Column Total:		\$19,000.00					
1000.1.350.45125.4615.00000.00.000. Thompson Pool-Clothing & Ur		\$260.67	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Lifeguard uniforms & maint. safety		\$1,000.00					
Column Total:		\$1,000.00					
1000.1.350.45125.4621.00000.00.000. Thompson Pool - Natural Gas		\$7,249.60	\$14,000.00	\$14,000.00	\$10,000.00	(\$4,000.00)	(28.57)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Pool and Domestic Water Heating 24,853 Therms		\$14,000.00					
Description: z CM General Reduction		(\$4,000.00)					
Column Total:		\$10,000.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4622.00000.00.000.	Thompson Pool-Electricity	\$10,233.16	\$10,500.00	\$10,500.00	\$10,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 73,940 KWH	\$10,500.00					
	Column Total:	\$10,500.00					
1000.1.350.45125.4635.00000.00.000.	Thompson Pool - Medicinal St	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid supplies	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45125.4651.00000.00.000.	Thompson Pool - Maint Suppl	\$1,321.20	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replacement parts,fixtures	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45125.4652.00000.00.000.	Thompson Pool-Maint Supplie	\$0.00	\$3,150.00	\$3,150.00	\$3,150.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Filter supplies	\$3,000.00					
	Description: Gardening supplies	\$150.00					
	Column Total:	\$3,150.00					
1000.1.350.45125.4653.00000.00.000.	Thompson Pool-Maint Supplie	\$772.55	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chlorinator parts	\$150.00					
	Description: Diving stand, board repairs	\$1,450.00					
	Description: Pool vacuum replacement parts	\$800.00					
	Column Total:	\$2,400.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4681.00000.00.000. Thompson Pool-Minor Equipm		\$0.00	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Misc Tools for pool repairs		\$300.00					
Description: Pool cleaning, landscaping, shop tools		\$800.00					
Column Total:		\$1,100.00					
Budg_Cat: Supplies - 600		\$39,025.29	\$51,550.00	\$53,550.00	\$49,550.00	(\$2,000.00)	(3.88)
1000.1.350.45125.4741.00000.00.000. Thompson Pool-Machinery &		\$6,791.66	\$8,000.00	\$8,000.00	\$3,000.00	(\$5,000.00)	(62.50)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Diving Board, Deck Equipment		\$8,000.00					
Description: z CM General Reduction		(\$5,000.00)					
Column Total:		\$3,000.00					
Budg_Cat: Capital Outlay - 700		\$6,791.66	\$8,000.00	\$8,000.00	\$3,000.00	(\$5,000.00)	(62.50)
Func: Thompson Pool - 45125		\$104,800.15	\$140,115.00	\$143,412.00	\$129,412.00	(\$10,703.00)	(7.64)

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RECREATION

Division: Ice Arena

Function 1000-45149

Mission Statement:

To properly maintain and operate the City's Ice Arena facility efficiently, in a self-supporting manner while providing a variety of ice skating opportunities to the entire community. Maximum facility use during both the skating and non-skating seasons, maintain sufficient revenues to cover the operating expenses while still providing affordable activities for all our patrons.

Major Services/Responsibilities:

- Scheduling of ice rental times for Arena groups and programs
- Provide ice skating lesson programs
- Provide public skating and stick practice
- Administer recreational hockey league
- Operate/maintain refrigeration system and facility
- Departmental budget preparation and control

Key Fiscal Year Objectives:

- Market facility and advertise non-ice programs
- Improve and expand the Summer Skating Program
- Monitor expenses/revenues and continue to evaluate the energy upgrades and its cost/benefits.
- Work on air conditioning plans for the Foster Rink to expand off ice activities
- Review the financial impacts of lighting retrofit project

Performance Measures:

Description	FY16	FY17	FY18
Continue growth in public skating	12,000	13,150	14,500
Expand Arena program attendance (skating lessons)	4,200	4,454	4,750
Develop new ice and off-ice programs	4	5	5

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4110.00000.00.000	Arena -Regular Salaried Empl	\$113,594.18	\$115,138.00	\$117,063.00	\$117,063.00	\$1,925.00	1.67
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: McNulty, Patrick K	(\$17,650.00)	-0.2500	25% Rec Fund			
	Description: McNulty, Patrick K	\$70,601.00	1.0000	Arena Facility			
	Description: Pasquale, Raymond A	\$64,112.00	1.0000	Arena Program-M			
	Column Total:	\$117,063.00					
1000.1.350.45149.4115.00000.00.000	Arena - Regular Hourly Empl	\$87,427.89	\$91,747.00	\$91,362.00	\$91,362.00	(\$385.00)	(0.42)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Berry, Lisa M	\$43,483.00	1.0000	Secretary I			
	Description: Riordan, Barry	\$47,879.00	1.0000	Maintenance Spe			
	Column Total:	\$91,362.00					
1000.1.350.45149.4120.00000.00.000	Arena - Temporary Employee:	\$163,186.65	\$177,430.00	\$179,253.00	\$179,253.00	\$1,823.00	1.03
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist IV 200 HR @ \$16.11	\$3,222.00					
	Description: 2 Rec Program Specialist IV 180 HR @ \$40	\$7,200.00		Referee			
	Description: 2 Rec Program Specialist IV 260 HR @ \$35.00	\$9,100.00		Referee			
	Description: 3 Rec Program Associate I 3,016 HR @ \$10.30	\$31,065.00					
	Description: 3 Rec Program Specialist IV 490 HR @ \$30.00	\$14,700.00		Instructor			
	Description: 5 Rec Program Associate I 2,716 HR @ \$10.30	\$27,975.00					
	Description: 6 Seasonal Maint Worker II 7,413 HR @ \$11.60	\$85,991.00					
	Column Total:	\$179,253.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4130.00000.00.000	Arena-Overtime Pay	\$3,813.13	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: OT for callbacks, emergencies, shift coverage	\$6,000.00					
	Column Total:	\$6,000.00					
1000.1.350.45149.4170.00000.00.000	Arena-Longevity Pay	\$3,600.00	\$2,000.00	\$4,000.00	\$4,000.00	\$2,000.00	100.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 25+ years	\$2,000.00		\$2,000 each			
	Description: 1@ 5-9 years	\$400.00		\$400 each			
	Description: 2 @ 10 - 14 years	\$1,600.00		\$800 each			
	Column Total:	\$4,000.00					
1000.1.350.45149.4211.00000.00.000	Arena-Health Insurance	\$60,907.98	\$67,640.00	\$74,122.00	\$74,122.00	\$6,482.00	9.58
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$74,122.00					
	Column Total:	\$74,122.00					
1000.1.350.45149.4212.00000.00.000	Arena-Dental Insurance	\$2,707.20	\$2,768.00	\$2,768.00	\$2,768.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,768.00					
	Column Total:	\$2,768.00					
1000.1.350.45149.4213.00000.00.000	Arena-Life Insurance	\$424.89	\$497.00	\$500.00	\$500.00	\$3.00	0.60
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$500.00					
	Column Total:	\$500.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4220.00000.00.000	Arena-FICA	\$22,143.95	\$23,432.00	\$23,398.00	\$23,398.00	(\$34.00)	(0.15)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$23,398.00					
	Column Total:	\$23,398.00					
1000.1.350.45149.4225.00000.00.000	Arena-Medicare	\$5,179.37	\$5,480.00	\$5,480.00	\$5,480.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,480.00					
	Column Total:	\$5,480.00					
1000.1.350.45149.4230.00000.00.000	Arena-Retirement	\$23,285.89	\$24,913.00	\$24,788.00	\$24,788.00	(\$125.00)	(0.50)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$24,788.00					
	Column Total:	\$24,788.00					
1000.1.350.45149.4240.00000.00.000	Arena -Staff Development	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena Management Conferences	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45149.4260.00000.00.000	Arena -Workers Comp Insuranc	\$11,964.00	\$11,964.00	\$11,964.00	\$11,964.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$11,964.00					
	Column Total:	\$11,964.00					
Budg_Cat: Personal Services - 100		\$498,235.13	\$530,009.00	\$541,698.00	\$541,698.00	\$11,689.00	2.21

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4336.00000.00.000	Arena -Medical Services	\$2,037.00	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals 20 @ \$114 ea	\$1,200.00					
	Column Total:	\$1,200.00					
1000.1.350.45149.4341.00000.00.000	Arena -Technical Services	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services-HVAC System	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45149.4411.00000.00.000	Arena -Water & Sewer Expen:	\$17,943.24	\$18,500.00	\$18,500.00	\$18,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City water & sewer charges	\$18,500.00					
	Column Total:	\$18,500.00					
1000.1.350.45149.4431.00000.00.000	Arena -Maint Chrgs - Building:	\$40,380.41	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burglar Alarm	\$1,000.00					
	Description: Fire Alarm Services	\$2,000.00					
	Description: HVAC	\$24,250.00					
	Description: Refrigeration Services	\$7,750.00					
	Description: Sprinklers	\$5,000.00					
	Column Total:	\$40,000.00					
1000.1.350.45149.4432.00000.00.000	Arena -Maint Chrgs - Impr o/t	\$229.34	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grounds Maintenance	\$2,000.00					
	Column Total:	\$2,000.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4433.00000.00.000	Arena -Maint Chrgs - Equipme	\$6,009.40	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cooling tower service	\$3,500.00					
	Description: Zamboni blade inserts/sharpening	\$2,200.00					
	Description: Zamboni Service	\$2,300.00					
	Column Total:	\$8,000.00					
1000.1.350.45149.4435.00000.00.000	Arena -Maint Chrgs - Office E	\$8,804.56	\$16,866.00	\$16,795.00	\$16,795.00	(\$71.00)	(0.42)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Music Subscription 12 @ \$79.00	\$948.00					
	Description: Copier Maintenance 12 @ \$105.00	\$1,260.00					
	Description: Division Share of DoverNet PC Replacement	\$1,519.00					
	Description: Division share of DoverNet support	\$12,348.00					
	Description: Dot Matrix Printer	\$20.00					
	Description: Service Contract-Rec Software	\$700.00					
	Column Total:	\$16,795.00					
1000.1.350.45149.4443.00000.00.000	Arena -Rental of Equipment	\$1,608.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rental of Bobcat-snow removal	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45149.4521.00000.00.000	Arena -Property Insurance	\$6,467.03	\$8,078.00	\$7,924.00	\$7,924.00	(\$154.00)	(1.91)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$7,924.00					
	Column Total:	\$7,924.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4522.00000.00.000	Arena -Vehicle & Equip Insura	\$534.45	\$547.00	\$539.00	\$539.00	(\$8.00)	(1.46)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$539.00					
	Column Total:	\$539.00					
1000.1.350.45149.4524.00000.00.000	Arena -Public Liab Insurance	\$3,534.13	\$3,701.00	\$3,779.00	\$3,779.00	\$78.00	2.11
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,779.00					
	Column Total:	\$3,779.00					
1000.1.350.45149.4531.00000.00.000	Telecommunications	\$6,840.15	\$9,330.00	\$9,330.00	\$9,330.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$9,330.00					
	Column Total:	\$9,330.00					
1000.1.350.45149.4534.00000.00.000	Arena -Postage	\$383.59	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45149.4540.00000.00.000	Arena -Advertising	\$585.40	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Promotional and new employee recruitment	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45149.4550.00000.00.000	Arena -Printing & Binding	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Marketing Materials	\$500.00					
	Column Total:	\$500.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4580.00000.00.000	Arena -Travel Expense	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45149.4591.00000.00.000	Arena -Special Programs	\$1,608.49	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Programs	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$96,965.19	\$114,722.00	\$116,567.00	\$116,567.00	\$1,845.00	1.61
1000.1.350.45149.4611.00000.00.000	Arena -Office Supplies	\$1,361.19	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45149.4612.00000.00.000	Arena -Operating Supplies	\$11,099.74	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Supplies	\$750.00					
	Description: Various operating supplies, including:	\$12,250.00					
	Column Total:	\$13,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4615.00000.00.000	Arena -Clothing & Uniforms	\$3,415.84	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Guard jackets, foul weather clothing	\$600.00					
	Description: Program uniforms and jerseys	\$2,500.00					
	Description: Safety shoes for employees	\$800.00					
	Description: Sweatshirts	\$100.00					
	Description: Work Uniforms per emp. contracts	\$1,000.00					
	Column Total:	\$5,000.00					
1000.1.350.45149.4621.00000.00.000	Arena -Natural Gas	\$44,117.41	\$59,000.00	\$59,000.00	\$59,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Heating 99,412 Therm	\$59,000.00					
	Column Total:	\$59,000.00					
1000.1.350.45149.4622.00000.00.000	Arena -Electricity	\$169,300.70	\$146,200.00	\$160,000.00	\$154,000.00	\$7,800.00	5.34
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 1,518,600 KWH	\$160,000.00					
	Description: z CM General Reduction	(\$6,000.00)					
	Column Total:	\$154,000.00					
1000.1.350.45149.4623.00000.00.000	Arena - Propane	\$5,084.94	\$6,875.00	\$6,875.00	\$6,875.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane for Zamboni's 2750 gallons	\$6,875.00					
	Column Total:	\$6,875.00					
1000.1.350.45149.4626.00000.00.000	Arena -Vehicle Fuels	\$375.88	\$1,900.00	\$1,900.00	\$1,900.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 634 gallons @ \$3.00 gal.	\$1,900.00					
	Column Total:	\$1,900.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4635.00000.00.000	Arena -Medicinal Supplies	\$511.89	\$350.00	\$350.00	\$350.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical and first aid supplies	\$350.00					
	Column Total:	\$350.00					
1000.1.350.45149.4640.00000.00.000	Arena -Publications	\$0.00	\$150.00	\$150.00	\$150.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Trade journals and subscriptions	\$150.00					
	Column Total:	\$150.00					
1000.1.350.45149.4651.00000.00.000	Arena -Maint Supplies - Buildi	\$19,896.36	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical supplies	\$1,000.00					
	Description: Lumber and bldg. materials	\$1,000.00					
	Description: Misc. hardware supplies	\$9,500.00					
	Description: Paint supplies	\$2,500.00					
	Description: Plumbing supplies	\$1,000.00					
	Column Total:	\$15,000.00					
1000.1.350.45149.4652.00000.00.000	Arena -Maint Supplies - Impr c	\$25.20	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road/lot patch, signs and posts	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45149.4653.00000.00.000	Arena -Maint Supplies - Equip	\$1,943.39	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts and supplies for equipment	\$7,500.00					
	Column Total:	\$7,500.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4654.00000.00.000	Arena -Maint Supplies - Vehic	\$15,199.61	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies for division vehicle	\$8,000.00					
	Column Total:	\$8,000.00					
1000.1.350.45149.4661.00000.00.000	Arena -Fleet Maint Charge	\$12,033.96	\$12,940.00	\$12,940.00	\$12,940.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$12,940.00					
	Column Total:	\$12,940.00					
1000.1.350.45149.4681.00000.00.000	Arena -Minor Equip Furniture	\$1,517.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hand tools, small electrical/mech. tools	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Supplies - 600		\$285,883.11	\$281,915.00	\$295,715.00	\$289,715.00	\$7,800.00	2.77
1000.1.350.45149.4725.00000.00.000	Arena -Building Improvements	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena -Building Improvements	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.350.45149.4741.00000.00.000	Arena -Machinery & Equipme	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena Equipment Replacement	\$5,000.00					
	Column Total:	\$5,000.00					
Budg_Cat: Capital Outlay - 700		\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4810.00000.00.000	Arena -Membership Dues	\$570.60	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NEISMA membership	\$600.00					
	Column Total:	\$600.00					
1000.1.350.45149.4895.00000.00.000	Arena -Cost of Sales	\$616.05	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Items purchased for resale: Pro Shop	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45149.4896.00000.00.000	Arena -Cost of Sales - Food	\$22,347.67	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Items purchased for resale: Snack Bar	\$25,000.00					
	Column Total:	\$25,000.00					
1000.1.350.45149.4897.00000.00.000	Arena -Cost of Sales - Misc	\$5,412.73	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Sales vending	\$10,000.00					
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$28,947.05	\$37,100.00	\$37,100.00	\$37,100.00	\$0.00	0.00
Func: Arena - 45149		\$918,030.48	\$971,746.00	\$999,080.00	\$993,080.00	\$21,334.00	2.20

RECREATION

Division: McConnell Center – Rec

Function 3381-41941

Mission Statement:

Manage and maintain safe and clean building and to provide space and opportunities for community involvement and tenant growth.

Major Services/Responsibilities:

- Keep the facility in top condition
- Maintain building for public and tenant use
- Oversee grounds and parking area maintenance
- Coordinate custodial duties
- Coordinate maintenance schedules with tenants
- Schedule use of Common Meeting Rooms with Tenants and other groups

Key Fiscal Year Objectives:

- Continue work on the design and construction of a Veterans Memorial on the front lawn
- Continue landscaping to improve aesthetic appearance of facilities
- Develop the Emergency Shelter capabilities with the addition of a generator
- Develop web presence of the facility to help promote the mission

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Non-profit tenants	15	18	19

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

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To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4110.00000.00.000	Regular Salaried Employees	\$19,833.82	\$20,687.00	\$20,971.00	\$20,971.00	\$284.00	1.37
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bannon, Gary S	(\$62,912.00)	-0.7500	75% Rec Admin			
	Description: Bannon, Gary S	\$83,883.00	1.0000	Director of Rec			
	Column Total:	\$20,971.00					
3381.1.350.41941.4115.00000.00.000	Regular Hourly Employees	\$34,350.66	\$81,362.00	\$79,728.00	\$79,728.00	(\$1,634.00)	(2.01)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lepage, Marcel	\$36,736.00	1.0000	Building Mainte			
	Description: Losee, Heather	\$21,496.00	0.7500	Custodian			
	Description: Michael, Cory	\$21,496.00	0.7500	Custodian			
	Column Total:	\$79,728.00					
3381.1.350.41941.4120.00000.00.000	Temporary Employees	\$25,248.79	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec Program Assoc I	\$22,000.00					
	Description: Seasonal Maint Worker II	\$3,000.00					
	Column Total:	\$25,000.00					
3381.1.350.41941.4130.00000.00.000	Overtime Pay	\$741.33	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Call back hours	\$750.00					
	Column Total:	\$750.00					
3381.1.350.41941.4170.00000.00.000	Longevity Pay	\$400.00	\$1,200.00	\$500.00	\$500.00	(\$700.00)	(58.33)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 25 plus years 25%	\$500.00		\$2,000 each			
	Column Total:	\$500.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4211.00000.00.000	Health Insurance	\$13,745.62	\$15,106.00	\$33,751.00	\$33,751.00	\$18,645.00	123.43
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$33,751.00					
	Column Total:	\$33,751.00					
3381.1.350.41941.4212.00000.00.000	Dental Insurance	\$549.43	\$561.00	\$921.00	\$921.00	\$360.00	64.17
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$921.00					
	Column Total:	\$921.00					
3381.1.350.41941.4213.00000.00.000	Life Insurance	\$159.54	\$140.00	\$241.00	\$241.00	\$101.00	72.14
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$241.00					
	Column Total:	\$241.00					
3381.1.350.41941.4214.00000.00.000	Disability Insurance	\$130.52	\$155.00	\$155.00	\$155.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Insurance	\$155.00					
	Column Total:	\$155.00					
3381.1.350.41941.4220.00000.00.000	FICA	\$4,714.88	\$7,782.00	\$8,058.00	\$8,058.00	\$276.00	3.55
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$8,058.00					
	Column Total:	\$8,058.00					
3381.1.350.41941.4225.00000.00.000	Medicare	\$1,102.43	\$1,820.00	\$1,895.00	\$1,895.00	\$75.00	4.12
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,895.00					
	Column Total:	\$1,895.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4230.00000.00.000	Retirement	\$6,102.62	\$6,696.00	\$6,710.00	\$6,710.00	\$14.00	0.21
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$6,710.00					
	Column Total:	\$6,710.00					
3381.1.350.41941.4260.00000.00.000	Workers Comp Insurance	\$1,611.00	\$1,611.00	\$1,611.00	\$1,611.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,611.00					
	Column Total:	\$1,611.00					
Budg_Cat: Personal Services - 100		\$108,690.64	\$162,870.00	\$180,291.00	\$180,291.00	\$17,421.00	10.70
3381.1.350.41941.4335.00000.00.000	Auditing Services	\$115.00	\$126.00	\$126.00	\$126.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Share of Annual Audit Fee	\$126.00					
	Column Total:	\$126.00					
3381.1.350.41941.4336.00000.00.000	Medical Services	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3381.1.350.41941.4339.00000.00.000	Gen Gov't Buildings - Consulti	\$305.66	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Real Estate rental services	\$2,500.00					
	Column Total:	\$2,500.00					
3381.1.350.41941.4341.00000.00.000	Technical Services	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services-HVAC System	\$1,500.00					
	Column Total:	\$1,500.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4411.00000.00.000	Water & Sewer Expense	\$15,596.30	\$11,000.00	\$12,000.00	\$12,000.00	\$1,000.00	9.09
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Usage 937 hcf	\$12,000.00					
	Column Total:	\$12,000.00					
3381.1.350.41941.4431.00000.00.000	Maint Chrgs - Buildings	\$76,978.28	\$23,000.00	\$25,000.00	\$25,000.00	\$2,000.00	8.70
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Cleaning	\$4,000.00					
	Description: Cooling Tower/Heating System Maint.	\$10,000.00					
	Description: Dumpster/Recycling	\$5,500.00					
	Description: Services for Elevators, Fire Protection Systems	\$5,500.00					
	Column Total:	\$25,000.00					
3381.1.350.41941.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$494.32	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint Chrgs - Impr o/t Buildings	\$1,000.00					
	Column Total:	\$1,000.00					
3381.1.350.41941.4433.00000.00.000	Maint Chrgs - Equipment	\$3,874.50	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. Charges & Equipment	\$5,000.00					
	Column Total:	\$5,000.00					
3381.1.350.41941.4521.00000.00.000	Property Insurance	\$12,680.57	\$14,106.00	\$13,839.00	\$13,839.00	(\$267.00)	(1.89)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$13,839.00					
	Column Total:	\$13,839.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4522.00000.00.000	Vehicle & Equip Insurance	\$0.00	\$0.00	\$473.00	\$473.00	\$473.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$473.00					
	Column Total:	\$473.00					
3381.1.350.41941.4524.00000.00.000	Public Liab Insurance	\$697.27	\$769.00	\$824.00	\$824.00	\$55.00	7.15
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$824.00					
	Column Total:	\$824.00					
3381.1.350.41941.4529.00000.00.000	Insurance Deductible Paymen	\$2,465.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3381.1.350.41941.4531.00000.00.000	Telecommunications	\$2,195.20	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,200.00					
	Column Total:	\$2,200.00					
Budg_Cat: Purchased Services - 300		\$115,512.10	\$61,201.00	\$64,462.00	\$64,462.00	\$3,261.00	5.33
3381.1.350.41941.4612.00000.00.000	Operating Supplies	\$9,839.16	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies	\$10,000.00					
	Column Total:	\$10,000.00					
3381.1.350.41941.4615.00000.00.000	Clothing & Uniforms	\$342.31	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing & Uniforms	\$600.00					
	Column Total:	\$600.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4621.00000.00.000.	Natural Gas	\$37,692.69	\$50,414.00	\$45,000.00	\$45,000.00	(\$5,414.00)	(10.74)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center 35,625 Therms	\$45,000.00					
	Column Total:	\$45,000.00					
3381.1.350.41941.4622.00000.00.000.	Electricity	\$104,220.41	\$83,460.00	\$94,000.00	\$94,000.00	\$10,540.00	12.63
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center 619,800 KWH	\$94,000.00					
	Column Total:	\$94,000.00					
3381.1.350.41941.4651.00000.00.000.	Maint Supplies - Buildings	\$14,942.76	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Maintenance Supplies	\$15,000.00					
	Column Total:	\$15,000.00					
3381.1.350.41941.4652.00000.00.000.	Maint Supplies - Impr o/t Build	\$1,530.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. Supplies	\$2,000.00					
	Column Total:	\$2,000.00					
3381.1.350.41941.4681.00000.00.000.	Minor Equip, Furniture & Fxtrs	\$1,462.34	\$3,200.00	\$3,200.00	\$3,200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Minor Equip. Furniture & Fixtures	\$3,200.00					
	Column Total:	\$3,200.00					
Budg_Cat: Supplies - 600		\$170,029.67	\$164,674.00	\$169,800.00	\$169,800.00	\$5,126.00	3.11

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4725.00000.00.000	Building Improvements	\$9,000.00	\$30,000.00	\$20,000.00	\$20,000.00	(\$10,000.00)	(33.33)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flooring Upgrades	\$10,000.00					
	Description: Infrastructure	\$10,000.00					
	Column Total:	\$20,000.00					
3381.1.350.41941.4741.00000.00.000	Machinery & Equipment	\$20,899.86	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$29,899.86	\$30,000.00	\$20,000.00	\$20,000.00	(\$10,000.00)	(33.33)
3381.1.350.41941.4840.00000.00.000	Contingency	\$0.00	\$109,413.00	\$99,752.00	\$99,752.00	(\$9,661.00)	(8.83)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$4,191.00		.5% Policy Targ			
	Description: McConnell Center Deficit Reduction	\$95,561.00					
	Column Total:	\$99,752.00					
3381.1.350.41941.4892.00000.00.000	Bad Debt Expense	\$33,142.45	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$33,142.45	\$109,413.00	\$99,752.00	\$99,752.00	(\$9,661.00)	(8.83)
3381.1.350.41941.4912.00000.00.000	Transfer to Special Rev	\$752.00	\$902.00	\$902.00	\$902.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 30% of McConnell Share OPEB ADC	\$902.00		Target 30% FY18			
	Column Total:	\$902.00					
Budg_Cat: Operating Transfers Out - 910		\$752.00	\$902.00	\$902.00	\$902.00	\$0.00	0.00

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

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To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4920.00000.00.000.	Principal Payments	\$284,008.16	\$307,262.00	\$318,252.00	\$318,252.00	\$10,990.00	3.58
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Principal Payments-Bonds		\$301,641.00					
Description: Smart Start Loan Payments		\$16,611.00					
Column Total:		\$318,252.00					
3381.1.350.41941.4921.00000.00.000.	Interest - Bonds	\$113,839.32	\$91,182.00	\$84,448.00	\$84,448.00	(\$6,734.00)	(7.39)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Interest payments on bonds		\$82,520.00					
Description: Smart Start Loan Interest		\$1,928.00					
Column Total:		\$84,448.00					
Budg_Cat: Debt Service - 920		\$397,847.48	\$398,444.00	\$402,700.00	\$402,700.00	\$4,256.00	1.07
Func: Gen Gov't Buildings - 41941		\$855,874.20	\$927,504.00	\$937,907.00	\$937,907.00	\$10,403.00	1.12
Grand Total:		\$855,874.20	\$927,504.00	\$937,907.00	\$937,907.00	\$10,403.00	1.12

End of Report

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RECREATION

Division: Recreation Programs

Function 3410-45120

Mission Statement:

To administer and support staff and volunteers in an effort to better serve the general public and provide a variety of affordable self-supporting recreation opportunities to the entire community.

Major Services/Responsibilities:

To design and run a variety of self-funded sports and recreation programs.

Key Fiscal Year Objectives:

- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Maximize efficiency in manpower usage
- Work on budget for capital expenses

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Create new vehicles for publicity for programs (E newsletter, Facebook, website etc.)	5,000	6,000	8,000
Increase networking of various sports leagues	1	5	6
Develop sponsorships for programs	2	4	5

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

3410.1.350.45120.4110.00000.00.000 Regular Salaried Employees	\$34,287.14	\$34,864.00	\$35,431.00	\$35,431.00	\$567.00	1.63

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: 457 Incentive Pay \$130.00 457 Incentive

Description: Trefethen, Krista S (\$35,300.00) -0.5000 50% Rec Admin

Description: Trefethen, Krista S \$70,601.00 1.0000 Asst Rec Dir

Column Total: \$35,431.00

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4120.00000.00.000	Temporary Employees	\$30,329.02	\$49,576.00	\$50,076.00	\$50,076.00	\$500.00	1.01
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 Rec Program Specialist I, SPT 160 HR @ \$11.30		\$1,808.00					
Description: 1 Rec Program Specialist II SPT 280 HR @ \$10.89		\$3,049.00					
Description: 1 Rec Program Specialist III SPT 75 HR @ \$13.73		\$1,030.00					
Description: 1 Rec Program Specialist III, SPT 200 HR @ \$13.73		\$2,746.00					
Description: 1 Rec Program Specialist III, SPT 25 HR @ \$13.73		\$343.00					
Description: 1 Rec Program Specialist III, SPT 500 HR @ \$13.73		\$6,865.00					
Description: 2 Rec Program Specialist IV, SPT 56 HR @ \$40		\$2,240.00					
Description: 2 Rec Program Specialist IV, SPT 80 HR @ \$30		\$2,400.00					
Description: 2 Rec Program Specialist, IV SPT 60 HR @ \$40		\$2,400.00					
Description: 2 Rec Program Specialist, IV SPT 75 HR @ \$16.10		\$1,208.00					
Description: 6 Rec Program Specialist I, SPT 120 HR @ \$20		\$2,400.00					
Description: 8 Rec Program Assoc. II SPT 2240 HR @ \$10.53		\$23,587.00					
Column Total:		\$50,076.00					
3410.1.350.45120.4130.00000.00.000	Overtime Pay	\$85.14	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45120.4170.00000.00.000	Longevity Pay	\$0.00	\$400.00	\$600.00	\$600.00	\$200.00	50.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 @ 15 - 19 Years prorated		\$600.00		\$1200 Allocated			
Column Total:		\$600.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4211.00000.00.000	Health Insurance	\$8,208.35	\$9,019.00	\$4,942.00	\$4,942.00	(\$4,077.00)	(45.20)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$4,942.00					
	Column Total:	\$4,942.00					
3410.1.350.45120.4212.00000.00.000	Dental Insurance	\$361.05	\$369.00	\$188.00	\$188.00	(\$181.00)	(49.05)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$188.00					
	Column Total:	\$188.00					
3410.1.350.45120.4213.00000.00.000	Life Insurance	\$72.22	\$83.00	\$85.00	\$85.00	\$2.00	2.41
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance	\$85.00					
	Column Total:	\$85.00					
3410.1.350.45120.4220.00000.00.000	FICA	\$3,900.77	\$5,115.00	\$5,825.00	\$5,825.00	\$710.00	13.88
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$5,825.00					
	Column Total:	\$5,825.00					
3410.1.350.45120.4225.00000.00.000	Medicare	\$912.49	\$1,196.00	\$1,362.00	\$1,362.00	\$166.00	13.88
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,362.00					
	Column Total:	\$1,362.00					
3410.1.350.45120.4230.00000.00.000	Retirement	\$3,832.34	\$3,939.00	\$4,100.00	\$4,100.00	\$161.00	4.09
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$4,100.00					
	Column Total:	\$4,100.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4260.00000.00.000	Workers Comp Insurance	\$2,157.00	\$2,157.00	\$2,157.00	\$2,157.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,157.00					
	Column Total:	\$2,157.00					
Budg_Cat: Personal Services - 100		\$84,145.52	\$106,718.00	\$104,766.00	\$104,766.00	(\$1,952.00)	(1.83)
3410.1.350.45120.4335.00000.00.000	Auditing Services	\$69.00	\$69.00	\$69.00	\$69.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Audit	\$69.00					
	Column Total:	\$69.00					
3410.1.350.45120.4441.00000.00.000	Rental of Land & Buildings	\$3,207.31	\$4,600.00	\$4,600.00	\$4,600.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Garrison School Gym	\$1,800.00					
	Description: Woodman Park School Gym	\$2,800.00					
	Column Total:	\$4,600.00					
3410.1.350.45120.4443.00000.00.000	Rental of Equipment	\$3,690.91	\$6,885.00	\$6,885.00	\$6,885.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bus Trip Afternoon Trips (1 driver) 100 HR @ \$19.5	\$1,950.00					
	Description: Bus Trips - Playgrounds 1,500 MI @ \$2.25	\$3,375.00					
	Description: Bus Trips - Staff (3 drivers) 80 HR @ \$19.50	\$1,560.00					
	Column Total:	\$6,885.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4524.00000.00.000. Public Liab Insurance		\$617.49	\$710.00	\$675.00	\$675.00	(\$35.00)	(4.93)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$675.00					
Column Total:		\$675.00					
3410.1.350.45120.4531.00000.00.000. Telecommunications		\$0.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Services/Equipment for voice, fax, data, wireless		\$800.00					
Column Total:		\$800.00					
3410.1.350.45120.4534.00000.00.000. Postage		\$0.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Correspondence, express and parcel delivery		\$50.00					
Column Total:		\$50.00					
3410.1.350.45120.4550.00000.00.000. Printing & Binding		\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Printing & Binding		\$500.00					
Column Total:		\$500.00					
3410.1.350.45120.4591.00000.00.000. Special Programs		\$1,364.97	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Summer Trips		\$4,500.00					
Column Total:		\$4,500.00					
Budg_Cat: Purchased Services - 300		\$8,949.68	\$18,114.00	\$18,079.00	\$18,079.00	(\$35.00)	(0.19)

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4612.00000.00.000	Operating Supplies	\$1,918.89	\$3,081.00	\$3,081.00	\$3,081.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Operating Supplies		\$3,081.00					
Column Total:		\$3,081.00					
3410.1.350.45120.4615.00000.00.000	Clothing & Uniforms	\$4,175.98	\$3,860.00	\$4,130.00	\$4,130.00	\$270.00	6.99
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Grade 1&2 Shots basketball shirts 95		\$550.00					
Description: Grade 3&4 basketball shirts 95		\$550.00					
Description: Grade 5&6 basketball shirts 120 @ \$9.50		\$1,140.00					
Description: High School Boys shirts 60 @ \$12		\$720.00					
Description: Jr. High basketball travel shirts 60 @ \$12		\$720.00					
Description: Tournament shirts 30 @ \$15		\$450.00					
Column Total:		\$4,130.00					
3410.1.350.45120.4631.00000.00.000	Food/Food Services	\$185.69	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$6,280.56	\$6,941.00	\$7,211.00	\$7,211.00	\$270.00	3.89
3410.1.350.45120.4840.00000.00.000	Contingency	\$0.00	\$48,000.00	\$3,000.00	\$3,000.00	(\$45,000.00)	(93.75)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Contingency - Meets 0.5% Policy Target		\$3,000.00					
Column Total:		\$3,000.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$48,000.00	\$3,000.00	\$3,000.00	(\$45,000.00)	(93.75)
Func: Programs - 45120		\$99,375.76	\$179,773.00	\$133,056.00	\$133,056.00	(\$46,717.00)	(25.99)

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RECREATION

Division: McConnell Center Recreation

Function 3410-45121

Mission Statement:

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of community members of all ages and abilities. To work with community organizations to provide a comprehensive package of programs and services in this facility.

