



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room
Meeting Date:	Tuesday, February 14, 2017
Meeting Time:	5:00 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, February 14, 2017 at 5:06 p.m. in the Superintendent's Conference Room at the McConnell Center by JBC Vice Chair Dennis Ciotti. In addition to Mr. Ciotti, present JBC members included Keith Holt, Jan Nedelka, and Karen Weston. Steve Haight and Betsey Andrews Parker were excused. Also in attendance were Garrison Principal Beth Dunton, Business Administrator Libby Simmons, Jeff White, Harriman representative Dan Bisson, and Clerk of the Works Mike Brooks.
- II. CITIZENS' FORUM:** No one addressed the JBC.
- III. APPROVAL OF AGENDA:** Jan Nedelka moved, Karen Weston to approve the agenda as presented. An oral **VOTE PASSED 4/0**.
- IV. UPDATE ON DRED CONVERSION:** Ms. Simmons read an email sent by Chris Parker explaining the status of the conversion. He wrote that he and Attorney Blenkinsop had received information from DRED and the National Park Service confirming their understanding of the restricted area. The next step is for DRED to send them the outline for replacement of the area. They need to find five acres, as well as hold public hearing and determine the public impact. Ms. Simmons will verify if it needs to be one parcel or can be multiple parcels.
- V. SITE SURVEY UPDATE:** Karen Weston moved, Jan Nedelka seconded to award the bid for surveying services to Titcomb, who was the low bidder. A roll call **VOTE PASSED 4/0**.

Ms. Bisson added that Harriman will negotiate with them for a cost to cover wetlands survey as well. This will not be able to occur until spring. Titcomb was pre-approved by the City of Dover, who will do the background check on them.
- VI. COMMUNITY FORUM UPDATE/DISCUSSION:** Principal Beth Dunton will do a brief introduction at the event on Saturday, March 18 at 9:00 am. Harriman will do a presentation that will include a PowerPoint and will conclude with a walk through/tour for anyone who is interested. The SAU will provide refreshments and the event will be posted as a meeting.
- VII. REVIEW PROJECT TIMELINE:**

The project is on track. Ms. Simmons reviewed the timeline stating the walk through on 2/21 at 2:30, questions from vendors are due on March 3, RFQ bids due on March 17, packets given to JBC members before March 28. Interviews for all companies will occur on Thursday, April 13 at 3:00 in Room 305 of McConnell Center.

The City will determine parcels of land with a recommendation made to the City Council for approval.

The Geotech bids are due on March 23.
- VIII. APPROVAL OF MINUTES FOR 1/31/17 MEETING:**



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Jan Nedelka moved, Karen Weston seconded to approve the meeting minutes of January 31, 2017.
An oral **VOTE PASSED 4/0.**

- IX. FINANCIAL AND STATUS UPDATE:** none
- X. MANIFEST APPROVAL:** No manifests for this meeting.
- XI. REVIEW ACTION ITEMS:** Provide information to the public on the public forum. Walk through at 2:30 on February 21. Copies of floor plan available for the walk through.
- XII. MATTERS OF INTEREST:** Mr. Bisson stated that the wetlands may be an amendment to the RFP. A written response of cost will be provided to the JBC. A soil scientist is needed of the survey. The result will go back to the civil engineer.
- XIII. BUILD NEXT AGENDA:** February 28 meeting is cancelled. Next meeting will be March 14 if needed.
- XIV. ADJOURNMENT:** Keith Holt moved, Karen Weston seconded to adjourn the GES JBC meeting at 5:32 p.m. An oral **VOTE PASSED 4/0.**