



**DOVER SCHOOL
DISTRICT**

**JOINT BUILDING COMMITTEE – DOVER HIGH
SCHOOL AND REGIONAL CTC FUNDRAISING
SUBCOMMITTEE
MEETING NOTICE**

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	Tuesday, April 4, 2017
Meeting Time:	3:30 P.M.

1. Call to order and roll call
2. Citizens' Forum
3. Approve Minutes from March 21, 2017
4. General Discussion
5. Matters of Interest
6. Build next agenda and review action items
7. Adjournment



**DOVER SCHOOL
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JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC FUNDRAISING SUB-COMMITTEE MINUTES

Meeting Type:	Sub-Committee Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, March 21, 2017
Meeting Time:	3:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee Fundraising Sub-Committee was called to order on Tuesday, March 21, 2017 at 3:33 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier and Sarah Greenshields. Amanda Russell was excused. Also present was Media Services Specialist Mike Gillis, City Attorney Anthony Blenkinsop, BA Libby Simmons, Evonne Kill-Kish and Robin LaFleur.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MINUTES OF MARCH 16, 2017:** Sarah Greenshields moved, Bob Carrier seconded to approve the meeting minutes from March 16, 2017. An oral **VOTE PASSED 2/0**.
- IV. GENERAL DISCUSSION:** The committee discussed naming rights and asked for legal counsel from Attorney Blenkinsop. Attorney Blenkinsop met with City Finance Director Dan Lynch to discuss a possible process. He stated that donations of accepted items should be approved by the School Board and possibly the City Council. Naming rights are a little more complex and there will most likely need to be a contract between the School Board and the person since the money will become income. The people providing the donation may want to make their donation over time and at that point it is not really a charitable contribution. Attorney Blenkinsop discussed the process further with the committee. He stated the School Board needs to be involved in naming rights. Part of the discussion is the period of time to be named which would be outlined in a contract.

There could be two transactions with one as a donation for a certain amount and the other as an agreement for naming rights. Mr. Lynch recommended that everything go through bond counsel to make sure the proper process is being followed.

Mr. Carrier noted that we don't want the funds to be considered revenue for the District. Mr. Blenkinsop commented that people will not want to donate without specifics. He advised focusing on a few projects that the committee thinks they will be able to accomplish.

Mr. Carrier asked if capital reserve funds for athletics could be used for specific athletic items to which Ms. Simmons responded that this would be a School Board function and would also require CIP approval.

It was determined that Ms. Greenshields and Ms. Kill-Kish would contact businesses on an individual basis to determine the potential for raising funds. "Selling" trees would be reserved for the community. The committee will see what's possible before determining the next step.
- V. MATTERS OF INTEREST:**

None.
- VI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:**
 - a.** Ms. Greenshields and Ms. Kill-Kish will reach out to people for potential large donations



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- b.** School Board resolution for establishment of funds to be expended at the April 10 meeting
- c.** City Council resolution at the April 12 meeting
- d.** Continue to research past naming rights

VII. ADJOURNMENT: Sarah Greenshields moved, Bob Carrier seconded to adjourn the JBC meeting at 4:32 p.m. An oral **VOTE PASSED 2/0.**

DRAFT