Major Services/Responsibilities:

- Provide space for recreation programs and community activities
- Run a variety of athletic, educational and cultural recreation activities
- Schedule room and court activities for user groups and our programs
- Run self supporting Fitness Center, Sports, Dance and Cultural programs

Key Fiscal Year Objectives:

- To continue the progress in making the Fitness Center operation fully self supporting
- To add more classes and promote the programs more widely
- To investigate the expansion of the New Fitness Programs
- To begin new programming activities for people with weight issues

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Increase attendance in fitness center	38,500	40,200	41,000
Expand number of senior fitness class sessions	4	6	8
Increase enrollment in fitness classes	85	250	375
Add new training programs	0	1	2

City of Dover, New Hampshire

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4120.00000.00.000 Rec - McConnell Recreation -		\$32,985.09	\$45,775.00	\$46,335.00	\$46,335.00	\$560.00	1.22
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: 1 Rec Program Specialist III 200 hrs @ \$13.73	\$2,746.00						
Description: 1 Rec Program Specialist III 280 hrs @ \$13.73	\$3,845.00						
Description: 1 Rec Program Specialist III 420 hrs @ \$13.73	\$5,767.00						
Description: 6 Rec Prog Spec SPT 3,120 hrs @ \$10.89	\$33,977.00						
Column Total:	\$46,335.00						
3410.1.350.45121.4130.00000.00.000 Rec - McConnell Recreation-C		\$207.06	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45121.4220.00000.00.000 Rec - McConnell Recreation -		\$2,057.95	\$2,838.00	\$3,545.00	\$3,545.00	\$707.00	24.91
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Cost of FICA - 6.2% of Wages	\$3,545.00						
Column Total:	\$3,545.00						
3410.1.350.45121.4225.00000.00.000 Rec - McConnell Recreation -		\$481.27	\$664.00	\$672.00	\$672.00	\$8.00	1.20
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages	\$672.00						
Column Total:	\$672.00						
3410.1.350.45121.4260.00000.00.000 Rec - McConnell Recreation-V		\$1,482.96	\$1,483.00	\$1,483.00	\$1,483.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Workers Comp Allocation	\$1,483.00						
Column Total:	\$1,483.00						
Budg_Cat: Personal Services - 100		\$37,214.33	\$50,760.00	\$52,035.00	\$52,035.00	\$1,275.00	2.51

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4431.00000.00.000. Rec - McConnell Recreation-M		\$1,396.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fitness Center facility		\$2,000.00					
Column Total:		\$2,000.00					
3410.1.350.45121.4433.00000.00.000. Rec - McConnell Recreation-M		\$480.00	\$3,100.00	\$3,100.00	\$3,100.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fitness Center equipment		\$3,100.00					
Column Total:		\$3,100.00					
3410.1.350.45121.4435.00000.00.000. Rec - McConnell Recreation-M		\$5,380.56	\$9,267.00	\$9,259.00	\$9,259.00	(\$8.00)	(0.09)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division Share of DoverNet Support allocation		\$8,232.00					
Description: Division Share of PC Replacement		\$1,027.00					
Column Total:		\$9,259.00					
3410.1.350.45121.4524.00000.00.000. Rec - McConnell Recreation-F		\$373.91	\$370.00	\$339.00	\$339.00	(\$31.00)	(8.38)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$339.00					
Column Total:		\$339.00					
Budg_Cat: Purchased Services - 300		\$7,630.47	\$14,737.00	\$14,698.00	\$14,698.00	(\$39.00)	(0.26)
3410.1.350.45121.4611.00000.00.000. Rec - McConnell Recreation-C		\$141.85	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45121.4612.00000.00.000. Rec - McConnell Recreation -		\$634.78	\$2,150.00	\$2,150.00	\$2,150.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Program support materials		\$2,150.00					
Column Total:		\$2,150.00					
3410.1.350.45121.4615.00000.00.000. Rec - McConnell Recreation-C		\$373.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4635.00000.00.000. Rec - McConnell Recreation-I		\$511.89	\$300.00	\$300.00	\$300.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medicinal Supplies		\$300.00					
Column Total:		\$300.00					
3410.1.350.45121.4653.00000.00.000. Rec - McConnell Recreation-I		\$1,534.52	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fitness Center		\$1,000.00					
Column Total:		\$1,000.00					
Budg_Cat: Supplies - 600		\$3,196.04	\$3,450.00	\$3,450.00	\$3,450.00	\$0.00	0.00
3410.1.350.45121.4741.00000.00.000. Rec - McConnell Recreation-I		\$0.00	\$10,600.00	\$4,000.00	\$4,000.00	(\$6,600.00)	(62.26)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fitness Center Equipment		\$4,000.00					
Column Total:		\$4,000.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$10,600.00	\$4,000.00	\$4,000.00	(\$6,600.00)	(62.26)
3410.1.350.45121.4840.00000.00.000. Contingency		\$0.00	\$6,392.00	\$0.00	\$0.00	(\$6,392.00)	(100.00)
Budg_Cat: Other Expenses - 800		\$0.00	\$6,392.00	\$0.00	\$0.00	(\$6,392.00)	(100.00)
Func: McConnell Recreation - 45121		\$48,040.84	\$85,939.00	\$74,183.00	\$74,183.00	(\$11,756.00)	(13.68)

RECREATION

Division: Indoor Pool

Function 3410-45124

Mission Statement:

Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, Learn-to-Swim, recreation and competitive swimming.

Major Services/Responsibilities:

- Ensure safety of the patrons.
- Plan, organize and instruct swimming programs.
- Manage a yearly offering of a variety of swimming lesson program at a reasonable and self sustaining cost

Key Fiscal Year Objectives:

- Respond to the customer's needs in the development of new lesson programs
- Promote and market the programs and facility
- Increase the number of swimming lesson participants
- Increase number of classes offered
- Increase revenues
- Work on Web site based registration process

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Increase memberships and attendance	49,600	51,500	54,500
Increase swimming lesson attendance	800	905	925
Add more lifeguard training and WSI classes	1/yr	2/yr	3/yr
Add more swimming classes	1 added	2 added	2 added

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4110.00000.00.000	Indoor Pool - Regular Salariec	\$16,321.66	\$16,542.00	\$27,411.00	\$27,411.00	\$10,869.00	65.71
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Arsenault, Michael A		(\$50,446.00)	-0.7500	75% Rec Pool			
Description: Arsenault, Michael A		\$67,262.00	1.0000	Aquatics Facili			
Description: TBD-New Position		(\$31,784.00)	-0.7500	75% Recreation			
Description: TBD-New Position		\$42,379.00	1.0000	Aquatics Superv			
Column Total:		\$27,411.00					
3410.1.350.45124.4120.00000.00.000	Indoor Pool - Temporary Emp	\$14,135.85	\$13,582.00	\$13,751.00	\$13,751.00	\$169.00	1.24
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 4 Rec Program Specialist II, SPT 333 hrs @ \$12.45		\$4,146.00					
Description: 8 Rec Program Specialist I, SPT 850 hrs @ \$11.30		\$9,605.00					
Column Total:		\$13,751.00					
3410.1.350.45124.4170.00000.00.000	Indoor Pool - Longevity Pay	\$0.00	\$200.00	\$300.00	\$300.00	\$100.00	50.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 @ 15 - 19 Years prorated		\$300.00		\$1,200 prorated			
Column Total:		\$300.00					
3410.1.350.45124.4211.00000.00.000	Health Insurance	\$0.00	\$3,838.00	\$17,179.00	\$17,179.00	\$13,341.00	347.60
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to Health Trust		\$17,179.00					
Column Total:		\$17,179.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4212.00000.00.000	Dental Insurance	\$0.00	\$92.00	\$461.00	\$461.00	\$369.00	401.09
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$461.00					
	Column Total:	\$461.00					
3410.1.350.45124.4213.00000.00.000	Life Insurance	\$140.04	\$129.00	\$129.00	\$129.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Ins Premiums to Health Trust	\$129.00					
	Column Total:	\$129.00					
3410.1.350.45124.4220.00000.00.000	Indoor Pool - FICA	\$1,888.56	\$2,120.00	\$3,209.00	\$3,209.00	\$1,089.00	51.37
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,209.00					
	Column Total:	\$3,209.00					
3410.1.350.45124.4225.00000.00.000	Indoor Pool - Medicare	\$441.55	\$499.00	\$703.00	\$703.00	\$204.00	40.88
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$703.00					
	Column Total:	\$703.00					
3410.1.350.45124.4230.00000.00.000	Indoor Pool - Retirement	\$1,821.66	\$1,870.00	\$4,359.00	\$4,359.00	\$2,489.00	133.10
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System	\$4,359.00					
	Column Total:	\$4,359.00					
3410.1.350.45124.4260.00000.00.000	Indoor Pool - Workers Comp I	\$1,035.00	\$1,035.00	\$1,687.00	\$1,687.00	\$652.00	63.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,687.00					
	Column Total:	\$1,687.00					
Budg_Cat: Personal Services - 100		\$35,784.32	\$39,907.00	\$69,189.00	\$69,189.00	\$29,282.00	73.38

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4524.00000.00.000. Indoor Pool - Public Liab Insur		\$249.21	\$287.00	\$310.00	\$310.00	\$23.00	8.01
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insurance		\$310.00					
Column Total:		\$310.00					
Budg_Cat: Purchased Services - 300		\$249.21	\$287.00	\$310.00	\$310.00	\$23.00	8.01
3410.1.350.45124.4612.00000.00.000. Indoor Pool - Operating Suppl		\$631.34	\$750.00	\$750.00	\$750.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Supplies to support programs		\$750.00					
Column Total:		\$750.00					
Budg_Cat: Supplies - 600		\$631.34	\$750.00	\$750.00	\$750.00	\$0.00	0.00
Func: Indoor Pool - 45124		\$36,664.87	\$40,944.00	\$70,249.00	\$70,249.00	\$29,305.00	71.57

RECREATION

**Division: McConnell Center Senior
Program /Travel**

Function 3410-45126

Mission Statement:

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of senior citizens in the community in a variety of activities locally and through opportunities to travel. To maximize the use of the Senior facilities at the McConnell Center and the related spaces in the building and other community facilities.

Major Services/Responsibilities:

- Provide space for senior recreation programs and community activities
- Run a variety of social, health, educational and cultural recreation activities
- Coordinate and promote a variety of regularly scheduled activities
- Maintain a budget that allows for maintenance and growth of programs

Key Fiscal Year Objectives:

- To expand fitness programs to include more strength training for seniors
- To add more long distance travel programs and trips and to market widely
- To investigate the additional local travel programs
- To begin new programming activities for people with mobility and health issues

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Add more fitness classes	1	4	4
Expand number of long distance trips	2	4	6
Increase enrollment in fitness classes	85	175	215
Add new senior programs	1	4	5

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4110.00000.00.000	Regular Salaried Employees	\$44,078.85	\$46,563.00	\$49,735.00	\$49,735.00	\$3,172.00	6.81
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Jarvis, Linda	\$49,735.00	1.0000	Rec. Program Su			
	Column Total:	\$49,735.00					
3410.1.350.45126.4120.00000.00.000	McConnell Ctr Senior Prgms/T	\$31,135.82	\$26,696.00	\$18,228.00	\$18,228.00	(\$8,468.00)	(31.72)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 3 Rec Program Associate I SPT 1,550 hrs @ \$11.76	\$18,228.00					
	Column Total:	\$18,228.00					
3410.1.350.45126.4211.00000.00.000	McConnell Ctr Senior Prgms/T	\$8,299.73	\$9,153.00	\$10,030.00	\$10,030.00	\$877.00	9.58
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$10,030.00					
	Column Total:	\$10,030.00					
3410.1.350.45126.4212.00000.00.000	McConnell Ctr Senior Prgms/T	\$376.80	\$376.00	\$376.00	\$376.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$376.00					
	Column Total:	\$376.00					
3410.1.350.45126.4213.00000.00.000	McConnell Ctr Senior Prgms/T	\$89.10	\$112.00	\$119.00	\$119.00	\$7.00	6.25
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$119.00					
	Column Total:	\$119.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4220.00000.00.000. McConnell Ctr Senior Prgms/		\$4,559.19	\$4,438.00	\$4,030.00	\$4,030.00	(\$408.00)	(9.19)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,030.00					
	Column Total:	\$4,030.00					
3410.1.350.45126.4225.00000.00.000. McConnell Ctr Senior Prgms/		\$1,066.10	\$1,040.00	\$964.00	\$964.00	(\$76.00)	(7.31)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$964.00					
	Column Total:	\$964.00					
3410.1.350.45126.4230.00000.00.000. McConnell Ctr Senior Prgms/		\$4,923.77	\$5,201.00	\$5,734.00	\$5,734.00	\$533.00	10.25
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,734.00					
	Column Total:	\$5,734.00					
3410.1.350.45126.4240.00000.00.000. McConnell Ctr Senior Prgms/		\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45126.4260.00000.00.000. McConnell Ctr Senior Prgms/		\$921.96	\$922.00	\$922.00	\$922.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$922.00					
	Column Total:	\$922.00					
3410.1.350.45126.4290.00000.00.000. McConnell Ctr Senior Prgms/		\$56.25	\$0.00	\$75.00	\$75.00	\$75.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees- Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$95,527.57	\$94,501.00	\$90,213.00	\$90,213.00	(\$4,288.00)	(4.54)

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4435.00000.00.000. Maint Chrgs - Office Equipme		\$2,679.00	\$4,622.00	\$4,867.00	\$4,867.00	\$245.00	5.30
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division share of DoverNet support		\$4,116.00					
Description: Division share of PC Replacement		\$751.00					
Column Total:		\$4,867.00					
3410.1.350.45126.4443.00000.00.000. McConnell Ctr Senior Prgms/I		\$86,904.99	\$116,023.00	\$106,023.00	\$106,023.00	(\$10,000.00)	(8.62)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Bus Trips/Travel Program		\$106,023.00					
Column Total:		\$106,023.00					
3410.1.350.45126.4524.00000.00.000. McConnell Ctr Senior Prgms/I		\$338.82	\$380.00	\$771.00	\$771.00	\$391.00	102.89
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insurance		\$771.00					
Column Total:		\$771.00					
3410.1.350.45126.4591.00000.00.000. McConnell Ctr Senior Prgms/I		\$1,663.26	\$10,000.00	\$5,000.00	\$5,000.00	(\$5,000.00)	(50.00)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Senior Programs		\$5,000.00					
Column Total:		\$5,000.00					
Budg_Cat: Purchased Services - 300		\$91,586.07	\$131,025.00	\$116,661.00	\$116,661.00	(\$14,364.00)	(10.96)
3410.1.350.45126.4611.00000.00.000. McConnell Ctr Senior Prgms/I		\$717.93	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45126.4612.00000.00.000. McConnell Senior Programs/T		\$4,584.22	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Operating Supplies		\$5,000.00					
Column Total:		\$5,000.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4615.00000.00.000	McConnell Senior Programs/T	\$376.50	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Clothing & Uniforms		\$1,000.00					
Column Total:		\$1,000.00					
3410.1.350.45126.4631.00000.00.000	McConnell Ctr Senior Prgms/T	\$996.39	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$6,675.04	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
3410.1.350.45126.4810.00000.00.000	McConnell Ctr Senior Prgms/T	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: McConnell Senior Programs/Travel - 45126		\$193,853.68	\$231,526.00	\$212,874.00	\$212,874.00	(\$18,652.00)	(8.06)

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RECREATION

Division: Ice Arena – Camp Kool

Function 3410-45149

Mission Statement:

To properly provide and operate the Arena Camp Kool summer camp program.

Major Services/Responsibilities:

- Operate and Provide 8 week youth day camp program for ages 6 to 12
- Scheduling and marketing of 8 week camp program

Key Fiscal Year Objectives:

- Provide a high level of customer service.
- Provide a quality and safe program for campers.
- Staff orientation and training
- Focus operations and staff on a high level of customer service and increased amount of customer communications and feedback

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Continue growth in average weekly attendance	50/wk	52/wk	53/wk
Expand camp trips/ summer	12	14	16
Develop new activities	4	5	6

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4110.00000.00.000	Camp Kool -Regular Salaried	\$17,135.71	\$17,367.00	\$17,650.00	\$17,650.00	\$283.00	1.63
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McNulty, Patrick K	(\$52,951.00)	-0.7500	75% Arena			
	Description: McNulty, Patrick K	\$70,601.00	1.0000	Arena Facility			
	Column Total:	\$17,650.00					
3410.1.350.45149.4120.00000.00.000	Camp Kool -Temporary Empl	\$18,693.71	\$21,888.00	\$22,151.00	\$22,151.00	\$263.00	1.20
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Director 420 hrs @ \$13.73	\$5,767.00					
	Description: Camp Kool Employees 1,600 hrs @ \$10.24	\$16,384.00					
	Column Total:	\$22,151.00					
3410.1.350.45149.4130.00000.00.000	Camp Kool -Overtime Pay	\$654.58	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Costs	\$300.00					
	Column Total:	\$300.00					
3410.1.350.45149.4170.00000.00.000	Camp Kool - Longevity Pay	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 Years prorated	\$200.00		\$800 Allocated			
	Column Total:	\$200.00					
3410.1.350.45149.4211.00000.00.000	Camp Kool - Health Insurance	\$4,103.10	\$4,509.00	\$4,941.00	\$4,941.00	\$432.00	9.58
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$4,941.00					
	Column Total:	\$4,941.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4212.00000.00.000	Camp Kool - Dental Insurance	\$180.48	\$184.00	\$184.00	\$184.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$184.00					
	Column Total:	\$184.00					
3410.1.350.45149.4213.00000.00.000	Camp Kool - Life Insurance	\$36.63	\$42.00	\$42.00	\$42.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums	\$42.00					
	Column Total:	\$42.00					
3410.1.350.45149.4220.00000.00.000	Camp Kool -FICA	\$2,202.64	\$2,390.00	\$2,601.00	\$2,601.00	\$211.00	8.83
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,601.00					
	Column Total:	\$2,601.00					
3410.1.350.45149.4225.00000.00.000	Camp Kool -Medicare	\$515.31	\$560.00	\$597.00	\$597.00	\$37.00	6.61
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$597.00					
	Column Total:	\$597.00					
3410.1.350.45149.4230.00000.00.000	Camp Kool -Retirement	\$1,915.27	\$1,962.00	\$2,031.00	\$2,031.00	\$69.00	3.52
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$2,031.00					
	Column Total:	\$2,031.00					
Budg_Cat: Personal Services - 100		\$45,437.43	\$49,402.00	\$50,697.00	\$50,697.00	\$1,295.00	2.62

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4443.00000.00.000	Camp Kool -Rental of Equipm	\$2,807.05	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Busing	\$3,500.00					
	Column Total:	\$3,500.00					
3410.1.350.45149.4524.00000.00.000	Camp Kool -Public Liab Insur	\$353.54	\$395.00	\$390.00	\$390.00	(\$5.00)	(1.27)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$390.00					
	Column Total:	\$390.00					
3410.1.350.45149.4591.00000.00.000	Camp Kool -Special Programs	\$2,246.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Programs	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$5,406.59	\$5,895.00	\$5,890.00	\$5,890.00	(\$5.00)	(0.08)
3410.1.350.45149.4612.00000.00.000	Camp Kool -Operating Supplie	\$639.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Operating Supplies	\$1,500.00					
	Column Total:	\$1,500.00					
3410.1.350.45149.4615.00000.00.000	Camp Kool -Clothing & Unifon	\$488.23	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Shirts	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Supplies - 600		\$1,127.23	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
3410.1.350.45149.4840.00000.00.000	Camp Kool -Contingency	\$0.00	\$7,930.00	\$0.00	\$0.00	(\$7,930.00)	(100.00)
Budg_Cat: Other Expenses - 800		\$0.00	\$7,930.00	\$0.00	\$0.00	(\$7,930.00)	(100.00)

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City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Func: Arena - 45149		\$51,971.25	\$65,227.00	\$58,587.00	\$58,587.00	(\$6,640.00)	(10.18)

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$430,600.73	\$603,409.00	\$548,949.00	\$548,949.00	(\$54,460.00)	(9.03)

End of Report

PUBLIC LIBRARY

Division: Public Library

Function 45500

Mission Statement:

The Dover Public Library supports lifelong engagement in reading, discovering, learning, and creating, and delivers what we call “Solutions and Delight” to the community.

Major Services/Responsibilities:

- To serve as both a physical space and virtual portal for the discovery of ideas, the joy of reading, the cultivation of community, and the power of information.
- To promote reading, learning, and creative activities for youth and teens: story times, homework help, enrichment and entertainment experiences, and summer reading programs.
- To offer research assistance, readers’ advisory services, classes, and individual appointments in the use of electronic, online, and e-reader resources.
- To provide access to digital, electronic, and streamed content via our website and through outreach on popular, customer-focused social software platforms.
- To fill, through inter- and intra-library loan, patron requests for books and materials from libraries both local and world-wide.
- To function as a community repository, preserving, and making accessible, an extensive collection of historical materials about Dover, the seacoast region, and NH.
- To support our client libraries in the five Dover public schools by providing system administration and collaborative services within our shared library automation system.

Key Fiscal Year Objectives:

- Expand library services as a Passport Acceptance Facility for the Department of State.
- Create a “Memory Lab” where patrons can learn to digitize, convert, and preserve their own photographs and family memory items.
- Enhance patrons’ access to 24/7 streaming media through the addition of digital magazine subscriptions.
- Continue to digitize, and make accessible, collection of historic Dover City Directories.
- Use “linked data” to make library’s catalog “discoverable” in web searches.
- Improve “Makerspace” inventive play area in Children’s Room and add book display areas on Main floor.
- Repair ceilings and paint interior walls.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Total circulation	282,793	288,200	290,000
New patrons registered	1,739	2,300	2,400
Program attendance	13,229	14,631	15,000
Holds filled	14,345	16,000	16,500
Visitors	178,548	182,166	185,000
Active borrowers	16,937	16,800	16,750
Meetings & tutoring sessions hosted	1,648	1,650	1,700
Downloads (ebooks, audiobooks, music, movies, etc.)	26,962	31,100	36,000
Public Internet uses	37,539	43,000	45,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.390.45500.4110.00000.00.000. Public Library-Regular Salarie	\$106,074.61	\$102,628.00	\$104,393.00	\$104,393.00	\$1,765.00	1.72

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: Beaudoin, Cathleen C

\$104,393.00 0.8750 Director of Pub

Column Total:

\$104,393.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4115.00000.00.000.	Public Library-Regular Hourly	\$590,501.14	\$640,012.00	\$674,573.00	\$674,573.00	\$34,561.00	5.40
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	457 Incentive Pay	\$4,560.00		457 Incentive			
Description:	Anderson, Nancy T	\$31,607.00	0.7250	Library Asst II			
Description:	Byrd, Maxwell	\$9,197.00	0.3940	Library Page			
Description:	Campbell, John	\$38,807.00	1.0000	Building Mainte			
Description:	Diesel, Sandra	\$22,809.00	0.5750	Library Asst I			
Description:	Dunker, Susan	\$55,548.00	1.0000	Librarian II			
Description:	Falconer, Patricia	\$54,047.00	1.0000	Librarian II			
Description:	Fortin, Emily	\$23,717.00	0.8125	Library Asst I			
Description:	Gray, Marilyn	\$11,317.00	0.4125	Library Page			
Description:	Higgins, Joanne	\$10,490.00	0.3600	Library Asst I			
Description:	LaFrance, Denise A	\$67,261.00	1.0000	Librarian II			
Description:	Lockhardt, Aimee	\$38,046.00	1.0000	Librarian I			
Description:	Mayer-Gottlob, Karin	\$32,351.00	0.8188	Library Asst I			
Description:	Moran, Kelly	\$4,014.00	0.1375	Library Asst I			
Description:	Nelson, Anne N	\$26,234.00	0.6625	Library Asst I			
Description:	New Position TBD	\$12,390.00	0.4812	Custodian			
Description:	Openo, Mai	\$9,446.00	0.3940	Library Page			
Description:	Openo, Phuong	\$33,102.00	0.6250	Librarian I			
Description:	Rano, Joanne M	\$20,460.00	0.5000	Acct Clerk II			
Description:	Sick Buy Out	\$600.00					
Description:	Steele, Abigail	\$3,906.00	0.1375	Library Asst I			
Description:	Thrasher, Margaret R	\$67,262.00	1.0000	Librarian II			
Description:	Tremblay, Carolyn	\$58,891.00	0.8750	Librarian II			
Description:	Vincent, Susan J	\$17,915.00	0.4500	Library Asst I			
Description:	Weinberger, Christina	\$20,596.00	0.6344	Library Asst I			
Column Total:		\$674,573.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4130.00000.00.000.	Public Library-Overtime Pay	\$2,860.88	\$2,530.00	\$2,630.00	\$2,630.00	\$100.00	3.95
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Custodian overtime for snowstorms		\$500.00					
Description: Sunday employee at time & 1/2		\$2,130.00					
Column Total:		\$2,630.00					
1000.1.390.45500.4170.00000.00.000.	Public Library-Longevity Pay	\$12,758.59	\$9,785.00	\$11,253.00	\$11,253.00	\$1,468.00	15.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 FT @ 15-19 yrs		\$1,200.00		\$1,200 each			
Description: 2 FT @ 25+ yrs prorated		\$3,500.00		\$2,000 ea prora			
Description: 2 FT @ 5-9 yrs		\$800.00		\$400 each			
Description: 8 PT @ various yrs		\$5,753.00		various prorate			
Column Total:		\$11,253.00					
1000.1.390.45500.4211.00000.00.000.	Public Library-Health Insuranc	\$92,353.89	\$128,040.00	\$177,734.00	\$177,734.00	\$49,694.00	38.81
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to HealthTrust		\$177,734.00					
Column Total:		\$177,734.00					
1000.1.390.45500.4212.00000.00.000.	Public Library-Dental Insuranc	\$3,635.28	\$4,447.00	\$5,561.00	\$5,561.00	\$1,114.00	25.05
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Public Library-Dental Insurance		\$5,561.00					
Column Total:		\$5,561.00					
1000.1.390.45500.4213.00000.00.000.	Public Library-Life Insurance	\$1,518.48	\$1,179.00	\$1,240.00	\$1,240.00	\$61.00	5.17
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Life Premiums to HealthTrust		\$1,240.00					
Column Total:		\$1,240.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4214.00000.00.000.	Public Library-Disability Insur	\$666.32	\$773.00	\$793.00	\$793.00	\$20.00	2.59
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$793.00					
	Column Total:	\$793.00					
1000.1.390.45500.4220.00000.00.000.	Public Library-FICA	\$44,488.59	\$47,050.00	\$49,515.00	\$49,515.00	\$2,465.00	5.24
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$49,515.00					
	Column Total:	\$49,515.00					
1000.1.390.45500.4225.00000.00.000.	Public Library-Medicare	\$10,405.20	\$11,004.00	\$11,465.00	\$11,465.00	\$461.00	4.19
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45 % of wages	\$11,465.00					
	Column Total:	\$11,465.00					
1000.1.390.45500.4230.00000.00.000.	Public Library-Retirement	\$47,465.77	\$53,440.00	\$53,440.00	\$53,440.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$53,440.00					
	Column Total:	\$53,440.00					
1000.1.390.45500.4240.00000.00.000.	Public Library-Staff Developm	\$1,648.63	\$1,000.00	\$2,000.00	\$2,000.00	\$1,000.00	100.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Courses, workshops, conferences	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.390.45500.4260.00000.00.000.	Public Library-Worker's Comp	\$2,471.04	\$2,471.00	\$2,559.00	\$2,559.00	\$88.00	3.56
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,559.00					
	Column Total:	\$2,559.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4290.00000.00.000.	Public Library-FSA Fees	\$74.00	\$150.00	\$150.00	\$150.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$150.00					
	Column Total:	\$150.00					
Budg_Cat: Personal Services - 100		\$916,922.42	\$1,004,509.00	\$1,097,306.00	\$1,097,306.00	\$92,797.00	9.24
1000.1.390.45500.4336.00000.00.000.	Public Library-Medical Service	\$660.00	\$440.00	\$484.00	\$484.00	\$44.00	10.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Physical Exams	\$484.00					
	Column Total:	\$484.00					
1000.1.390.45500.4341.00000.00.000.	Public Library - Technical Sen	\$2,470.92	\$2,680.00	\$2,816.00	\$2,816.00	\$136.00	5.07
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Digitization of 12 Dover City Directories	\$2,000.00					
	Description: Microfilm Fosters Daily Democrat	\$816.00					
	Column Total:	\$2,816.00					
1000.1.390.45500.4411.00000.00.000.	Public Library-Water And Sew	\$2,175.62	\$2,040.00	\$2,707.00	\$2,707.00	\$667.00	32.70
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Meter rental	\$53.00					
	Description: Sewer Usage 153 Hcf	\$1,467.00					
	Description: Water firelines maintenance fee	\$280.00					
	Description: Water Usage 153 Hcf	\$907.00					
	Column Total:	\$2,707.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4423.00000.00.000.	Public Library - Cleaning Serv	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Carpet and upholstery cleaning		\$1,500.00					
Column Total:		\$1,500.00					
1000.1.390.45500.4431.00000.00.000.	Public Library-Maint Chrgs - B	\$3,921.62	\$5,150.00	\$5,150.00	\$5,150.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Air conditioning repairs/maintenance		\$400.00					
Description: Boiler & radiators repairs/maintenance		\$2,000.00					
Description: Electrical repairs		\$650.00					
Description: Fire alarm systems repairs/maintenance		\$700.00					
Description: IPM Services		\$800.00					
Description: Plumbing repairs		\$600.00					
Column Total:		\$5,150.00					
1000.1.390.45500.4433.00000.00.000.	Public Library-Maint Chrgs - E	\$883.56	\$3,397.00	\$3,397.00	\$3,397.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Annual CR lift inspection and PM visit		\$365.00					
Description: Annual fire alarm/smoke detector inspection		\$272.00					
Description: Annual smoke recall test on elevator		\$182.00					
Description: Annual sprinkler inspection		\$133.00					
Description: Elevator bi-monthly inspections/maintenance		\$1,575.00					
Description: Fire extinguishers inspection		\$50.00					
Description: Piano tuning (2)		\$220.00					
Description: Security camera repairs/maintenance		\$500.00					
Description: State elevator certificates (2)		\$100.00					
Column Total:		\$3,397.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4435.00000.00.000. Public Library-Maint Chrgs - C		\$27,354.48	\$49,975.00	\$55,059.00	\$55,059.00	\$5,084.00	10.17
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division share of DoverNet support		\$29,327.00					
Description: Division share of PC Replacement		\$4,723.00					
Description: Equipment repairs/replacement		\$1,000.00					
Description: Koha developments cost share		\$5,000.00					
Description: Koha hosting/support (1/2 share)		\$5,500.00					
Description: Laminator maintenance contract		\$359.00					
Description: Libki support & maintenance		\$500.00					
Description: Microfilm reader/printer maint. contracts (2)		\$1,700.00					
Description: NovelList Linked Data subscription		\$5,500.00					
Description: Plymouth Rocket software contract		\$750.00					
Description: Software maint. & upgrades		\$700.00					
Column Total:		\$55,059.00					
1000.1.390.45500.4521.00000.00.000. Public Library-Property Insura		\$4,742.58	\$5,859.00	\$5,792.00	\$5,792.00	(\$67.00)	(1.14)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Property Insur		\$5,792.00					
Column Total:		\$5,792.00					
1000.1.390.45500.4524.00000.00.000. Public Library-Public Liab Insu		\$6,657.84	\$6,774.00	\$7,281.00	\$7,281.00	\$507.00	7.48
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$7,281.00					
Column Total:		\$7,281.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4531.00000.00.000	Telecommunications	\$3,393.03	\$3,788.00	\$3,788.00	\$3,788.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,788.00					
	Column Total:	\$3,788.00					
1000.1.390.45500.4534.00000.00.000	Public Library-Postage	\$817.29	\$600.00	\$2,826.00	\$2,826.00	\$2,226.00	371.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certified letters	\$130.00		20 @ \$6.48			
	Description: Overdue notices & bills	\$147.00		300 @ \$.49			
	Description: Passport app. mailing costs @5.75/day	\$1,725.00					
	Description: Regular mail & 4th class packages	\$670.00					
	Description: Stamps.com account @ \$12.79/mo.	\$154.00					
	Column Total:	\$2,826.00					
1000.1.390.45500.4540.00000.00.000	Public Library-Advertising	\$721.10	\$500.00	\$600.00	\$600.00	\$100.00	20.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Job ads to fill possible vacancies	\$600.00					
	Column Total:	\$600.00					
1000.1.390.45500.4550.00000.00.000	Public Library-Printing And Bir	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rebinding books	\$250.00					
	Column Total:	\$250.00					
1000.1.390.45500.4580.00000.00.000	Public Library-Travel Expense	\$706.50	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for conferences, meetings, mileage	\$1,000.00					
	Column Total:	\$1,000.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4591.00000.00.000.	Public Library-Special Progran	\$1,255.00	\$1,250.00	\$1,500.00	\$1,500.00	\$250.00	20.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Speakers & performers fees	\$1,500.00					
	Column Total:	\$1,500.00					
Budg_Cat: Purchased Services - 300		\$55,759.54	\$85,203.00	\$94,150.00	\$94,150.00	\$8,947.00	10.50

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.390.45500.4611.00000.00.000.	Public Library-Office Supplies	\$10,922.30	\$10,959.00	\$10,959.00	\$10,959.00	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: 4mm data cartridges system backups	\$139.00
Description: Adhesive labels & stickers	\$275.00
Description: Batteries	\$50.00
Description: Book covers (rolls)	\$520.00
Description: Book covers (singles)	\$1,100.00
Description: Book repair materials	\$150.00
Description: Bookbags, plastic	\$246.00
Description: Bookmarks	\$400.00
Description: Calendars	\$68.00
Description: Cases/inserts for books on CD	\$355.00
Description: CD cleaning supplies	\$255.00
Description: Childrens Room craft supplies	\$380.00
Description: DVD cases and denial caps	\$1,200.00
Description: Envelopes (clear window)	\$100.00
Description: Envelopes (plain business-size)	\$75.00
Description: Flash drives	\$100.00
Description: Hanging bags	\$200.00
Description: Ink cartridges	\$800.00
Description: Jewel cases for music CDs	\$200.00
Description: Laminating film	\$200.00
Description: Misc.office supplies	\$100.00
Description: Padded book mailers	\$75.00
Description: Paper, card stock	\$300.00
Description: Paper, colored	\$400.00
Description: Paper, construction	\$130.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
	Description: Paper, white	\$200.00					
	Description: Pens, pencils	\$89.00					
	Description: Posters	\$120.00					
	Description: Preservation/archival storage materials	\$200.00					
	Description: Projector bulbs	\$168.00					
	Description: Receipt printer paper/ink cartridges	\$460.00					
	Description: Rubber stamps	\$76.00					
	Description: Stationery, business cards	\$156.00					
	Description: Tape and adhesives	\$675.00					
	Description: Toner (printers, r/p)	\$300.00					
	Description: Typewriter ribbons & correction tape	\$100.00					
	Description: Water Filters 12 MO @ \$49.75	\$597.00					
	Column Total:	\$10,959.00					
1000.1.390.45500.4612.00000.00.000	Public Library-Operating Supp	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Barcodes (20,000)	\$450.00					
	Description: Program prizes and readers supplies	\$800.00					
	Column Total:	\$1,250.00					
1000.1.390.45500.4615.00000.00.000	Public Library-Clothing & Unif	\$476.77	\$465.00	\$510.00	\$510.00	\$45.00	9.68
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms for custodian 52 X \$6.20/wk	\$350.00					
	Description: Workboots for custodian	\$160.00					
	Column Total:	\$510.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4621.00000.00.000.	Public Library-Natural Gas	\$10,281.90	\$10,961.00	\$11,661.00	\$11,661.00	\$700.00	6.39
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 8,450 therms X \$1.38/therm	\$11,661.00					
	Column Total:	\$11,661.00					
1000.1.390.45500.4622.00000.00.000.	Public Library-Electricity	\$14,281.14	\$15,123.00	\$16,693.00	\$16,693.00	\$1,570.00	10.38
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical usage 98,800 KWH	\$16,693.00					
	Column Total:	\$16,693.00					
1000.1.390.45500.4640.00000.00.000.	Public Library-Books & Public	\$8,094.86	\$19,100.00	\$26,200.00	\$26,200.00	\$7,100.00	37.17
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 172 Magazine subscriptions	\$6,600.00					
	Description: Downloadable Audio & E-books	\$4,000.00					
	Description: Hoopla Digital Media downloads	\$15,600.00					
	Column Total:	\$26,200.00					
1000.1.390.45500.4651.00000.00.000.	Public Library-Maint Supplies	\$6,196.98	\$5,878.00	\$6,130.00	\$6,130.00	\$252.00	4.29
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning and janitorial supplies	\$1,950.00					
	Description: Hardware items	\$860.00					
	Description: Lightbulbs, ballasts	\$670.00					
	Description: Mats and runners	\$450.00					
	Description: Toilet blocks, paper towels and TP	\$2,200.00					
	Column Total:	\$6,130.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4681.00000.00.000. Public Library-Minor Equipmei		\$1,278.55	\$5,771.00	\$4,393.00	\$4,393.00	(\$1,378.00)	(23.88)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 2 half-oval mats for circ desk		\$105.00					
Description: 2 office chairs @ \$195		\$390.00					
Description: Cabinet w/workbench top		\$130.00					
Description: Carpet cleaner		\$200.00					
Description: Crayola iPad Kiosk		\$1,200.00					
Description: Leaf blower		\$200.00					
Description: Office copier		\$225.00					
Description: Ryobi One Combo Kit		\$300.00					
Description: Screwdriver, wrench & socket sets		\$65.00					
Description: Shelves for slatwall panels		\$162.00					
Description: Slatwall panels for book displays		\$516.00					
Description: STEM toys		\$900.00					
Column Total:		\$4,393.00					
Budg_Cat: Supplies - 600		\$52,782.50	\$69,507.00	\$77,796.00	\$77,796.00	\$8,289.00	11.93
1000.1.390.45500.4725.00000.00.000. Public Library - Building Impro		\$0.00	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Ceiling repair		\$7,500.00					
Description: Interior painting		\$5,000.00					
Column Total:		\$12,500.00					
1000.1.390.45500.4727.00000.00.000. Public Library - Building Syste		\$0.00	\$21,489.00	\$0.00	\$0.00	(\$21,489.00)	(100.00)
1000.1.390.45500.4741.00000.00.000. Public Library-Machinery & Ec		\$1,893.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4745.00000.00.000.	Public Library - Computers & I	\$4,471.84	\$1,650.00	\$2,600.00	\$2,600.00	\$950.00	57.58
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Digital Memory Lab		\$2,600.00					
Column Total:		\$2,600.00					
1000.1.390.45500.4748.00000.00.000.	Public Library - Books and Co	\$84,896.65	\$104,772.00	\$107,915.00	\$107,915.00	\$3,143.00	3.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Adult Audiobooks on CD		\$6,850.00					
Description: Adult DVDs		\$3,143.00					
Description: Adult Fiction		\$21,995.00					
Description: Adult Music CDs		\$2,200.00					
Description: Adult Non-fiction		\$27,500.00					
Description: Adult Paperbacks		\$1,400.00					
Description: Adult Reference		\$1,700.00					
Description: Adult Replacements		\$1,500.00					
Description: Children's Audiobooks on CD		\$1,550.00					
Description: Children's DVDs		\$2,100.00					
Description: Children's Hardcover Books		\$9,116.00					
Description: Children's Paperbacks		\$1,680.00					
Description: Children's Picture books		\$5,630.00					
Description: Children's Reference		\$1,700.00					
Description: Children's Replacements		\$1,300.00					
Description: Large Print Books		\$6,200.00					
Description: Standing Orders		\$7,500.00					
Description: Young Adult Books		\$4,851.00					
Column Total:		\$107,915.00					
Budg_Cat: Capital Outlay - 700		\$91,261.49	\$140,411.00	\$123,015.00	\$123,015.00	(\$17,396.00)	(12.39)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4810.00000.00.000. Public Library-Membership Du		\$904.00	\$1,039.00	\$1,110.00	\$1,110.00	\$71.00	6.83
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: American Library Association		\$137.00					
Description: CHILIS		\$25.00					
Description: New England Library Association		\$160.00					
Description: NH Library Association		\$540.00					
Description: NH Library Trustees Association		\$150.00					
Description: Public Library Association.		\$73.00					
Description: Urban Public Library Consortium		\$25.00					
Column Total:		\$1,110.00					
1000.1.390.45500.4819.00000.00.000. Public Library-Fees & Charge:		\$240.00	\$180.00	\$180.00	\$180.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Background checks for new employees/volunteers		\$180.00					
Column Total:		\$180.00					
Budg_Cat: Other Expenses - 800		\$1,144.00	\$1,219.00	\$1,290.00	\$1,290.00	\$71.00	5.82
Func: Public Library - 45500		\$1,117,869.95	\$1,300,849.00	\$1,393,557.00	\$1,393,557.00	\$92,708.00	7.13

PUBLIC LIBRARY

Division: Library Fines Fund

Function 3455-45500

Mission Statement:

To encourage the timely return of borrowed library materials, a fine is charged for items returned late and to pay the replacement cost of any items that are lost or damaged beyond repair. The funds collected are placed in a non-lapsing account, in accordance with state law, for the purchase of books and other library materials that are used by, and benefit, all library patrons.

Major Services/Responsibilities:

- Collection and timely deposit of fines
- Aggressive pursuit of long-term delinquent borrowers
- Purchase of appropriate replacement materials

Key Fiscal Year Objectives:

- To supplement General Fund appropriation (Accounts 4640 and 4748)
- To continue cooperative effort with Dover Police Department in retrieving long overdue materials and in resolving violations under state law.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Daily fines @ \$.25/day	\$23,190	\$23,787	\$24,388
Public printing and faxing fees	\$8,000	\$8,000	\$7,500
Replacement of lost or damaged items; lost cards	\$1,000	\$1,000	\$1,040

City of Dover, New Hampshire

Public Library Fines Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.4335.00000.00.000. Public Library - Auditing Servi		\$300.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Auditing services		\$300.00					
Column Total:		\$300.00					
3455.1.390.45500.4443.00000.00.000. Rental of Equipment		\$3,816.00	\$3,816.00	\$3,816.00	\$3,816.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Print Release Station Lease (\$318 x 12)		\$3,816.00					
Column Total:		\$3,816.00					
Budg_Cat: Purchased Services - 300		\$4,116.00	\$4,116.00	\$4,116.00	\$4,116.00	\$0.00	0.00
3455.1.390.45500.4611.00000.00.000. Public Library - Office Supplie		\$2,872.95	\$2,442.00	\$2,562.00	\$2,562.00	\$120.00	4.91
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Headphones for public PCs		\$50.00					
Description: Paper for Print Release Station		\$400.00					
Description: Staff prints (color & b/w)		\$2,112.00					
Column Total:		\$2,562.00					
3455.1.390.45500.4640.00000.00.000. Public Library-Books & Publici		\$18,161.63	\$22,407.00	\$25,241.00	\$25,241.00	\$2,834.00	12.65
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Movie licenses (2)		\$479.00					
Description: Newspaper subscriptions (8)		\$2,906.00					
Description: Online database subscriptions (13)		\$19,992.00					
Description: Serial Investment & consumer publications (7)		\$1,864.00					
Column Total:		\$25,241.00					
Budg_Cat: Supplies - 600		\$21,034.58	\$24,849.00	\$27,803.00	\$27,803.00	\$2,954.00	11.89

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Public Library Fines Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.4748.00000.00.000. Public Library - Books and Co		\$10,932.88	\$3,500.00	\$2,909.00	\$2,909.00	(\$591.00)	(16.89)
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Flipster downloadable magazines	\$1,000.00						
Description: Kindle books	\$1,909.00						
Column Total:	\$2,909.00						
Budg_Cat: Capital Outlay - 700	\$10,932.88	\$3,500.00	\$2,909.00	\$2,909.00	(\$591.00)	(16.89)	
3455.1.390.45500.4840.00000.00.000. Public Library - Contingency		\$0.00	\$9,612.00	\$1,850.00	\$1,850.00	(\$7,762.00)	(80.75)
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Unforeseen Expenses	\$1,850.00			FY18 Policy .5%			
Column Total:	\$1,850.00						
Budg_Cat: Other Expenses - 800	\$0.00	\$9,612.00	\$1,850.00	\$1,850.00	(\$7,762.00)	(80.75)	
Func: Public Library - 45500	\$36,083.46	\$42,077.00	\$36,678.00	\$36,678.00	(\$5,399.00)	(12.83)	
Grand Total:	\$36,083.46	\$42,077.00	\$36,678.00	\$36,678.00	(\$5,399.00)	(12.83)	

End of Report

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PUBLIC WELFARE

Division: Administration & General Assistance

Functions: 44410 & 44430

Mission Statement:

To provide a general assistance program to meet the genuine needs of all eligible residents in compliance with NH State Law (NH RSA 165) and the City guidelines, in a respectful and fiscally responsible way which fosters dignity and self-sufficiency.

Major Services/Responsibilities:

- Provide General Assistance program
- Maintain accurate case plans/records
- Investigate/verify all applications for assistance
- Coordinate Workfare program (if needed)
- Comply with Federal, State and local laws
- Work with State and local agencies to improve the human service delivery system
- Administer human service grants/subsidies to area agencies
- Provide information and referral
- Pursue reimbursement for assistance whenever reasonable as defined by statute

Key Fiscal Year Objectives:

- Update Dover City guidelines to incorporate changes and addendums as needed
- Follow impact of budget reductions on both State and Federal level particularly as they may impact local budget
- Be particularly sensitive to any policy or funding changes with the area Human Services agencies which may cause add an shifting of costs to the General Assistance budget
- Continue support for the new SHARE office in Dover
- Continue support for the Homeless Center of Strafford County
- Provide intake support for Toys for Tots Christmas program and coordinate with the Dover Fire Dept.
- Monitor any new legislation which may have either a negative or positive impact on the department
- Actively participate in efforts to address "affordable housing and homelessness" particularly through the Continuum of Care
- Work with the Coordinated Access Team to establish a better means of finding shelter for Dover's homeless
- Maintain active participation in the NH Local Welfare Administrators Association and Executive Board
- Pursue resources to offset rising fuel/gas/utility rates
- Review possibility of volunteer program
- Maintain relationship with Service Link through participation on the Advisory Board and Wrap Around Committee
- Maintain the CDBG grants for emergency cases
- Continue participation on the DHHS Commissioners Town Welfare Advisory Committee
- Work with NH Local Welfare Executive Committee on update of the MAPS computer program

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
General Assistance requests	2,790	4,000	4,000
General Assistance cases approved	368	650	650
Total number of contacts	3,650	6,000	6,000
McKinney Grant cases	0	0	0
CDBG Security Deposit Program	15	30	30

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4110.00000.00.000	Regular Salaried Employees	\$72,206.67	\$75,451.00	\$77,715.00	\$77,715.00	\$2,264.00	3.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Nichols, Lena C	\$77,715.00	1.0000	Director of Pub			
	Column Total:	\$77,715.00					
1000.1.400.44410.4115.00000.00.000	Regular Hourly Employees	\$84,088.26	\$86,833.00	\$80,440.00	\$80,440.00	(\$6,393.00)	(7.36)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$1,000.00		457 Incentive			
	Description: Gaston, Susan	\$37,508.00	0.8750	Technician III			
	Description: OConnor, Catherine M	\$41,932.00	0.8750	Office Manager			
	Column Total:	\$80,440.00					
1000.1.400.44410.4170.00000.00.000	Longevity Pay	\$2,800.00	\$2,400.00	\$2,800.00	\$2,800.00	\$400.00	16.67
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800.00		\$800 each			
	Description: 1 @ 25+ years	\$2,000.00		\$2,000 each			
	Column Total:	\$2,800.00					
1000.1.400.44410.4211.00000.00.000	Health Insurance	\$54,445.61	\$58,100.00	\$54,882.00	\$54,882.00	(\$3,218.00)	(5.54)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$54,882.00					
	Column Total:	\$54,882.00					
1000.1.400.44410.4212.00000.00.000	Dental Insurance	\$1,456.43	\$1,843.00	\$1,843.00	\$1,843.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,843.00					
	Column Total:	\$1,843.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4213.00000.00.000	Life Insurance	\$485.82	\$387.00	\$387.00	\$387.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$387.00					
	Column Total:	\$387.00					
1000.1.400.44410.4214.00000.00.000	Disability Insurance	\$475.92	\$566.00	\$583.00	\$583.00	\$17.00	3.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$583.00					
	Column Total:	\$583.00					
1000.1.400.44410.4220.00000.00.000	FICA	\$10,528.55	\$9,856.00	\$10,531.00	\$10,531.00	\$675.00	6.85
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$10,531.00					
	Column Total:	\$10,531.00					
1000.1.400.44410.4225.00000.00.000	Medicare	\$2,462.49	\$2,305.00	\$2,410.00	\$2,410.00	\$105.00	4.56
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,410.00					
	Column Total:	\$2,410.00					
1000.1.400.44410.4230.00000.00.000	Retirement	\$17,575.60	\$18,440.00	\$18,316.00	\$18,316.00	(\$124.00)	(0.67)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$18,316.00					
	Column Total:	\$18,316.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4240.00000.00.000	Staff Development Reimbursa	\$285.00	\$525.00	\$600.00	\$600.00	\$75.00	14.29
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHLWAA Spring Conference 2 @ \$45 ea	\$120.00					
	Description: NHMA Annual Conference 3 @ \$45 ea	\$180.00					
	Description: Training Seminars 2 @ \$150 ea	\$300.00					
	Column Total:	\$600.00					
1000.1.400.44410.4260.00000.00.000	Workers Comp Insurance	\$314.04	\$314.00	\$314.00	\$314.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$314.00					
	Column Total:	\$314.00					
Budg_Cat: Personal Services - 100		\$247,124.39	\$257,020.00	\$250,821.00	\$250,821.00	(\$6,199.00)	(2.41)
1000.1.400.44410.4311.00000.00.000	Administrative Services	\$3,204.80	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administrative Services	\$4,000.00					
	Column Total:	\$4,000.00					
1000.1.400.44410.4339.00000.00.000	Consulting Services	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Job assessment and placement services	\$200.00					
	Column Total:	\$200.00					
1000.1.400.44410.4341.00000.00.000	Technical Services	\$0.00	\$1,900.00	\$1,900.00	\$1,900.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Software Upgrade - GAP System	\$1,900.00					
	Column Total:	\$1,900.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$5,538.00	\$9,373.00	\$9,127.00	\$9,127.00	(\$246.00)	(2.62)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Department Share of DoverNet PC Replacement	\$895.00					
	Description: Dept share of DoverNet support allocation	\$8,232.00					
	Column Total:	\$9,127.00					
1000.1.400.44410.4441.00000.00.000	Rental of Land & Buildings	\$13,107.50	\$12,393.00	\$12,564.00	\$12,564.00	\$171.00	1.38
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center Rent (900 sq.ft)	\$12,564.00					
	Column Total:	\$12,564.00					
1000.1.400.44410.4443.00000.00.000	Rental of Equipment	\$445.00	\$2,100.00	\$2,100.00	\$2,100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photocopier and supplies 12 MO \$175 ea	\$2,100.00					
	Column Total:	\$2,100.00					
1000.1.400.44410.4524.00000.00.000	Public Liab Insurance	\$1,538.29	\$1,522.00	\$1,620.00	\$1,620.00	\$98.00	6.44
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,620.00					
	Column Total:	\$1,620.00					
1000.1.400.44410.4531.00000.00.000	Telecommunications	\$1,375.49	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,800.00					
	Column Total:	\$1,800.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4534.00000.00.000	Postage	\$357.68	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$600.00					
	Column Total:	\$600.00					
1000.1.400.44410.4540.00000.00.000	Advertising	\$468.10	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.400.44410.4580.00000.00.000	Travel Expense	\$123.24	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$26,158.10	\$34,388.00	\$34,411.00	\$34,411.00	\$23.00	0.07
1000.1.400.44410.4611.00000.00.000	Office Supplies	\$267.74	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paper, ribbons, general supplies	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.400.44410.4640.00000.00.000	Books/Publications	\$38.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Governing Magazine Subscription	\$20.00					
	Description: NH Welfare Statutes	\$55.00					
	Column Total:	\$75.00					
1000.1.400.44410.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Furnishings desks, chairs	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Supplies - 600		\$305.74	\$2,575.00	\$2,575.00	\$2,575.00	\$0.00	0.00

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City of Dover, New Hampshire

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4745.00000.00.000	Computers & Communication:	\$1,300.00	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: PC Replacement	\$2,200.00					
	Column Total:	\$2,200.00					
Budg_Cat: Capital Outlay - 700		\$1,300.00	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
1000.1.400.44410.4810.00000.00.000	Membership Dues	\$50.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Local Welfare Administrators	\$200.00					
	Column Total:	\$200.00					
1000.1.400.44410.4835.00000.00.000	Grants/Subsidy	\$11,500.00	\$16,500.00	\$16,500.00	\$16,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Strafford County CAP FY18 Request	\$16,500.00		FY17 \$16,500			
	Column Total:	\$16,500.00					
Budg_Cat: Other Expenses - 800		\$11,550.00	\$16,700.00	\$16,700.00	\$16,700.00	\$0.00	0.00
Func: Public Welfare - Admin - 44410		\$286,438.23	\$312,883.00	\$306,707.00	\$306,707.00	(\$6,176.00)	(1.97)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4336.00000.00.000	Medical Services	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: COBRA ins. payments/disabled workers	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.400.44430.4337.00000.00.000	Dental Services	\$200.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medically documented extractions	\$500.00					
	Column Total:	\$500.00					
1000.1.400.44430.4341.00000.00.000	Technical Services	\$9,200.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burial /RSA 165:3	\$10,000.00					
	Column Total:	\$10,000.00					
1000.1.400.44430.4441.00000.00.000	Rental of Land & Buildings	\$357,527.34	\$450,000.00	\$450,000.00	\$450,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rental Asst Prevent evictions & Maintain housing	\$450,000.00					
	Column Total:	\$450,000.00					
1000.1.400.44430.4531.00000.00.000	Telecommunications	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service for Disabled Persons and Domestic Violence	\$100.00					
	Column Total:	\$100.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4580.00000.00.000	Travel Expense	\$94.50	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transportation per RSA 165:1-C	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.400.44430.4592.00000.00.000	Emergency Shelter	\$14,482.29	\$7,500.00	\$35,000.00	\$35,000.00	\$27,500.00	366.67
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergency shelter costs	\$35,000.00					
	Column Total:	\$35,000.00					
Budg_Cat: Purchased Services - 300		\$381,504.13	\$471,600.00	\$499,100.00	\$499,100.00	\$27,500.00	5.83
1000.1.400.44430.4612.00000.00.000	Operating Supplies	\$188.41	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Purchase of maintenance items	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.400.44430.4615.00000.00.000	Clothing & Uniforms	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing and Uniforms for work	\$200.00					
	Column Total:	\$200.00					
1000.1.400.44430.4621.00000.00.000	Natural Gas	\$120.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reconnect/prevent disconnection	\$1,000.00					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4622.00000.00.000	Electricity	\$6,215.68	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reconnect/prevent disconnection	\$15,000.00					
	Column Total:	\$15,000.00					
1000.1.400.44430.4623.00000.00.000	Propane	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Provide heat/prevent service termination	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.400.44430.4624.00000.00.000	Heating Oil	\$469.80	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Provide heat/prevent service termination	\$12,000.00					
	Column Total:	\$12,000.00					
1000.1.400.44430.4631.00000.00.000	Food/Food Services	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Food	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.400.44430.4635.00000.00.000	Medicinal Supplies	\$6,281.07	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Purchase of prescriptions	\$20,000.00					
	Column Total:	\$20,000.00					
Budg_Cat: Supplies - 600		\$13,274.96	\$51,700.00	\$51,700.00	\$51,700.00	\$0.00	0.00
Func: Public Welfare - Gen Asst - 44430		\$394,779.09	\$523,300.00	\$550,800.00	\$550,800.00	\$27,500.00	5.26

OTHER CHARGES

Division: Misc. General Government

Function 41991

Mission Statement:

To manage funds not directly attributable to a department, including the budget for unforeseen emergencies, employees buy down of unused annual leave and changes to tax assessments resulting from the abatement process.

Major Services/Responsibilities:

- Absorb the amount of payments related to compensated absences above the amount of normal leave budgeted for within the departmental budgets of the General Fund
- Maintain a Contingency account to meet unforeseen emergencies during the fiscal year consistent with City Council adopted financial policies.
- Maintain an Abatement account to absorb abatement of taxes
- Maintain a Misc. Insurance account to handle the deductible related to the City's property & liability insurance policy threshold of \$1,000
- Account for the issuance costs of long and short term borrowings
- Account for the cost of unemployment insurance benefits paid by the City

Key Fiscal Year Objectives:

Performance Measures:

Description	FY16 Actual	FY17 Budget	FY18 Proposed
Contingency Budgeted	\$ 327,906	\$ 354,761	\$ 348,146
Contingency Used	\$ 60,643	\$ 127,484	N/A
Unemployment Benefits	\$ 5,987	\$ 20,000	\$ 20,000
Abatements Budgeted	\$ 137,639	\$ 50,000	\$ 50,000
Compensated Absences	\$ 375,844	\$ 261,578	\$ 261,578

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4211.00000.00.000	Health Insurance	(\$62.10)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.190.41991.4212.00000.00.000	Dental Insurance	(\$7.54)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.190.41991.4220.00000.00.000	Misc Gen Gov-FICA	\$14,308.83	\$11,966.00	\$11,966.00	\$11,966.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of FICA - 6.20% of wages		\$11,966.00					
Column Total:		\$11,966.00					
1000.1.190.41991.4225.00000.00.000	Misc Gen Gov-Medicare	\$4,540.85	\$3,793.00	\$3,793.00	\$3,793.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages		\$3,793.00					
Column Total:		\$3,793.00					
1000.1.190.41991.4230.00000.00.000	Misc Gen Gov-Retirement	\$58,810.61	\$47,752.00	\$47,752.00	\$47,752.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of NH Retirement System payments		\$47,752.00					
Column Total:		\$47,752.00					
1000.1.190.41991.4250.00000.00.000	Misc Gen Gov-Unemployment	\$5,987.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost for unemployment benefits		\$20,000.00					
Column Total:		\$20,000.00					
1000.1.190.41991.4295.00000.00.000	Misc Gen Gov't - Compensate	\$375,843.85	\$261,578.00	\$261,578.00	\$261,578.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Payment of unused leave and annual accrual		\$261,578.00					
Column Total:		\$261,578.00					
Budg_Cat: Personal Services - 100		\$459,421.50	\$345,089.00	\$345,089.00	\$345,089.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4312.00000.00.000	Misc Gen Gov't - Managemen	\$452,285.09	\$66,700.00	\$66,700.00	\$66,700.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Bond Credit Rating Fees		\$22,000.00					
Description: Bond Paying Agent Fees		\$3,000.00					
Description: Bond Printing & Mailing Services		\$3,000.00					
Description: Financial Advisory services - Bond Issue		\$25,000.00					
Description: FSA Administrator Fee		\$2,500.00					
Description: GASB 75 Actuary Fee		\$9,700.00					
Description: Part D Actuary Fee		\$1,500.00					
Column Total:		\$66,700.00					
1000.1.190.41991.4334.00000.00.000	Misc Gen Gov't - Legal Servic	\$39,534.00	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Legal services related to Bond Issue		\$35,000.00					
Column Total:		\$35,000.00					
1000.1.190.41991.4435.00000.00.000	Misc Gen Gov-Maint Chrgs - C	\$140,657.04	\$140,657.00	\$140,657.00	\$140,657.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Funding of DoverNet support overhead		\$140,657.00					
Column Total:		\$140,657.00					
1000.1.190.41991.4524.00000.00.000	Misc Gen Gov-Public Liab Ins	\$2,062.55	\$2,335.00	\$900.00	\$900.00	(\$1,435.00)	(61.46)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$900.00					
Column Total:		\$900.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4529.00000.00.000	Misc Gen Gov-Insurance Ded	\$14,987.12	\$10,000.00	\$5,000.00	\$5,000.00	(\$5,000.00)	(50.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of deductible for insurance claims	\$5,000.00					
	Column Total:	\$5,000.00					
Budg_Cat: Purchased Services - 300		\$649,525.80	\$254,692.00	\$248,257.00	\$248,257.00	(\$6,435.00)	(2.53)
1000.1.190.41991.4840.00000.00.000	Misc Gen Gov-Contingency	\$60,642.96	\$354,761.00	\$348,146.00	\$348,146.00	(\$6,615.00)	(1.86)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency - Policy Target Level 0.50% for FY18	\$348,146.00					
	Column Total:	\$348,146.00					
1000.1.190.41991.4891.00000.00.000	Misc Gen Gov-Abatements	\$137,638.91	\$180,720.00	\$50,000.00	\$50,000.00	(\$130,720.00)	(72.33)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To cover the cost of abated taxes	\$50,000.00					
	Column Total:	\$50,000.00					
Budg_Cat: Other Expenses - 800		\$198,281.87	\$535,481.00	\$398,146.00	\$398,146.00	(\$137,335.00)	(25.65)
Func: Misc Gen Gov't - 41991		\$1,307,229.17	\$1,135,262.00	\$991,492.00	\$991,492.00	(\$143,770.00)	(12.66)

OTHER CHARGES

Division: Transfers

Function 49000

Mission Statement:

To control the timely disbursement of General Fund assets appropriated by the City Council for transfer to City funds.

Major Services/Responsibilities:

- Transfer of monies to other funds of the City as designated by the City Council, not accounted for in departmental budgets.

Key Fiscal Year Objectives:

- Establish an annual transfer to Capital Reserve Funds to finance projects identified in the Capital Improvements Program, and consistent with City Council adopted financial policies for funding Capital Reserve Accounts.
- Establish necessary transfer to OPEB Fund for funding Retirees' medical insurance premiums.
- Per City Council adopted Financial Policies prefund 30% of the General Fund share of the OPEB Actuarial Determined Contribution (ADC).

Performance Measures:

Description	FY16 Act	FY17 Budget	FY18 Proposed
Transfer to General Fund Capital Reserve	\$575,000	\$750,000	\$946,250
Transfer to Cemetery Capital Reserve	-	\$125,000	\$125,000
Transfer to OPEB Liability Fund	\$2,566,111	\$2,496,696	\$2,588,687

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.550.49000.4912.00000.00.000.	Transfer to Special Rev	\$2,716,111.04	\$2,646,696.00	\$2,738,687.00	\$2,738,687.00	\$91,991.00	3.48
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	30% of GF Share of ADC, Target 30% of ADC for FY18	\$1,114,182.00					
Description:	GF transfer to OPEB Fund for 115 Retirees Insuranc	\$1,474,505.00					
Description:	Waterfront TIF Bond Interest Year 3	\$150,000.00		Anticipated GOB			
Column Total:		\$2,738,687.00					
1000.1.550.49000.4918.00000.00.000.	Transfer to Trust	\$575,000.00	\$875,000.00	\$1,071,250.00	\$1,071,250.00	\$196,250.00	22.43
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	Transfer to Cemetery Capital Reserve	\$125,000.00		Per Adopted CIP			
Description:	Transfer to General Fund Capital Reserve	\$96,250.00		LED Street Ligh			
Description:	Transfer to General Fund Capital Reserve	\$850,000.00		Per Adopted CIP			
Column Total:		\$1,071,250.00					
Budg_Cat: Operating Transfers Out - 910		\$3,291,111.04	\$3,521,696.00	\$3,809,937.00	\$3,809,937.00	\$288,241.00	8.18
Func: Transfers - 49000		\$3,291,111.04	\$3,521,696.00	\$3,809,937.00	\$3,809,937.00	\$288,241.00	8.18

OTHER CHARGES

Division: OPEB Liability Fund

Function 3500-41991

Mission Statement:

To manage funds directly attributable to paying the City's Other Post Employment Benefit (OPEB) Liabilities.

Major Services/Responsibilities:

- Account for OPEB payments for health, dental and life insurance premiums for current and future city retirees.
- Account for retiree insurance costs in a central account to manage budgetary impact to the City.
- Maintain an account to pre-fund the City's actuarial determined OPEB liability, which is currently estimated to be \$45.5 million. The City's Actuarial Determined Contribution is \$3.5 million per year.

Key Fiscal Year Objectives:

Performance Measures:

Description	FY16 Actual	FY17 Budget	FY18 Proposed
OPEB Health Insurance Premium Payments	\$ 1,485,313	\$ 1,478,212	\$ 1,576,614
OPEB Dental Insurance Premium Payments	\$ 13,073	\$13,297	\$13,297
OPEB Life Insurance Premium Payments	\$4,014	\$3,800	\$3,800
Retirees Receiving OPEB	112	122	129

City of Dover, New Hampshire

OPEB Liability Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.4211.00000.00.000	OPEB - Misc Gen Gov't - Hea	\$1,485,312.73	\$1,478,212.00	\$1,576,614.00	\$1,576,614.00	\$98,402.00	6.66
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY18 Premium Costs for 129 Retirees	\$1,576,614.00					
	Column Total:	\$1,576,614.00					
3500.1.190.41991.4212.00000.00.000	OPEB - Misc Gen Gov't - Den	\$13,072.92	\$13,297.00	\$13,297.00	\$13,297.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY18 Premium Costs for 10 Retirees	\$13,297.00					
	Column Total:	\$13,297.00					
3500.1.190.41991.4213.00000.00.000	OPEB - Misc Gen Gov't - Life	\$4,014.40	\$3,800.00	\$3,800.00	\$3,800.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY18 Premium Costs for 1 Retiree	\$3,800.00					
	Column Total:	\$3,800.00					
Budg_Cat: Personal Services - 100		\$1,502,400.05	\$1,495,309.00	\$1,593,711.00	\$1,593,711.00	\$98,402.00	6.58
3500.1.190.41991.4335.00000.00.000	Auditing Services	\$691.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services Allocation	\$600.00					
	Column Total:	\$600.00					
Budg_Cat: Purchased Services - 300		\$691.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
Func: Misc Gen Gov't - 41991		\$1,503,091.05	\$1,495,909.00	\$1,594,311.00	\$1,594,311.00	\$98,402.00	6.58

OTHER

Division: Downtown Dover TIF Fund

Function 3710

Mission Statement:

To provide a financial framework for public improvements, which will encourage private reinvestment of properties within Dover's Central Business District. These investments will further the community goal of infill development that would not otherwise occur or would not occur in a timely fashion.

Major Services/Responsibilities:

- Maintain and implement the City's Downtown Dover Tax Increment Finance Plan
- Foster infill development by working with staff and the Advisory Board to maintain and oversee the finances and administration of the District.
- Advise the City Council and the District Administrator on recommended policies and actions for the administration and operation of the Downtown Dover TIF District.
- Advise the City Council and the District Administrator regarding planning, construction and implementation of the Development Program and operation and maintenance of the District after the Development Program is completed.
- Provide quarterly reports to the City Council.

Key Fiscal Year Objectives:

- To reflect the highest ethical and professional standards.
- Comply with RSA 162-K.
- Establish quarterly meeting times and dates.
- Support economic development within the City's Central Business District.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Report to City Council	2	2	2

City of Dover, New Hampshire

Downtown Dover TIF Fund - Expenditures

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3710.1.190.41991.4335.00000.00.000	DDTIF - Auditing Services	\$1,663.00	\$1,696.00	\$1,696.00	\$1,696.00	\$0.00	0.00
Column:	[FY18CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Annual Audit Services Fee Allocation	\$1,696.00					
Column Total:		\$1,696.00					
Budg_Cat:	Purchased Services - 300	\$1,663.00	\$1,696.00	\$1,696.00	\$1,696.00	\$0.00	0.00
3710.1.190.41991.4920.00000.00.000	Principal Payments	\$260,000.00	\$265,000.00	\$275,000.00	\$275,000.00	\$10,000.00	3.77
Column:	[FY18CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Principal Payments on long term debt	\$275,000.00					
Column Total:		\$275,000.00					
3710.1.190.41991.4921.00000.00.000	Interest - Bonds	\$381,462.50	\$373,663.00	\$365,713.00	\$365,713.00	(\$7,950.00)	(2.13)
Column:	[FY18CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Interest payments on long term debt	\$365,713.00					
Column Total:		\$365,713.00					
Budg_Cat:	Debt Service - 920	\$641,462.50	\$638,663.00	\$640,713.00	\$640,713.00	\$2,050.00	0.32
Fund:	Downtown Dover TIF - 3710	\$643,125.50	\$640,359.00	\$642,409.00	\$642,409.00	\$2,050.00	0.32
Grand Total:		\$643,125.50	\$640,359.00	\$642,409.00	\$642,409.00	\$2,050.00	0.32

End of Report

OTHER

Division: Waterfront TIF Fund

Function 3715

Mission Statement:

To provide a financial framework for public improvements, which will encourage private reinvestment of properties within Dover's Waterfront. These investments will further the Community goal of waterfront redevelopment that would not otherwise occur or would not occur in a timely fashion.

Major Services/Responsibilities:

- Maintain and implement the City's Waterfront Tax Increment Finance Plan
- Foster waterfront development by working with staff and the Advisory Board to maintain and oversee the finances and administration of the District.
- Advise the City Council and the District Administrator on recommended policies and actions for the administration and operation of the Waterfront TIF District
- Advise the City Council and the District Administrator regarding planning, construction and implementation of the Development Program and the operation and maintenance of the District after the Development Program is completed.
- Provide quarterly reports to the City Council.

Key Fiscal Year Objectives:

- To reflect the highest ethical and professional standards.
- Comply with RSA 162-K.
- Establish quarterly meeting times and dates.
- Support economic development along the City's urban waterfront.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Report to City Council	0	1	2

City of Dover, New Hampshire

Waterfront TIF Fund - Expenditures

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
3715.1.190.41991.4339.00000.00.000	Consulting Services	\$115,249.20	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$115,249.20	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3715.1.190.41991.4921.00000.00.000	Interest - Bonds	\$0.00	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Interest on Anticipated Bond Issue	\$150,000.00						
Column Total:	\$150,000.00						
Budg_Cat: Debt Service - 920		\$0.00	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	0.00
Fund: Waterfront Tax Increment Finance District - 3715		\$115,249.20	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	0.00
Grand Total:		\$115,249.20	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	0.00

End of Report

OTHER CHARGES

Division: DoverNet Fund

Function: 6100-49200

Mission Statement:

The Office of Information Technology (IT) is a trusted partner in creating solutions and by consistently providing accurate and responsive data to support decision-making. IT Office leadership deploys forward-thinking and accessible technology for use by both municipal staff and the Dover community. The IT Office safeguards resources, actively listens at all levels of the municipal operation, transparently communicates and prioritizes Office of Information Technology work.

Major Services/Responsibilities:

To promote the Dover community's connection to their local government services through the use of easily accessible and accurate information services. To support and assist municipal staff by providing access to responsive, easy-to-use, secure and reliable information technology systems and services.

- Provide accurate and meaningful information to the Dover community via various media outlets including online communications, cable TV, social media, print and radio.
- To collect, maintain and distribute GIS-based information on infrastructure, facilities and features within the municipality.
- Manage the information technology systems and services lifecycle through design, implementation, maintenance and replacement.

Key Fiscal Year Objectives:

- Continue administration of self-insured maintenance program for client systems, printing and other network devices.
- Provide or coordinate staff training when and where required to improve user efficiency.
- Continue administrator-level training to retain the majority of administration in-house and to support the design of fiscally responsible solutions using current and accepted technologies.
- To augment the delivery of information and services provided to the community using a variety of Internet-based methods where possible.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Address support requests received from throughout the municipality.	1,152	1,342	1,200
Inventory, maintain and upgrade individual computer & peripheral equipment (Client systems used as metric.)	189	195	197
Inventory, maintain and upgrade shared servers, applications, network devices, telecommunication services. (Physical servers used as metric.)	24	22	22

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4341.01201.00.000	Technical Services	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4435.01201.00.000	Maint Chrgs - Office Equipmei	\$153.22	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4531.01201.00.000	Telecommunications	\$4,607.45	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$5,760.67	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.01201.94.000	Computers & Communication:	\$1,609.95	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$1,609.95	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Proj_Grant: Information Technology - 01201		\$7,370.62	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4110.01206.00.000	Regular Salaried Employees	\$55,237.98	\$58,297.00	\$65,121.00	\$65,121.00	\$6,824.00	11.71
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Gillis, Michael	\$65,121.00	1.0000	Media Serv Mgr				
Column Total:	\$65,121.00						
6100.1.550.49200.4115.01206.00.000	Regular Hourly Employees	\$14,371.43	\$32,583.00	\$39,333.00	\$39,333.00	\$6,750.00	20.72
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Camera Operators	\$20,880.00	0.2500	CATV operators				
Description: Lockhardt, Michael	\$10,420.00	0.2500	IT Technician				
Description: Sherretz, Kaleb	\$8,033.00	0.2000	IT Technician				
Column Total:	\$39,333.00						
6100.1.550.49200.4170.01206.00.000	Longevity Pay	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: 1 @ 5 - 9 Years	\$400.00		\$400 each				
Column Total:	\$400.00						

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City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4211.01206.00.000	Health Insurance	\$15,054.81	\$15,350.00	\$15,350.00	\$15,350.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$15,350.00					
	Column Total:	\$15,350.00					
6100.1.550.49200.4212.01206.00.000	Dental Insurance	\$361.55	\$369.00	\$369.00	\$369.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium Health Trust	\$369.00					
	Column Total:	\$369.00					
6100.1.550.49200.4213.01206.00.000	Life Insurance	\$116.10	\$140.00	\$158.00	\$158.00	\$18.00	12.86
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$158.00					
	Column Total:	\$158.00					
6100.1.550.49200.4220.01206.00.000	FICA	\$5,286.57	\$6,634.00	\$7,751.00	\$7,751.00	\$1,117.00	16.84
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$7,751.00					
	Column Total:	\$7,751.00					
6100.1.550.49200.4225.01206.00.000	Medicare	\$1,236.35	\$1,552.00	\$1,758.00	\$1,758.00	\$206.00	13.27
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,758.00					
	Column Total:	\$1,758.00					
6100.1.550.49200.4230.01206.00.000	Retirement	\$6,178.56	\$6,556.00	\$7,544.00	\$7,544.00	\$988.00	15.07
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System	\$7,544.00					
	Column Total:	\$7,544.00					

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City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4240.01206.00.000	Staff Development Reimbursa	\$700.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development	\$1,000.00					
	Column Total:	\$1,000.00					
6100.1.550.49200.4260.01206.00.000	Workers Comp Insurance	\$330.00	\$330.00	\$515.00	\$515.00	\$185.00	56.06
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$515.00					
	Column Total:	\$515.00					
6100.1.550.49200.4840.01206.00.000	Contingency	\$0.00	\$72,192.00	\$0.00	\$0.00	(\$72,192.00)	(100.00)
Budg_Cat: Personal Services - 100		\$98,873.35	\$195,403.00	\$139,299.00	\$139,299.00	(\$56,104.00)	(28.71)
6100.1.550.49200.4341.01206.00.000	Studio - Technical Services	\$27,544.88	\$23,050.00	\$23,850.00	\$23,850.00	\$800.00	3.47
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Application Hosting - AppGeo	\$4,500.00					
	Description: Domain Names Registration & Renewal	\$500.00					
	Description: EMail Subscription - Citywide & Bid Notices	\$1,400.00					
	Description: Online Streaming of Channel 22	\$3,000.00					
	Description: Programming Services	\$4,000.00					
	Description: Total Info, Data Delivery for Ch 22 and 95	\$1,000.00					
	Description: Vendor Service & Equipment Repair	\$3,000.00					
	Description: Viebit Video on Demand, one year	\$4,500.00					
	Description: Webserver - Hosting	\$1,200.00					
	Description: Webserver - Site Search	\$750.00					
	Column Total:	\$23,850.00					

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.01206.00.000	Studio - Maint Chrgs - Office E	\$7,585.56	\$10,100.00	\$10,400.00	\$10,400.00	\$300.00	2.97
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Adobe Cloud Service License Renewal (2)		\$2,000.00					
Description: Maintenance Support		\$1,500.00					
Description: Percussion CM1 Maintenance		\$6,900.00					
Column Total:		\$10,400.00					
6100.1.550.49200.4441.01206.00.000	Rental of Land & Buildings	\$34,464.00	\$35,417.00	\$35,905.00	\$35,905.00	\$488.00	1.38
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: McConnell Center Media Access Center		\$35,905.00		2,572 sq ft			
Column Total:		\$35,905.00					
6100.1.550.49200.4524.01206.00.000	Public Liab Insurance	\$516.00	\$1,500.00	\$1,280.00	\$1,280.00	(\$220.00)	(14.67)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability insurance		\$1,280.00					
Column Total:		\$1,280.00					

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4531.01206.00.000	Telecommunications	\$14,827.39	\$24,240.00	\$24,240.00	\$24,240.00	\$0.00	0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Data - Comcast - AP - Cocheco Falls

\$1,300.00

Description: Data - Comcast - AP - Henry Law

\$1,300.00

Description: Data - Comcast - AP - Transportation Center

\$1,300.00

Description: Data - Comcast - City Hall

\$4,500.00

Description: Data - Comcast - CS - FGC

\$1,300.00

Description: Data - Comcast - CS - Public Works

\$1,600.00

Description: Data - Comcast - CS - WWTF

\$1,500.00

Description: Data - Comcast - Fire Central

\$1,300.00

Description: Data - Comcast - Fire North End

\$1,300.00

Description: Data - Comcast - Fire South End

\$1,300.00

Description: Data - Comcast - McConnell Center

\$1,300.00

Description: Data - Comcast - Police Remote (2)

\$1,700.00

Description: Data - Comcast - Police Station | Wireless

\$1,800.00

Description: Data - Comcast - Public Library

\$200.00

Description: Data - Comcast - Rec - Arena

\$1,400.00

Description: Data - Media Services Tablet

\$250.00

Description: Voice - Conference Rm Phone

\$240.00

Description: Voice - Media Services Phones

\$650.00

Column Total:

\$24,240.00

6100.1.550.49200.4540.01206.00.000 Advertising

\$0.00

\$0.00

\$500.00

\$500.00

\$500.00

0.00

Column: [FY18CityManagerProposed]

Budget

FTE

Position Desc.

Description: Social Media Promotions

\$500.00

Column Total:

\$500.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4580.01206.00.000	Travel Expense	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$1,200.00					
	Column Total:	\$1,200.00					
Budg_Cat: Purchased Services - 300		\$84,937.83	\$95,507.00	\$97,375.00	\$97,375.00	\$1,868.00	1.96
6100.1.550.49200.4612.01206.00.000	Studio - Operating Supplies	\$2,215.23	\$2,500.00	\$3,000.00	\$3,000.00	\$500.00	20.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media supplies - cabling, discs, media, etc.	\$3,000.00					
	Column Total:	\$3,000.00					
6100.1.550.49200.4640.01206.00.000	Books/Publications	\$1,428.75	\$1,455.00	\$1,500.00	\$1,500.00	\$45.00	3.09
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Artists License - ASCAP	\$350.00					
	Description: Artists License - BMI	\$350.00					
	Description: Artists License - SESAC	\$800.00					
	Column Total:	\$1,500.00					
Budg_Cat: Supplies - 600		\$3,643.98	\$3,955.00	\$4,500.00	\$4,500.00	\$545.00	13.78
6100.1.550.49200.4725.01206.00.000	Building Improvements	(\$6.44)	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media Access Center / Council Chambers	\$2,500.00					
	Column Total:	\$2,500.00					
6100.1.550.49200.4725.01206.94.000	Building Improvements	\$837.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4744.01206.00.000	Furniture & Fixtures	\$242.65	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media Access Center / Council Chambers	\$2,000.00					
	Column Total:	\$2,000.00					
6100.1.550.49200.4744.01206.94.000	Furniture & Fixtures	\$1,095.60	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.01206.00.000	Studio - Computers & Commu	\$21,293.27	\$24,900.00	\$21,000.00	\$21,000.00	(\$3,900.00)	(15.66)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Broadcast System Improvements - Digital HD-SDI	\$10,000.00					
	Description: Broadcast System Improvements - Network	\$4,000.00					
	Description: Broadcast System Improvements - School	\$7,000.00					
	Column Total:	\$21,000.00					
6100.1.550.49200.4745.01206.93.000	Computers & Communication:	\$23.99	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.01206.95.000	Computers & Communication:	\$2.71	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$23,488.78	\$29,400.00	\$25,500.00	\$25,500.00	(\$3,900.00)	(13.27)
6100.1.550.49200.4810.01206.00.000	Membership Dues	\$680.00	\$735.00	\$735.00	\$735.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cable Community	\$50.00					
	Description: NATOA Membership	\$685.00					
	Column Total:	\$735.00					
Budg_Cat: Other Expenses - 800		\$680.00	\$735.00	\$735.00	\$735.00	\$0.00	0.00
Proj_Grant: Dover Communications Studio - 01206		\$211,623.94	\$325,000.00	\$267,409.00	\$267,409.00	(\$57,591.00)	(17.72)

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4110.09100.00.000	DoverNet Fund - Regular Sal	\$152,299.80	\$151,076.00	\$157,769.00	\$157,769.00	\$6,693.00	4.43
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 457 Incentive Pay		\$650.00		457 Incentive			
Description: Dove, Annie L		\$82,545.00	0.7000	Director of Inf			
Description: Wentworth, Matthew		\$74,574.00	1.0000	Deputy Director			
Column Total:		\$157,769.00					
6100.1.550.49200.4115.09100.00.000	DoverNet Fund - Regular Hou	\$23,187.39	\$175,609.00	\$189,628.00	\$189,628.00	\$14,019.00	7.98
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 457 Incentive Pay		\$2,260.00		457 Incentive			
Description: Arbeau, Allen		\$49,670.00	1.0000	IT Administrato			
Description: Meyers, Kathleen		\$66,962.00	1.0000	IT Administrato			
Description: Peters, David		\$25,059.00	0.5000	IT Technician			
Description: Pine, Timothy		\$45,677.00	1.0000	IT Technician			
Column Total:		\$189,628.00					
6100.1.550.49200.4160.09100.00.000	Administration - Severance Pa	\$6,198.20	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4170.09100.00.000	DoverNet Fund - Longevity Pa	\$1,680.00	\$2,080.00	\$3,080.00	\$3,080.00	\$1,000.00	48.08
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 @ 10-14 years		\$800.00		\$800 each			
Description: 1 @ 10-14 years		\$480.00		\$800 prorated			
Description: 1 @ 15-19 years		\$1,200.00		\$1,200 each			
Description: 1 @ 5-9 years		\$400.00		\$400 each			
Description: 1 @ 5-9 years		\$200.00		\$400 prorated			
Column Total:		\$3,080.00					

City of Dover, New Hampshire

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4211.09100.00.000	DoverNet Fund - Health Insur:	\$23,984.94	\$97,404.00	\$85,296.00	\$85,296.00	(\$12,108.00)	(12.43)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$85,296.00					
	Column Total:	\$85,296.00					
6100.1.550.49200.4212.09100.00.000	DoverNet Fund - Dental Insur:	\$781.00	\$2,948.00	\$2,580.00	\$2,580.00	(\$368.00)	(12.48)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,580.00					
	Column Total:	\$2,580.00					
6100.1.550.49200.4213.09100.00.000	DoverNet Fund - Life Insuranc	\$149.22	\$528.00	\$569.00	\$569.00	\$41.00	7.77
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$569.00					
	Column Total:	\$569.00					
6100.1.550.49200.4220.09100.00.000	DoverNet Fund - FICA	\$10,608.06	\$18,304.00	\$22,006.00	\$22,006.00	\$3,702.00	20.23
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$22,006.00					
	Column Total:	\$22,006.00					
6100.1.550.49200.4225.09100.00.000	DoverNet Fund - Medicare	\$2,481.11	\$4,280.00	\$5,106.00	\$5,106.00	\$826.00	19.30
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,106.00					
	Column Total:	\$5,106.00					
6100.1.550.49200.4230.09100.00.000	DoverNet Fund - Retirement	\$8,951.40	\$25,166.00	\$27,562.00	\$27,562.00	\$2,396.00	9.52
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$27,562.00					
	Column Total:	\$27,562.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4240.09100.00.000	DoverNet Fund - Staff Development	\$3,020.08	\$3,500.00	\$7,000.00	\$7,000.00	\$3,500.00	100.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development	\$7,000.00					
	Column Total:	\$7,000.00					
6100.1.550.49200.4260.09100.00.000	DoverNet Fund - Workers Compensation	\$585.96	\$586.00	\$1,130.00	\$1,130.00	\$544.00	92.83
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,130.00					
	Column Total:	\$1,130.00					
6100.1.550.49200.4290.09100.00.000	DoverNet Fund - FSA Fees	\$56.25	\$300.00	\$75.00	\$75.00	(\$225.00)	(75.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$233,983.41	\$481,781.00	\$501,801.00	\$501,801.00	\$20,020.00	4.16
6100.1.550.49200.4335.09100.00.000	Internal Service - Auditing Services	\$382.00	\$390.00	\$390.00	\$390.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services	\$390.00					
	Column Total:	\$390.00					
6100.1.550.49200.4336.09100.00.000	DoverNet Fund - Medical Services	\$440.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4341.09100.00.000	Administration - Technical Services	\$42,096.38	\$42,300.00	\$42,800.00	\$42,800.00	\$500.00	1.18
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HRIS Services	\$12,800.00					
	Description: Network/Physical Services	\$12,000.00					
	Description: Programming Services	\$10,000.00					
	Description: Security Services	\$8,000.00					
	Column Total:	\$42,800.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09100.00.000	DoverNet Fund - Maint Chrgs	\$56,321.37	\$78,400.00	\$78,400.00	\$78,400.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Backup HW & SW Maintenance		\$8,000.00					
Description: Cisco Smartnet Contract - Firewall		\$1,000.00					
Description: Cisco Smartnet Contracts - SNT		\$2,500.00					
Description: Cisco Smartnet Contracts - SNT		\$2,500.00					
Description: ESRI Annual Maintenance		\$10,000.00					
Description: GPS HW & SW Maintenance		\$3,500.00					
Description: HRIS Maintenance		\$21,600.00					
Description: HW Maintenance and Repair - CCTV		\$5,000.00					
Description: HW Maintenance and Repair - Printer		\$1,800.00					
Description: HW Maintenance and Repair - UPS		\$1,000.00					
Description: HW Maintenance Extensions - Server		\$2,500.00					
Description: MDM Maintenance		\$1,000.00					
Description: Sensource Maintenance		\$3,500.00					
Description: Treeno Maintenance Contract		\$6,000.00					
Description: VUEWorks Maintenance Contract		\$8,500.00					
Column Total:		\$78,400.00					
6100.1.550.49200.4521.09100.00.000	DoverNet Fund - Property Insi	\$0.00	\$84.00	\$84.00	\$84.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Property Insurance		\$84.00					
Column Total:		\$84.00					
6100.1.550.49200.4524.09100.00.000	Public Liab Insurance	\$2,196.62	\$2,245.00	\$1,280.00	\$1,280.00	(\$965.00)	(42.98)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Liability Insurance		\$1,280.00					
Column Total:		\$1,280.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4531.09100.00.000	Telecommunications	\$8,848.40	\$11,440.00	\$11,440.00	\$11,440.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Data - Oxford- City Hall Backup	\$1,700.00					
	Description: Services/equipment for voice, fax, data, wireless	\$5,840.00					
	Description: Voice - Oxford - Fiber - City Hall	\$3,900.00					
	Column Total:	\$11,440.00					
6100.1.550.49200.4534.09100.00.000	DoverNet Fund - Administratic	\$0.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FedEx Postage	\$50.00					
	Description: USPS Postage	\$25.00					
	Column Total:	\$75.00					
6100.1.550.49200.4540.09100.00.000	Dovernet Fund - Advertising	\$376.70	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4580.09100.00.000	DoverNet Fund - Travel Exper	\$0.00	\$1,000.00	\$2,000.00	\$2,000.00	\$1,000.00	100.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$110,661.47	\$135,934.00	\$136,469.00	\$136,469.00	\$535.00	0.39
6100.1.550.49200.4611.09100.00.000	Internal Service - Office Suppl	\$46.89	\$500.00	\$800.00	\$800.00	\$300.00	60.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CD-ROMs, DVDs	\$200.00					
	Description: Paper, Pens, Bcards	\$300.00					
	Description: Toner	\$300.00					
	Column Total:	\$800.00					

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4612.09100.00.000	DoverNet Fund - Operating St	\$1,180.14	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Backup Tapes - DDS, DLT	\$1,500.00					
	Description: Network Cabling	\$500.00					
	Description: Network Support Equipment	\$1,000.00					
	Column Total:	\$3,000.00					
6100.1.550.49200.4640.09100.00.000	DoverNet Fund - Books & Put	\$2,224.00	\$2,500.00	\$2,250.00	\$2,250.00	(\$250.00)	(10.00)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: LexisLaw	\$2,250.00					
	Column Total:	\$2,250.00					
Budg_Cat: Supplies - 600		\$3,451.03	\$6,000.00	\$6,050.00	\$6,050.00	\$50.00	0.83
6100.1.550.49200.4725.09100.00.000	Building Improvements	\$0.00	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Access Control Door hardware	\$40,000.00					
	Column Total:	\$40,000.00					
6100.1.550.49200.4742.09100.00.000	DoverNet Admin - Light Vehic	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Asset Management GIS Collection Vehicle	\$25,000.00					
	Column Total:	\$25,000.00					
6100.1.550.49200.4744.09100.00.000	Furniture & Fixtures	\$688.67	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall, IT Offices	\$10,000.00					
	Column Total:	\$10,000.00					
6100.1.550.49200.4744.09100.93.000	Furniture & Fixtures	\$317.68	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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From Date: 7/1/2017

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09100.00.000	Administration - Computers &	\$0.00	\$103,250.00	\$92,000.00	\$92,000.00	(\$11,250.00)	(10.90)
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Building Access Control Enterprise License	\$10,000.00					
	Description: Cisco APs	\$2,500.00					
	Description: ESRI Applications	\$7,500.00					
	Description: GPS Data Collector	\$15,000.00					
	Description: Host Server Upgrades	\$25,000.00					
	Description: McConnell CCTV Upgrade	\$15,000.00					
	Description: North End Fire CCTV Upgrade	\$5,000.00					
	Description: Public Safety Server HW	\$8,000.00					
	Description: Wireless Mgmt Server HW	\$4,000.00					
	Column Total:	\$92,000.00					
6100.1.550.49200.4745.09100.93.000	Computers & Communication:	\$37,410.76	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09100.94.000	Computers & Communication:	\$2,842.19	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$41,259.30	\$143,250.00	\$167,000.00	\$167,000.00	\$23,750.00	16.58
6100.1.550.49200.4810.09100.00.000	Internal Service - Membership	\$149.95	\$150.00	\$150.00	\$150.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Experts Exchange	\$150.00					
	Column Total:	\$150.00					
6100.1.550.49200.4840.09100.00.000	DoverNet Fund - Contingency	\$0.00	\$1,910.00	\$5,716.00	\$5,716.00	\$3,806.00	199.27
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$5,716.00		0.5% Policy Tar			
	Column Total:	\$5,716.00					
Budg_Cat: Other Expenses - 800		\$149.95	\$2,060.00	\$5,866.00	\$5,866.00	\$3,806.00	184.76

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4912.09100.00.000 Internal Service - Transfer to §		\$574.00	\$689.00	\$689.00	\$689.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 30% of DoverNet Share of OPEB ADC		\$689.00		Target 30% FY18			
Column Total:		\$689.00					
Budg_Cat: Operating Transfers Out - 910		\$574.00	\$689.00	\$689.00	\$689.00	\$0.00	0.00
Proj_Grant: Administration - 09100		\$390,079.16	\$769,714.00	\$817,875.00	\$817,875.00	\$48,161.00	6.26
6100.1.550.49200.4435.09111.00.000 Maint Chrgs - Office Equipmei		\$47.50	\$265.00	\$275.00	\$275.00	\$10.00	3.77
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Executive - Maintenance		\$250.00					
Description: Executive - UPS Maintenance		\$25.00					
Column Total:		\$275.00					
Budg_Cat: Purchased Services - 300		\$47.50	\$265.00	\$275.00	\$275.00	\$10.00	3.77
6100.1.550.49200.4745.09111.00.000 Executive - Computers & Comm		\$2,030.06	\$2,851.00	\$3,865.00	\$3,865.00	\$1,014.00	35.57
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Executive - PC Replacement		\$3,865.00					
Column Total:		\$3,865.00					
6100.1.550.49200.4745.09111.93.000 Computers & Communication:		\$369.62	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09111.94.000 Computers & Communication:		\$1,008.05	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$3,407.73	\$2,851.00	\$3,865.00	\$3,865.00	\$1,014.00	35.57
Proj_Grant: Executive - 09111		\$3,455.23	\$3,116.00	\$4,140.00	\$4,140.00	\$1,024.00	32.86

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09151.00.000	Maint Chrgs - Office Equipmei	\$23.75	\$388.00	\$390.00	\$390.00	\$2.00	0.52
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Finance - Maintenance	\$250.00					
	Description: Finance - UPS Maintenance	\$140.00					
	Column Total:	\$390.00					
Budg_Cat: Purchased Services - 300		\$23.75	\$388.00	\$390.00	\$390.00	\$2.00	0.52
6100.1.550.49200.4745.09151.00.000	Finance - Computers & Comm	\$6,433.70	\$6,203.00	\$5,618.00	\$5,618.00	(\$585.00)	(9.43)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Finance - PC Replacement	\$5,618.00					
	Column Total:	\$5,618.00					
6100.1.550.49200.4745.09151.94.000	Computers & Communication:	\$27.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$6,460.70	\$6,203.00	\$5,618.00	\$5,618.00	(\$585.00)	(9.43)
Proj_Grant: Finance - 09151		\$6,484.45	\$6,591.00	\$6,008.00	\$6,008.00	(\$583.00)	(8.85)
6100.1.550.49200.4435.09191.00.000	Maint Chrgs - Office Equipmei	\$9.81	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Maintenance	\$250.00					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$9.81	\$250.00	\$250.00	\$250.00	\$0.00	0.00

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09191.00.000	Planning - Computers & Comr	\$3,696.41	\$1,835.00	\$1,825.00	\$1,825.00	(\$10.00)	(0.54)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - PC Replacement	\$1,825.00					
	Column Total:	\$1,825.00					
Budg_Cat: Capital Outlay - 700		\$3,696.41	\$1,835.00	\$1,825.00	\$1,825.00	(\$10.00)	(0.54)
Proj_Grant: Planning - 09191		\$3,706.22	\$2,085.00	\$2,075.00	\$2,075.00	(\$10.00)	(0.48)
6100.1.550.49200.4435.09210.00.000	Maint Chrgs - Office Equipme	\$3,146.40	\$1,465.00	\$3,645.00	\$3,645.00	\$2,180.00	148.81
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Maintenance	\$250.00					
	Description: Police - SmartNet Maintenance	\$3,000.00					
	Description: Police - UPS Maintenance	\$395.00					
	Column Total:	\$3,645.00					
Budg_Cat: Purchased Services - 300		\$3,146.40	\$1,465.00	\$3,645.00	\$3,645.00	\$2,180.00	148.81
6100.1.550.49200.4745.09210.00.000	Police - Computers & Commu	\$6,780.27	\$11,575.00	\$12,662.00	\$12,662.00	\$1,087.00	9.39
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - PC Replacement	\$12,662.00					
	Column Total:	\$12,662.00					
6100.1.550.49200.4745.09210.93.000	Computers & Communications	\$585.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09210.94.000	Computers & Communications	\$8,162.17	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09210.95.000	Computers & Communications	\$2,224.35	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$17,751.79	\$11,575.00	\$12,662.00	\$12,662.00	\$1,087.00	9.39
Proj_Grant: Police - 09210		\$20,898.19	\$13,040.00	\$16,307.00	\$16,307.00	\$3,267.00	25.05

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09220.00.000	Maint Chrgs - Office Equipmei	\$468.28	\$258.00	\$258.00	\$258.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire and Rescue - Maintenance	\$250.00					
	Description: Fire and Rescue - UPS Maintenance	\$8.00					
	Column Total:	\$258.00					
Budg_Cat: Purchased Services - 300		\$468.28	\$258.00	\$258.00	\$258.00	\$0.00	0.00
6100.1.550.49200.4745.09220.00.000	Fire & Rescue - Computers &	\$8,824.84	\$6,833.00	\$6,225.00	\$6,225.00	(\$608.00)	(8.90)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire - PC Replacement	\$6,225.00					
	Column Total:	\$6,225.00					
Budg_Cat: Capital Outlay - 700		\$8,824.84	\$6,833.00	\$6,225.00	\$6,225.00	(\$608.00)	(8.90)
Proj_Grant: Fire & Rescue - 09220		\$9,293.12	\$7,091.00	\$6,483.00	\$6,483.00	(\$608.00)	(8.57)
6100.1.550.49200.4435.09300.00.000	Maint Chrgs - Office Equipmei	\$847.34	\$304.00	\$308.00	\$308.00	\$4.00	1.32
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS PW - Maintenance	\$250.00					
	Description: CS PW - UPS Maintenance	\$58.00					
	Column Total:	\$308.00					
Budg_Cat: Purchased Services - 300		\$847.34	\$304.00	\$308.00	\$308.00	\$4.00	1.32

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09300.00.000	Comm Serv PW - Computers	\$2,144.78	\$9,234.00	\$7,404.00	\$7,404.00	(\$1,830.00)	(19.82)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Services - PC Replacement	\$7,404.00					
	Column Total:	\$7,404.00					
6100.1.550.49200.4745.09300.93.000	Computers & Communication:	\$32.64	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09300.94.000	Computers & Communication:	\$2,740.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09300.95.000	Computers & Communication:	\$2,212.48	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$7,129.90	\$9,234.00	\$7,404.00	\$7,404.00	(\$1,830.00)	(19.82)
Proj_Grant: Comm Serv PW - 09300		\$7,977.24	\$9,538.00	\$7,712.00	\$7,712.00	(\$1,826.00)	(19.14)
6100.1.550.49200.4435.09400.00.000	Maint Chrgs - Office Equipmei	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Welfare - Maintenance	\$250.00					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
6100.1.550.49200.4745.09400.00.000	Human Services - Computers	\$0.00	\$1,140.00	\$895.00	\$895.00	(\$245.00)	(21.49)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Welfare - PC Replacement	\$895.00					
	Column Total:	\$895.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$1,140.00	\$895.00	\$895.00	(\$245.00)	(21.49)
Proj_Grant: Human Services - 09400		\$0.00	\$1,390.00	\$1,145.00	\$1,145.00	(\$245.00)	(17.63)

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09455.00.000	Maint Chrgs - Office Equipmei	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Library - Maintenance	\$250.00					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
6100.1.550.49200.4745.09455.00.000	Public Library - Computers & C	\$0.00	\$4,999.00	\$4,723.00	\$4,723.00	(\$276.00)	(5.52)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Library - PC Replacement	\$4,723.00					
	Column Total:	\$4,723.00					
6100.1.550.49200.4745.09455.94.000	Computers & Communication:	\$2,187.50	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09455.95.000	Computers & Communication:	\$2,993.42	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$5,180.92	\$4,999.00	\$4,723.00	\$4,723.00	(\$276.00)	(5.52)
Proj_Grant: Public Library - 09455		\$5,180.92	\$5,249.00	\$4,973.00	\$4,973.00	(\$276.00)	(5.26)
6100.1.550.49200.4435.09500.00.000	Maint Chrgs - Office Equipmei	\$389.97	\$304.00	\$324.00	\$324.00	\$20.00	6.58
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec - Maintenance	\$250.00					
	Description: Rec - UPS Maintenance	\$74.00					
	Column Total:	\$324.00					
Budg_Cat: Purchased Services - 300		\$389.97	\$304.00	\$324.00	\$324.00	\$20.00	6.58

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09500.00.000	Comm Serv Recreation - Corr	\$5,887.13	\$3,099.00	\$4,829.00	\$4,829.00	\$1,730.00	55.82
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS Recreation - PC Replacement	\$4,829.00					
	Column Total:	\$4,829.00					
Budg_Cat: Capital Outlay - 700		\$5,887.13	\$3,099.00	\$4,829.00	\$4,829.00	\$1,730.00	55.82
Proj_Grant: Comm Serv Recreation - 09500		\$6,277.10	\$3,403.00	\$5,153.00	\$5,153.00	\$1,750.00	51.43
6100.1.550.49200.4435.09810.00.000	Maint Chrgs - Office Equipme	\$960.02	\$1,058.00	\$1,050.00	\$1,050.00	(\$8.00)	(0.76)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water - Maintenance	\$250.00					
	Description: Water - SmartNet Maintenance	\$800.00					
	Column Total:	\$1,050.00					
Budg_Cat: Purchased Services - 300		\$960.02	\$1,058.00	\$1,050.00	\$1,050.00	(\$8.00)	(0.76)
6100.1.550.49200.4745.09810.00.000	Water - Computers & Commu	\$0.00	\$1,265.00	\$2,003.00	\$2,003.00	\$738.00	58.34
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water - PC Replacement	\$2,003.00					
	Column Total:	\$2,003.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$1,265.00	\$2,003.00	\$2,003.00	\$738.00	58.34
Proj_Grant: Water - 09810		\$960.02	\$2,323.00	\$3,053.00	\$3,053.00	\$730.00	31.42

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Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09820.00.000	Maint Chrgs - Office Equipmei	\$960.02	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer - Maintenance	\$250.00					
	Description: Sewer - SmartNet Maintenance	\$800.00					
	Column Total:	\$1,050.00					
Budg_Cat: Purchased Services - 300		\$960.02	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00	0.00
6100.1.550.49200.4745.09820.00.000	Computers & Communication:	\$0.00	\$506.00	\$1,001.00	\$1,001.00	\$495.00	97.83
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer - PC Replacment	\$1,001.00					
	Column Total:	\$1,001.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$506.00	\$1,001.00	\$1,001.00	\$495.00	97.83
Proj_Grant: Sewer - 09820		\$960.02	\$1,556.00	\$2,051.00	\$2,051.00	\$495.00	31.81
6100.1.550.49200.4435.09830.00.000	Maint Chrgs - Office Equipmei	\$0.00	\$8.00	\$258.00	\$258.00	\$250.00	3,125.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena - Maintenance	\$250.00					
	Description: Arena - UPS Maintenance	\$8.00					
	Column Total:	\$258.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$8.00	\$258.00	\$258.00	\$250.00	3,125.00

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To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09830.00.000	Arena - Computers & Commu	\$0.00	\$1,582.00	\$1,582.00	\$1,582.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena - PC Replacement	\$1,582.00					
	Column Total:	\$1,582.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$1,582.00	\$1,582.00	\$1,582.00	\$0.00	0.00
Proj_Grant: Arena - 09830		\$0.00	\$1,590.00	\$1,840.00	\$1,840.00	\$250.00	15.72
Grand Total:		\$674,266.23	\$1,151,686.00	\$1,146,224.00	\$1,146,224.00	(\$5,462.00)	(0.47)

End of Report

OTHER CHARGES

Division: Central Stores Fund

Function 6110-49200

Mission Statement:

To manage the purchase and the inventories for various office supplies and appropriate charge out items to departments on a cost reimbursement basis.

Major Services/Responsibilities:

- Supply departments with readily available and maintained leased copy equipment at City Hall
- Take readings and charge out copier use for two copiers
- Maintain adequate supplies of computer paper, binding materials, invoices and mass mailing envelopes
- Charge out all supplies to the user department as consumed on a cost reimbursement basis
- Charge out all postage metered through the City Clerk/Tax Collection Office to the various departments

Key Fiscal Year Objectives:

- To achieve bulk purchases of supplies to attain savings and maintain sufficient inventories to avoid breaks in processes or delays in office functions
- Continue to charge out supplies on a cost reimbursement basis and monitor fund balance

Performance Measures:

Description	FY16 Actual	FY17 Estimate	FY18 Proposed
Monthly charge out of supplies consumed	12	12	12
Monthly charge out of postage used	12	12	12

City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.4335.00000.00.000	Internal Service - Auditing Ser	\$160.00	\$160.00	\$160.00	\$160.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services allocation	\$160.00					
	Column Total:	\$160.00					
6110.1.550.49200.4435.00000.00.000	Internal Service - Maint Chrgs	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paper Folder - Annual Maintenance 1 @ EA \$100	\$100.00					
	Column Total:	\$100.00					
6110.1.550.49200.4443.00000.00.000	Internal Service-Rental of Equ	\$13,921.40	\$13,976.00	\$13,976.00	\$13,976.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall copier - Color 12 Mo @ \$329	\$3,948.00					
	Description: Clerks Office copier - Color 12 Mo @ \$439	\$5,268.00					
	Description: Extra copies charges	\$1,160.00					
	Description: Postage meter rental fee 12 Mo @ \$300	\$3,600.00					
	Column Total:	\$13,976.00					
6110.1.550.49200.4534.00000.00.000	Internal Service-Postage	\$46,750.00	\$50,400.00	\$50,400.00	\$50,400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express & parcel delivery service	\$50,400.00					
	Column Total:	\$50,400.00					
Budg_Cat: Purchased Services - 300		\$60,831.40	\$64,636.00	\$64,636.00	\$64,636.00	\$0.00	0.00

City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2017-2018

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.4611.00000.00.000	Internal Service-Office Supplies	\$3,489.50	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Copier paper and toner supplies		\$4,000.00					
Column Total:		\$4,000.00					
6110.1.550.49200.4612.00000.00.000	Internal Service-Operating Supplies	\$26,422.57	\$32,950.00	\$32,950.00	\$32,950.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cleaning chemicals and supplies		\$13,000.00					
Description: Ice melt for buildings		\$3,000.00					
Description: Paper products and trash liners		\$14,000.00					
Description: Postage Meter supplies		\$1,000.00					
Description: Pre-printed forms, etc.		\$1,950.00					
Column Total:		\$32,950.00					
Budg_Cat: Supplies - 600		\$29,912.07	\$36,950.00	\$36,950.00	\$36,950.00	\$0.00	0.00
Func: Internal Service - 49200		\$90,743.47	\$101,586.00	\$101,586.00	\$101,586.00	\$0.00	0.00

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OTHER CHARGES

Division: Fleet Maintenance Fund

Function 6310-49200

Mission Statement:

To provide accurate and efficient maintenance and repair of vehicles for Engineering, Water, Sewer, Cemetery, Recreation, Facilities and Grounds, Assessing and Dover Police department, School Department and Strafford County Sheriff's Department, UNH Police Department, Riverside Rest Home and Dover Housing Authority, Lee Police Department, Madbury Police Department.

Major Services/Responsibilities:

- Responsible for the maintenance and repair of 275 City and Non City vehicles, trucks heavy and small equipment
- Preventive maintenance and repair of heavy equipment during snow, ice and other emergencies
- Maintain an inventory of parts and fluids for normal and emergency repairs to vehicles
- Provide for scheduled and non-scheduled repairs to City vehicles
- Provide for annual State inspections on vehicles
- Provide fuel efficient vehicles

Key Fiscal Year Objectives:

- Monitor parts inventory control program and work order tracking system
- Monitor results of shop productivity indicators to ensure efficiency goals are being met
- Maintain vehicle and equipment replacement plan
- Continue insourcing of vehicle repair program
- Monitor vehicle Fuel efficiencies

Performance Measures:

Description	FY16 Act	FY17 Act	FY18 Est
Size of fleet repaired by Fleet Maintenance Fund	165	271	271
Number of Work orders processed per year	1,528	1,500	1,500
Total CS vehicles (includes Water and Sewer)	122	110	110
Total Planning/Inspection vehicles	5	7	7
Total Police vehicles	38	37	37
Total Assessing vehicles	2	0	0
Total Recreation	9	7	7
Total Other Vehicles (non-city)	110	110	110

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4115.00000.00.000	Regular Hourly Employees	\$274,657.21	\$283,947.00	\$310,937.00	\$310,937.00	\$26,990.00	9.51
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 457 Incentive Pay		\$520.00		457 Incentive			
Description: Crowley, Leon E		\$77,809.00	1.0000	Fleet Superviso			
Description: Demeritt, James R		\$52,783.00	1.0000	Heavy Equipment			
Description: Dwyer, Cheryl		(\$10,738.00)	-0.2500	25% to Sewer			
Description: Dwyer, Cheryl		(\$10,738.00)	-0.2500	25% to Water			
Description: Dwyer, Cheryl		\$42,952.00	1.0000	Secretary II			
Description: Green, George		\$52,783.00	1.0000	Heavy Equipment			
Description: LaFlamme, Marc E		\$52,783.00	1.0000	Heavy Equipment			
Description: O Brien, Michael J		\$52,783.00	1.0000	Heavy Equipment			
Column Total:		\$310,937.00					
6310.1.550.49200.4120.00000.00.000	Temporary Employees	\$1,845.76	\$2,142.00	\$2,142.00	\$2,142.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Temporary Staff for coverage		\$2,142.00					
Column Total:		\$2,142.00					
6310.1.550.49200.4130.00000.00.000	Overtime Pay	\$478.04	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Estimated overtime		\$3,000.00					
Column Total:		\$3,000.00					
6310.1.550.49200.4160.00000.00.000	Severance Pay	(\$1,758.28)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4170.00000.00.000	Longevity Pay	\$6,800.00	\$6,800.00	\$8,400.00	\$8,400.00	\$1,600.00	23.53
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800.00		\$800 each			
	Description: 1 @ 10-14 yrs prorated	\$400.00		\$800 prorated			
	Description: 1 @ 15-19 years	\$1,200.00		\$1,200 each			
	Description: 3 @ 25 plus years	\$6,000.00		\$2,000 each			
	Column Total:	\$8,400.00					
6310.1.550.49200.4211.00000.00.000	Health Insurance	\$91,483.84	\$96,147.00	\$117,974.00	\$117,974.00	\$21,827.00	22.70
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$117,974.00					
	Column Total:	\$117,974.00					
6310.1.550.49200.4212.00000.00.000	Dental Insurance	\$3,256.32	\$3,317.00	\$3,875.00	\$3,875.00	\$558.00	16.82
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium to HealthTrust	\$3,875.00					
	Column Total:	\$3,875.00					
6310.1.550.49200.4213.00000.00.000	Life Insurance	\$598.86	\$682.00	\$745.00	\$745.00	\$63.00	9.24
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$745.00					
	Column Total:	\$745.00					
6310.1.550.49200.4220.00000.00.000	FICA	\$16,734.26	\$17,584.00	\$18,369.00	\$18,369.00	\$785.00	4.46
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$18,369.00					
	Column Total:	\$18,369.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4225.00000.00.000	Medicare	\$3,913.98	\$4,113.00	\$4,296.00	\$4,296.00	\$183.00	4.45
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,296.00					
	Column Total:	\$4,296.00					
6310.1.550.49200.4230.00000.00.000	Retirement	\$31,881.70	\$33,052.00	\$36,652.00	\$36,652.00	\$3,600.00	10.89
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$36,652.00					
	Column Total:	\$36,652.00					
6310.1.550.49200.4240.00000.00.000	Staff Development Reimbursa	\$650.00	\$3,400.00	\$3,400.00	\$3,400.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 @ \$650 1 @ \$800	\$3,400.00		Per Contract			
	Column Total:	\$3,400.00					
6310.1.550.49200.4260.00000.00.000	Workers Comp Insurance	\$10,904.04	\$10,904.00	\$11,714.00	\$11,714.00	\$810.00	7.43
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$11,714.00					
	Column Total:	\$11,714.00					
6310.1.550.49200.4290.00000.00.000	FSA Fees	\$56.25	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6310.1.550.49200.4295.00000.00.000	Compensated Absences	\$3,308.20	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$444,810.18	\$465,088.00	\$521,504.00	\$521,504.00	\$56,416.00	12.13
6310.1.550.49200.4335.00000.00.000	Auditing Services	\$258.00	\$258.00	\$258.00	\$258.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Internal Service - Auditing Services	\$258.00					
	Column Total:	\$258.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4336.00000.00.000	Medical Services	\$228.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Exams	\$50.00					
	Column Total:	\$50.00					
6310.1.550.49200.4433.00000.00.000	Maint Chrgs - Equipment	\$2,482.60	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintain lifts, hoist, compressors, clean oil sepa	\$4,000.00					
	Column Total:	\$4,000.00					
6310.1.550.49200.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$6,274.00	\$8,517.00	\$8,602.00	\$8,602.00	\$85.00	1.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: All Data subscription	\$1,500.00					
	Description: CFA software maintenance agreement	\$2,095.00					
	Description: Disivion share software upgrades	\$300.00					
	Description: Division share DoverNet PC Replacement	\$501.00					
	Description: Division share DoverNet Support Allocation	\$4,116.00					
	Description: Division share of TCP license	\$90.00					
	Column Total:	\$8,602.00					
6310.1.550.49200.4443.00000.00.000	Rental of Equipment	\$744.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6310.1.550.49200.4522.00000.00.000	Vehicle & Equip Insurance	\$894.70	\$917.00	\$899.00	\$899.00	(\$18.00)	(1.96)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$899.00					
	Column Total:	\$899.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4524.00000.00.000. Public Liab Insurance		\$2,716.85	\$2,832.00	\$2,893.00	\$2,893.00	\$61.00	2.15
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Liability Insurance		\$2,893.00					
Column Total:		\$2,893.00					
6310.1.550.49200.4531.00000.00.000. Telecommunications		\$5,189.75	\$5,244.00	\$5,265.00	\$5,265.00	\$21.00	0.40
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Services/equipment for voice, fax, data, wireless		\$5,265.00					
Column Total:		\$5,265.00					
Budg_Cat: Purchased Services - 300		\$18,787.90	\$21,818.00	\$21,967.00	\$21,967.00	\$149.00	0.68
6310.1.550.49200.4611.00000.00.000. Office Supplies		\$292.45	\$800.00	\$800.00	\$800.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: General Office Supplies		\$800.00					
Column Total:		\$800.00					
6310.1.550.49200.4612.00000.00.000. Operating Supplies		\$3,809.71	\$3,150.00	\$3,150.00	\$3,150.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Rags & Mats weekly rental		\$1,650.00					
Description: Various operating supplies		\$1,500.00					
Column Total:		\$3,150.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4615.00000.00.000	Clothing & Uniforms	\$2,496.79	\$3,228.00	\$3,228.00	\$3,228.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety shoes per Union Contract AFSCME 4 @ \$300	\$1,200.00					
	Description: Safety shoes per Union Contract DPEA 1 @ \$300	\$300.00					
	Description: Uniforms	\$1,728.00					
	Column Total:	\$3,228.00					
6310.1.550.49200.4626.00000.00.000	Vehicle Fuels	\$1,358.77	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel gasoline	\$5,000.00					
	Column Total:	\$5,000.00					
6310.1.550.49200.4653.00000.00.000	Maint Supplies - Equipment	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance of equipment	\$1,000.00					
	Column Total:	\$1,000.00					
6310.1.550.49200.4654.00000.00.000	Maint Supplies - Vehicles	\$823.58	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for vehicle repairs	\$300.00					
	Column Total:	\$300.00					
6310.1.550.49200.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$3,201.21	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools/hardware less than \$500	\$4,500.00					
	Column Total:	\$4,500.00					
Budg_Cat: Supplies - 600		\$12,982.51	\$17,978.00	\$17,978.00	\$17,978.00	\$0.00	0.00

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2017-2018

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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4742.00000.00.000	Light Vehicles	\$3,617.00	\$27,725.00	\$57,725.00	\$57,725.00	\$30,000.00	108.21
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Light Vehicles Replacement Program	\$57,725.00					
	Column Total:	\$57,725.00					
6310.1.550.49200.4742.00000.95.000	Light Vehicles	\$1,827.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$5,444.00	\$27,725.00	\$57,725.00	\$57,725.00	\$30,000.00	108.21
6310.1.550.49200.4840.00000.00.000	Contingency	\$4,426.00	\$4,200.00	\$4,770.00	\$4,770.00	\$570.00	13.57
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$4,770.00		FY18 Policy .5%			
	Column Total:	\$4,770.00					
6310.1.550.49200.4895.00000.00.000	Cost of Sales	\$277,687.34	\$227,594.00	\$272,594.00	\$272,594.00	\$45,000.00	19.77
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Internal Departments Parts	\$224,544.00					
	Description: Outside Services Parts	\$48,050.00					
	Column Total:	\$272,594.00					
Budg_Cat: Other Expenses - 800		\$282,113.34	\$231,794.00	\$277,364.00	\$277,364.00	\$45,570.00	19.66
6310.1.550.49200.4912.00000.00.000	Transfer to Special Rev	\$57,690.00	\$66,223.00	\$62,238.00	\$62,238.00	(\$3,985.00)	(6.02)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 30% of Fleet Share of OPEB ADC	\$41,872.00		Target 30% FY18			
	Description: Insurance Premium Costs for 1 Retiree to OPEB Liab	\$20,366.00					
	Column Total:	\$62,238.00					
Budg_Cat: Operating Transfers Out - 910		\$57,690.00	\$66,223.00	\$62,238.00	\$62,238.00	(\$3,985.00)	(6.02)
Func: Internal Service - 49200		\$821,827.93	\$830,626.00	\$958,776.00	\$958,776.00	\$128,150.00	15.43

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Report:

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OTHER CHARGES

Division: Workers Compensation

Function 6800-49200

Mission Statement:

Serve to work collaboratively with contracted workers’ compensation carrier and act as a liaison to provide assistance and internal customer service to workers having had a workplace injury, as well as to ensure the City of Dover organization has little to no workforce disruption.

Major Services/Responsibilities:

Collect and submit first reports of injury

Monitor claims for significant trends of injury by cause, location, department, etc.

Provide a variety of safety trainings and materials for staff

Provide injured employee assistance

Work collaboratively with workers’ compensation carrier

Contract for reinsurance for claims exceeding \$500,000

Contract for required annual actuarial review

Key Fiscal Year Objectives:

Conduct city-wide employee and supervisors safety training

Reduce frequency and severity of employee injury

Administer Workers’ Compensation Education Program

Support City Joint Loss Management Committee

Performance Measures:

Description	FY16 Actual	FY17 Estimated	FY18 Estimated
Administer workers’ compensation claims - total	37	32	30
Administer workers’ compensation claims – time lost	06	02	02
Administer workers’ compensation claims – medical only	31	30	28
Claim evaluations	05	06	07

City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4260.09100.00.000	Workers Comp Insurance - Ac	\$460,698.00	\$573,320.00	\$573,320.00	\$573,320.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Premium for Worker Comp Insurance		\$573,320.00					
Column Total:		\$573,320.00					
6800.1.550.49200.4261.09100.00.000	Administration - Worker's Con	(\$620,804.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		(\$160,106.00)	\$573,320.00	\$573,320.00	\$573,320.00	\$0.00	0.00
6800.1.550.49200.4312.09100.00.000	Management Services	\$15,630.00	\$11,700.00	\$11,700.00	\$11,700.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Actuarial Study		\$5,000.00					
Description: Contracted claims services		\$6,700.00					
Column Total:		\$11,700.00					
6800.1.550.49200.4335.09100.00.000	Auditing Services - Administra	\$822.00	\$838.00	\$838.00	\$838.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division share of audit expenses		\$838.00					
Column Total:		\$838.00					
Budg_Cat: Purchased Services - 300		\$16,452.00	\$12,538.00	\$12,538.00	\$12,538.00	\$0.00	0.00
6800.1.550.49200.4810.09100.00.000	Membership Dues - Administr	\$0.00	\$900.00	\$900.00	\$900.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Safety Council Membership 1 @ \$900 EA		\$900.00					
Column Total:		\$900.00					

City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4819.09100.00.000	Fees & Charges	\$65,574.35	\$65,600.00	\$65,600.00	\$65,600.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Payment to State for Administrative Fund		\$20,700.00					
Description: Payment to State for Second Injury Fund		\$44,900.00					
Column Total:		\$65,600.00					
6800.1.550.49200.4840.09100.00.000	Contingency - Administration	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Unforeseen Expenses		\$2,000.00					
Column Total:		\$2,000.00					
Budg_Cat: Other Expenses - 800		\$65,574.35	\$68,500.00	\$68,500.00	\$68,500.00	\$0.00	0.00
Proj_Grant: Administration - 09100		(\$78,079.65)	\$654,358.00	\$654,358.00	\$654,358.00	\$0.00	0.00
Fund: Workers Compensation Fund - 6800		(\$78,079.65)	\$654,358.00	\$654,358.00	\$654,358.00	\$0.00	0.00
Grand Total:		(\$78,079.65)	\$654,358.00	\$654,358.00	\$654,358.00	\$0.00	0.00

End of Report

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City of Dover
Fiscal Year 2018 Budget
 July 1, 2017 - June 30, 2018

Appropriations
Summary by Fund

Education

Fund	Description			Prior Year Actual	Current Year Budget	Board Request	City Mgr Proposed	Dollar Change	Percent Change
1000	General Fund*	46900	Education	46,740,214	49,542,420	52,119,596	52,119,596	2,577,176	5.2
2800	School Cafeteria Fund	46900	Education	1,636,994	1,760,000	1,730,000	1,730,000	(30,000)	(1.7)
2820	School Federal Grants	46900	Education	2,982,917	2,825,000	3,051,108	3,051,108	226,108	8.0
2900	School Special Pgms & Grants	46900	Education	94,590	100,000	129,000	129,000	29,000	29.0
3810	School Tuition Programs	46900	Education	115,835	125,000	125,000	125,000	0	0.0
3825	Alternative Education Fund	46900	Education	661,608	680,700	0	0	(680,700)	(100.0)
3830	School Facilities Fund	46900	Education	188,936	511,500	190,395	190,395	(321,105)	(62.8)
Total for Department				<u>52,421,094</u>	<u>55,544,620</u>	<u>57,345,099</u>	<u>57,345,099</u>	<u>1,800,479</u>	<u>3.2</u>

*Note: Excludes School Debt Service. See Debt Information & Capital Improvements section for details.

EDUCATION

Division: Student Support Services

Function 46900

Mission Statement:

Support services provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as supports for fulfilling the objectives of instruction and community services rather than as programs in and of themselves.

Goals and Priorities:

- Provided all students with aligned, rigorous, and research-based instructional materials to prepare them for the 21st century learning and post-secondary opportunities.
- Support curriculum review, revision, and alignment as a systemic basis for all disciplines.
- Support staff training for the implementation of new programs in the district.
- Maintain student services to meet their growing social, emotional, and health needs, which impact their ability to learn.
- Continue our commitment to the integration of technology as a tool for learning in all subject areas.

Budget Highlights:

Support for curriculum development and technology adoption

This section includes funds for the following activities:

Attendance Services
Physical Therapy & Vision
Library Services

Occupational Therapy
Student Assessments
Psychological Services

Guidance
Health Services
Curriculum Development

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Student Support Services (2100-2299)	\$4,141,244	\$4,351,048	\$4,711,593

EDUCATION

Division: Instructional Programs

Function 46900

Mission Statement:

The Dover School District will provide high quality instructional programs, ensuring that the diverse needs of all students are addressed.

Goals and Priorities:

- Engage in strategic planning that focuses on excellence in teaching and learning, including the implementation of a competency-based educational system that is built on Dover's values and vision for the future.
- Partner with colleagues to create an instructional climate that values coaching, modeling, and a collaborative culture to improve teaching practices.
- Ensure that all district schools meet all state minimum standards for school approval and that the high school meets accreditation standards set by the New England Association of Schools and Colleges.
- Endeavor to keep teacher assignment and class size reasonable and conducive to learning.
- Grow instructional program opportunities for students.

Budget Highlights:

- The Regular Education budget provides for regular classroom instruction for our K-12 students to prepare them to continue their education and to become productive citizens and family members.
- Special Education funds are for activities designed primarily for students who require special instructional services. Administrative positions are also budgeted under this function.
- Career Technical Education Center funds instructional activities which teach students the knowledge, skills, and attitudes needed for continued education in technological fields and for employment in career and technical areas upon graduation from high school.
- School Athletics are school-sponsored activities that provide opportunities for students to compete in inter-scholastic competition. Some of the sporting events generate gate receipt revenues recorded in the enterprise fund.
- Adult Education is funding for the Dover Adult Learning Center's Director and Administrative Assistant.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Delivery of Instruction for Students (1100-1799)	\$32,153,254	\$33,744,662	\$35,377,059

EDUCATION

Division: Administrative Services

Function 46900

Mission and Vision Statements:

Mission: Strengthening our community by educating every child, every day!

Vision: Teachers and students will be held accountable to a standard of excellence, emphasizing collaboration, innovation and best practices in teaching and learning.

Adopted: April 12, 2010

Goals and Priorities:

- The School Board provides oversight of school operations and the development of policy, adopts an educationally sound and fiscally responsible budget, and supervises the Superintendent of Schools.
- The Superintendent establishes the vision and leads the School District's educational program, develops an educationally sound and fiscally responsible budget, communicates with stakeholders, supervises administrative staff, and oversees School District operations.
- The School Administration implements the vision and leads individual schools and programs, participates in the development of an educationally sound and fiscally responsible budget, communicates with stakeholders, supervises staff, and oversees school and program operations.

Budget Highlights:

- This section includes wages and benefits for School Board members and Administration and office support staff.
- Other professional services such as legal counsel, liability insurance, the annual audit, office equipment maintenance and office supplies are also included in this section.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
School Board, Superintendent's Office and School Administration (2300-2499)	\$3,387,760	\$3,975,616	\$3,994,607

EDUCATION

Division: Facilities and Operations

Function 46900

Mission Statement:

The Facilities and Operations Department is managed by a full-service, outside facilities management company, C&W Services (formerly DTZ). The company shares the same philosophy as the School District and School Board to remain committed to providing quality service to students, faculty, staff and community, while fostering a safe and healthy building environment.

Goals and Priorities:

- Maintain our facilities in accordance with local, state and federal fire, health, safety, and accessibility laws and regulations.
- Follow an ongoing plan for the optimal care and use of all facilities to ensure a proper learning environment for every student.
- Employ cost saving measures whenever possible.
- Continue to improve the efficiency of our physical plant.
- Examine collaboration with City departments in areas where savings can be affected by such collaboration.

Budget Highlights:

- A contract remains in effect through July 7, 2019.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Operation and Maintenance of Plant (2600-2699)	\$3,756,187	\$3,806,100	\$4,134,299

EDUCATION

Division: Transportation

Function 46900

Mission Statement:

The transportation account includes the personnel and activities necessary for the conveyance of both public and private school students to and from Dover schools in accordance with state law and School Board policy.

Goals and Priorities:

- Student safety remains our first priority.
- Transportation plays an integral role in a student's access to curricular and extra-curricular opportunities.
- We will continue to explore methods of providing the most cost effective student transportation, and we will monitor our providers to assure both quality and accountability.
- We recognize the changing transportation needs of families and will try to accommodate those needs in ways that do not add to our transportation costs.

Budget Highlights:

- The Dover School District negotiated a three-year agreement with First Student, Inc. beginning July 1, 2017 and ending June 30, 2020 which includes eleven new buses in first year of the agreement.
- The Dover School District negotiated a three-year agreement with The Provider Enterprises, Inc. for the transportation of school children with disabilities. The agreement remains in effect through June 30, 2019.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Transportation Costs (2700-2799)	\$2,062,425	\$2,200,828	\$2,533,656

EDUCATION

Division: Other

Function 46900

Mission Statement:

The division labeled "other" includes support services not directly related to previous accounts. Listed here are the costs of unemployment compensation, general liability coverage, workers' compensation, severance pay, physical exams, immunizations, criminal records checks, and technology.

The largest item in this division is existing debt service budgeted at an estimated \$5,978,687 for 2017-2018.

Goals and Priorities:

- Continue to examine and implement risk management strategies to reduce the District's exposure.
- Continually seek to obtain the best insurance coverage at rates favorable to the school district.
- Work closely with the City to coordinate capital purchasing and sharing services to maximize cost savings.
- Continue to examine and improve technology infrastructure, devices, software, staffing and curriculum integration.

Budget Highlights:

- Debt service includes principal and interest payments associated with the Dover High School and Career Technical Education Center renovation project.
- Fund Transfers to School Capital Reserve Funds are estimated at \$155,000 in FY2018.
- Beginning in FY2018, there will be no fund transfer to the School Alternative Education Fund. The School's General Fund operating budget will fully fund the program.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Other (2800-2999, 5200-5299)	\$4,878,814	\$8,053,985	\$7,347,069

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
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From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change

1000.1.600.46900.4918.00000.00.000 Transfer to Trust	\$0.00	\$80,000.00	\$155,000.00	\$155,000.00	\$75,000.00	93.75

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: FY18 Transfer to Athletics Capital Reserve	\$20,000.00

Description: FY18 Transfer to Curriculum Reserve	\$45,000.00

Description: FY18 Transfer to School Facilities Reserve	\$50,000.00

Description: FY18 Transfer to Technology Reserve	\$40,000.00

Column Total:	\$155,000.00

Budg_Cat: Operating Transfers Out - 910	\$0.00	\$80,000.00	\$155,000.00	\$155,000.00	\$75,000.00	93.75

1000.1.600.46900.4950.00000.00.000 Education	\$0.00	\$49,462,420.00	\$51,964,596.00	\$51,964,596.00	\$2,502,176.00	5.06

Column: [FY18CityManagerProposed]

Budget FTE Position Desc.

Description: School Board FY18 Proposed (excludes Debt Service)	\$51,964,596.00

Column Total:	\$51,964,596.00

Budg_Cat: Education - 950	\$0.00	\$49,462,420.00	\$51,964,596.00	\$51,964,596.00	\$2,502,176.00	5.06

Func: Education - 46900	\$0.00	\$49,542,420.00	\$52,119,596.00	\$52,119,596.00	\$2,577,176.00	5.20

City of Dover
Fiscal Year 2018 Budget
 July 1, 2017 - June 30, 2018

Appropriations

1000 General Fund
School
46900 Education

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Board Request	FY18 City Mgr Proposed	\$ Change	% Change
Education							
4918	Transfer to Athletics Reserve	0	0	20,000	20,000	20,000	100.0
	Transfer to Curriculum Reserve	25,000	10,000	45,000	45,000	35,000	350.0
	Transfer to School Facilities Reserve	35,000	50,000	50,000	50,000	0	0.0
	Transfer to Technology Reserve	15,000	20,000	40,000	40,000	20,000	100.0
4950	Education	46,740,214	49,462,420	51,964,596	51,964,596	2,502,176	5.1
	School Appropriation (excl Debt Service)		49,542,420	52,119,596	52,119,596		
	Total Education	46,815,214	49,542,420	52,119,596	52,099,596	2,557,176	5.2
Total	46900 Education	46,815,214	49,542,420	52,119,596	52,099,596	2,557,176	5.2

EDUCATION

Division: School Cafeteria Fund

Function 2800-46900

Mission Statement:

The Dover School District school lunch program provides high quality meals for Dover public school students in accordance with the National School Lunch Program/School Breakfast program and local Wellness policies. The program is designed to promote a nutritious and healthy lifestyle, providing nutrition education to both students and staff while working closely with the new USDA My Plate program.

Goals and Priorities:

- Maintain a high level of training for all food service employees to keep current with USDA regulations, new cooking and food trends, and continual improvement of service and product.
- Increase and market fresh food choices for students.
- Develop interesting and healthy menus.
- Provide an annual surplus driven by increased participation, improved quality controls, and improved cost controls (contractually driven provision).

Budget Highlights:

- Included are the costs for contracted services, commodities, supplies, utilities, equipment and fixed costs.
- The entire account is funded from sources separate from local tax revenue.
- We partner with Café Services LLC's Fresh Picks Café. This Food Services Management Company is responsible for the staffing and full operation of the District's food services program.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Estimated Budget	\$1,625,111	\$1,760,000	\$1,730,000

City of Dover
Fiscal Year 2018 Budget
 July 1, 2017 - June 30, 2018

Appropriations

2800 School Cafeteria Fund

School

46900 Education

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Board Request	FY18 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	1,636,994	1,760,000	1,730,000	1,730,000	-30,000	(1.7)
	Total Appropriations - Cafeteria		1,760,000	1,730,000	1,730,000		
	Total Education	1,636,994	1,760,000	1,730,000	1,730,000	-30,000	-1.7
Total	46900 Education	1,636,994	1,760,000	1,730,000	1,730,000	-30,000	-1.7

EDUCATION

Division: Dept. of Education Federal Grants Function 2820-46900

Mission Statement:

Federal funds will be used to supplement District resources to provide an increased number of quality educational and related services to students in Dover's public, private and some charter schools. They may also be used to support professional development for staff in public and private schools.

Goals and Priorities:

- Provide supplemental instructional support in the areas of English Language Arts and math.
- Ensure that students acquire the high quality technical skills that will prepare them for post-secondary education and/or entry into an ever-changing workplace and society.
- Provide prevention and intervention services for students with social/emotional and behavioral challenges.
- Provide timely Child Find evaluations of special education eligibility.
- Supply supplemental staff development and training to teachers on topics specific to the provision of services, accommodations, modifications, and supports to students.
- Provide supplemental instruction to ensure that English Language Learners are able to participate in the general curriculum successfully.
- Provide Adult Basic Education services to adults to develop basic skills in reading, writing, math, ESOL; develop entry level job skills, including computer literacy; complete high school; transition to college and career training; and enrich lives with community education and connections.
- Actively pursue sources of funding beyond what is provided through local taxes.

Budget Highlights:

- Contains allocations for both public, public charter and private schools located in Dover.
- There are no local monies in this fund.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Federal Funding (Title I, Title II, Title III)	\$ 1,138,080	\$ 1,175,000	\$1,234,108
Carl Perkins, Apprenticeship (DHS CTE)	\$ 255,331	\$ 260,000	\$ 270,000
IDEA/Preschool	\$ 773,969	\$ 780,000	\$ 877,000
Adult Basic Education	\$ 604,920	\$ 610,000	\$ 670,000

City of Dover
Fiscal Year 2018 Budget
 July 1, 2017 - June 30, 2018

Appropriations

2820 School Federal Grants

School

46900 Education

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Board Request	FY18 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	2,892,917	2,825,000	3,051,108	3,051,108	226,108	8.0
	Total Education Grants appropriations		2,825,000	3,051,108	3,051,108		
	Total Education	2,892,917	2,825,000	3,051,108	3,051,108	226,108	8.0
Total	46900 Education	2,892,917	2,825,000	3,051,108	3,051,108	226,108	8.0

EDUCATION

Division: Special Programs and Grants Fund Function 2900-46900

Mission Statement:

The School District shall administer and manage effectively any miscellaneous special programs and/or grant awards.

Goals and Priorities:

- Continue to provide and improve programs and services in the Dover schools with funding from various sources, recorded as Special Revenue Funds.

Budget Highlights:

- This includes E-Rate reimbursements for technology expenditures, as well as revenue generating school programs including the CTC's school store and gourmets table.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Budget Estimates	\$ 76,000	\$100,000	\$ 129,000

City of Dover
Fiscal Year 2018 Budget
 July 1, 2017 - June 30, 2018

Appropriations

2900 School Special Pgms & Grants

School

46900 Education

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Board Request	FY18 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	94,590	100,000	129,000	129,000	29,000	29.0
	Education - Special Programs		100,000	129,000	129,000		
	Total Education	94,590	100,000	129,000	129,000	29,000	29.0
Total	46900 Education	94,590	100,000	129,000	129,000	29,000	29.0

EDUCATION

Division: Tuition Programs Fund

Function 3810-46900

Mission Statement:

Dover Adult Learning Center provides educational opportunities for students and adults through special grants and tuition.

Goals and Priorities:

Dover Adult Learning Center helps adults:

- Develop basic skills in reading, writing, math, ESOL and entry level job skills, including computer literacy.
- Complete high school with a high school equivalency certificate or adult high school diploma.
- Meet college or job requirements for high school level prerequisite courses.
- Transition to college and career training through skill building classes and individual counseling.
- Enrich their lives with community education and computer classes.
- Become more effective parents, workers and community members.

Budget Highlights:

- Funds are from sources other than local taxes.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Dover Adult Learning Center (DALC)	\$125,000	\$125,000	\$125,000

City of Dover
Fiscal Year 2018 Budget
 July 1, 2017 - June 30, 2018

Appropriations

3810 School Tuition Programs

School

46900 Education

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Board Request	FY18 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	115,835	125,000	125,000	125,000	0	0.0
	Dover Adult Learning Center		125,000	125,000	125,000		
	Total Education	115,835	125,000	125,000	125,000	0	0.0
Total	46900 Education	115,835	125,000	125,000	125,000	0	0.0

EDUCATION

Division: Dover High School Alternative Program

Function 3825-46900

Mission Statement:

The Dover High School Alternative Program supports students who are most successful in non-traditional school settings. The ultimate goal of the program is to develop within each student the skills necessary to enable him/her to make safe, proactive choices, communicate effectively, earn a High School diploma, and make a successful transition to post-secondary education and/or the workforce.

Goals and Priorities:

- Improve student literacy in all subject areas.
- Improve the quality of district and school decision making by systematically using data to guide our programming decisions.
- Increase the access to technology and its use as a tool for learning.
- Increase student resiliency by creating a school environment characterized by trust, respect and open communication.
- Provide academic and mental health supports to students.

Budget Highlights:

- This program provides in-district placement options that support student needs and save costs for out of district placements and associated transportation.

Note: Beginning in FY2018, the Alternative Program will be fully funded within the School's General Fund Operating Budget.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Budgeted Amounts	\$ 659,368	\$ 680,700	\$ 0

City of Dover
Fiscal Year 2018 Budget
 July 1, 2017 - June 30, 2018

Appropriations

3825 School Alternative Education Fund

School

46900 Education

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Board Request	FY18 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	661,608	680,700	0	0	(680,700)	(100.0)
	Alternative Education Expense			0			
	Total Education	661,608	680,700	0	0	(680,700)	(100.0)
Total	46900 Education	661,608	680,700	0	0	(680,700)	(100.0)

EDUCATION

Division: School Facilities Fund

Function 3830-46900

Mission Statement:

To provide for the upkeep of school and athletic facilities through special rental, gate receipt, user and permit fee revenues.

Goals and Priorities:

- Improve security systems and facility areas used by the general public.
- Improve parking infrastructure and safety.
- Improve district fields and grounds.

Budget Highlights:

- No local taxes are appropriated in this fund.
- Rental rates were revised in FY2017.

Performance Measures:

Description	FY16 Act	FY17 Est	FY18 Est
Budgeted Amounts	\$ 220,053	\$ 511,500	\$ 190,395

City of Dover
Fiscal Year 2018 Budget
 July 1, 2017 - June 30, 2018

Appropriations

3830 School Facilities Fund

School

46900 Education

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Board Request	FY18 City Mgr Proposed	\$ Change	% Change
<i>Education</i>							
4950	Education	188,936	511,500	190,395	190,395	(321,105)	(62.8)
	Appropriation Total - School Facilities		511,500	190,395	190,395		
	<i>Total Education</i>	188,936	511,500	190,395	190,395	(321,105)	(62.8)
Total	46900 Education	188,936	511,500	190,395	190,395	(321,105)	(62.8)

INTERGOVERNMENTAL

Division: County Tax

Function 48000

Mission Statement:

To accurately budget and timely disburse the County Tax Assessment.

Major Services/Responsibilities:

- Include the most accurate assessment amount prior to final adoption of the City's budget by the City Council
- Process and disburse the money to the County Treasurer on the due date of the tax per County Tax Warrant

Key Fiscal Year Objectives:

Performance Measures:

Description	FY16 Act	FY17 Act	FY18 Est
Timely disbursement of the County check	Dec 2015	Dec 2016	Dec 2017
County Tax Levy Apportioned to Dover	8,331,912	8,513,779	8,723,284

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.800.48000.4990.00000.00.000	County Tax-County Tax	\$8,331,912.00	\$8,513,779.00	\$8,723,284.00	\$8,723,284.00	\$209,505.00	2.46
Column: [FY18CityManagerProposed]		Budget	FTE	Position Desc.			
Description: County Tax Apportionment		\$8,723,284.00					
\$30,859,696 x 28.27%							
Column Total:		\$8,723,284.00					
Budg_Cat: Intergovernmental - 990		\$8,331,912.00	\$8,513,779.00	\$8,723,284.00	\$8,723,284.00	\$209,505.00	2.46
Func: County Tax - 48000		\$8,331,912.00	\$8,513,779.00	\$8,723,284.00	\$8,723,284.00	\$209,505.00	2.46

CAPITAL IMPROVEMENT & DEBT

Division: Debt Service

Function 47100

Mission Statement:

The Finance Department shall administer the debt of the City, insuring timely issuance of securities and payment of the City's debt obligations

Major Services/Responsibilities:

- Issuance of long term bonds to meet the cash needs of the adopted Capital Improvements Program budget for the fiscal year
- Issuance of short term Tax Anticipation Notes to meet the cash needs of the City until tax collections occur
- Payment of both principal and interest on bonds and short term notes in a timely fashion
- Forecasting the impact of security issuances on the Property Tax and Water/Sewer User Fees
- Forecasting the cash flow needs of the City

Key Fiscal Year Objectives:

- Monitor cash flow to determine future cash need during the fiscal year and determine appropriate time to go to market for bond issue.
- Monitor market rates and based on advice of Financial Advisor determine if any outstanding bond obligations can be refinanced to save on interest expense.
- Structure issuance of long term bonds consistent with City Council adopted financial policies for Debt Management.

Performance Measures:

Description	FY16 Actual	FY17 Budget	FY18 Proposed
Timely disbursement of payments-City General Fund	\$ 6,350,158	\$ 6,275,861	\$ 6,035,876
Timely disbursement of payments-School General Fund	\$ 3,692,421	\$ 6,589,819	\$ 5,978,687

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47100.4914.00000.00.000	Debt Service - Transfer To Ca	\$222,756.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.500.47100.4918.00000.00.000	Transfer to School Facilities C	\$2,306,996.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$2,529,752.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.500.47100.4920.00000.00.000	Debt Service - City-Principal F	\$4,538,587.19	\$4,404,179.00	\$4,319,202.00	\$4,319,202.00	(\$84,977.00)	(1.93)
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Principal Payment Anticipated Bond Issue	\$340,171.00						
Description: Principal payments on long term debt	\$3,979,031.00						
Column Total:	\$4,319,202.00						
1000.1.500.47100.4921.00000.00.000	Debt Service - City-Interest - E	\$1,811,570.43	\$1,871,682.00	\$1,716,674.00	\$1,716,674.00	(\$155,008.00)	(8.28)
Column: [FY18CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Interest payments on anticipated issue	\$292,542.00						
Description: Interest payments on long term debt	\$1,424,132.00						
Column Total:	\$1,716,674.00						
Budg_Cat: Debt Service - 920		\$6,350,157.62	\$6,275,861.00	\$6,035,876.00	\$6,035,876.00	(\$239,985.00)	(3.82)
Func: Debt Service - City - 47100		\$8,879,909.62	\$6,275,861.00	\$6,035,876.00	\$6,035,876.00	(\$239,985.00)	(3.82)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2017-2018

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2017

To Date: 6/30/2018

Definition: FY18 City Manager Proposed

Account	Description	FY16 Actual	FY17 Adopted Budget	FY18 Department Request	FY18 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47190.4920.00000.00.000	School Dept - Principal Payme	\$2,245,585.81	\$2,046,065.00	\$2,007,771.00	\$2,007,771.00	(\$38,294.00)	(1.87)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments on long term debt	\$2,007,771.00					
	Column Total:	\$2,007,771.00					
1000.1.500.47190.4921.00000.00.000	School Dept - Bond Interest P	\$1,446,835.04	\$4,543,754.00	\$3,970,916.00	\$3,970,916.00	(\$572,838.00)	(12.61)
	Column: [FY18CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on long term debt	\$3,970,916.00					
	Column Total:	\$3,970,916.00					
Budg_Cat: Debt Service - 920		\$3,692,420.85	\$6,589,819.00	\$5,978,687.00	\$5,978,687.00	(\$611,132.00)	(9.27)
Func: Debt Service - School - 47190		\$3,692,420.85	\$6,589,819.00	\$5,978,687.00	\$5,978,687.00	(\$611,132.00)	(9.27)

City of Dover
Fiscal Year 2018 Budget

Debt Existing Principal Payments

Description	Issue #	Issue Amount	Issue Year	Rate	Due	City	School	Total General Func	Parking	McConnell	Water	Sewer	Downtown TIF	Grand Total
Public Improvements	3043	4,137,500	99	4.190%	01/15/13			0						0
Public Improvements	3045	2,179,901	99	5.510%	01/15/15			0						0
New Middle School	3046	15,741,027	99	5.580%	01/15/20		479,851	479,851						479,851
Public Improvements	3047	22,991,400	01	4.451%	06/15/21			0						0
Public Improvements	3048	2,240,600	02	4.230%	06/15/22	25,000		25,000						25,000
Public Improvements	3049	14,280,000	03	3.167%	06/15/24			0						0
Public Improvements	3050	9,816,000	04	4.115%	06/15/25			0						0
Public Improvements	3051	10,740,000	05	3.840%	06/15/26			0						0
Public Improvements	3052	22,348,000	06	4.230%	06/15/27			0						0
Public Improvements	3053	20,646,000	07	4.500%	06/15/27			0						0
Public Improvements	3054	9,970,000	08	4.094%	12/15/28	440,000	40,000	480,000			10,000	85,000		575,000
Public Improvements	3055	12,799,000	10	3.442%	04/01/30	242,500	310,000	552,500	5,000		90,000	102,500		750,000
Public Impr - Refunding	3057	8,790,000	10	2.154%	06/15/21	310,000		310,000			60,000	55,000		425,000
CDFA Energy Impr	3058	250,000	11	2.470%	12/31/20	25,868		25,868						25,868
Public Impr - Refunding 03 & 04	3059	17,530,000	12	2.343%	06/15/32	678,600	313,000	991,600	50,000		310,650	447,750		1,800,000
SRL - WWTP Aeration	3060	279,157	13	1.700%	02/01/22			0				27,916		27,916
SRL - North End Pressure Zone	3061	3,400,000	13	2.720%	11/01/32			0			165,481			165,481
Public Improvements	3062	22,385,000	14	2.809%	05/15/34	1,071,197	33,224	1,104,421	9,200		62,038	189,341		1,365,000
Public Improvements	3063	11,495,000	14	3.267%	05/15/34			0					275,000	275,000
Public Impr - Refunding 05	3064	4,425,000	15	1.746%	07/01/25	329,412	117,647	447,059			32,942	80,000		560,001
SRL - River St. Pump Station	3065	1,207,935	15	3.168%	03/01/34			0				60,397		60,397
LED Lighting Project - Arena	3066	110,058	15	2.120%	11/01/18	31,823		31,823						31,823
Public Impr Refunding 06 & 07	3067	19,589,999	15	2.002%	06/15/26	819,870	714,049	1,533,919		301,641	306,585	102,855		2,245,000
LED Lighting Project - McConn	3068	116,264	16	2.120%	12/01/22			0		16,611				16,611
LED Lighting Project - Indoor P	3069	29,995	16	2.120%	01/01/22	4,761		4,761						4,761
DHS & CTC Public Improv	3070	73,900,000	16	3.130%	06/15/41			0						0
Totals						3,979,031	2,007,771	5,986,802	64,200	318,252	1,037,696	1,150,759	275,000	8,832,709

Debt Existing Interest Payments

Description	Issue #	Issue Amount	Issue Year	Rate	Due	City	School	Total General	Parking	McConnell	Water	Sewer	Downtown TIF	Grand Total
Public Impr	3043	4,137,500	99	4.190%	01/15/13			0						0
Public Impr	3045	2,179,901	99	5.510%	01/15/15			0						0
New Middle School	3046	15,741,027	99	5.580%	01/15/20		854,586	854,586						854,586
Public Impr	3047	22,991,400	01	4.451%	06/15/21			0						0
Public Impr	3048	2,240,600	02	4.230%	06/15/22	2,963		2,963				0		2,963
Public Impr	3049	14,280,000	03	3.167%	06/15/24			0						0
Public Impr	3050	9,816,000	04	4.115%	06/15/25			0						0
Public Impr	3051	10,740,000	05	3.840%	06/15/26			0						0
Public Impr	3052	22,348,000	06	4.230%	06/15/27			0						0
Public Impr	3053	20,646,000	07	4.500%	06/15/27		0	0			0	0		0
Public Impr	3054	9,970,000	08	4.094%	12/15/28	178,763	11,250	190,013			2,750	22,338		215,101
Public Impr	3055	12,799,000	10	3.442%	04/01/30	65,509	138,981	204,490	2,306		28,756	21,147		256,699
Public Impr - Refunding	3057	8,790,000	10	2.154%	06/15/21	43,975		43,975			8,700	7,975		60,650
CDFA Energy Impr	3058	250,000	11	2.470%	12/31/20	2,652		2,652						2,652
Public Impr - Refunding 03 & 04	3059	17,530,000	12	2.343%	06/15/32	160,219	41,533	201,752	7,350		41,726	110,614		361,442
SRL - WWTP Aeration	3060	279,157	13	1.700%	02/01/22			0				2,373		2,373
SRL - North End Pressure Zone	3061	3,400,000	13	2.720%	11/01/32			0			88,750			88,750
Public Improvements	3062	22,385,000	14	2.809%	05/15/34	639,549	19,868	659,417	3,221		32,700	105,463		800,801
Public Improvements	3063	11,495,000	14	3.267%	05/15/34			0					365,713	365,713
Public Impr - Refunding 05	3064	4,425,000	15	1.746%	07/01/25	80,332	45,418	125,750			5,802	21,949		153,501
SRL - River St. Pump Station	3065	1,207,935	15	3.168%	03/01/34			0				32,527		32,527
LED Lighting Project - Arena	3066	110,058	15	2.120%	11/01/18	1,194		1,194						1,194
Public Impr Refunding 06 & 07	3067	19,589,999	15	2.002%	06/15/26	248,549	251,310	499,859		82,520	107,755	20,364		710,498
LED Lighting Project - McConn	3068	116,264	16	2.120%	12/01/22			0		1,928				1,928
LED Lighting Project - Indoor P	3069	29,995	16	2.085%	01/01/22	427		427						427
DHS & CTC Public Improv	3070	73,900,000	16	3.130%	06/15/41		2,607,969	2,607,969						2,607,969
Totals						1,424,132	3,970,916	5,395,047	12,877	84,448	316,939	344,750	365,713	6,519,774
Total Existing Principal & Interest						5,403,163	5,978,687	11,381,849	77,077	402,700	1,354,635	1,495,509	640,713	15,352,483

City of Dover

Long Term Debt Authorizations - Unissued as of April 1, 2017

PROJECT DESCRIPTION	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	Total
GENERAL GOVERNMENT									
City Hall Roof/Atrium/Tower Repairs					200,000				200,000
TOTAL GENERAL GOV'T	0	0	0	0	200,000	0	0	0	200,000
POLICE									
New Police Facility				2,479					2,479
Public Safety Communications Upgrade								1,334,490	1,334,490
TOTAL POLICE	0	0	0	2,479	0	0	0	1,334,490	1,336,969
FIRE & RESCUE									
Fire Quint/Pumper Replacement								890,000	890,000
McConnell Center Generator								217,000	217,000
TOTAL FIRE & RESCUE	0	0	0	0	0	0	0	1,107,000	1,107,000
COMMUNITY SERVICES - PUBLIC WORKS									
Bridge Replacement - Whittier Street		755,000							755,000
Street Impr & Sidewalk - Mast Rd/Spruce Lane				149,525					149,525
Street Reconstruction - Tolend Road				1,000,000					1,000,000
Street Reconstruction - Union Street				255,000					255,000
Street Reconstruction - Oak/Broadway Area					250,000				250,000
Street Reconstruction - Tanglewood Drive					385,000				385,000
Street Reconstruction - Broadway Railroad Culvert						2,000,000			2,000,000
Street Reconstruction - Keating/Birchwood						1,000,000			1,000,000
Street Reconstruction - Nelson Street						425,000			425,000
Street Reconstruction - Richardson Drive						550,000			550,000
Intersection Reconstruction - Sixth/Venture Drive							250,000		250,000
Street Reconstruction - Bellamy road							250,000		250,000
Street Reconstruction - Floral Ave & Brick St							250,000		250,000
Street Reconstruction - Mast Road/Stonewall Drive							583,000		583,000
Street Reconstruction - Piscataqua/Rabbit Road							1,700,000		1,700,000
Street Reconstruction - Silver Street							1,000,000		1,000,000
Street Reconstruction - Oak/Ham/Ela/Broadway							2,500,000		2,500,000
City Hall Structural/Safety Improvements								750,000	750,000
Sidewalk - Upper Whittier Street								275,000	275,000
Street Reconstruction - Roberts Road								850,000	850,000
TOTAL COMM SERV - PW	0	755,000	0	1,404,525	635,000	3,975,000	6,533,000	1,875,000	15,177,525
RECREATION									
Park Improvements - Guppey Park Field					350,000				350,000
Arena Locker Room & Foster Rink Improvements					365,000				365,000
TOTAL RECREATION	0	0	0	0	715,000	0	0	0	715,000
TOTAL CITY DEPARTMENTS	0	755,000	0	1,407,004	1,550,000	3,975,000	6,533,000	4,316,490	18,536,494
EDUCATION									
Garrison Elementary School Improvements							6,900,000		6,900,000
TOTAL EDUCATION	0	0	0	0	0	0	6,900,000	0	6,900,000
TOTAL GENERAL FUND	0	755,000	0	1,407,004	1,550,000	3,975,000	13,433,000	4,316,490	25,436,494
SPECIAL REVENUE									
Parking Lot Improvements	160,765								160,765
Parking Deck - School Street				300,000					300,000
Cochecho River Dredge Cell Closure							300,000		300,000
Cochecho Riverfront Bank Stabilization							600,000		600,000
Cochecho Riverfront Site Preparation							1,650,000	500,000	2,150,000
Cochecho Riverfront Park Development								1,412,500	1,412,500
	160,765	0	0	300,000	0	0	2,550,000	1,912,500	4,923,265
COMMUNITY SERVICES - WATER FUND									
Water Main Replacement - Keating/Birchwood						550,000			550,000
Water Systems Facilities Upgrade				1,416,367	3,000,000	2,083,633	12,400,000	8,000,000	26,900,000
Water Main Replacement - Main St/Washington St							1,100,000		1,100,000
Water Main Replacement - Piscataqua/Drew Roads							2,200,000		2,200,000
Water Main Replacement - Oak/Broadway Area								1,250,000	1,250,000
TOTAL WATER FUND	0	0	0	1,416,367	3,000,000	2,633,633	15,700,000	9,250,000	32,000,000
COMMUNITY SERVICES - SEWER FUND									
SRF - WWTP Facility Upgrade Phase I & II				8,500,000					8,500,000
WWTP - Facility Upgrade			1,700,000	437,236					2,137,236
Pump Station Replacement - Leighton Way						350,000			350,000
Pump Station Upgrade - Varney Brook						1,100,000			1,100,000
Sewer Main - Richardson Drive						550,000			550,000
Sewer Main - Keating/Birchwood						1,050,000			1,050,000
Pump Station - Mast Rd/Stonewall Drive							300,000		300,000
Sewer Main Replacements - Spaulding Turnpike							800,000		800,000
Sewer Main Replacement - Oak/Broadway Area								750,000	750,000
TOTAL SEWER FUND	0	0	1,700,000	8,937,236	0	3,050,000	1,100,000	750,000	15,537,236
DOVER IND DEVELOPMENT FUND									
Economic Development Park					2,450,000				2,450,000
	0	0	0	0	2,450,000	0	0	0	2,450,000
TOTAL OTHER FUNDS	160,765	0	1,700,000	10,653,603	5,450,000	5,683,633	19,350,000	11,912,500	54,910,501
TOTAL AUTHORIZED UNISSUED	160,765	755,000	1,700,000	12,060,607	7,000,000	9,658,633	32,783,000	16,228,990	80,346,995

City of Dover, NH

Long Term Debt Issued or Authorized before April 1, 2017
Debt Outstanding & Analysis of Debt Limit at June 30, 2017

Description	Issuer	Issue #	Amount	Issue Year	Rate	RF	Due	Outstanding Balance	Exempt from Debt Limits	Debt Outstanding Against Debt Limits					
										City	School	Water	DBIDA (IP)	DBIDA (IB)	
BONDED DEBT															
Energy Conservation	NHMBB	3039	875,055	96	5.4059%	(1)	01/15/12								
Public Impr	NHMBB	3040	1,002,327	97	4.8400%	(1)	08/15/12								
Public Impr	NHMBB	3043	4,137,500	99	4.1900%		01/15/13								
Public Impr	NHMBB	3045	2,179,901	99	5.5100%	(1)	01/15/15								
New Middle School	NHMBB	3046	15,741,027	99	5.5800%	(1)	01/15/20	1,354,884			1,354,884				
Public Impr	Citizens	3047	22,991,400	01	4.4506%	(2)	06/15/21								
Public Impr	NHMBB	3048	2,240,600	02	4.2300%		06/15/22	125,000	0	125,000					
Public Impr	City	3049	14,280,000	03	3.1668%	(1)	06/15/24								
Public Impr	City	3050	9,816,000	04	4.1148%	(1)	06/15/25								
Public Impr	City	3051	10,740,000	05	3.8405%		06/15/26								
Public Impr	City	3052	22,348,000	06	4.2313%		06/15/27								
Public Impr	City	3053	20,646,000	07	4.5000%		06/15/27	0	0	0	0	0			
Public Impr	City	3054	9,970,000	08	4.0935%		12/15/28	5,300,000	2,715,000	2,235,000	280,000	70,000			
Public Impr	City	3055	12,799,000	10	3.4417%		04/01/30	7,390,000	707,500	1,917,500	3,920,000	845,000			
Public Impr Refunding	City	3057	8,790,000	10	2.1535%	(2)	06/30/21	1,675,000	220,000	1,215,000		240,000			
Public Impr Refunding 03-04	City	3059	17,530,000	12	2.3433%	(2)	06/15/32	10,100,000	4,060,250	3,695,800	1,155,100	1,188,850			
Public Improvements	City	3062	22,385,000	14	2.8090%		05/15/34	18,880,000	3,421,072	14,210,825	467,966	780,137			
Public Improvements - TIF	City	3063	11,495,000	14	3.2670%		05/15/34	10,675,000	10,675,000						
Public Impr Refunding 05	City	3064	4,425,000	15	1.7460%		07/01/25	3,350,000	703,972	1,546,337	967,179	132,512			
Public Impr Refunding 06 & 7	City	3067	19,590,000	15	2.0020%		06/15/27	18,440,000	1,788,211	7,520,018	6,396,827	2,734,944			
DHS & CTC Public Improv	City	3070	73,900,000	16	3.1304%		06/15/41	73,900,000			73,900,000				
TOTAL BONDED DEBT OUTSTANDING								151,189,884	24,291,005	32,465,480	88,441,956	5,991,443	0	0	
OTHER DEBT															
CDFA Energy Impr	NH CDFA	3058	250,000	11	2.4700%		12/31/20	107,371		107,371					
SMART START-Arena	Eversource	3066	110,058	15	2.1200%		01/15/19	45,449		45,449					
SRL - WWTP Aeration	NH DES	3060	279,157	13	1.7000%		02/01/22	139,579	139,579						
SRL - North End Pressure	NH DES	3061	3,400,000	13	2.7200%		11/01/32	2,789,174			2,789,174				
SRL - River St Pump Station	NH DES	3065	1,207,935	15	3.1660%		03/01/34	1,026,744	1,026,744						
SMART START-Indoor Pool	Eversource	3069	31,990	16	2.1200%		01/01/22	22,657		22,657					
SMART START-McConnell	Eversource	3068	125,139	16	2.1200%		12/01/22	96,003		96,003					
TOTAL OTHER DEBT OUTSTANDING								4,226,977	1,166,323	271,480	0	2,789,174	0	0	
TOTAL LONG TERM DEBT OUTSTANDING								155,416,861	25,457,328	32,736,959	88,441,956	8,780,617	0	0	
DEBT AUTHORIZED - UNISSUED															
				Antic.Issue											
Parking Lot Improvements - FY11	NA		160,765	NA				160,765	160,765						
Public Improvements - FY12	NA		755,000	NA				755,000		755,000					
Public Improvements - FY13	NA		1,700,000	NA				1,700,000	1,700,000						
Public Improvements - FY14	NA		12,060,607	NA				12,060,607	9,237,236	1,407,004		1,416,367			
Public Improvements - FY15	NA		7,000,000	NA				7,000,000		1,550,000		3,000,000	2,450,000		
Public Improvements - FY16	NA		9,658,633	NA				9,658,633	3,050,000	3,975,000		2,633,633			
Public Improvements - FY17	NA		32,783,000	NA				32,783,000	3,650,000	6,533,000	6,900,000	15,700,000			
Public Improvements - FY18	NA		16,228,990	NA				16,228,990	2,662,500	4,316,490		9,250,000			
TOTAL DEBT AUTHORIZED UNISSUED								80,346,995	20,460,501	18,536,494	6,900,000	32,000,000	2,450,000	0	
TOTAL DEBT OUTSTANDING & UNISSUED								235,763,856	45,917,829	51,273,453	95,341,956	40,780,617	2,450,000	0	
LEGAL DEBT LIMITS															
TY15 Equalized Value for Debt Limit								3,101,733,726.00							
Legal Rate								3.0%		7.0%		10.0%		Set by special legislation	
Legal Debt Limit								93,052,012		217,121,361		310,173,373		4,000,000	
Unused Capacity								41,778,559		121,779,405		269,392,755		1,550,000	
Percent Used								55.1%		43.9%		13.1%		61.3%	
CITY COUNCIL POLICY								City		School		Water		NA	
Percent of Statutory Limit								65.0%		28.0%		5.0%		NA	
Dollar Limit								60,483,808		60,793,981		15,508,669		NA	
Under(Over) Policy Limit								9,210,354		(34,547,975)		(25,271,949)		NA	
Sewer															
Percent of Equalized Value								1.5%							
Dollar Limit								46,526,006							
Under(Over) Policy Limit								21,410,894							
Notes to Analysis:															
Refinanced (RF) Notes:															
(1) Refinanced, original NIC reflected															
(2) Refunding Bonds Issued															
Reason for Exempt Status:															
1 Sewer Portion of Public Impr - 3030, 3031, 3032, 3033, 3034, 3037, 3043, 3047, 3048, 3049, 3050, 3051, 3052, 3053, 3054, 3055, 3057, 3059,3060,3062,3064,3065															
2 Tolend Rd Landfill Mitigation Portion of Public Impr - 3049, 3050, 3051, 3052, 3053, 3054,3059,3062															
3 Parking Activity Fund Portion of Public Impr - 3055, 3059, 3062															
4 Downtown Dover TIF Fund Public Impr - 3063															
Other:															
Totals excludes Tax and Bond Anticipation Notes															

Notes to Analysis:

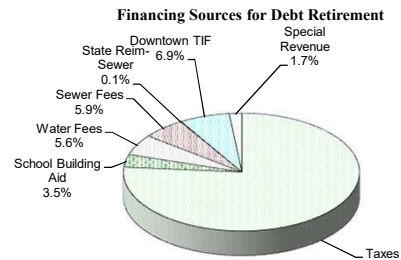
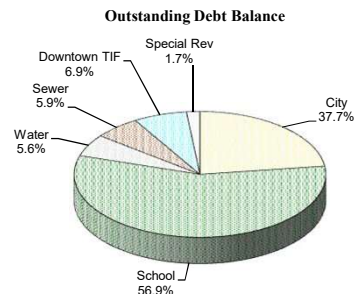
Refinanced (RF) Notes:
(1) Refinanced, original NIC reflected
(2) Refunding Bonds Issued

Reason for Exempt Status:

- 1 Sewer Portion of Public Impr - 3030, 3031, 3032, 3033, 3034, 3037, 3043, 3047, 3048, 3049, 3050, 3051, 3052, 3053, 3054, 3055, 3057, 3059, 3060, 3062, 3064, 3065
- 2 Tolend Rd Landfill Mitigation Portion of Public Impr - 3049, 3050, 3051, 3052, 3053, 3054, 3059, 3062
- 3 Parking Activity Fund Portion of Public Impr - 3055, 3059, 3062
- 4 Downtown Dover TIF Fund Public Impr - 3063

Other:

Totals excludes Tax and Bond Anticipation Notes



Capital Improvements Program

Existing Principal Retirement by Year and Fund

Fiscal Yr	City Depts	School	Total		Water	Sewer	Downtown TIF	Total City Debt
			General Fund	Special Revenue				
2018	3,979,031.00	2,007,770.68	5,986,801.68	382,451.55	1,037,695.74	1,150,758.16	275,000.00	8,832,707.13
2019	3,818,141.24	1,891,205.13	5,709,346.37	383,577.68	934,500.43	983,000.26	300,000.00	8,310,424.74
2020	3,776,394.63	1,896,314.77	5,672,709.40	396,256.74	903,830.55	954,072.15	525,000.00	8,451,868.84
2021	3,561,200.48	2,818,634.70	6,379,835.18	406,521.90	823,298.69	847,823.23	545,000.00	9,002,479.00
2022	3,072,445.55	2,898,215.23	5,970,660.78	410,771.80	727,220.34	746,780.58	570,000.00	8,425,433.50
2023	2,812,643.11	2,992,481.00	5,805,124.11	167,971.93	693,705.15	646,084.92	590,000.00	7,902,886.11
2024	2,877,328.14	3,103,016.05	5,980,344.19	167,397.67	695,771.90	652,220.64	605,000.00	8,100,734.40
2025	1,985,039.55	3,201,334.43	5,186,373.98	163,260.87	631,661.16	496,199.51	630,000.00	7,107,495.52
2026	1,824,133.19	3,296,066.86	5,120,200.05	172,406.34	569,578.79	446,676.72	650,000.00	6,958,861.90
2027	1,610,356.78	3,411,015.88	5,021,372.66	5,000.00	510,380.11	387,943.07	670,000.00	6,594,695.84
2028	1,138,433.35	3,527,208.68	4,665,642.03	5,000.00	267,446.06	386,704.20	690,000.00	6,014,792.29
2029	1,111,418.11	3,636,518.12	4,747,936.23	5,000.00	266,250.78	384,639.41	710,000.00	6,113,826.42
2030	949,972.24	3,756,407.27	4,706,379.51	5,000.00	212,951.20	306,905.17	735,000.00	5,966,235.88
2031	862,472.24	3,881,407.27	4,743,879.51	0.00	182,624.89	299,405.17	755,000.00	5,980,909.57
2032	862,472.24	4,011,407.27	4,873,879.51	0.00	171,821.23	299,405.17	780,000.00	6,125,105.91
2033	682,472.24	4,146,407.27	4,828,879.51	0.00	144,722.44	124,405.17	810,000.00	5,908,007.12
2034	686,875.29	4,276,545.38	4,963,420.67	0.00	7,157.93	124,818.09	835,000.00	5,930,396.69
2035	0.00	4,410,000.00	4,410,000.00	0.00	0.00	0.00	0.00	4,410,000.00
2036	0.00	4,565,000.00	4,565,000.00	0.00	0.00	0.00	0.00	4,565,000.00
2037	0.00	4,740,000.00	4,740,000.00	0.00	0.00	0.00	0.00	4,740,000.00
2038	0.00	4,895,000.00	4,895,000.00	0.00	0.00	0.00	0.00	4,895,000.00
2039	0.00	5,020,000.00	5,020,000.00	0.00	0.00	0.00	0.00	5,020,000.00
2040	0.00	5,220,000.00	5,220,000.00	0.00	0.00	0.00	0.00	5,220,000.00
2041	0.00	4,840,000.00	4,840,000.00	0.00	0.00	0.00	0.00	4,840,000.00
2042	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	35,610,829.38	88,441,955.99	124,052,785.37	2,670,616.48	8,780,617.39	9,237,841.62	10,675,000.00	155,416,860.86

Capital Improvements Program

Existing Debt Payments - Interest

Fiscal Yr	City Depts	School	Total		Water	Sewer	Downtown TIF	Total City Debt
			General Fund	Special Revenue				
2018	1,424,131.48	3,970,915.74	5,395,047.22	97,323.91	316,938.56	344,750.20	365,712.50	6,519,772.39
2019	1,270,932.86	3,945,905.99	5,216,838.85	85,798.90	283,375.02	303,933.34	354,712.50	6,244,658.61
2020	1,129,179.73	3,935,669.55	5,064,849.28	77,317.01	255,619.43	268,852.15	342,712.50	6,009,350.37
2021	979,643.69	2,975,348.49	3,954,992.18	65,377.50	225,339.42	233,285.43	321,712.50	4,800,707.03
2022	839,578.49	2,902,664.86	3,742,243.35	53,126.81	198,187.92	201,979.90	294,462.50	4,490,000.48
2023	695,893.50	2,763,860.22	3,459,753.72	33,668.87	167,505.58	170,076.99	277,362.50	4,108,367.66
2024	560,535.08	2,618,891.15	3,179,426.23	25,747.00	137,453.64	140,361.72	259,662.50	3,742,651.09
2025	423,679.92	2,468,385.34	2,892,065.26	17,452.12	107,555.29	112,019.66	235,462.50	3,364,554.83
2026	341,302.49	2,312,603.05	2,653,905.54	9,351.58	81,536.16	92,017.41	216,562.50	3,053,373.19
2027	269,890.25	2,154,537.95	2,424,428.20	793.76	58,267.64	76,414.79	197,062.50	2,756,966.89
2028	210,036.75	1,993,563.52	2,203,600.27	600.00	39,965.63	62,859.40	176,962.50	2,483,987.80
2029	168,660.00	1,852,552.26	2,021,212.26	400.00	31,349.62	49,331.81	155,400.00	2,257,693.69
2030	136,056.32	1,707,586.08	1,843,642.40	200.00	22,694.47	37,438.98	132,325.00	2,036,300.85
2031	104,750.94	1,574,665.34	1,679,416.28	0.00	15,685.56	27,676.57	108,437.50	1,831,215.91
2032	76,810.60	1,458,169.60	1,534,980.20	0.00	9,821.52	18,082.92	83,900.00	1,646,784.64
2033	47,927.16	1,337,747.10	1,385,674.26	0.00	4,242.44	8,321.78	57,575.00	1,455,813.48
2034	24,040.64	1,213,247.84	1,237,288.48	0.00	250.52	4,168.10	29,225.00	1,270,932.10
2035	0.00	1,084,843.76	1,084,843.76	0.00	0.00	0.00	0.00	1,084,843.76
2036	0.00	952,543.76	952,543.76	0.00	0.00	0.00	0.00	952,543.76
2037	0.00	809,887.50	809,887.50	0.00	0.00	0.00	0.00	809,887.50
2038	0.00	661,762.50	661,762.50	0.00	0.00	0.00	0.00	661,762.50
2039	0.00	502,675.00	502,675.00	0.00	0.00	0.00	0.00	502,675.00
2040	0.00	339,525.00	339,525.00	0.00	0.00	0.00	0.00	339,525.00
2041	0.00	163,350.00	163,350.00	0.00	0.00	0.00	0.00	163,350.00
2042	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	8,703,049.90	45,700,901.60	54,403,951.50	467,157.46	1,955,788.42	2,151,571.15	3,609,250.00	62,587,718.53

Capital Improvements Program

Total Existing Debt Payments - Principal & Interest

Fiscal Yr	City Depts	School	Total		Water	Sewer	Downtown TIF	Total
			General Fund	Special Revenue				City Debt
2018	5,403,162.48	5,978,686.42	11,381,848.90	479,775.46	1,354,634.30	1,495,508.36	640,712.50	15,352,479.52
2019	5,089,074.10	5,837,111.12	10,926,185.22	469,376.58	1,217,875.45	1,286,933.60	654,712.50	14,555,083.35
2020	4,905,574.36	5,831,984.32	10,737,558.68	473,573.75	1,159,449.98	1,222,924.30	867,712.50	14,461,219.21
2021	4,540,844.17	5,793,983.19	10,334,827.36	471,899.40	1,048,638.11	1,081,108.66	866,712.50	13,803,186.03
2022	3,912,024.04	5,800,880.09	9,712,904.13	463,898.61	925,408.26	948,760.48	864,462.50	12,915,433.98
2023	3,508,536.61	5,756,341.22	9,264,877.83	201,640.80	861,210.73	816,161.91	867,362.50	12,011,253.77
2024	3,437,863.22	5,721,907.20	9,159,770.42	193,144.67	833,225.54	792,582.36	864,662.50	11,843,385.49
2025	2,408,719.47	5,669,719.77	8,078,439.24	180,712.99	739,216.45	608,219.17	865,462.50	10,472,050.35
2026	2,165,435.68	5,608,669.91	7,774,105.59	181,757.92	651,114.95	538,694.13	866,562.50	10,012,235.09
2027	1,880,247.03	5,565,553.83	7,445,800.86	5,793.76	568,647.75	464,357.86	867,062.50	9,351,662.73
2028	1,348,470.10	5,520,772.20	6,869,242.30	5,600.00	307,411.69	449,563.60	866,962.50	8,498,780.09
2029	1,280,078.11	5,489,070.38	6,769,148.49	5,400.00	297,600.40	433,971.22	865,400.00	8,371,520.11
2030	1,086,028.56	5,463,993.35	6,550,021.91	5,200.00	235,645.67	344,344.15	867,325.00	8,002,536.73
2031	967,223.18	5,456,072.61	6,423,295.79	0.00	198,310.45	327,081.74	863,437.50	7,812,125.48
2032	939,282.84	5,469,576.87	6,408,859.71	0.00	181,642.75	317,488.09	863,900.00	7,771,890.55
2033	730,399.40	5,484,154.37	6,214,553.77	0.00	148,964.88	132,726.95	867,575.00	7,363,820.60
2034	710,915.93	5,489,793.22	6,200,709.15	0.00	7,408.45	128,986.19	864,225.00	7,201,328.79
2035	0.00	5,494,843.76	5,494,843.76	0.00	0.00	0.00	0.00	5,494,843.76
2036	0.00	5,517,543.76	5,517,543.76	0.00	0.00	0.00	0.00	5,517,543.76
2037	0.00	5,549,887.50	5,549,887.50	0.00	0.00	0.00	0.00	5,549,887.50
2038	0.00	5,556,762.50	5,556,762.50	0.00	0.00	0.00	0.00	5,556,762.50
2039	0.00	5,522,675.00	5,522,675.00	0.00	0.00	0.00	0.00	5,522,675.00
2040	0.00	5,559,525.00	5,559,525.00	0.00	0.00	0.00	0.00	5,559,525.00
2041	0.00	5,003,350.00	5,003,350.00	0.00	0.00	0.00	0.00	5,003,350.00
2042	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	44,313,879.28	134,142,857.59	178,456,736.87	3,137,773.94	10,736,405.81	11,389,412.77	14,284,250.00	218,004,579.39

Capital Improvements Program

Existing Debt Balance to Maturity

End of FY	City Depts	School	Total		Water	Sewer	Downtown TIF	Total
			General Fund	Special Revenue				City Debt
2017	35,610,829.38	88,441,955.99	124,052,785.37	2,670,616.48	8,780,617.39	9,237,841.62	10,675,000.00	155,416,860.86
2018	31,631,798.38	86,434,185.31	118,065,983.69	2,288,164.93	7,742,921.65	8,087,083.46	10,400,000.00	146,584,153.73
2019	27,813,657.14	84,542,980.18	112,356,637.32	1,904,587.25	6,808,421.22	7,104,083.20	10,100,000.00	138,273,728.99
2020	24,037,262.51	82,646,665.41	106,683,927.92	1,508,330.51	5,904,590.67	6,150,011.05	9,575,000.00	129,821,860.15
2021	20,476,062.03	79,828,030.71	100,304,092.74	1,101,808.61	5,081,291.98	5,302,187.82	9,030,000.00	120,819,381.15
2022	17,403,616.48	76,929,815.48	94,333,431.96	691,036.81	4,354,071.64	4,555,407.24	8,460,000.00	112,393,947.65
2023	14,590,973.37	73,937,334.48	88,528,307.85	523,064.88	3,660,366.49	3,909,322.32	7,870,000.00	104,491,061.54
2024	11,713,645.23	70,834,318.43	82,547,963.66	355,667.21	2,964,594.59	3,257,101.68	7,265,000.00	96,390,327.14
2025	9,728,605.68	67,632,984.00	77,361,589.68	192,406.34	2,332,933.43	2,760,902.17	6,635,000.00	89,282,831.62
2026	7,904,472.49	64,336,917.14	72,241,389.63	20,000.00	1,763,354.64	2,314,225.45	5,985,000.00	82,323,969.72
2027	6,294,115.71	60,925,901.26	67,220,016.97	15,000.00	1,252,974.53	1,926,282.38	5,315,000.00	75,729,273.88
2028	5,155,682.36	57,398,692.58	62,554,374.94	10,000.00	985,528.47	1,539,578.18	4,625,000.00	69,714,481.59
2029	4,044,264.25	53,762,174.46	57,806,438.71	5,000.00	719,277.69	1,154,938.77	3,915,000.00	63,600,655.17
2030	3,094,292.01	50,005,767.19	53,100,059.20	0.00	506,326.49	848,033.60	3,180,000.00	57,634,419.29
2031	2,231,819.77	46,124,359.92	48,356,179.69	0.00	323,701.60	548,628.43	2,425,000.00	51,653,509.72
2032	1,369,347.53	42,112,952.65	43,482,300.18	0.00	151,880.37	249,223.26	1,645,000.00	45,528,403.81
2033	686,875.29	37,966,545.38	38,653,420.67	0.00	7,157.93	124,818.09	835,000.00	39,620,396.69
2034	0.00	33,690,000.00	33,690,000.00	0.00	0.00	0.00	0.00	33,690,000.00
2035	0.00	29,280,000.00	29,280,000.00	0.00	0.00	0.00	0.00	29,280,000.00
2036	0.00	24,715,000.00	24,715,000.00	0.00	0.00	0.00	0.00	24,715,000.00
2037	0.00	19,975,000.00	19,975,000.00	0.00	0.00	0.00	0.00	19,975,000.00
2038	0.00	15,080,000.00	15,080,000.00	0.00	0.00	0.00	0.00	15,080,000.00
2039	0.00	10,060,000.00	10,060,000.00	0.00	0.00	0.00	0.00	10,060,000.00
2040	0.00	4,840,000.00	4,840,000.00	0.00	0.00	0.00	0.00	4,840,000.00
2041	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Capital Improvements Program
State Aid to Existing Debt Retirement
Sewer Aid**

Fiscal Yr	Principal	Interest	Total
2017	13,915.00	4,458.00	18,373.00
2018	13,916.00	3,910.00	17,826.00
2019	10,860.00	3,358.00	14,218.00
2020	10,687.00	2,916.00	13,603.00
2021	10,687.00	2,479.00	13,166.00
2022	9,732.00	2,036.00	11,768.00
2023	9,732.00	1,636.00	11,368.00
2024	9,732.00	1,231.00	10,963.00
2025	9,732.00	827.00	10,559.00
2026	9,732.00	416.00	10,148.00
2027	0.00	0.00	0.00
2028	0.00	0.00	0.00
2029	0.00	0.00	0.00
2030	0.00	0.00	0.00
2031	0.00	0.00	0.00
Totals	108,725.00	23,267.00	131,992.00

School Building Aid

Fiscal Yr	Principal	Interest	Total
2017	662,124.84	0.00	662,124.84
2018	635,424.75	0.00	635,424.75
2019	592,015.89	0.00	592,015.89
2020	539,989.72	0.00	539,989.72
2021	402,613.75	0.00	402,613.75
2022	402,013.75	0.00	402,013.75
2023	402,013.75	0.00	402,013.75
2024	365,035.88	0.00	365,035.88
2025	365,035.97	0.00	365,035.97
2026	344,469.04	0.00	344,469.04
2027	291,369.04	0.00	291,369.04
2028	212,925.00	0.00	212,925.00
2029	103,500.00	0.00	103,500.00
2030	103,500.00	0.00	103,500.00
2031	0.00	0.00	0.00
Totals	5,422,031.38	0.00	5,422,031.38

Capital Improvements Program - FY2018-2023

ADOPTED: Novemebr 9, 2016

All Projects

BOLD = New Project

* = Multi Category Project

UNDERLINED = Change in Schedule

ITALIC = \$ Change

PROJECT DESCRIPTION	2018	2019	2020	2021	2022	2023	Total	Finance Method
GENERAL GOVERNMENT								
Transfer to Capital Reserve - Infrastructure & Equip	850,000	850,000	850,000	850,000	850,000	850,000	5,100,000	OB
Transfer to Capital Reserve - Cemetery	125,000	125,000	125,000	125,000	125,000	125,000	750,000	OB
Citywide Building Transducer Replacement	50,000						50,000	RF
City Hall Structural/Safety Improvements	250,000	250,000		250,000			750,000	DF
Cemetery Improvements				550,000			550,000	RF
Chapel Restoration				200,000			200,000	RF
City Hall Boiler Replacement				120,000			120,000	RF
Transportation Center Repairs					30,000		30,000	RF
TOTAL GENERAL GOVT.	1,275,000	1,225,000	975,000	2,095,000	1,005,000	975,000	7,550,000	
POLICE								
Police Cruiser Replacement Program	128,250	128,250	128,250	128,250	128,250	128,250	769,500	RF
Public Safety Communication Upgrade	1,334,490						1,334,490	DF/GR
<u>Records Management/CAD Software Upgrade</u>						273,281	273,281	OB
TOTAL POLICE	1,462,740	128,250	128,250	128,250	128,250	401,531	2,377,271	
FIRE & RESCUE								
<u>Fire Quint/Pumper Replacement</u>	890,000				540,000		1,430,000	DF/RF
<u>Heating Plant Central and South End Stations</u>	65,000						65,000	RF
McConnell Center Generator	317,000						317,000	DF/GR
<u>Ambulance Replacement</u>		240,000		240,000		240,000	720,000	RF
<u>Command/Staff Vehicle Replacement</u>		55,000				55,000	110,000	RF
<u>Front Line Vehicle Corrosion Repair</u>		47,500		90,000			137,500	RF
North End Station Traffic Light Improvements						85,000	85,000	RF
<u>Central Station Improvements</u>			90,000				90,000	RF
TOTAL FIRE & RESCUE	1,272,000	342,500	90,000	330,000	540,000	380,000	2,954,500	
COMMUNITY SERVICES - PUBLIC WORKS								
PW Heavy Equipment	200,000	200,000	200,000	293,750	200,000	200,000	1,293,750	RF
General Streets Improvements	1,931,933	2,001,482	2,073,536	2,148,183	2,212,937	2,301,454	12,669,525	OB
General Sidewalk Improvements	104,000	108,160	112,486	116,986	126,532	131,593	699,757	OB
Bridge Improvements	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
Drainage System Improvements	150,000	150,000	150,000	150,000	150,000	150,000	900,000	OB
Traffic Signal Upgrades	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Sidewalk - Upper Whittier Street	25,000		250,000				275,000	DF
<u>Street Reconstruction - Roberts Road*</u>	100,000	750,000					850,000	DF
TIP-Community Trail			400,000				400,000	GR
Street Reconstruction - Elm/Summer/Belknap		200,000		2,000,000			2,200,000	DF
Bridge Replacement - County Farm			250,000				250,000	DF
Bridge Replacement - Route 108			250,000				250,000	DF
Street Reconstruction - Atlantic Ave			1,500,000				1,500,000	DF
Street Reconstruction - Court Street			150,000		1,000,000		1,150,000	DF
Central Ave Drainage Work*				75,000		175,000	250,000	DF
Downtown Traffic Efficiency Improvements				750,000			750,000	DF
Street Reconstruction Fifth Street				500,000			500,000	DF
Street Light Upgrades LED		700,000					700,000	DF
Street Reconstruction - Spur Rd*				500,000	500,000		1,000,000	DF
TOTAL COMM SERV - PW	2,685,933	4,284,642	5,511,022	6,708,919	4,364,469	3,133,047	26,688,032	
CULTURE & RECREATION								
Transfer to Capital Reserve - Park/Playground Imprv.	112,500	112,500	112,500	112,500	112,500	112,500	675,000	OB
Park Infrastructure Replace/Maintenance	75,000		75,000	75,000	75,000	75,000	375,000	RF
Arena - Zamboni Replacement	90,000						90,000	RF
Veterans Memorial	80,000						80,000	OB
<u>Indoor Pool Heating System Repairs</u>		200,000					200,000	RF
Arena - Foster Rink Renovations						75,000	75,000	RF
Park Improvements - Garrison Hill Park		250,000					250,000	RF
Indoor Pool Solarium					150,000		150,000	RF
TOTAL CULTURE & RECREATION	357,500	562,500	187,500	187,500	337,500	262,500	1,895,000	
PUBLIC LIBRARY								
Library Books and Collections	111,415	114,652	117,987	121,422	124,960	128,604	719,040	OB
Air Conditioning Phase 2	300,000						300,000	RF
Replace Slate Roof						450,000	450,000	DF
TOTAL PUBLIC LIBRARY	411,415	114,652	117,987	121,422	124,960	578,604	1,469,040	
TOTAL CITY DEPARTMENTS	7,464,588	6,657,544	7,009,759	9,571,091	6,500,179	5,730,682	42,933,843	

Capital Improvements Program - FY2018-2023

ADOPTED: Novemebr 9, 2016

All Projects

BOLD = New Project

* = Multi Category Project

UNDERLINED = Change in Schedule

ITALIC = \$ Change

PROJECT DESCRIPTION	2018	2019	2020	2021	2022	2023	Total	Finance Method
EDUCATION								
<i>Transfer to Capital Reserve - Curriculum</i>	45,000	45,000	45,000	45,000	45,000	45,000	270,000	OB
Transfer to Capital Reserve - Facilities	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
Transfer to Capital Reserve - Info. Technology	40,000	40,000	40,000	40,000	40,000	40,000	240,000	OB
Transfer to Capital Reserve - Athletics	20,000	20,000	20,000	20,000	20,000	20,000	120,000	OB
Curriculum Replacement and Upgrade	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF/OB
<i>Facilities/School Maintenance and Repairs</i>	125,000	125,000	125,000	125,000	125,000	125,000	750,000	OB/RF
Information Technology Replacement & Upgrade	125,000	125,000	150,000	125,000	150,000	125,000	800,000	OB
Middle School - Roof Replacement		520,500			500,000		1,020,500	DF
TOTAL EDUCATION	505,000	1,025,500	530,000	505,000	1,030,000	505,000	4,100,500	
TOTAL GENERAL FUND	7,969,588	7,683,044	7,539,759	10,076,091	7,530,179	6,235,682	47,034,343	
SPECIAL REVENUE FUNDS								
SAU Cafeteria Maintenance/Repair/Upgrade	75,000	40,000	40,000	40,000	40,000	40,000	275,000	OB
SAU Light Vehicle Replacement	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
SAU Athletic Improvements		30,000	30,000	30,000	30,000	30,000	150,000	OB
McConnell Center Trim Repairs/Painting			120,000				120,000	OB
Parking Deck - School Street					2,400,000		2,400,000	DF
TOTAL SPECIAL REVENUE FUNDS	125,000	120,000	240,000	120,000	2,520,000	120,000	3,245,000	
TIF DISTRICT FUNDS								
Cochecho Riverfront Site Preparation	500,000						500,000	DF
Cochecho Riverfront Park Development	300,000			1,112,500			1,412,500	DF
Street/Utility Extension - Waterfront Parcel				2,000,000			2,000,000	DF
Park Improvements - Maglaras Park					1,000,000		1,000,000	DF
Street Reconstruction Henry Law Ave						1,000,000	1,000,000	DF
TOTAL TIF DISTRICT FUNDS	800,000	0	0	3,112,500	1,000,000	1,000,000	5,912,500	
COMMUNITY SERVICES - WATER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Water Exploration	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Water Heavy Equipment Replacement	40,000	40,000	40,000	40,000	40,000	40,000	240,000	RF
<i>Water Light Vehicle Replacement*</i>	15,000	15,000	15,000	15,000	15,000	15,000	90,000	OB
Water Main Replacement - City Wide	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
Water Meter Replacement	175,000	175,000	175,000	175,000	175,000	175,000	1,050,000	OB
Water Treatment Plant & Well Equipment	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Wellhead Protection	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Water System Facilities Upgrade	8,000,000						8,000,000	DF
Water Main Replacement - Oak/Broadway Area*	1,250,000						1,250,000	DF
Water Main Replacement - Elm Street Area*		100,000		725,000			825,000	DF
Water Main Replacement - Spur Road*		100,000					100,000	RF
Water Main Replacement - Central Avenue - Lower*				100,000		150,000	250,000	DF
Water Main Replacement - Central Avenue - Upper*				75,000		175,000	250,000	DF
Water Main Replacement - Fifth St*				125,000			125,000	RF
Water Main Replacement - Littleworth Road				100,000		150,000	250,000	DF
TOTAL WATER FUND	10,330,000	1,280,000	1,080,000	2,205,000	1,080,000	1,555,000	17,530,000	
COMMUNITY SERVICES - SEWER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Inflow/Infiltration Study/Mitigation	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	RF
Pump Station Equipment Replace-Maint.	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Sewer Heavy Equipment Replacement	40,000	40,000	40,000	40,000	40,000	40,000	240,000	RF
<i>Sewer Light Vehicle Replacement*</i>	15,000	15,000	15,000	15,000	15,000	15,000	90,000	OB
Sewer Main Replacements - City Wide	150,000	150,000	150,000	150,000	150,000	150,000	900,000	RF
Sewer Main Replacement - Oak/Broadway Area*	750,000						750,000	DF
Sewer Main Replacement - Floral Ave		750,000					750,000	DF
Pump Station Upgrade - Piscataqua		150,000					150,000	RF
Pump Station Upgrade - River Street			150,000				150,000	RF
Sewer Jet Truck Replacement*			281,250				281,250	RF
Sewer Inspection Camera				50,000			50,000	OB
TOTAL SEWER FUND	1,830,000	1,980,000	1,511,250	1,130,000	1,080,000	1,080,000	8,611,250	
TOTAL OTHER FUNDS	12,160,000	3,260,000	2,591,250	3,335,000	2,160,000	2,635,000	26,141,250	
TOTAL ALL PROJECTS	21,054,588	11,063,044	10,371,009	16,643,591	13,210,179	9,990,682	82,333,093	

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City of Dover
City Council Adopted
City Financial Policies

Stabilization Funds:

1. The City shall maintain adequate fund reserves to protect itself against emergencies and economic downturns.
 - a. General Fund – The City shall achieve and maintain a minimum unassigned fund balance of 15% of the General Fund’s annual budget, including City, School and County appropriations. The City Council may appropriate the General Fund unassigned fund balance for emergency purposes per City Charter Section C3-9 A or otherwise unanticipated expenses at year end, as deemed necessary, even if such use decreases the General Fund unassigned fund balance below the designated percentage. For purposes of this section the following shall apply:
 - i. Emergency purpose does not include the offsetting of property taxes.
 - ii. Unassigned fund balance will be defined by generally accepted accounting principles.
 - iii. The General Fund unassigned fund balance target level shall be achieved by annually budgeting a fund balance contribution over a six year period apportioned between both the City and School portions of the General Fund annual budget. These amounts shall be removed if the targeted level is achieved earlier.
 - b. Special Revenue Funds – Non Grant – The City shall achieve and maintain minimum unassigned fund balances of 5% of the total appropriations of each such fund budgeted.
 - c. Enterprise Funds – The City shall maintain net current assets (excluding unspent cash from bond proceeds) of 15% of the total appropriations of each such fund in a given fiscal year.
 - d. Internal Service Funds (in general) – The City shall maintain net current assets of 100% of inventory levels.
 - i. Workers Compensation Fund – The City shall maintain 100% funding for an actuarially determined claims liability based on a 65% confidence level.
2. The City shall establish a dedicated fund and maintain sufficient annual contributions to offset the liability associated with other post-employment benefit (OPEB) obligations.
 - a. OPEB Fund – The City shall achieve and maintain an annual contribution from the respective budgetary funds based upon the actuarially calculated Annual Required Contribution (ARC) for its OPEB obligation.
 - i. The OPEB annual contribution target level shall be achieved by annually budgeting in each of the respective budgetary funds, at a minimum, the current year OPEB related expense plus an additional amount equivalent to 5% of the ARC amount and increasing in increments of 5% each year. The increasing

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increments will be stopped once the accumulated net OPEB related liability is decreased.

3. The City shall establish and maintain sufficient annual contributions into capital reserves for infrastructure and equipment needs associated with the City's major operating funds as identified and planned for in the annually adopted Six-Year Capital Improvements Plan (General, Water, and Sewer).
 - a. The General Fund Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
 - b. The Water Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
 - c. The Sewer Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
4. The City shall establish and maintain regular contributions into an employee benefit stabilization fund to be used to offset fluctuations in actual benefit related expenses from year to year.
 - a. The amount to be budgeted each year for health insurance premiums will be set based upon the average change in the cost of health insurance premiums over the prior 10 years.
 - b. When the actual premium costs paid are less than the amount budgeted, the savings will be contributed into a health insurance stabilization fund.
 - c. When the actual premium costs are more than the amount budgeted, funds will be withdrawn provided no more than 25% of the fund balance is depleted.
5. The City shall utilize year-end surplus funds to build and maintain stabilization funds at minimum levels giving priority for allocations to be made in the following order: unassigned fund balances, OPEB obligations, capital reserves and then benefit expenses.
6. Upon achieving minimum levels established for each stabilization related fund, should amounts fall below the minimum thresholds in subsequent years, the City shall include allocations in the following annual budgets to return to the minimum amounts specified.

Fees and Charges:

7. The various boards and commissions that advise the City Council and City Manager shall review all fees that support such functions annually and report recommended changes to the City Council and City Manager prior to the preparation of the annual budget.

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8. It shall be the intent for the City to establish fees and charges to cover costs associated with providing certain services or programs that individually benefit a person, family or other specific segment of the community at a given time as opposed to utilizing funds derived from general tax dollars for services and programs intended to generally benefit the whole population of the community all of the time.
 - a. In establishing non-resident fees and charges, the City shall strive to cover all direct and indirect costs including debt service and inter-fund transfers associated with the service or program.
 - b. In establishing resident fees and charges, the City shall strive to cover, at a minimum, direct costs associated with the service or program.
9. The City shall continue to maintain all enterprise funds on a self-sustaining user fee basis, with no support from property tax revenues. Fees shall be set annually to support the adopted budget.
 - a. Water and Sewer fees shall be calculated by dividing the amount of money to be raised by the billable volume, in one hundred cubic feet units, expected for the year.
10. The City shall prepare and adopt a Fee Schedule in conjunction with the annual adoption of the budget that will itemize and provide the justification for all fees and charges to be levied in the coming fiscal year.

Debt Issuance and Management:

11. The City Council shall annually, by resolution, adopt a six year Capital Improvements Planning (CIP) document.
 - a. The CIP document shall contain a listing of all planned capital improvement program projects, identifying the source of financing and delineating the estimated impact to annual operations and maintenance.
 - b. The City Council shall typically appropriate the funding for multi-year projects at the same time it funds the first year portion of the project.
 - c. The first year of the adopted CIP shall provide the basis for the City Manager to develop the proposed capital outlay and debt service portions of the subsequent fiscal year budget.
12. The City shall maintain formal criteria for inclusion of a project in the CIP:
 - a. In order to be included within the CIP, a project needs to have an estimated annual aggregate cost of \$25,000 or more and have a useful life of three years or greater.
 - b. Projects must satisfy at least one of the following:
 - i. Protect the health and safety of employees and/or the community at large.

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- ii. Significantly improve the efficiency of existing services.
- iii. Preserve a previous capital investment made by the City.
- iv. Significantly reduce future operating costs or increase future operating revenues.

13. The City shall finance qualifying CIP projects using established criteria:

- a. Debt Financed – Purchases financed by the issuance of bonds or capital leases. Purchase of assets of \$250,000 or more, nonrecurring within a five year period, and with a useful life of five years or more are recommended for debt financing. This shall include design costs for projects even when the costs occur in an earlier year.
- b. Capital Reserve Financed – Purchases financed by savings from annual appropriations over a period of time for assets over \$25,000 recurring or not. Capital reserves can be established for a specific item or a type of item.
- c. Grant Financed – Purchase of assets over \$25,000 partially or wholly funded by grants from the State or Federal government.
- d. Existing Funds Financed – After the CIP projects are submitted and compiled, any items that can be financed with existing funds shall be identified. Existing funds could be any funds available from savings from another project or other source of funds.
 - i. If bonded funds are to be used, the item has to meet the useful life criteria for the remaining years of amortization of the bond funds used.
- e. Operating Budget Financed – Purchase of assets of less than \$250,000 or recurring in nature, are recommended to be financed through the annual operating budget for the fund involved. Annual programs, whether over \$250,000 or not, are suited for operating budget financing due to the ongoing nature of the program.

14. In utilizing debt financing for CIP related projects, the useful life span of the capital project or item shall equal or exceed the years for amortization of the bond.

15. In consultation with the City's designated financial advisor, the City shall regularly analyze and pursue bond refunding in instances where significant savings or other substantial benefits will be realized.

Debt Level and Capacity:

16. The City shall size the issuance of the local share of new debt so as not to exceed certain parameters in any given fiscal year:

- a. The City portion shall not exceed 65% of the State of NH legal limit.
 - i. The debt related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.

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- b. The School portion shall not exceed 28% of the State of NH legal limit.
 - c. The Water portion shall not exceed 5% of the State of NH legal limit.
 - d. The Sewer portion shall not exceed 1.5% of the City's equalized assessed value for debt limits.
17. The City's net annual debt service (payment of principal and interest less reimbursements) shall not exceed certain parameters in any given fiscal year:
- a. General Fund debt service for a fiscal year shall not exceed 10% of the total appropriations of the General Fund.
 - i. The debt service related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.
 - b. Enterprise and Special Revenue Fund debt service for a fiscal year shall not exceed 40% of the total appropriations for the fund involved.
18. The City shall maintain a pay down of net debt (debt principal less reimbursements to be received) for each fund whereby 75% or more is retired within the next ten years.
19. To reduce reliance on an increased utilization of debt for capital related maintenance needs in future years, the City shall achieve and maintain a minimum level of capital outlay in each of the major operating funds as part of the annual budget adoption for sustaining the community's existing and future infrastructure and equipment:
- a. The target level of operating capital outlay to be included as part of the General Fund annual budget shall be increased annually to achieve at least 7.5% of total General Fund appropriations.
 - b. The target level of operating capital outlay to be included as part of the Water Fund annual budget shall be increased annually to achieve at least 13% of total Water Fund appropriations.
 - c. The target level of operating capital outlay to be included as part of the Sewer Fund annual budget shall be increased annually to achieve at least 11% of total Sewer Fund appropriations.

Use of One-Time Revenues:

20. The City shall use one-time revenues for the limited purpose for which they were intended or, in the absence of a specified purpose, for a non-recurring capital expenditure or as a contribution towards building established stabilization funds. One-time revenues shall not be used to fund existing operations.

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- a. One-time revenues are those which are not expected to recur beyond a limited period or remain sustainable for a continued future use. These may include proceeds from sale of a specific asset, grant funds, etc.

21. Grant funds with continuing obligations beyond the grant period shall be reviewed and approved by vote of the City Council prior to acceptance of award.

Use of Unpredictable Revenues:

22. To improve the timing of cash collections required for disbursements made throughout the fiscal year and minimize the possibility of incurring additional expenses associated with short term borrowing for operational needs, the City shall revise Property Tax due dates in accordance with provisions established by NH law.

23. The City shall anticipate and take into consideration unpredictable revenues in conjunction with reviewing and adopting the annual budget.

- a. Unpredictable revenues include types that originate from sources not under the City's own control or influence such as intergovernmental revenues shared at the discretion of other levels of government.

24. The City shall rely upon conservative and reasonable revenue estimates in establishing annual budgets. The City Manager, in consultation with the Finance Director, is responsible for assembling and submitting revenue estimates supporting the annual budget that are current and based upon objective and reasonable analysis.

Balancing the Operating Budget:

25. In preparing and adopting the annual budget, the City shall achieve a balanced budget whereby estimated revenues equal or exceed budgeted expenses (including debt service and transfers).

26. Preliminary budget estimates reflecting the adopted Financial Policies for the following fiscal year for both the City and School portions shall be submitted to the City Council by the City Manager prior to January 31st. The City Council shall review and approve a preliminary budget resolution by its next regularly scheduled meeting to give budgetary guidance to the City Manager and the School Department for development of the budget for the next fiscal year.

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27. Throughout the course of a fiscal year, actual budget results will be monitored and reported on a regular basis. Adjustments to estimated revenues and budgeted expenditures may be made at any time during the course of the fiscal year to ensure the budget remains balanced. If necessary, transfers and/or overall budget amendments will typically be made immediately prior to year end closing.

Revenue Diversification:

28. The City shall strive to achieve a diversified and stable revenue system as a protection from short run fluctuations.
- a. The City shall maintain support for economic development initiatives which diversify the local property tax base, retain and expand existing businesses and create additional job opportunities.
29. The City shall periodically review and maintain impact fees to offset the local impact of private development.
- a. Impact fees will be accumulated and utilized for their intended purpose in accordance with State of NH law and whenever a significant portion of a project cost previously identified in the CIP can be covered.

Contingency Planning:

30. The City shall routinely budget funds annually for unanticipated expenses and minor emergency situations as a contingency line item in each of the major operating funds.
31. In the instance of a catastrophic or otherwise significant unanticipated financial need impacting the community, the City shall utilize the emergency powers afforded by provisions of State of NH law and City Charter to address the matter in a fiscally responsible and timely manner. Use of existing discretionary budgeted funds, the curtailment of discretionary expenditures, and access to accumulated stabilization funds, along with pursuing reimbursements where available, will be utilized to meet the City's contractual and other obligatory financial commitments along with addressing the need that has arisen.
32. Deviations from adopted financial policies are to be anticipated to accommodate various situations that may arise from time to time. In particular, deviations may specifically occur where there is an offsetting condition or benefit to the City. In such cases where adherence to a specific financial policy may not be possible or otherwise is not achieved, the nature of the deviation and the rationale shall be noted as part of the decision making process.

Accounting Structure and Basis

The governmental environment differs from that of business enterprises, however, the underlying accounting discipline shares many characteristics with commercial accounting. The principles for financial accounting and reporting for state and local governments are delineated by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses of financial resources is accomplished with the use of various types of funds. Each fund is a self balancing accounting entity reporting the assets, liabilities, net assets and performance of the fund. The types and sub types of funds and their purposes are presented below.

Fund Structure:

Governmental Funds - Uses the modified accrual basis of accounting and budgeting.

General Fund - To account for basic governmental services supported mainly by property taxes. For example; Police and Fire & Rescue. Accounts for all sources and uses of funds not required to be accounted for in another fund. Basis of budgeting same as accounting except for property tax revenue, budget reflects the full levy for the current year only and is not adjusted for deferral.

Special Revenue - To account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes. An example would be a Federal Grant, other than for a capital project. For example, this includes the Community Development Block Grant, School Cafeteria, School Categorical Aid grants, the Residential Solid Waste Fund and the Parking Activity Fund.

Capital Projects - To account for acquisition or construction of major capital facilities. For example, this includes the General Fund Projects of each year's Capital Improvement Program. Also includes the Tolend Road Landfill Closure Fund. This excludes capital projects pertaining to Proprietary Funds which are accounted for within those funds.

Proprietary Funds - Uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures.

Enterprise Funds - To account for operations financed (primarily by user fees) and operated in a manner similar to private business. This includes the Water, Sewer, Arena and Dover Industrial Development Authority funds.

Internal Service - To account for services provided to various departments of the City on a cost reimbursement basis. This includes the Workers Compensation Funds, Garage Fund, Central Stores and the 457 Deferred Compensation Fund.

Fiduciary Funds - Uses the accrual basis of accounting, except for Expendable Trusts which use modified accrual basis. These funds are not generally budgeted as they are restricted to specific uses.

Trust Funds - To account for moneys held by the City Trustees to meet the intended purpose of the trust instrument. Types include Expendable and Non-Expendable. Expendable trusts can spend the principal for the intent of the trust, such as the Motor Vehicle Waste Reclamation Fund. Non-Expendable can spend only accumulated income. These make up the majority of Trust Funds and include the Cemetery Perpetual Care and Maintenance Funds.

Agency Funds - To account for moneys held by the City acting as agent to individuals, private organizations, or other governmental units. An example is Performance Bonds held for specific purposes or the Cocheco Riverwalk Fund.

An important concept to remember is that only the minimum number of funds should be established to be consistent with legal and operating requirements of the City. Excess number of funds can result in inflexibility, undue complexity, and inefficient financial administration. For efficient cash administration the City operates with a centralized cash account, reflected within the General Fund, for all funds except trust.

Accounting Structure and Basis

Basis of Accounting and Budgeting of Funds:

Modified Accrual - Revenues are recognized when measurable and available (cash received during fiscal year or within 60 days of year end).

Expenditures are recognized in the period when the liability is incurred, if measurable regardless of when cash is disbursed. An exception is made for unmatured interest on general long term debt which is recognized when due.

Accrual - Revenues are recognized when earned and become measurable regardless of when cash is received.

Expenses are recognized in the period when the liability is incurred, if measurable, regardless of when cash is disbursed.

Budgetary Accounts:

A budgetary account for revenues and expenditures is identified using six sets of numbers. The first series of numbers relates to the fund, the second the function. A function represents a cost center within a fund. Function usually denotes a division of a department. These numbers are found in the upper left hand corner of the detail pages within a department's section of the budget. The third set relates to the object of the transaction. The next 2 series of numbers relate to Project & Fiscal Year, used mainly with grants and Capital Projects. The final set relates to the Department. The budget is primarily organized by department, then function. Functions are categorized according to the following major categories:

41000 General Government - Functions which support general operations to both the public and other departments of the city, including the legislative body. For example, the Planning Department.

42000 Public Safety - Functions which provide protection of the citizenry and its property. For example, the Police Department and Fire and Rescue.

43000 Public Works - Functions which provide the construction and maintenance of the infrastructure of the city, such as buildings, roads, drains and utilities. For example, Community Services Department's Streets and Drains Division.

44000 Human Services - Functions which provide social services to the economically disadvantaged. For example, the Human Services' Welfare Division.

45000 Culture and Recreation - Functions which provide cultural, including informational services, and recreational activities for the citizens. For example, the Public Library and the Community Services Department's Indoor Pool Division.

47000 Debt Service - Functions which accounts for the payment of principal and interest on both long and short term debt, such as bonds or Tax Anticipation Notes. Found in the General Fund only under the Other Charges tab.

49000 Transfers - Functions which accounts for the transfer of funds from the General Fund to other funds of the city.

48000 Intergovernmental - Functions which accounts for payments to other governmental unit, such as the County Tax apportionment.

46900 Education - Functions which provide educational services to all ages of citizens, mainly grades one through twelve.

Accounting Structure and Basis

The third series of numbers relates to a revenue or expenditure object. A series of standard revenue and expenditure objects is used for all budgeted funds. Revenue are categorized by source of the funds. Expenditures are categorized by the primary object of expenditure. The following explains the major budget categories for both revenue and expenditures accounts:

Revenue - 3000 Account Series

- 3100 Taxes** - Revenue derived from the levying of taxes, such as 3110 Property Taxes. Also includes Tax Interest and Penalties 3190.
- 3200 Licenses & Permits** - Revenue from fees collected for issuance of licenses or permits to individuals and businesses. For example, Motor Vehicle Permits, 3220.
- 3300 Intergovernmental** - Revenue from other governments, such as the state. For example, the Shared Revenue Block Grant received from the State, 3351.
- 3400 Charges for Services** - Revenue from user fees for services rendered. For example Ambulance Services, 3425.
- 3500 - 3600 Misc. Revenue** – Revenue derived from various sources mainly relating to the use of property and money. For example from penalties assessed or late charges, revenue derived from use or sale of city assets and Investment Income 3610.
- 3700 Education** - Revenue received from the School Department. For example, tuition from other communities and State aid to education.
- 3910 - 3920 Operating Transfers In** – Revenue received from other funds of the City. For example, Transfer from Trust Fund 3918.
- 3930 - 3999 Other Financing Sources** - Revenue not otherwise categorized. For example, Budgetary Use of Fund Balance 3999.

Expenditures - 4000 Account Series

- 4100 & 4200 Personal Services** - Expenditures related to salaries, wages and fringe benefits for regular and temporary full time, part time and seasonal employees. For example, 4130 Overtime.
- 4300 - 4500 Purchased Services** - Expenditures for goods and services obtained from vendors for operations. For example, 4334 Legal Fees.
- 4600 Supplies** - Expenditures for supplies and materials needed for operations. For example, 4610 Office Supplies.
- 4700 Capital Outlay** - Expenditures for the acquisition of assets with a useful life of three years or more and a cost of \$10,000 or more. For example, 4741 Machinery & Equipment.
- 4800 Other** - Expenditure for goods and service not previously classified. For example, 4810 Membership Dues.
- 4910 Operating Transfers Out** - Amounts transferred to other funds that are not considered operational expenditures of departments.
- 4920 Debt Service** – The payment of principal & interest due on outstanding debt.
- 4950 Education** – Expenditures related to school operations.
- 4990 Intergovernmental** – County Tax.

Accounting and Budgetary Definitions

ACCRUAL BASIS. Accounting basis which records the effect of transactions and other events in the period in which they occur, rather than the period the cash is received or paid or other asset transfer occurs.

ABATEMENT. A cancellation of all or part of a levy or service charge. A property tax abatement is usually a result of a decrease in the assessed value of a property. Abatements also apply to Water and Sewer billings.

ANNUAL BUDGET. A budget that applies to a single fiscal year. Dover's fiscal year runs from July 1 of one year until June 30 of the following year.

APPROPRIATION. A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

ASSESSED VALUATION. A valuation upon real estate as a basis for levying taxes.

ASSET. Anything having a commercial or exchange value.

BASIS OF ACCOUNTING. A term used to refer to *when* revenues, expenditures, expenses and transfers and their related assets and liabilities are recognized and reported within the financial statements. Also refer to Accrual and Modified Accrual. See the Accounting Structure and Basis section for more information.

CAPITAL IMPROVEMENTS PROGRAM. Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long term debt. The CIP budget process precedes the annual budget process.

CAPITAL ASSETS. Long-lived tangible assets obtained or controlled as a result of a past capital outlay or other event such as donation. Includes: land, buildings, improvements to buildings and equipment.

CAPITAL OUTLAY. Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of \$10,000 with a service life of greater than three years.

CONSTANT DOLLARS. Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

DEBT. An obligation of the city resulting from borrowing money. These can be short term in nature (1-3 years) in the form of notes (Tax Anticipation Notes) or long term (5-20 years) in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

DEBT LIMIT. The maximum amount of debt legally permitted. Also see Capital Improvements and Debt section.

DEBT SERVICE. The payment of principal and accrued interest due on outstanding debt.

DEFERRED REVENUE. Amounts for which asset recognition has been met, but for which revenue recognition have not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

DEFICIT. Relating to financial position (1) the excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenue during a fiscal year.

DEFICIT SPENDING. Excess of expenditures over revenue. The net loss lowers fund balance. Continued deficit spending can place the fund's net assets into a negative position requiring additional borrowing. Also see Use of Fund Balance.

Accounting and Budgetary Definitions

DEPRECIATION. The apportionment of the cost of a capital asset expensed over the number of years of its estimated service life. Budgeted funds that show depreciation are Enterprise Funds, i.e. Water, Sewer and Arena Funds.

ENCUMBRANCES. Commitments related to unperformed contracts for goods or services. Used in budgetary control, they represent the estimated amount of expenditures ultimately to result if unperformed contracts are completed.

ENTERPRISE FUNDS. A fund established to account for the operations financed and operated in a manner similar to private business, primarily supported by user fees. Includes Water, Sewer, Arena and the Dover Industrial Development Authority. Also included in the Enterprise Fund Totals are the Internal Service Funds. Internal Service Funds are similar in nature to enterprise funds, with the City as the main customer.

ESTIMATED REVENUES. The budgetary estimates of revenue to be received from various sources.

EXPENDITURES. The measurement of net decreases in financial resources within governmental funds. This includes current operating expenses, debt service and capital outlays.

EXPENSES. The measurement of outflows or other decreases in assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the ongoing central operation.

FISCAL YEAR. A 12 month period to which the annual operating budget applies and at the end of which the city determines its financial position and the results of operations.

FIDUCIARY FUND TYPES. To account for assets held by the government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and /or other funds.

FUND. A fiscal and accounting entity with a self balancing set of accounts for recording results of operation and reflecting related assets and liabilities.

FUND BALANCE. The accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities (also see Net Assets).

GENERAL FUND. A fund used to account for basic governmental services supported generally by taxes. Accounts for all financial resources not required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

GOVERNMENTAL FUND TYPES. Funds used to account for the acquisition, use and balance of expendable financial resources and the related current liabilities, except those accounted for in proprietary or fiduciary funds.

INTERNAL SERVICE FUND. A fund used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis. See Other Charges Section for information relating to the city's Internal Service Funds.

INVESTED IN CAPITAL ASSETS. A component of net assets that consists of capital assets, net of accumulated depreciation and reduced by any outstanding debt that is attributed to the assets.

LIABILITIES. Claims arising from present obligations to transfer assets or provide services in the future resulting from past transactions or events.

Accounting and Budgetary Definitions

MEASUREMENT FOCUS. The accounting convention that determines (1) which assets and liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

MODIFIED ACCRUAL BASIS. Accounting basis under which revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except for long term debt interest, which is recognized when due.

NET ASSETS. Total assets less total liabilities, i.e., the equity or net worth of a fund. Components include Invested in Capital Assets, Restricted and Unrestricted Net Assets.

NET INCOME. Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

NOMINAL DOLLARS. Dollars unadjusted for inflation. (Also see Constant Dollars.)

PRESENT VALUE. The discounted value of a future amount of cash, assuming a given interest rate.

OPERATING BUDGET. See Annual Budget.

PROPRIETARY FUND TYPE. The classification used to account for a government's ongoing organizations and activities that are similar to those found in the private sector and whose operations are financed primarily by user fees.

RETAINED EARNINGS. The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years. This is the difference between fund assets and fund liabilities and therefore includes equity in fixed assets.

REVENUES. (1) For governmental funds - Increases in net current assets from other than expenditure refunds. Debt proceeds and transfers classified separately. (2) For proprietary funds - Increases in net total assets from other than expense refunds and capital contributions. Residual and operating transfers classified separately.

SERIAL BONDS. Bonds whose principal is repaid in periodic installments over the life of the issue. This is the only type of general obligation bond allowed for public improvements by municipalities in NH.

SPECIAL REVENUE FUND. A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

TAX LEVY. An annual amount of taxes imposed by the city on property owners in support of its fiscal year budget.

TAX RATE. The rate per \$1,000 of assessed valuation of property used to calculate the tax assessment of a parcel of property. The rate is derived by dividing the amount to be raised in taxes by the total assessed value of the City divided by 1000.

TAX ANTICIPATION NOTES. Notes issued in anticipation of future tax collections, the proceeds of which provides cash for operations. These notes are payable within one year of issue.

USE OF FUND BALANCE. Term used for budgetary purposes to reflect the amount that budgeted expenditures (appropriations) exceed estimated revenues. This budgeted net loss is financed by use of a fund's fund balance available from previous fiscal years. For accounting purposes this is not considered revenue. Also see Deficit Spending.